

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

March 10, 2022

4 pm

Members Present: Rosemary Kunkler, Melissa Johnson and Aime Snider

Members Absent: Jere Cox, Bianca Garza

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Libby Pinto, Julia Anderson Julie Smith and Rebekah Davis

Guests: Janice Lourenzo

1.0 CALL TO ORDER: Rosemary Kunkler called the meeting to order at 4:02 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as amended was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion Carries. Amendment: Items 4.5: Second Interim for NU-Siskiyou Charter School, 4.9: Approval of Childhood Vaccination Requirements, and 4.12 Approval of Financial Statements with Auditor’s Report for fiscal year 20-21 for NU-Siskiyou Charter School were removed from the agenda.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School

2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0124, 0207,0221)

2.3 Consideration of Approval of Minutes for the February 10, 2022 Board Meeting

2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment
A motion to approve the consent agenda was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: Janice Lourenzo commented on the new Eureka Learning Center and thanked everyone who took the time to show her around the learning center.

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Adopt Resolution S2022-1: A Resolution of the Northern United Charter Schools’ Board of Directors Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom dated March 4, 2020 and Authorizing Remote Teleconference: Shari Lovett explained that this resolution was needed to be able to have a remote board meeting. A motion to adopt Resolution S2022-1 was made by

Melissa Johnson and seconded by Aime Snider. Vote taken: Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.2 Approval of the 2022-2023 School Calendar for Northern United-Humboldt Charter School:** A motion to approve the 2022-2023 school calendar for Northern United – Humboldt Charter School was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.3 Approval of the 2022-2023 School Calendar for Northern United –Siskiyou Charter School:** A motion to approve the 2021-2022 school calendar for Northern United – Siskiyou Charter School was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Approval of the Second Interim budget for Northern United-Humboldt Charter School:** Tammy Picconi presented her second interim report to the board. A motion to approve the second interim budget as positive for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.5 Approval of Second Interim Budget and Budget Resolution for Northern United-Siskiyou Charter School:** This item was removed from the agenda.
- 4.6 Approval of the A-G Completion Improvement Grant Plan for Northern United-Humboldt Charter School:** Shari Lovett explained that last month we held the public hearings and now this month this is an action item. A motion to approve the A-G Completion Improvement Grant Plan for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.7 Approval of the A-G Completion Improvement Grant Plan for Northern United-Siskiyou Charter School:** Shari Lovett explained that last month we held the public hearings and now this month this is an action item. A motion to approve the A-G Completion Improvement Grant Plan for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.8 Approval of Administrative Policy A-05:** Shari Lovett explained the corrections that were made on the policy. A motion to approve Administrative Policy A-05 was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.9 Approval of the Childhood Vaccination Requirements Related to In-Person Instructional Opportunities:** This Item was removed from the agenda.
- 4.10 Selection of Independent Auditor for Fiscal Years 21-22, 22-23, and 23-24 for Northern United-Humboldt Charter School:** Shari Lovett went over the contract with the board. A motion to select David L. Moonie as Northern United-Humboldt’s independent auditor for fiscal years 21-22, 22-23, and 23-24 was made by Melissa Johnson and seconded by

Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.

4.11 Selection of Independent Auditor for Fiscal Years 21-22, 22-23, and 23-24 for Northern United-Siskiyou Charter School: Shari Lovett went over the contract with the board. A motion to select David L. Moonie as Northern United-Siskiyou's independent auditor for fiscal years 21-22, 22-23, and 23-24 was made by Melissa Johnson and seconded by Aime Snider. Vote taken: Melissa Johnson-Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.

4.12 Approval for Financial Statements with Independent Auditor's Report for Fiscal Year 2020-2021 for Northern United-Siskiyou Charter School: This item was removed from agenda.

5.0 REPORTS:

5.1 Enrollment and Attendance Report: In packet

5.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

5.3 Director's Report: Shari Lovett reported on the following topics:

- WASC Visits for both Northern United-Humboldt and Northern United-Siskiyou Charter Schools
- Health and welfare insurance coverage
- Board goals
- Timed agenda items for board meetings

5.4 Northern United-Humboldt Charter School Report: In packet

5.5 Northern United-Siskiyou Charter School Report: In packet

5.6 Board Report: Melissa Johnson wanted to thank the board for taking the time to read the information on vaccinations. Aime Snider-no report, Rosemary Kunkler reported that she visited the new Eureka Learning Center and that she likes it and thinks it is wonderful.

6.0 DISCUSSION ITEMS:

6.1 Discussion on the Triennial Assessment for the Northern United Charter Schools' Wellness Policy: Shari Lovett reviewed the policy and the need for this assessment every three (3) years.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: WASC reports, second interim budget and resolution for NU-Siskiyou Charter School, vaccinations, audit for NU-Siskiyou Charter School, SARCs

7.2 Next Board Meeting: The next regular board meeting is April 14, 2022 at 4:00 pm.

8.0 ADJOURNMENT: Rosemary Kunkler adjourned the meeting at 5:20 pm.

 Bri A. Gray
April 14, 2022