

**Northern United Charter Schools  
Board of Directors Regular Board Meeting**

**Minutes**

**May 12, 2022**

**Members Present:** Jere Cox, Bianca Garza, Rosemary Kunkler and Melissa Johnson

**Members Absent:** Aime Snider

**Staff:** Shari Lovett, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis, Liberty Pinto, Jennifer Rand, Julia Anderson

**This meeting has been posted and a quorum has participated from the following locations within our jurisdiction:** Cutten Resource Center, Willow Creek Learning Center, Records Office, Briceland Learning Center, Eureka Learning Center, Arcata Learning Center, Mt. Shasta Learning Center, and Yreka Learning Center.

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:00 pm.

**1.1 PLEDGE OF ALLEGIANCE**

**1.2 ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Bianca Garza. Item 4.2 tabled until all board members are present. Vote taken: Jere Cox – Aye, Rosemary Kunkler- Aye, Melissa Johnson – Aye, Bianca Garza – Aye. Motion carries.

**2.0 CONSENT AGENDA:**

**2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**

**2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School (0411, 0418)**

**2.3 Consideration of Approval of Board Minutes for April 7, 2022 and April 14, 2022 Board Meeting**

**2.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment**

A motion to approve the consent agenda as posted was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, and Melissa Johnson - Aye. Motion carries.

**3.0 PUBLIC COMMENTS:** There were no public comments.

**4.0 ACTION ITEMS TO BE CONSIDERED:**

**4.1 Adopt Resolution S2022-1: A Resolution of the Northern United Charter Schools' Board of Directors Proclaiming a local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom, dated March 4, 2020, and Authorizing Remote Teleconferencing:** A motion to adopt resolution S2022-1 for this meeting was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.

**4.2 This item was tabled.**

- 4.3 **Approval of the Willow Creek Learning Center Shasta Lake Field Trip:** A motion to approve the Willow Creek Learning Center’s field trip to Shasta Lake was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.4 **Approval of Briceland Learning Center Field trip to Santa Cruz:** A motion to approve the Briceland Learning Center’s field trip to Santa Cruz was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.5 **Approval of Commercial Lease Agreement for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School:** Shari Lovett reported that there will be a \$150 increase per month for this lease. A motion to approve the commercial lease for 423 S. Broadway, Yreka for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.6 **Approval of Lease Agreement for 505 S. Broadway for Northern United-Siskiyou Charter School:** Shari Lovett reported that there will be a \$200 increase per month for this lease. A motion to approve the lease for 505 S. Broadway for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.7 **Approval of Lease Agreement for 1124 Pine Grove, Mt. Shasta for Northern United-Siskiyou Charter School:** Shari Lovett reported that there will be no increase in the lease. A motion to approve the lease agreement for 1124 Pine Grove, Mt. Shasta for Northern United – Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.8 **Approval of Lease Agreement for 2020 Campton Rd. Eureka for Northern United-Humboldt Charter School:** Shari Lovett reported that there will not be an increase for two more years for this lease. A motion to approve the lease agreement for 2020 Campton Rd, Eureka for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.9 **Approval of Lease Agreement for 210 Lindley Rd. Petrolia for Northern United-Humboldt Charter School:** Shari Lovett reported that there is no increase in the lease. A motion to approve the lease agreement for 210 Lindley Rd. Petrolia for Northern United-Humboldt Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.10 **Approval of the 2022/2023 Northern United Charter Schools Pay Schedules for Classified and Certificated:** Shari Lovett explained the changes to the schedules. A motion to approve the 2022/2023 pay schedules for both classified and certificated was made by Rosemary Kunkler and seconded by Melissa Johnson. A comment was made on longevity pay line. To be re-visited at the next revision. Vote taken: Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.11 **Approval of the 2020 Federal and State Taxes for Northern United Charter Schools:** Shari Lovett explained the taxes. A motion to approve the 2020 Federal and State taxes for Northern United Charter Schools was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.
- 4.12 **Approval of Declaration of Need for Northern United –Siskiyou Charter School:** Shari explained the need of teachers on the Siskiyou side. A motion to approve the

declaration of need for Northern United – Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.

- 4.13 **Approval of Declaration of Need for Northern United-Humboldt Charter School:** Shari Lovett explained the need for teachers on the Humboldt side. A motion to approve the Declaration of Need for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye, Melissa Johnson – Aye. Motion carries.

5.0 **REPORTS:**

- 5.1 **Enrollment and Attendance Report:** In packet
- 5.2 **Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 5.3 **Director's Report:** Shari Lovett reported on the following topics:
- June Board meeting dates
  - Graduation dates for both schools
  - WASC Accreditation letter for Northern United – Siskiyou Charter School
  - Community School Grants: Both schools received \$200,000
  - Julie Smith awarded the Jean Olson Award for life time achievement in education. Congratulations Julie!!!!
- 5.4 **Northern United-Humboldt Charter School Report:** In packet
- 5.5 **Northern United-Siskiyou Charter School Report:** In packet
- 5.6 **Board Report:** No official board reports

6.0 **OPEN SESSION BEFORE CLOSED SESSION:**

- 6.1 **Jere Cox reviewed the item to be discussed in closed session.**
- 6.2 **Closed Session Open Hearing:** Julie Smith talked of how great a leader, administrator and boss Shari Lovett is. Lynda Speck seconded everything that Julie said.
- 6.3 **Adjourn to Closed Session:** Jere Cox adjourned into closed session at 5:08pm.

6.3.1 **Public Employee Performance: Title: Charter Director**

7.0 **RECONVENE TO OPEN SESSION:** Jere Cox reconvened to open session at 6:30pm.

8.0 **NEXT BOARD MEETING:**

- 8.1 **Possible Agenda Items:** No items discussed
- 8.2 **Next Board Meeting Date:** June 16<sup>th</sup> and June 17<sup>th</sup>, 2022

9.0 **ADJOURNMENT:** Jere Cox adjourned the meeting at 6:32pm.

*Bin A. Gary*

*June 30, 2022*

