

**Northern United Charter Schools  
Regular Board Meeting  
November 15, 2023**

**Members Present:** Rosemary Kunkler, Melissa Johnson, Aime Snider and Jere Cox  
**Members Absent:** None

**Staff Present:** Shari Lovett, Rebekah Davis, Kirk Miller, Julia Anderson, Kelley Withers, Michaela Walston, Donnie Allen, Jennifer Rand and Lynda Speck.

- 1.0 CALL TO ORDER/AGENDA:** Rosemary Kunkler called the meeting to order at 4:01pm.
- 1.1 Pledge of Allegiance**
- 1.2 Adopt the Agenda:** A motion to adopt the agenda as posted was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.
- 2.0 STUDENT PRESENTATIONS:**
- 2.1 Student Presentation-Eureka Learning Center;** Sophia Pool presented to the board about the floral design class that she is taking. Samuel Keely presented on the Digital Media Class that he is taking. Thank you Sophia and Samuel.
- 3.0 CONSENT AGENDA:**
- 3.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
- 3.2 Consideration of Approval of Warrants (batches 1010, 1019, 1024) and Payroll for Northern United-Siskiyou Charter School:**
- 3.3 Consideration of Approval of Minutes for the October 11, 2023 Board Meetings**
- 3.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments**
- A motion to approve the consent agenda was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.
- 4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were no comments.
- 5.0 ACTION ITEMS TO BE CONSIDERED:**
- 5.1 Approval of Food Vendor Agreement between Fire Monkey and Northern United-Siskiyou Charter School for 2023-2024:**
- A motion to approve the Food Vendor Agreement between Fire Monkey and Northern United-Siskiyou Charter School for 2023/2024 was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.
- 5.2 Approval of Pay Schedule Policy Revision:**

A motion to approve the Pay Schedule Policy revision was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Aime Snider-Aye, Jere Cox-Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye. Motion carries.

**5.3 Approval of Mileage Reimbursement Policy Revision:**

A motion to approve the Mileage Reimbursement Policy revision with discussed edits was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.

**5.4 Approval of Driver Criteria and Eligibility Policy Revision:**

A motion to table this item was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson Aye, and Rosemary Kunkler: Aye, Motion carries.

**5.5 Approval of the Transitional Kindergarten Policy Revision:**

A motion to approve the Transitional Kindergarten policy revision with additional edits made by Aime Snider and seconded by Melissa Johnson. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, and Rosemary Kunkler: Aye. Motion carries.

**6.0 DISCUSSION ITEMS:**

**6.1 Discussion of Summary of Board Member Requirements for the Northern United Charter Schools Board Handbook:** A discussion was held about what the requirements for the handbook should include: Mandated training, Brown Act were discussed.

**7.0 REPORTS:**

**7.1 Enrollment and Attendance Report:** In packet

**7.2 Financial Report for Northern United Humboldt and Siskiyou Charter Schools:** In packet.

**7.3 Director's Report:**

Shari Lovett reported on the following topics:

- Potential Board Member
- Siskiyou County Office of Education unaudited actuals

**7.4 Board Report:**

Jere Cox: Apologized for missing the original meeting date.

Aime Snider: Had a blast at Fall Harvest, it was super fun.

Melissa Johnson: Apologized for having to miss the original meeting date, she is healthy now.

Rosemary Kunkler: Met with new auditor and said that they were impressed with our schools.

**8.0 NEXT BOARD MEETING:**

**9.1 Possible Agenda Items – Driver Criteria policy as a discussion item, organizational meeting, 1<sup>st</sup> interim.**

**9.2 Next Board Meeting Date:** December 13, 2023 at 3:30

**9.0 ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 6:34pm.

