

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

April 14, 2022

4 pm

Members Present: Jere Cox, Bianca Garza, Rosemary Kunkler and Aime Snider

Members Absent: Melissa Johnson

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Julie Smith, Jennifer Rand, Sara Thompson

Guests: None

This meeting has been posted and a quorum has participated from the following locations within our jurisdiction: Cutten Resource Center, Willow Creek Learning Center, Records Office, Briceland Learning Center, Eureka Learning Center, Arcata Learning Center, Mt. Shasta Learning Center, and Yreka Learning Center.

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:02 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox – Aye, Bianca Garza-Aye, Rosemary Kunkler – Aye and Aime Snider-Aye. Motion carries. Action Item 4.7 tabled until all board members can be present.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:

2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0221, 0307, 0314, 0323, 0328):

2.3 Consideration of Approval of Minutes for the March 10, 2022 Board Meeting:

2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:

2.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School:

2.6 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:

A motion to approve the consent agenda was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye and Aime Snider – Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: No public comments

4.0 ACTION ITEMS TO BE CONSIDERED:

- 4.1 Findings regarding teleconferencing: Resolution S2022-1 (adopted 3/10/2021): Consider adopting findings that current circumstances meet the requirements of Assembly Bill 361, (1) current state of emergency is ongoing, and (2) meeting in person would present imminent risks to the health or safety of attendees:** Shari Lovett explained that this resolution was needed to be able to have a remote board meeting. A motion to approve conditions for teleconferencing pursuant to Resolution S2022-1 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Bianca Garza-Aye, Rosemary Kunkler – Aye, Aime Snider – Aye and Jere Cox-aye. Motion carries.
- 4.2 Approval of the Nursing Services MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School:** Shari Lovett explained the services that were offered. A motion to approve the Nursing Services MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.3 Approval of Employer Contributions Toward Health Benefits:** Shari Lovett went over the options of plans and the cost to the schools. A motion to approve the employer contribution as paying 100% of the Spruce Plan for all full time employees and an amount prorated based on FTE for part time employees was made by Rosemary Kunkler and seconded by Aime Snider. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Certification of Corrective Action Plan for the Year Ended June 30, 2021 for Northern United-Siskiyou Charter School's Audit:** Shari Lovett reported to the board the finding and the corrective action. A motion to certify the corrective action plan for Northern United-Siskiyou Charter School's audit was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.5 Approval of Financial Statements with Independent Auditor's Report for Fiscal Year 2020-2021 for Northern United-Siskiyou Charter School:** Shari Lovett explained this item to the board. A motion to approve the financial statements with the Independent Auditor's report for fiscal year 2020-2021 for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Aime Snider. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.6 Approval of the Meal Counting and Meal Payment Collection Procedure:** Shari Lovett explained the addition that was needed in the policy to be in compliance. A motion to approve the Meal Counting and Meal Payment Collection Procedure was made by Aime Snider and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.7 Approval of the Childhood Vaccination Requirements and in-Person Instructional Opportunities:** This item was tabled until all board members are present.

5.0 REPORTS:

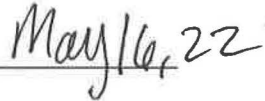
- 5.1 Enrollment and Attendance Report:** In packet

- 5.2 **Financial Report for Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School:** In packet
- 5.3 **Directors Report:** Shari Lovett reported on the following topics:
- Property insurance for Northern United-Humboldt Charter School
 - Visit from our Humboldt County Office of Education Liaison: Janice Lourenzo and the requirements that board members are to complete
 - Universal Transitional Kindergarten being phased in and what our schools' options are
 - June board meeting dates
- 5.4 **Northern United-Humboldt Charter School Report:** In packet
- 5.5 **Northern United-Siskiyou Charter School Report:** In packet
- 5.6 **Board Report:** Bianca Garza- No report, Rosmary Kunkler- kudos to Kirk and the WASC team. Commented on the basket display at HCOE. Aime Snider-no report, Jere Cox-no report.
- 6.0 **NEXT BOARD MEETING:**
- 6.1 **Possible Agenda Items:** Vaccination policy, Director's evaluation, TK report
- 6.1 **Next Board Meeting:** Next Board Meeting is May 12, 2022 at 4:00pm.
- 7.0 **ADJOURNMENT:** Jere Cox adjourned the meeting at 5:05pm.

Authorized Board Signature



Date



Respectfully Submitted By Lynda Speck