

Northern United Charter School

Board of Directors

Regular Board Meeting

April 16, 2025

4:00pm

Members Present: Rosemary Kunkler, Brian Payton and Jessica Ramirez

Members Absent: Jere Cox

Staff Present: Shari Lovett, Kirk Miller, Rebekah Davis, Lynda Speck, Kelley Withers, Mary Havens, Colleen Allen, Julia Anderson, Sarah Schaefer and Sara Thompson

- 1.0 CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:00pm.
 - 1.1 Pledge of Allegiance:**
 - 1.2 Adopt the Agenda:** A motion to adopt the agenda as posted was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez –Aye, and Rosemary Kunkler-Aye. Motion carries.
- 2.0 INTERVIEW/APPOINTMENT:** The candidate did not attend.
- 3.0 CONSENT AGENDA:**
 - 3.1 Consideration of Approval of Warrants & Payroll for Northern United-Humboldt Charter School:**
 - 3.2 Consideration of Approval of Warrants & Payroll for Northern United-Siskiyou Charter School (0307, 0321, 0404, 0410):**
 - 3.3 Consideration of Approval of Minutes for the March 13, 2025 Board Meetings:**
 - 3.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments:**
 - 3.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:** A motion to approve the consent agenda as posted was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez –Aye, and Rosemary Kunkler-Aye. Motion carries.
- 4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were none.
- 5.0 ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 Approval of Employer Contribution toward Health Benefits:** Shari Lovett explained the increase in the costs of insurance (Spruce Plan) and that Kelley Withers had accounted for the increase in the budget next year. A motion to continue to cover the Spruce Plan for eligible employees for the 2025-2026 school year was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez –Aye, and Rosemary Kunkler-Aye. Motion carries.
 - 5.2 Approval of 2025-2026 Northern United Charter Schools Certificated and Classified Pay Schedules:** Shari Lovett explained the changes to the pay schedule. A motion to approve the 2025-2026 certificated/classified pay schedules was made by Jessica

Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

- 5.3 Approval of Briceland Learning Center's Overnight Field Trip to AW Way Campground:** Shari Lovett explained the details of the field trip. A motion to approve the Briceland Learning Center overnight field trip to AW Way campground was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.4 Approval of AVID Elective College Tour Field Trip:** Shari Lovett and Sarah Schaefer explained the details of the trip. A motion to approve the AVID elective college tour field trip was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.5 Approval of Cutten Learning Center Overnight Field Trip to San Francisco:** Shari Lovett explained the details of the trip. A motion to approve the Cutten Learning Center overnight field trip to San Francisco was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.6 Approval of Mt. Shasta and Yreka Learning Centers' Overnight Field Trip to Kidder Creek Outdoor Camp:** Shari Lovett explained the details of the field trip. A motion to approve the Mt. Shasta and Yreka Learning Centers overnight field trip to Kidder Creek Outdoor Camp was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.7 Approval of FFA Overnight Field Trip for State Convention:** Shari Lovett reported on the details of this field trip and said that Bill said that the trip was EPIC! A motion to approve the overnight field trip for the FFA State Convention was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.8 Approval of Lease Agreement for 2409 and 2411 S. Mt. Shasta Blvd. Mt. Shasta for Northern United-Siskiyou Charter School:** Shari Lovett went over the changes to the lease agreement. A motion to approve the Lease Agreement for 2409 and 2411 S. Mt. Shasta Blvd for the Mt. Shasta Learning Center was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.9 Approval of Lease Agreement for 4620 Meyers Ave, Eureka for the Northern United-Humboldt Charter School:** Shari went over the changes to the lease and the increase. A motion to approve the lease agreement for 4620 Meyers Ave, Eureka for the Eureka Learning Center was made by Jessica Ramirez and seconded by Brian Payton. Vote taken: Brian Payton - Aye, Jessica Ramirez -Aye, and Rosemary Kunkler-Aye. Motion carries.

6.0 DISCUSSION ITEMS:

- 6.1 Potential Compensation for Northern United Charter Schools' Board Members:** Brian Payton introduced the idea of possible compensation for board members. A discussion was held on possible compensation ideas. This will be on next month's board agenda.

7.0 REPORTS:

7.1 Enrollment and Attendance Report: In packet

7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter School: In packet

7.3 Director's Report: Shari Lovett reported on the following topics:

- ORBE update
- Potential new facility for the Arcata Learning Center
- HCOE oversight visit on April 23rd
- Assembly bill AB84

7.4 Northern United-Humboldt Charter School Report: In packet

7.5 Northern United-Siskiyou Charter School Report: In packet

7.6 Board Report:

Brian Payton reported on the on-line ethics training that he attended.

Jessica Ramirez reported on the ethics training that she attended.

Rosemary Kunkler reported on the Cutten Learning Center talent show and gave kudos to all our students who performed. She reported on the math night at Eureka Learning Center and the second Math night was coming up on April 21. She talked about the open house at the Eureka Learning Center.

8.0 OPEN SESSION BEFORE CLOSED SESSION:

8.1 Rosemary Kunkler reviewed the item to be discussed during closed session: Public Employee Performance of Charter Director

8.2 Closed Session Open Hearing:

8.3 Adjourn to Closed Session: Rosemary Kunkler adjourned to closed session at 5:14pm.

9.0 RECONVENE IN OPEN SESSION: Open Session reconvened at 6:14. No action was taken.

10.0 NEXT BOARD MEETING:

10.1 Possible Agenda Items: Interview/appointment of new board member, leases, board compensation and closed session for building

10.2 Next Board Meeting Date: May 14, 2025 at 4pm.

11.0 ADJOURNMENT: Rosemary Kunkler adjourned the meeting at 6:16pm.

A handwritten signature in dark ink, appearing to read "Brian Payton", is written across the bottom of the page. The signature is fluid and cursive, with a large loop at the end.