



# Northern United Charter Schools Board of Directors Regular Board Meeting

**January 12, 2026**

**Members Present:** Rosemary Kunkler, Brian Payton, Barbara Boerger

**Members Absent:** Jere Cox

**Staff Present:** Lisa Ambrosini, Sarah Schaefer, Colleen Allen, Jen Rand, Kirk Miller, Julia Anderson

**Guests Present:** Shyla Paris, Katerina Freitas, Ricardo Freitas, Leonardo Freitas (FFA students)

1. **CALL TO ORDER/AGENDA** - Rosemary Kunkler called the meeting to order at 4:03 pm.
  - 1.1. Pledge of Allegiance
  - 1.2. Adopt the Agenda - Brian Payton moved to adopt the agenda; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - Barbara Boerger - aye; motion passed.
2. **PRESENTATIONS**
  - 2.1. Student Presentation - FFA - Students Shyla Paris, Katerina Freitas, Ricardo Freitas, Leonardo Freitas presented about NU-HCS' FFA classes, club, and SAE projects, leadership conference, multiple fundraisers, and upcoming events
3. **CONSENT AGENDA**
  - 3.1. Consideration of Approval of Warrants & Payroll for Northern United - Humboldt Charter School (NU-HCS) (December 2025 AP, 12/31 Payroll)
  - 3.2. Consideration of Approval of Warrants & Payroll for Northern United - Siskiyou Charter School (NU-SCS) (1223, 1226, 12/18 Payroll)
  - 3.3. Consideration of Approval of Minutes for the December 15th Board Meeting
  - 3.4. Consideration of Resignations, Hires, Leaves, and Change of Assignments
  - 3.5. Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-SCS

**DECEMBER 15, 2025 OPEN MEETING: 4:00PM, CALL TO ORDER**

Brian Payton moved to approve the consent agenda items; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye; Barbara Boerger - aye; motion passed.

**4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**4.1. Comments by the Public:**

Rebekah Davis expressed appreciation to the board members in acknowledgment of Board Member Appreciation Month.

**5. ACTION ITEMS TO BE CONSIDERED**

**5.1. Approval of IRS Mileage Rates for 2026**

Shari Lovett explained that this update happens annually. The IRS has raised the rate per mile from \$0.70 to \$0.725. Brian Payton moved to approve the IRS Mileage Rates for 2026; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye; Barbara Boerger - aye; motion passed.

**5.2. Approval of the School Accountability Report Card - NU-HCS**

Shari Lovett explained that this report is issued annually and contains a lot of data about our school. It is a federal requirement. Brian Payton moved to approve the School Accountability Report Card - NU-HCS; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye; Barbara Boerger - aye; motion passed.

**5.3. Approval of the School Accountability Report Card - NU-SCS**

Barbara Boerger moved to approve the School Accountability Report Card - NU-SCS; Brian Payton seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye; Barbara Boerger - aye; motion passed.

**5.4. Approval of Update to Transportation and Driver Eligibility Policy for Compensated Drivers**

Shari Lovett explained that our previous driver policy has been split into two policies (one for compensated drivers and one for non-compensated drivers) and amended to conform to new legislation (SB88). Rosemary noted a correction that needs to be made - the signature line for the compensated drivers policy needs to be changed from 'volunteer' to 'employee.' Brian Payton moved to approve the Transportation and Driver Eligibility Policy for Compensated Drivers with the noted correction; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye; Barbara Boerger - aye; motion passed.

**5.5. Approval of Update to Transportation and Driver Eligibility Policy for Non-Compensated Drivers**

Brian Payton moved to approve the Transportation and Driver Eligibility Policy for Non-Compensated Drivers; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - Barbara Boerger - aye; motion passed.

**5.6. Approval of Behavioral Health Policy**

Shari Lovett explained that this is a brand new policy resulting from a recently passed law. The state provided a model policy, which we used as our starting point. Our Director of Student Services made changes to bring it into alignment with NUCS' practices. Brian Payton moved to approve the Behavioral Health Policy; Barbara Boerger seconded the motion. Vote: Brian Payton - aye; Rosemary Kunkler - aye;

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Barbara Boerger - aye; motion passed.

### 6. DISCUSSION ITEMS

#### 6.1. Revisions to the Board Self-Evaluation Tool

The board agreed to table this topic, to be discussed at the February meeting.

#### 6.2. NU-HCS Charter Petition Renewal

Shari Lovett explained that this year, NU-HCS' charter is up for renewal with our authorizer, HCOE. The next step will be a public hearing at an HCOE board meeting.

### 7. REPORTS

#### 7.1. Enrollment and Attendance Report

No discussion.

#### 7.2. Financial Report for NU-HCS and NU-SCS

No discussion.

#### 7.3. Northern United - Humboldt Charter School Report

Shari Lovett shared a late arriving update from Briceland Learning Center.

#### 7.4. Northern United - Siskiyou Charter School Report

No discussion.

#### 7.5. Director's Report

Shari Lovett reported that both schools are moving towards online registration, so an implementation team is working with the vendor, School Pathways, to learn how it works and start practicing its use in time for the upcoming open registration (beginning this February).

She also shared that we're also working to revamp our website, which will be hosted by Parent Square.

Shari also let the board know that she may need to travel to Memphis soon.

#### 7.6. Board Reports

Brian Payton shared that he supported the FFA pulled pork dinner fundraiser, and that he's looking forward to the Quarter Craze and upcoming dance at the Moose Lodge.

Rosemary expressed appreciation for Brian's connection with the Moose Lodge and how it has benefitted the school. She also thanked Rebekah for the food at the meeting, and thanked her fellow board members for volunteering their time. She expressed appreciation for ORBE and shouted out the Wild Trail Tours, who donated bikes for their recent outing.

### 8. NEXT BOARD MEETING

#### 8.1. Possible Agenda Items: Review of bylaws; Discussion of creating a savings account for a future facility

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purchase; discussion of summer stipend for FFA advisor; Mid-Year Update to the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents (BOP); Update to Wellness Policy; Update to Vacations, Holiday and Leaves Policy; Revisions to the Board Self-Evaluation Tool

8.2. Next Board Meeting Date: Monday, February 11, 2026

9. **ADJOURNMENT** - Rosemary Kunkler adjourned the meeting at 5:03 pm.

A handwritten signature in black ink, appearing to read "Rosemary Kunkler", with a long horizontal flourish extending to the right.