

Northern United Charter Schools

Board of Directors

Regular Board Meeting

May 10, 2023

**Members Present:** Rosemary Kunkler, Jere Cox, and Aime Snider

**Members Absent:** Melissa Johnson

**Staff:** Shari Lovett, Rebekah Davis, Kirk Miller, Tammy Picconi, Sara Thompson, Jen Rand, Donnie Allen, and Julia Anderson

**Guests:** Hune Bommelyn

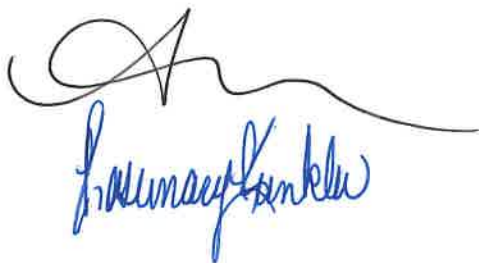
- 1.0 **CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:03pm.
  - 1.1 **Pledge of Allegiance**
  - 1.2 **Adopt the Agenda:** A motion to adopt the agenda as amended (items 8.0 and 9.0 were removed) was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 2.0 **PRESENTATIONS:** Hune Bommelyn who is a 9<sup>th</sup> grader at Arcata Learning Center presented her ceramics project to the board.
- 3.0 **CONSENT AGENDA:**
  - 3.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School**
  - 3.2 **Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0404, 0418)**
  - 3.3 **Consideration of Approval of Minutes for the April 5, 2023 Board Meeting**
  - 3.4 **Consideration of Resignations, Hires, Leaves, and Change of Assignments**
  - 3.5 **Consideration of Approval of the amended Appendix A to the CCAP Agreement for Dual Enrollment with College of the Redwoods 2022-2025 for Northern United-Humboldt Charter School**

A motion to approve the consent agenda was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS:** There were none
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
  - 5.1 **Approval of Northern United Charter Schools Board Vice Chair:** A motion to appoint Aime Snider as vice chair was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
  - 5.2 **Approval of Cutten Learning Center 7<sup>th</sup>/8<sup>th</sup> grade San Francisco Overnight Field Trip:** A motion to approve the overnight field trip for the 7<sup>th</sup>/8<sup>th</sup> graders to San Francisco for the Cutten Learning Center was made by Jere Cox and

seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.

- 5.3 Approval of the Cutten Learning Center 5<sup>th</sup>/6<sup>th</sup> grade Grizzly Creek Overnight Field Trip:** A motion to approve the Cutten Learning Center 5<sup>th</sup>/6<sup>th</sup> grade overnight fieldtrip to Grizzly Creek was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.4 Approval of Lease Agreement for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School Yreka Learning Center:** A motion to Approve the lease agreement for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School Yreka was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.5 Approval of Lease Agreement for 505 S. Broadway, Yreka for Northern United-Siskiyou Charter School Yreka Learning Center:** A motion to Approve the lease agreement for 505 S. Broadway, Yreka for Northern United-Siskiyou Charter School Yreka was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.6 Approval of Lease Agreement for 2409 and 2411 Mt. Shasta Blvd for Northern United-Siskiyou Charter School Mt. Shasta Learning Center:** A motion to approve the lease for 2409 and 2411 Mt. Shasta Blvd. for Northern United-Siskiyou Charter School Mt. Shasta was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.7 Approval of Lease Agreement for 72 The Terrace, Willow Creek for Northern United-Humboldt Charter School, Willow Creek Learning Center:** A motion to approve the lease agreement for 72 The Terrace, Willow Creek for Northern United-Humboldt Charter School Willow Creek Learning Center was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.8 Approval of Lease Agreement for 5 Cemetery Road, Briceland for Northern United-Humboldt Charter School Briceland Learning Center:** A motion to approve the lease agreement for 5 Cemetery Road, Briceland for Northern United-Humboldt Charter School Briceland Learning Center was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.9 Approval of Declaration of Need for Northern United-Siskiyou Charter School:** Shari Lovett explained this item. A motion to approve the declaration of need for Northern United-Siskiyou Charter School was made by Aime Snider and seconded by Jere Cox. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.

- 5.10 Approval of Declaration of Need for Northern United-Humboldt Charter School:** Shari Lovett explained this item. A motion to approve the declaration of need for Northern United-Siskiyou Charter School was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 5.11 Approval of Onboarding/Offboarding Protocol for the Northern United Charter School Board handbook:** A motion to approve the Onboarding/Offboarding Protocol for the board handbook was made by Jere Cox and seconded by Aime Snider. Vote taken: Aime Snider-Aye, Jere Cox-Aye, and Rosemary Kunkler-Aye. Motion carries.
- 6.0 DISCUSSION ITEMS:**
- 6.1 Discussion of Board Officer Roles for Northern United Charter School's Board Handbook:** Discussion was held and this item will be brought back next month as an action item.
- 7.0 REPORTS:**
- 7.1 Enrollment and Attendance Report:** In packet
- 7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:**
- 7.3 Directors Report:** Shari Lovett reported on the following topics:
- LCAP and update on unvaccinated students
- 7.4 Northern United-Humboldt Charter School:** In packet. Also, Shari Lovett reported on sport programs that are happening.
- 7.5 Northern United-Siskiyou Charter School:** In packet
- 7.6 Board Report:**  
Rosemary Kunkler reported that family involvement seems to grow each year. She attended Lunch on the Lawn event at Cutten Learning Center.
- 8.0 OPEN SESSION BEFORE CLOSED SESSION:** This item removed.
- 9.0 RECONVENE IN OPEN SESSION:** This item removed.
- 10.0 NEXT BOARD MEETING:**
- 10.1 Possible Agenda Items:** Public Hearings for the LCAPs and budgets for both schools
- 10.2 Next Board Meeting:** Then next board meetings are June 28<sup>th</sup> and June 29<sup>th</sup>, 2023 at 4pm.
- 9.0 ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 5:56pm.



The image shows a handwritten signature in blue ink. The signature is stylized and appears to read "Rosemary Kunkler". Above the signature is a large, decorative flourish that extends across the width of the signature.