

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 1

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 2.

INTERVIEW/APPOINTMENT

Subject:

2.1 Interview of NUCS Board Member Candidate

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

A board position is available in Siskiyou County. The board received an application from an interested community member. See attached. The board will interview the potential board member.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Northern United Charter Schools

Board Member Application

Personal Information

Title/Prefix	Briana	D	Oesterle
First Name		Middle Initial	Last Name
Home Address	PO Box 812	Etna	CA 96027
City		State	Zip Code
Home Phone	850.348.6391	Cell Phone	Work Phone
Work Phone		Fax Number	
Email Address	Oesterle.briana@gmail.com	Highest Level of Education	College
Employer	Etna Brewing Company	Title/Position	Multiple
Spouse's Name			

If you have children, are they enrolled in Northern United?

YES/NO

Will you be able to regularly attend scheduled Board Meetings?

YES/NO

Professional Expertise

For the following areas of expertise, please rank your abilities based on a scale of one to five. One (1) represents that you have little to no experience with this area, five (5) represents a high degree of professional expertise in the area, such as the ability to work as professional in this field.

Accounting:	<u>4</u>	Fund Raising:	<u>4</u>
Business:	<u>5</u>	Government:	<u>3</u>
Education:	<u>5</u>	Law:	<u>3</u>
Facilities:	<u>3</u>	PTO/SSC:	<u>4</u>
Finance:	<u>3</u>	Public Relations:	<u>5</u>

Northern United Charter Schools

Education

Education: List colleges, or universities you attended. Please list your most recent education first.

School or Institution and Location	Major	Minor	Degree or Semester Units Earned
Indiana University Bloomington	Food Anthropology		N/A
Mills College, Oakland, CA	Comparative Literature and Writing		
Foothill College	General Education		
CalBright College.	Data Analysis		

California Credentials and Permits Held: Include any California Credentials and Permits held.

Type and Level

Training: Summarize below the courses, workshops and or seminars you have attended that might be relevant to serving on the Board of Directors.

Title/Topic	Sponsor

Northern United Charter Schools

Employment and Volunteer

Current Employment:

Present Position Title	Present Employer
Multiple	Etna Brewing Company

Previous Work Experience: List your work experience. Please list your most recent employment first.

Position Title	Part-Time or Full-Time	Employer	Dates
Multiple	Full Time	Etna Brewing Company	2023
Business Account Representative		TTEC/Fed Ex	2022
Writer	Contract	Study.com, BKA Content.	2019-Curre
Team Leader	Full Time	Raleys	2017-2019
Restaurant Consultant	Contract	Multiple	2013-2019

Professional Organization or Volunteer Involvement: Summarize any professional organization or volunteer participation. If appropriate, please briefly describe duties or leadership responsibilities you assumed.

Association/Organization	Degree of Activity, I.e. Member or Officer, etc.	Dates
Northern United Charter Schools.	Board Member.	2017-2019

Northern United Charter Schools

Narrative Responses

Please take a moment to answer the following narrative questions to give the Board a better understanding of your experiences that would make you a good addition to the school's Board of Directors. Attach a separate sheet if necessary.

<p>Why do you feel you would be a good addition to the Board?</p> <p>I possess many skills including writing, editing, critical thinking, leadership, and data analysis.</p> <p>I am an excellent communicator who can connect easily with a wide variety of people.</p>	<p>What experience do you have with either school committees or not-for-profit agencies?</p> <p>I was a founding member of the board while the schools transitioned from Mattole Valley into NUCS</p>
<p>Do you have any restrictions which the Board should know about with regards to your participation? (i.e. conflict of interest, meeting requirements, etc.)</p> <p>None</p>	<p>Is there anything else you would like to add?</p> <p>I am very excited to return to the team of educators at NUCS.</p>

Northern United Charter Schools

Legal / Ethical Questions

Please circle YES or NO. If you answer "YES" to any of the following questions, please provide a written explanation for the issue as a separate attachment to this application.

Do or will you or your spouse have any contractual agreements NUCS? YES/NO

Do or will you, your spouse, or any member of your immediate family have any ownership interest in any educational service provider/management company or any other company contracting with NUCS? YES/NO

Did or will you or your spouse lease or sell property to NUCS? YES/NO

Did or will you or your spouse sell any supplies, materials, equipment or other personal property to NUCS? YES/NO

Are or will you, your spouse or any member of your immediate family employed by NUCS, its vendors or other contractors? YES/NO

Did, or do you or your spouse, or other member of your immediate family, have ownership interest, directly or indirectly, in any corporation, partnership, association, or other legal entity which would answer "YES" to any of the above questions? YES/NO

Does any other board, group or corporation believe it has a right to control or have input on votes you will cast as a member of the NUCS Board? YES/NO

Do you currently serve as a member of any public school district or charter school board? YES/NO

To the best of your knowledge, are there situations not described above which may give the appearance of a conflict of interest between you and the school, or would make it difficult for you to discharge your duties or exercise your judgement independently on behalf of NUCS? YES/NO

Have you ever been cited for a breach of ethics for unprofessional conduct, or been named in a complaint to a court, administrative agency, professional association, disciplinary committee, or other professional group? YES/NO

Are you presently, or have you ever been involved in an administrative agency proceeding or civil litigation during the past five years? YES/NO

The answer to the question below is no

Northern United Charter Schools

References

You should list as references those individuals who are capable of describing your ability to serve on the NUCS Board of Directors.

Name	Current Position	Address	Telephone
Vivian Hastert	NUCS EMPLOYEE	Grenada, CA	530.859.0416
Joshua Henson	Chef	Indianapolis, IN	765.480.6998
Aedhon Rossiter	Student	Etna, CA	317.384.7698

Criminal Background

Please circle which of the following three choices best describes your situation. If you choose options 1 or 2, please provide, on a separate attachment, what the charges were and which courts were involved:

1. I have been convicted, pled guilty or nolo contendere (no contest) to one or more crimes.
2. I am currently charged with one or more crimes.
3. I have not been convicted, pled guilty or nolo contendere (no contest) to any crimes.

Disclosure Verification

I recognize that all information submitted with this application becomes a matter of public record, subject by law to disclosure upon request to members of the general public. I will hold Northern United Charter Schools, its Board of Directors, employees or authorized agents harmless from liability for the disclosure of any information it reasonable believes is true based upon my representations or resulting from this process.

I understand that it is my obligation to notify the School Director should any information change.

My signature below certifies that all information provided in this application is true and complete.



Signature

11/12/23

Date



Shari Lovett <slovett@nuarters.org>

Re: NUCS board

1 message

Briana Oesterle <oesterle.briana@gmail.com>

Mon, Nov 13, 2023 at 10:12 AM

To: Shari Lovett <slovett@nuarters.org>

Adobe kept putting my circles at the bottom of the next page, I placed a little note above the last question. Please circle NO for me. Thanks!

See you Wednesday!

Briana

On Mon, Nov 13, 2023, 9:31 AM Shari Lovett <slovett@nuarters.org> wrote:

Oh, I just noticed that the last yes/no question wasn't answered. I can circle the correct response for you, if you let me know what to circle.

On Sun, Nov 12, 2023 at 11:23 PM Briana Oesterle <oesterle.briana@gmail.com> wrote:

Sorry..here is the attachment. Like I said... scrambled....

On Thu, Nov 9, 2023, 12:49 PM Shari Lovett <slovett@nuarters.org> wrote:

Hi Briana,

It was so good to hear your voice! Our next board meeting is Wednesday, November 15th at 4:00. As of right now it is going to be at the Yreka Learning Center at 423 S. Broadway. If for some reason that changes, I'll let you know.

I've attached the agenda and background packet for you to review. I've also attached the board application.

See you soon!

Shari

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Shari Lovett
School Director
Northern United - Humboldt Charter School
Northern United - Siskiyou Charter School

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Shari Lovett
School Director
Northern United - Humboldt Charter School
Northern United - Siskiyou Charter School

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 2.

INTERVIEW/APPOINTMENT

Subject:

2.2 Consideration of Appointment of NUCS Board Members

Action Requested:

Appoint board members

Previous Staff/Board Action, Background Information and/or Statement of Need:

The board is responsible for appointing board members. One current Humboldt board member's term expires in December. The new term would be from 12/9/2023 to 12/11/2026. Additionally, there is a vacant board seat in Siskiyou. This term would also end 12/11/2026. The board will deliberate on whether or not to appoint the continuing board member and the potential new board member..

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 2.

INTERVIEW/APPOINTMENT

Subject:

2.3 NUCS Board Member Oath of Office

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

When a new board member is appointed, the new board member takes an oath of office. This is facilitated by the board president.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

OATH OF OFFICE

Govt Code Sections 1360-1363, inclusive,
s3105 Section 3, Article XX, State Constitution

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

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Agenda Item 3.
PRESENTATIONS

Subject:

3.1 Student Presentation - BLC students' Xander and Isabella Fuentes will discuss their 3D print class.

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Students from the Briceland Learning Center will give a presentation about their 3D class..

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 4.
CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.1 Consideration of Approval of Warrants & Payroll for Northern United - Humboldt Charter School (NU-HCS)

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Humboldt Charter School - \$89,648.92

Payroll: NU-Humboldt Charter School - \$283,165.12

Contact Person/s: Shari Lovett, Kelley Withers

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000221207	11/02/2023	AMAZON CAPITAL SERVICES	62-4110	instructional material	66.69	
			62-4310	digital media / supplies	235.81	302.50
3000221208	11/02/2023	Boldway, Denise	62-4310	SALES RECEIPT 1744, 1746, 1747		646.00
3000221209	11/02/2023	Bryce McNutt	62-5800	3D Printing class / materials		1,414.00
3000221210	11/02/2023	CHACTERSTRONG	62-5207	MTSS Cert. Training - Althea Jones		1,499.00
3000221211	11/02/2023	Coss, Scott	62-5201	Apluis Conference Mileage		389.07
3000221212	11/02/2023	Daena L Velasco Acosta	62-5800	Yard work - ELC		50.00
3000221213	11/02/2023	Ewell Educational Services	62-5800	FFA leadership conference		40.00
3000221214	11/02/2023	Harmon, Christopher S	62-5800	Dance Lessons - ORBE		130.00
3000221215	11/02/2023	Hayhurst, Melody	62-5201	SEPT / OCT MILEAGE		38.19
3000221216	11/02/2023	Jones, Althea M	62-5201	OCT 2023 MILEAGE	560.88	
				SEPT 2023 MILEAGE	93.67	654.55
3000221217	11/02/2023	Kerr, Wendy	62-4310	Materials & Supplies	30.16	
				Materials & Supplies - ORBE	105.25	135.41
3000221218	11/02/2023	Marenem Inc C/o Secret Stories	62-4310	instructional material		114.33
3000221219	11/02/2023	P G & E	62-5520	Oct Statement		439.75
3000221220	11/02/2023	RAY'S OLD TOWN AUTO & MUFFLER	62-5633	van maintenance - 23	181.99	
				van maintenance - 25	160.92	342.91
3000221221	11/02/2023	Restif Cleaning Service Cooper ative, Inc	62-5800	janitorial services		2,065.00
3000221222	11/02/2023	STAPLES ADVANTAGE	62-4310	janitorial supplies	247.23	
				supplies	27.41	
				supplies for ceramics	108.49	
			62-4374	janitorial supplies	286.19	669.32
3000221611	11/06/2023	SKETCHFORSCHOOLS PUBLISH INC	62-4310	PO HC24-0030		295.45
3000221612	11/06/2023	DOMINICK, JENNIFER	62-5800	piano lessons for L. Coppini		120.00
3000221613	11/06/2023	Kerr, Wendy	62-5201	OCT 2023 MILEAGE		105.46
3000221614	11/06/2023	Musgrove, Annessa	62-5201	OCT 2023 MILEAGE	45.98	
				SEPT 2023 MILEAGE	45.98	91.96
3000221615	11/06/2023	KOROBI STABLES	62-5800	riding lessons for J. Trunzo-Hausle, A.		560.00
				Trunzo-Hausle		
3000221616	11/06/2023	SHRED AWARE	62-5560	pick up and shred		209.88
3000221617	11/06/2023	YOUNG MINNEY & CORR LLP	62-5823	zoom - SpEd & I.S.		390.00
3000221662	11/08/2023	P G & E	62-5520	PO HC24-0009		225.16
3000222979	11/20/2023	AMAZON CAPITAL SERVICES	62-4110	AP Textbook -ELC	23.64	
			62-4310	Office supplies	49.04	
				PO HC24-0161	233.42	306.10
3000222980	11/20/2023	AMBROSINI, DENNIS	62-5612	DEC 2023 RENT		2,000.00
3000222981	11/20/2023	BEGINNINGS INC	62-5612	DEC 2023 RENT	1,000.00	

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Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000222981	11/20/2023	BEGINNINGS INC	62-5800	Breakfast & Lunch Meals	4,748.50	5,748.50
3000222982	11/20/2023	BICOASTAL MEDIA	62-5831	Oct statement - advertisement		700.00
3000222983	11/20/2023	BLICK ART MATERIALS	62-4310	Supplies high school remote		172.78
3000222984	11/20/2023	Boldway, Denise	62-4310	Oct flowers for 10 students		145.00
3000222985	11/20/2023	CAMPTON PLAZA	62-5612	DEC 2023 RENT		5,625.00
3000222986	11/20/2023	CDW GOVERNMENT	62-4310	Monitors for CAASPP		286.71
3000222987	11/20/2023	CITY OF ARCATA	62-5520	9/28/2023 to 10/27/2023	93.69	
			62-5530	Apt A 09/28/2023 to 10/27/2023	93.69	187.38
3000222988	11/20/2023	CUTTEN COMMUNITY CHURCH	62-5612	DEC 2023 RENT		5,000.00
3000222989	11/20/2023	DAGGETT, PETER JAY	62-5612	DEC 2023 RENT		3,800.00
3000222990	11/20/2023	DEPARTMENT OF JUSTICE CASHIERING UNIT	62-5861	Fingerprint Apps - Oct 2023		456.00
3000222991	11/20/2023	Eureka Hum. Fire Extinguisher	62-4377	DC all sizes		58.00
3000222992	11/20/2023	Fire Monkey Catering Services	62-5800	School Meal Program - Oct 2023		1,362.00
3000222993	11/20/2023	FRC-ELP	62-5800	School Participation Fees		1,440.00
3000222994	11/20/2023	FRONTIER COMMUNICATIONS	62-4310	Equipment fee		107.75
3000222995	11/20/2023	GREAT AMERICA FINANCIAL SERV	62-5623	Nov Statement		816.25
3000222996	11/20/2023	H.C.S.D.	62-5530	Oct Statement - water		176.72
3000222997	11/20/2023	Harmon, Christopher S	62-4310	Supplies - ORBE	18.37	
			62-5800	Climbing Gym - ORBE	132.00	
			62-5950	Postage	10.40	160.77
3000222998	11/20/2023	Havens, Mary K	62-5201	OCT 2023 MILEAGE		98.25
3000222999	11/20/2023	HUMBOLDT MOVING & STORAGE INC	62-5800	Nov Statement		92.70
3000223000	11/20/2023	KGK RENTALS LLC	62-5612	DEC 2023 RENT		5,382.88
3000223001	11/20/2023	Lovett, Shari A	62-5201	OCT 2023 MILEAGE		379.90
3000223002	11/20/2023	Lyons-Tinsley, Tomire O	62-5201	OCT 2023 MILEAGE		188.64
3000223003	11/20/2023	P G & E	62-5520	Nov statement - ELC		446.18
3000223004	11/20/2023	PITNEY BOWES BANK INC RESERVE ACCOUNT	62-5623	Oct Statement - rental		113.11
3000223005	11/20/2023	PITNEY BOWES PURCHASE POWER	62-5950	Oct Statement		216.15
3000223006	11/20/2023	RAINBOW RESOURCE CENTER	62-4110	Curriculum		120.66
3000223007	11/20/2023	RAY'S OLD TOWN AUTO & MUFFLER	62-5633	Van maintenance - 23		279.49
3000223008	11/20/2023	RECOLOGY HUMBOLDT COUNTY	62-5560	Oct Statement - garbage		230.25
3000223009	11/20/2023	Rodrigues, Joshua	62-4310	Materials & Supplies - Culinary		796.14
3000223010	11/20/2023	SCHOLASTIC	62-4312	PO HC24-0076		189.89
3000223011	11/20/2023	SOLO SPORTS	62-4310	PO HC24-0070		380.00
3000223012	11/20/2023	STAPLES ADVANTAGE	62-4310	Janitorial supplies	63.25	
				supplies	61.02	
			62-4374	Janitorial supplies	73.24	197.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000223013	11/20/2023	Trinity Ballet Academy	62-5800	H.Whitener - (09/11/23 - 01/08/24)		272.00
3000223014	11/20/2023	UBEO West, LLC	62-5637	Nov Statement		948.39
3000223015	11/20/2023	VALLEY PACIFIC PETROLEUM SERV	62-4364	Oct statement - gas card		1,119.84
3000223016	11/20/2023	VENTRIS LEARNING LLC	62-4310	UFLI Foundations Teacher Manual		170.85
3000224014	11/30/2023	ADVANCED SECURITY SYSTEMS	62-5800	Commercial Fire Monitoring		216.00
3000224015	11/30/2023	AMAZON CAPITAL SERVICES	62-4110	Ethnic Studies Supplies	51.26	
			62-4396	Lunch Baskets	60.32	111.58
3000224016	11/30/2023	CDW GOVERNMENT	62-4310	Chrome books		1,193.61
3000224017	11/30/2023	CITI CARDS	62-4310	Nov Statement	120.16	
			62-5205	Nov Statement	1,232.79	
			62-5209	Nov Statement	3,999.25	5,352.20
3000224018	11/30/2023	CliftonLarsonAllen LLP	62-5822	Audit Services		15,645.00
3000224019	11/30/2023	CUTTEN COMMUNITY CHURCH	62-5520	December 2023	694.99	
			62-5530	December 2023	282.23	
			62-5560	December 2023	595.59	1,572.81
3000224020	11/30/2023	EUREKA CITY SCHOOLS BUSINESS AND FISCAL SERVICES	62-5800	Breakfast & Lunch for ELC/CLC		8,900.10
3000224021	11/30/2023	KGK RENTALS LLC	62-5450	Monthly Insurance (Dec)		116.91
3000224022	11/30/2023	LEARNING WITHOUT TEARS	62-4110	PO HC24-0164		191.92
3000224023	11/30/2023	P G & E	62-5520	Dec Statement		764.37
3000224024	11/30/2023	PEARSON EDUCATION INC	62-5800	Score Reports SpEd assess		150.00
3000224025	11/30/2023	RAINBOW RESOURCE CENTER	62-4110	Supplies R.Freitas		101.14
3000224026	11/30/2023	REPUBLIC INDEMNITY	62-9542	Dec Statement		1,969.50
3000224027	11/30/2023	SIMMONS, LORENZA	62-5800	Freitas Family	240.00	
				Hess Family	160.00	400.00
3000224028	11/30/2023	SOLO SPORTS	62-4310	School Shirts / Sweatshirts	1,471.87	
				Unpaid Sales Tax	105.87-	1,366.00
3000224029	11/30/2023	Sylvia, Jennah L	62-5201	OCT 2023 MILEAGE		334.05
3000224030	11/30/2023	Withers, Kelley L	62-5861	Contracted Services		164.00
Total Number of Checks					79	89,648.92

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CHARTER SCHOOLS ENTERI	79	89,754.79

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	79		89,754.79	
		Less Unpaid Sales Tax Liability			105.87	
		Net (Check Amount)			89,648.92	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Pay Date 11/30/2023

Fiscal Year 2023/24

EARNINGS by Earnings Code	Income	Adjustments
Regular	283,165.12	
TOTAL	283,165.12	

EARNINGS by Group	Income	Adjustments
Base Pay	268,484.80	
Extra Duty	8,217.00	
Overtime	13.32	
Stipends	6,450.00	
TOTAL	283,165.12	

EARNINGS	Person Type	Female Employees
Certificated	35	27
Classified	35	29
TOTAL	70	56

Vendor Summary for Pay Date 11/30/2023

Vendor Checks
Vendor Liabilities

BALANCING DATA

		209,225.43	Net Pay
Gross Earnings	283,165.12	73,939.69	Deductions
District Liability	140,442.76	140,442.76	Contributions
	423,607.88	423,607.88	

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	17,274.94		17,274.94	256,604.37
State Withholding	6,433.41		6,433.41	256,604.37
Social Security	6,176.89	6,176.89	12,353.78	99,627.44
Medicare	4,094.80	4,094.80	8,189.60	282,395.29
SUI		141.23	141.23	282,395.29
Workers' Comp		2,061.53	2,061.53	282,395.29
SUBTOTAL	33,980.04	12,474.45	46,454.49	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	2,308.93	8,800.23	11,109.16	32,984.35
PERS / 62	4,651.65	15,513.29	20,164.94	58,145.71
STRS / 60	10,246.19	19,092.81	29,339.00	99,962.27
STRS / 62	8,284.15	15,504.76	23,788.91	81,176.72
Tax Sheltered Annuit	300.00		300.00	
Supplemental Insuran	769.83		769.83	
SUBTOTAL	26,560.75	58,911.09	85,471.84	

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Health & Welfare	1,741.83	69,057.22	70,799.05	
Supplemental Insuran	375.59		375.59	
Summer Savings	11,281.48		11,281.48	67,688.73
SUBTOTAL	13,398.90	69,057.22	82,456.12	
TOTALS	73,939.69	140,442.76	214,382.45	

Cancel/Reissue for Process Date 11/30/2023

Reissued
Cancel Checks
Void ACH

NET

Direct Deposits	180,661.83	50
Checks	28,563.60	20
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	209,225.43	70

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.2 Consideration of Approval of Warrants & Payroll for Northern United - Siskiyou Charter School (NU-SCS) (1109,1128)

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Siskiyou Charter School - \$37,904.02

Payroll: NU-Siskiyou Charter School - \$80,751.57

Contact Person/s: Shari Lovett, Kelley Withers

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 1109

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 1109	3618.08	
	Batch Total	3618.08	

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 11/9/23
 Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 11/16/2023

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1109 2324 NUSCS BATCH 1109
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL			DESCRIPTION	
00635201	000151/	ALSCO				
	PO-000004	1. 62-3213-0-5500-0000-8100-000-00000			INVOICE# LMED2245578	41.13
		1. 62-3213-0-5500-0000-8100-000-00000			INVOICE# LMED2254570	33.79
		1. 62-3213-0-5500-0000-8100-000-00000			INVOICE# LMED2253054	41.13
		1. 62-3213-0-5500-0000-8100-000-00000			INVOICE# LMED2244624	33.79
					WARRANT TOTAL	\$149.84
00635202	000244/	AMAZON CAPITAL SERVICES				
	PO-000154	1. 62-0000-0-4300-0000-2700-000-00000			INVOICE# 1XQK-CRP1-6DCJ	31.22
	PO-000155	1. 62-1100-0-4100-1110-1000-000-20006			INVOICE# 1HDJ-76DG-4G4H	39.79
	PO-000157	2. 62-0000-0-4300-0000-2700-000-00000			INVOICE# 1H41-MFQD-NKPY	17.62
		1. 62-0000-0-4300-1110-1000-000-00000			INVOICE# 1H41-MFQD-NKPY	90.85
					WARRANT TOTAL	\$179.48
00635203	000152/	BAY ALARM COMPANY				
	PO-000005	1. 62-0000-0-5500-0000-8100-000-00000			INVOICE# 21002302	195.00
		1. 62-0000-0-5500-0000-8100-000-00000			INVOICE# 20978243	195.00
					WARRANT TOTAL	\$390.00
00635204	000307/	CINTAS CORP				
	PO-000096	1. 62-0000-0-4300-0000-8100-000-00000			INVOICE# 4172697068	38.84
		1. 62-0000-0-4300-0000-8100-000-00000			INVOICE# 4172696994	59.29
		1. 62-0000-0-4300-0000-8100-000-00000			INVOICE# 4172697082	75.24
		1. 62-0000-0-4300-0000-8100-000-00000			INVOICE# 4172697096	38.84
		1. 62-0000-0-4300-0000-8100-000-00000			CM INVOICE# 9245695872	68.96-
		1. 62-0000-0-4300-0000-8100-000-00000			CM INVOICE# 9245697799	68.96-
					WARRANT TOTAL	\$74.29
00635205	000022/	CITY OF YREKA				
	PO-000006	1. 62-0000-0-5530-0000-8100-000-00000			ACCOUNT 012142-001	95.92

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 11/16/2023

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 1109 2324 NUSCS BATCH 1109
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT	GOAL FUNC SCH LOCAL	DESCRIPTION		
WARRANT TOTAL						\$95.92
00635206	000042/	COLD CREEK INN				
	PO-000156	1.	62-6500-0-5200-5760-1120-000-00000	FOLIO 051123104609088 LOVETT		103.77
			WARRANT TOTAL			\$103.77
00635207	000067/	CROSS PETROLEUM				
	PO-000160	1.	62-0000-0-5510-0000-8100-000-00000	INVOICE# 1499262-INV		217.77
			WARRANT TOTAL			\$217.77
00635208	000031/	HOLIDAY INN EXPRESS				
	PO-000009	1.	62-0000-0-5200-0000-7200-000-20002	SISK CONFIRMATION# 82591471		215.40
			WARRANT TOTAL			\$215.40
00635209	000071/	HUE & CRY INC				
	PO-000011	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 846890		201.70
			WARRANT TOTAL			\$201.70
00635210	000012/	NORTH STATE PARENT				
	PO-000017	1.	62-0000-0-5800-0000-2700-000-00000	INVOICE# 73611		275.00
			WARRANT TOTAL			\$275.00
00635211	000061/	PITNEY BOWES GLOBAL FINANCIAL				
	PO-000019	2.	62-0000-0-5600-0000-2700-000-00000	ACCOUNT# 8000-9090-0069-5077		55.85
		1.	62-0000-0-5600-1110-1000-000-00000	ACCOUNT# 8000-9090-0069-5077		130.31
	PV-240027		62-0000-0-5800-0000-7200-000-00000	LATE FEE 8000-9090-0069-5077		29.99
			WARRANT TOTAL			\$216.15
00635212	000262/	POINT S TIRE & AUTO				
	PO-000161	1.	62-0000-0-5800-1110-1000-000-00000	INVOICE# 1021012		134.76
		1.	62-0000-0-5800-1110-1000-000-00000	INVOICE# 1021026		134.76
			WARRANT TOTAL			\$269.52
00635213	000005/	SISKIYOU TELEPHONE COMPANY				
	PO-000029	1.	62 0000-0-5922-1110-1000-000-00000	ACCOUNT# 400 11/01-11/31		49.95
			WARRANT TOTAL			\$49.95

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 11/16/2023

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 1109 2324 NUSCS BATCH 1109
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL		DESCRIPTION		
00635214	000313/	TAMMI VAN HAUSEN				
		PV-240028	62-0000-0-5200-0000-2700-000-20002	514 MILES APLUS CONFERENCE		336.67
			WARRANT TOTAL			\$336.67
00635215	000023/	UBEO				
		PO-000021	2. 62-0000-0-5600-0000-2700-000-00000	INVOICE# 4306168		104.76
			3. 62-0000-0-5600-0000-7200-000-00000	INVOICE# 4306168		44.90
			1. 62-0000-0-5600-1110-1000-000-00000	INVOICE# 4306168		349.21
			WARRANT TOTAL			\$498.87
00635216	000311/	WENDY JAMES				
		PO 000126	1. 62-6331-0-5800-1110-1000-000-00000	INVOICE# NUCS1023		343.75
			WARRANT TOTAL			\$343.75
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$3,618.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$3,618.08*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$3,618.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$3,618.08*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$3,618.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$3,618.08*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 1128

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 1128	34285.94	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Kelley Withers Date: 11/16/23
 Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 11/27/2023

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1128 2324 NUSCS BATCH 1128
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00635499	000151/	ALSCO				
		PO-000004	1. 62-3213-0-5500-0000-8100-000-00000	LMED2257995		41.13
			1. 62-3213-0-5500-0000-8100-000-00000	INVOICE# LMED2257058		33.79
			WARRANT TOTAL			\$74.92 ✓
00635500	000002/	BOB STONE				
		PO-000000	1. 62-0000-0-5612-0000-8700-000-20007	JANUARY 2024 RENT		3,250.00
			WARRANT TOTAL			\$3,250.00 ✓
00635501	000307/	CINTAS CORP				
		PO-000096	1. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 4173426661		78.47
			1. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 4173426629		59.29
			1. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 4173432363		38.84
			1. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 4173426751		38.84
			WARRANT TOTAL			\$215.44
00635502	000042/	COLD CREEK INN				
		PO-000156	1. 62-6500-0-5200-5760-1120-000-00000	FOLIO 141123061941831 BLOCK		88.48
			WARRANT TOTAL			\$88.48 ✓
00635503	000289/	DANIEL D. NELSON				
		PO-000002	1. 62-0000-0-5612-0000-8700-000-20007	JANUARY 2024		4,800.00
			WARRANT TOTAL			\$4,800.00 ✓
00635504	000215/	GOLDEN ARROW INVESTMENTS				
		PO-000001	1. 62-0000-0-5612-0000-8700-000-20007	JANUARY 2024 RENT		3,750.00
			WARRANT TOTAL			\$3,750.00 ✓
00635505	000296/	GREAT AMERICAN FINANCIAL SERV				
		PO-000032	2. 62-0000-0-5600-0000-2700-000-00000	INVOICE# 35311541		49.83
			3. 62-0000-0-5600-0000-7200-000-00000	INVOICE# 35311541		21.36
			1. 62-0000-0-5600-1110-1000-000-00000	INVOICE# 35311541		166.10
			WARRANT TOTAL			\$237.29 ✓

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1128 2324 NUSCS BATCH 1128
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00635506	000182/	KATHERINE O'BRIEN				
		PV-240030	62-7825-0-4700-0000-7200-000-00000		CEI MEETING SNACKS	113.21
			WARRANT TOTAL			\$113.21
00635507	000020/	KEENAN C/O SETECH				
		PO-000016	1. 62-0000-0-9514-0000-0000-000-00000		NOVEMBER 2023 MEDICAL	17,050.00
			1. 62-0000-0-9514-0000-0000-000-00000		NOVEMBER 2023 DENTAL	1,599.00
			1. 62-0000-0-9514-0000-0000-000-00000		NOVEMBER 2023 VISION	286.00
			WARRANT TOTAL			\$18,935.00
00635508	000230/	KENNYS LOCK SHOP				
		PO-000144	1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 0981	181.50
			WARRANT TOTAL			\$181.50
00635509	000053/	SHARI LOVETT				
		PV-240029	62-0000-0-5200-0000-7200-000-20002		11/05/23 & 11/07/23 478 MILES	313.09
			WARRANT TOTAL			\$313.09
00635510	000011/	MT SHASTA SPRING WATER				
		PO-000015	1. 62-0000-0-4300-0000-8100-000-00000		INVOICE# 315434	9.70
			WARRANT TOTAL			\$9.70
00635511	000315/	PACE				
		PO-000145	1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 2309829-28	1,417.40
			WARRANT TOTAL			\$1,417.40
00635512	000223/	SAVVAS LEARNING CO				
		PO-000047	1. 62-6300-0-4100-1110-1000-000-00000		INVOICE# 4027013559	528.51
			WARRANT TOTAL			\$528.51
00635513	000014/	SHASTA VALLEY PEST CONTROL				
		PO-000024	1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 111423-11	40.00
			1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 111423-6	40.00
			1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 111423-10	40.00
			WARRANT TOTAL			\$120.00

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 11/27/2023

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1128 2324 NUSCS BATCH 1128
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00635514	000007/	SISKIYOU COUNTY OFFICE OF ED				
	PO-000025	3.	62-0000-0-5800-0000-2700-000-00000		INVOICE# 240222	55.00
			WARRANT TOTAL			\$55.00
00635515	000085/	SISKIYOU OPPORTUNITY CENTER				
	PO-000028	1.	62-0000-0-5800-0000-2700-000-00000		INVOICE# 18244	163.00
			WARRANT TOTAL			\$163.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$34,252.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$34,252.54*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$34,252.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$34,252.54*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$34,252.54*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$34,252.54*

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	5	GETTING PAID FIRST TIME	1		
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 1/3 OPTION: P	\$0.000
APD TO CHECKING	15	STARTING APD CHECKING NEXT MONTH	0	RET SYSTEM 2/4 OPTION: P	\$0.000
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0	FICA OPTION:	
		GETTING PAID BALANCE OF CONTRACT	0		
TOTAL GETTING PAID	20				

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	66,444.18	NML	0.00	NML	11,203.38	NML	11,203.38	NML	77,647.56
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	66,444.18*	ADJ NML	0.00*	ADJ NML	11,203.38*	ADJ NML	11,203.38*	ADJ NML	77,647.56*
STIP	2,700.01	STIP	0.00	STIP	0.00	STIP	0.00	STIP	2,700.01
SLV	404.00	SLV	0.00	SLV	0.00	SLV	0.00	SLV	404.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	3,104.01*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	3,104.01*
TOTAL	69,548.19**	TOTAL	0.00**	TOTAL	11,203.38**	TOTAL	11,203.38**	TOTAL	80,751.57**

TOTAL NUMBER HOURS WORKED: 457.75 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP	GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
80,751.57	0.00	0.00	900.64	0.00	7,384.03	72,466.90	3,962.86	265.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI	
1,375.71	0.00	31,801.37	1,971.69	79,850.93	1,157.85	0.00	0.00	
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED	
0.00	0.00	0.00	52,240.00	5,347.25	26,077.47	2,036.78	1,081.44	
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR		
63,552.99	0.00	0.00	0.00	0.00	0.00	0.00		
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (F)	PERS (O)	
0.00	72,466.90	3,675.66	1,671.59	0.00	345.92	1,690.86	0.00	
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS	
35,860.00	16,380.00	0.00	4,941.67	21,135.80	0.00	0.00	0.00	

Agenda Item 4.
CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.3 Consideration of Approval of Minutes for the November 15, 2023 Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. Each month the board reviews and approves the minutes from previous meetings.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

**Northern United Charter Schools
Regular Board Meeting
November 15, 2023**

Members Present: Rosemary Kunkler, Melissa Johnson, Aime Snider and Jere Cox

Members Absent: None

Staff Present: Shari Lovett, Rebekah Davis, Kirk Miller, Julia Anderson, Kelley Withers, Michaela Walston, Donnie Allen, Jennifer Rand and Lynda Speck.

- 1.0 CALL TO ORDER/AGENDA:** Rosemary Kunkler called the meeting to order at 4:01pm.
 - 1.1 Pledge of Allegiance**
 - 1.2 Adopt the Agenda:** A motion to adopt the agenda as posted was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.

- 2.0 STUDENT PRESENTATIONS:**
 - 2.1 Student Presentation-Eureka Learning Center;** Sophia Pool presented to the board about the floral design class that she is taking. Samuel Keely presented on the Digital Media Class that he is taking. Thank you Sophia and Samuel.

- 3.0 CONSENT AGENDA:**
 - 3.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
 - 3.2 Consideration of Approval of Warrants (batches 1010, 1019, 1024) and Payroll for Northern United-Siskiyou Charter School:**
 - 3.3 Consideration of Approval of Minutes for the October 11, 2023 Board Meetings**
 - 3.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments**

A motion to approve the consent agenda was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.

- 4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were no comments.

- 5.0 ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 Approval of Food Vendor Agreement between Fire Monkey and Northern United-Siskiyou Charter School for 2023-2024:**

A motion to approve the Food Vendor Agreement between Fire Monkey and Northern United-Siskiyou Charter School for 2023/2024 was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.
 - 5.2 Approval of Pay Schedule Policy Revision:**

A motion to approve the Pay Schedule Policy revision was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Aime Snider-Aye, Jere Cox-Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye. Motion carries.

5.3 Approval of Mileage Reimbursement Policy Revision:

A motion to approve the Mileage Reimbursement Policy revision with discussed edits was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.

5.4 Approval of Driver Criteria and Eligibility Policy Revision:

A motion to table this item was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson Aye, and Rosemary Kunkler: Aye, Motion carries.

5.5 Approval of the Transitional Kindergarten Policy Revision:

A motion to approve the Transitional Kindergarten policy revision with additional edits made by Aime Snider and seconded by Melissa Johnson. Vote taken: Aime Snider: Aye, Jere Cox: Aye, Melissa Johnson: Aye, and Rosemary Kunkler: Aye. Motion carries.

6.0 DISCUSSION ITEMS:

6.1 Discussion of Summary of Board Member Requirements for the Northern United Charter Schools Board Handbook: A discussion was held about what the requirements for the handbook should include: Mandated training, Brown Act were discussed.

7.0 REPORTS:

7.1 Enrollment and Attendance Report: In packet

7.2 Financial Report for Northern United Humboldt and Siskiyou Charter Schools: In packet.

7.3 Director's Report:

Shari Lovett reported on the following topics:

- Potential Board Member
- Siskiyou County Office of Education unaudited actuals

7.4 Board Report:

Jere Cox: Apologized for missing the original meeting date.

Aime Snider: Had a blast at Fall Harvest, it was super fun.

Melissa Johnson: Apologized for having to miss the original meeting date, she is healthy now.

Rosemary Kunkler: Met with new auditor and said that they were impressed with our schools.

8.0 NEXT BOARD MEETING:

9.1 Possible Agenda Items – Driver Criteria policy as a discussion item, organizational meeting, 1st interim.

9.2 Next Board Meeting Date: December 13, 2023 at 3:30

9.0 ADJOURNMENT: Rosemary Kunkler adjourned the meeting at 6:34pm.

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all new hires, resignations and leaves throughout the year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools

Resignations, Hires, and Leaves

Through the Month of: 11/30/2023

RESIGNATIONS

NAME	DATE	LOCATION	COMMENTS
Vivien Hastert	12/30/2023	Nu-Siskiyou/YLC	RETIRING

HIRES

NAME	DATE	LOCATION	COMMENTS

LEAVES

NAME	DATE	LOCATION	COMMENTS

CHANGE OF ASSIGNMENTS

NAME	DATE	LOCATION	COMMENTS

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 5.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

5.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.1 Approval of Board Meeting Calendar for 2024

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year at its organizational meeting the Board adopts a meeting calendar for the year. A draft meeting calendar is attached. This draft calendar schedules regular meetings on the second Wednesday of the month at 4:00pm.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Northern United Charter Schools 2024 School Board Regular Meeting Calendar

Regular meetings will be held on the second Wednesday of the month at 4:00pm, unless otherwise noted. If there is a closed session, it will typically be after the regular meeting. June meetings may need to be held later in the month in order to accommodate the Local Control Accountability Plan and Budget Adoption processes.

January - 10

February - 14

March - 13

April - 17 (Third Wednesday due to Spring Break)

May - 8

June - 26

June - 27

July - No scheduled meeting

August - 14

September - 11

October - 9

November - 13

December - 11 (Annual organizational meeting)

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.2 Approval of NUCS Board Officers

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

At the Board's annual organizational meeting, the Board officers are elected. The Board must elect the following Board Officers: Chair and Vice Chair.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.3 Approval of NUCS Corporate Officers

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

At the Board's annual organizational meeting, the Corporate Officers are elected. The Board must elect the following Corporate Officers: President, Secretary, Treasurer. These roles are currently held by Shari Lovett - President, Lynda Speck - Secretary, and Kelley Withers - Treasurer.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.4 Certification of Northern United - Humboldt Charter School's First Interim Budget

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

School districts and charter schools are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The First Interim report is due December 15 for the period ending October 31. The Second Interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kelley Withers

**Northern United Humboldt Charter School
Budget Three Year Review
2023-24, 2024-25 & 2025-26
First Interim**

This transmittal document is provided as supporting information to the 2022-23 First Interim cycle for Northern United Humboldt Charter School. The document consists of the budget year and two subsequent years.

Enrollment and Average Daily Attendance (ADA)

Enrollment projections are based on current year enrollment and attendance trends. We used a 95% attendance rate for the revenue projections in all three years. Current year ADA of 301.15 is based upon enrollment estimate of 317 students.

2024-2025 & 2025-2026

Both years assume ADA of 301.15 based on an estimated enrollment of 317.

Revenues

With the exception of Special Education and Local Revenues, revenues are calculated using the Local Control Funding Formula (LCFF) Calculator with Department of Finance (DOF) COLA for all budget years. Below is a summary of LCFF Revenue components for all budget years:

Components of LCFF By Object Code			
	2023-24	2024-25	2025-26
8011 - State Aid	\$4,185,650	\$4,356,765	\$4,444,625
8012 - EPA	\$60,230	\$60,230	\$60,230
8021-8089, 8096 – Property Taxes	\$0	\$0	\$0
TOTAL FUNDING	\$4,245,880	\$4,416,995	\$4,504,855

Federal Revenues

Title II - Improving Teacher Quality revenue is projected to be in the amount of \$11,554 and maintain that level for the two multi-years.

The Rural and Low-Income Schools (RLIS) revenue is projected to be in the amount of \$10,080 and maintain that level for the two multi-years.

Special Ed Grant Entitlement -Individuals with Disabilities Education Act (IDEA) is projected to maintain Budget Adoption level of \$50,052 in all three budget years.

Other State Revenues

Lottery revenue of \$177 per ADA unrestricted and \$72 per ADA restricted is based on 2023-24 estimated P-2 ADA adjusted for annual, is projected to be \$53,304 unrestricted and \$21,683 restricted.

Mandate Block Grant funding was added to the budget for all three years in the amount of \$8,190.

The Community Engagement Initiative Grant revenue of \$70,000 has been added to the current year only.

Universal Pre-K Planning and Implementation Grant funds of \$102,107 have been added to the current year only.

Other Local Revenues

Local interest revenue is budgeted at \$4,164 for 2023-2024 and maintain that level for the two multi-years.

Local revenue for the MBH Grant from HCOE has been added to the current year only.

Local revenue for the business services MOU with Pacific View Charter School has been added to all three years.

The Special Ed transfer of apportionment from the County Office of Education is projected to be \$169,469 and maintain that level for the two multi-years.

Expenditures:

Personnel

2023-2024

Certificated

In 2023-2024, total Certificated salaries and wages are projected to increase by \$19,317 since Budget Adoption. This includes hiring a community school coordinator and additional stipend opportunities for staff.

Classified

In 2023-2024, total Classified salaries and wages are projected to increase by \$156,220 since Budget Adoption. This includes the addition of a secretary at ELC, instructional aides at CLC and stipend opportunities for staff, students and community members through the CEI grant.

2024-2025 & 2025-2026

Certificated

The first Multi-Year budget projects a decrease in Certificated salaries and wages of \$91,958 due to the removal of stipends from the CEI grant and salaries and benefits from the Community School Planning Grant. The second Multi-Year projected an increase of \$10,830. This is due to step increases.

Classified

The first Multi-Year budget projects a decrease in Classified salaries and wages of \$4,690. This is due to step increases and the reduction of stipends for the CEI grant. The second Multi-Year budget projects an increase in Classified salaries and wages of \$1,700. This is due to step increases.

Statutory benefits are based on state and federal guidelines and information on individual participation in retirement plans.

The California State Teachers' Retirement System (STRS) budgeted rates are 19.10% in 2023-2024, 19.10% in 2024-2025 and 19.10% in 2025-2026. The California Public Employees' Retirement System (PERS) budgeted rates are 26.68% in 2023-2024, 27.70% in 2024-2025 and 28.30% in 2025-2026.

The Workers Compensation Rate is 0.73% in all three budget years.

The Health and Welfare expense budget is based on current projections for JPA rates in 2023-2024 and employee participation in benefits plans. The subsequent budget year projections are based on the continued cap of Spruce Tiered Plans.

Other Expenditures:

Other expenditures are based on prior year patterns and estimated chargeback information from the SELPA.

Charter Number:

1957

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2023-24 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed:

Shari Lavett

Date:

12/13/2023

Charter School Official

(Original signature required)

Printed Name:

Shari Lavett

Title:

School Director

For additional information on the interim report, please contact:

Charter School Contact:

Kelley Withers

Name

Chief Business Official

Title

(707) 445-2660 x130

Telephone

kwithers@nucharters.org

E-mail Address

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	4,302,727.00	4,245,880.00	1,177,530.00	4,245,880.00	0.00	0.0%
2) Federal Revenue		8100-8299	239,057.00	225,737.00	11,770.95	225,737.00	0.00	0.0%
3) Other State Revenue		8300-8599	553,673.00	450,707.00	120,824.80	450,707.00	0.00	0.0%
4) Other Local Revenue		8600-8799	462,164.00	572,126.00	73,631.81	572,126.00	0.00	0.0%
5) TOTAL, REVENUES			5,557,621.00	5,494,450.00	1,383,757.56	5,494,450.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	2,096,077.00	2,115,394.00	482,034.13	2,115,394.00	0.00	0.0%
2) Classified Salaries		2000-2999	716,238.00	872,458.00	242,423.40	872,458.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,762,097.00	1,661,331.00	361,983.33	1,661,331.00	0.00	0.0%
4) Books and Supplies		4000-4999	322,112.00	352,663.00	70,949.63	352,663.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	1,219,393.00	1,211,943.00	391,741.08	1,211,943.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	3,201.00	3,201.00	0.00	3,201.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			6,119,118.00	6,216,990.00	1,549,131.57	6,216,990.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(561,497.00)	(722,540.00)	(165,374.01)	(722,540.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(561,497.00)	(722,540.00)	(165,374.01)	(722,540.00)		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	2,623,460.53	2,623,459.00		2,623,459.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,623,460.53	2,623,459.00		2,623,459.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			2,623,460.53	2,623,459.00		2,623,459.00		
2) Ending Net Position, June 30 (E + F1e)			2,061,963.53	1,900,919.00		1,900,919.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	847,070.70	198,210.00		198,210.00		
c) Unrestricted Net Position		9790	1,214,892.83	1,702,709.00		1,702,709.00		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	4,241,737.00	4,185,650.00	1,162,382.00	4,185,650.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Education Protection Account State Aid - Current Year		8012	60,990.00	60,230.00	15,148.00	60,230.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			4,302,727.00	4,245,880.00	1,177,530.00	4,245,880.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	50,052.00	50,052.00	0.00	50,052.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	45,000.00	45,000.00	11,770.95	45,000.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	111,213.00	98,605.00	0.00	98,605.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	12,712.00	11,554.00	0.00	11,554.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3040, 3060, 3061, 3150, 3155, 3180,							
Other NCLB / Every Student Succeeds Act	3182, 4037, 4124, 4126, 4127, 4128, 5630	8290					0.00	
			20,080.00	20,080.00	0.00	20,080.00		0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	446.00	0.00	446.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			239,057.00	225,737.00	11,770.95	225,737.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	20,000.00	20,000.00	5,832.27	20,000.00	0.00	0.0%
Mandated Costs Reimbursements		8550	8,190.00	8,190.00	0.00	8,190.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	74,892.00	74,987.00	5,591.71	74,987.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	450,591.00	347,530.00	109,400.82	347,530.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			553,673.00	450,707.00	120,824.80	450,707.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	4,164.00	4,164.00	2,343.16	4,164.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	46,500.00	1,924.16	46,500.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	288,531.00	351,993.00	21,914.49	351,993.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	169,469.00	169,469.00	47,450.00	169,469.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			462,164.00	572,126.00	73,631.81	572,126.00	0.00	0.0%
TOTAL, REVENUES			5,557,621.00	5,494,450.00	1,383,757.56	5,494,450.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,537,600.00	1,452,167.00	316,611.69	1,452,167.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	85,500.00	153,100.00	30,500.00	153,100.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	123,627.00	185,427.00	51,869.04	185,427.00	0.00	0.0%
Other Certificated Salaries		1900	349,350.00	324,700.00	83,053.40	324,700.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,096,077.00	2,115,394.00	482,034.13	2,115,394.00	0.00	0.0%
CLASSIFIED SALARIES								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Classified Instructional Salaries		2100	152,122.00	156,211.00	32,350.26	156,211.00	0.00	0.0%
Classified Support Salaries		2200	144,860.00	121,563.00	44,293.06	121,563.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	220,778.00	287,822.00	84,076.90	287,822.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	148,040.00	173,953.00	57,232.68	173,953.00	0.00	0.0%
Other Classified Salaries		2900	50,438.00	132,909.00	24,470.50	132,909.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			716,238.00	872,458.00	242,423.40	872,458.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	576,512.00	545,040.00	83,616.17	545,040.00	0.00	0.0%
PERS		3201-3202	229,415.00	256,586.00	68,694.77	256,586.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	93,947.00	108,041.00	28,119.03	108,041.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	836,854.00	728,425.00	175,967.42	728,425.00	0.00	0.0%
Unemployment Insurance		3501-3502	6,580.00	1,489.00	359.62	1,489.00	0.00	0.0%
Workers' Compensation		3601-3602	18,789.00	21,750.00	5,226.32	21,750.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,762,097.00	1,661,331.00	361,983.33	1,661,331.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	39,330.00	29,102.00	25,144.02	29,102.00	0.00	0.0%
Books and Other Reference Materials		4200	2,570.00	50.00	0.00	50.00	0.00	0.0%
Materials and Supplies		4300	201,849.00	186,991.00	44,819.95	186,991.00	0.00	0.0%
Noncapitalized Equipment		4400	41,260.00	134,520.00	0.00	134,520.00	0.00	0.0%
Food		4700	37,103.00	2,000.00	985.66	2,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			322,112.00	352,663.00	70,949.63	352,663.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	102,102.00	116,552.00	34,392.86	116,552.00	0.00	0.0%
Dues and Memberships		5300	23,069.00	18,043.00	1,091.82	18,043.00	0.00	0.0%
Insurance		5400-5450	50,000.00	86,994.00	86,174.64	86,994.00	0.00	0.0%
Operations and Housekeeping Services		5500	44,600.00	34,260.00	9,261.83	34,260.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	302,474.00	311,571.00	123,926.32	311,571.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	658,897.00	602,885.00	121,992.23	602,885.00	0.00	0.0%
Communications		5900	38,251.00	41,638.00	14,901.38	41,638.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,219,393.00	1,211,943.00	391,741.08	1,211,943.00	0.00	0.0%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense—Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	3,201.00	3,201.00	0.00	3,201.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,201.00	3,201.00	0.00	3,201.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			6,119,118.00	6,216,990.00	1,549,131.57	6,216,990.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
6266	Educator Effectiveness, FY 2021-22	87,461.00
6300	Lottery: Instructional Materials	63,622.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	30,865.00
7810	Other Restricted State	1,398.00
9010	Other Restricted Local	14,864.00
Total, Restricted Net Position		198,210.00

NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL DISTRICT
SUPPLEMENT: FIRST INTERIM CASH FLOW -- GENERAL & RESERVE FUNDS
 Beginning Cash balance as of October 31, 2023

12/01/23

	November	December	January	February	March	April	May	June	Receivable
Cash as of Oct 31	2,164,441	1,750,159	1,280,191	977,389	999,183	1,117,764	1,087,213	1,158,679	
LCFF Revenues	0	15,027	116,238	513,956	528,983	513,956	513,956	866,235	0
Federal Revenues	2,500	48,273	4,032	0	8,831	4,032	39,442	20,316	86,540
State Revenues	1,229	0	2,651	0	0	21,959	0	266,550	37,494
Local Revenues	59,622	19,070	18,910	20,743	20,743	20,743	21,350	316,705	607
Sources	0	0	0	0	0	0	0	0	0
P/Y Recbl	0	0	85,077	0	113,481	0	(0)	0	0
1000	194,801	194,969	189,157	192,100	196,675	201,217	212,206	252,234	
2000	83,749	76,232	66,249	76,663	71,106	75,922	80,377	99,736	
3000	139,530	135,461	130,939	135,771	136,296	138,721	142,049	340,580	
4000	36,467	45,282	21,527	9,001	47,177	22,415	45,217	54,628	
5000	23,086	100,395	114,929	99,370	102,202	152,965	23,434	203,822	
6000	0	0	0	0	0	0	0	0	
7000	0	0	0	0	0	0	0	3,201	
Uses	0	0	0	0	0	0	0	0	0
TF in	0	0	0	0	0	0	0	0	0
TF out	0	0	0	0	0	0	0	0	0
TRANS Note Payable	0	0	0	0	0	0	0	0	0
Payables	0	0	6,908	0	0	0	0	0	0
Deferred Expense	0								
Prepaid Expense								0	
Cash Balance	1,750,159	1,280,191	977,389	999,183	1,117,764	1,087,213	1,158,679	1,674,284	

Total Receivables (including deferred appropriations if any)
Final Projected Cash Balance General Fund, TRANS, Reserve:

\$124,641
\$1,674,284

NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL

ALL FUNDS

FIRST INTERIM WORKING BUDGET

FISCAL YEAR 2023-24

12/7/2023

	General Fund/TRANS			SPECIAL REVENUE FUNDS			OTHER FUND TYPES				Total All Funds
	Unrestricted	Restricted	Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	Capital Facilities	
A. REVENUES											
Local Control Funding Formula	\$ 4,245,880		\$ 4,245,880	\$	\$		\$	\$	\$	\$	\$ 4,245,880
Federal Sources		225,737	225,737								225,737
Other State Sources	61,761	388,946	450,707								450,707
Other Local Sources	396,557	175,569	572,126								572,126
Total Revenue	4,704,198	790,252	5,494,450								5,494,450
B. EXPENDITURES											
Certificated Salaries	1,234,932	880,462	2,115,394								2,115,394
Classified Salaries	739,893	132,565	872,458								872,458
Employee Benefits	945,792	715,539	1,661,331								1,661,331
Supplies	150,097	202,566	352,663								352,663
Services & Other Operating	838,083	373,860	1,211,943								1,211,943
Capital Outlay											
Other Outgo		3,201	3,201								3,201
Support Costs											
Total Expenditures	3,908,797	2,308,193	6,216,990								6,216,990
C. EXCESS REVENUES (EXPENDITURES)	795,401	(1,517,941)	(722,540)								(722,540)
D. OTHER FINANCING SOURCES/USES											
Interfund Transfers In											
Interfund Transfers Out											
Other Sources											
Other Uses											
Contributions	(600,333)	600,333									
Total Other Sources (Uses)	(600,333)	600,333									
E. FUND BALANCE INCREASE (DECREASE)	195,068	(917,608)	(722,540)								(722,540)
F. ADJUSTED BEGINNING BALANCE	1,507,642	1,115,819	2,623,461								2,623,461
G. ENDING BALANCE	\$ 1,702,710	\$ 198,211	\$ 1,900,921	\$	\$	\$	\$	\$	\$	\$	\$ 1,900,921

Total General Fund Expenditures, Transfers out and Uses **\$6,216,990**
Recommended Minimum Reserve Calculation at 5%: \$310,850
 Budgeted Reserve Level:

District Reserve of 0% includes:
 General Fund Designated for Economic Uncertainty:
 Special Reserve Fund Ending Balance:
TOTAL:

MULTI-YEAR BUDGET PROJECTION

NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL											12/7/2023
ALL FUNDS				SPECIAL REVENUE FUNDS			OTHER FUND TYPES				
FIRST INTERIM MULTI-YEAR PROJECTION	General Fund/TRANS Unrestricted	General Fund/TRANS Restricted	General Fund/TRANS Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	Capital Facilities	Total All Funds
FISCAL YEAR 2024-25											
A. REVENUES											
Local Control Funding Formula	\$ 4,416,995	\$	\$ 4,416,995	\$	\$	\$	\$	\$	\$	\$	\$ 4,416,995
Federal Sources		225,291	225,291								225,291
Other State Sources	61,761	216,839	278,600								278,600
Other Local Sources	377,726	175,569	553,295								553,295
Total Revenue	4,856,482	617,699	5,474,181								5,474,181
B. EXPENDITURES											
Certificated Salaries	1,220,431	803,005	2,023,436								2,023,436
Classified Salaries	758,996	108,772	867,768								867,768
Employee Benefits	1,029,986	708,349	1,738,335								1,738,335
Supplies	145,097	38,647	183,744								183,744
Services & Other Operating	835,674	166,090	1,001,764								1,001,764
Capital Outlay											
Other Outgo		3,201	3,201								3,201
Support Costs											
Total Expenditures	3,990,184	1,828,064	5,818,248								5,818,248
C. EXCESS REVENUES (EXPENDITURES)	866,298	(1,210,365)	(344,067)								(344,067)
D. OTHER FINANCING SOURCES/USES											
Interfund Transfers In											
Interfund Transfers Out											
Other Sources											
Other Uses											
Contributions	(1,133,835)	1,133,835									
Total Other Sources (Uses)	(1,133,835)	1,133,835									
E. FUND BALANCE INCREASE (DECREASE)	(267,537)	(76,530)	(344,067)								(344,067)
F. ADJUSTED BEGINNING BALANCE	1,702,710	198,211	1,900,921								1,900,921
G. ENDING BALANCE	\$ 1,435,173	\$ 121,681	\$ 1,556,854	\$	\$	\$	\$	\$	\$	\$	\$ 1,556,854

District Reserve of 0% includes:

Total General Fund Expenditures, Transfers out and Uses **\$5,818,248**
Recommended Minimum Reserve Calculation at 5%: \$290,912
Budgeted Reserve Level:

General Fund Designated for Economic Uncertainty:
Special Reserve Fund Ending Balance: _____
TOTAL:

MULTI-YEAR BUDGET PROJECTION

NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL											12/7/2023
ALL FUNDS FIRST INTERIM MULTI-YEAR PROJECTION FISCAL YEAR 2025-26	General Fund/TRANS			SPECIAL REVENUE FUNDS			OTHER FUND TYPES				Total All Funds
	Unrestricted	Restricted	Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	Capital Facilities	
A. REVENUES											
Local Control Funding Formula	\$ 4,504,855	\$	\$ 4,504,855	\$	\$	\$	\$	\$	\$	\$	\$ 4,504,855
Federal Sources		225,291	225,291								225,291
Other State Sources	61,761	216,839	278,600								278,600
Other Local Sources	377,904	175,569	553,473								553,473
Total Revenue	4,944,520	617,699	5,562,219								5,562,219
B. EXPENDITURES											
Certificated Salaries	1,231,261	803,005	2,034,266								2,034,266
Classified Salaries	759,096	110,372	869,468								869,468
Employee Benefits	1,068,228	678,988	1,747,216								1,747,216
Supplies	145,097	38,647	183,744								183,744
Services & Other Operating	826,358	186,351	1,012,709								1,012,709
Capital Outlay											
Other Outgo		3,201	3,201								3,201
Support Costs											
Total Expenditures	4,030,040	1,820,564	5,850,604								5,850,604
C. EXCESS REVENUES (EXPENDITURES)	914,480	(1,202,865)	(288,385)								(288,385)
D. OTHER FINANCING SOURCES/USES											
Interfund Transfers In											
Interfund Transfers Out											
Other Sources											
Other Uses											
Contributions	(1,136,939)	1,136,939									
Total Other Sources (Uses)	(1,136,939)	1,136,939									
E. FUND BALANCE INCREASE (DECREASE)	(222,459)	(65,926)	(288,385)								(288,385)
F. ADJUSTED BEGINNING BALANCE	1,435,173	121,681	1,556,854								1,556,854
G. ENDING BALANCE	\$ 1,212,714	\$ 55,755	\$ 1,268,469	\$	\$	\$	\$	\$	\$	\$	\$ 1,268,469

<i>Total General Fund Expenditures, Transfers out and Uses</i>	\$5,850,604	<i>District Reserve of 0% includes:</i>
Recommended Minimum Reserve Calculation at 5%:	\$292,530	<i>General Fund Designated for Economic Uncertainty:</i>
<i>Budgeted Reserve Level:</i>		<i>Special Reserve Fund Ending Balance:</i>
		TOTAL:

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.5 Certification of Northern United - Siskiyou Charter School's First Interim Budget with Budget Transfer Resolution

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

School districts and charter schools are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The First Interim report is due December 15 for the period ending October 31. The Second Interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kelley Withers

Agenda Item 7.
DISCUSSION ITEMS

Subject:

7.1 Discuss Driver Criteria and Eligibility Policy Revisions

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

This policy was brought to the board on 11/15/23 for consideration of revisions. The revision would align with CharterSafe's recommendation for a minimum school vehicle driver's age. Currently our policy has no minimum driver age. CharterSafe recommends 24 years old as the minimum age. Northern California Schools Insurance Group JPA in Siskiyou County requires the driver must be at least age 21 to drive for business purposes and age 25 if transporting students, possessing a valid California driver's license, and have been continuously licensed for a minimum of 3 years. In Humboldt County, the North Coast Schools Insurance Group JPA does not have a set policy regarding age of a driver for district-sponsored transportation, and legally a bus driver can be 18 years old. They do have a field trip driver policy for when a student is being transported in a private vehicle, and the age requirement for that is 21 years old.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

E-46 Driver Criteria and Eligibility Policy

Adopted 9/20/2018, 10/21/2019, 10/14/2021

Only approved employees of Northern United Charter Schools will be allowed to drive school vehicles.

All employees of Northern United Charter Schools shall be required to submit a vehicle request form prior to the use of any school vehicle.

Northern United Charter Schools reserves the right to refuse an employee authorization to operate a vehicle on school business or be reimbursed mileage if the individual is determined to be a negligent operator or fails to maintain a valid California driver's license.

Northern United Charter Schools shall maintain a list of approved employees who are authorized to operate school vehicles or to operate private vehicles on school business (including field trips). The school shall maintain a list of approved volunteers who are authorized to operate private vehicles on school business (including field trips).

No student may drive him/herself without written permission from a parent/guardian. Written permission must be on file with the Charter School prior to the event. No student may ever drive another student (sibling excepted).

A "school vehicle" is defined as a motor vehicle owned by Northern United Charter Schools and used for the purpose of moving or propelling any person or property upon a highway for school business.

Application and enforcement of this policy shall be on a retroactive basis for volunteers, but not for employees; i.e. volunteers may lose their driving privileges immediately upon policy enactment based on their driving record over the prior five years, but enforcement relative to employees (other than for voluntary driving not related to their job) shall be based on points earned after policy enactment.

Procedures for Drivers

Employees Driving a School Vehicle or Personal Vehicle for School Business

In order to drive a school vehicle or personal vehicle for school business, the following documents must be on file with the Field Trip Coordinator prior to use of a school vehicle:

- Copy of the driver's valid California driver's license
- Copy of the driver's car insurance policy declaration page (showing amounts of coverage)
- Current copy of driving record

Volunteers Driving a Personal Vehicle for a Field Trip

In order to volunteer to drive on a school related field trip all volunteer drivers shall complete and submit to the Field Trip Coordinator the following items:

- Copy of the driver's valid California driver's license
- Copy of the driver's car insurance policy declaration page (showing amounts of coverage)
- Current copy of driving record

Criteria to Determine Eligibility of Drivers

For school purposes, a driver is considered a negligent operator of a motor vehicle with a status 1, 2 or 3 when the driving record shows the following point count within the specified period of time (See Chart A):

Chart A	Status 1	Status 2	Status 3
Number of Points Within	Employee Driving Vehicle Without Student Passengers	Employee Driving Vehicle With Students	Volunteer Driving With Students
12 Mo.	4 Pts.	3 Pts.	
24 Mo.	6 Pts.	4 Pts.	
36 Mo.	8 Pts.	4 Pts.	2 Pts.
48 Mo.		5 Pts.	3 Pts.
60 Mo.			4 Pts.

Employees or volunteers with the following charges within the specified timeframe may not operate a school vehicle or a private vehicle with students (See Chart B):

- Reckless driving
- Hitting an unattended vehicle without notifying the owner
- Causing property damage, injury, or death by hit-and-run driving
- Manslaughter involving a vehicle
- Causing injury or death with a vehicle while evading a peace officer
- Driving on the wrong side of a divided highway
- Speed contest or exhibition of speed
- Illegal transport of explosives
- Driving under the influence of liquor and/or any drug

Chart B	Status 1	Status 2	Status 3
Any violation listed in 2 (1)-(9) within	Employee Driving Vehicle Without Student Passengers	Employee Driving Vehicle With Students	Volunteer Driving With Students
12 Mo.	XXX		
36 Mo.		XXX	
60 Mo.			XXX

Northern United Charter Schools reserves the right to refuse an employee or volunteer authorization to operate a school vehicle, or to refuse any individual authorization to operate a private vehicle for school business, if the individual is determined to be a negligent operator in accordance with Status 2 above or fails to maintain a valid California Class A, B or C driver's license.

- a. Employees deemed to be negligent operators of Status 1 may not operate school vehicles or their personal vehicles on school business, even if there are no passengers.
- b. Employees deemed to be negligent operators of Status 2 may not transport students in school or personal vehicles on school business, including field trips, but could still operate a school or personal vehicle without student passengers unless they also qualify as negligent under the Status 1 criteria.
- c. Volunteers (including employees outside their normal work day and work duties) deemed to be negligent operators of Status 3 may not operate a school or personal vehicle on school business with student passengers.

Process to Appeal

If a volunteer driver's total point count exceeds the allowable limit due to an accident which the volunteer feels was not his/her fault, an appeal not to consider the accident (not to charge a point against their record) may be filed with the Director of Transportation. It shall be the volunteer's responsibility to supply a copy of the traffic accident report or insurance company report with the appeal. The Director's decision is final. If the driver is an employee, the appeal shall be to the district Driver Policy Committee, which is further defined below.

If an employee disagrees with a "negligent operator" determination based on the above criteria, he/she may appeal the decision to the School Driver Committee. The Committee shall be comprised as follows:

- School Director
- Regional Director
- Director of Transportation

The Committee shall review appeals by employees and a reversal of a "negligent operator" determination can only be made by vote of a majority of the Committee.

E-46 Driver Criteria and Eligibility Policy Revision 11-08-2023

Adopted 9/20/2018, 10/21/2019, 10/14/2021

Only approved employees of Northern United Charter Schools that are over the age of 24 will be allowed to drive school vehicles.

All employees of Northern United Charter Schools shall be required to submit a vehicle request form prior to the use of any school vehicle.

Northern United Charter Schools reserves the right to refuse an employee authorization to operate a vehicle on school business or be reimbursed mileage if the individual is determined to be a negligent operator or fails to maintain a valid California driver's license.

Northern United Charter Schools shall maintain a list of approved employees who are authorized to operate school vehicles or to operate private vehicles on school business (including field trips). The school shall maintain a list of approved volunteers who are authorized to operate private vehicles on school business (including field trips).

No student may drive him/herself without written permission from a parent/guardian. Written permission must be on file with the Charter School prior to the event. No student may ever drive another student (sibling excepted).

A "school vehicle" is defined as a motor vehicle owned by Northern United Charter Schools and used for the purpose of moving or propelling any person or property upon a highway for school business.

Application and enforcement of this policy shall be on a retroactive basis for volunteers, but not for employees; i.e. volunteers may lose their driving privileges immediately upon policy enactment based on their driving record over the prior five years, but enforcement relative to employees (other than for voluntary driving not related to their job) shall be based on points earned after policy enactment.

Procedures for Drivers

Employees Driving a School Vehicle or Personal Vehicle for School Business

In order to drive a school vehicle or personal vehicle for school business, the following documents must be on file with the Field Trip Coordinator prior to use of a school vehicle:

- Copy of the driver's valid California driver's license
- Copy of the driver's car insurance policy declaration page (showing amounts of coverage)
- Current copy of driving record

Volunteers Driving a Personal Vehicle for a Field Trip

In order to volunteer to drive on a school related field trip all volunteer drivers shall complete and submit to the Field Trip Coordinator the following items:

- Copy of the driver's valid California driver's license
- Copy of the driver's car insurance policy declaration page (showing amounts of coverage)
- Current copy of driving record

Criteria to Determine Eligibility of Drivers

For school purposes, a driver is considered a negligent operator of a motor vehicle with a status 1, 2 or 3 when the driving record shows the following point count within the specified period of time (See Chart A):

Chart A	Status 1	Status 2	Status 3
Number of Points Within	Employee Driving Vehicle Without Student Passengers	Employee Driving Vehicle With Students	Volunteer Driving With Students
12 Mo.	4 Pts.	3 Pts.	
24 Mo.	6 Pts.	4 Pts.	
36 Mo.	8 Pts.	4 Pts.	2 Pts.
48 Mo.		5 Pts.	3 Pts.
60 Mo.			4 Pts.

Employees or volunteers with the following charges within the specified timeframe may not operate a school vehicle or a private vehicle with students (See Chart B):

- Reckless driving
- Hitting an unattended vehicle without notifying the owner
- Causing property damage, injury, or death by hit-and-run driving
- Manslaughter involving a vehicle
- Causing injury or death with a vehicle while evading a peace officer
- Driving on the wrong side of a divided highway
- Speed contest or exhibition of speed
- Illegal transport of explosives
- Driving under the influence of liquor and/or any drug

Chart B	Status 1	Status 2	Status 3
Any violation listed in 2 (1)-(9) within	Employee Driving Vehicle Without Student Passengers	Employee Driving Vehicle With Students	Volunteer Driving With Students
12 Mo.	XXX		
36 Mo.		XXX	
60 Mo.			XXX

Northern United Charter Schools reserves the right to refuse an employee or volunteer authorization to operate a school vehicle, or to refuse any individual authorization to operate a private vehicle for school business, if the individual is determined to be a negligent operator in accordance with Status 2 above or fails to maintain a valid California Class A, B or C driver's license.

- Employees deemed to be negligent operators of Status 1 may not operate school vehicles or their personal vehicles on school business, even if there are no passengers.
- Employees deemed to be negligent operators of Status 2 may not transport students in school or personal vehicles on school business, including field trips, but could still operate a school or personal vehicle without student passengers unless they also qualify as negligent under the Status 1 criteria.
- Volunteers (including employees outside their normal work day and work duties) deemed to be negligent operators of Status 3 may not operate a school or personal vehicle on school business with student passengers.

Process to Appeal

If a volunteer driver's total point count exceeds the allowable limit due to an accident which the volunteer feels was not his/her fault, an appeal not to consider the accident (not to charge a point against their record) may be filed with the Director of Transportation. It shall be the volunteer's responsibility to supply a copy of the traffic accident report or insurance company report with the appeal. The Director's decision is final. If the driver is an employee, the appeal shall be to the district Driver Policy Committee, which is further defined below.

If an employee disagrees with a "negligent operator" determination based on the above criteria, he/she may appeal the decision to the School Driver Committee. The Committee shall be comprised as follows:

- School Director
- Regional Director
- Director of Transportation

The Committee shall review appeals by employees and a reversal of a "negligent operator" determination can only be made by vote of a majority of the Committee.

Agenda Item 7.
DISCUSSION ITEMS

Subject:

7.2 Discuss Board Member Requirements for NUCS Board Handbook

Action Requested:

Discussion

Previous Staff/Board Action, Background Information and/or Statement of Need:

At the October board meeting, we discussed creating a summary of board member requirements to add to the NUCS Board Handbook. In November, there was further discussion regarding HCOE's requirement for our board members training. I reached out to HCOE for further clarification, they've reviewed our MOU and verified that the trainings are only required for new board members. I've updated the Additional Board Member Requirements. See attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

ADDITIONAL BOARD MEMBER REQUIREMENTS

In addition to the above responsibilities, Board Members are required to complete several additional requirements. Completion of these requirements helps to mitigate risks and to protect our students, families, staff, school and individual Board Members.

These additional requirements include:

- ◆ Mandated Reporter online training (annually)
- ◆ Sexual Harassment online training (biennially)
- ◆ CharterSafe Childhood Sexual Assault Prevention online training (annually)
- ◆ Brown Act training (within first year of term)
- ◆ Conflict of Interest training (within first year of term)
- ◆ Completion of Statement of Economic Interest Form 700 (at initial start of term, annually by April 1st, at resignation or end of final term)

Agenda Item 8.
REPORTS

Subject:

8.1 Student Enrollment and Attendance Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Enrollment as of 11/17/2023 (LP3):
NU-Humboldt Charter School - 320
NU-Siskiyou Charter School - 125

Attendance as of 10/20/2023 (LP 2):
NU-Humboldt Charter School - 97.32%
NU-Siskiyou Charter School - 92.16%

Enrollment as of 11/19/2022 (LP 3):
NU-Humboldt Charter School - 318
NU-Siskiyou Charter School - 126

Attendance as of 10/22/2022 (LP 2):
NU-Humboldt Charter School - 95.67%
NU-Siskiyou Charter School - 96.54%

Fiscal Implications:

To be determined

Contact Person/s: Shari Lovett, Lynda Speck

**NORTHERN UNITED CHARTER SCHOOLS
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS**

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL				NORTHERN UNITED-SISKIYOU CHARTER SCHOOL			
Date Range	End Enroll	ADA Enroll	% ADA	Date Range	End Enroll	ADA Enroll	% ADA
8/28-9/22	313	305.79	97.98%	8/28-9/22	124	110.95	94.23%
9/25-10/20	316	306.65	97.32%	9/25-10/20	122	115.8	92.16%
10/23-11/17	320			10/23-11/17	125		
11/20-12/15				11/20-12/15			
12/18-1/26				12/18-1/26			
1/29-2/23				1/29-2/23			
2/26-3/22				2/26-3/22			
3/25-4/19				3/25-4/19			
4/22-5/17				4/22-5/17			
5/20-6/14				5/20-6/14			
Year Overall				Year Overall			

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 8.
REPORTS

Subject:

8.2 Financial Report for NU-HCS and NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the fiscal condition of each school.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kelley Withers

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2023/24 November

Object	Description	Balance Forward	Budgeted	Revenue	Ending Balance
Revenue Detail					
LCFF Revenue Sources					
8011	REVENUE LIMIT ST AID-CURR YR	3,023,268.00		373,623.00	2,649,645.00
8012	REVENUE LIMIT-EPA	45,082.00			45,082.00
	Total LCFF Revenue Sources	3,068,350.00	.00	373,623.00	2,694,727.00
Federal Revenue					
8181	SP ED-ENTITLEMENT PER UDC	50,052.00			50,052.00
8221	NATIONAL LUNCH PROGRAM	33,229.05			33,229.05
8290	ALL OTHER FEDERAL REVENUES	130,239.00			130,239.00
8295	ALL FEDERAL REV PRIOR YEAR	446.00			446.00
	Total Federal Revenue	213,966.05	.00	.00	213,966.05
Other State Revenues					
8520	CHILD NUTRITION	14,167.73			14,167.73
8550	MANDATED COST REIMBURSEMENTS	8,190.00			8,190.00
8560	STATE LOTTERY REVENUE	69,395.29			69,395.29
8590	ALL OTHER STATE REVENUES	238,559.00		2,206.00	236,353.00
8595	ALL OTHER STATE REV-PRIOR YR	429.82			429.82
	Total Other State Revenues	329,882.20	.00	2,206.00	327,676.20
Other Local Revenue					
8660	INTEREST	1,820.84			1,820.84
8677	INTERAGENCY SVCS BETWEEN LEA	44,575.84			44,575.84
8699	ALL OTHER LOCAL REVENUES	330,078.51		2,301.87	327,776.64
8792	TRANS OF APPORTION FROM COE	122,019.00		15,252.00	106,767.00
	Total Other Local Revenue	498,494.19	.00	17,553.87	480,940.32
	Total Revenues	4,110,692.44	.00	393,382.87	3,717,309.57

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail						
Certificated Salaries						
1100	TEACHERS SALARIES - REGULAR	809,771.63		704,375.38	101,387.55	4,008.70
1104	SPECIAL ED TEACHER	276,183.32		241,266.69	34,466.67	449.96
1131	SUMMER TEACHERS	0.36				.36
1132	COACHES AND SPECIAL ADVISORS				1,000.00	1,000.00
1140	TEACHER SALARY - SUBSTITUTES	12,000.00			3,514.00	8,486.00
1150	TEACHER SALARY - OTHER PAY	37,600.00			4,415.00	33,185.00

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 5, Ending Period = 5, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2023/24 November

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Certificated Salaries (continued)						
1200	CERT PUPIL SUPPORT SAL - REG	122,600.00		106,750.00	15,250.00	600.00
1300	CERT SUPRVRSR'S & ADMINS' SAL	82,417.96		72,115.82	10,302.26	.12-
1311	COORDINATOR	42,640.00		37,310.00	5,330.00	.00
1350	CERT SUPRVSR & ADMN-OTH PAY	8,500.00			125.00	8,375.00
1900	OTHER CERT SALARY- REGULAR	241,646.60		187,028.45	26,718.35	27,899.80
	Total Certificated Salaries	1,633,359.87	.00	1,348,846.34	202,508.83	82,004.70
Classified Salaries						
2100	CLASS INSTR AIDE SAL-REGULAR	75,162.63		72,447.70	10,333.33	7,618.40-
2122	INSTR AIDE SAL HRLY-SPECL ED	46,697.78		44,754.00	6,367.10	4,423.32-
2131	INSTR AIDE SAL XTR ASGN-REG	0.33				.33
2160	COACHES & ADVISORS	2,000.00				2,000.00
2210	FOOD SERVICE PERSONNEL	23,177.32		29,848.00	6,670.68-	.00
2214	CUSTODIAN	7,879.30		6,938.40	790.75	150.15
2255	COMPUTER LAB TECHNICIAN	46,213.32		40,436.69	5,776.67	.04-
2304	BUSINESS MANAGER	68,166.64		59,645.88	8,520.84	.08-
2307	COORDINATOR	63,991.82		46,424.63	17,566.77	.42
2308	DIRECTOR	47,266.64		41,358.38	5,908.34	.08-
2309	ADMINISTRATIVE ASSISTANT	24,320.00		21,280.00	3,040.00	.00
2402	ACCOUNT TECHNICIAN	50,194.00		43,650.60	5,954.00	589.40
2403	CLERICAL TECHNICIAN	15,545.00		13,702.46	2,220.50	377.96-
2405	ATTENDANCE TECHNICIAN	27,941.32		27,241.69	3,891.67	3,192.04-
2406	SECRETARY	23,040.00		20,480.00	3,200.00	640.00-
2900	OTHER CLASS SALARIES-REGULAR	108,438.50		66,878.00	13,657.00	27,903.50
2950	OTHER CLASS SALARIES-OTH PAY				100.00	100.00-
	Total Classified Salaries	630,034.60	.00	535,086.43	80,656.29	14,291.88
Employee Benefits						
3101	STRS - CERTIFICATED	461,423.83		235,136.93	34,597.57	191,689.33
3201	PERS - CERTIFICATED	35,823.27		31,344.60	4,673.90	195.23-
3202	PERS - CLASSIFIED	152,067.96		134,581.78	19,639.62	2,153.44-
3311	SOCIAL SECURITY-CERTIFICATED	8,303.75		7,265.30	1,199.34	160.89-
3312	SOCIAL SECURITY-CLASSIFIED	38,881.62		33,013.29	4,977.55	890.78
3331	MEDICARE-CERTIFICATED	23,640.91		19,518.38	2,930.70	1,191.83
3332	MEDICARE-CLASSIFIED	9,095.69		7,720.88	1,164.10	210.71
3411	HEALTH & WELFARE BENEFITS-CRT	433,465.60		379,282.40	54,183.20	.00
3412	HEALTH & WELFARE BENEFITS-CLS	118,991.98		104,117.92	14,874.02	.04

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 5, Ending Period = 5, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2023/24 November

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Employee Benefits (continued)						
3501	ST UNEMPLOYMENT INS-CERTIF	814.30		673.40	101.09	39.81
3502	ST UNEMPLOYMENT INS-CLASSIFD	315.08		266.17	40.14	8.77
3601	WORKER'S COMP-CERTIFICATED	11,920.62		9,826.67	1,475.46	618.49
3602	WORKER'S COMP-CLASSIFIED	4,603.06		3,887.16	586.07	129.83
Total Employee Benefits		1,299,347.67	.00	966,634.88	140,442.76	192,270.03
Books and Supplies						
4110	TEXTBOOKS	3,624.12		92.15-	555.31	3,160.96
4200	BOOKS OTHER THAN TEXTBOOKS	50.00				50.00
4310	MATERIALS & SUPPLIES	98,649.35		391.76-	6,784.65	92,256.46
4312	SUBSCRIPTIONS/PERIODICALS	10,770.00			189.89	10,580.11
4314	TESTS	267.00				267.00
4351	OFFICE SUPPLIES	10,974.43				10,974.43
4364	GASOLINE	4,774.56			1,119.84	3,654.72
4374	CUSTODIAL SUPPLIES	5,325.86		359.42-	359.43	5,325.85
4377	GROUNDS SUPPLIES	467.57		535.20	58.00	125.63-
4381	BUILDING MAINTENANCE SUPPLS	500.00				500.00
4382	SMALL TOOLS	61.00				61.00
4383	LOCKS AND KEYS	17.35				17.35
4384	REPAIR PARTS-BUILDING	210.00				210.00
4392	MEDICAL SUPPLIES	550.00				550.00
4393	WORKSHOP REFRESHMENTS	2,077.20				2,077.20
4396	FOOD SERVICE SUPPLIES	2,821.26			60.32	2,760.94
4400	EQUIPMENT	115,260.00				115,260.00
4445	COMPUTERS	5,407.00				5,407.00
4453	OTHER TECHNOLOGY	13,853.00				13,853.00
4710	FOOD	96.22				96.22
Total Books and Supplies		275,755.92	.00	308.13-	9,127.44	266,936.61
Services and Other Operating Expenditures						
5201	EMPLOYEE MILEAGE	15,227.25			2,280.07	12,947.18
5205	AIRFARE	1,414.10			1,232.79	181.31
5207	REGISTRATION FEES	38,445.50		1,499.00-	1,499.00	38,445.50
5209	ACCOMMODATIONS	25,164.44			3,999.25	21,165.19
5261	BUS TICKETS FOR STUDENTS	85.00-				85.00-
5300	DUES & MEMBERSHIPS	16,951.18				16,951.18
5450	OTHER INSURANCE	0.99		116.91-	116.91	.99

Selection: Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 5, Ending Period = 5, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

62 - CHARTER SCHOOLS ENTERPRISE FND

Fiscal Year 2023/24 November

Object	Description	Balance Forward	Budgeted	Encumbrance	Actual	Ending Balance
Expenditure Detail (continued)						
Services and Other Operating Expenditures (continued)						
5512	PROPANE	960.82				960.82
5520	ELECTRICITY SERVICES	1,005.82		2,438.98-	2,438.98	1,005.82
5530	WATER SERVICES	101.92		552.64-	552.64	101.92
5560	WASTE DISPOSAL	570.95		825.84-	1,035.72	361.07
5565	HAZARDOUS WASTE DISPOSAL	150.00				150.00
5610	RENTALS AND LEASES	95.00				95.00
5612	RENTALS AND LEASES-BUILDINGS	0.39-		22,807.88-	22,807.88	.39-
5623	RENTALS AND LEASES-EQUIPMENT	5,317.91		929.36-	929.36	5,317.91
5628	RENTALS AND LEASES-OTHER	227.00				227.00
5633	REPAIRS-VEHICLES	0.09-		506.48-	622.40	116.01-
5637	MAINTENANCE AGREEMENTS	6,387.70		948.39-	948.39	6,387.70
5800	CONTRACTED SERVICES	186,651.66		1,516.43	22,092.30	163,042.93
5801	STUDENT TRAVEL/FIELDTRIPS	358.00				358.00
5805	PRINTING SERV-OUTSIDE VENDOR	145.24				145.24
5812	LIBRARY CONTRACT	3,328.00				3,328.00
5819	OTHER INTER-LEA CONTRACTS	89,589.00				89,589.00
5822	AUDIT FEES	8,802.00			15,645.00	6,843.00-
5823	LEGAL FEES	9,748.00			390.00	9,358.00
5831	ADVERTISEMENT	1,600.00		700.00-	700.00	1,600.00
5845	INFORMTN NETWORK SERV CONTR	9,595.00				9,595.00
5861	FINGERPRINTING	2,158.00			620.00	1,538.00
5881	OTHER CHARGES/FEES	29,980.00			2,963.75	27,016.25
5884	LICENSE, PERMIT, USE FEE, TX	862.00				862.00
5885	STUDENT AWARDS	100.00				100.00
5888	OTHER OPERATING EXPENSE	101,449.00				101,449.00
5909	TELEPHONE/COMMUNICATIONS	13,729.38		5.31		13,724.07
5922	TELEPHONE LINES - TECHNOLOGY	8,831.78				8,831.78
5950	POSTAGE	4,175.46		83.50	226.55	3,865.41
Total Services and Other Operating Expenditures		583,037.62	.00	29,720.24-	81,100.99	531,656.87
Tuition						
7142	OTH TUITN, EXCESS CSTS> COE	3,201.00				3,201.00
Total Tuition		3,201.00	.00	.00	.00	3,201.00
Total Expenditures		4,424,736.68	.00	2,820,539.28	513,836.31	1,090,361.09

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 75, Starting Period = 5, Ending Period = 5, Zero Amounts? = N, Use SACS? = N, Restricted? = Y)

Excess Revenues (Expenditures)

(120,453.44)

Account classifications selected							Field ranges selected			
	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	FI	RANGE
1.	-	-	-	-	-	-	-	-		
2.	-	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-	-		
6.	-	-	-	-	-	-	-	-		
7.	-	-	-	-	-	-	-	-		
8.	-	-	-	-	-	-	-	-		
9.	-	-	-	-	-	-	-	-		
10.	-	-	-	-	-	-	-	-		

Primary sort/rollup levels: FD
 Income summary level: 4
 Expense summary level: 4
 Data source: GLSTEX Standard Extract
 Report template: /var/opt/qss/data/CTPAR300: 07/07/2020 17:07:13
 Budget type: R Revised
 Include budget transfers: U
 GL Transactions: B Approved and Unapproved
 Exclude Pre-encumbrances: N
 Use Reference Values: N
 Restricted Fld Nbr: 02 RESOURCE
 Separation Option: No Separation of Restricted and UnRestricted
 Extraction Type: Restricted and UnRestricted

 Report prepared: 12/05/2023 16:24:26

FUND :01 GENERAL FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	0.00	0.00	0.00	0.00	0.00	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
Current year revenue						
8290 ALL OTHER FEDERAL REVENUES	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Current year revenue	0.00	0.00	0.00	0.00	0.00	
**Fund balance	0.00	0.00	0.00			**

FUND :62 CHARTER SCH. ENTERPRISE FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	1,275,841.72	4,898.02	131,766.29	0.00	1,407,608.01	
9200 ACCOUNTS RECEIVABLE	0.00	0.00	2,000.00-	0.00	2,000.00-	
9209 A/R SET-UP ODD YEARS	522,657.43	0.00	395,948.14-	0.00	126,709.29	
9210 A/R POST	29,756.04	0.00	39,456.04-	0.00	9,700.00-	
9330 PREPAID EXPENDITURES	9,683.26	0.00	0.00	0.00	9,683.26	
9508 USE TAX LIABILITY	101.81-	0.00	0.00	0.00	101.81-	
9509 ACCOUNTS PAYABLE SET UP-ODD YR	45,425.75-	0.00	0.00	0.00	45,425.75-	
9510 ACCOUNTS PAYABLE CURRENT LIAB	18,605.11-	0.00	51,013.86	0.00	32,408.75	
9511 STRS PASS THROUGH	1,434.50	0.00	0.00	0.00	1,434.50	
9512 PERS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9513 OASDHI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9514 H & W PASS THROUGH	23,990.42	2,464.80-	20,856.84	0.00	44,847.26	
9515 SUI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9516 W/COMP PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9518 MEDICARE PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9556 MISC DISTRICT VOL-DEDS	3,370.26-	0.00	0.00	0.00	3,370.26-	
9650 DEFERRED REVENUE	325,042.97-	0.00	250,261.65	0.00	74,781.32-	
TOTAL Beginning balance	1,470,817.47	2,433.22	16,494.46	0.00	1,487,311.93	
Current year revenue						
8011 STATE AID - CURRENT YEAR	1,386,730.00	146,200.00	601,044.00	0.00	785,686.00	43.3
8012 EPA REVENUE	20,160.00	0.00	5,827.00	0.00	14,333.00	28.9
8019 STATE AID - PRIOR YEAR	8,034.00	0.00	0.00	0.00	8,034.00	0.0
8290 ALL OTHER FEDERAL REVENUES	233,789.65	0.00	15,709.43	0.00	218,080.22	6.7
8550 MANDATED COST REIMBURSEMENTS	3,811.20	0.00	0.00	0.00	3,811.20	0.0
8560 STATE LOTTERY REVENUE	23,889.60	0.00	9,792.71	0.00	14,096.89	41.0
8590 ALL OTHER STATE REVENUES	258,520.96	0.00	17,929.50	0.00	240,591.46	6.9
8660 INTEREST	5,000.00	0.00	7,827.10	0.00	2,827.10-	156.5
8699 ALL OTHER LOCAL REVENUES	30,021.00	0.00	0.00	0.00	30,021.00	0.0
8792 TF OF APPORT FROM COE	39,145.00	0.00	0.00	0.00	39,145.00	0.0
8980 CONTRIBUTIONS FR UNRESTR REV	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Current year revenue	2,009,101.41	146,200.00	658,129.74	0.00	1,350,971.67	
*TOTAL Beginning balance + Revenue	3,479,918.88	1,617,017.47	2,128,947.21			*
Expense						
1100 CERTIFICATED TEACHERS SALARIES	547,330.83	49,785.90	156,502.58	367,317.56	23,510.69	95.7
1200 CERT PUPIL SUPPORT SALARY	36,750.00	3,112.50	9,337.50	27,562.50	150.00-	100.4
1300 CERTIFICATED SUPERV & ADM SAL	87,000.00	7,250.01	36,250.02	49,875.00	874.98	99.0
2100 INSTRUCTIONAL AIDE SALARIES	4,862.00	0.00	229.50	0.00	4,632.50	4.7
2200 CLASSIFIED SUPPORT SALARIES	25,807.00	2,084.67	14,110.85	13,321.00	1,624.85-	106.3
2400 CLERICAL/TECHNICAL/OFFICE SAL	113,100.00	11,174.43	55,458.05	77,287.63	19,645.68-	117.4
2900 OTHER CLASSIFIED SALARIES	156,940.00	7,344.13	24,670.63	49,210.91	83,058.46	47.1
3101 STRS CERTIFICATED	174,923.45	5,902.99	30,876.37	69,209.81	74,837.27	57.2
3201 PERS CERTIFICATED	0.00	2,507.92	7,523.76	17,555.44	25,079.20-	N/A
3202 PERS CLASSIFIED	80,229.17	4,449.56	18,591.73	30,653.79	30,983.65	61.4
3301 SOCIAL SECURITY CERTIFICATED	0.00	700.29	1,891.44	4,079.60	5,971.04-	N/A
3302 SOCIAL SECURITY CLASSIFIED	18,643.96	1,271.39	5,837.66	8,668.79	4,137.51	77.8

FUND :62 CHARTER SCH. ENTERPRISE FUND

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	Used	
3311	MEDICARE - CERTIFICATED	9,730.69	860.50	2,920.90	6,448.99	360.80	96.3
3312	MEDICARE - CLASSIFIED	4,360.28	297.32	1,365.19	2,027.38	967.71	77.8
3401	HEALTH & WELFARE CERTIFICATED	181,518.00	16,334.40	51,953.17	114,340.80	15,224.03	91.6
3402	HEALTH & WELFARE CLASSIFIED	108,177.60	4,568.40	20,701.20	31,978.80	55,497.60	48.7
3501	UNEMPLOYMENT - CERTIFICATED	335.56	29.70	100.81	219.68	15.07	95.5
3502	UNEMPLOYMENT - CLASSIFIED	150.36	10.25	47.05	69.59	33.72	77.6
3601	WORKERS COMP - CERTIFICATED	4,563.35	403.54	1,369.81	3,018.86	174.68	96.2
3602	WORKERS COMP - CLASSIFIED	2,044.83	139.42	640.20	950.10	454.53	77.8
4100	APPRVD TEXTBKS/CORE CURRICULA	33,753.60	615.65	27,078.27	4,479.00	2,196.33	93.5
4200	BOOKS AND REFERENCE MATERIALS	0.00	0.00	3,704.91	0.00	3,704.91-	N/A
4300	SUPPLIES	41,069.00	4,586.02	19,138.08	28,012.90	6,081.98-	114.8
4400	NON-CAPITALIZED EQUIP.	0.00	0.00	2,425.67	4,762.76	7,188.43-	N/A
4700	FOOD	25,000.00	113.21	313.21	801.61	23,885.18	4.5
5200	TRAVEL & CONFERENCE	34,950.00	1,591.70	11,029.24	4,181.76	19,739.00	43.5
5300	DUES & MEMBERSHIPS	18,304.00	0.00	8,643.00	28.49	9,632.51	47.4
5400	INSURANCE	25,000.00	0.00	0.00	42,000.00	17,000.00-	168.0
5500	OPERATION & HOUSEKEEPING SERV	15,000.00	916.51	3,250.25	9,905.00	1,844.75	87.7
5510	HEATING BUTANE, OIL	0.00	217.77	217.77	0.00	217.77-	N/A
5520	ELECTRICITY	25,000.00	0.00	2,945.12	16,479.34	5,575.54	77.7
5530	WATER&/OR SEWAGE	5,000.00	95.92	379.62	2,210.38	2,410.00	51.8
5550	DISPOSAL/GARBAGE REMOVAL	2,000.00	36.75	450.25	940.59	609.16	69.5
5600	RENTALS, LEASES & REPAIRS,N.C.	14,100.00	1,256.37	4,701.77	8,424.63	973.60	93.1
5612	NORTH UNITED RENT/LEASE BLDG	141,600.00	11,800.00	80,476.00	59,000.00	2,124.00	98.5
5800	PROFES'L/CONSULTG SVCS/OP EXP	354,261.31	4,037.16	34,167.20	331,528.76	11,434.65-	103.2
5801	LEGAL FEES	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5830	AUDIT FEES	20,000.00	0.00	0.00	0.00	20,000.00	0.0
5864	CO-OP / SCOE	4,700.00	0.00	0.00	4,700.00	0.00	100.0
5912	COMMUN - INTERNET SVCS/LINES	4,560.00	0.00	407.88	0.00	4,152.12	8.9
5922	COMMUNICATION - TELEPHONE SVCS	5,500.00	272.40	1,790.92	4,929.86	1,220.78-	122.2
5930	COMMUNICATION - POSTAGE/METER	750.00	0.00	137.70	750.00	137.70-	118.4
7142	OTH TUIT,EXC CST PMT TO COE	12,185.00	0.00	0.00	0.00	12,185.00	0.0
TOTAL Expense	2,341,199.99	143,766.78	641,635.28	1,396,931.31	302,633.40		
Ending balance							
9790	FUND BAL-UNDESIG/UNAPPROP	332,098.58	0.00	0.00	0.00	332,098.58	
9791	FUND BAL-BEGINNING BALANCE	1,470,817.47-	0.00	0.00	0.00	1,470,817.47-	
TOTAL Ending balance	1,138,718.89-	0.00	0.00	0.00	1,138,718.89-		
**Fund balance	1,138,718.89	1,473,250.69	1,487,311.93				**

11/01/2023 - 11/30/2023

FUND :77 SCHOOL / PAYROLL CLEARING 995

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	6,090.60-	0.00	3,874.15	0.00	2,216.45-	
9620 DUE TO OTHER AGENCIES	6,090.60	0.00	3,874.15-	0.00	2,216.45	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
**Fund balance	0.00	0.00	0.00			**

FUND :87 AP CLEARING (994)

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	2,303.00-	0.00	12,402.04-	0.00	14,705.04-	
9620 DUE TO OTHER AGENCIES	2,303.00	0.00	12,402.04	0.00	14,705.04	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
*TOTAL Beginning balance + Revenue	0.00	0.00	0.00			*
**Fund balance	0.00	0.00	0.00			**

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 8.
REPORTS

Subject:

8.3 Northern United - Humboldt Charter School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rebekah Davis

Humboldt Regional Director Board Report
12-13-23

What's happening Schoolwide?

- A. Althea, Community Schools Coordinator, was awarded a \$700 grant from Humboldt Area Foundation for holiday food baskets.
- B. Wendy was awarded a \$1,000 grant from Humboldt Area Foundation. She plans to work with Althea on the holiday food baskets project.
- C. Middle School and High School Basketball practices have started. Middle School games begin in December. High School games begin in January.
- D. Our Holiday Market was a huge success. Many students and community members created crafts to sell. CLC's Theatre Arts class did a performance. A CLC grandpa came dressed as Santa for photos. A wonderful time for our student entrepreneurs!



E. Our FFA jackets have arrived!!



What's happening at Individual Learning Centers that is Newsworthy?

- A. Cathie Shermer shares "our Independent Study Group Field Trip to Fort Ross was on November 6 and 7, 2023 for the Marine Ecology Program. We studied sea lions, seals, and marine life in the tidepools. We learned to accurately identify sea lions vs. seals and act as citizen scientists taking a count of their populations at different locations. We also got to learn about the history of the fort and the diverse populations who have lived there or nearby. We had a talent show at night, ate smores, and stayed overnight in the fort! We learned a lot, made special memories, and had a blast! :) "



- B. Friendsgiving at ELC was quite the feast! Amanda, secretary, also planned a super engaging game called Roasted. It was a combination of Mafia and Among Us. The students and staff were super engaged!



- C. On 11/30 we had Sandy Younger, Cal Poly Humboldt Admissions Counselor and Recruiter, visit Sarah Schaefer's AVID class at ELC. She spoke about Cal Poly Humboldt - the student population and diversity, clubs, majors, and cost. She also talked about the welcoming atmosphere Cal Poly Humboldt has for its students. For example, students have access to her as an admissions counselor where they can speak to her directly and support them in the admissions process. At the end of the presentation she had students fill out "interest cards" so someone could reach out to them to answer any questions or give them more information on their field of interest. She collected the "interest cards" before she left.



- D. Willow Creek Learning Center's parent non-profit group held their annual Jog-a-thon fundraiser and it was a big success. Students painted t-shirts beforehand, ran hundreds of laps, and had fun!



- E. Students from Mt. Shasta, Yreka and Willow Creek Learning Centers met at Turtle Bay in Redding on Thursday 11/30. After attending the Water Wonders talk, students had a picnic lunch near Sundial Bridge, followed by a visit to the Snow Exhibition and Forest Adventure Playground. Students had a lot of fun exploring the snow, AI, and reptile exhibits.



- F. Over Thanksgiving Break, ELC and CLC's Student Leadership along with Althea and Wendy handed out food baskets with Betty Chin.



- G. CLC's Lunch on the Quad in December was well attended.
- H. Because of their volunteer work, ELC's Student Leadership was given free zoo passes. They spent an afternoon at the zoo.
- I. ELC's culinary class has served lunch at St. Vincent De Paul's free lunch program on Thursdays in December.
- J. ELC's Student Leadership is featured in this local reporting at :33. Old Town Art Crawl: October 2023 - Little Bites of Art <https://www.youtube.com/watch?v=Ws8bS-bvqqw>

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 8.
REPORTS

Subject:

8.4 Northern United - Siskiyou Charter School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

NU-SCS Board Report December 2023

Mt Shasta Learning Center

Jarred Lincoln

Thank you Music Teacher Scott for your dedication to rehearsing for our musical theater performance of the Little Gingerbread Girl!



Guest Reader, Karen Pautz, of First 5. They gifted the Acorns a book and an Art Project some are still working on.

We had a lot of engagement from students designing and testing their paper boats this week as a Science and Math project based learning activity. We are focusing on Gratitude this month as well as learning to identify feelings. Brenda, Soliah's mom, provided a cultural share and tortilla making for Mosaic on Tuesday. Big hit! Brenda, thank you for your Mosaic cultural share and tortilla making, yummm!



Making props and sets for our musical theater performance, The Little Gingerbread Girl.

Our Turtle Bay Field Trip was so much fun! We explored the snow, AI, and reptile exhibits. The kiddos didn't want to leave. We were joined by the students from the Yreka Learning Center and the Willow Creek Learning Center!

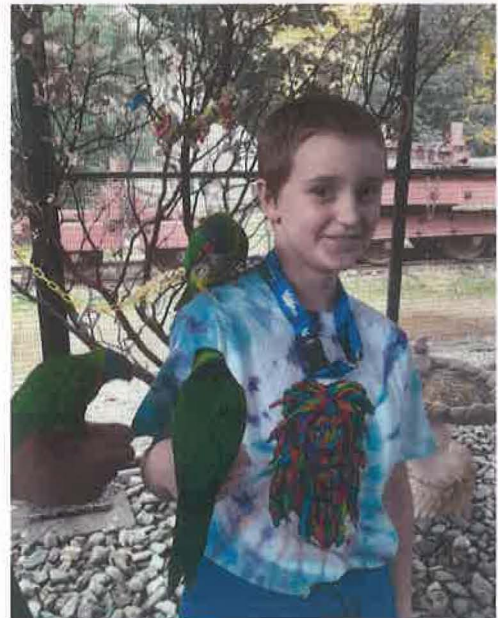


Yreka Learning Center

We're having a pie and tamale fundraiser in Yreka right now. I ordered some tamales and a couple pies myself. The pies are going to be made by students. If anyone wants to order some, let me know and I will send the link to the form. They will be ready to be delivered during winter break, so I don't know how practical it would be to sell any to Humboldt staff.

Alyson D'Arms

The K-8th grades went to the Turtle Bay Exploration Park in Redding last week. Students learned about local forests and a few exotic animals like the lorikeet and kookaburra. The 'Parrot Playhouse' is a highly interactive exhibit where students have nectar cups and lorikeets land on their shoulders, arms or even head! We also enjoyed very engaging programs on how snowflakes change with weather conditions and the history, present and future of AI. Kids went on a Scavenger Hunt throughout the museum to find artifacts to learn about. They wore a lot of smiles that day!



Kate O'Brien Mann

CTE Sustainable Agriculture has been working with the Journey 2050 curriculum, which asks how we can meet the challenges of sustainably feeding the population of 9 billion

people in the year 2050. We've also been doing some holiday service work: we've volunteered twice at the Siskiyou Food Bank and once at the Yreka Resource Center.

Community Schools - We had a great Community School meeting December 1st. We are fine-tuning our vision for our unique and supportive Community School. An indepth Annual Report was just submitted to report on our Planning Process so far. We are currently working on the Implementation Grant, which will fund the next 5 year of our Community School.

Our Community Engagement Initiative team, which comprises a diverse group of administrators, staff, students, parents and community members are traveling to San Francisco this week to learn best practices for community engagement and how to elevate a diversity of voices within the decision making processes at school.

Colleen Allen

Nik Ramirez received the Student of the Month award from the local Lions Club.

We want to thank Northern United Charter School in Yreka for being the first to join us in this project. Students are nominated by their schools based on their academic excellence and strive to help make the world a better place.



Our very first ever Student of the Month for October 2023 meets those marks and challenges! Let's give a big hand and round of applause to Nikolys Ramirez of Northern United Charter School in Yreka!!! The membership of the Yreka Host Lions Club supports you in your goals and dreams. We also want to thank the other parties that made this project possible. The amazing business that donated a gift card for Nikolys and wants to help build a better and brighter tomorrow in Zephyr Books & Coffee!!!!

[Link to Facebook Post](#)

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 8.

REPORTS

Subject:

8.5 Director's Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 8.

REPORTS

Subject:

8.6 Board Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board may give a report related to the governance of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rosemary Kunkler

NUCS Board Meeting 12/13/23 3:30pm

Agenda Item 9.
NEXT BOARD MEETING

Subject:

9.1 Possible Agenda Items

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting:

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Rosemary Kunkler

Agenda Item 9.
NEXT BOARD MEETING

Subject:

9.2 Next Board Meeting Date: TBD - January 10, 2024 (tentative)

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the board adopted meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Rosemary Kunkler

Agenda Item 10.
ADJOURN