

Northern United Charter Schools
Regular Board Meeting Minutes
September 14, 2022

Members Present: Jere Cox, Rosemary Kunkler, Melissa Johnson, and Aime Snider

Members Absent: Bianca Garza

Staff Present: Shari Lovett, Kirk Miller, Rebekah Davis, Lynda Speck, Tammy Picconi, Sara Thompson, Lisa Ambrosini

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:02 pm.

1.1 Pledge of Allegiance

1.2 Adopt the Agenda: A motion to adopt the agenda as amended (Item 4.9 tabled) was made by: Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants & Payroll for Northern United - Humboldt Charter School (NU-HCS)

2.2 Consideration of Approval of Warrants & Payroll for Northern United - Siskiyou Charter School (NU-SCS) (0804, 0808, 0815, 0822, 0901)

2.3 Consideration of Approval of Minutes for the August 18th Board Meeting

2.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

A motion to approve the consent agenda (items 2.1, 2.2, 2.3 and 2.4) was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: There were no comments.

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Review and Approval of the Conflict of Interest Code: Shari Lovett reported that there were no changes to the conflict of interest code. A motion to approve the Conflict of Interest Code was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.2 Approval of the 2022-2023 Annual Goals: A motion to approve the 2022-2023 annual goals was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.3 Approval of the MOU between Northern United-Humboldt Charter School and Beginnings, Inc. as Food Vendor for Northern United-Humboldt Charter School: Shari Lovett explained the food program services at the Briceland Learning Center. A motion to approve the MOU between Northern United-Humboldt Charter School and Beginnings, Inc. as a food vendor was made by Rosemary Kunkler and seconded by

Melissa Johnson. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.4 Approval of the Northern United Charter Schools Pay Scale Policy: Shari Lovett explained the reason for the pay schedule policy revision. A motion to approve the Northern United Charter Schools' Pay Schedule Policy Revision was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.5 Approval of the Northern United Charter Schools' Missed Assignment Policy: Shari Lovett explained the changes and that we needed to change the policy to match changes in the independent study law. A motion to approve the Northern United Charter Schools' Missed Assignment Policy Revision was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.6 Approval of the Northern United Charter Schools' Classified Pay Schedule: Shari Lovett explained the addition to the pay schedule. A motion to approve the Northern United Charter Schools' Classified Pay Schedule Revision was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.7 Approval of the Unaudited Actuals for Northern United-Humboldt Charter School: A motion to approve the unaudited actuals for Northern United-Humboldt Charter School was made by Aime Snider and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.8 Approval of the Updated 2022-2023 Northern United-Humboldt Charter School LCAP: Shari Lovett explained the updates to the LCAP. A motion to approve the updated 2022-2023 Northern United-Humboldt Charter School's LCAP was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.9 Approval of the Unaudited Actuals for Northern United-Siskiyou Charter School: This item was tabled.

4.10 Approval of Updated 2022-2023 Northern United-Siskiyou Charter Schools' LCAP: Shari Lovett explained the updates to the LCAP. A motion to approve the updated 2022-2023 Northern United-Siskiyou Charter School's LCAP was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

4.11 Approval of 45 Day Budget with Budget Transfer Resolution for Northern United-Siskiyou Charter School: Shari Lovett explained the changes to the budget. A motion to approve the 45 day budget with budget transfer resolution for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox-Aye, Rosemary Kunkler - Aye, Melissa Johnson - Aye and Aime Snider - Aye. Motion carries.

5. DISCUSSION ITEMS

5.1 Discuss Possible Board Retreat: The board discussed possible dates to have the retreat. Shari Lovett will send dates out to the board.

6. REPORTS

SEPTEMBER 14, 2022 OPEN MEETING: 4:00PM, CALL TO ORDER

6.1 Enrollment and Attendance Report: In packet

6.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

6.3 Director's Report: Shari Lovett reported on the following topics:

- Northern United-Siskiyou Charter School's new middle school program
- Back to School night for both schools
- Northern United-Humboldt Charter School playing sports and the new cross country coach
- Brown Act Training for board members
- Mandated training reminders to the board
- Contract for residential treatment center that needs to be board ratified
- COVID testing mandate being lifted effective 9/17/2022

6.4 Board Report:

Melissa Johnson reported that the year was off to a good start.

Aime Snider reported that the Cutten Learning Center's Back to School night had a good turnout.

Rosemary Kunkler reported on the Back to School night for both Eureka and Cutten Learning Centers. She thanked Kirk Miller for his work with Parent Square and thanked Jennah Sylvia for her weekly notices to parents and she also was wondering about the fires in Siskiyou and if everyone was okay.

Jere Cox read a statement about the importance of attending all board meetings.

7. NEXT BOARD MEETING

7.1 Possible Agenda Items: RTC Contract, NU-Siskiyou's unaudited actuals, Comprehensive School Safety Plan, plan for annual goals

7.2 Next Board Meeting Date: Oct 13, 2022 at 4:00 pm.

8. ADJOURNMENT: Jere Cox adjourned the meeting at 5:15 pm

A handwritten signature in blue ink that reads "Bin A. Gay". The signature is written in a cursive style with a large, sweeping initial "B".