

**Northern United Charter Schools
Regular Board Meeting
August 9, 2023**

Members Present: Rosemary Kunkler, Melissa Johnson, and Jere Cox

Members Absent: Amie Snider

Staff Present: Shari Lovett, Rebekah Davis, Kirk Miller, Julia Anderson, Kelley Withers, Eric Clause and Lynda Speck.

- 1.0 **CALL TO ORDER/AGENDA:** Rosemary Kunkler called the meeting to order at 4:01pm.
 - 1.1 **Pledge of Allegiance**
 - 1.2 **Adopt the Agenda:** A motion to adopt the agenda as posted was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.

- 2.0 **OPEN SESSION BEFORE CLOSED SESSION:**
 - 2.1 **Rosemary Kunkler verbally reviewed the items to be discussed during Closed Session as listed below.**
 - 2.2 **Closed Session Open Hearing:** There were no comments.
Rosemary Kunkler started closed session at 4:06pm
 - 2.3.1 **Public Employment (§ 54957) Title: Custodian**

- 3.0 **RECONVENE IN OPEN SESSION:** Rosemary Kunkler reconvened to open session at 4:12pm.
 - 3.1 **Report of Action Taken during Closed Session:** No action to report.

- 4.0 **CONSENT AGENDA:**
 - 4.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
 - 4.2 **Consideration of Approval of Warrants (batches 0623, 0630, 0716, 0720, 0727) and Payroll for Northern United-Siskiyou Charter School:**
 - 4.3 **Consideration of Approval of Minutes for the June 28, 2023 and June 29, 2023 Board Meetings**
 - 4.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments**
A motion to approve the consent agenda was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye and Rosemary Kunkler: Aye. Motion carries.

- 5.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were no comments.

- 6.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 6.1 **Approval of Food Vendor Agreement between Eureka City Schools and Northern United-Humboldt Charter School for 2023-2024:**

A motion to approve the Food Vendor Agreement between Eureka City Schools and Northern United-Humboldt Charter School for 2023/2024 was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.

6.2 Approval of Food Vendor Agreement between Beginnings Inc. and Northern United-Humboldt Charter School for 2023-2024:

A motion to approve the Food Vendor Agreement between Beginnings Inc. and Northern United-Humboldt Charter School for 2023-2024 was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye. Motion carries.

6.3 Approval of the Consolidated Application and Assurances with All Associated Data Collections and Reporting Requirements 2023-2024 for Northern United-Humboldt Charter School:

A motion to approve the Con App and assurances with all associated data collections and reporting requirements for Northern United-Humboldt Charter School for 2023-2024 was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye, Rosemary Kunkler: Aye, Motion carries.

6.4 Approval of the Consolidated Application and Assurances with All Associated Data Collections and Reporting Requirements 2022-2023 for Northern United-Siskiyou Charter School:

A motion to approve the Con App and assurances with all associated data collections and reporting requirements for Northern United-Siskiyou Charter School was made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson Aye, and Rosemary Kunkler: Aye, Motion carries.

6.5 Approval of the Northern United Charter Schools' Independent Study Policy:

A motion to adopt the Northern United Charter Schools Independent Study Policy was made by Melissa Johnson and seconded by Jere Cox. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye, and Rosemary Kunkler: Aye. Motion carries.

6.6 Approval of the Northern United Charter Schools' Universal Meal Policy:

This is a first reading of the policy. A discussion was held. No action taken.

6.7 Approval of the Northern United Charter Schools' Smoke Free Schools Policy: Shari

Lovett explained the revision of the policy. A motion to approve the Smoke Free Schools Policy Revision made by Jere Cox and seconded by Melissa Johnson. Vote taken: Jere Cox: Aye, Melissa Johnson: Aye, and Rosemary Kunkler: Aye. Motion carries.

7. DISCUSSION ITEMS:

7.1 2023-2024 Annual Goals:

A discussion was held on the difference between the LCAP goals for the two schools and that the goals are broad. Discussion on chronic absenteeism as a goal. Shari Lovett will bring them back next month.

8. REPORTS:

8.1 Enrollment and Attendance Report: In packet

8.2 Fiscal Report: In packet.

8.3 Director's Report:

Shari Lovett reported on the following topics:

- Mt. Shasta Learning Center's new location
- Welcome back breakfast for administrators at Siskiyou County Office of Education
- Hiring new staff in both Humboldt and Siskiyou
- Athletic Directors for 2023/2024
- Fall Summit on August 23 and 24 at the Sequoia Center at Humboldt County Office of Education.
- New employee training on August 22
- New food service coordinator

8.4 Board Report:

Jere Cox: No report

Melissa - Excited to see the new Mt. Shasta Learning Center

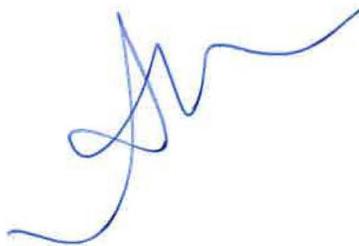
Rosemary – No report

9.0 NEXT BOARD MEETING:

9.1 Possible Agenda Items – Universal Meals Policy (2nd reading), annual goals, board terms, unaudited actuals

9.2 Next Board Meeting Date: September 13, 2023 at 4 pm.

10.0 ADJOURNMENT: Rosemary Kunkler adjourned the meeting at 5:03pm.

A handwritten signature in blue ink, appearing to be 'JK', is located at the bottom center of the page.