

**Northern United Charter Schools**

**Board of Directors**

**Regular Board Meeting**

**October 11, 2023**

**Members Present:** Rosemary Kunkler, Jere Cox, Aime Snider and Melissa Johnson

**Staff Present:** Shari Lovett, Rebekah Davis, Kirk Miller, Kelley Withers, Lynda Speck, Cathie Shermer, Dawn Fryling, Lisa Ambrosini, Jen Rand and Julia Anderson

**Guests:** Catarina Freitas

- 1.0 CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:00pm.
  - 1.1 Pledge of Allegiance**
  - 1.2 Adopt the Agenda:** A motion was made to adopt the agenda as posted by Jere Cox and was seconded by Aime Snider. Vote taken; Jere Cox-Aye, Aime Snider-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.
- 2.0 STUDENT PRESENTATIONS:** Catarina Freitas presented on the Northern United – Humboldt Charter School’s FFA (Future Farmers of America) chapter. She explained what being part of the FFA entails and how FFA works. She has been instrumental in getting Northern United – Humboldt Charter School’s chapter going.
- 3.0 CONSENT AGENDA:** A motion to approve the consent agenda as presented was made by Melissa Johnson and seconded by Jere Cox. Vote taken; Jere Cox-Aye, Aime Snider-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.
- 4.0 PUBLIC COMMENTS:** There were no comments.
- 5.0 ACTION ITEMS TO BE CONSIDERED:**
  - 5.1 Approval of the 2023-2024 Annual Goal Plan:** Shari Lovett reviewed the goals with the board and discussed how we are meeting those goals. A motion to approve the 2023-2024 annual goals plan was made by Aime Snider and seconded by Melissa Johnson. Vote taken; Jere Cox-Aye, Aime Snider-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.
  - 5.2 Approval of the Northern United-Siskiyou Unaudited Actuals:** Shari Lovett and Kelley Withers presented the unaudited actuals to the board. A motion to approve the Northern United-Siskiyou Charter School’s unaudited actuals was made by Jere Cox and seconded by Aime Snider. Vote taken; Jere Cox-Aye, Aime Snider-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.
  - 5.3 Approval of the Fort Ross Field Trip:** A motion to approve the Fort Ross field trip was made by Melissa Johnson and seconded by Jere Cox. Vote taken; Jere Cox-Aye, Aime Snider-Aye, Melissa Johnson-Aye and Rosemary Kunkler-Aye. Motion carries.
- 6.0 DISCUSSION ITEMS**
  - 6.1 Discussion on Board Member Mileage Reimbursement in the Board Handbook:** A discussion was held on adding the mileage reimbursement process to the onboarding/off boarding protocol in the Board Handbook.

**7.0 REPORTS:**

**7.1 Enrollment and Attendance Report:** In packet

**7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet

**7.3 Northern United-Humboldt Charter School Report:** In packet

**7.4 Northern United-Siskiyou Charter School Report:** In packet

**7.5 Directors Report:** Shari Lovett spoke on the following topics:

- First Parent Advisory meetings for both schools
- Amendment to the Northern United-Siskiyou Charter Petition
- Humboldt County Office of Education's oversight process
- Northern United Humboldt and Siskiyou schools received Community Engagement Grants
- Board Vacancy Flyer
- Vector Trainings/Brown Act Training

**7.6 Board Report:**

**Jere Cox:** No report

**Aime Snider:** Talked about the sweatshirt/t-shirt order deadline

**Melissa Johnson:** No report

**Rosemary Kunkler:** Thanked Jere Cox for going to the summit to welcome everyone. She thanked Aime Snider for running the last meeting in her absence. She reported that the back to school night at Cutten was packed and gave her appreciation to our school administrative team for School Administrator Appreciation Week.

**8.0 NEXT BOARD MEETING:**

**8.1 Possible Agenda Items:** TK Policy, Pay Schedule Policy, Mileage Policy

**8.2 Next Board Meeting:** The next board meeting is November 8, 2023 at 4pm.

**9.0 ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 5:13pm.

