

**Northern United Charter Schools**

**Board of Directors**

**Regular Board Meeting**

**January 18, 2022**

**5:30 pm.**

**Members Present:** Jere Cox, Bianca Garza, Melissa Johnson

**Members Absent:** Rosemary Kunkler

**Staff Present:** Shari Lovett, Kirk Miller, Julie Smith, Rebekah Davis, Lynda Speck, Jennifer Rand, Sara Thompson

**Guests:** Brian Payton, Lisa Payton

**Teleconferencing (54953)**

**This meeting has been posted and a quorum has participated from the following locations within our jurisdiction:** Cutten Resource Center, Willow Creek Learning Center, Records Office, Eureka Learning Center, Arcata Learning Center, Mt. Shasta Learning Center, and Yreka Learning Center.

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 5:30 pm.

**1.1 Pledge of Allegiance**

**1.2 Adopt the Agenda:** A motion to adopt the agenda as posted was made by Bianca Garza and seconded by Melissa Johnson. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**2.0 OPEN SESSION BEFORE CLOSED SESSION**

**2.1** Jere Cox verbally reviewed the item to be discussed in closed session.

**2.2 Closed Session Open Hearing:** Jere Cox invited the public to speak on the item in closed session.

**2.3 Adjourn to Closed Session:** Jere Cox adjourned to closed session at 5:34pm.

**2.3.1 Conference with Legal Counsel – Anticipated Litigation:** Significant exposure to litigation pursuant to 54956.9(b); one potential case.

**3.0 RECONVENE IN OPEN SESSION:**

**3.1 Report of Action Taken during Closed Session:** No action taken.

**4.0 CONSENT AGENDA**

**4.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**

**4.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (1201, 1213, 1227):**

**4.3 Consideration of Approval of Minutes for the December 9, 2021 Board Meeting:**

**4.4 Consideration of Approval of Resignations, Hires, Leaves, and Change of Assignment:**

**4.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School**

**4.6 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School**

A motion to approve the consent agenda as presented was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**5.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No comments

**6.0 ACTION ITEMS TO BE CONSIDERED:**

**6.1 Approval of the Eureka Learning Center Lease for 4620 Meyers Ave, Eureka:**

Shari Lovett went over the lease with the board. A motion to approve the lease for 4620 Meyers Ave, Eureka was made by Bianca Garza and seconded by Melissa Johnson. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**6.2 Approval of IRS Mileage Rates for 2022:** Shari Lovett reported the new rates. A motion to approve the IRS Mileage rates for 2022 was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**6.3 Approval of the School Accountability Report Card for Northern United-Humboldt Charter School:** Shari explained that the SARC was only partially complete and that the State would update their part in February. A motion to approve the School Accountability Report Card for Northern United-Humboldt Charter School was made by Bianca Garza and seconded by Melissa Johnson. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**6.4 Approval of the School Accountability Report Card for Northern United-Siskiyou Charter School:** Shari explained that this SARC was also incomplete but would be updated by the state in February. A motion to approve the School Accountability Report Card for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**6.5 Approval of 1st Interim Report for Northern United-Siskiyou Charter School:** Shari Lovett explained that the data used for this report was from budget adoption and that the board had already approved this, so no action is required until Siskiyou County Office of Education finishes the 2<sup>nd</sup> Interim Report.

**6.6 Approval of Pay Scale Revision:** Shari Lovett went over the proposed change to the pay schedule. A motion to approve the pay scale revision was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye. Motion carries.

**6.7 Approval of the Wellness Policy Revision:** Shari Lovett explained that the policy needed the addition of a COVID-19 section. A motion to approve the Wellness Policy Revision with corrections was made by Bianca Garza and seconded by Melissa

Johnson. Vote taken: Bianca Garza-aye, Melissa Johnson-aye, and Jere Cox-aye.  
Motion carries.

**7.0 REPORTS:**

**7.1 Enrollment and Attendance Report:** In board packet

**7.2 Financial Report for Northern United-Humboldt and Siskiyou Charter Schools:**

**7.3 Director's Report:** Shari Lovett spoke on the following topics:

- Facility Update for the new Eureka Learning Center

**7.4 Northern United-Humboldt Charter School Report:** In board packet

**7.5 Northern United-Siskiyou Charter School Report:** In board packet

**7.6 Board Report:** Melissa Johnson thanked the board and Shari for their patience. Jere Cox reported that he was glad to be back. Bianca Garza had no report.

**8.0 DISCUSSION ITEMS:**

**8.1 Childhood Vaccination Requirements and In-Person Instructional Opportunities:**

Shari Lovett stated that the board will need to make a decision on this item and will continue to put it on the agenda as a discussion item.

**8.2 Administrative Policy Handbook:** Shari presented the Administrative Policy

Handbook for first reading. She wants the board to review it and send any suggestions, changes and corrections to her.

**9.0 NEXT BOARD MEETING:**

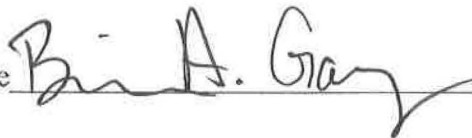
**9.1 Possible Agenda Items:** Interview of new board member, LCAP presentations, school calendars for 2022/2023, 2<sup>nd</sup> reading of Administrative Policy Handbook

**9.2 Next Board Meeting:** January 19, 2021 at 5:30 pm for special board meeting and February 11, 2022 at 4:00 pm for next regular board meeting.

**10.0 ADJOURNMENT:**

**10.1** Jere Cox adjourned the meeting at 7:25 pm.

Authorized Board Signature



Date:

