

**NORTHERN UNITED CHARTER SCHOOLS
BOARD OF DIRECTORS MEETING MINUTES**

OCTOBER 13, 2022

4PM

Members Present: Jere Cox, Bianca Garza, Rosemary Kunkler, Melissa Johnson and Aime Snider.

Members Absent: None

Staff Present: Shari Lovett, Rebekah Davis, Kirk Miller, Tammy Picconi, Lynda Speck, Dawn Fryling, Julia Anderson, Donnie Allen, Lisa Ambrosini, Sara Thompson, Wendy Kerr

Students Present: Catarina Freitas

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:00pm.
 - 1.1 Pledge of Allegiance**
 - 1.2 Adopt the Agenda:** A motion to adopt the agenda with amendments was made by Rosemary Kunkler and seconded by Aime Snider. Amendments were moving item 5.6 to 5.5 and item 5.5 to 5.6. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.
- 2.0 STUDENT PRESENTATION:**
 - 2.1** Catarina Freitas presented her E-binder and how it helped with organization for all her classes. She uses it in the AVID class she is taking. She also spoke of the FFA club that is starting and that she will be the president of the club.
- 3.0 CONSENT AGENDA:**
 - 3.1 Approval of Warrants and Payroll for Northern United-Humboldt Charter School**
 - 3.2 Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0907, 0921, 1005)**
 - 3.3 Approval of minutes for the September 14, 2022 Board Meeting**
 - 3.4 Approval of Resignations, Hires, Leaves and Change of Assignments**
 - 3.5 Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School**
 - 3.6 Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School**

A motion to approve the consent agenda as presented was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.

4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: No Comments

5.0 ACTION ITEMS TO BE CONSIDERED:

- 5.1 Update and Approval of Board Member Handbook:** No action taken.
- 5.2 Approval of the 2022-2023 Annual Goals Plan:** Shari Lovett went over the process of the annual goals and what is currently in place. A motion to approve the 2022-2023 annual goal plan was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.
- 5.3 Approval of the Surplus Items List for Northern United-Humboldt Charter School:** A motion to approve the Surplus Item List for Northern United-Humboldt Charter School was made by Aime Snider and seconded by Rosemary Kunkler. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.
- 5.4 Approval of the Comprehensive Safe Schools Plan (CSSP) for Northern United Charter Schools:** A motion to approve the Comprehensive Safe Schools Plan for Northern United Charter Schools with amendments was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.
- 5.5 Approval of the Nonpublic School Devereux Florida Master Contract for Special Education Services:** Shari Lovett explained what the services were for. A motion to approve the nonpublic school Devereux master contract for special education services was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox – Aye. Motion carries.

At this time, 5:30pm, Aime Snider had to leave.

- 5.6 Approval of the Northern United-Siskiyou Charter Schools' Unaudited Actuals:** Shari Lovett went over the unaudited actuals. A motion to approve the Northern United-Siskiyou Charter Schools' unaudited actuals with resolution of transfer of funds was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza-Aye, Melissa Johnson-Aye, Rosemary Kunkler-Aye, and Jere Cox – Aye. Motion carries.

6.0 DISCUSSION ITEMS:

- 6.1 Naloxone Distribution Project:** Shari Lovett explained the project and how long it has been used in Siskiyou and Humboldt counties. It will require a board policy and she wanted the board's approval to research this.

7.0 REPORTS:

- 7.1 Enrollment and Attendance Report:** In packet
- 7.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 7.3 Northern United-Humboldt Charter School Report:** In packet

7.4 Northern United-Siskiyou Charter School Report: In packet

7.5 Director's Report: Shari Lovett spoke on the following topics:

- School van being vandalized
- Super student, and that the Times Standard no longer features this
- Her daughter's pregnancy and that she will be on "grandma duty"
- Immunization policy and parent acknowledgement form
- Roxy Kennedy's retirement and what that means for the records office
- Proposals for transferring records to digital records

7.6 Board Reports:

- Bianca Garza went to Back to School Night and said it was well attended and wanted to thank the staff.
- Melissa Johnson reported that her daughter had a new teacher and that she was a good teacher.
- Rosemary Kunkler had no report
- Jere Cox had no report

8.0 NEXT BOARD MEETING:

8.1 Possible Agenda Items: Board handbook, policies, board bylaws

8.2 Next Board Meeting Date: November 10, 2022 at 4pm

9.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:13pm.

