

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

December 8, 2022

4 pm

Members Present: Jere Cox, Bianca Garza, Melissa Johnson and Rosemary Kunkler

Members Absent: Aime Snider

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Colleen Allen, Lisa Ambrosini, Donnie Allen, Jennifer Rand, and Julia Anderson

Student Guests: Abigail Cherney and Azalea Thompson

- 1.0 **CALL TO ORDER:** Jere Cox called the meeting to order at 4:02 pm.
 - 1.1 **PLEDGE OF ALLEGIANCE**
 - 1.2 **ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson– Aye, Rosemary Kunkler – Aye and Jere Cox-Aye. Motion carries. Item 5.5 removed.
- 2.0 **STUDENT PRESENTATION:** Briceland Learning Center students read poetry that they had written. The students were Abigail Cherney and Azalea Thompson. Thank you to both of them for presenting to the board.
- 3.0 **CONSENT AGENDA:**
 - 3.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:
 - 3.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (1107, 1118):
 - 3.3 Consideration of Approval of Minutes for the November 10, 2022 Board Meeting:
 - 3.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:
A motion to approve the consent agenda was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Jere Cox - Aye. Motion carries.
- 4.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No Comments
- 5.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 5.1 **Approval of Northern United Charter Schools Board Meeting Calendar for 2023:** A motion to approve the second Wednesday of the month at 4pm for the 2023 board calendar was made by Bianca Garza and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Jere Cox - Aye. Motion carries.
 - 5.2 **Approval of Northern United Charter Schools Board Officers :** A motion was made to appoint Bianca Garza as Chair and Rosemary Kunkler as Vice Chair for the Northern

United Charter Schools Board of Directors was made by Jere Cox. No second so the motion dies. A motion to nominate Rosemary Kunkler as Chair and Bianca Garza as Vice Chair for the Northern United Charter Schools Board of Directors was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Jere Cox - Aye. Motion carries.

5.3 Approval of Northern United Charter Schools Corporate Officers: A motion to appoint Shari Lovett as President of Northern United Charter Schools Corporation, Lynda Speck as Secretary of Northern United Charter Schools Corporation, Tammy Picconi as Treasurer of Northern United Charter Schools Corporation was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Jere Cox - Aye. Motion carries.

5.4 Certification of Northern United-Humboldt Charter School’s First Interim Budget: Tammy Picconi presented the first interim budget for Northern United-Humboldt Charter School to the board. Her recommendation is to certify as positive. A motion to approve the Northern United-Humboldt Charter Schools’ first interim budget as positive was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Jere Cox - Aye. Motion carries.

5.5 Certification of Northern United-Siskiyou Charter School’s First Interim Budget with Budget Transfer Resolution: This item was removed from the agenda.

6.0 DISCUSSION ITEMS:

6.1 Discussion of Board Evaluation and Format: Jere Cox discussed his thoughts on the evaluation of the board. The board members will review and bring their thoughts back at the next meeting.

6.2 Discussion of Attendance Protocol for Board Handbook: The board discussed different wording on the protocol for attendance to meetings.

7.0 REPORTS:

7.1 Enrollment and Attendance Report: In packet

7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

7.3 Northern United-Humboldt Charter School Report: In packet

7.4 Northern United-Siskiyou Charter School Report: In packet

7.5 Director’s Report: Shari Lovett reported on the following topics:

- Kitchen infrastructure Grant
- Community Schools Planning Grant
- Field trip thank you card to the board
- New facility search
- Staff training on Naloxone program

7.6 Board Report: Rosemary Kunkler thanked Shari Lovett for emailing the Brown Act slide show. She reported that she attended the Eureka Learning Center’s Friendsgiving celebration and that she attended the Cutten Learning Center’s Holiday Market.

8.0 NEXT BOARD MEETING:

8.1 Possible Agenda Items: Evaluation format for the board, first interim report for Northern United-Siskiyou Charter School, School Accountability Report Cards

8.2 Next Board Meeting: Next Board Meeting is January 11, 2023 at 4:00pm.

8.0 ADJOURNMENT: Jere Cox adjourned the meeting at 5:49pm.

Authorized Board Signature *Bill A. Gay* Date *Jan 11, 22*

Respectfully Submitted By Lynda Speck