

Northern United Charter Schools

Board of Directors

Regular Board Meeting

February 12, 2025

Members Present: Rosemary Kunkler, Jere Cox, Brian Payton and Jessica Ramirez

Members Absent: None

Staff: Shari Lovett, Rebekah Davis, Kirk Miller, Colleen Allen, Kelley Withers, Lynda Speck, Jen Rand, Julia Anderson, and Lisa Ambrosini

Guests: Sean Harris

- 1.0 **CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:02pm.
 - 1.1 **Pledge**
 - 1.2 **Adopt the Agenda:** A motion was made to adopt the agenda as posted by Jere Cox and seconded by Brian Payton. Vote taken: Brian Payton – Aye, Jere Cox – Aye, Jessica Ramirez- Aye and Rosemary Kunkler – Aye. Motion carries.
- 2.0 **STUDENT PRESENTATION:** Sean Harris, a student from the Yreka Learning Center told the board about the AVID elective class he is taking. Great job, Sean.
- 3.0 **CONSENT AGENDA:**
 - 3.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
 - 3.2 **Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0113, 0114, 0131, 0208, 0214):**
 - 3.3 **Consideration of Approval of Minutes for the January 10, 2025 Board Meeting:**
 - 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments:**

A motion to approve the consent agenda as posted was made by Jere Cox and seconded by Brian Payton. Vote taken: Brian Payton – Aye, Jere Cox – Aye, Jessica Ramirez- Aye and Rosemary Kunkler – Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEM NOT ON THE AGENDA:** There were no comments.
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 **Approval of the Northern United Charter Schools' Comprehensive School Safety Plan:**

Shari Lovett shared with the board that the School Safety Plan has to be reviewed and updated annually. She reported that both the staff and the parent advisory committees from both schools had reviewed the updated plan. A motion to approve the Northern United Charter Schools' Comprehensive School Safety Plan was made by Brian Payton and seconded by Jere Cox. Vote taken: Brian Payton – Aye, Jere Cox – Aye, Jessica Ramirez- Aye and Rosemary Kunkler – Aye. Motion carries.
 - 5.2 **Review and Approve the Northern United Charter Schools' Conflict of Interest Code:**

Shari Lovett explained that this had to be reviewed and updated every two years. A motion to approve the Northern United Charter Schools' Conflict of Interest Code was made by Jere Cox and seconded by Brian Payton. Vote taken: Brian Payton – Aye, Jere Cox – Aye, Jessica Ramirez- Aye and Rosemary Kunkler – Aye. Motion carries.

- 5.3 **Approval of the Amendment to Attachment A of the Memorandum of Understanding between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School:** A motion to approve the Amendment to Attachment A of the Memorandum of Understanding between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School was made by Brian Payton and seconded by Jessica Ramirez. Vote taken: Brian Payton – Aye, Jere Cox – Aye, Jessica Ramirez- Aye and Rosemary Kunkler – Aye. Motion carries.

6.0 **DISCUSSION ITEMS:**

- 6.1 **Presentation of LCAP Mid-Year Monitoring Report for the 2024-2025 LCAP for Northern United-Humboldt Charter School:** Shari Lovett gave an LCAP mid year update on the available metrics and expenditures through first interim.
- 6.2 **Presentation of LCAP Mid-Year Monitoring Report for the 2024-2025 LCAP for Northern United-Siskiyou Charter School:** Shari Lovett gave an LCAP mid year update on the available metrics and expenditures through first interim.

7.0 **REPORTS:**

- 7.1 **Enrollment and Attendance Report:** In packet
- 7.2 **Financial Report for Northern United -Humboldt Charter School and Northern United - Siskiyou Charter School:** In packet
- 7.3 **Northern United Charter Schools Federal and State Tax Returns for 2023:** In packet
- 7.4 **Directors Report:** Shari Lovett reported on the following topics:
- Presentation at HCOE on February 12th
 - Upcoming Humboldt County re-organization of districts meeting
 - Enrollment numbers
- 7.5 **Northern United-Humboldt Charter School Report:** In packet. Rebekah Davis gave a shout out to Shari Lovett on the great presentation that she did at HCOE.
- 7.6 **Northern United-Siskiyou Charter School Report:** In packet. Kirk Miller shared Samantha Hughes' video where she signed to the Pink song "Walk me Home". Great job, Samantha.
- 7.7 **Board Report:**
Jessica Ramirez commended Kirk Miller's songwriting class.
Jere Cox reported on a conversation he had with Bill Helwer Carlson on a property for lease that would be ideal for our FFA. He will follow up on this.
Brian Payton reported that he chaperoned the winter dance and that he had a good time. Also said that if Northern United needed funding for dances to let him know.
Rosemary Kunkler thanked Brian and everyone for making the winter dance so special for our students. She reported that she attended the EPICs workshop at HCOE and reminded the board that all board members are required to take this training every two years. She attended the parent advisory meeting and reported that our drone club was featured on the news.

8.0 **NEXT BOARD MEETING:**

- 8.1 **Possible Agenda Items:** 2nd interim, policy, discussion on board compensation
- 8.2 **Next Board Meeting:** March 13, 2025

9.0 **ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 5:15pm.

Rosemary Kunkler
4-16-2025