

**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting Minutes**

**February 10, 2022**

**4 pm**

**Members Present:** Jere Cox, Melissa Johnson and Rosemary Kunkler

Members Absent: Bianca Garza

**Staff:** Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Julie Smith, Julia Anderson, Michaela Waltson

**Guests:** Aime Snider, Janice Lourenzo

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:01 pm.

**1.1 PLEDGE OF ALLEGIANCE**

**1.2 ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson- Aye and Rosemary Kunkler - Aye. Motion carries. Item 0124 in 2.2 not included in motion.

**1.3 Swearing in of new Board Member:** Aime Snider. Jere Cox swore Aime Snider in as our new Northern United Charter Schools Board Member.

**2.0 CONSENT AGENDA:**

**2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**

**2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0110):**

**2.3 Consideration of Approval of Minutes for the January 18, 2022 and January 19, 2022 Board Meetings:**

**2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:**

A motion to approve the consent agenda as amended (item 0124 not included from 2.2) was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Rosemary Kunkler – Aye and Aime Snider – Aye. Motion carries.

**3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments

**4.0 ACTION ITEMS TO BE CONSIDERED:**

**4.1 Approval of Northern United Charter Schools Comprehensive Safe Schools Plan:** Shari Lovett explained that this item is reviewed and adopted annually. A motion to approve the Northern United Charter School Comprehensive Safe Schools Plan was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Aime Snider-Aye and Jere Cox-Aye. Motion carries.

- 4.2 Approval of the Financial Statements with Independent Auditor's Report for Fiscal Year 2020/2021 for Northern United-Humboldt Charter School:** Shari Lovett explained the report to the board. A motion to approve the Financial Statements with Independent Auditor's Report for Fiscal Year 2020/2021 for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.3 Approval of the Administrative Policy Handbook:** A motion to approve the Administrative Policy Handbook without Policy A-5 and with any corrections and formatting changes that are needed was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Aime Snider – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Public Hearing for A-g Completion Improvement Grant Plan for Northern United-Humboldt Charter School:** Jere Cox opened the public hearing at 4:36pm. Shari Lovett explained the plan and how we will spend the money from the grant. No public input. Jere Cox closed the hearing at 4:48pm.
- 4.5 Public Hearing for A-g Completion Improvement Grant Plan for Northern United-Siskiyou Charter School:** Jere Cox opened the public hearing at 4:49pm. Shari Lovett explained the plan and how we will spend the money from the grant. No public input. Jere Cox closed the hearing at 4:52pm.

**5.0 DISCUSSION ITEMS:**

- 5.1 Childhood Vaccination Requirements and in-Person Instructional Opportunities:** Shari Lovett led a discussion on childhood vaccinations and SB 277.
- 5.2 Willow Creek Learning Center Overnight Field Trip to Shasta Lake Proposal:** Michaela Walston and Shari Lovett presented a proposal for an overnight field trip to Shasta Lake to get the board's feedback prior to making solid plans.

**6.0 REPORTS:**

- 6.1 Enrollment and Attendance Report:** In packet
- 6.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 6.3 Director's Report:** Shari Lovett reported on the following topics:
- WASC Update
  - Wanted to thank Mary Havens and Kirk Miller for their hard work on WASC
- 6.4 Northern United-Humboldt Charter School Report:** In packet
- 6.5 Northern United-Siskiyou Charter School Report:** In packet
- 6.6 Board Report:** No report
- 6.7 LCAP Annual Update Supplement, LCAP Mid-Year Outcome Data, and LCAP Mid Year Implementation an Expenditure for Northern United-Humboldt Charter School:** Shari Lovett explained the requirements for LCAP and where NU-Humboldt is with expenditures.
- 6.8 LCAP Annual Update Supplement, LCAP Mid-Year Outcome Data, and LCAP Mid Year Implementation an Expenditure for Northern United-Siskiyou Charter School:** Shari Lovett explained where NU-Siskiyou is on mid year implementation and expenditures for the LCAP.

**7.0 NEXT BOARD MEETING:**

**7.1 Possible Agenda Items:** School Calendars for both schools, Policy A-5, Batch number 0124, Vaccinations, A-G Improvement plans

**7.2 Next Board Meeting:** Next Board Meeting is March 10, 2022 at 4:00pm.

**8.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 6:33pm.

Authorized Board Signature



Date



Respectfully Submitted By Lynda Speck