

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

September 10, 2025

Members Present: Rosemary Kunkler, Jere Cox, Brian Payton, Barbara Boerger

Members Absent: Jessica Ramirez

Staff: Shari Lovett, Kelley Withers, Rebekah Davis, Lisa Ambrosini, Greta De la Pedraja, Colleen Allen, Sara Thompson, Julia Anderson, Jen Rand

Guests:

- 1.0 **CALL TO ORDER/AGENDA:** Rosemary Kunkler called the meeting to order at 4:01 pm.
 - 1.1 **Pledge of Allegiance**
 - 1.2 **Adopt the Agenda:** Brian Payton moved to approve the agenda; Jere Cox seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.

- 2.0 **STUDENT PRESENTATIONS**
 - 2.1 **Student Presentation - Willow Creek Learning Center:** Willow Creek Learning Center shared that they learned what kindness means. They shared their kindness donuts with ways they can be kind. They shared about their scavenger hunt walk that they did around their town.

- 3.0 **CONSENT AGENDA**
 - 3.1 **Consideration of Approval of Warrants & Payroll for Northern United - Humboldt Charter School (NU-HCS)**
 - 3.2 **Consideration of Approval of Warrants & Payroll for Northern United - Siskiyou Charter School (NU-SCS) (0819, 0829, 0905, 0908)**
 - 3.3 **Consideration of Approval of Minutes for the August 13, 2025 Board Meeting**
 - 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments**
Brian Payton moved to approve the consent agenda; Jere Cox seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.

- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**
 - 4.1 **Comments by the Public:** None

- 5.0 **ACTION ITEMS TO BE CONSIDERED**
 - 5.1 **Approval of the 2025-2026 Annual Goals:** Jere appreciated the added line in number 3. He agrees that taking the student out of the center takes away the thought of “student at the center.” He thinks there must be another image of a student that could be used that would represent the ideal student. Jere Cox moved to approve the 2025-2026 Annual Goals; Brian Payton seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.

- 5.2 **Approval of the Unaudited Actuals for NU-HCS:** Brian Payton moved to approve the Unaudited Actuals for NU-HCS; Barbara Boerger seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.3 **Approval of the Unaudited Actuals for NU-SCS:** item was postponed until next month
- 5.4 **Approval of the Vendor Services Policy:** Jere Cox said that we are doing the right thing, and we can't do it all. Jere Cox moved to approve the Vendor Services Policy; Brian Payton seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.5 **Approval of the Prop 28 Annual Report for NU-HCS:** Brian Payton moved to approve the Prop 28 Annual Report for NU-HCS; Jere Cox seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.6 **Approval of the Prop 28 Annual Report for NU-SCS:** Barbara Boerger moved to approve the Prop 28 Annual Report for NU-SCS; Brian Payton seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.7 **Approval of the Memorandum of Understanding Between NU-HCS and NU-SCS:** Brian Payton moved to approve the Memorandum Of Understanding Between NU-HCS and NU-SCS; Barbara Boerger seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.8 **Approval of the Lease of 72 The Terrace, Willow Creek for NU-HCS:** Brian Payton appreciates that the landlord has been fair, and thinks it is the right thing to do to re-approve the lease with the increase. Rosemary thinks it should be renamed to reflect the change. The Board as a whole disagrees. Jere Cox moved to approve the Lease of 72 The Terrace, Willow Creek for NU-HCS; Brian Payton seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.9 **Approval of FFA Chapter Leadership Conference Field Trip for NU-HCS:** Rosemary noted that the time don't match on the request and the itinerary. FFA sets out the agenda for the conference which dictates the itinerary. Brian Payton moved to approve the FFA Chapter Leadership Conference Field Trip for NU-HCS; Jere Cox seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.
- 5.10 **Approval of the Removal of a Director of the Board:** The board discussed removing Jessica Ramirez. After many attempts to reach Jessica with no response, the board thanks Jessica for her service, and wishes her good health. Jere Cox moved to remove director Jessica Ramirez from the board; Brian Payton seconded. Vote: Rosemary Kunkler – aye, Brian Payton – aye, Jere Cox – aye, Barbara Boerger – aye; motion carries.

6.0 DISCUSSION ITEMS

- 6.1 **Discussion of Board Member Terms:** Rosemary Kunkler is willing to allow someone else to step up to be the President.

7.0 REPORTS

- 7.1 **Enrollment and Attendance Report:** Jere Cox noted that Humboldt enrollment is up and Siskiyou enrollment is down.
- 7.2 **Financial Report for NU-HCS and NU-SCS**
- 7.3 **Director's Report:** Shari Lovett reminded the board about an upcoming ethics training that is required in addition to the Vector trainings - Barbara thinks she can attend. Shari also shared that NU-Humboldt was selected for a Williams Compliance Site visit, and that NUCS-Humboldt was selected for a Civil Rights Review. She also shared a NU-Humboldt facilities update. Shari also mentioned that will be out of town the first week of October.

7.4 **Northern United - Humboldt Charter School Report:** Barbara Boerger mentioned that she is not getting the updates.

7.5 **Northern United - Siskiyou Charter School Report:** Jere Cox inquired about how the Cell Phone Policy is being received. Rosemary Kunkler expressed appreciation for the Siskiyou Scoop.

7.6 **Board Report:**

Jere Cox shared that our FFA students placed at the Humboldt County Fair. He got to meet Natalie, the new FFA Advisor. He plans to meet with Natalie to brainstorm ideas for fundraising. While at the fair, he was able to connect with many FFA people.

Brian shared that he came to the Fall Summit. He also attended an FFA meeting. He attended ELC's orientation and visited the FFA bake sale. He attended a Charter Safe training about AB 84 and SB 414.

Barbara had nothing to share.

Rosemary thanked Brian and Jere for representing the board at Fall Summit. She attended the CLC and ELC Meet-n-Greets. She is looking forward to ELC's BBQ and Back-to-School Night.

8.0 **NEXT BOARD MEETING**

8.1 **Possible Agenda Items:** Approval of the Unaudited Actuals for NU-SCS; presentation by Siskiyou Community Schools Coordinator; Thursday will be October business; Friday will be a work day, including working on the board self-evaluation tool. Brian Payton would like training for Board Presidents

8.2 **Next Board Meeting Date:** October 9th (in Siskiyou)

9.0 **ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 6:25pm.

