

Northern United Charter Schools  
Board of Directors  
Regular Board Meeting Minutes  
February 8, 2023

**Members:** Rosemary Kunkler, Jere Cox and Bianca Garza

**Absent:** Melissa Johnson and Aime Snider

**Staff:** Shari Lovett, Kirk Miller, Rebekah Davis, Tammy Picconi, Lynda Speck, Lisa Ambrosini, Jennifer Rand and Roxy Kennedy

**Guests:** Ayla Ambrosini, Theron Ambrosini, Olive Conley, and Maple Stoodly

- 1.0 **CALL TO ORDER:** Rosemary Kunkler called the meeting to order at 4:05pm
  - 1.1 **Pledge of Allegiance:**
  - 1.2 **Adopt the Agenda:** A motion to adopt the agenda as posted was made by Bianca Garza and seconded by Jere Cox. Vote taken: Jere Cox-Aye, Bianca Garza-Aye and Rosemary Kunkler-Aye. Motion carries.
- 2.0 **PRESENTATIONS:**
  - 2.1 **Student Presentation from Willow Creek Learning Center:** Theron Ambrosini, Ayla Ambrosini, Olive Conley and Maple Stoodly presented to the board their research projects about different countries.
- 3.0 **CONSENT AGENDA:**
  - 3.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
  - 3.2 **Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0104, 0117, 0130):**
  - 3.3 **Consideration of Approval of Minutes for the January 18, 2022 and January 11, 2023 Board Meetings:**
  - 3.4 **Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:**

A motion to approve the consent agenda as posted was made by Jere Cox and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were no comments.

## 5.0 ACTION ITEMS TO BE CONSIDERED:

- 5.1 Approval of the School Accountability Report Card for Northern United-Humboldt Charter School:** Shari Lovett gave an overview of our accountability report card. A motion to approve the Northern United-Humboldt Charter School's accountability report card was made by Bianca Garza and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 5.2 Approval of the School Accountability Report Card for Northern United-Siskiyou Charter School:** Shari Lovett gave an overview of our accountability report card. A motion to approve the Northern United-Siskiyou Charter School's accountability report card was made by Jere Cox and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 5.3 Approval of the Attendance Protocol for Board Handbook:** Shari Lovett went over the final changes to the attendance protocol with the board. A discussion was held on how the wording should read. A motion to approve the attendance protocol for the board handbook with the addition of the reference to the off boarding protocol was made by Jere Cox and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 5.4 Approval of Communications Protocol for Board Handbook:** Shari Lovett presented the draft communications protocol to the board. A discussion was held on the wording. A motion to approve the communications protocol as amended was made by Bianca Garza and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 5.5 Approval of Charter Director Authorization to Establish a Parent Advisory Committee for Northern United-Humboldt Charter School:** A motion was made to give the Charter Director authorization to establish a parent advisory committee for Northern United-Humboldt Charter School was made by Jere Cox and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.
- 5.6 Approval of Charter Director Authorization to Establish a Parent Advisory Committee for Northern United-Siskiyou Charter School:** A motion was made to give the Charter Director authorization to establish a parent advisory committee for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Jere Cox. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries.


## 6.0 DISCUSSION ITEMS:

- 6.1 Discuss the Board Evaluation Tool:** A discussion was held on different evaluation tools.

## 7.0 REPORTS:

- 7.1 Enrollment and Attendance Report:** In packet

- 7.2 **Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 7.3 **Directors Report:** Shari Lovett spoke on the following topics:
- Personnel; Posting and interviewing for different positions needed next year.
  - Community Schools Planning Grant and implementation Grant
  - Offshore Wind Project/ CTE Building Trades
- 7.4 **Northern United-Humboldt Charter School Report:** In packet
- 7.5 **Northern United-Siskiyou Charter School Report:** In packet
- 7.6 **Board Report:**  
**Bianca Garza** reported on the ski trips in Mt. Shasta and wanted to thank Melissa Watson for planning and funding raising for it.  
**Jere Cox** had nothing to report  
**Rosemary Kunkler** reported on board member's third absence, noise level of the tree removal at Eureka Learning Center and wanted to say that last month was board recognition month. She thanked the board for their dedication to our students, families and communities.
- 8.0 **NEXT BOARD MEETING:**
- 8.1 **Possible Agenda Items:** On boarding/Off boarding Protocol for board handbook, Audits for both schools, 1<sup>st</sup> Interim for Northern United-Humboldt Charter School.
- 8.2 **Approval of Proposed Time Change for the March 8, 2023 Regular Board Meeting:** Board discussed the time change for the board meeting as Shari Lovett will be presenting at HCOE. Board agreed to change start time to 4:30pm.
- 9.0 **ADJOURNMENT:** Rosemary Kunkler adjourned the meeting at 6:01pm.

A handwritten signature in black ink, reading "Bianca Garza". The signature is written in a cursive style with a long, sweeping underline.