

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 2.

PRESENTATIONS

Subject:

2.1 Student Presentations - Mt. Shasta Learning Center

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Students from Mt. Shasta Learning Center will present to the board.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett

Agenda Item 3.
CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Warrants and Payroll for NU-Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Humboldt Charter School - \$103,899.48

Payroll: NU-Humboldt Charter School - \$284,910.92

Contact Person/s: Shari Lovett, Kelley Withers

Checks Dated 04/01/2025 through 04/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000273626	04/03/2025	Christine R Yannone	62-5800	Clinical Supervision - S.Pruden		1,000.00
3000273627	04/03/2025	Daena L Velasco Acosta	62-5800	Mar. statement - ELC		75.00
3000273628	04/03/2025	EUREKA CITY SCHOOLS BUSINESS AND FISCAL SERVICES	62-5800	02/2025 Meals by ECS to NUCS		7,618.85
3000273629	04/03/2025	Infinity Communications & Consulting Inc.	62-5800	E-Rate Consulting Services FY2025		850.00
3000273630	04/03/2025	Kerr, Wendy	62-5201	MAR 2025 MILEAGE		15.40
3000273631	04/03/2025	Musgrove, Annessa	62-5201	MAR 2025 MILEAGE		49.14
3000273632	04/03/2025	PIERSON'S BUILDING CENTER	62-4381	Flapper		15.83
3000273633	04/03/2025	SIMMONS, LORENZA	62-5800	Piano - Biesecker Family	240.00	
				Piano - Freitas Family	480.00	
				Piano - S.Lewis	90.00	810.00
3000273634	04/03/2025	STATE OF CALIFORNIA EDD	62-9540	Northern United Humboldt Charter School YR25 Q1		438.52
3000273635	04/03/2025	WESTSIDE COMMUNITY IMPROVEMENT	62-5800	CTE Culinary Class		2,200.00
3000274196	04/10/2025	AMAZON CAPITAL SERVICES	62-4310	Student supplies		525.12
3000274197	04/10/2025	BEGINNINGS INC	62-5800	Breakfast / Lunch: BLC (March)		5,106.50
3000274198	04/10/2025	CITY OF ARCATA	62-5520	2/28/25-3/27/25 statement		99.90
3000274199	04/10/2025	DOMINICK, JENNIFER	62-5800	Piano - L.Coppini (March 2025)		140.00
3000274200	04/10/2025	Fabio Mendes	62-5800	Capoeira Azania (16)	1,720.00	
				Capoeira Azania (4)	430.00	2,150.00
3000274201	04/10/2025	Fire Monkey Catering Services	62-5800	School Meal Program (March 2025) NUCS		1,703.20
3000274202	04/10/2025	Fortuna Union HS District	62-5800	2024-2025 Coast League Dues (NUCS)		411.11
3000274203	04/10/2025	Harmon, Christopher S	62-5800	Contracted Service - ORBE		120.00
3000274204	04/10/2025	HUMBOLDT COUNTY DEPT OF HEALTH & HUMAN SERVICES	62-5884	School Cafeteria - WCLC		600.00
3000274205	04/10/2025	KOROBİ STABLES	62-5800	J.T. Hausle - Feb 27	200.00	
				J.T. Hausle - Jan 5,9,19,25	600.00	
				J.T. Hausle - Mar 6,13,20,29	500.00	1,300.00
3000274206	04/10/2025	Lovett, Aiden	62-5201	MAR 2025 MILEAGE		99.40
3000274207	04/10/2025	Musgrove, Annessa	62-4310	Materials & Supplies		224.11
3000274208	04/10/2025	RECOLOGY HUMBOLDT COUNTY	62-5560	MAR statement - ELC		271.81
3000274209	04/10/2025	Restif Cleaning Service Cooper ative, Inc	62-5800	MAR statement - ELC/Admin/CRC		2,320.00
3000274210	04/10/2025	Rhonda Rankin	62-5800	MAR statement		975.00
3000274211	04/10/2025	SHRED AWARE	62-5560	Dec 2024 statement	114.44	
				MAR statement	108.35	222.79
3000274212	04/10/2025	STAPLES ADVANTAGE	62-4310	Instructional supplies		54.10
3000274213	04/10/2025	Starfish Hero Inc.	62-5800	Behavioral services for A.Troyer (March 2025)		7,715.80

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/01/2025 through 04/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000274214	04/10/2025	YOUNG MINNEY & CORR LLP	62-5823	General - NUCS		2,036.50
3000274487	04/14/2025	AMAZON CAPITAL SERVICES	62-4110	CR books	87.76	
			62-4310	Math curriculum	59.19	146.95
3000274488	04/14/2025	APLUS+	62-5300	Indepedent contractor services 2025-2026		7,750.00
3000274489	04/14/2025	HUMBOLDT MOVING & STORAGE INC	62-5610	Record storage		83.70
3000274490	04/14/2025	Josef McCasland	62-5800	Boxing P.E. class		525.00
3000274491	04/14/2025	Kerr, Wendy	62-5201	APR 2025 MILEAGE		99.40
3000274492	04/14/2025	Paradigm Healthcare Services	62-5800	April 2025		111.75
3000274493	04/14/2025	Sylvia, Jennah L	62-5201	MAR 2025 MILAGE		99.40
3000274494	04/14/2025	UBEO West, LLC	62-5637	April 2025		1,232.21
3000274874	04/17/2025	AMAZON CAPITAL SERVICES	62-4110	Textbook	62.31	
				Textbook for student	115.40	
			62-4310	MHSA supplies	44.75	
				TK storage supplies, table, first aid kit	348.02	570.48
3000274875	04/17/2025	Churchill Bos, Janna E	62-5800	Contracted Service - Job posting		20.00
3000274876	04/17/2025	CliftonLarsonAllen LLP	62-5822	N.U.C.S. (1st Installment yr end June 30, 2025)		15,225.00
3000274877	04/17/2025	DEPARTMENT OF JUSTICE CASHIERING UNIT	62-5861	March 2025 - NUHCS		49.00
3000274878	04/17/2025	GREAT AMERICA FINANCIAL SERV	62-5623	April 2025 statement		823.74
3000274879	04/17/2025	H.C.S.D.	62-5530	March 2025 statement		207.49
3000274880	04/17/2025	P G & E	62-5520	March 2025 statement - ELC		629.41
3000274881	04/17/2025	PITNEY BOWES INC Reserve Acct.	62-4310	Red ink cartridge		143.08
3000274882	04/17/2025	RAINBOW RESOURCE CENTER	62-4110	Language arts curriculum	38.64	
			62-4310	Language arts curriculum	36.93	75.57
3000274883	04/17/2025	Spoon Circus	62-5800	3 coaches		490.00
3000274884	04/17/2025	STAPLES ADVANTAGE	62-4374	Office supplies		205.48
3000274885	04/17/2025	VALLEY PACIFIC PETROLEUM SERV	62-4364	March 2025 statement - NUCS		1,297.45
3000275094	04/21/2025	AMAZON CAPITAL SERVICES	62-4310	Wellness supplies		74.82
3000275095	04/21/2025	American Safety Council Inc.	62-5800	CA - 30 hr. Driver Ed.		199.50
3000275096	04/21/2025	Boldway, Denise	62-4310	Floral class materials		800.00
3000275097	04/21/2025	COLLEGE OF THE REDWOODS	62-5800	Materials Fees - Christian Wright		84.00
3000275098	04/21/2025	Erin Voelckers	62-4310	Glazing bird nest/ bobble heads	20.00	
			62-5800	Glazing bird nest/ bobble heads	40.00	60.00
3000275099	04/21/2025	Havens, Mary K	62-4310	Materials & Supplies, Mileage, Travel/Conference	182.04	
			62-5210	Materials & Supplies, Mileage, Travel/Conference	1,292.16	1,474.20

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Checks Dated 04/01/2025 through 04/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000275100	04/21/2025	KGK RENTALS LLC	62-5800	Annual Heater/AC inspect, service, clean & filter change		224.70
3000275101	04/21/2025	KGK RENTALS LLC	62-5800	Re-caulk bathroom sinks		125.00
3000275102	04/21/2025	Restif Cleaning Service Cooper ative, Inc	62-5800	Payment for the rest of Feb 2025		1,140.00
3000275542	04/24/2025	Aaron Souza North Coast Music	62-5800	Guitar - J.Coppini		160.00
3000275543	04/24/2025	AMAZON CAPITAL SERVICES	62-4310	Prom decorations	110.84	
			62-4710	Meals for students	259.78	370.62
3000275544	04/24/2025	AMBROSINI, DENNIS	62-5612	MAY 2025 RENT		2,000.00
3000275545	04/24/2025	BEGINNINGS INC	62-5612	MAY 2025 RENT		1,000.00
3000275546	04/24/2025	CAMPTON PLAZA	62-5612	MAY 2025 RENT		5,625.00
3000275547	04/24/2025	CUTTEN COMMUNITY CHURCH	62-5520	CLC utilities	827.08	
			62-5530	CLC utilities	413.48	
			62-5560	CLC utilities	728.62	1,969.18
3000275548	04/24/2025	CUTTEN COMMUNITY CHURCH	62-5612	MAY 2025 RENT		5,700.00
3000275549	04/24/2025	DAGGETT, PETER JAY	62-5612	MAY 2025 RENT		2,200.00
3000275550	04/24/2025	Fabio Mendes	62-5800	Capoeira Azania - NUCS		430.00
3000275551	04/24/2025	Harmon, Christopher S	62-5950	Postage		39.39
3000275552	04/24/2025	Kerr, Wendy	62-4310	Supplies - ORBE		14.84
3000275553	04/24/2025	KGK RENTALS LLC	62-5450	MAY 2025 RENT	95.80	
			62-5612	MAY 2025 RENT	5,448.56	5,544.36
3000275554	04/24/2025	OPTIMUM	62-5922	Arcata Learning Center		120.00
3000275555	04/24/2025	PHOENIX CERAMIC & FIRE SUPPLY	62-4310	Clay - NUHCS		216.92
3000275556	04/24/2025	REPUBLIC INDEMNITY	62-9542	May 2025 statement		2,649.20
3000275557	04/24/2025	Rosie Bosco	62-5800	Piano - Z.Prescott		60.00
3000275558	04/24/2025	CITI CARDS	62-5210	3/13/25 - 4/10/25 statement		1,375.00
3000276002	04/28/2025	Harmon, Christopher S	62-5800	lifeguard certification		300.00
3000276003	04/28/2025	Schaefer, Sarah E	62-5801	avid trip 2025		1,009.56
Total Number of Checks					77	103,899.48

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CHARTER SCHOOLS ENTERI	77	103,899.48
Total Number of Checks		77	103,899.48
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			103,899.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Pay Date 04/10/2025 through 04/30/2025

Fiscal Year 2024/25

Additional filtering applied

EARNINGS by Earnings Code	Income	Adjustments
Regular	284,910.92	
TOTAL	284,910.92	

EARNINGS by Group	Income	Adjustments
Base Pay	277,026.87	
Extra Duty	5,074.05	
Stipends	2,810.00	
TOTAL	284,910.92	

EARNINGS	Person Type	Female Employees
Certificated	41	204,438.91
Classified	26	80,472.01
TOTAL	67	284,910.92

Vendor Summary for Pay Date 04/10/2025 thru 04/30/2025

Vendor Checks
Vendor Liabilities

BALANCING DATA

		214,272.88	Net Pay
Gross Earnings	284,910.92	70,638.04	Deductions
District Liability	151,708.03	151,708.03	Contributions
	436,618.95	436,618.95	

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	15,808.93		15,808.93	257,963.33
State Withholding	5,832.46		5,832.46	257,963.33
Social Security	5,883.97	5,883.97	11,767.94	94,902.64
Medicare	4,120.69	4,120.69	8,241.38	284,184.53
SUI		142.13	142.13	284,184.53
Workers' Comp		2,074.53	2,074.53	284,184.53
SUBTOTAL	31,646.05	12,221.32	43,867.37	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	1,793.30	6,929.83	8,723.13	25,618.50
PERS / 62	4,845.35	16,383.36	21,228.71	60,566.76
STRS / 60	9,426.41	17,565.26	26,991.67	91,964.50
STRS / 62	9,956.14	18,634.04	28,590.18	97,560.36
Tax Sheltered Annuit	200.00		200.00	
Supplemental Insuran	726.39		726.39	
SUBTOTAL	26,947.59	59,512.49	86,460.08	

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Health & Welfare	3,004.38	79,974.22	82,978.60	
Supplemental Insuran	414.90		414.90	
Summer Savings	8,625.12		8,625.12	90,632.02
SUBTOTAL	12,044.40	79,974.22	92,018.62	
TOTALS	70,638.04	151,708.03	222,346.07	

Cancel/Reissue for Process Date 04/10/2025 thru 04/30/2025

Reissued
Cancel Checks
Void ACH

NET

Direct Deposits	194,230.91	54
Checks	20,041.97	13
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	214,272.88	67

Selection Grouped by Org, Filtered by (Org = 75, Fiscal Year = 2025, Starting Pay Date = 4/1/2025, Ending Pay Date = 4/30/2025, Pay Schedule Type(s) IN ('1'))

ERP for California

Page 1 of 1

Kelly Withers 4/23/25

Agenda Item 3.
CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.2 Approval of Warrants and Payroll for NU-Siskiyou Charter School (0414,0421,0501,0513)

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Siskiyou Charter School - \$72,407.64

Payroll: NU-Siskiyou Charter School - \$73,276.41

Contact Person/s: Shari Lovett, Kelley Withers

043 NORTHERN UNITED SISKIYOU
2425 PAYROLL PRELIST

PAYNAME: REG

PAYROLL AUDIT PRELIST
DISTRICT TOTALS

J76123 PAY510 L.00.26 04/09/25 PAGE 8
PAY DATE: 04/30/2025 END DATE: 04/30/2025

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	1	GETTING PAID FIRST TIME	0	
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 1/3 OPTION: P \$0.000
APD TO CHECKING	16	STARTING APD CHECKING NEXT MONTH	0	RET SYSTEM 2/4 OPTION: P \$0.000
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0	FICA OPTION:
		GETTING PAID BALANCE OF CONTRACT	0	
TOTAL GETTING PAID	17			

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	63,190.67	NML	0.00	NML	9,480.75	NML	9,480.75	NML	72,671.42
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	63,190.67*	ADJ NML	0.00*	ADJ NML	9,480.75*	ADJ NML	9,480.75*	ADJ NML	72,671.42*
STIP	604.99	STIP	0.00	STIP	0.00	STIP	0.00	STIP	604.99
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	604.99*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	604.99*
TOTAL	63,785.66**	TOTAL	0.00**	TOTAL	9,480.75**	TOTAL	9,480.75**	TOTAL	73,276.41**

TOTAL NUMBER HOURS WORKED: 426.50 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP	GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
73,276.41		0.00	521.55	0.00	7,153.74	65,601.12	3,082.85	725.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI	
1,130.87	0.00	23,470.10	1,455.16	72,754.86	1,054.97	0.00	0.00	
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED	
0.00	0.00	0.00	52,370.66	5,357.79	22,595.33	1,795.95	780.35	
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR		
57,893.47	0.00	0.00	0.00	0.00	0.00	0.00		
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)	
0.00	65,601.12	3,036.55	2,321.24	0.00	81.76	1,714.19	0.00	
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS	
29,624.83	22,745.83	0.00	1,168.00	21,427.33	0.00	0.00	0.00	

Kelley Withers

4/9/25

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 0414

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0414	39,618.79	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 4/10/25
 Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE

J76312

ACCOUNTS PAYABLE PRELIST

APY500 L.00.24 04/10/25 09:49 PAGE 0

Batch status: A All

From batch: 0414

To batch: 0414

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

043 NORTHERN UNITED SISKIYOU J76312
2425 ACCOUNTS PAYABLE

ACCOUNTS PAYABLE PRELIST
BATCH: 0414 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 04/10/25 09:49 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	
000353/00		ALL N ONE FURNITURE & FLOORS 504 S. MAIN ST. YREKA, CA 96097						
PO-250200	04/03/2025	QUOTE # 00052/2024	1	62-0000-0-5800-1193-8100-000-00000	NN F	16,072.12	16,072.12	
				PROFES'L/CONSULTG SVCS/OP EXP				
		TOTAL PAYMENT AMOUNT		16,072.12 *			16,072.12	
000002/00		BOB STONE 107 NORTH LANGE WAY YREKA, CA 96097	559781278					
PO-250000	04/08/2025	423 YREKA RENT FOR JUNE 2025	1	62-0000-0-5612-0000-8700-000-20007	N1 P	3,350.00	3,350.00	
				NORTH UNITED RENT/LEASE BLDG				
		TOTAL PAYMENT AMOUNT		3,350.00 *			3,350.00	
000062/00		CDW GOVERNMENT 75 REMITTANCE DRIVE SUITE 1515 CHICAGO, IL 60675						
PO-250199	04/07/2025	PJZG493	1	62-0000-0-4300-1110-1000-000-00000	NN F	4,829.96	3,969.26	
				SUPPLIES				
		TOTAL PAYMENT AMOUNT		3,969.26 *			3,969.26	
000289/00		DANIEL D. NELSON A-1 MINI STORAGE PO BOX 600 MT SHASTA, CA 96067	567925190					
PO-250002	04/08/2025	MT.SHASTA RENT FOR JUNE 2025	1	62-0000-0-5612-0000-8700-000-20007	N1 P	4,944.00	4,944.00	
				NORTH UNITED RENT/LEASE BLDG				
		TOTAL PAYMENT AMOUNT		4,944.00 *			4,944.00	
000215/00		GOLDEN ARROW INVESTMENTS 950 NORTHVIEW DR. YREKA, CA 96097	833970988					
PO-250001	04/08/2025	505 YREKA RENT FOR JUNE 2025	1	62-0000-0-5612-0000-8700-000-20007	N1 P	4,250.00	4,250.00	
				NORTH UNITED RENT/LEASE BLDG				
		TOTAL PAYMENT AMOUNT		4,250.00 *			4,250.00	

043 NORTHERN UNITED SISKIYOU J76312
2425 ACCOUNTS PAYABLE

ACCOUNTS PAYABLE PRELIST
BATCH: 0414 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 04/10/25 09:49 PAGE 2

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	
000071/00	HUE & CRY INC	000000000						
	PO BOX 548							
	ANDERSON, CA 96007							
PO-250013	04/07/2025	883436	1	62-0000-0-5500-0000-8100-000-00000	NN P	76.30	76.30	
				OPERATION & HOUSEKEEPING SERV				
PO-250013	04/07/2025	883436	4	62-0000-0-5800-0000-8100-000-00000	NN P	125.40	125.40	
				PROFES'L/CONSULTG SVCS/OP EXP				
				TOTAL PAYMENT AMOUNT	201.70 *		201.70	
000061/00	PITNEY BOWES GLOBAL FINANCIAL	000000000						
	PO BOX 981026							
	BOSTON, MA 02298-1026							
PO-250012	04/08/2025	8000-9090-0069-5077	4	62-0000-0-5930-0000-2700-000-00000	NN P	100.00	100.00	
				COMMUNICATION - POSTAGE/METER				
PO-250012	04/08/2025	3107173145	1	62-0000-0-5600-1110-1000-000-00000	NN P	61.49	61.49	
				RENTALS, LEASES & REPAIRS,N.C.				
PO-250012	04/08/2025	3107173145	2	62-0000-0-5600-0000-2700-000-00000	NN P	26.35	26.35	
				RENTALS, LEASES & REPAIRS,N.C.				
				TOTAL PAYMENT AMOUNT	187.84 *		187.84	
000014/00	SHASTA VALLEY PEST CONTROL	822402374						
	467 SOUTH 7TH ST							
	MONTAGUE, CA 96064							
PO-250007	04/08/2025	4/8/25-7 MT. SHASTA	1	62-0000-0-5800-0000-8100-000-00000	NY P	40.00	40.00	
				PROFES'L/CONSULTG SVCS/OP EXP				
PO-250007	04/08/2025	4/8/25-8 423 YREKA	1	62-0000-0-5800-0000-8100-000-00000	NY P	40.00	40.00	
				PROFES'L/CONSULTG SVCS/OP EXP				
PO-250007	04/08/2025	4/8/25-9 505 YREKA	1	62-0000-0-5800-0000-8100-000-00000	NY P	40.00	40.00	
				PROFES'L/CONSULTG SVCS/OP EXP				
				TOTAL PAYMENT AMOUNT	120.00 *		120.00	
000331/00	SIERRA SPRINGS							
	P.O BOX 660579							
	DALLAS, TX 75266							
PO-250028	04/04/2025	24395994-040425	1	62-0000-0-4300-0000-8100-000-00000	NN P	53.05	53.05	
				SUPPLIES				
				TOTAL PAYMENT AMOUNT	53.05 *		53.05	

043 NORTHERN UNITED SISKIYOU J76312 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 04/10/25 09:49 PAGE 3
 2425 ACCOUNTS PAYABLE BATCH: 0414 ACCOUNTS PAYABLE << Open >>
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL	T9MPS	Liq Amt	Net Amount

000052/00	STAPLES ADVANTAGE							
	PO BOX 660409							
	DALLAS, TX 75266-0409							

PO-250202	04/08/2025	7655257973	1	62-0000-0-4300-0000-2700-000-00000	NN F		97.12	97.12
				SUPPLIES				
				TOTAL PAYMENT AMOUNT		97.12 *		97.12

000023/00	UBEO	0000000000						
	PO BOX 301062							
	LOS ANGELES, CA 90030-1062							

PO-250011	02/04/2025	4783681	1	62-0000-0-5600-1110-1000-000-00000	NN P		401.59	401.59
				RENTALS, LEASES & REPAIRS,N.C.				
PO-250011	02/04/2025	4783681	2	62-0000-0-5600-0000-2700-000-00000	NN P		120.48	120.48
				RENTALS, LEASES & REPAIRS,N.C.				
PO-250011	02/04/2025	4783681	3	62-0000-0-5600-0000-7200-000-00000	NN P		51.63	51.63
				RENTALS, LEASES & REPAIRS,N.C.				
				TOTAL PAYMENT AMOUNT		573.70 *		573.70

000354/00	WES HANNA'S FLOOR COVERING							
	729 JACKSON ST.							
	YREKA, CA 96097							

PO-250201	04/03/2025	QUOTE# 812	1	62-0000-0-5800-1193-8100-000-00000	NN F		5,800.00	5,800.00
				PROFES'L/CONSULTG SVCS/OP EXP				
				TOTAL PAYMENT AMOUNT		5,800.00 *		5,800.00

TOTAL FUND	PAYMENT	39,618.79 **		39,618.79
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TOTAL BATCH PAYMENT	39,618.79 ***	0.00	39,618.79
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TOTAL DISTRICT PAYMENT	39,618.79 ****	0.00	39,618.79
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TOTAL FOR ALL DISTRICTS:	39,618.79 ****	0.00	39,618.79
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Number of checks to be printed:	12, not counting voids due to stub overflows.	39,618.79
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**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 0421

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0421	3644.99	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 4/16/25
 Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE PRELIST

J76959

ACCOUNTS PAYABLE PRELIST

APY500 L.00.24 04/16/25 13:11 PAGE 0

Batch status: A All

From batch: 0421

To batch: 0421

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE PRELIST

J76959

ACCOUNTS PAYABLE PRELIST
BATCH: 0421 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 04/16/25 13:11 PAGE 1

<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	

000063/00 G & G HARDWARE INC
729 SOUTH BROADWAY
YREKA, CA 96097

PO-250205	04/08/2025	351540	1	62-0000-0-4300-0000-8110-000-00000	NN F	26.07	26.07	
						SUPPLIES		
TOTAL PAYMENT AMOUNT						26.07 *	26.07	

000296/00 GREAT AMERICAN FINANCIAL SERV
PO BOX 660831
DALLAS, TX 95266-0831

PO-250026	04/15/2025	39013460	1	62-0000-0-5600-1110-1000-000-00000	NN P	166.69	166.69	
						RENTALS, LEASES & REPAIRS,N.C.		
PO-250026	04/15/2025	39013460	2	62-0000-0-5600-0000-2700-000-00000	NN P	50.01	50.01	
						RENTALS, LEASES & REPAIRS,N.C.		
PO-250026	04/15/2025	39013460	3	62-0000-0-5600-0000-7200-000-00000	NN P	21.43	21.43	
						RENTALS, LEASES & REPAIRS,N.C.		
TOTAL PAYMENT AMOUNT						238.13 *	238.13	

000355/00 Oregon Shakespeare Festival
15 S Pioneer St.
Ashland, OR 97520

PO-250204	04/16/2025	ORDER# 4194775	1	62-0000-0-5800-1110-1000-000-00000	NN P	558.00	558.00	
						PROFES'L/CONSULTG SVCS/OP EXP		
TOTAL PAYMENT AMOUNT						558.00 *	558.00	

000013/00 PACIFIC POWER
PO BOX 26000
PORTLAND, OR 97256-0001

PO-250006	04/08/2025	64034125-002 8	1	62-0000-0-5520-0000-8100-000-00000	NN P	1,518.52	1,518.52	
						ELECTRICITY		
TOTAL PAYMENT AMOUNT						1,518.52 *	1,518.52	

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE PRELIST

J76959

ACCOUNTS PAYABLE PRELIST
BATCH: 0421 ACCOUNTS PAYABLE
FUND : 62

CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 04/16/25 13:11 PAGE 2

<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL	T9MPS	Liq Amt	Net Amount

000052/00 STAPLES ADVANTAGE
PO BOX 660409
DALLAS, TX 75266-0409

PO-250196	04/02/2025	6028529319	1	62-0000-0-4300-0000-2700-000-00000	NN F		97.36	80.82
							SUPPLIES	
TOTAL PAYMENT AMOUNT							80.82 *	80.82

000342/00 TINYEYE THERAPY SERVICES
C/O V68000U
P.O BOX 84332
SEATTLE, WA 98124

0000000000

PO-250203	03/31/2025	26141	1	62-6500-0-5800-5760-1190-000-00000	NN F		1,223.45	1,223.45
							PROFES'L/CONSULTG SVCS/OP EXP	
TOTAL PAYMENT AMOUNT							1,223.45 *	1,223.45

TOTAL FUND	PAYMENT	3,644.99 **	3,644.99
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TOTAL BATCH PAYMENT	3,644.99 ***	0.00	3,644.99
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TOTAL DISTRICT PAYMENT	3,644.99 ****	0.00	3,644.99
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TOTAL FOR ALL DISTRICTS:	3,644.99 ****	0.00	3,644.99
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Number of checks to be printed:	6, not counting voids due to stub overflows.	3,644.99
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SISKIYOU COUNTY OFFICE OF EDUCATION REQUEST FOR WARRANT PROCESSING

District # 43 District Name: Northern United Siskiyou Charter School BATCH 0501

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0501	22,311.59	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 4/25/25
 Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE

J78048

ACCOUNTS PAYABLE PRELIST

APY500 L.00.24 04/25/25 08:42 PAGE 0

Batch status: A All

From batch: 0501

To batch: 0501

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

043 NORTHERN UNITED SISKIYOU J78048 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 04/25/25 08:42 PAGE 1
 2425 ACCOUNTS PAYABLE BATCH: 0501 ACCOUNTS PAYABLE << Open >>
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	

000244/00	AMAZON CAPITAL SERVICES	000000000						
	PO BOX 035184							
	SEATTLE, WA 98124							
PO-250206	04/15/2025	113-2339938-1661811	1	62-0000-0-4300-0000-8100-000-00000	NN F	213.93	213.93	
				SUPPLIES				
PO-250208	04/18/2025	113-0273970-8607456	1	62-0000-0-4300-0000-3700-000-00000	NN F	125.94	125.94	
				SUPPLIES				
PO-250213	04/23/2025	113-5418158-3832212	1	62-7825-0-4300-1110-1000-000-00000	NN F	253.52	217.63	
				SUPPLIES				
				TOTAL PAYMENT AMOUNT		557.50 *	557.50	

000074/00	AMERICAN FAMILY LIFE INSURANCE							
	ATTN: PAYROLL DEDUCTIONS							
	1932 WYNNTON							
	COLUMBUS, GA 31999							
PO-250021	04/25/2025	816693	1	62-0000-0-9514-0000-0000-000-00000	NN P	698.43	698.43	
				H & W				
				PASS THROUGH				
				TOTAL PAYMENT AMOUNT		698.43 *	698.43	

000063/00	G & G HARDWARE INC							
	729 SOUTH BROADWAY							
	YREKA, CA 96097							
PO-250207	04/17/2025	351643	1	62-0000-0-4300-0000-8100-000-00000	NN F	7.60	7.60	
				SUPPLIES				
				TOTAL PAYMENT AMOUNT		7.60 *	7.60	

000020/00	KEENAN C/O SETECH	000000000						
	PO BOX 4328							
	TORRANCE, CA 90510							
PO-250009	04/25/2025	APRIL 2025 MEDICAL	1	62-0000-0-9514-0000-0000-000-00000	NN P	15,899.00	15,899.00	
				H & W				
				PASS THROUGH				
PO-250009	04/25/2025	APRIL 2025 DENTAL	1	62-0000-0-9514-0000-0000-000-00000	NN P	1,599.00	1,599.00	
				H & W				
				PASS THROUGH				
PO-250009	04/25/2025	APRIL 2025 VISION	1	62-0000-0-9514-0000-0000-000-00000	NN P	299.00	299.00	
				H & W				
				PASS THROUGH				
				TOTAL PAYMENT AMOUNT		17,797.00 *	17,797.00	

043 NORTHERN UNITED SISKIYOU J78048
2425 ACCOUNTS PAYABLE

ACCOUNTS PAYABLE PRELIST
BATCH: 0501 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 04/25/25 08:42 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	
000053/00	LOVETT, SHARI							
	2311 FICKLE HILL RD							
	ARCATA, CA 95521							
PV-250032	04/25/2025	MILEAGE/TRAVEL/CONFERENCE		62-0000-0-5200-0000-7200-000-00000	NN			436.06
				TRAVEL & CONFERENCE				
		TOTAL PAYMENT AMOUNT		436.06 *				436.06
000079/00	SAN JOAQUIN CNTY OF EDUCATION							
	P.O. BOX 213030							
	STOCKTON, CA 95213-9030							
PO-250210	04/18/2025	INVOICE# 244095		1 62-0000-0-5800-1110-2700-000-00000	NN F	1,200.00		1,200.00
				PROFES'L/CONSULTG SVCS/OP EXP				
		TOTAL PAYMENT AMOUNT		1,200.00 *				1,200.00
000007/00	SISKIYOU COUNTY OFFICE OF ED-							
	609 SOUTH GOLD STREET							
	YREKA, CA 96097							
PO-250211	04/15/2025	INVOICE# 250592		1 62-0000-0-5800-1110-1000-000-00000	NN F	215.00		215.00
				PROFES'L/CONSULTG SVCS/OP EXP				
		TOTAL PAYMENT AMOUNT		215.00 *				215.00
000311/00	WENDY JAMES DBA SHASTA STUDIOS	571813949						
	PO BOX 714							
	MT SHASTA, CA 96067							
PO-250212	04/22/2025	INVOICE# NUCS04025		1 62-0000-0-5800-1110-1000-000-00000	NY F	1,400.00		1,400.00
				PROFES'L/CONSULTG SVCS/OP EXP				
		TOTAL PAYMENT AMOUNT		1,400.00 *				1,400.00
		TOTAL FUND PAYMENT		22,311.59 **				22,311.59
		TOTAL BATCH PAYMENT		22,311.59 ***	0.00			22,311.59
		TOTAL DISTRICT PAYMENT		22,311.59 ****	0.00			22,311.59
		TOTAL FOR ALL DISTRICTS:		22,311.59 ****	0.00			22,311.59
		Number of checks to be printed:	8, not counting voids due to stub overflows.					22,311.59

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 0513

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0513	6832.27	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 5/7/25

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE

J79365

ACCOUNTS PAYABLE PRELIST

APY500 L.00.24 05/07/25 08:32 PAGE 0

Batch status: A All

From batch: 0513

To batch: 0513

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE

J79365

ACCOUNTS PAYABLE PRELIST
BATCH: 0513 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 05/07/25 08:32 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef				
Req Reference	Date	Description	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	T9MPS	Liq Amt	Net Amount
000244/00	AMAZON CAPITAL SERVICES	000000000											
	PO BOX 035184												
	SEATTLE, WA 98124												
PO-250214	04/28/2025	113-4939319-3652238	1	62-0000-0-4300-0000-8100-000-00000	NN	F						45.94	45.94
				SUPPLIES									
PO-250216	04/29/2025	113-4498783-7282645	1	62-0000-0-4300-0000-2700-000-00000	NN	F						78.11	78.11
				SUPPLIES									
PO-250217	04/29/2025	112-8396761-8347435	1	62-6383-0-4400-1110-1000-000-00000	NN	P						684.04	684.04
				NON-CAPITALIZED EQUIP.									
PO-250217	04/29/2025	112-2456240-4305006	1	62-6383-0-4400-1110-1000-000-00000	NN	P						844.25	844.25
				NON-CAPITALIZED EQUIP.									
PO-250217	04/29/2025	112-4309301-0234631	1	62-6383-0-4400-1110-1000-000-00000	NN	P						757.04	757.04
				NON-CAPITALIZED EQUIP.									
PO-250217	04/29/2025	112-9086569-8649801	1	62-6383-0-4400-1110-1000-000-00000	NN	F						662.81	662.81
				NON-CAPITALIZED EQUIP.									
PO-250217	04/29/2025	112-9086569-8649801	2	62-6383-0-4300-1110-1000-000-00000	NN	P						1,008.97	1,008.97
				SUPPLIES									
PO-250217	04/29/2025	112-4309301-0234631	2	62-6383-0-4300-1110-1000-000-00000	NN	P						391.72	391.72
				SUPPLIES									
PO-250217	04/29/2025	112-2456240-4305006	2	62-6383-0-4300-1110-1000-000-00000	NN	F						307.50	305.24
				SUPPLIES									
				TOTAL PAYMENT AMOUNT				4,778.12 *					4,778.12
000152/00	BAY ALARM COMPANY	000000000											
	PO BOX 51041												
	LOS ANGELES, CA 90051-5337												
PO-250015	05/03/2025	INVOICE#22195569 MT.SHASTA	1	62-0000-0-5500-0000-8100-000-00000	NN	P						144.18	144.18
				OPERATION & HOUSEKEEPING SERV									
				TOTAL PAYMENT AMOUNT				144.18 *					144.18
000049/00	BLOCK, MITCH												
	PO BOX 4293												
	ARCATA, CA 95518												
PV-250033	04/29/2025	03/30/25 TRAVEL/CONFERENCE		62-0000-0-5200-1110-1000-000-00000	NN								124.96
				TRAVEL & CONFERENCE									
PV-250034	04/29/2025	01/12/25 TRAVEL/CONFERENCE		62-0000-0-5200-1110-1000-000-00000	NN								202.92
				TRAVEL & CONFERENCE									
				TOTAL PAYMENT AMOUNT				327.88 *					327.88

043 NORTHERN UNITED SISKIYOU
2425 ACCOUNTS PAYABLE

J79365

ACCOUNTS PAYABLE PRELIST
BATCH: 0513 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 05/07/25 08:32 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	

000022/00 CITY OF YREKA
PO BOX 1005
YREKA, CA 96097

PO-250010	04/21/2025	ACCT#012142-001 505 BUILDING	1	62-0000-0-5530-0000-8100-000-00000	NN P	107.28	107.28	
WATER&/OR SEWAGE								
TOTAL PAYMENT AMOUNT						107.28 *	107.28	

000356/00 COLLEGE OF THE SISKIYOU
800 COLLEGE AVENUE
WEED, CA 96904

PO-250218	05/02/2025	INVIOCE# 11285	1	62-0000-0-5800-1110-1000-000-00000	NN F	386.80	386.80	
PROFES'L/CONSULTG SVCS/OP EXP								
TOTAL PAYMENT AMOUNT						386.80 *	386.80	

000255/00 ELIZABETH CLAUSE
216 3RD STREET
YREKA, CA 96097

PV-250035	05/06/2025	REIMBURSEMENT POSTAGE		62-0000-0-5930-1110-1000-000-00000	NN		63.70	
COMMUNICATION - POSTAGE/METER								
TOTAL PAYMENT AMOUNT						63.70 *	63.70	

000071/00 HUE & CRY INC
PO BOX 548
ANDERSON, CA 96007

PO-250013	06/01/2025	INVIOCE# 885602	1	62-0000-0-5500-0000-8100-000-00000	NN P	76.30	76.30	
OPERATION & HOUSEKEEPING SERV								
PO-250013	06/01/2025	INVIOCE# 885602	4	62-0000-0-5800-0000-8100-000-00000	NN P	125.40	125.40	
PROFES'L/CONSULTG SVCS/OP EXP								
TOTAL PAYMENT AMOUNT						201.70 *	201.70	

000294/00 HUNTER COMMUNICATION & TECH
PO BOX 24644
SEATTLE, WA 98124-0644

PO-250017	05/01/2025	909609	1	62-0000-0-5922-1110-1000-000-00000	NN P	28.06	28.06	
COMMUNICATION - TELEPHONE SVCS								
PO-250017	05/01/2025	909609	2	62-0000-0-5922-0000-2700-000-00000	NN P	8.42	8.42	
COMMUNICATION - TELEPHONE SVCS								
PO-250017	05/01/2025	909609	3	62-0000-0-5922-0000-7200-000-00000	NN P	3.61	3.61	
COMMUNICATION - TELEPHONE SVCS								

043 NORTHERN UNITED SISKIYOU J79365
2425 ACCOUNTS PAYABLE

ACCOUNTS PAYABLE PRELIST
BATCH: 0513 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 05/07/25 08:32 PAGE 3
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS			Liq Amt	Net Amount	

TOTAL PAYMENT AMOUNT				40.09 *		40.09		
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000295/00 JOHN SMITH SANITATION
6284 4TH STREET
DUNSMUIR, CA 96025

PO-250018	05/01/2025	INVOICE# 173245	1 62-0000-0-5550-0000-8100-000-00000	NN P	28.50	28.50		
				DISPOSAL/GARBAGE REMOVAL				
TOTAL PAYMENT AMOUNT				28.50 *		28.50		

000061/00 PITNEY BOWES GLOBAL FINANCIAL 000000000
PO BOX 981026
BOSTON, MA 02298-1026

PO-250215	04/28/2025	1027369135	1 62-0000-0-4300-0000-2700-000-00000	NN F	82.53	69.49		
				SUPPLIES				
TOTAL PAYMENT AMOUNT				69.49 *		69.49		

000331/00 SIERRA SPRINGS
P.O BOX 660579
DALLAS, TX 75266

PO-250028	05/02/2025	24395994-050225	2 62-0000-0-5600-0000-8100-000-00000	NN P	9.00	9.00		
				RENTALS, LEASES & REPAIRS,N.C.				
TOTAL PAYMENT AMOUNT				9.00 *		9.00		

000337/00 TERI L MORRISON 562298137
3535 W STATE HWY 3
P.O. BOX 295
YREKA, CA 96097

PO-250219	05/01/2025	824455	1 62-7825-0-5800-1110-1000-000-00000	NY F	100.00	100.00		
				PROFES'L/CONSULTG SVCS/OP EXP				
TOTAL PAYMENT AMOUNT				100.00 *		100.00		

043 NORTHERN UNITED SISKIYOU J79365
2425 ACCOUNTS PAYABLE

ACCOUNTS PAYABLE PRELIST
BATCH: 0513 ACCOUNTS PAYABLE
FUND : 62 CHARTER SCH. ENTERPRISE FUND

APY500 L.00.24 05/07/25 08:32 PAGE 4
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y	OBJT GOAL	FUNC SCH LOCAL T9MPS	Liq Amt	Net Amount	
000023/00	UBEO	000000000						
	PO BOX 301062							
	LOS ANGELES, CA 90030-1062							
PO-250011	05/01/2025	INVOICE# 4879393	1	62-0000-0-5600-1110-1000-000-00000	NN P	402.87	402.87	
				RENTALS, LEASES & REPAIRS,N.C.				
PO-250011	05/01/2025	INVOICE# 4879393	2	62-0000-0-5600-0000-2700-000-00000	NN P	120.86	120.86	
				RENTALS, LEASES & REPAIRS,N.C.				
PO-250011	05/01/2025	INVOICE# 4879393	3	62-0000-0-5600-0000-7200-000-00000	NN P	51.80	51.80	
				RENTALS, LEASES & REPAIRS,N.C.				
		TOTAL PAYMENT AMOUNT		575.53 *			575.53	
		TOTAL FUND PAYMENT		6,832.27 **			6,832.27	
		TOTAL BATCH PAYMENT		6,832.27 ***		0.00	6,832.27	
		TOTAL DISTRICT PAYMENT		6,832.27 ****		0.00	6,832.27	
		TOTAL FOR ALL DISTRICTS:		6,832.27 ****		0.00	6,832.27	
Number of checks to be printed:	13, not counting voids due to stub overflows.						6,832.27	

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.3 Approval of Minutes

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the April 16, 2025 board meeting are attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

Northern United Charter School

Board of Directors

Regular Board Meeting

April 16, 2025

4:00pm

Members Present: Rosemary Kunkler, Brian Payton and Jessica Ramirez

Members Absent: Jere Cox

Staff Present: Shari Lovett, Kirk Miller, Rebekah Davis, Lynda Speck, Kelley Withers, Mary Havens, Colleen Allen, Julia Anderson, Sarah Schaefer and Sara Thompson

- 1.0 **CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:00pm.
 - 1.1 **Pledge of Allegiance:**
 - 1.2 **Adopt the Agenda:** A motion to adopt the agenda as posted was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 2.0 **INTERVIEW/APPOINTMENT:** The candidate did not attend.
- 3.0 **CONSENT AGENDA:**
 - 3.1 **Consideration of Approval of Warrants & Payroll for Northern United-Humboldt Charter School:**
 - 3.2 **Consideration of Approval of Warrants & Payroll for Northern United-Siskiyou Charter School (0307, 0321, 0404, 0410):**
 - 3.3 **Consideration of Approval of Minutes for the March 13, 2025 Board Meetings:**
 - 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments:**
 - 3.5 **Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:** A motion to approve the consent agenda as posted was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were none.
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 **Approval of Employer Contribution toward Health Benefits:** Shari Lovett explained the increase in the costs of insurance (Spruce Plan) and that Kelley Withers had accounted for the increase in the budget next year. A motion to continue to cover the Spruce Plan for eligible employees for the 2025-2026 school year was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
 - 5.2 **Approval of 2025-2026 Northern United Charter Schools Certificated and Classified Pay Schedules:** Shari Lovett explained the changes to the pay schedule. A motion to approve the 2025-2026 certificated/classified pay schedules was made by Jessica

Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.3 Approval of BriceLand Learning Center's Overnight Field Trip to AW Way Campground:

Shari Lovett explained the details of the field trip. A motion to approve the BriceLand Learning Center overnight field trip to AW Way campground was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.4 Approval of AVID Elective College Tour Field Trip: Shari Lovett and Sarah Schaefer explained the details of the trip. A motion to approve the AVID elective college tour field trip was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.5 Approval of Cutten Learning Center Overnight Field Trip to San Francisco: Shari Lovett explained the details of the trip. A motion to approve the Cutten Learning Center overnight field trip to San Francisco was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.6 Approval of Mt. Shasta and Yreka Learning Centers' Overnight Field Trip to Kidder Creek Outdoor Camp: Shari Lovett explained the details of the field trip. A motion to approve the Mt. Shasta and Yreka Learning Centers overnight field trip to Kidder Creek Outdoor Camp was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.7 Approval of FFA Overnight Field Trip for State Convention: Shari Lovett reported on the details of this field trip and said that Bill said that the trip was EPIC! A motion to approve the overnight field trip for the FFA State Convention was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.8 Approval of Lease Agreement for 2409 and 2411 S. Mt. Shasta Blvd. Mt. Shasta for Northern United-Siskiyou Charter School: Shari Lovett went over the changes to the lease agreement. A motion to approve the Lease Agreement for 2409 and 2411 S. Mt. Shasta Blvd for the Mt. Shasta Learning Center was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

5.9 Approval of Lease Agreement for 4620 Meyers Ave, Eureka for the Northern United-Humboldt Charter School: Shari went over the changes to the lease and the increase. A motion to approve the lease agreement for 4620 Meyers Ave, Eureka for the Eureka Learning Center was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

6.0 DISCUSSION ITEMS:

6.1 Potential Compensation for Northern United Charter Schools' Board Members: Brian Payton introduced the idea of possible compensation for board members. A discussion was held on possible compensation ideas. This will be on next month's board agenda.

7.0 REPORTS:

7.1 Enrollment and Attendance Report: In packet

7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter School: In packet

7.3 Director's Report: Shari Lovett reported on the following topics:

- ORBE update
- Potential new facility for the Arcata Learning Center
- HCOE oversight visit on April 23rd
- Assembly bill AB84

7.4 Northern United-Humboldt Charter School Report: In packet

7.5 Northern United-Siskiyou Charter School Report: In packet

7.6 Board Report:

Brian Payton reported on the on-line ethics training that he attended.

Jessica Ramirez reported on the ethics training that she attended.

Rosemary Kunkler reported on the Cutten Learning Center talent show and gave kudos to all our students who performed. She reported on the math night at Eureka Learning Center and the second Math night was coming up on April 21. She talked about the open house at the Eureka Learning Center.

8.0 OPEN SESSION BEFORE CLOSED SESSION:

8.1 Rosemary Kunkler reviewed the item to be discussed during closed session: Public Employee Performance of Charter Director

8.2 Closed Session Open Hearing:

8.3 Adjourn to Closed Session: Rosemary Kunkler adjourned to closed session at 5:14pm.

9.0 RECONVENE IN OPEN SESSION: Open Session reconvened at 6:14. No action was taken.

10.0 NEXT BOARD MEETING:

10.1 Possible Agenda Items: Interview/appointment of new board member, leases, board compensation and closed session for building

10.2 Next Board Meeting Date: May 14, 2025 at 4pm.

11.0 ADJOURNMENT: Rosemary Kunkler adjourned the meeting at 6:16pm.

Agenda Item 3.

CONSENT AGENDA

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Subject:

3.4 Resignations, Hires, Leaves and Change of Assignments

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all new hires, resignations and leaves throughout the year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools

Resignations, Hires, and Leaves

For Month Ending: 4/30/2025

Resignations

Name	Date	Location	Comments
Denise Boldway	6/12/2025	Eureka Learning Center	Resigning
Krystal Jackson	6/12/2025	NU-Siskiyou	Resigning
Lynda Speck	6/30/2025		Retiring

HIRES

Name	Date	Location	Comments
Nancy Randall	5/5/2025	Cutten Learning Center	1-1 Instructional Aide

Leaves

Name	Date	Location	Comments
Renee Jones	2/5/2025		Maternity Leave
Althea Jones	3/25/2025		Medical Leave

Change Of Assignment

Name	Date	Location	Comments

Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.1 Approval of Lease Agreement for 423 S. Broadway, Yreka - NU-SCS YLC

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services. This is a one year lease agreement with an increase from the previous payment of \$100/month.

Fiscal Implications:

\$41,400/year

Contact Person/s: Shari Lovett

COMMERCIAL LEASE AGREEMENT

Silverhart Building
423 S. Broadway
Yreka, CA 96097

Date: 1 July 2025

Stone Family Trust ("Landlord") and Northern United Siskiyou Charter School ("Tenant") agree as follows:

1. **PROPERTY:** Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as:
423 S. Broadway, Yreka, CA 96097 ("Premises"), which comprise approximately 85% of the total square footage of rentable space in the entire property. See exhibit A for a further description of the Premises.
2. **TERM:** The term shall be for one (1) year and -0- months, beginning on 1 July 2025 ("Commencement Date"). (Check A or B)
 - ☒ **A. Lease:** and shall terminate on 30 June 2026 at 5:00 ☐ AM ☒ PM
Any holding over after the term of this agreement expires, with Landlord's consent, shall create a month-to-month tenancy that either party may terminate as specified in paragraph 2B. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
 - ☐ **B. Month-to-month:** and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable local laws. Such notice may be given on any date.
 - ☒ **C. RENEWAL OR EXTENSION TERMS:** Provided Tenant is not in default nor has never been in default hereunder and the lease has not theretofore been terminated, there is hereby granted to the Tenant an Option to Renew this lease for an additional term of one (1) year with terms and conditions the same as terms and conditions in this lease, with CPI adjustments as shown in paragraph 3A(2). Tenant shall notify Landlord 90 days prior to expiration of lease of Tenant's intent to renew.
3. **BASE RENT:**
 - A. Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY):**
 - ☐ (1) \$ _____ per month, for the term of the agreement.
 - ☒ (2) \$3,450.00 per month, for the first 12 months of the agreement. Commencing on the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index of the Bureau of Labor Statistics of the Department of Labor for All Urban Consumers ("CPI") for U.S. City Average. (the city nearest the location of the Premises), based on the following formula: Base Rent will be multiplied by the most current CPI preceding the first calendar month during which the adjustment is to take effect, and divided by the most recent CPI preceding the Commencement Date. In no event shall any adjusted Base Rent be less than the Base Rent for the month immediately preceding the adjustment. If the CPI is no longer published, then the adjustment to Base Rent shall be based on an alternate index that most closely reflects the CPI.
 - ☐ (3) \$ _____ per month for the period commencing and ending and
\$ _____ per month for the period commencing and ending and
\$ _____ per month for the period commencing and ending .
 - ☐ (4) In accordance with the attached rent schedule.
 - ☐ (5) Other: _____
 - B. Base Rent is payable in advance on or before the 5th day of each calendar month, and is delinquent on the 10th day.**
 - C. If Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period. If Tenant has paid one full month's Base Rent in advance of Commencement Date, Base Rent for the second calendar month shall be prorated based on a 30-day period.**
4. **RENT:**
 - A. Definition:** ("Rent") shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.
 - B. Payment:** Rent shall be paid to Stone Family Trust % Robert Stone at 107 N. Lange Way, Yreka, CA 96097, or at any other location specified by Landlord in writing to Tenant.
 - C. Timing:** Base Rent shall be paid as specified in paragraph 3. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.
5. **EARLY POSSESSION:** Tenant is entitled to possession of the Premises upon signing of lease & paying 1st months rent and deposit. If Tenant is in possession prior to the Commencement Date, during this time (i) Tenant is not obligated to pay Base Rent, and (ii) Tenant ☐ is ☒ is not obligated to pay Rent other than Base Rent. Whether or not Tenant is obligated to pay Rent prior to Commencement Date, Tenant is obligated to comply with all other terms of this agreement.
6. **SECURITY DEPOSIT:**
 - A. Tenant agrees to pay Landlord -0- as a security deposit. Tenant agrees not to hold Broker responsible for its return.**
(IF CHECKED:) ☐ If Base rent increases during the term of this agreement, Tenant agrees to increase security deposit by the same proportion as the increase in Base Rent.
 - B. All or any portion of the security deposit may be used, as reasonably necessary, to: (i) cure Tenant's default in payment of Rent, late charges, non-sufficient funds ("NSF") fees, or other sums due; (ii) repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; (iii) broom clean the Premises, if necessary, upon termination of tenancy; and (iv) cover any other unfulfilled obligation of Tenant. SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH'S RENT.**

Premises: 423 S Broadway 1 July 2025

If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall (i) furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and (ii) return any remaining portion of security deposit to Tenant. However, if the Landlord's only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 21 days after the Landlord received possession.

C. No interest will be paid on security deposit, unless required by local ordinance.

7. PAYMENTS:

TOTAL DUE

A. Rent: From 1 July 2025 to 30 June 2026 \$3,450.00

Date Date

B. Security Deposit \$-0-

C. Other: _____ \$

D. Other: _____ \$

E. Total \$3,450.00

8. **PARKING:** Tenant is entitled to 9 unreserved parking spaces and 0 reserved parking spaces. The right to parking ☒ is ☐ is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, the parking rental fee shall be an additional \$ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted. Tenant is responsible for snow removal.
9. **ADDITIONAL STORAGE:** No additional storage is permitted. Hallway leading to Suites A & C must remain unoccupied at all times as per fire code. It is prohibited to block egress leading to Suites A & C. The right to additional storage space ☐ is ☒ is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, storage space shall be an additional \$ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.
10. **LATE CHARGE; INTEREST; NSF CHECKS:** Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amounts of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within 5 calendar days after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, \$150.00 as late charge, plus 10% interest per annum on the delinquent amount and \$25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under paragraph 4, or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.
11. **CONDITION OF PREMISES:** Tenant has examined the Premises and acknowledges that Premises is clean and in operative condition, with the following exceptions:
Items listed as exceptions shall be dealt with in the following manner:
12. **ZONING AND LAND USE:** Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representations or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable laws.
13. **TENANT OPERATING EXPENSES:** Tenant agrees to pay for all utilities and services directly billed to Tenant including: electricity and garbage
14. **PROPERTY OPERATING EXPENSES:**
- A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real estate taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property.
- OR B. ☒ (If checked) Paragraph 14 does not apply.

15. USE: The Premises are for the sole use as a learning center.

No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. RULES/REGULATIONS: Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. MAINTENANCE:

A. Landlord shall professionally maintain the heating and air conditioning. Tenant shall professionally maintain electrical, plumbing, windows and doors in operable and safe condition. If Tenant fails to maintain the Premises, Landlord may contract for or perform such maintenance, and charge Tenant for Landlord's cost.

B. Landlord shall maintain the roof, foundation, exterior walls, and common areas.

18. ALTERATIONS: Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.

19. GOVERNMENT IMPOSED ALTERATIONS: Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.

20. ENTRY: Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.

21. SIGNS: Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the 90 (or ☐) day period preceding the termination of the agreement.

22. SUBLETTING/ASSIGNMENT: Tenant shall not sublet or encumber all or any part of the Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant of Tenant's obligation under this agreement.

23. POSSESSION: If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in paragraph 2. If Landlord is unable to deliver possession within 60 (or ☐) calendar days after agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refund all Rent and security deposit paid.

24. TENANT'S OBLIGATIONS UPON VACATING PREMISES: Upon termination of agreement, Tenant shall: (i) give Landlord all copies of all keys or opening devices to Premises, including any common areas; (ii) vacate Premises and surrender it to Landlord empty of all persons and personal property; (iii) vacate all parking and storage spaces; (iv) deliver Premises to Landlord in the same condition as referenced in paragraph 11; (v) clean Premises; (vi) give written notice to Landlord of Tenant's forwarding address, and (vii) .

All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.

25. BREACH OF CONTRACT/EARLY TERMINATION: In event Tenant prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by paragraph 24, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant: (i) the worth, at the time of award, of the unpaid Rent that had been earned at the time of termination; (ii) the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and (iii) the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that the Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another

who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.

26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of Premises. If damage occurs as a result of an act of Tenant or Tenant's guests, only Landlord shall have the right of termination, and no reduction in Rent shall be made.
27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any cleanup of any contamination caused by Tenant.
28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.
29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry liability insurance in the amount of not less than \$1,000,000.00. Tenant's liability insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Tenant is advised to carry business interruption insurance in an amount of at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.
30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: (i) shall be deemed Tenant's acknowledgement that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and (ii) may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.
31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.
32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.
33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: (i) before occupancy begins, upon disapproval of the credit report(s); or (ii) at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.
34. **DISPUTE RESOLUTION:**
- A. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to paragraph 34B(2) below. Paragraphs 34B(2) and (3) apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.

B. ARBITRATION OF DISPUTES: (1) Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 34B(2) and (3) below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.

(2) **EXCLUSIONS FROM MEDIATION AND ARBITRATION:** The following matters are excluded from Mediation and Arbitration hereunder: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; (ii) an unlawful detainer action; (iii) the filing or enforcement of a mechanic's lien; (iv) any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and (v) an action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.

(3) **BROKERS:** Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATION IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."

"WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."

Landlord's Initials _____ / _____ Tenant's Initials _____ / _____

35. JOINT AND INDIVIDUAL OBLIGATIONS: If there is more than one Tenant, each one shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.

36. NOTICE: Notices may be served by mail, facsimile, or courier at the following address or location subsequently designated:

Landlord:	Tenant:
Stone Family Trust % Robert Stone	Northern United Siskiyou Charter School
107 N. Lange Way	Shari Lovett
Yreka, CA 96097	2120 Compton Road, Ste. H
	Eureka, CA 95503

Notice is deemed effective upon the earliest of the following: (i) personal receipt by either party or their agent; (ii) written acknowledgement of notice; or (iii) 5 days after mailing notice to such location by first class mail, postage pre-paid.

37. WAIVER: The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.

38. INDEMNIFICATION: Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.

39. OTHER TERMS AND CONDITIONS/SUPPLEMENTS:

Landlord shall continue to pay water and sewer charges. However, if they increase substantially, the tenant shall pay a prorated share of water and sewer charges.

Premises: 423 S Broadway 1 July 2025

The following ATTACHED supplements/exhibits are incorporated in this agreement:

- 40. ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 34A.
- 41. ENTIRE CONTRACT:** Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.
- 42. BROKERAGE:** Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this paragraph 42.
- 43. AGENCY CONFIRMATION:** The following agency relationships are hereby confirmed for this transaction:
- Listing Agent (Print Firm Name) is the agency of (check one):
☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
- Selling Agent: (Print Firm Name) (if not same as Listing Agent) is the agent one (check one):
☐ the Tenant exclusively; or ☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
- Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

Tenant _____ Date _____

Print name _____

Address _____ City _____ State _____ Zip _____

Tenant _____ Date _____

Print name _____

Address _____ City _____ State _____ Zip _____

Landlord Stone Family Trust % Robert Stone Date April 1, 2025
(Owner or agent with authority to enter into this agreement)

Address 107 N. Lange Way City Yreka State CA Zip 96097

Agency relationships are confirmed as above. Real estate brokers who are not also Landlord in this agreement are not a party to the agreement between Landlord and Tenant.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.2 Approval of Lease Agreement for 72 The Terrace, Willow Creek - NU-HCS WCLC

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services. This is a one year lease, with no annual increase from last year.

Fiscal Implications:

\$24,000/year

Contact Person/s: Shari Lovett

Rental Agreement

Dennis Ambrosini agrees to rent the property and improvements of 72 The Terrace, Willow Creek, CA to Northern United – HUMBOLDT Charter School during the regular school year, Monday through Thursday, for the sum of \$24,000 per year, \$2,000 paid monthly for the next one year beginning July 1, 2025 through June 30, 2026. In return, Northern United – Humboldt Charter School will maintain the property and its structures in working condition and acceptable appearance in keeping with comparable commercial sites in the community. Dennis Ambrosini will pay for water, and Northern United Charters - Willow Creek will be responsible for paying for phone and internet services. Northern United – HUMBOLDT Charter School will maintain liability insurance for their students, personnel and visitors and will provide Dennis Ambrosini with “additional insured” coverage. This contract will automatically renew annually on July 1, but can be cancelled by either party for the next year with a two-week notice prior to June 15. Also the contract may be modified at any time with the agreement of both parties.

Dennis Ambrosini

5/5/25

Dennis Ambrosini, Building Owner

Date

Northern United – HUMBOLDT Charter School Administrator Date

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.3 Approval of Lease Agreement for 5 Cemetery Road, Briceland - NU-HCS BLC

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services. This is a one year lease, with a \$30 per month increase from last year.

Fiscal Implications:

\$12,360/year

Contact Person/s: Shari Lovett

FACILITY LEASE AGREEMENT

This Facility Lease Agreement ("Agreement") is made by and between Beginnings, Inc. ("Beginnings") and Northern United Humboldt Charter School ("the Charter") operating a charter school learning center site within the buildings and on the property of Beginnings, Inc., with regard to the following representations and assumptions:

RECITALS

- a. Beginnings is the sole owner of the school site described in Section (1) of this Agreement. The site is suitable for a public charter school program.
- b. Northern United Humboldt Charter School is a charter school duly formed and approved by and operating within the boundaries of the Humboldt County Office of Education.
- c. Beginnings has offered Northern United Humboldt Charter School, and the Charter has accepted, use of Beginnings facilities described in Section (1), and shown on the map in Exhibit A, located at 5 Cemetery Road, Briceland, California, for the educational program.

AGREEMENT

Beginnings, Inc. and Northern United Humboldt Charter School desires to enter into an agreement defining their rights, duties, and liabilities relating to the premises. In consideration of mutual covenants contained, the parties agree as follows:

1. **PREMISES.** Northern United Humboldt Charter School shall hereby be entitled to use the facilities known as the Octagon (1,800 square feet), Skyfish (1,200 square feet), and the Dojo (1,000 square feet) located on the Beginnings site located at 5 Cemetery Road, Briceland, County of Humboldt, California. It is acknowledged that the Charter intends to use the designated Premises as an educational facility as described in the Charter School's charter. The specific premises the Charter is authorized to occupy is identified in Exhibit A, attached hereto and included herein.

For the term of this Agreement, the Charter shall have the exclusive use of the designated classrooms and shared use of the other designated area, within the parameters of this Agreement.

2. **TERM.** The term of this Agreement ("Term") shall be for one school year, from the date of execution of this Agreement by all parties up through June 30, 2026. Northern United Humboldt Charter School agrees to lease the Premises set forth in Section (1) for the amount of \$1,030/month.

Northern United Humboldt Charter will pay to Beginnings the share of utility costs that are related to the facilities described in Section (1) for the term of this agreement. The share of utility costs will be reimbursed to Beginnings based on vendor invoices.

Utility costs include electricity, gas, heating fuel, waste disposal, telephone and internet as well as custodial supplies and pro rata share of maintenance expenditures.

3. OWNERSHIP.

The Premises shall remain the property of Beginnings. Northern United Humboldt Charter School shall be entitled to use of the facilities from the date of this agreement through June 30, 2026.

BEGINNINGS, INC., AND NORTHERN UNITED HUMBOLDT CHARTER SCHOOL have signed this Agreement on the dates set forth below.

DATE: 05/05/2025

DATE: _____

JULIA ANDERSON
Director
Beginnings, Inc.

SHARI LOVETT
School Director
Northern United Humboldt Charter School

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.4 Approval of Lease Agreement for 670 9th Street, Suite 3, Arcata - NU-HCS ALC

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services. This is a one year lease at a new facility. This lease is \$977/month. Our previous Arcata Learning Center lease was \$2200/month.

Fiscal Implications:

\$11,724/year

Contact Person/s: Shari Lovett



CALIFORNIA
ASSOCIATION
OF REALTORS®

COMMERCIAL LEASE AGREEMENT

(C.A.R. Form CL, Revised 12/15)

Date (For reference only): April 12, 2025

Arcata Plaza Center LLC
Northern United - Humboldt Charter School

("Landlord") and
("Tenant") agree as follows:

1. **PROPERTY:** Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as: 670 9th Street, Suite 3, Arcata CA 95521 ("Premises"), which comprise approximately 10.500 % of the total square footage of rentable space in the entire property. See exhibit _____ for a further description of the Premises.

2. **TERM:** The term begins on (date) June 1, 2025 ("Commencement Date"), (Check A or B):

- ☒ A. **Lease:** and shall terminate on (date) June 30, 2026 at 5:00 ☐ AM ☒ PM. Any holding over after the term of this agreement expires, with Landlord's consent, shall create a month-to-month tenancy that either party may terminate as specified in paragraph 2B. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
- ☐ B. **Month-to-month:** and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable laws. Such notice may be given on any date.
- ☐ C. **RENEWAL OR EXTENSION TERMS:** See attached addendum _____

3. **BASE RENT:**

A. Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY):

- ☒ (1) \$977.00 per month, for the term of the agreement.
- ☐ (2) \$ _____ per month, for the first 12 months of the agreement. Commencing with the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index of the Bureau of Labor Statistics of the Department of Labor for All Urban Consumers ("CPI") for _____ (the city nearest the location of the Premises), based on the following formula: Base Rent will be multiplied by the most current CPI preceding the first calendar month during which the adjustment is to take effect, and divided by the most recent CPI preceding the Commencement Date. In no event shall any adjusted Base Rent be less than the Base Rent for the month immediately preceding the adjustment. If the CPI is no longer published, then the adjustment to Base Rent shall be based on an alternate index that most closely reflects the CPI.
- ☐ (3) \$ _____ per month for the period commencing _____ and ending _____ and \$ _____ per month for the period commencing _____ and ending _____ and \$ _____ per month for the period commencing _____ and ending _____
- ☐ (4) In accordance with the attached rent schedule.
- ☐ (5) Other: _____

B. Base Rent is payable in advance on the 1st (or ☐ _____) day of each calendar month, and is delinquent on the next day.

C. If the Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period. If Tenant has paid one full month's Base Rent in advance of Commencement Date, Base Rent for the second calendar month shall be prorated based on a 30-day period.

4. **RENT:**

A. Definition: ("Rent") shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.

B. Payment: Rent shall be paid to (Name) Arcata Plaza Center LLC at (address) 880 L Street, Arcata CA 95521, or at any other location specified by Landlord in writing to Tenant.

C. Timing: Base Rent shall be paid as specified in paragraph 3. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.

5. **EARLY POSSESSION:** Tenant is entitled to possession of the Premises on May 19, 2025

If Tenant is in possession prior to the Commencement Date, during this time (i) Tenant is not obligated to pay Base Rent, and (ii) Tenant ☐ is ☒ is not obligated to pay Rent other than Base Rent. Whether or not Tenant is obligated to pay Rent prior to Commencement Date, Tenant is obligated to comply with all other terms of this agreement.

6. **SECURITY DEPOSIT:**

A. Tenant agrees to pay Landlord \$1,500.00 as a security deposit. Tenant agrees not to hold Broker responsible for its return. (IF CHECKED:) ☐ If Base Rent increases during the term of this agreement, Tenant agrees to increase security deposit by the same proportion as the increase in Base Rent.

B. All or any portion of the security deposit may be used, as reasonably necessary, to: (i) cure Tenant's default in payment of Rent, late charges, non-sufficient funds ("NSF") fees, or other sums due; (ii) repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; (iii) broom clean the Premises, if necessary, upon termination of tenancy; and (iv) cover any other unfulfilled obligation of Tenant. **SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH'S RENT.** If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall: (i) furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and (ii) return any remaining portion of security deposit to Tenant. However, if the Landlord's only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 14 days after the Landlord receives possession.

C. No interest will be paid on security deposit, unless required by local ordinance.

Landlord's Initials (____) (____)

Tenant's Initials (____) (____)

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CL REVISED 12/15 (PAGE 1 OF 6)

COMMERCIAL LEASE AGREEMENT (CL PAGE 1 OF 6)

Coldwell Banker Commercial Real Estate, 1036 Fifth Street, Suite A Eureka CA 95501
Scott Pesch

Phone: 7074422222
Produced with Lone Wolf Transactions (zipForm Edition) 717 N Harwood St, Suite 2200, Dallas, TX 75201

Fax: 7074424474
www.lwolf.com

670 9th Street



Premises: **670 9th Street, Suite 3, Arcata CA 95521**

Date **April 12, 2025**

7. PAYMENTS:

		<u>TOTAL DUE</u>	<u>PAYMENT RECEIVED</u>	<u>BALANCE DUE</u>	<u>DUE DATE</u>
A. Rent: From <u>06/01/2025</u> To <u>06/30/2025</u>	Date Date	\$ <u>977.00</u>	\$ _____	\$ <u>977.00</u>	<u>06/01/2025</u>
B. Security Deposit	\$ <u>1,500.00</u>	\$ _____	\$ <u>1,500.00</u>	<u>05/01/2025</u>
C. Other: _____	Category	\$ _____	\$ _____	\$ _____	_____
D. Other: _____	Category	\$ _____	\$ _____	\$ _____	_____
E. Total:	\$ <u>2,477.00</u>	\$ _____	\$ <u>2,477.00</u>	_____

8. **PARKING:** Tenant is entitled to _____ unreserved and _____ reserved vehicle parking spaces. The right to parking ☐ is ☐ is not included in the Base Rent charged pursuant to paragraph 3. If not included in the Base Rent, the parking rental fee shall be an additional \$ _____ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted.

9. **ADDITIONAL STORAGE:** Storage is permitted as follows: _____
The right to additional storage space ☐ is ☐ is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, storage space shall be an additional \$ _____ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.

10. **LATE CHARGE; INTEREST; NSF CHECKS:** Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amount of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within **5 calendar days** after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, **\$80.00** as late charge, plus 10% interest per annum on the delinquent amount and \$25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under paragraph 4, or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.

11. **CONDITION OF PREMISES:** Tenant has examined the Premises and acknowledges that Premise is clean and in operative condition, with the following exceptions: Landlord shall repaint the office interior.
Items listed as exceptions shall be dealt with in the following manner: Repairs noted above should be completed on or before May 15, 2025.

12. **ZONING AND LAND USE:** Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representation or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable Laws.

13. **TENANT OPERATING EXPENSES:** Tenant agrees to pay for all utilities and services directly billed to Tenant. See paragraph 40.

14. PROPERTY OPERATING EXPENSES:

A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real property taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property. See paragraph 40.

OR B. ☐ (If checked) Paragraph 14 does not apply.

15. **USE:** The Premises are for the sole use as Administrative office and student tutoring. No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. **RULES/REGULATIONS:** Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not, disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. MAINTENANCE:

A. Tenant OR ☒ (If checked, Landlord) shall professionally maintain the Premises including heating, air conditioning, electrical, plumbing and water systems, if any, and keep glass, windows and doors in operable and safe condition. Unless Landlord is checked, if Tenant fails to maintain the Premises, Landlord may contract for or perform such maintenance, and charge Tenant for Landlord's cost.

B. Landlord OR ☐ (If checked, Tenant) shall maintain the roof, foundation, exterior walls, common areas and _____

Landlord's Initials (_____) (_____)

Tenant's Initials (_____) (_____)

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COMMERCIAL LEASE AGREEMENT (CL PAGE 2 OF 6)



Premises: **670 9th Street, Suite 3, Arcata CA 95521**

Date **April 12, 2025**

18. **ALTERATIONS:** Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.
19. **GOVERNMENT IMPOSED ALTERATIONS:** Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.
20. **ENTRY:** Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.
21. **SIGNS:** Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the 90 (or ☐) day period preceding the termination of the agreement.
22. **SUBLETTING/ASSIGNMENT:** Tenant shall not sublet or encumber all or any part of Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant of Tenant's obligation under this agreement.
23. **POSSESSION:** If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in paragraph 2. If Landlord is unable to deliver possession within 60 (or ☐) calendar days after the agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refunded all Rent and security deposit paid.
24. **TENANT'S OBLIGATIONS UPON VACATING PREMISES:** Upon termination of agreement, Tenant shall: (i) give Landlord all copies of all keys or opening devices to Premises, including any common areas; (ii) vacate Premises and surrender it to Landlord empty of all persons and personal property; (iii) vacate all parking and storage spaces; (iv) deliver Premises to Landlord in the same condition as referenced in paragraph 11; (v) clean Premises; (vi) give written notice to Landlord of Tenant's forwarding address; and (vii) _____

All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.

25. **BREACH OF CONTRACT/EARLY TERMINATION:** In event Tenant, prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by paragraph 24, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant: (i) the worth, at the time of award, of the unpaid Rent that had been earned at the time of termination; (ii) the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and (iii) the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.
26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to the terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of the Premises. If total or partial destruction or damage occurs as a result of an act of Tenant or Tenant's guests, (i) only Landlord shall have the right, at Landlord's sole discretion, within 30 days after such total or partial destruction or damage to treat the lease as terminated by Tenant, and (ii) Landlord shall have the right to recover damages from Tenant.
27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable Laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by Tenant.
28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.
29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry (i) liability insurance in an amount of not less than \$2,000,000.00 and (ii) property insurance in an amount sufficient to cover the replacement cost of the property if Tenant is responsible for maintenance under paragraph 17B. Tenant's insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Landlord shall maintain liability insurance insuring Landlord, but not Tenant, in an amount of at least \$_____, plus property insurance in an amount sufficient to cover the replacement cost of the property unless Tenant is responsible for maintenance pursuant to paragraph 17B. Tenant is advised to carry business interruption insurance in an amount at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.

Landlord's Initials

Tenant's Initials

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COMMERCIAL LEASE AGREEMENT (CL PAGE 3 OF 6)



Premises: **670 9th Street, Suite 3, Arcata CA 95521**Date **April 12, 2025**

30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: (i) shall be deemed Tenant's acknowledgment that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and (ii) may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.
31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.
32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.
33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: (i) before occupancy begins, upon disapproval of the credit report(s); or (ii) at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.
34. **CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:** Landlord states that the Premises ☐ has, or ☒ has not been inspected by a Certified Access Specialist. If so, Landlord states that the Premises ☐ has, or ☐ has not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53.
35. **DISPUTE RESOLUTION:**
- A. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to paragraph 35B(2) below. Paragraphs 35B(2) and (3) apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.
- B. **ARBITRATION OF DISPUTES:** (1) Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 35B(2) and (3) below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.
- (2) **EXCLUSIONS FROM MEDIATION AND ARBITRATION:** The following matters are excluded from Mediation and Arbitration hereunder: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; (ii) an unlawful detainer action; (iii) the filing or enforcement of a mechanic's lien; (iv) any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and (v) an action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.
- (3) **BROKERS:** Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.
- "NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."**
- "WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."**

Landlord's Initials _____	/	Tenant's Initials _____	/
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Landlord's Initials () ()

Tenant's Initials () ()

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COMMERCIAL LEASE AGREEMENT (CL PAGE 4 OF 6)



Premises: 670 9th Street, Suite 3, Arcata CA 95521

Date April 12, 2025

36. **JOINT AND INDIVIDUAL OBLIGATIONS:** If there is more than one Tenant, each one shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.
37. **NOTICE:** Notices may be served by mail, facsimile, or courier at the following address or location, or at any other location subsequently designated:

Landlord: Arcata Plaza Center LLC

880 L Street

Arcata CA 95521

Landlord contact: Mike Tobin

707-616-8099 mctobin67@gmail.com

Tenant: Northern United - Humboldt Charter School

2120 Campton Road

Eureka CA 95501

707-445-2660

Notice is deemed effective upon the earliest of the following: (i) personal receipt by either party or their agent; (ii) written acknowledgement of notice; or (iii) 5 days after mailing notice to such location by first class mail, postage pre-paid.

38. **WAIVER:** The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.
39. **INDEMNIFICATION:** Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.
40. **OTHER TERMS AND CONDITIONS/SUPPLEMENTS:** a. Paragraph 29. Insurance - Tenant shall provide a certificate of insurance for \$1,000,000 per occurrence and \$2,000,000 aggregate naming the Landlord as additionally insured.

b. Paragraph 13. Utilities and Services - Tenant shall be responsible for its pro-rata share of its common area maintenance (CAM), electricity, gas, water/sewer and trash usage. Tenant acknowledges that the CAM charge is appx. \$1,000 per month and shall be responsible for 10.5% billed on a monthly basis. Additionally, Tenant acknowledges that there isn't separate utility meters and will be billed 10.5% of each utility bill on a monthly basis. Tenant shall reimburse the Landlord with the following month's lease payment. Both parties agree to discuss future utility billing changes, if necessary, due to other tenant's building uses, number of employees or days of service that may affect the overall utility billing. Both parties agree to do their best to make the billing 'fair and equitable' to each party. Tenant shall pay a set amount of \$25 per month for trash and recycling. In the event Recology requires a separate service contract for each office space, Tenant shall be responsible for its own Recology account.

The following ATTACHED supplements/exhibits are incorporated in this agreement: ☐ Option Agreement (C.A.R. Form OA)

41. **ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 35A.
42. **ENTIRE CONTRACT:** Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.
43. **BROKERAGE:** Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this paragraph 43.
44. **AGENCY CONFIRMATION:** The following agency relationships are hereby confirmed for this transaction:
 Listing Agent: Coldwell Banker Commercial Real Estate (Print Firm Name) is the agent of (check one):
☐ the Landlord exclusively; or ☒ both the Tenant and Landlord.
 Selling Agent: Coldwell Banker Commercial Real Estate (Print Firm Name) (if not same as Listing Agent) is the agent of (check one):
☐ the Tenant exclusively; or ☐ the Landlord exclusively; or ☒ both the Tenant and Landlord.
 Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord's Initials

Tenant's Initials

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COMMERCIAL LEASE AGREEMENT (CL PAGE 5 OF 6)

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670 9th Street



Premises: 670 9th Street, Suite 3, Arcata CA 95521Date April 12, 2025

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

Tenant _____ Date _____

Nothern United - Humboldt Charter School

(Print name)

Address 2120 Campton Road City Eureka State CA Zip 95503

Tenant _____ Date _____

(Print name)

Address _____ City _____ State _____ Zip _____

☐ **GUARANTEE:** In consideration of the execution of this Agreement by and between Landlord and Tenant and for valuable consideration, receipt of which is hereby acknowledged, the undersigned ("Guarantor") does hereby: (i) guarantee unconditionally to Landlord and Landlord's agents, successors and assigns, the prompt payment of Rent or other sums that become due pursuant to this Agreement, including any and all court costs and attorney fees included in enforcing the Agreement; (ii) consent to any changes, modifications or alterations of any term in this Agreement agreed to by Landlord and Tenant; and (iii) waive any right to require Landlord and/or Landlord's agents to proceed against Tenant for any default occurring under this Agreement before seeking to enforce this Guarantee.

Guarantor (Print Name) _____

Guarantor _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Landlord agrees to rent the Premises on the above terms and conditions.

Landlord _____ Date _____

(owner or agent with authority to enter into this agreement) Arcata Plaza Center LLC

Address 880 L Street City Arcata State CA Zip 95521

Landlord _____ Date _____

(owner or agent with authority to enter into this agreement)

Address _____ City _____ State _____ Zip _____

Agency relationships are confirmed as above. Real estate brokers who are not also Landlord in this agreement are not a party to the agreement between Landlord and Tenant.

Real Estate Broker (Leasing Firm) Coldwell Banker Commercial Real Estate DRE Lic. # 01432029

By (Agent) Scott Pesch  DRE Lic. # 01190750 Date 04/12/25

Scott Pesch

Address 1036 5th Street, Suite A City Eureka State CA Zip 95501

Telephone (707)442-2222 Fax (707)442-4474 E-mail pacificpartnerscommercial@gmail.com

Real Estate Broker (Leasing Firm) Coldwell Banker Commercial Real Estate DRE Lic. # 01432029

By (Agent) Scott Pesch  DRE Lic. # 01190750 Date 04/12/2025

Scott Pesch

Address 1036 5th Street, Suite A City Eureka State CA Zip 95501

Telephone (707)442-2222 Fax (707)442-4474 E-mail pacificpartnerscommercial@gmail.com

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670 9th Street





CALIFORNIA
ASSOCIATION
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**COMMERCIAL LEASE CONSTRUCTION
ACCESSIBILITY ADDENDUM**
(C.A.R. Form CLCA, 11/16)

This is an addendum to the Commercial Lease Agreement (lease) dated April 11, 2025
in which Arcata Plaza Center LLC is referred to as "Landlord"
and Nothern United - Humboldt Charter School is referred to as "Tenant".
Paragraph 34 of the lease is deleted in its entirety and replaced by the following:

Paragraph 34. CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:

- A. Landlord states that the Premises ☐ have, or ☒ have not been inspected by a Certified Access Specialist (CASp).
- B. If the Premises have been inspected by a CASp,
- (1) Landlord states that the Premises ☐ have, or ☐ have not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53. Landlord shall provide Tenant a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) as specified below.
 - (2) ☐ (i) Tenant has received a copy of the report at least 48 hours before executing this lease. Tenant has no right to rescind the lease based upon information contained in the report.
- OR ☐ (ii) Tenant has received a copy of the report prior to, but no more than, 48 hours before, executing this lease. Based upon information contained in the report, Tenant has 72 hours after execution of this lease to rescind it.
- OR ☐ (iii) Tenant has not received a copy of the report prepared by the CASp prior to execution of this lease. Landlord shall provide a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) within 7 days after execution of this lease. Tenant shall have up to 3 days thereafter to rescind the lease based upon information in the report.
- C. If the Premises have not been inspected by a CASp or a certificate was not issued by the CASp who conducted the inspection,
"A Certified Access Specialist (CASp) can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the subject premises, the commercial property owner or lessor may not prohibit the lessee or tenant from obtaining a CASp inspection of the subject premises for the occupancy or potential occupancy of the lessee or tenant, if requested by the lessee or tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises."
- D. Notwithstanding anything to the contrary in paragraph 17, 18, 19 or elsewhere in the lease, any repairs or modifications necessary to correct violations of construction related accessibility standards to the Premises are the responsibility of Tenant, ☐ Landlord, ☒ Other TBD.

Tenant (Signature) _____ Date _____

Tenant (Print name) Nothern United - Humboldt Charter School

Tenant (Signature) _____ Date _____

Tenant (Print name) _____

Landlord (Signature) _____ Date _____

Landlord (Print name) Arcata Plaza Center LLC

Landlord (Signature) _____ Date _____

Landlord (Print name) _____

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Reviewed by _____



CLCA REVISED 11/16 (PAGE 1 OF 1)

COMMERCIAL LEASE CONSTRUCTION ACCESSIBILITY ADDENDUM (CLCA PAGE 1 OF 1)

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670 9th Street

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.5 Approval of Revisions to the 2025-2026 NUCS Certificated and Classified Pay Schedules

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The certificated pay schedule was updated to remove the number of days from the top two salary categories and re-formatted. The classified pay schedule was updated to add Student Accountability Coordinator, Center Coordinator and Program Coordinator.

Fiscal Implications:

NU-HCS - Approximate increase of \$37,531. Estimated 25-26 ending balance = \$1,429,935 (20.9%)

NU-SCS - Approximate increase of \$1,355. Estimated 25-26 ending balance = \$1,216,293 (50.2%)

Contact Person/s: Shari Lovett, Kelley Withers

Draft



CERTIFICATED EMPLOYEE 2025 - 2026 PAY SCHEDULE

CERTIFICATED SALARIED EMPLOYEE								
Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Regional Director	\$81,500	\$83,500	\$85,500	\$87,500	\$89,500	\$91,500	\$93,500
2	Director	\$68,500	\$70,500	\$72,500	\$74,500	\$76,500	\$78,500	\$80,500
3	School Psych./Speech Path.	\$63,500	\$65,500	\$67,500	\$69,500	\$71,500	\$73,500	\$75,500
4	Counselor	\$63,500	\$65,500	\$67,500	\$69,500	\$71,500	\$73,500	\$75,500
5	Coordinator	\$55,500	\$57,500	\$59,500	\$61,500	\$63,500	\$65,500	\$67,500

CERTIFICATED SALARIED TEACHER		
Row	Salary Amount	Per Student Amount (non - center based)
A	\$50,000	\$2,000 per year per student
B	\$52,000	\$2,080 per year per student
C	\$54,000	\$2,160 per year per student
D	\$56,000	\$2,240 per year per student
E	\$58,000	\$2,320 per year per student
F	\$60,000	\$2,400 per year per student
G	\$62,000	\$2,480 per year per student
H	\$64,000	\$2,560 per year per student
I	\$66,000	\$2,640 per year per student
J	\$68,000	\$2,720 per year per student
K	\$70,000	\$2,800 per year per student
L	\$72,000	\$2,880 per year per student
M	\$74,000	\$2,960 per year per student
N	\$76,000	\$3,040 per year per student
O	\$78,000	\$3,120 per year per student

MISCELLANEOUS PAY TYPES					
Substitute Teacher:		\$245/day (7hr) or \$35/hour			
Certificated One-On-One Tutor:		\$22 = 1-2 students			
Certificated Small Group Instructor:		\$35.00 = 3+ students			
Masters Degree:		\$1000 per year (Only 1 is recognized)			
25/26 STRS Post Retirement Earnings Limit:		\$80,245			
Longevity:		\$500-6th yr	\$550-7th yr	\$600-8th yr	\$650-9th yr \$700-10th yr

Draft



CLASSIFIED EMPLOYEE 2025 - 2026 PAY SCHEDULE

CLASSIFIED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Chief Business Officer	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500
2	Director	\$64,500	\$66,500	\$68,500	\$70,500	\$72,500	\$74,500	\$76,500
3	Student Accountability Coordinator	\$59,500	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500	\$71,500
4	Center Coordinator	\$56,500	\$58,500	\$60,500	\$62,500	\$64,500	\$66,500	\$68,500
5	Program Coordinator	\$53,500	\$55,500	\$57,500	\$59,500	\$61,500	\$63,500	\$65,500

CLASSIFIED HOURLY EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Custodian/Maintenance	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
2	Office Clerk /Secretary	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
3	Instructional Aide	\$20.00	\$21.00	\$22.00	\$23.00	\$24.00	\$25.00	\$26.00
4	Technician	\$21.00	\$22.00	\$23.00	\$24.00	\$25.00	\$26.00	\$27.00
5	Administrative Assistant	\$22.50	\$23.50	\$24.50	\$25.50	\$26.50	\$27.50	\$28.50

MISCELLANEOUS PAY TYPES

Classified One-One Tutor:		\$20.00 =1-2 students				
Classified Small Group Instructor:		\$33.00 = 3+ students				
Associate Degree:		\$350 per year (Only 1 recognized)				
Bachelor Degree:		\$500 per year (Only 1 recognized)				
Masters Degree:		\$1000 per year (Only 1 is recognized)				
Longevity:		\$500-6th yr	\$550-7th yr	\$600-8th yr	\$650-9th yr	\$700-10th yr



CLASSIFIED EMPLOYEE 2025 - 2026 PAY SCHEDULE

CLASSIFIED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Chief Business Officer	\$84,500	\$86,500	\$88,500	\$90,500	\$92,500	\$94,500	\$96,500
2	Director	\$64,500	\$66,500	\$68,500	\$70,500	\$72,500	\$74,500	\$76,500
3	Coordinator	\$53,500	\$55,500	\$57,500	\$59,500	\$61,500	\$63,500	\$65,500

CLASSIFIED HOURLY EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Custodian/Maintenance	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
2	Office Clerk /Secretary	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
3	Instructional Aide	\$20.00	\$21.00	\$22.00	\$23.00	\$24.00	\$25.00	\$26.00
4	Technician	\$21.00	\$22.00	\$23.00	\$24.00	\$25.00	\$26.00	\$27.00
5	Administrative Assistant	\$22.50	\$23.50	\$24.50	\$25.50	\$26.50	\$27.50	\$28.50

MISCELLANEOUS PAY TYPES

Classified One-One Tutor:	\$20.00 = 1-2 students							
Classified Small Group Instructor:	\$33.00 = 3+ students							
Associate Degree: \$350 per year (Only 1 recognized)								
Bachelor Degree: \$500 per year (Only 1 recognized)								
Longevity:		\$500-6th yr	\$550-7th yr	\$600-8th yr	\$650-9th yr	\$700-10th yr		



CERTIFICATED EMPLOYEE 2025 - 2026 PAY SCHEDULE

220 DAY CERTIFICATED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	Regional Director	\$81,500	\$83,500	\$85,500	\$87,500	\$89,500	\$91,500	\$93,500
2	Director	\$68,500	\$70,500	\$72,500	\$74,500	\$76,500	\$78,500	\$80,500

190-220 DAY CERTIFICATED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
1	School Psych./Speech Path.	\$63,500	\$65,500	\$67,500	\$69,500	\$71,500	\$73,500	\$75,500
2	Counselor	\$63,500	\$65,500	\$67,500	\$69,500	\$71,500	\$73,500	\$75,500
3	Coordinator	\$55,500	\$57,500	\$59,500	\$61,500	\$63,500	\$65,500	\$67,500

183 DAY CERTIFICATED SALARIED TEACHER

Row	Salary Amount	Per Student Amount (non - center based)
A	\$50,000	\$2,000 per year per student
B	\$52,000	\$2,080 per year per student
C	\$54,000	\$2,160 per year per student
D	\$56,000	\$2,240 per year per student
E	\$58,000	\$2,320 per year per student
F	\$60,000	\$2,400 per year per student
G	\$62,000	\$2,480 per year per student
H	\$64,000	\$2,560 per year per student
I	\$66,000	\$2,640 per year per student
J	\$68,000	\$2,720 per year per student
K	\$70,000	\$2,800 per year per student
L	\$72,000	\$2,880 per year per student
M	\$74,000	\$2,960 per year per student
N	\$76,000	\$3,040 per year per student
O	\$78,000	\$3,120 per year per student

MISCELLANEOUS PAY TYPES

Substitute Teacher:	\$245/day (7hr) or \$35/hour				
Certificated One-On-One Tutor:	\$22 = 1-2 students				
Certificated Small Group Instructor:	\$35.00 = 3+ students				
Masters Degree: \$1000 per year (Only 1 is recognized)					
25/26 STRS Post Retirement Earnings Limit:	\$80,245				
Longevity:	\$500-6th yr	\$550-7th yr	\$600-8th yr	\$650-9th yr	\$700-10th yr

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.6 Approval of the NUCS Pay Schedule Policy Revisions

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The NUCS Board approves all policies and policy revisions. This policy requires updating in order to align with the current pay schedules.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

E-12 Pay Schedule Policy 4/25/2025

Adopted 9/20/2018, 10/14/2021, 11/10/2022

Revised on 11/15/2023

Northern United Charter Schools value the hard work and commitment that our teachers and support staff give to our students and school.

Pay increases will be considered each year and will be given if the overall school budget allows.

Pay increases will not automatically occur every year.

The Northern United Charter Schools' School Director's approval is required for all employee pay increases.

All employees are expected to work the number of days specified on their work agreement unless prior approval by the School Director is obtained.

Exceptions to the placement of an employee on the pay schedule can be reviewed and granted on a case-by-case basis by the Northern United Charter Schools' School Director.

Changes to the initial placement of an employee can be reviewed by the School Director on a case-by-case basis.

Education stipends will be paid to qualified employees who submit proof of degree earned. Stipends will be paid in ten (10) equal payments in the months of September through June according to the appropriate pay schedule.

The following guidelines will be followed when hiring all new employees:

Certificated Staff

Placement on the pay schedule will be determined based on experience. Please note that a maximum of five (5) years of experience will be considered at the time of hire.

All certificated staff position's FTE (with the exception of the Regional Director's line) will be based on a seven (7) hour day.

Regional Director's FTEs will be based on an eight (8) hour day.

The number of days that certificated employees will be required to work is as follows:

Regional Directors will be required to work 220 days

Certificated Directors will be required to work 210 days

School Psychologist/Speech Pathologist will be required to work 190 days

Counselors will be required to work 190 days

Certificated Coordinators will be required to work 190 days

Teachers (including teachers who hold a Special Education Credential) will be required to work 183 days.

Administrators that hold an administrative credential will be placed on the Director or Regional Director line. Placement will depend on the years of service as an administrator and the position that an employee is being hired for.

Non-center based teachers will be paid per student based on full time equivalency being equal to 25 students. For teachers whose rosters are below 25, their FTE will be calculated on a per student basis.

Non-center based class pay will be calculated using the following formula: 1.4 hours per week of teaching time at a learning center will be equal to one (1) additional student added to the FTE calculation. A minimum of three (3) students is required to meet the Small Group Instruction rate.

Center-based teachers will be paid based on the center's overall budget and number of students being served.

Certificated employees hired for tutoring (1-2 students) and small group instruction (3+ students) will be paid based on the tutor/SGI rates on the certificated pay schedule.

Certificated employees who have earned a Master's degree will receive a stipend as per the pay schedule.

Classified Staff

Classified employees hired in a "by hour" capacity will be placed on Column I of the classified pay schedule under the position they are being hired for.

The number of days per position will vary but are not to exceed the number of days listed below unless prior approval by School Director is obtained.

All classified staff position's FTEs will be based on an 8 hour day.

Custodian/Maintenance will be required to work 110 days.

Office Clerk /Secretary will be required to work 190 days.

Instructional Aide will be required to work 147.

Technicians will be required to work 260 days.

Administrative Assistant will be required to work 220 days.

Classified employees hired in a salary position will be placed on Column I of the classified salary pay schedule unless prior approval from the School Director is obtained. The number of days these positions will be required to work are as follows:

Chief Business Officer will be required to work 240 days.

Classified Directors will be required to work 260 days.

Classified Student Accountability Coordinator will be required to work 260 days.

Classified Center Coordinators will be required to work 220 days.

Classified Program Coordinators will be required to work 190 days.

Classified employees who work under 240 days are not eligible for Holiday or Vacation Pay.

Classified employees hired for tutoring (1-2 students) and small group instruction (3 + students) will be paid according to the Tutor/SGI rates on the classified pay schedule.

Classified employees are not eligible to receive twelve (12) checks if they are a ten (10) month employee.

Classified employees who have earned a Master's degree will receive a stipend as per the pay schedule.

Classified employees who have earned a Bachelor's degree will receive a stipend as per the pay schedule.

Classified employees who have earned an Associate's degree will receive a stipend as per the pay schedule.

All Northern United Charter Schools employees will receive a longevity stipend starting in the 6th year of employment with the Charter School.

E-12 Pay Schedule Policy

Adopted 9/20/2018, 10/14/2021, 11/10/2022

Northern United Charter Schools value the hard work and commitment that our teachers and support staff give to our students and school.

Pay increases will be considered each year and will be given if the overall school budget allows.

Pay increases will not automatically occur every year.

The Northern United Charter Schools' School Directors approval is required for all employee pay increases.

All employees are expected to work the number of days specified on their work agreement unless prior approval by the School Director or designee is obtained.

Exceptions to the placement of an employee on the pay schedule can be reviewed and granted on a case-by-case basis by the Northern United Charter Schools' School Director.

Changes to the initial placement of an employee can be reviewed by the School Director on a case-by-case basis.

The following guidelines will be followed when hiring all new employees:

Certificated Staff

Placement on the pay schedule will be determined based on experience. Please note that a maximum of five (5) years of experience will be considered at the time of hire.

Administrators that hold an administrative credential will be placed on the Director or Regional Director line. Placement will depend on the years of service as an administrator. All placements on this line will work a minimum of 220 days at 8 hours per day. All placements will be considered 12 month employees.

School Psychologists, Speech Pathologists and Counselors will work a minimum of 190 days. All full-time placements on this line will work 7 hours per day.

Coordinators will be required to work from 190 to 220 days depending on the position being hired for. All full time placements in this area will work a minimum of 7 hours per day.

Non-center based teachers will be paid per student based on full time equivalent of 25 students. All full time placements in this area will work 7 hours per day for 183 days. Full time Non-center teachers who have more than 25 students will be paid the per student/month rate for the students over the full time equivalent number.

Center-based teachers will be paid based on the center's overall budget and number of students being served. All full time placements in this area will work 7 hours per day for 183 days.

Certificated employees hired for tutoring (1-2 students) and small group instruction (3+ students) will be paid based on the tutor/SGI rates on the certificated pay schedule.

Certificated employees who have earned a master's degree will receive a stipend of \$550 per year paid in ten (10) equal payments of \$55 for the months of September through June.

Classified Staff

Classified Employees hired in a "by hour" capacity will be placed on Column I of the classified pay schedule under the position they are being hired for. The number of days per position will vary but are not to exceed the number of days listed below unless prior approval by School Director or designee is obtained.

Instructional Aide	180 days
Office Clerk /Secretary	180 days
Administrative Assistant	180 – 260 days
Technician	180 days
Custodian/Maintenance	180-260 days
Food Services	180 days
Behavioral Support Assistant	180 days

Classified employees hired in a salary position will be placed on Column I of the classified salary pay schedule unless prior approval from the School Director or designee is obtained. These positions will be required to work 220 - 260 days dependent on the position employee is being hired for.

Classified employees hired for tutoring (1-2 students) and small group instruction (3 + students) will be paid according to the Tutor/SGI rates on the classified pay schedule.

Classified employees are not eligible to receive twelve (12) checks if they are a ten (10) month employee.

Classified employees who have earned a Bachelor's degree will receive a stipend of \$350 per year paid in 10 equal payments of \$35 for the months of September through June.

Classified employees who have earned an Associate's degree will receive a stipend of \$150 per year paid in 10 equal payments of \$15 for the months of September through June.

All Northern United Charter School employees will receive a longevity stipend starting in the 6th year of employment with the Charter School.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.7 Approval of the NUCS High School Graduation Policy Revisions

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The NUCS Board approves all policies and policy revisions. This policy, as well as the attachment, requires updating in order to come into compliance with AB 331. AB 331 added to the State graduation requirements one semester of Ethnic Studies, commencing with pupils graduating in the 2029–30 school year. In order to add 5 credits of Ethnic Studies and still have the total number of credits needed for graduation remain 220, there was a reduction in the number of elective credits by 5.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

S-26**High School Graduation Policy Revision**

Adopted on 9/20/2018, 11/10/2021

Northern United Charter Schools' teachers and the College and Career Coordinator will work with students and their parent/guardian to create an individualized academic plan that meets the academic goals of the student, while fulfilling the high school graduation requirements. The student's academic progress will be monitored by a Northern United Charter Schools' credentialed teacher, the College and Career Coordinator, and the Charter School's administrative team.

Northern United Charter Schools requires students to successfully complete 220 credits to graduate. Certain subject areas require a specific number of credits in specific courses to meet the graduation requirements. Details are shown below. Extra credits in a subject area may be used to meet the electives requirement.

- English: 40 credits
- Life Skills: 30 credits (5 credits health, 5 credits computer, 20 credits of P.E.)
- History: 35 credits (10 credits of World, 10 credits of US, 5 credits of Economics, 5 credits of US Government and 5 credits of Ethnic Studies)
- Mathematics: 30 credits (including Algebra I and/or higher math)
- Science: 20 credits (10 credits of Life Science and 10 credits of Physical Science)
- Visual and Performing Arts or 10 credits of the same World Language
- Electives: 55 credits

Early Graduation:

Northern United Charter Schools honors those students who are motivated to finish their high school education early. The Northern United Charter Schools' School Director will review and approve all early graduation requests on a case by case basis.

Those students wishing to graduate early must meet all the state and local high school graduation requirements including:

Successfully completing 220 credits in all subject areas with a grade of C or higher.

Receiving a passing grade (C or higher) in Algebra I (10 credits).

Graduation Planning:

It is the responsibility of Northern United Charter Schools' teachers to inform the parents/guardians of the Charter Schools' policies and processes concerning graduation.

S-26a

Graduation Requirements Revision

Adopted on 9/20/2018, 11/10/2021

Northern United Charter Schools' graduation requirements starting for all incoming freshman in the 2025-2026 School year

English- 40 credits of Language Arts required

Life Skills- 30 credits of Life Skills required

- 5 credits Technology/ Computer Skills
- 20 credits of PE
- 5 credits of Health

History- 35 credits of Social Science required

- 10 credits of World History
- 10 credits of United States History
- 5 credits of United States Government
- 5 credits of Economics
- 5 credits of Ethnic Studies

Mathematics - 30 credits required

- 10 credits of Algebra I / Integrated Math I or a higher level math
- 20 credits of other math courses

It is recommended that students complete three years of sequential math. (*Example: Algebra I, Geometry, Algebra II OR Integrated Math I, Integrated Math II, Integrated Math III*)

Science - 20 credits required, 30 recommended

- 10 credits of Life Science- (Biology)
- 10 credits of Physical Science- (Earth Science and/ or Chemistry)

Electives - 55 credits required

- It is recommended that all students take at least 10 credits of a College Preparatory Elective

Visual Performing Arts (VPA) or World Language- 10 credits

- Either 10 credits of the same World Language or 10 credits of the same Visual Performing Art

220 High School Credits Total

Northern United Charter Schools' teachers and the academic counselor will work with students and their parent/guardian to create an individualized academic plan that meets the academic goals of the student, while fulfilling the high school graduation requirements. The student's academic progress will be monitored by a Northern United Charter Schools' credentialed teacher, the academic counselor, and the Charter School's administrative team.

Northern United Charter Schools requires students to successfully complete 220 credits to graduate. Certain subject areas require a specific number of credits in specific courses to meet the graduation requirements. Details are shown below. Extra credits in a subject area may be used to meet the electives requirement.

- English: 40 credits
- Life Skills: 30 credits (5 credits health, 5 credits computer, 20 credits of P.E.)
- History: 30 credits (10 credits of World, 10 credits of US, 5 credits of Economics and 5 credits of US Government)
- Mathematics: 30 credits (including algebra I and/or higher math)
- Science: 20 credits (10 credits of Life Science and 10 credits of Physical Science.)
- Visual and Performing Arts or 10 credits of the same foreign Language
- Electives: 60 credits

Early Graduation:

Northern United Charter Schools honors those students who are motivated to finish their high school education early. The Northern United Charter Schools' School Director will review and approve all early graduation requests on a case by case basis.

Those students wishing to graduate early must meet all the state and local high school graduation requirements including:

Successfully completing 220 credits in all subject areas with a grade of C or higher.

Receiving a passing grade (C or higher) in Algebra I. (10 credits)

Graduation Planning:

It is the responsibility of Northern United Charter Schools' teachers to inform the parents/guardians of the Charter Schools' policies and processes concerning graduation.

Graduation Requirements**Northern United Charter Schools' Graduation Requirements for 2021-2022****English- 40 credits of Language Arts required****Life Skills- 30 credits of Life Skills required**

- 5 credits Technology/ Computer Skills
- 20 credits of PE
- 5 credits of Health

History- 30 credits of Social Science required

- 10 credits of World History
- 10 credits of United States History
- 5 credits of United States Government
- 5 credits of Economics

Mathematics - 30 credits required

- 10 credits of Algebra I / Integrated Math I, or a higher level math
- 20 credits of other math courses

It is recommended that students complete three years of sequential math. (*Example: Algebra I, Geometry, Algebra II OR Integrated Math I, Integrated Math II, Integrated Math III*)

Science - 20 credits required, 30 recommended

- 10 credits of Life Science- (Biology)
- 10 credits of Physical Science- (Earth Science and/ or Chemistry)

Electives - 60 credits required

- It is recommended that all students take at least 10 credits of a College Preparatory Elective

Visual Performing Arts (VPA) or Foreign Language- 10 credits

- Either 10 credits of the same Foreign Language or 10 credits of the same Visual Performing Art

220 High School Credits Total

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.8 Approval of the NUCS Extracurricular Club Policy - First Reading

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The NUCS Board approves all policies and policy revisions. Traditionally, NUCS has had very few clubs. Recently, students have begun asking for more extracurricular activities, such as sports and clubs. NUCS currently does not have a policy related to clubs. This policy spells out the requirements and process for club approval.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

S-?? Extracurricular Club Policy

Northern United Charter Schools encourages student involvement in extracurricular activities through student clubs.

The purpose of this policy is to outline the requirements and guidelines for the formation, operation, and fundraising activities of student clubs at Northern United Charter Schools. This ensures that all clubs align with the educational mission and values of the school and operate in an organized, safe, and effective manner.

Northern United Charter Schools is committed to ensuring that all Northern United Charter Schools' students have the opportunity to participate in extracurricular clubs, therefore all student clubs formed will be made available to every age/grade level appropriate student who attends a Northern United Charter Schools' program.

To ensure that all clubs serve the educational interests of the students and the school community, clubs must adhere to the following guidelines.

Club Formation and Approval

All student clubs must be pre-approved by the Northern United Charter Schools' School Director. To initiate the formation of a club, a written proposal must be submitted to the School Director for review and approval. The proposal should include:

- The **name of the club**
- The **name of the staff sponsor** who will oversee the club
- A **clear purpose or mission statement** describing the goals and objectives of the club
- An outline of any **activities** the club plans to engage in

Permission Slips

It is the responsibility of the Northern United Charter Schools' staff sponsor to obtain parental consent for their child(ren) to participate in any extracurricular club offered. Students under the age of 18 need to obtain and submit a permission slip signed by their parent or guardian before participating in the club.

Meeting Times

Clubs are expected to meet **outside of regular school hours**. Clubs should not interfere with the normal academic schedule or obligations of students and staff.

Fundraising Activities

Any fundraising activities organized by a club must be **preapproved** by the Northern United Charter Schools' School Director. The fundraising proposal should include:

- The **purpose of the fundraising**
- The **method of fundraising** (e.g., sales, events, donations)
- The **expected timeline** for the fundraising activities
- The **use of the funds raised**, ensuring they are aligned with the club's mission and goals

Club Responsibilities

Each club is responsible for maintaining respectful behavior, promoting a safe environment for all participants, and complying with school policies and rules. Clubs must:

- Ensure that all activities reflect the values and educational goals of Northern United Charter Schools
- Keep accurate records of meetings and activities
- Provide a report of club activities and membership at the end of each school year to the School Director

Policy Compliance

Failure to comply with these guidelines or any other school policies may result in the termination of the club's charter or the suspension of activities.

Modifications

This policy may be modified as necessary by the Northern United Charter Schools' School Director to ensure the continued alignment of club activities with the mission and vision of Northern United Charter Schools.

By following this policy, Northern United Charter Schools can foster an inclusive, enriching extracurricular experience for all students while maintaining order and consistency across all clubs and activities.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.9 Approval of the Declaration of Need - NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Declaration of Need is completed, board approved and submitted to CDE annually when the school is unable to hire a teacher who is currently appropriately credentialed or when the school will be utilizing teachers enrolled in an internship program. It also allows for emergency credentialing. NU-SCS may have one teacher who needs an emergency English Learner authorization, two multiple subject limited assignment permits and one special education limited assignment permit during the 2025-2026 school year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Northern United-Siskiyou Charter School District CDS Code: 47-10470-0137372

Name of County: Siskiyou County County CDS Code: 47

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Shari Lovett

Name

[Signature]

Signature

School Director

Title

707-445-2660x110

Fax Number

Telephone Number

Date

2120 Campton Rd. Suite H, Eureka CA 95503

Mailing Address

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
Name	Signature	Title
_____	_____	_____
Fax Number	Telephone Number	Date

Mailing Address		

E-Mail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	_____
Resource Specialist	_____
Teacher Librarian Services	_____
Emergency Transitional Kindergarten (ETK)	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	2
Single Subject	
Special Education	1
TOTAL	3

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

Cal State Teach

If no, explain why you do not participate in an internship program.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.10 Approval of the Declaration of Need - NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Declaration of Need is completed, board approved and submitted to CDE annually when the school is unable to hire a teacher who is currently appropriately credentialed or when the school will be utilizing teachers enrolled in an internship program. It also allows for emergency credentialing. NU-HCS may have one teacher who needs an emergency English Learner authorization, two multiple subject limited assignment permits and one special education limited assignment permit during the 2025-2026 school year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannan Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2025-2026

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Northern United-Humboldt Charter School District CDS Code: 12-10124-0137364

Name of County: Humboldt County County CDS Code: 12

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Shari Lovett

Name



Signature

School Director

Title

707-445-2660x110

Fax Number

Telephone Number

Date

2120 Campton Rd. Suite H, Eureka CA 95503

Mailing Address

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ Name	_____ Signature	_____ Title
_____ Fax Number	_____ Telephone Number	_____ Date
_____ Mailing Address		
_____ E-Mail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1 _____
Bilingual Authorization (applicant already holds teaching credential)	_____ _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____ _____
Teacher Librarian Services	_____ _____
Emergency Transitional Kindergarten (ETK)	_____ _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

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TOTAL	3

Authorizations for Single Subject Limited Assignment Permits

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Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

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EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

Cal State Teach

If no, explain why you do not participate in an internship program.

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.1 Potential Compensation for NUCS Board Members

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

Some school boards compensate their board members with a stipend for each meeting. In light of the difficulties getting board members, a suggestion was made to discuss the option of our board receiving compensation.

Fiscal Implications:

TBD

Contact Person/s: Shari Lovett

Agenda Item 7.
REPORTS

Subject:

7.1 Student Enrollment and Attendance Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Enrollment as of 4/18/25 (LP 8):
NU-Humboldt Charter School - 342
NU-Siskiyou Charter School - 127

Attendance as of 3/21/25 (LP 7):
NU-Humboldt Charter School - 98.86%
NU-Siskiyou Charter School - 99.05%

Enrollment as of 4/19/2024 (LP 8):
NU-Humboldt Charter School - 318
NU-Siskiyou Charter School - 135

Attendance as of 3/22/2024 (LP 7):
NU-Humboldt Charter School - 97.58%
NU-Siskiyou Charter School - 95.35%

Fiscal Implications:

To be determined.

Contact Person/s: Shari Lovett, Lynda Speck

NORTHERN UNITED CHARTER SCHOOLS
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL					NORTHERN UNITED-SISKIYOU CHARTER SCHOOL				
Date Range	End Enroll	ADA Enroll	% ADA		Date Range	End Enroll	ADA Enroll	% ADA	
8/26-9/20	323	316.74	97.93%		8/26-9/20	131	125.26	98.38%	
9/23-10/18	325	318.2	97.50%		9/23-10/18	135	130.6	96.78%	
10/21-11/15	331	320.53	97.16%		10/21-11/15	135	133.11	97.68%	
11/18-12/13	328	322.93	97.21%		11/18-12/13	132	129.93	96.92%	
12/16-1/24	327	324.63	98.15%		12/16-1/24	127	131.68	98.66%	
1/27-2/21	335	332.67	98.75%		1/27-2/21	125	123.8	98.05%	
2/24-3/21	346	339.25	98.86%		2/24-3/21	133	128.95	99.08%	
3/24-4/18	342	338.93	98.32%		3/24-4/18	127	128	97.66%	
4/21-5/16					4/21-5/16				
5/19-6/12					5/19-6/12				
Year Overall					Year Overall				

Agenda Item 7.
REPORTS

Subject:

7.2 Financial Report for NU-HCS and NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the fiscal condition of each school.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kelley Withers

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2024/25 April

Object	Description	Balance Forward	Budgeted	Revenue	Ending Balance
Revenue Detail					
LCFF Revenue Sources					
8011	REVENUE LIMIT ST AID-CURR YR	1,227,047.00		438,885.00	788,162.00
8012	REVENUE LIMIT-EPA	14,829.00			14,829.00
8019	REVENUE LIMIT ST AID-PR YRS	3,026.00-			3,026.00-
8096	TRANSFERS>CHARTERS IN LIEU TAX	4,568.00-		1,142.00-	3,426.00-
	Total LCFF Revenue Sources	1,234,282.00	.00	437,743.00	796,539.00
Federal Revenue					
8181	SP ED-ENTITLEMENT PER UDC	65,007.00			65,007.00
8221	NATIONAL LUNCH PROGRAM	25,396.56			25,396.56
8290	ALL OTHER FEDERAL REVENUES	16,300.00			16,300.00
	Total Federal Revenue	106,703.56	.00	.00	106,703.56
Other State Revenues					
8520	CHILD NUTRITION	13,951.70			13,951.70
8560	STATE LOTTERY REVENUE	41,259.52			41,259.52
8590	ALL OTHER STATE REVENUES	487,723.49		7,016.00	480,707.49
8595	ALL OTHER STATE REV-PRIOR YR	0.30			.30
	Total Other State Revenues	542,935.01	.00	7,016.00	535,919.01
Other Local Revenue					
8660	INTEREST	31,242.76-			31,242.76-
8677	INTERAGENCY SVCS BETWEEN LEA	28,236.00			28,236.00
8699	ALL OTHER LOCAL REVENUES	176,779.02			176,779.02
8792	TRANS OF APPORTION FROM COE	43,111.00		14,371.00	28,740.00
	Total Other Local Revenue	216,883.26	.00	14,371.00	202,512.26
	Total Revenues	2,100,803.83	.00	459,130.00	1,641,673.83

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail						
Certificated Salaries						
1100	TEACHERS SALARIES - REGULAR	354,235.70		234,381.74	118,186.40	1,667.56
1104	SPECIAL ED TEACHER	100,050.47		66,700.34	33,350.17	.04-
1132	COACHES AND SPECIAL ADVISORS	2,210.00				2,210.00
1133	SPECIAL PROJECTS TEACHER	7,593.67		5,062.74	2,531.37	.44-
1140	TEACHER SALARY - SUBSTITUTES	4,087.25			2,706.55	1,380.70
1150	TEACHER SALARY - OTHER PAY	32,510.00		199.05	839.50	31,471.45

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 10, Ending Period = 10, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

ERP for California

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62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2024/25 April

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Certificated Salaries (continued)						
1200	CERT PUPIL SUPPORT SAL - REG	34,760.66		23,173.84	11,586.92	.10-
1207	PHYSICAL, MENTAL HLTH PRSNL	9,225.00		6,150.00	3,075.00	.00
1300	CERT SUPRVSRs' & ADMINs' SAL	32,757.47		21,838.34	10,919.17	.04-
1307	SUPERVISORS SALARIES	24,000.00				24,000.00
1311	COORDINATOR	21,750.00		200.00	276.32-	21,826.32
1900	OTHER CERT SALARY- REGULAR	61,104.71		40,736.30	20,368.15	.26
	Total Certificated Salaries	684,284.93	.00	398,442.35	203,286.91	82,555.67
Classified Salaries						
2100	CLASS INSTR AIDE SAL-REGULAR	49,729.74		17,490.00	9,937.20	22,302.54
2122	INSTR AIDE SAL HRly-SPECL ED	6,880.00		2,548.00	1,286.00	3,046.00
2160	COACHES & ADVISORS	5,170.00				5,170.00
2210	FOOD SERVICE PERSONNEL	13,272.00		8,848.00	4,424.00	.00
2214	CUSTODIAN	3,710.40		1,759.30	438.00	1,513.10
2218	COUNSELING/CAREER TECHNICIAN	29,864.42		20,042.82	10,021.42	199.82-
2255	COMPUTER LAB TECHNICIAN	17,807.50		11,965.00	5,982.50	140.00-
2304	BUSINESS MANAGER	26,812.50		17,875.00	8,937.50	.00
2307	COORDINATOR	20,633.88		13,755.69	6,877.85	.34
2308	DIRECTOR	18,237.47		12,158.34	6,079.17	.04-
2309	ADMINISTRATIVE ASSISTANT	7,689.60		6,720.00	3,360.00	2,390.40-
2402	ACCOUNT TECHNICIAN	19,480.53		13,100.46	6,209.83	170.24
2403	CLERICAL TECHNICIAN	6,223.24		4,288.48	1,945.75	10.99-
2405	ATTENDANCE TECHNICIAN	12,374.94		8,116.68	4,058.34	199.92
2406	SECRETARY	8,976.00		7,216.00	3,696.00	1,936.00-
2900	OTHER CLASS SALARIES-REGULAR	53,261.85		11,645.57	8,370.45	33,245.83
2950	OTHER CLASS SALARIES-OTH PAY	800.00				800.00
	Total Classified Salaries	300,924.07	.00	157,529.34	81,624.01	61,770.72
Employee Benefits						
3101	STRS - CERTIFICATED	291,847.36		71,314.40	35,979.27	184,553.69
3102	STRS - CLASSIFIED	720.93		91.68	220.03	409.22
3201	PERS - CERTIFICATED	9,133.49		6,142.80	3,044.48	53.79-
3202	PERS - CLASSIFIED	77,551.89		40,161.21	20,268.71	17,121.97
3311	SOCIAL SECURITY-CERTIFICATED	2,020.33		1,549.32	922.20	451.19-
3312	SOCIAL SECURITY-CLASSIFIED	18,364.31		9,682.09	4,961.77	3,720.45
3331	MEDICARE-CERTIFICATED	9,913.93		5,769.28	2,943.59	1,201.06
3332	MEDICARE-CLASSIFIED	4,347.10		2,271.29	1,177.10	898.71

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 10, Ending Period = 10, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

ERP for California

Page 2 of 5

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2024/25 April

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Employee Benefits (continued)						
3411	HEALTH & WELFARE BENEFITS-CRT	177,531.72		119,069.69	59,905.13	1,443.10-
3412	HEALTH & WELFARE BENEFITS-CLS	73,078.64		39,431.55	20,069.09	13,578.00
3501	ST UNEMPLOYMENT INS-CERTIF	342.84		199.03	101.54	42.27
3502	ST UNEMPLOYMENT INS-CLASSIFD	150.71		78.30	40.59	31.82
3601	WORKER'S COMP-CERTIFICATED	4,989.51		2,904.52	1,481.93	603.06
3602	WORKER'S COMP-CLASSIFIED	2,192.41		1,143.46	592.60	456.35
Total Employee Benefits		672,185.17	.00	299,808.62	151,708.03	220,668.52
Books and Supplies						
4110	TEXTBOOKS	7,376.96		161.02-	304.11	7,233.87
4310	MATERIALS & SUPPLIES	172,308.02		11,429.52-	2,952.19	180,785.35
4312	SUBSCRIPTIONS/PERIODICALS	2,690.00				2,690.00
4314	TESTS	564.00				564.00
4351	OFFICE SUPPLIES	1,517.68				1,517.68
4361	VEHICLE SUPPLIES	114.01-				114.01-
4364	GASOLINE	222.01			1,297.45	1,075.44-
4374	CUSTODIAL SUPPLIES	134.69			205.48	70.79-
4377	GROUPS SUPPLIES	1,954.00				1,954.00
4381	BUILDING MAINTENANCE SUPPLS	1,586.65		15.61-	15.83	1,586.43
4382	SMALL TOOLS	61.00				61.00
4383	LOCKS AND KEYS	183.00				183.00
4384	REPAIR PARTS-BUILDING	210.00				210.00
4393	WORKSHOP REFRESHMENTS	2,815.82				2,815.82
4396	FOOD SERVICE SUPPLIES	401.26				401.26
4400	EQUIPMENT	113,588.55				113,588.55
4445	COMPUTERS	10,539.39				10,539.39
4453	OTHER TECHNOLOGY	500.00				500.00
4710	FOOD	1,899.36		259.78-	259.78	1,899.36
Total Books and Supplies		318,438.38	.00	11,865.93-	5,034.84	325,269.47
Services and Other Operating Expenditures						
5100	SUBAGREEMENTS FOR SERVICES	24,722.00			11,792.00	12,930.00
5201	EMPLOYEE MILEAGE	15,369.19			362.74	15,006.45
5210	TRAVEL & CONFERENCES	56,976.00		3,014.13	2,667.16	51,294.71
5261	BUS TICKETS FOR STUDENTS	1,000.00				1,000.00
5300	DUES & MEMBERSHIPS	688.18			7,750.00	7,061.82-
5450	OTHER INSURANCE	269.08		95.80-	95.80	269.08

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 10, Ending Period = 10, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2024/25 April

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Services and Other Operating Expenditures (continued)						
5510	HEATING FUEL	27.11				27.11
5512	PROPANE	342.18				342.18
5520	ELECTRICITY SERVICES	2,444.25		39.65	1,556.39	848.21
5530	WATER SERVICES	2,170.61		799.42	620.97	750.22
5560	WASTE DISPOSAL	1,918.58		182.82	1,223.22	512.54
5565	HAZARDOUS WASTE DISPOSAL	160.00				160.00
5610	RENTALS AND LEASES	0.40-		83.70-	83.70	.40-
5612	RENTALS AND LEASES-BUILDINGS	13,695.68		10,573.56-	21,973.56	2,295.68
5623	RENTALS AND LEASES-EQUIPMENT	8,909.07		1,647.48	823.74	6,437.85
5628	RENTALS AND LEASES-OTHER	227.00				227.00
5633	REPAIRS-VEHICLES	336.76				336.76
5637	MAINTENANCE AGREEMENTS	4,508.92		1,232.21-	1,232.21	4,508.92
5640	LEASE INTEREST EXPENSE	1,728.00				1,728.00
5800	CONTRACTED SERVICES	107,318.51		18,532.20-	41,147.37	84,703.34
5801	STUDENT TRAVEL/FIELDTRIPS	795.17			1,009.56	214.39-
5805	PRINTING SERV-OUTSIDE VENDOR	282.20-				282.20-
5812	LIBRARY CONTRACT	600.00				600.00
5819	OTHER INTER-LEA CONTRACTS	121,844.69				121,844.69
5822	AUDIT FEES	51,125.25			15,225.00	35,900.25
5823	LEGAL FEES	1,055.00			2,036.50	981.50-
5831	ADVERTISEMENT	507.00				507.00
5845	INFORMTN NETWORK SERV CONTR	11,361.00				11,361.00
5861	FINGERPRINTING	1,027.00			49.00	978.00
5868	OTHER EMPLOYMENT COSTS	2.00				2.00
5881	OTHER CHARGES/FEES	1,758.06				1,758.06
5884	LICENSE, PERMIT, USE FEE, TX	70.00-			600.00	670.00-
5885	STUDENT AWARDS	100.00				100.00
5888	OTHER OPERATING EXPENSE	26,175.00				26,175.00
5909	TELEPHONE/COMMUNICATIONS	616.25				616.25
5922	TELEPHONE LINES - TECHNOLOGY	6,664.00		120.00-	120.00	6,664.00
5950	POSTAGE	468.43-			39.39	507.82-
Total Services and Other Operating Expenditures		465,620.51	.00	24,953.97-	110,408.31	380,166.17
6600 - 6999						
6900	DEPRECIATION EXPENSE	23,854.00				23,854.00
6910	AMORTIZATION EXP —LEASE ASSETS	6,546.00				6,546.00

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 10, Ending Period = 10, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2024/25 April

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
	Total 6600 - 6999	30,400.00	.00	.00	.00	30,400.00
Tuition						
7142	OTH TUITN, EXCESS CSTS> COE	3,204.00			4,640.29	1,436.29-
	Total Tuition	3,204.00	.00	.00	4,640.29	1,436.29-
	Total Expenditures	2,475,057.06	.00	818,960.41	556,702.39	1,099,394.26
Excess Revenues (Expenditures)					(97,572.39)	

Account classifications selected
FD RESC Y OBJT GOAL FUNC SCH LOCALField ranges selected
FI RANGE

1.	-	-	-	-	-	-
2.	-	-	-	-	-	-
3.	-	-	-	-	-	-
4.	-	-	-	-	-	-
5.	-	-	-	-	-	-
6.	-	-	-	-	-	-
7.	-	-	-	-	-	-
8.	-	-	-	-	-	-
9.	-	-	-	-	-	-
10.	-	-	-	-	-	-

Primary sort/rollup levels: FD

Income summary level: 4

Expense summary level: 4

Data source: GLSTEX Standard Extract

Report template: /var/opt/qss/data/CTFAR300: 07/07/2020 17:07:13

Budget type: N Working

Include budget transfers: U

GL Transactions: B Approved and Unapproved

Exclude Pre-encumbrances: N

Use Reference Values: N

Restricted Fld Nbr: 02 RESOURCE

Separation Option: No Separation of Restricted and UnRestricted

Extraction Type: Restricted and UnRestricted

Report prepared: 05/07/2025 09:38:04

FUND :01 GENERAL FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	used
Beginning balance						
9110 CASH IN COUNTY TREASURY	0.00	0.00	29,076.00-	0.00	29,076.00-	
9556 MISC DISTRICT VOL-DEDS	0.00	0.00	0.00	0.00	0.00	
TOTAL Beginning balance	0.00	0.00	29,076.00-	0.00	29,076.00-	
Current year revenue						
8290 ALL OTHER FEDERAL REVENUES	0.00	0.00	29,076.00-	0.00	29,076.00	N/A
TOTAL Current year revenue	0.00	0.00	29,076.00-	0.00	29,076.00	
**Fund balance	0.00	0.00	29,076.00-			**

04/01/2025 - 04/30/2025

FUND :62

CHARTER SCH. ENTERPRISE FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance used
Beginning balance					
9110 CASH IN COUNTY TREASURY	1,453,406.56	62,521.97	729,263.43	0.00	2,182,669.99
9209 A/R SET-UP ODD YEARS	185,285.54	0.00	180,526.02	0.00	4,759.52
9210 A/R POST	34,817.71	0.00	98,947.67	0.00	64,129.96
9420 LAND IMPROVEMENTS	77,215.00	0.00	0.00	0.00	77,215.00
9425 ACC. DEP.-LAND IMPROVEMENTS	184,724.30	0.00	0.00	0.00	184,724.30
9440 EQUIPMENT	155,609.00	0.00	0.00	0.00	155,609.00
9460 LEASE ASSETS	158,186.00	0.00	0.00	0.00	158,186.00
9465 ACCUMULATE AMORTIZE LEASE ASST	77,968.00	0.00	0.00	0.00	77,968.00
9509 ACCOUNTS PAYABLE SET UP-ODD YR	186,644.79	0.00	186,568.34	0.00	76.45
9510 ACCOUNTS PAYABLE CURRENT LIAB	14,711.90	0.00	14,711.90	0.00	0.00
9511 STRS PASS THROUGH	1,434.50	0.00	0.00	0.00	1,434.50
9512 PERS PASS THROUGH	0.00	0.00	0.00	0.00	0.00
9513 OASDHI PASS THROUGH	0.00	0.00	0.00	0.00	0.00
9514 H & W PASS THROUGH	331.00	1,690.32	11,995.99	0.00	11,664.99
9515 SUI PASS THROUGH	0.00	0.00	0.00	0.00	0.00
9516 W/COMP PASS THROUGH	0.00	0.00	0.00	0.00	0.00
9518 MEDICARE PASS THROUGH	0.00	0.00	0.00	0.00	0.00
9556 MISC DISTRICT VOL-DEDS	3,370.26	0.00	0.00	0.00	3,370.26
9650 DEFERRED REVENUE	39,493.93	0.00	38,291.48	0.00	1,202.45
9660 SUBSCRIPTION LIABILITIES	82,918.00	0.00	0.00	0.00	82,918.00
TOTAL Beginning balance	1,476,454.13	60,631.65	677,365.47	0.00	2,153,819.60
Current year revenue					
8011 STATE AID - CURRENT YEAR	1,859,425.00	191,986.30	1,524,345.70	0.00	335,079.30 82.0
8012 EPA REVENUE	24,750.00	0.00	19,440.00	0.00	5,310.00 78.5
8096 TRANSFERS TO CHART. IN LIEU TX	0.00	0.00	0.00	0.00	0.00 N/A
8182 SPEC ED-DISCRETIONARY GRANTS	1,488.00	0.00	0.00	0.00	1,488.00 0.0
8290 ALL OTHER FEDERAL REVENUES	63,950.00	0.00	97,434.00	0.00	33,484.00 152.4
8550 MANDATED COST REIMBURSEMENTS	4,538.00	0.00	4,538.00	0.00	0.00 100.0
8560 STATE LOTTERY REVENUE	33,783.00	10,174.56	29,009.76	0.00	4,773.24 85.9
8590 ALL OTHER STATE REVENUES	777,169.00	28,280.70	615,482.17	0.00	161,686.83 79.2
8660 INTEREST	5,000.00	14,046.20	38,685.69	0.00	33,685.69 773.7
8699 ALL OTHER LOCAL REVENUES	10,000.00	0.00	17,814.14	0.00	7,814.14 178.1
8792 TF OF APPOINT FROM COE	29,756.00	0.00	0.00	0.00	29,756.00 0.0
8980 CONTRIBUTIONS FR UNRESTR REV	0.00	0.00	0.00	0.00	0.00 N/A
TOTAL Current year revenue	2,809,859.00	244,487.76	2,346,749.46	0.00	463,109.54
*TOTAL Beginning balance + Revenue	4,286,313.13	1,720,941.89	3,823,203.59		*
Expense					
1100 CERTIFICATED TEACHERS SALARIES	464,040.00	40,524.83	335,823.65	99,314.66	28,901.69 93.8
1104 NUCS EDUCATION SPECIALIST	62,000.00	6,200.00	49,600.00	12,200.00	200.00 99.7
1150 NUCS TUTOR	21,076.00	7,125.00	20,590.00	0.00	486.00 97.7
1200 CERT PUPIL SUPPORT SALARY	76,500.00	6,375.00	51,000.00	25,166.68	333.32 89.6
1300 CERTIFICATED SUPERV & ADM SAL	75,388.00	7,308.33	62,583.30	11,733.34	1,071.36 98.6
2100 INSTRUCTIONAL AIDE SALARIES	10,656.00	0.00	0.00	0.00	10,656.00 0.0
2200 CLASSIFIED SUPPORT SALARIES	8,541.00	930.75	9,231.88	1,861.50	2,552.38 129.9
2400 CLERICAL/TECHNICAL/OFFICE SAL	117,510.00	9,509.50	93,357.26	18,935.66	5,217.08 95.6

04/01/2025 - 04/30/2025

FUND :62

CHARTER SCH. ENTERPRISE FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
2900 OTHER CLASSIFIED SALARIES	40,165.50	8,703.00	32,789.00	7,381.00	4.50-	100.0
3101 STRS CERTIFICATED	159,348.59	10,002.82	84,765.74	19,828.61	54,754.24	65.6
3201 PERS CERTIFICATED	26,645.00	2,650.90	21,207.20	5,301.80	136.00	99.5
3202 PERS CLASSIFIED	42,518.42	3,461.13	30,227.91	6,922.28	5,368.23	87.4
3301 SOCIAL SECURITY CERTIFICATED	6,107.00	703.39	5,418.80	1,215.20	527.00-	108.6
3302 SOCIAL SECURITY CLASSIFIED	10,741.20	1,158.64	8,220.66	1,702.03	818.51	92.4
3311 MEDICARE - CERTIFICATED	10,135.79	973.01	7,484.39	2,152.04	499.36	95.1
3312 MEDICARE - CLASSIFIED	2,799.88	276.23	1,952.09	408.57	439.22	84.3
3401 HEALTH & WELFARE CERTIFICATED	160,577.95	16,106.40	129,752.46	32,212.80	1,387.31-	100.9
3402 HEALTH & WELFARE CLASSIFIED	43,164.00	3,499.00	34,987.00	6,998.00	1,179.00	97.3
3501 UNEMPLOYMENT - CERTIFICATED	349.34	33.56	258.07	73.72	17.55	95.0
3502 UNEMPLOYMENT - CLASSIFIED	88.97	9.52	67.30	14.00	7.67	91.4
3601 WORKERS COMP - CERTIFICATED	5,101.24	456.32	3,509.91	1,006.31	585.02	88.5
3602 WORKERS COMP - CLASSIFIED	1,294.04	129.55	915.52	190.98	187.54	85.5
4100 APPRVD TEXTBKS/CORE CURRICULA	25,000.00	0.00	12,755.95	292.00	11,952.05	52.2
4200 BOOKS AND REFERENCE MATERIALS	3,705.00	0.00	0.00	0.00	3,705.00	0.0
4300 SUPPLIES	105,421.00	11,783.41	40,949.48	4,139.92	60,331.60	42.8
4310 NORTH UNITED SUPPLIES	0.00	0.00	0.00	0.00	0.00	N/A
4350 OFFICE SUPPLIES	0.00	0.00	144.66	0.00	144.66-	N/A
4400 NON-CAPITALIZED EQUIP.	93,499.00	0.00	79,349.78	2,948.14	11,201.08	88.0
5200 TRAVEL & CONFERENCE	38,252.00	385.37	12,012.67	3,888.24	22,351.09	41.6
5300 DUES & MEMBERSHIPS	18,304.00	0.00	0.00	0.00	18,304.00	0.0
5400 INSURANCE	46,068.00	0.00	46,068.50	45,335.00	45,335.50-	198.4
5500 OPERATION & HOUSEKEEPING SERV	10,000.00	292.57	1,975.54	8,866.42	841.96-	108.4
5520 ELECTRICITY	20,000.00	2,266.97	16,834.67	2,590.33	575.00	97.1
5530 WATER&/OR SEWAGE	4,000.00	106.79	916.46	2,968.54	115.00	97.1
5550 DISPOSAL/GARBAGE REMOVAL	1,800.00	109.00	647.50	743.34	409.16	77.3
5600 RENTALS, LEASES & REPAIRS,N.C.	14,100.00	1,926.56	10,455.11	8,208.21	4,563.32-	132.4
5612 NORTH UNITED RENT/LEASE BLDG	150,528.00	12,544.00	150,528.00	11,859.00	11,859.00-	107.9
5710 TRANSFERS OF DIRECT COSTS	0.00	0.00	0.00	0.00	0.00	N/A
5800 PROFES'L/CONSULTG SVCS/OP EXP	452,865.00	28,164.47	288,668.29	288,980.44	124,783.73-	127.6
5801 LEGAL FEES	2,000.00	0.00	1,402.50	0.00	597.50	70.1
5830 AUDIT FEES	25,000.00	0.00	15,337.87	0.00	9,662.13	61.4
5864 CO-OP / SCOE	4,700.00	0.00	2,350.00	0.00	2,350.00	50.0
5881 NORTH UNITED OTHER CHGS/FEES	10,000.00	0.00	284.50	0.00	9,715.50	2.8
5912 COMMUN - INTERNET SVCS/LINES	4,560.00	0.00	1,446.11	0.00	3,113.89	31.7
5922 COMMUNICATION - TELEPHONE SVCS	5,500.00	40.09	2,776.77	5,367.96	2,644.73-	148.1
5930 COMMUNICATION - POSTAGE/METER	1,675.00	100.00	737.49	335.41	602.10	64.1
6900 DEPRECIATION EXPENSE	38,508.00	0.00	0.00	0.00	38,508.00	0.0
7142 OTH TUIT,EXC CST PMT TO COE	21,186.00	0.00	0.00	0.00	21,186.00	0.0
7310 TRANSFERS OF INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Expense	2,441,418.92	183,856.11	1,669,383.99	641,142.13	130,892.80	
Ending balance						
9790 FUND BAL-UNDESIG/UNAPPROP	119,030.85-	0.00	0.00	0.00	119,030.85-	
9791 FUND BAL-BEGINNING BALANCE	1,476,454.13-	0.00	0.00	0.00	1,476,454.13-	
TOTAL Ending balance	1,595,484.98-	0.00	0.00	0.00	1,595,484.98-	
**Fund balance	1,844,894.21	1,537,085.78	2,153,819.60			**

FUND :77 SCHOOL / PAYROLL CLEARING 995

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	Used
Beginning balance						
9110 CASH IN COUNTY TREASURY	140,165.52-	0.00	21,094.67-	0.00	161,260.19-	
9620 DUE TO OTHER AGENCIES	140,165.52	0.00	21,094.67	0.00	161,260.19	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
**Fund balance	0.00	0.00	0.00			**

FUND :87 AP CLEARING (994)

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	153,203.09-	0.00	520,331.06-	0.00	673,534.15-	
9620 DUE TO OTHER AGENCIES	153,203.09	0.00	520,331.06	0.00	673,534.15	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
*TOTAL Beginning balance + Revenue	0.00	0.00	0.00			*
**Fund balance	0.00	0.00	0.00			**

Agenda Item 7.
REPORTS

Subject:

7.3 Director's Report - LCAP

Action Requested:
Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools. The School Director will review the draft LCAPs and the school community (Board, staff, students, public) may give input.

Fiscal Implications:
None

Contact Person/s: Shari Lovett

2025-2026 LCAP Goals and Actions

Goal 1: Northern United - Humboldt Charter School will improve student performance outcomes in all academic areas.

Priorities: 4, 8 (Pupil Outcomes)

<u>Action:</u>	<u>Description:</u>	<u>Contributing:</u>
1.1 Instruction	Employ highly qualified teachers	N
1.2 Academic Intervention (intervention staff/tutors/instructional aides)	Implement academic intervention	Y
1.3 College and Career Readiness (college and career support staff, CTE pathways)	Develop college and career readiness	Y
1.4 Special Education Services	Employ special education staff	N

Goal 2: Northern United - Humboldt Charter School will improve school climate and parent/community involvement to promote and cultivate a positive, safe environment for all.

Priorities: 1, 2, 3, 5, 6, 7 (Engagement and Conditions of Learning)

<u>Action:</u>	<u>Description:</u>	<u>Contributing:</u>
2.1 SEL Support	Employ social/emotional counselor	Y
2.2 Behavioral Intervention (ORBE staff, vendors)	Implement behavioral intervention program	Y
2.3 Food Program (food services staff, vending agreements, food)	Offer food program	Y
2.4 Community School (Community School staff, materials and supplies)	Implement a Community School approach	N

Agenda Item 7.
REPORTS

Subject:

7.4 Northern United - Humboldt Charter School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rebekah Davis



Humboldt Regional Director Board Report

5-14-25

Goal #1: Academic Rigor- Northern United Charter Schools will improve student performance outcomes in all academic areas.

- A. Teal from BLC shares: The third and fourth graders went on a science field trip with Taylor Faye Benedict. They learned about water quality and investigated organisms in Bear Creek that are indicators of water quality. They did an almost 3 mile hike on the Low Gap trail and compared the water in the creek to the water in a pond at higher elevation.

One of our parent volunteers has been coming in and cooking with Teal's class. So far they have made Spaghetti sauce with meatballs, delish! Next they made awesome chicken tacos and on St. Patty's Day they make green eggs and green waffles.



- B. Lori at BLC shares: Our first and 2nd graders have been busy this month learning about birds and flight, building nests and eggs with clay during art class, how to design maps, and have been studying gravity, force and 3-D design by making individual egg drop contraptions for our science fair. They also attended a wonderful all school science fair where they engaged with the other grades to learn about their science experiments, as well as to have some fun exploring a variety of interactive hands on science activities.



- C. Blair from BLC shares: Our 5th graders have been consumed with the Science Fair, which was a wonderful day. They have also been doing drama on Thursday afternoons with one of our parents. Julia started doing Bal-A-Vis-X with the 5th grade class as well and when we practice more and get it down, we will help teach the 3rd and 4th grades. In history they have been learning about Colonial Times and have done a little play acting at our all school circle to share with the younger students what they have learned. They are working on writing really good narrative stories and of course, preparing for the CAASP test and the CAST test.

Dan Levison completed a one week residency with the 4th and 5th grade. Together, they studied figurative language and poetic devices as well as reading and writing and sharing original poems. Dan is always well received by our students and they are always sad when the week comes to a close.



- D. Family Math Night #2 was a lot of fun. ELC added a presentation from our local Rotary about exchange programs for students. Also, Natalie from CLC added a ton of hands-on math activities for TK and K students that she obtained from the TK Collaborative with HCOE. (we were having so much fun that we forgot to take pictures)



- E. The Geography Bee was a fun afternoon! We had a tough battle for 3rd place.



Goal #2: Social Emotional Learning: Northern United Charter Schools will improve school climate, emphasizing social and emotional wellbeing and attendance, and improve parent/community involvement to promote and cultivate a positive, safe environment for all.

A. Our CEI Team spent a few days in Anaheim at the final CEI Convention!



B. CLC's annual Bingo and Ice Cream Social

**NU-Humboldt Cutten Learning Center's
Parent Student Teacher Organization
Presents...**

Family Bingo Night & Ice Cream Social!



Date: Monday, May 12, 2025

Time: 8pm

Place: CLC's Lunch Room

Entrance Fee: an unopened gift to be used as a prize

**All ages welcome!
All students must be accompanied by an adult!**

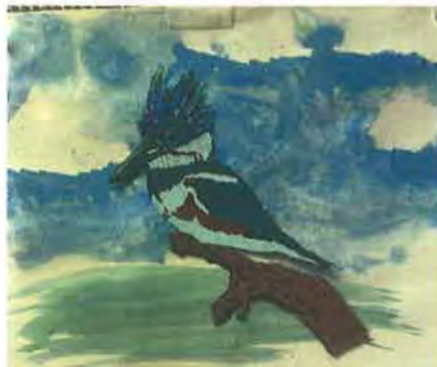
Goal #3: Community: Northern United Charter Schools will promote our schools' programs within our school community and promote our schools within the broader community.

- A. Nona at BLC shares: We've been very busy in Kindergarten. We visited the zoo in Eureka for our field trip and had a wonderful time. The kids worked on their Field Notebooks and when we got back to class wrote a short narrative about the experience together in small groups. They are all gaining confidence in sounding out sounds that they hear!



- B. We had so many winners at this year's Godwit Days Student Artwork Contest!





Grades 6&7, Third Place
Leonardo [redacted]
Northern United Charters
Belted Kingfisher



Grade 5, Third Place
Madden [redacted]
Northern United Charters
Mallards



Grade 4, Second Place
Skylar [redacted]
Northern United Charters
Wood Duck



Grade 4, Second Place
Wilden [redacted]
Northern United Charters
Common Raven



Grade 3, Third Place
Autumn [redacted]
Northern United Charters
Snowy Plover



Grade 2, Second Place
Harper [redacted]
Northern United Charters
Ruby-throated Hummingbird



K & Grade 1, Second Place
Asher [redacted]
Northern United Charters
Turkey Vulture



K & Grade 1, Third Place
Onyx [redacted]
Northern United Charters
Common Yellowthroat



- C. Laura's class at CLC released their Steelhead into the Mad River. The class participated in the Steelhead in the Classroom program through the Fish Hatchery and HCOE. They raised their Steelhead from eggs up to Fry.



- D. Cathie Shermer's IS Science Class also released their Steelhead in the Classroom into the Mad River. Students each took a fish in a cup of water and sent each one down a water slide into the water. Then they took a guided tour of the hatchery!



E. Our High School AVID Field Trip was awesome! The students enjoyed their time visiting a few colleges.



F. Track and Field wrapped up for the year! These 3 placed within the top 10!



G. Rebecca Zuspan led a booth at the Humboldt County Math Festival. The students made Pi bracelets using certain colors for the numbers.





H.

- I. ELC student, Sara, received a CTE award from HCOE for completing the 2 year Building Trades program!



- J. CLC's PSTO Fundraiser- Yard Sale



Agenda Item 7.
REPORTS

Subject:

7.5 Northern United - Siskiyou Charter School Report

Action Requested:
Information

Previous Staff/Board Action, Background Information and/or Statement of Need:
Each month staff will give an update on NU-SCS events and programs. Please see attached.

Fiscal Implications:
None

Contact Person/s: Shari Lovett, Kirk Miller

NU-SCS Board Report May 2025

Community:

Students from Yreka and Mount Shasta to a field trip to the Mt. Shasta Nordic Center, where they learned cross country skiing. They also participated in other outdoor activities and challenges in the snow.



We had 2 athletes compete on May 7th at the Dusty Miller Invitational Track Meet. One did the hurdles, 100 meter and 200 meter races. The other did the long jump as well as the 100 and 200.



Academic Rigor:

In our 3-5 science class, students explored force and motion in an interactive activity where they figured out how to design roller coasters.



Enrichment Class students have been engaging in art projects this year that correspond to countries and cultures around the world. In these photos they are combining watercolor resist with a directed draw activity to create colorful Peruvian llamas.



Alyson's 10th grade Mount Shasta student, Himalaya, got 2nd place in Shasta Sovereign's Spring art competition! She wrote a nice piece about it too.



The Night Light By Himalaya,
Northern United Charter School

The fox treads the path in the lush and vast forest, the same routine to come every day, walking the path, stopping for the bare necessities that never fail to exhaust her, and make her say she'll meet the sunlight another day while she drifts off asleep. Tonight, she suddenly wakes up in the middle of the night. She is lying on her back, her desperate eyes met with the stars peeking through a crack in the dense forest leaves. A star shoots by,

shooting starlight through the night sky and past the foxes eyes, but instead of wishing on the star she chases it, even if she can't see it anymore, luminous fireflies begin to lead her through the dark, she meets the meadow, she greets the light for the first time as the sunrise paints the sky, she meets fulfillment for the first time. Spring is my favorite season as its life helps me see the light.

Artwork created by two of our home based students. These are examples of both pencil and paper, and digital artworks.



Social Emotional Learning:



Two of our Yreka Learning Center Students at Stable Hands horse therapy.



Agenda Item 7.
REPORTS

Subject:

7.6 Board Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board may give a report related to the governance of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 8.

8. OPEN SESSION BEFORE CLOSED SESSION

Subject:

8.1 The Board Chair will verbally review items to be discussed during Closed Session as listed below.

8.2 Closed Session Open Hearing

Under this item, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda.

8.3 Adjourn to Closed Session

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed Session attendees will include: Board members; Shari Lovett: Director; and other individuals that may be invited to attend by the Board.

8.3.1 Conference with Public Employee Performance Evaluation (§54957): Title: Charter Director

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

None

Fiscal Implications:

To be determined

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 9.

9. RECONVENE IN OPEN SESSION

9.1 Report of Action Taken During Closed Session

Agenda Item 10.

NEXT BOARD MEETING

Subject:

10.1 Possible Agenda Items: public hearings for the LCAPs and budgets

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Rosemary Kunkler

Agenda Item 10.

NEXT BOARD MEETING

Subject:

10.2 Next Board Meeting Date: June 26th & 27th

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the board adopted meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Rosemary Kunkler

11. ADJOURNMENT

11.1 Adjourn