



NUCS Board Informational Packet

January 18, 2022

NUCS Board Meeting 1/13/2022 4:00pm

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 2.

OPEN SESSION BEFORE CLOSED SESSION

Subject:

2.1 The Board Chair will verbally review items to be discussed during Closed Session as listed below.

2.2 Closed Session Open Hearing

Under this item, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda.

2.3 Adjourn to Closed Session

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed Session attendees will include: Board members; Shari Lovett, Director; Casey Fee, Legal Counsel.

2.3.1 Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to 54956.9(b): one potential case.

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

None

Fiscal Implications:

To be determined

Contact Person/s: Shari Lovett, Jere Cox

3. RECONVENE IN OPEN SESSION

3.1 Report of Action Taken During Closed Session

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.1 Consideration of Approval of Warrants & Payroll for NU-Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Humboldt Charter School - \$43,207.00

Payroll: NU-Humboldt Charter School - \$194,813.92

Contact Person/s: Shari Lovett, Tammy Picconi

Pay01a

Payroll Summary by Org

Pay Date 12/30/2021

Fiscal Year 2021/22

EARNINGS by Earnings Code	Income	Adjustments
Regular	264,480.21	
TOTAL	264,480.21	

EARNINGS by Group	Income	Adjustments
Base Pay	231,542.42	
Docks	200.00	
Extra Duty	32,657.79	
Stipends	480.00	
TOTAL	264,480.21	

EARNINGS	Person Type	Female Employees
Certificated	35	186,300.81
Classified	30	78,179.40
TOTAL	65	264,480.21

Vendor Summary for Pay Date 12/30/2021

Vendor Checks
Vendor Liabilities

BALANCING DATA

Gross Earnings	264,480.21	194,813.92	Net Pay
District Liability	121,041.52	69,666.29	Deductions
	385,521.73	121,041.52	Contributions
		385,521.73	

TAXES	Employee	Employer	Total	Subject Grosses
Federal Withholding	16,350.75		16,350.75	240,669.96
State Withholding	5,803.25		5,803.25	240,669.96
Social Security	5,050.57	5,050.57	10,101.14	81,460.55
Medicare	3,821.48	3,821.48	7,642.96	263,549.08
SUI		1,317.81	1,317.81	263,549.08
Workers' Comp		2,503.75	2,503.75	263,549.08
SUBTOTAL	31,026.05	12,693.61	43,719.66	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	3,359.16	10,993.98	14,353.14	47,987.70
PERS / 62	1,751.99	5,734.00	7,485.99	25,028.37
STRS / 60	12,325.75	20,346.40	32,672.15	120,250.60
STRS / 62	5,442.22	9,023.20	14,465.42	53,328.54
Supplemental Insuran	931.13		931.13	
SUBTOTAL	23,810.25	46,097.58	69,907.83	

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Health & Welfare	4,128.54	62,250.33	66,378.87	
Supplemental Insuran	265.61		265.61	
Summer Savings	10,435.84		10,435.84	62,614.94
SUBTOTAL	14,829.99	62,250.33	77,080.32	
TOTALS	69,666.29	121,041.52	190,707.81	

Cancel/Reissue for Process Date 12/30/2021

Reissued
Cancel Checks
Void ACH

NET

Direct Deposits	154,332.42	47
Checks	40,481.50	18
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	194,813.92	65

Handwritten signature

Selection: Grouped by Org, Filtered by (Org = 75, Fiscal Year = 2022, Starting Pay Date = 12/30/2021)

Checks Dated 12/01/2021 through 12/31/2021						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000155375	12/02/2021	CMC-N TREASURER	62-5207	MATH CONFERENCE		200.00
3000155376	12/02/2021	DAVID L MOONIE & CO LLP	62-5822	3RD PROG BILLING ON 2020-2021 CONTRACT FOR AUDITING SERVICES		1,300.00
3000155377	12/02/2021	DEPARTMENT OF JUSTICE CASHIERING UNIT	62-5861	INV 546967		32.00
3000155378	12/02/2021	FEDEX	62-5950	INV 7-571-04612	22.80	
				INV 7-579-70666	26.51	49.31
3000155379	12/02/2021	FINESTONE, SARAH	62-4310	TRADES ACADEMY REIMBURSEMENT		146.45
3000155380	12/02/2021	FRONTIER COMMUNICATIONS	62-5909	ACCT 7076293634071518-8		283.05
3000155381	12/02/2021	P G & E	62-5520	ACCT 23002688671	133.17	
				ACCT 56853370569	574.18	707.35
3000155382	12/02/2021	RAINBOW RESOURCE CENTER	62-4310	INV 3595181		90.84
3000155383	12/02/2021	STAPLES ADVANTAGE	62-4310	INV 3492372923	65.27	
				INV 3492372924	9.69	
				INV 3492372925	26.88	
				inv 3492451245	1,182.22	
				INV 3492815864	21.89	
				INV 3492885631	63.54	
			62-4374	inv 3492186931	92.06	1,461.55
3000155384	12/02/2021	UPS	62-5950	INV 0000670A6V471		15.93
3000156099	12/09/2021	ARMSTRONG, ABBY	62-4710	FOOD PROGRAM REIMBURSEMENT	75.48	
				REIMBURSEMENT FOR FOOD PROGRAM	55.78	
				REIMBURSEMENT FOR ONLINE FOOD	702.09	833.35
				PROG ORDER		
3000156100	12/09/2021	AT&T	62-5909	ACCT 70726889825332		208.07
3000156101	12/09/2021	CITY OF ARCATA	62-5530	ACCT 020753-000	86.40	
				ACCT 020753-001	79.35	165.75
3000156102	12/09/2021	CRYSTAL CREAMERY	62-4710	TICKET 522333112		64.64
3000156103	12/09/2021	IXL LEARNING	62-5800	INV S403797		5,858.00
3000156104	12/09/2021	JIVE COMMUNICATIONS	62-5909	INV IN7100790593		271.86
3000156105	12/09/2021	KERR, WENDY	62-4393	REIMBURSEMENT FOR PIZZA	51.30	
			62-5201	NOV 2021 MILEAGE	60.48	111.78
3000156106	12/09/2021	MCCONNAUGHY, READA	62-5201	CMC CONFERENCE REIMBURSE	440.16	
			62-5209	CMC CONFERENCE REIMBURSE	606.25	1,046.41
3000156107	12/09/2021	PHOENIX CERAMIC & FIRE SUPPLY	62-4310	INV 1665		63.53
3000156108	12/09/2021	RAY MORGAN COMPANY	62-5637	INV 3543272		811.07
3000156109	12/09/2021	RECOLOGY HUMBOLDT COUNTY	62-5560	ACCT 060777177		116.72
3000156110	12/09/2021	SCHARLACK, HEATHER	62-4310	REIMBURSEMENT FOR MAT/SUP	85.70	
			62-4351	REIMBURSEMENT FOR MAT/SUP	56.09	141.79

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 12/01/2021 through 12/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000156111	12/09/2021	YM&C LAW OFFICES	62-5823	INV 74184		1,249.00
3000156725	12/16/2021	AT&T	62-5909	861949337		13.99
3000156726	12/16/2021	AT&T	62-5909	70782256614080		451.93
3000156727	12/16/2021	CRYSTAL CREAMERY	62-4710	TICKET 522337122		85.96
3000156728	12/16/2021	FRONTIER COMMUNICATIONS	62-5909	70762933711005168		105.98
3000156729	12/16/2021	HARMON, SHANE	62-5950	POSTAGE REIMBURSEMENT 12/6/2021		22.76
3000156730	12/16/2021	KERR, WENDY	62-5201	OCT 2021 MILEAGE	36.40	
				SEPT 2021 MILEAGE	60.48	96.88
3000156731	12/16/2021	LYONS-TINSLEY, TOMIRE	62-5201	NOV 2021 MILEAGE		161.28
3000156732	12/16/2021	SIMMONS, LORENZA	62-5800	INV 3		350.00
3000156733	12/16/2021	VALLEY PACIFIC PETROLEUM SERV	62-4364	INV CL 21-441616		168.61
3000157202	12/20/2021	AMBROSINI, DENNIS	62-5612	JAN 2022 RENT		2,500.00
3000157203	12/20/2021	CAMPTON PLAZA	62-5612	JAN 2022 RENT		5,288.00
3000157204	12/20/2021	CUTTEN COMMUNITY CHURCH	62-5612	JAN 2022 RENT		5,000.00
3000157205	12/20/2021	DAGGETT, PETER JAY	62-5612	JAN 2022 RENT		3,800.00
3000157206	12/20/2021	FOLLETT SCHOOL SOLUTIONS	62-4212	INV 322117F		51.54
3000157207	12/20/2021	HADLEY RANCH	62-5612	JAN 2022 RENT		500.00
3000157208	12/20/2021	KGK RENTALS LLC	62-5612	JAN 2022 RENT		5,113.05
3000157209	12/20/2021	MENDES SUPPLY COMPANY	62-4374	INV M221712		141.56
3000157210	12/20/2021	RAY'S OLD TOWN AUTO & MUFFLER	62-5800	INV 32831		107.50
3000157211	12/20/2021	STAPLES ADVANTAGE	62-4351	INV 3494483664	93.57	
				INV 3494483665	25.94	119.51
3000157212	12/20/2021	YUROK TRIBE	62-5612	JAN 2022 RENT		3,900.00
Total Number of Checks					43	43,207.00

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CHARTER SCHOOLS ENTERI	43	43,207.00
Total Number of Checks		43	43,207.00
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			43,207.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Agenda Item 4.

CONSENT AGENDA

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Subject:

4.2 Consideration of Approval of Warrants & Payroll for NU-Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Siskiyou Charter School -\$57,305.41

Payroll: NU-Siskiyou Charter School -\$59,695.48

Contact Person/s: Shari Lovett, Tammy Picconi, Kirk Miller

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	20	GETTING PAID FIRST TIME	0	RET SYSTEM 1/3 OPTION: P	¥0.000
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 2/4 OPTION: P	¥0.000
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0	FICA OPTION:	
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0		
		GETTING PAID BALANCE OF CONTRACT	0		
TOTAL GETTING PAID	20				

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	19,884.99	NML	0.00	NML	10,207.00	NML	10,207.00	NML	30,091.99
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
-----		-----		-----		-----		-----	
ADJ NML	19,884.99*	ADJ NML	0.00*	ADJ NML	10,207.00*	ADJ NML	10,207.00*	ADJ NML	30,091.99*
STIP	55.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	55.00
SLV	2,930.00	SLV	0.00	SLV	792.00	SLV	792.00	SLV	3,722.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	2,985.00*	NON-NML	0.00*	NON-NML	792.00*	NON-NML	792.00*	NON-NML	3,777.00*
TOTAL	22,869.99**	TOTAL	0.00**	TOTAL	10,999.00**	TOTAL	10,999.00**	TOTAL	33,868.99**

TOTAL NUMBER HOURS WORKED: 421.25 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
33,868.99	0.00	560.98	0.00	2,393.28	30,914.73	1,677.66	175.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
495.61	0.00	14,229.71	882.22	33,308.01	482.98	0.00	0.00
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED
0.00	0.00	0.00	19,590.83	2,004.77	5,550.16	388.51	592.10
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR	
27,170.14	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	30,914.73	1,254.70	750.07	0.00	210.64	177.87	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
12,240.83	7,350.00	0.00	3,009.16	2,541.00	0.00	0.00	0.00

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	19	GETTING PAID FIRST TIME	0	RET SYSTEM 1/3 OPTION: P	%0.000
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 2/4 OPTION: P	%0.000
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0	FICA OPTION:	
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0		
-----		GETTING PAID BALANCE OF CONTRACT	0		
TOTAL GETTING PAID	19				

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	19,389.99	NML	0.00	NML	3,633.50	NML	3,633.50	NML	23,023.49
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
-----		-----		-----		-----		-----	
ADJ NML	19,389.99*	ADJ NML	0.00*	ADJ NML	3,633.50*	ADJ NML	3,633.50*	ADJ NML	23,023.49*
STIP	55.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	55.00
SLV	2,930.00	SLV	0.00	SLV	0.00	SLV	0.00	SLV	2,930.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	2,985.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	2,985.00*
TOTAL	22,374.99**	TOTAL	0.00**	TOTAL	3,633.50**	TOTAL	3,633.50**	TOTAL	26,008.49**

TOTAL NUMBER HOURS WORKED: 142.50 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
26,008.49	0.00	560.98	0.00	2,305.08	23,142.43	1,236.69	175.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
245.09	0.00	6,369.21	394.87	25,447.51	369.01	0.00	0.00
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED
0.00	0.00	0.00	19,590.83	2,004.77	4,290.16	300.31	592.10
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS:EMPR	PERS EMPR	
20,690.65	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	23,142.43	1,254.70	750.07	0.00	203.29	97.02	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
12,240.83	7,350.00	0.00	2,904.16	1,386.00	0.00	0.00	0.00

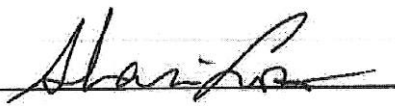
**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 1201

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 1201	13777.46	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator:  Date: 12/2/21

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

File: Business Services; Forms; SCOE Forms; Business Department Forms: Request for Warrant Processing //c
1.18.17

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 12/14/2021

12/14/21 PAGE 1

DISTRICT: 043 NORTHERN UNITED SISKIYOU

BATCH: 1201 2122 NUSCS BATCH 1201

FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE					ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	GOAL	FUNC	SCH LOCAL	DESCRIPTION	
00602166	000151/	ALSCO									
		PO-220004	1.	62-0000-0-5500-0000-8100-000-00000						INVOICE# LMED2205793	42.89
			1.	62-0000-0-5500-0000-8100-000-00000						INVOICE# LMED2004984	156.88
			1.	62-0000-0-5500-0000-8100-000-00000						INVOICE# LMED2003537	42.89
			1.	62-0000-0-5500-0000-8100-000-00000						INVOICE# LMED2008121	42.89
		PO-220092	1.	62-3210-0-4300-0000-8100-000-00000						INVOICE# LMED1992846	164.02
										WARRANT TOTAL	\$449.57
00602167	000244/	AMAZON CAPITAL SERVICES									
		PO-220138	1.	62-3210-0-4300-1110-1000-000-00000						INVOICE# 1T4P-XCVQ-4CYJ	165.95
										WARRANT TOTAL	\$165.95
00602168	000074/	AMERICAN FAMILY LIFE INSURANCE									
		PO-220104	1.	62-0000-0-9514-0000-0000-000-00000						INVOICE# 214179	204.98
										WARRANT TOTAL	\$204.98
00602169	000152/	BAY ALARM COMPANY									
		PO-220006	1.	62-0000-0-5500-0000-8100-000-00000						INVOICE# 19139987	510.00
										WARRANT TOTAL	\$510.00
00602170	000063/	G & G HARDWARE INC									
		PO-220141	1.	62-0000-0-4300-0000-8100-000-00000						INVOICE# 302641	53.86
										WARRANT TOTAL	\$53.86
00602171	000011/	MT SHASTA SPRING WATER									
		PO-220015	2.	62-0000-0-5600-0000-8100-000-00000						INVOICE# 375027	9.65
										WARRANT TOTAL	\$9.65
00602172	000187/	OAK MEADOW INC									
		PO-220133	1.	62-0000-0-4300-1110-1000-000-00000						INVOICE# 127252	58.83
		PO-220134	1.	62-0000-0-4100-1110-1000-000-00000						INVOICE# 127254	2,478.93
		PO-220136	1.	62-0000-0-4300-1110-1000-000-00000						INVOICE# 127308	29.90
										WARRANT TOTAL	\$2,567.66

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 12/14/2021

12/14/21 PAGE 2

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1201 2122 NUSCS BATCH 1201

FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00602173	000013/	PACIFIC POWER				
	PO-220017	1.	62-0000-0-5520-0000-8100-000-00000	ACCNT#64034125-001 0 1014-1115		578.88
		1.	62-0000-0-5520-0000-8100-000-00000	ACCNT#64034125-002-8 1001-1101		637.21
			WARRANT TOTAL			\$1,216.09
00602174	000014/	SHASTA VALLEY PEST CONTROL				
	PO-220021	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 112421-14		40.00
		1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 112421-8		40.00
			WARRANT TOTAL			\$80.00
00602175	000166/	SISKIYOU DISTRIBUTING				
	PO-220046	1.	62-7425-0-4700-0000-3700-000-00000	INVOICE# 409621		19.50
		1.	62-7425-0-4700-0000-3700-000-00000	INVOICE# 410095		19.50
			WARRANT TOTAL			\$39.00
00602176	000005/	SISKIYOU TELEPHONE COMPANY				
	PO-220025	1.	62-0000-0-5922-1110-1000-000-00000	ACCOUNT# 4000 12/01-12/31		49.95
			WARRANT TOTAL			\$49.95
00602177	000054/	TEHAMA COUNTY DEPT OF EDUCATIO				
	PO-220026	2.	62-4035-0-5800-1110-1000-000-00000	INVOICES# INV22-00225		8,400.00
			WARRANT TOTAL			\$8,400.00
00602178	000016/	YREKA TRANSFER LLC				
	PO-220031	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 600939		30.75
			WARRANT TOTAL			\$30.75
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:	\$13,777.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	13	TOTAL AMOUNT:	\$13,777.46*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:	\$13,777.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	13	TOTAL AMOUNT:	\$13,777.46*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF CHECKS:	13	TOTAL AMOUNT OF CHECKS:	\$13,777.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	13	TOTAL AMOUNT:	\$13,777.46*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 1213

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 1213	35331.56	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Shari Lewis Date: 12/9/2021

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 12/29/2021

12/29/21 PAGE 11

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 1213 2122 NUSCS BULK 1213
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (DEBIT)	DEPOSIT TYPE	LAB. NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y	DEBT	GOAL FUND SCH	LOCAL	DESCRIPTION
00602678	000151/	ALSCO				
	PO-220004	2.	62-0000-0-4500-0000-3100-000-00000		INVOICRH LMSD2011647.	82.83
		1.	62-0000-0-4500-0000-2100-000-00000		INVOICRH LMSD2011647	47.38
					WARRANT TOTAL	130.21
00602679	000244/	AMAZON CAPITAL SERVICES				
	PO-220137	3.	62-1100-0-4400-1110-1000-000-00000		INVOICRH LMSD2011647	29.50
					WARRANT TOTAL	29.50
00602680	000002/	MOB HOME				
	PO-220004	1.	62-0000-0-5500-0000-8700-000-00000		INVOICRH LMSD2011647	89,000.00
					WARRANT TOTAL	89,000.00
00602681	000004/	CAL-ORE COMMUNICATIONS				
	CM-120121		62-0000-0-8699-1110-1000-000-00000		BRATE ACCOUNT# 0324008379	597.70-
	CM-120221		62-0000-0-8699-0000-7200-000-00000		BRATE ACCOUNT# 0324008379	71.71-
	CM-121021		62-0000-0-8699-0000-2700-000-00000		BRATE ACCOUNT# 0324008379	167.91-
	PO-220007	2.	62-0000-0-5922-0000-2700-000-00000		ACCOUNT# 0324008379	209.18
		2.	62-0000-0-5922-0000-2700-000-00000		OFF-ON-CALL ACCOUNT# 0324008379	70.82
		2.	62-0000-0-5922-0000-2700-000-00000		ACCOUNT# 0324008379	51.66
		1.	62-0000-0-5922-0000-7200-000-00000		ACCOUNT# 0324008379	89.64
		1.	62-0000-0-5922-0000-1200-000-00000		ACCOUNT# 0324008379	1.00-
		1.	62-0000-0-5922-0000-7200-000-00000		ACCOUNT# 0324008379	20.14
		3.	62-0000-0-5922-1110-1000-100-00000		ACCOUNT# 0324008379	21.71
		3.	62-0000-0-5922-1110-1000-000-00000		ACCOUNT# 0324008379	20.89
		3.	62-0000-0-5922-1110-1000-000-00000		ACCOUNT# 0324008379	20.89
		1.	62-0000-0-5922-1110-1000-000-00000		ACCOUNT# 0324008379	897.24
					WARRANT TOTAL	917.12
00602682	000003/	CITY OF MT SHASTA				
	PO-220003	1.	62-0000-0-3130-0000-2100-000-00000		INVOICRH LMSD2011647	67.00

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 12/29/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1213 2122 NUSCS BATCH 1213
 FUND . 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL			DESCRIPTION	
WARRANT TOTAL						\$97.23
00602683	000022/	CITY OF YREKA				
		WFO-220009	1. 62-0000-0-5530-0000-8100-000-00000		ACCOUNT 012142-001	62.04
			WARRANT TOTAL			\$65.04
00602684	000167/	DAVID L MOONIE & CO LLP				
		WFO-220011	1. 62-0000-0-5830-0000-7191-000-00000		DRD PROGRESS 2020-2021	11,300.00
			WARRANT TOTAL			\$11,300.00
00602685	000215/	GOLDEN ARROW INVESTMENTS				
		WFO-220021	1. 62-0000-0-5612-0000-8700-000-00000		JANUARY 2022 RENT	3,200.00
			WARRANT TOTAL			\$3,200.00
00602686	000071/	HUE & CRY INC				
		WFO-220012	1. 62-0000-0-5500-0000-8100-000-00000		INVOICE#794843	190.00
			WARRANT TOTAL			\$190.00
00602687	000246/	KENS GLASS COMPANY				
		WFO-220120	1. 62-3213-0-5800-0000-8100-000-00000		INVOICE# FINAL PAYMENT	10,000.00
			WARRANT TOTAL			\$10,000.00
00602688	000024/	LOOMER COMMUNICATIONS INC				
		WFO-220013	2. 62-0000-0-5912-0000-2700-000-00000		INVOICE# IN7100790593	42.82
					INVOICE# IN7100790593	18.35
					INVOICE# IN7100790593	111.71
			WARRANT TOTAL			\$172.88
00602689	000030/	W.C.B.W.I.C.				
		WFO-220014	1. 62-0000-0-5510-0000-0000-000-00000		MEDICAL DECEMBER 2021	3,200.00
			WARRANT TOTAL			\$3,200.00
00602690	000061/	BETNEY HOLDINGS FINANCIAL				
		WFO-220015	4. 62-0000-0-5430-0000-2700-000-00000		ACCT 8000-9090-0209-1070	67.22
					ACCT 8000-9090-0209-1070	148.29
			WARRANT TOTAL			\$215.51

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 12/29/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1213 2122 NUSCS BATCH 1213
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL				
00602691	000023/	RAY MORGAN COMPANY					
		PO-220019	2. 62-0000-0-5600-0000-2700-000-00000			INVOICE# 3543273	50.94
			3. 62-0000-0-5600-0000-7200-000-00000			INVOICE# 3543273	21.84
			1. 62-0000-0-5600-1110-1000-000-00000			INVOICE# 3543273	169.81
						WARRANT TOTAL	\$242.59
00602692	000088/	SHASTA SUMMIT PROPERTIES					
		PO-220002	1. 62-0000-0-5612-0000-8700-000-00000			JANUARY 2022 RENT	2,625.00
						WARRANT TOTAL	\$2,625.00
00602693	000165/	SISKIYOU DISTRIBUTING					
		PO-220046	1. 62-7425-0-4700-0000-3700-000-00000			INVOICE# 410388	20.00
						WARRANT TOTAL	\$20.00
00602694	000052/	STAPLES ADVANTAGE					
		PO-220139	5. 62-0000-0-4300-0000-8100-000-00000			INVOICES# 3493705587	93.84
			3. 62-0000-0-4300-1110-1000-000-00000			INVOICE# 3493705587	18.03
			1. 62-1100-0-4300-1110-1000-000-00000			INVOICE# 2493705587	46.50
			1. 62-1100-0-4300-1110-1000-000-00000			INVOICE# 3494201305	30.49
			1. 62-1100-0-4300-1110-1000-000-00000			INVOICE# 3494201307	92.72
			2. 62-3210-0-4300-0000-8100-000-00000			INVOICE# 3493705587	192.79
			6. 62-3213-0-4300-0000-2700-000-00000			INVOICE# 3493705587	71.00
			6. 62-3213-0-4300-0000-2700-000-00000			INVOICE# 3493705587	16.51
						WARRANT TOTAL	\$561.98
00602695	000017/	WELLS FARGO FINANCIAL LEASING					
		PO-220075	2. 62-0000-0-5600-0000-2700-000-00000			INVOICE# 5017802887	57.17
			2. 62-0000-0-5600-0000-2700-000-00000			INVOICE# 5017802886	31.98
			3. 62-0000-0-5600-0000-7200-000-00000			INVOICE# 5017802885	35.14
			3. 62-0000-0-5600-0000-7200-000-00000			INVOICE# 5017802887	24.51

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 12/29/2021

12/29/21 . PAGE 4

DISTRICT: 043 NORTHERN UNITED SISKIYOU

BATCH: 1213 2122 NUSCS BATCH 1213

FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
		1.	62-0000-0-5600-1110-1000-000-00000		INVOICE# 5017802886	273.28
		1.	62-0000-0-5600-1110-1000-000-00000		INVOICE# 5017802887	190.56
					WARRANT TOTAL	\$662.64
00602696	000003/	WENDY JAMES				
	PO-220003	1.	62-0000-0-5612-0000-8700-000-00000		JANUARY 2022 RENT	2,650.00
					WARRANT TOTAL	\$2,650.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	19	TOTAL AMOUNT OF CHECKS:	\$35,331.56*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	19	TOTAL AMOUNT:	\$35,331.56*
***	BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	19	TOTAL AMOUNT OF CHECKS:	\$35,331.56*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	19	TOTAL AMOUNT:	\$35,331.56*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	19	TOTAL AMOUNT OF CHECKS:	\$35,331.56*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	19	TOTAL AMOUNT:	\$35,331.56*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 43 District Name: Northern United Siskiyou Charter School BATCH 1227

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 1227	8196.39	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____

Trustee _____ Trustee _____

Trustee _____ Trustee _____

Trustee _____

District Superintendent/Administrator: *[Signature]* Date: 12/27/21

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 01/06/2022

01/06/22 PAGE 1

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 1227 2122 NUSCS BATCH 1227
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL		DESCRIPTION		
00603149	000151/	ALSCO				
	PO-220004	1. 62-0000-0-5500-0000-8100-000-00000		INVOICE# LMED2015107		42.89
		1. 62-0000-0-5500-0000-8100-000-00000		INVOICE# LMED2012856		42.89
	PO-220144	1. 62-3212-0-4300-0000-8100-000-00000		INVOICE# LMED2009726		335.08
		WARRANT TOTAL				\$420.86
00603150	000244/	AMAZON CAPITAL SERVICES				
	PO-220137	1. 62-1100-0-4300-1110-1000-000-00000		INVOICE# 1GK4-J6L3-1PT1		17.22
	PO-220145	1. 62-0000-0-4300-0000-8100-000-00000		INVOICE# 1KY6-YQ6W-FCWX		242.37
	PO-220146	1. 62-3212-0-4300-0000-8100-000-00000		INVOICE# 14CF-4W73-1VFT		161.58
		WARRANT TOTAL				\$421.17
00603151	000152/	BAY ALARM COMPANY				
	PO-220006	1. 62-0000-0-5500-0000-8100-000-00000		INVOICE# 19225118		200.76
		WARRANT TOTAL				\$200.76
00603152	000147/	COLLEGE BOARD				
	PO-220148	1. 62-0000-0-4300-1110-1000-000-00000		INVOICE# ES00103900		357.50
		WARRANT TOTAL				\$357.50
00603153	000249/	GABRIEL WATSON				
	PV-220004	62-0000-0-5200-0000-2700-000-00000		11/29-12/16 446.4 MILES		249.99
		WARRANT TOTAL				\$249.99
00603154	000242/	LOCKING SECURITY MAILBOX LLC				
	PO-220075	1. 62-3213-0-4400-0000-8100-000-00000		INVOICE# 14576		719.99
		WARRANT TOTAL				\$719.99
00603155	000011/	MT SHASTA SPRING WATER				
	PO-220015	2. 62-0000-0-5600-0000-8100-000-00000		INVOICE# 374283		9.65
		WARRANT TOTAL				\$9.65
00603156	000013/	PACIFIC POWER				
	PO-220017	1. 62-0000-0-5520-0000-8100-000-00000		ACCNT#64034125-001 0		820.25
		1. 62-0000-0-5520-0000-8100-000-00000		ACCNT#64034125-002 8 1101-1203		928.00

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/06/2022

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 1227 2122 NUSCS BATCH 1227
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
WARRANT TOTAL						\$1,748.25
00603157	000209/	ROCKWELL PRINTING INC				
	PO-220149	1.	62-6300-0-4100-1110-1000-000-00000	INVOICE# SC22-0156		452.67
WARRANT TOTAL						\$452.67
00603158	000223/	SAVVAS LEARNING CO				
	PO-220142	1.	62-3210-0-4100-1110-1000-000-00000	INVOICE# 7027822893		1,573.80
WARRANT TOTAL						\$1,573.80
00603159	000014/	SHASTA VALLEY PEST CONTROL				
	PO-220021	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 122221-4		40.00
		1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 122221-2		40.00
WARRANT TOTAL						\$80.00
00603160	000007/	SISKIYOU COUNTY OFFICE OF ED				
	PO-220022	3.	62-0000-0-5800-0000-7200-000-00000	INVOICE# 220422		64.00
WARRANT TOTAL						\$64.00
00603161	000189/	WALLACE ENTERPRISE				
	PO-220028	1.	62-0000-0-5800-0000-8100-000-00000	INVOICE# 1724		185.00
WARRANT TOTAL						\$185.00
00603162	000059/	YM&C				
	PO-220147	1.	62-0000-0-5801-0000-7100-000-00000	INVOICE# 74184		1,677.00
WARRANT TOTAL						\$1,677.00
00603163	000016/	YREKA TRANSFER LLC				
	PO-220031	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 605585		30.75
	PV-220005		62-0000-0-5800-0000-7200-000-00000	INVOICE# 605585		5.00
WARRANT TOTAL						\$35.75
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,196.39*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,196.39*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,196.39*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,196.39*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	15	TOTAL AMOUNT OF CHECKS:	\$8,196.39*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	15	TOTAL AMOUNT:	\$8,196.39*

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.3 Consideration of Approval of Minutes from the December 9th Board Meeting

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the December 9th, 2021 board meeting are attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

December 9, 2021

4 pm

Members Present: Bianca Garza, Melissa Johnson and Rosemary Kunkler

Members Absent: Jere Cox

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Julie Smith, Sara Thompson, Michaela Walston, Dawn Fryling, Jennifer Rand, Julia Anderson, and Roxy Kennedy

Guests: None

Teleconferencing (54953)

This meeting has been posted and a quorum has participated from the following locations within our jurisdiction: Cutten Resource Center, Willow Creek Learning Center, Records Office, Briceland Learning Center, Eureka Learning Center, Arcata Learning Center, Mt. Shasta Learning Center, and Yreka Learning Center.

1.0 CALL TO ORDER: Bianca Garza called the meeting to order at 4:03 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as posted was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson– Aye and Rosemary Kunkler - Aye. Motion carries.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:

2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (1026, 1103, 1115):

2.3 Consideration of Approval of Minutes for the November 10, 2021 Board Meeting:

2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:
A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: Shari Lovett read two letters from parents of Northern United - Siskiyou Charter School.

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Approval of Educator Effectiveness Block Grant Plan for Northern United-Humboldt Charter School: Shari Lovett explained that this is the item that we had the public hearing on last month about how we will spend the grant money. A motion to approve the Educator Effectiveness Block Grant for Northern United-Humboldt Charter School

was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.2 Approval of Educator Effectiveness Block Grant Plan for Northern United-Siskiyou Charter School:** Shari Lovett explained this is the action item for the public hearing that was held last month. A motion to approve the Educator Effectiveness Block Grant for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion Carries.
- 4.3 Update and Approve the ESSER III Safe Return to Schools Plan for Northern United-Humboldt Charter School:** Shari Lovett reviewed the ESSER III Safe Return to Schools plan with the Board. A motion to approve the ESSER III Safe Return to Schools Plan for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Update and Approve the ESSER III Safe Return to Schools Plan for Northern United-Siskiyou Charter School:** Shari Lovett reviewed the ESSER III Safe Return to Schools plan with the Board. A motion to approve the ESSER III Safe Return to Schools Plan for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.5 Approval of Northern United Charter Schools’ Board Meeting Calendar for 2022:** A motion to approve the Northern United Charter Schools’ Board Meeting Calendar for 2022 was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.6 Appointment of Jere Cox as a Northern United Charter Schools Board Member:** A motion to appoint Jere Cox to a three-year term on the Northern United Charter Schools’ Board of Directors was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.7 Appointment of Rosemary Kunkler as a Northern United Charter Schools’ Board Member:** A motion to appoint Rosemary Kunkler to a three-year term on the Northern United Charter Schools’ Board of Directors was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.8 Appointment of Melissa Johnson as a Northern United Charter Schools’ Board Member:** A motion to appoint Melissa Johnson to a three-year term on the Northern United Charter Schools’ Board of Directors was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.9 Approval of Northern United Charter Schools’ Board Officers:** A motion was made by Rosemary Kunkler to appoint Jere Cox as President for the Northern United Charter Schools’ Board of Directors and Bianca Garza as Vice President for the Northern United

Charter Schools' Board of Directors and was seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

4.10 Approval of Northern United Charter Schools' Corporate Officers: A motion to appoint Shari Lovett as President of Northern United Charter Schools' Corporation, Lynda Speck as Secretary of Northern United Charter Schools' Corporation, Tammy Picconi as Treasurer of Northern United Charter Schools' Corporation was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

4.11 Approval of Missed Assignment Policy Revision: Shari Lovett explained the changes in this policy and why we still need it in the handbook. A motion to approve the Missed Assignment Policy Revision was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

4.12 Approval of the Personal Appearance Policy Revision: Shari Lovett explained the changes to this policy and why we needed to amend it. A motion to approve the Personal Appearance Policy Revision was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

4.13 Certification of Northern United-Humboldt Charter School's First Interim Budget: Tammy Picconi went over the first Interim budget report with the Board. She recommends to approve the budget as positive. A motion to approve Northern United-Humboldt Charter School's First Interim Budget as positive was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

5.0 REPORTS:

5.1 Enrollment and Attendance Report: In packet

5.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

5.3 Director's Report: Shari Lovett reported on the following topics:

- NCSIG no longer offering property and liability coverage for Charter Schools
- Facility updates
- Digitized records update

5.4 Northern United-Humboldt Charter School Report: In packet

5.5 Northern United-Siskiyou Charter School Report: In packet

5.6 Board Report:

Rosemary Kunkler gave a shout out to Shari Lovett for her interaction with the new property manager. Melissa Johnson wanted to thank Shari Lovett for her patience in the last two weeks in helping with parent letters and explaining unvaccinated students vs student services offered. Bianca Garza had no report.

6.0 DISCUSSION ITEMS:

6.1 Discussion on Childhood Vaccination Requirements and In-Person Instructional Opportunities: A discussion was held on vaccinations, student services, in person instruction, and SB 277.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: NU-Siskiyou's first interim budget, continue discussion on vaccinations

7.2 Next Board Meeting: Next Board Meeting is January 13, 2022 at 4:00pm.

8.0 ADJOURNMENT: Bianca Garza adjourned the meeting at 6:04pm

Authorized Board Signature _____ Date _____

Respectfully Submitted By Lynda Speck

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all new hires, resignations and leaves throughout the year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools

Resignations, Hires, and Leaves

Through the Month of: 11/30/2021

Resignations

Name	Date	Location	Comments

HIRES

Name	Date	Location	Comments
Melissa Watson	1/3/2022	NU-Siskiyou	Special Ed. Teacher

Leaves

Name	Date	Location	Comments
Alina Alishoev	fall semester	Briceland Learning Center	Maternity Leave
Andrea Marchyok	until Jan, 2022	Mt. Shasta Learning Center	Medical Leave

Change Of Assignment

Name	Date	Location	Comments

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

NU-HCS is required by the Education Code to report any complaints regarding the provision of textbooks and instructional materials, teacher vacancy or mis-assignment, and/or facilities conditions. The Board approves these reports each quarter. No complaints were received in the last quarter.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



nucharters.org

Northern United – Humboldt Charter School

Learning Today, Leading Tomorrow

2120 Campton Rd, Suite H
Eureka, California 95503
707/445-2660

Quarterly Report on Williams Uniform Complaints (Education Code §35186)

Quarterly Reporting Period (please check one)

- First Quarter 2021 January 1 through March 31, 2021
 Second Quarter 2021 April 1 through June 30, 2021
 Third Quarter 2021 July 1 through September 30, 2021
 Fourth Quarter 2021 October 1 through December 31, 2021

PLEASE CHECK THE BOX THAT APPLIES:

- No complaints were filed** with any school in the district during the quarter indicated above.
 Yes, complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Shari Lovett
 (Print Name of Director)

Shari Lovett
 (Signature of Director)

Please return hard copy to:
 Chandler Wilson, School Support
 Humboldt County Office of Education
cwilson@hcoe.org

by: Quarter 1 due: 04/15/2021
 Quarter 2 due: 07/15/2021
 Quarter 3 due: 10/15/2021
 Quarter 4 due: 01/15/2022

Agenda Item 4.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

4.6 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

NU-SCS is required by the Education Code to report any complaints regarding the provision of textbooks and instructional materials, teacher vacancy or mis-assignment, and/or facilities conditions. The Board approves these reports each quarter. No complaints were received in the last quarter.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



nucharters.org

Northern United – Siskiyou Charter School

Learning Today, Leading Tomorrow

2120 Campton Rd, Suite H
Eureka, California 95503
707/445-2660

Academic School Year 2021 - 2022 Quarterly Report on Williams Uniform Complaints [Education Code § 35186]

District: *Northern United – Siskiyou
Charter School*

Title:

Person completing this form:

Shari Lovett

Jul 1 – Sep 30, 2021 (due Oct 27, 2021)

Oct 1 – Dec 31, 2021 (due Jan 27, 2022)

Quarterly Report Submission Date:

Jan 1 – Mar 31, 2022 (due Apr 27, 2022)

Apr 1 – Jun 30, 2022 (due Jul 27, 2022)

Date for information to be reported publicly at governing board meeting: January 13th, 2022

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

GENERAL SUBJECT AREA	TOTAL # OF COMPLAINTS	# RESOLVED	# UNRESOLVED
Textbooks and Instructional Materials	0		
Teacher Vacancy of Misassignments	0		
Facilities Conditions	0		
TOTALS	0		

Shari Lovett

Signature of Director

1/6/2022

Date

Agenda Item 5.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

5.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.1 Approval of the Eureka Learning Center Lease for 4620 Meyers Ave

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is to approve all leases.

Fiscal Implications:

\$62,713.20/year

Contact Person/s: Shari Lovett

KGK RENTALS, LLC

REAL PROPERTY LEASE

TO

NOTHERN UNITED-HUMBOLDT CHARTER SCHOOL

DATED FOR REFERENCE PURPOSES

November 18, 2021

I N D E X

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Section 1.	Parties.....	1
Section 2.	Premises.....	1
Section 3.	Terms.....	1
Section 4.	Rent.....	1
Section 5.	Use of Premises.....	2
Section 6.	Taxes.....	3
Section 7.	Utilities.....	3
Section 8.	Maintenance and Repairs.....	3
Section 9.	Liens.....	5
Section 10.	Right of Entry.....	6
Section 11.	Insurance.....	6
Section 12.	Hold Harmless.....	10
Section 13.	Destruction of Premises.....	10
Section 14.	Condemnation.....	12
Section 15.	Assignment and Subletting.....	12
Section 16.	Bankruptcy and Insolvency.....	13
Section 17.	Default.....	13
Section 18.	Voluntary Surrender.....	15
Section 19.	Negation of Partnership.....	15
Section 20.	Joint and Several.....	15
Section 21.	Waiver.....	15
Section 22.	Notice	15
Section 23.	Lessor's Right to Cure Default.....	16
Section 24.	Late Charges.....	16
Section 25.	Effect of Holding Over.....	17
Section 26.	Severability.....	17
Section 27.	Additional Rent.....	17
Section 28.	Attorney Fees.....	17
Section 29.	Multiple Lessee Building/Parking.....	17
Section 30.	Quiet Enjoyment.....	18

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REAL PROPERTY LEASE

Section 1. Parties.

1.1 This Lease is entered into in the City of Eureka, County of Humboldt, State of California, between KGK RENTALS, LLC as "Lessor" and NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL, hereafter collectively referred to as "Lessee".

Section 2. Premises.

2.1 Lessor hereby leases to Lessee, and Lessee hereby hires from Lessor that certain portion of real property consisting of one building commonly known as 4620 MEYERS AVENUE EUREKA, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA, consisting of approximately 4,751 SQ.FT., hereinafter referred to as "The Premises". The Premises are depicted on the map as outlined in highlight yellow attached hereto as Exhibit #1.

Section 3. Term.

3.1 This Lease shall be for a term of THREE (3) YEARS AND 5 1/2 Months ("Initial Term").

3.2 The Lease Term shall commence on:
(a) January 15, 2022.

3.3 Lessee shall have the option, upon Ninety days prior written Notice to Landlord to extend the Lease for THREE (3) additional years, provided Lessee has had no prior default under provision of the Lease.

Section 4. Rent.

4.1 Minimum Rent. Lessee shall pay to Lessor minimum annual guaranteed rent, payable in TWELVE (12) equal monthly installments during the year, in advance, or on the first day of each calendar month for the Term of this Lease, without deduction or offset, at such address as designated in Section 22, as follows:

- (a) Minimum rent of FIVE THOUSAND TWO HUNDRED TWENTY SIX DOLLARS AND 10/100 (\$5,226.10) per month for months 1-12.
- (b) Minimum rent of FIVE THOUSAND THREE HUNDRED EIGHTY TWO DOLLARS AND 88/100 (\$5,382.88) per month for months 12-24.
- (c) Minimum rent of FIVE THOUSAND FIVE HUNDRED FOURTY FOUR DOLLARS AND 36/100 (\$5,544.36) per month for months 24-41.

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4.2 Lease Year. The term "Lease Year" as used herein shall mean:

- (a) The period of time commencing with the date of commencement of this Lease and continuing for one (1) full calendar year from the date of commencement.
- (b) Each successive twelve (12) month period thereafter during the term of this Lease.

4.3 Option Rent. In the event Tenant exercises its option to extend the term pursuant to section 3.3, the monthly Rental Rate shall increase by no greater than Three Percent (3%) per year.

4.4 SECURITY DEPOSIT. Lessee shall deposit with Lessor upon execution of this lease, and receipt of which Lessor hereby acknowledges, the sum of TWO THOUSAND FIVE HUNDRED DOLLARS AND 00/100 (\$2,500.00) to be held by Lessor throughout the term of this Lease as security for Lessee's performance of its obligations hereunder, and not as prepaid rent.

Section 5. Use of Premises.

5.1 Lessee shall use and occupy the Premises during the term hereof for the purpose of conducting a PROFESSIONAL CHARTER SCHOOL. Lessee shall not use the Premises for any other purposes without prior written consent of Lessor.

5.2 Lessee shall not use the Premises for or carry on or permit upon said Premises, or any part thereof, any offensive, noisy, or dangerous trade business, manufacture or occupation or any nuisance or anything against the public policy; nor interfere with the business of any other Lessees of the Property of which the Premises form a part; nor for any purposes or use that is deemed to be in violation of any public authority or organization at any time. The judgment of any court of competent jurisdiction or the admission by Lessee in any such laws, ordinances, regulations or rules in the use of the Premises shall be conclusive determination of the fact between Lessor and Lessee.

5.3 ENVIRONMENTAL MATTERS: Lessee agrees not to cause any hazardous materials, toxic substances or related materials (collectively, "Hazardous Materials") to be used, generated, stored or disposed of on, under or about, or transported to or from, the Leased Premises or within the Property (collectively, "Hazardous Material Activities") without first receiving Lessor's written consent, which may be withheld for any reason whatsoever and which may be revoked at any time, and then only in compliance (which shall be at Lessee's sole cost and expense) with all

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applicable regulations and using all necessary and appropriate precautions. Lessee shall be liable to Lessor for any Hazardous Material Activities by Lessee, Lessee's employees, agents, contractors, licensees or invitees. Lessee shall indemnify, defend with counsel acceptable to Lessor or hold Lessor harmless from and against any claims, damages, costs and liabilities arising out of Lessee's Hazardous Materials Activities on, under or about the Leased Premises or within the Property. Lessor shall not be liable to Lessee in any regard in connection therewith, regardless of whether or not Lessor has approved Lessee's Hazardous Materials Activities. For the purposes of this Section, Hazardous Material shall include but not be limited to substances defined as "hazardous substances" or "toxic substances" in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9601 et seq.; Hazardous Material Transportation Act, 49 U.S.C. Sec. 1802; Resource Conservation and Recovery Act, 42 U.S.C. Sec. 6901 et seq.

Section 6. Taxes

6.1 Lessee shall be liable for and shall pay when due all taxes levied against Lessee's personal property, trade fixtures and other property placed by Lessee in, on or about the Premises, including, without limiting the foregoing, shelves, counters, vaults, doors, wall safes, partitions, fixtures, machinery, plant equipment, and other articles.

6.2 Any and all sums payable pursuant to Section 6.1 shall be paid by Lessee within ten (10) days after receipt from Lessor (if received by Lessor) of a statement setting forth the amount of taxes then due, the amount of taxes levied or assessed for the current year on the Premises.

Section 7. Utilities.

7.1 Lessee, from the date of commencement of the term of this Lease, and thereafter throughout the term of this Lease, shall pay before delinquency for all utilities and other services supplied to or consumed in or on the Premises and any other utility services not specifically provided by Landlord as a term of this Lease.

7.2 Lessee shall not allow refuse, garbage, or trash to accumulate outside the Premises, except on the date of scheduled scavenger pickup service, and then only in areas designated for such purpose by Lessor and/or service.

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Section 8. Maintenance and Repairs.

8.1 Lessee shall be responsible for the maintenance of the Premises, including without limitation the following:

- (a) All interior walls and the interior surfaces of the exterior walls;
- (b) All light fixtures, light bulbs, fluorescent tubes and ballasts;
- (c) Floor surfaces, floor coverings including tile and carpeting and window coverings excluding janitorial services provided by Landlord in section 7.
- (d) Window/plate glass;
- (e) Signs placed on the Premises by Lessee;
- (f) All interior doors;
- (g) Lessee's personal property, trade fixtures and other property placed by Lessee in, on or about the Premises;
- (h) Pest Control;
- (i) Exterior fixtures and Facade
- (i) Electrical system, also Lessee shall be solely responsible for the repair and/or replacement of the electrical system, which is conclusively proven by Landlord to have been damaged and/or fails as a result of Lessee's use of the Premises. Any upgrades to the electrical system after the commencement of this Lease due to Lessee's requirements shall be the Lessee's responsibility.
- (j) The Heating and Ventilation System which shall be inspected and serviced annually.

8.2 Lessor shall be responsible for the maintenance of the following portions of the Premises:

- (a) The roof, exterior walls and all structural components of Premises;

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- (b) Repair and replacement, as required, of the exterior parking lots and sidewalks;
- (c) Plumbing system, provided however, Lessee shall be liable for removal of any sewage blockage caused by Lessee's use of the Premises;
- (d) Electrical system, except the Lessee shall be responsible for replacement of fuses and/or circuit breakers which fail as a result of Lessee's use of the Premises, Provided however, Lessee shall be solely responsible for the repair and /or replacement of any component of the electrical system which is damaged as a result of Lessee's use of said system if said use is not ordinary Nature.
- (e) Break room and fixtures located in premises.

8.3 On the last day of the Term hereof, or on any sooner termination, Lessee shall surrender the Premises to Lessor in the same condition as when received, ordinary wear and tear excepted, broom-clean and free of debris. Lessee shall repair any damage to the Premises occasioned by the installation or removal of Lessee's trade fixtures, furnishings and equipment. Lessee shall leave power panels, electrical distribution systems, basic lighting fixtures, space heater and cooling systems, plumbing and fencing on the Premises in good operating condition.

8.4 If Lessee fails to perform Lessee's obligations under this Section, or under any other provisions of this Lease, Lessor may at its option (but shall not be required to) enter upon the Premises after ten (10) days prior written notice to Lessee (except in the case of an emergency, in which case, no notice shall be required), perform such obligations on Lessee's behalf and put the same in good order, condition and repair, and the cost thereof together with interest thereon at a rate of .032776% daily, shall become due and payable as additional rent to Lessor together with Lessee's next rental installment.

8.5 If Lessor fails to perform Lessor's obligations under this Section, or any other provisions of this Lease, and such failure materially and substantially disrupts uses of the Premises for PROFESSIONAL CHARTER SCHOOL ORGANIZATION, Lessee may at its option (but shall not be required to) enter upon the Premises after TEN (10) days prior written notice to Lessor (except in the case of any emergency, in which case no notice is required), perform such obligations in Lessor's behalf and put the same in good order, condition and repair, and the cost thereof together with interest, at a rate of .032776% daily, shall become due and payable by Lessor.

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Section 9. Liens.

9.1 Lessee shall give Fifteen (15) days prior written notice to Lessor before undertaking any work or repairs to the Premises that can subject the property to any lien, for the purpose of enabling Lessor to post notices of non-responsibility. Lessee shall not permit to stand and shall pay and discharge any and all claims upon which any lien against the Premises could be based for any labor or material used or furnished to the Premises or in connection with any operations of Lessee. Lessee shall hold harmless and indemnify Lessor free and clear from any such lien or claim of lien and shall defend, at Lessee's sole expense, any suit or proceeding pertaining thereto.

Section 10. Right of Entry.

10.1 Lessor and their agents shall have the right at any reasonable time and upon reasonable notice to enter upon the Premises when accompanied by a principal or authorized representative of Tenant for the purpose of inspection, serving or posting notices, and making any necessary repairs, alterations or additions to any portion of the Premises, including the erections and maintenance of scaffolding, canopies, fences and props, as shall be required, complying with the laws, ordinances, or regulations, protection the Premises or for any other lawful purpose. For the purposes hereof, "reasonable notice" shall be notice telephonically received by Lessee or Lessee's agent or notice posted on the Premises forty-eight (48) hours prior to Lessor's desired time. Lessor may enter the Premises without notice in case of emergency.

Section 11. Insurance; Liability and Indemnity.

11.1 **LIABILITY and INDEMNITY:** Lessee agrees to indemnify, defend, and hold Lessor, and Lessor's employees, agents, and contractors harmless from all liability, penalties, losses, damages, costs, expenses, causes of action, claims, or judgments, including, but not limited to, attorney fees and costs, arising by reason of any death, bodily injury, personal injury, or property damage resulting from: (i) any cause occurring in or about or resulting from an occurrence in or about the Premises during the Term, (ii) act, work, or things done or permitted to be done or otherwise suffered, or any omission to act, in or about the Premises by Lessee or by any of Lessee's agents, officers, directors, employees, contractors, licensees, or invitees, (iii) the negligence or willful misconduct of Lessee or Lessee's agents, employees, invitees, licensees, contractors, and subcontractors, wherever it occurs, or (iv) an Event of Default by Lessee. In addition to the foregoing, Lessee agrees to indemnify ^{DS} defend, and hold Lessor, and Lessor's employees, agents, and

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contractors harmless from all liability, penalties, losses, damages, costs, expenses, causes of action, claims, or judgments, including, but not limited to, fines or penalties assessed by any public or quasi-public entity, arising by reason of Lessee's failure (or the failure(s) of Lessee's employees, agents or contractors) to comply with all laws, orders, citations, rules, regulations, standards, and statutes with respect to the handling and storage of hazardous materials, occupational health and safety, accident prevention, safety equipment and practices. Furthermore, Lessee agrees to indemnify, defend, and hold Lessor, and Lessor's employees, agents, and contractors harmless for all liability, penalties, losses, damages, costs, expenses, causes of action, claims, or judgments of any type or nature, including, but not limited to, losses or damages allegedly sustained for the violation of any collective bargaining agreements, union labor contracts or similar obligations, arising by reason of Lessee's selection and employment of persons and entities to perform work on or about the Premises and decisions to utilize (or not utilize) organized labor to perform said work. The provisions of this Section 11.1 shall survive the expiration or sooner termination of this Lease.

11.2 Except as otherwise provided in this Lease, Lessor shall not be liable to Lessee, nor shall Lessee be entitled to terminate this Lease or to any abatement of rent for any damage to Lessee's property or any injury to Lessee or any of Lessee's employees, agents, contractors or invitees, or loss to Lessee's business arising out of any cause, other than Lessor's active negligence or willful misconduct, including, but not limited to, (i) the loss or interruption of any utility service; (ii) the failure to furnish or delay in furnishing any utilities or services; (iii) the limitation, curtailment, rationing, or restriction on the use of water or electricity, gas or any other form of utility; (iv) vandalism, malicious mischief, or forcible entry by unauthorized persons or the criminal act of any person; or (v) seepage, flooding, or other penetration of water into any portion of the Premises. The provisions of this Section 11.2 shall survive the expiration or sooner termination of this Lease.

11.3 **INSURANCE:** (a) Lessor agrees at all times during the Term and during any extension thereof, to purchase and keep in force policy (ies) of insurance covering: (i) loss or damage to the Premises by reason of fire, which insurance shall be in the amount of the full replacement value of the Premises as determined by insurance company appraisers or Lessor's insurance broker; and (ii) Lessor's liability insurance. Such coverage shall exclude routine maintenance and repairs and incidental damage or destruction causes by accidents or vandalism for which Lessee is responsible under this Lease.

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11.4 At all times during the Lease Term and during any holdover period, Lessee, at its sole expense, shall procure and maintain the following types of insurance:

- (i) **General Liability and Workers' Compensation Insurance.** Lessee shall, at Lessee's expense, obtain and keep in force during the Term of this Lease a policy of workers' compensation insurance and a policy of commercial general liability insurance with Broad Form Liability, and cross-liability endorsements, insuring Lessor and Lessee against any liability arising out of the use or occupancy of the Premises and all areas appurtenant thereto. Such insurance shall be in an amount satisfactory to Lessor of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annually in the aggregate for all claims. Such policy shall insure performance by Lessee of the indemnity provisions of Section 11 hereof.

- (ii) **Insurance for Lessee's Personal Property, Fixtures and Equipment.** Lessee shall, at Lessee's expense, obtain and keep in force during the Term of this Lease an "all risk" insurance policy with a sprinkler damage endorsement for Lessee's personal property, inventory, alterations, fixtures, equipment, plate glass, and leasehold improvements located on the Premises, in an amount not less than one hundred percent (100%) of their actual replacement value, providing coverage for risk of direct physical loss or damage, including sprinkler leakage, vandalism, and malicious mischief. The proceeds of such insurance, so long as this Lease remains in effect, shall be used to repair or replace the personal property, inventory, alterations, fixtures, equipment, and leasehold improvements so insured. Provided such proceeds are applied as set forth in this Section 11.4(ii), any insurance proceeds received by Lessee under such policy shall be the sole property of Lessee, and Lessor shall have no rights thereto.

11.5 Each policy of insurance required to be carried by Lessee shall be issued by a responsible insurance company authorized to do business in California with an A.M. Best rating of at least A+, and shall be issued in the names of Lessor, Lessee, and any beneficiary under any deed of trust covering the Premises, if required by the deed of trust, as their respective interests may appear. Lessee shall deliver a certificate for each insurance policy to Lessor with all relevant endorsements. Each policy of insurance shall be primary and noncontributory with any policies carried by Lessor, to the extent

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obtainable, shall provide that any loss shall be payable notwithstanding any act or negligence of Lessor or any of Lessor's agents, employees, or contractors that might otherwise result in forfeiture of insurance, shall contain a cross liability endorsement, and shall contain severability clause. Each insurance policy shall provide that a Thirty (30) day notice of cancellation and of any material modification of coverage shall be given to all named insured. The insurance coverage required under this Section may be carried by Lessee under a blanket policy insuring other locations of Lessee's business, provided that the Premises covered by this Lease are specifically identified as included under that policy. Lessee agrees that upon the failure to insure as provided in this Lease, or to pay the premiums in the insurance, Lessor may contract for the insurance and pay the premiums, and all sums expended by Lessor for the insurance shall be considered additional rent under this Lease and shall be immediately repayable by Lessee.

11.6 At all times during the Term and any extensions or renewals, Lessee agrees to keep and maintain, or cause Lessee's agents, contractors, or subcontractors to keep and maintain, workmen's compensation insurance and other forms of insurance as may from time to time be required by law or may otherwise be necessary to protect Lessor and the Premises from claims of any person who may at any time work on the Premises, whether as a servant, agent, or employee of Lessee or otherwise. This insurance shall be maintained at the expense of Lessee or Lessee's agents, contractors, or subcontractors and not at the expense of Lessor.

11.7 Lessor agrees that it will tender and turn over to Lessee or to Lessee's insurers the defense of any claims, demands, or suits instituted, made, or brought against Lessor or against Lessor and Lessee jointly, within the scope of Section 11.1. However, Lessor shall have the right to approve the selection of legal counsel, to the extent that selection is within Lessee's control, which approval shall not be unreasonably withheld or delayed. In addition, Lessor shall retain the right at Lessor's election to have Lessor's own Legal counsel participate as co-counsel, to the extent that claims are made that may not be covered by Lessee's insurers.

11.8 The parties hereto release each other, and their respective agents and employees, from any liability for injury to any person or damage to property that is caused by or results from any risk insured against under any valid and collectible insurance policy carried by either of the parties which contains a waiver of subrogation by the insurer and is in force at the time of such injury or damage. However, Lessee shall not be released from any such liability to the extent any damages resulting from such injury or damage are not covered by the recovery obtained by Lessor from such insurance. This release shall be

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in effect only so long as the applicable insurance policy contains a clause to the effect that this release shall not affect the right of the insurer to recover under such policy. Each party shall use reasonable efforts to cause each insurance policy obtained by it to provide that the insurer waives all right of recovery by way of subrogation against the other party and its agents and employees in connection with any injury or damage covered by such policy. However, if any insurance policy cannot be obtained with such a waiver of subrogation, or if such waiver of subrogation is only available at additional cost and the party for whose benefit the waiver is to be obtained does not pay such additional cost, then the party obtaining such insurance shall notify the other party of that fact and thereupon shall be relieved of the obligation to obtain such waiver of subrogation rights from the insurer with respect to the particular involved.

Section 12. Hold Harmless.

12.1 This Lease is made upon the express condition that Lessee agrees to keep, save and hold Lessor free from liability, penalties, losses, damages, costs, expenses, causes of action, claims and/or judgments arising by reason of any injury or damage to any person or persons, including without limitation, Lessee, its servants, agents and employees, or property of any kind whatsoever and to whomsoever belonging, including without limitation, Lessee's servants, agents and employees, from any causes whatsoever, except when an act or omission of Lessor causes such damage, while in, or upon the Premises, during the term of this Lease, any extensions hereof or any occupancy hereunder. Lessee hereby covenanting and agreeing to indemnify, protect and save Lessor harmless from said liability, loss costs and obligations on account of, or arising out of, any such injuries or losses, however occurring. Except that Lessee shall have no obligation hereunder for any action or judgment resulting from events occurring prior to the commencement date of this Lease.

12.2 Waiver of Subrogation. Lessor and Lessee each hereby waive any and all rights of recovery against the other, or against the officers, employees, agents, or representatives of the other, under its control, if such loss or damage is covered by any insurance policy in force (whether or not described in this Lease) at the time of such loss or damage and the benefits under such policy are actually collected by the insured party. Upon obtaining the policies of insurance described herein, Lessor and Lessee shall give notice to the insurance carrier or carriers of the foregoing mutual waiver of subrogation.

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Section 13. Destruction of Premises.

13.1 Partial Damage to Property. Lessee shall notify Lessor in writing immediately upon occurrence of any damage to the Property. If the Property is only partially damaged and if the proceeds received by Lessor from the insurance policies described herein are sufficient to pay for the necessary repairs, this Lease shall remain in effect and Lessor shall repair the damage as soon as reasonably possible. Lessor may elect to repair any damage to Lessee's fixtures, equipment or improvements. If the insurance proceeds received by Lessor are not sufficient to pay the entire cost of repair, or if the cause of the damage is not covered by the insurance policies, which Lessor maintains herein, Lessor may elect either to:

- (a) Repair the damage as soon as reasonably possible, in which case this Lease shall remain in full force and effect, or
- (b) Terminate this Lease as of the date the damage occurred.

Lessor shall notify Lessee within thirty (30) days after receipt of notice occurrence of the damage, whether Lessor elects to repair the damage or terminate the Lease. If damage was due to an act or omission of Lessee, the difference between the cost of repair and any insurance proceeds received by Lessor shall be paid by Lessee. If Lessor elects to terminate this Lease, Lessee may elect to continue this Lease in full force and effect, in which case Lessee shall repair any damage to the Property and any building in which the Property is located. Lessee shall pay the cost of such repairs, except that, upon satisfactory completion of such repairs, Lessor shall deliver to Lessee any insurance proceeds received by Lessor for the damage repaired by Lessee. Lessee shall give Lessor written notice of such election within ten (10) days after receiving Lessor's termination notice. If the damage to the Property occurs during the last six (6) months of the Lease Term, or any renewal period, and the time for repair estimated to be one hundred (100) days or more, either party may elect to terminate this Lease as of the date the damage occurred, regardless of the sufficiency of any insurance proceeds. In such event, Lessor shall not be obligated to repair or restore the Property and Lessee shall have no right to continue this Lease. Either party may notify the other of its election within FIFTEEN (15) days of receipt of notice of the occurrence of the damage. Nothing in Section 13.1 shall be construed to waive or eliminate Lessee's option to renew.

13.2 Total or Substantial Destruction. If the Premises are totally or substantially destroyed by any cause whatsoever, this Lease shall terminate as of the date the destruction occurred regardless of whether Lessor receives any insurance proceeds. If the destruction was caused by

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an act or omission of Lessee, Lessee shall pay Lessor the differences between the cost of rebuilding and any insurance proceeds received by Lessor.

13.3 Temporary Reduction of Rent. If the Property is partially destroyed or damaged, and Lessor or Lessee repairs or restores the Property pursuant to the provisions of this Lease, any rent payable during the period of such damage, repair and/or restoration shall be reduced according to the degree, if any, to which Lessee's use of the Property is impaired. However, the reduction shall not exceed the sum of one year's payment of Base Rent, insurance premiums and real property taxes. Except for such possible reduction in base Rent, insurance premiums and real property taxes, Lessee shall not be entitled to any compensation, reduction or reimbursement from Lessor as a result of any damage, destruction, repair or restoration of or to the property.


Section 14. Condemnation.

14.1 If the whole or any part of the Premises are taken for public or quasi-public use by the exercise or the threat of the exercise of the right to eminent domain, with or without Litigation or by judgment or agreement, then as to the proportion of the Premises taken, this Lease shall cease and terminate as of the date that title vests in the condemning authority.

14.2 If the portion of the Premises remaining after the taking as set forth in Section 14.1 is susceptible to occupation and use by Lessee for the purpose described in this Lease, then both Lessor and Lessee shall have the option for a period of thirty (30) days after taking to terminate this Lease **OR** to elect to continue this Lease in Full Force and effect, in which case Lessor, at its sole expense, promptly shall restore the Premises to a condition that is substantially the functional equivalent of the Premises immediately prior to such taking. During the period said repairs are being affected, the Minimum Rent payable by Lessee during said period shall be reduced equitably to the degree the repair work interferes with the normal business of Lessee conducted on the Premises. Upon the completion of the repairs by Lessor, the full rent provided for in this Lease shall be paid thereafter.

14.3 If the portion of the Premises remaining after such a taking as set forth in Section 14.1 is not susceptible to occupation and use by Lessee for the purpose described in this Lease, then this Lease shall cease and terminate as of the date title vests in the condemning authority.

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Section 15. Assignment and Subletting.

15.1 Lessee shall not assign this Lease, involuntarily or by operation of law, or any right hereunder, or otherwise encumber all or any part of Lessee's interest in this Lease without the prior written consent of Lessor, which consent shall not be unreasonably withheld. Lessee shall not sublease the Premises or any part thereof without the prior written consent of Lessor, which consent shall not be unreasonably withheld. (i) No consent to any assignment of this Lease, voluntarily or by operation of law, or any subletting of said Premises or permitting any concessionaire or sublease on the Premises shall be deemed to be a consent to any subsequent assignment of this Lease, voluntarily, involuntarily, or by operation of law, or to any subletting or permitting except as to the specific instance covered thereby. (ii) Any dissolution, sale or reorganization that substantially impairs the credit worthiness of the lessee shall constitute a default of this Lease for all purposes of this Section. (iii) Any such assignment of this Lease, voluntarily, involuntarily, or by operation of law, or any subletting or permitting without complying with this Section shall constitute a default under this Lease.

Section 16. Bankruptcy and Insolvency.

16.1 This Lease, at the option of Lessor, shall immediately cease and terminate upon the happening of any of the following events:

- (a) The filing of a petition for any proceeding under the Bankruptcy Act or any amendment thereto by Lessee or any other person against Lessee;
- (b) A finding or judgment of insolvency of Lessee;
- (c) An assignment for the benefit of creditors by Lessee;
- (d) The levying of a writ of execution on the business of Lessee or on the assets of Lessee located on the Premises which is not discharged within Five (5) days after the date of said levy;
- (e) The appointment of a receiver to take possession of the premises or the assets of Lessee.

Upon the occurrences of any of the foregoing events, there shall be deemed a material breach of this Lease, entitling Lessor to exercise the rights set out in Section 17.

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Section 17. Default.

The occurrence of any one or more of the following events shall constitute a material default and breach of this Lease:

17.1 The vacating or abandonment of the Premises by Lessee.


17.2 The failure by Lessee to make any payment of rent or any other payment required to be made by Lessee hereunder, as and when due, where such failure shall continue for a period of twenty-five (25) days after written notice thereof from Lessor to Lessee. In the event that Lessor serves Lessee with a Notice to Pay Rent or Quite pursuant to applicable Unlawful Detainer statue, such Notice to Pay Rent or Quit shall also constitute the notice required by this Section.

17.3 The failure by either party to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by either party, other than described in Section 17.2 above, where such failure shall continue for a period of thirty (30) days after written notice thereof from Lessor to Lessee or from Lessee to Lessor, as the case may be, provided however, that if the nature of Lessee's or Lessor's default is such that more than thirty (30) days are reasonably required for its cure, than Lessee or Lessor, as the case may be, shall not be deemed to be in default , if the breaching party has commenced such cure within said thirty (30) day period and thereafter diligently prosecutes such cure to completion.

17.4 (i) The making by Lessee of any general arrangement or assignment for the benefit of creditors; (ii) Lessee becomes a "debtor" as defined in 11 U.S.C. Section 101 or any successor stature thereto (unless, in the case of a petition filed against Lessee, the same is dismissed within sixty days); (iii) The appointment of a Trustee or Receiver to take possession of substantially all of Lessee's assets located at the Premises or of Lessee's interest in this Lease, where possession is not restored to Lessee within thirty (30) days; or (iv) The attachment, execution or other judicial seizure of substantially all of Lessee's assets located at the Premises or of Lessee's interest in this Lease, where such seizure is not discharged within thirty (30) days, provided, however, in the event that any provision of this Section is contrary to any applicable law, such provision shall be of no force of effect.

17.5 Lessor does not permit the cultivation, storage, processing, extraction, consumption, distribution, or sale of Cannabis in, on, or about the premises.

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17.6 Lessor shall have all remedies provided by law if Lessee commits a default under this Lease, including without limitation the right to possession of the Premises and the right to compensate Lessor for all damages and all detriment proximately caused by Lessee's default. These remedies are not exclusive; they are cumulative in addition to any remedies now or later allowed by law.

17.7 In the event Lessor commits a default under this Lease, Lessee shall have all remedies allowed, now or later, by law.

Section 18. Voluntary Surrender.

18.1 The voluntary or other surrender of this Lease by Lessee, or a mutual termination thereof between Lessor and Lessee shall not result in a merger, but shall, at the option of Lessor, operate as an assignment to Lessor of any and all existing sub-leases and sub-tenancies, or at the option of Lessor, result in the termination of all or any existing sub-leases or sub-tenancies.

Section 19. Negation of Partnership.

19.1 Lessor shall not become or be deemed an agent, joint venturer or partner with Lessee in its business or otherwise by reason of the provisions of this Lease.

Section 20. Joint and Several

20.1 If there be more than one person or entity constituting the Lessee, the obligations hereunder imposed upon Lessee shall be joint and several. The Agreements, covenants, conditions and provision herein contained shall, subject to the provisions as to assignment, apply to and bind the estate, heirs, executors, administrators, successors, and assigns of the parties hereto.

Section 21. Waiver.

21.1 No covenant, term or condition or the breach thereof shall be deemed waived except by written consent of the waiving party, and any waiver of the breach of any such covenant, term or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant term or condition. Acceptance of all or any portion of rent at any time shall not be deemed to be a waiver of any covenant, term or condition, except as to the rent payment received.

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Section 22. Notice.

22.1 All notices or demands of any kind, which either Lessor or Lessee is required or desires to give or make upon the other in connection with this Lease, or arising out of the relationship created hereby, shall be in writing and shall be deemed delivered on the third day after depositing the notice of demand in the United States Mail, postage prepaid addressed to:

Lessee: NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL
4620 MEYERS AVENUE
EUREKA, CA. 95503

Lessor: LEASE ADMINISTRATOR
KGK RENTALS, LLC
1589 MYRTLE AVENUE SUITE B
EUREKA, CA 95501

In the event of a change of address, there shall be written notice given indicating the new address.

Section 23. Lessor's Right to Cure Lessee's Default.

23.1 Lessor, at a time after Lessee commits a default, and with written notice to Lessee, shall have the right (but no obligation) to cure the default at Lessee's cost. If Lessor at any time, by reason of Lessee's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Lessor shall be due immediately from Lessee to Lessor at the time the sum is paid, and if paid at a later date shall bear interest at the rate of twelve (12%) percent per annum from the date the sum is paid by Lessor until Lessor is reimbursed by Lessee. The sum, together with interest on it, shall be additional rent.

Section 24. Late Charges.

24.1 Lessee acknowledges that late payment by Lessee to Lessor of rent will cause Lessor to incur costs not contemplated by this Lease, the exact amount of such costs being extremely difficult and impractical to fix. Such costs include, without limitation, processing and accounting charges, and late charges that maybe imposed on Lessor by the terms of any encumbrance and note secured by any encumbrance covering the Premises. **THEREFORE, IF ANY INSTALLMENT OF RENT DUE FROM LESSEE IS NOT RECEIVED BY LESSOR WITHIN THE FIRST TEN DAYS OF EACH MONTH, LESSEE SHALL PAY TO LESSOR**
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AN ADDITIONAL SUM OF TEN PERCENT (10%) OF THE OVERDUE RENT AS A LATE CHARGE. The parties agree that this late charge represents a fair and reasonable estimate of the costs that the Lessor will incur by reason of late payment by Lessee. Acceptance of any late charge shall not constitute a waiver of Lessee's default with respect to the overdue amount, or prevent Lessor from exercising any of the other rights and remedies available to Lessor.

Section 25. Effect of Holding Over.

25.1 If Lessee should remain in possession of the Premises after the expiration of the Lease Term with the consent of Lessor and without executing a new Lease and without exercising its option to extend, then such holding over shall be construed as a month-to-month tenancy. The monthly rent for the holdover period shall be ONE HUNDRED, TEN percent (110%) of the rent of the last month of the Lease Term including options.

25.2 If Lessee should remain in possession of the Premises after expiration of the Lease Term without the consent of Lessor, without executing a new Lease and without exercising its options to extend, then until the time when Lessee vacates, rent shall be one hundred twenty-five percent (125%) of the rent of the last month of Lease Term including options.

Section 26. Severability.

26.1 The invalidity of any provision of this Lease as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

Section 27. Additional Rent.

27.1 Any monetary obligations of Lessee to Lessor under terms of this Lease shall be deemed to be rent. There shall be no right of offset to any monetary obligation of Lessee to Lessor.

Section 28. Attorney Fees.

28.1 The prevailing parties shall be entitled to any costs, expenses and attorney fees incurred in enforcing the terms and conditions of this Lease, whether by settlement or judgment, with or without litigation. In the event any judgment is recovered by a prevailing party, said judgment shall include the amount of all such costs, expenses and attorney fees incurred by such party. The right to such costs, expenses and fees shall be deemed to have accrued on the commencement of any steps taken by the

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prevailing party to enforce the terms and conditions of this Lease, and shall be recovered whether or not any such steps result in the initiation of litigation and the prosecution of such litigation of judgment.

Section 29. Multiple Lessee Building/Parking.

29.1 Lessee agrees that it will abide by, keep and observe all reasonable rules and regulations which Lessor may make from time to time for the management, safety, care and cleanliness of the building and grounds, the parking of vehicles and the preservation of good order therein as well as for the convenience of other occupants and Lessees of the building. The violations of any such rules and regulations shall be deemed a material breach of this Lease by Lessee.

28.2 In order to assure that the nature and character of the building and the Premises are retained, prior to execution of signs, Lessor must be notified in writing to review and approve proposed signage. Said signage shall conform and be of the same character as the signage of the remainder of the building and if any, meet City/County code requirements.

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Section 30. Quiet Enjoyment.

30.1 Lessor agrees that Lessee, upon paying the rent and performing the covenants and conditions of this Lease, may quietly have, hold and enjoy the Premises during the term and any extension thereof and Lessor will do nothing or suffer nothing that materially interferes with such quiet enjoyment.

IN WITNESS WHEREOF, the said parties hereto have subscribed their names on this _____ day of _____, 2021 at Eureka, Humboldt County, California.

LESSOR:
KGK RENTALS, LLC

DocuSigned by:
Megan Kramer
0B4E19F00260445...
Megan Kramer

LESSEE:

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL

Shari Lovett

Shari Lovett

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Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.2 Approval of IRS Mileage Rates for 2022

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

NUCS' policy is to reimburse employees at the IRS mileage rate for required work travel. For 2022 the rate is \$.585, which is an increase from the previous \$.56 per mile in 2021.

Fiscal Implications:

Not anticipated to exceed the budgeted \$34,802

Contact Person/s: Shari Lovett



IRS issues standard mileage rates for 2022

IR-2021-251, December 17, 2021

WASHINGTON — The Internal Revenue Service today issued the 2022 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2022, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 58.5 cents per mile driven for business use, up 2.5 cents from the rate for 2021,
- 18 cents per mile driven for medical, or moving purposes for qualified active-duty members of the Armed Forces, up 2 cents from the rate for 2021 and
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2021.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

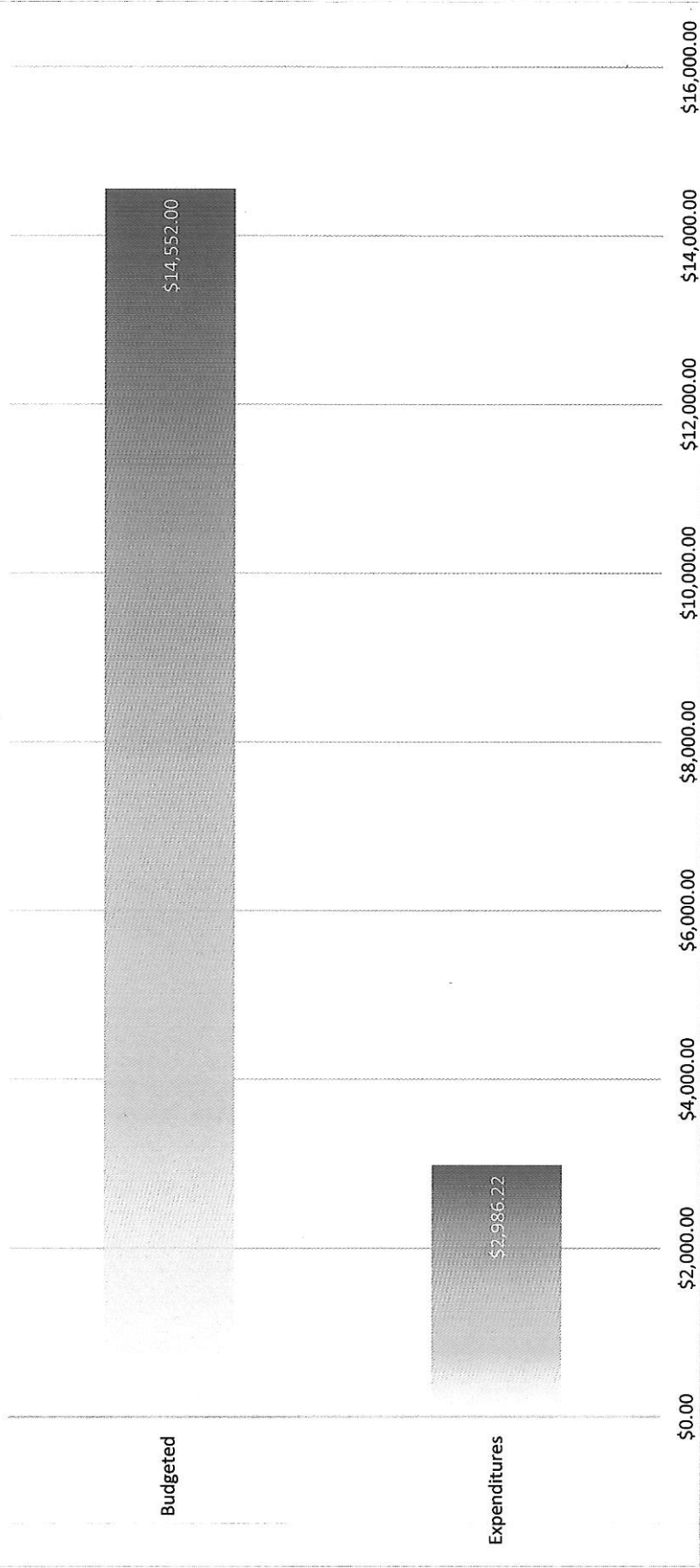
It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

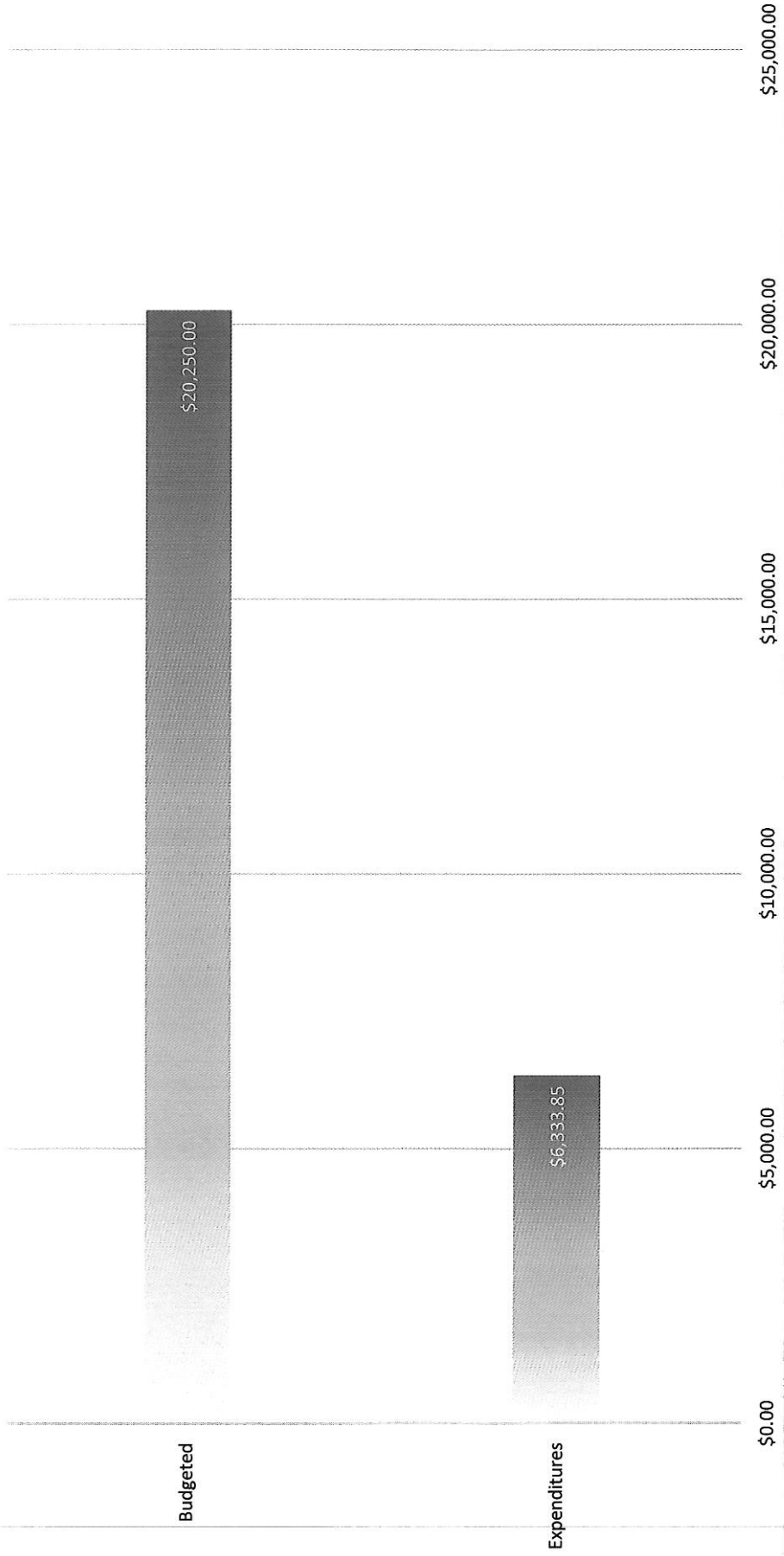
Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 22-03 [PDF](#), contains the optional 2022 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2022 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

**NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL
MILEAGE BUDGETED/EXPENSES**



**NORTHERN UNITED - SISKIYOU CHARTER SCHOOL
TRAVEL & CONFERENCE BUDGETED/EXPENSES**



Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.3 Approval of the School Accountability Report Card - NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year, the Board is required to approve and post a School Accountability Report Card, which contains data and information regarding the charter required by the state of California. The administrative staff has prepared the data for the 2020-2021 School Accountability Report Card.

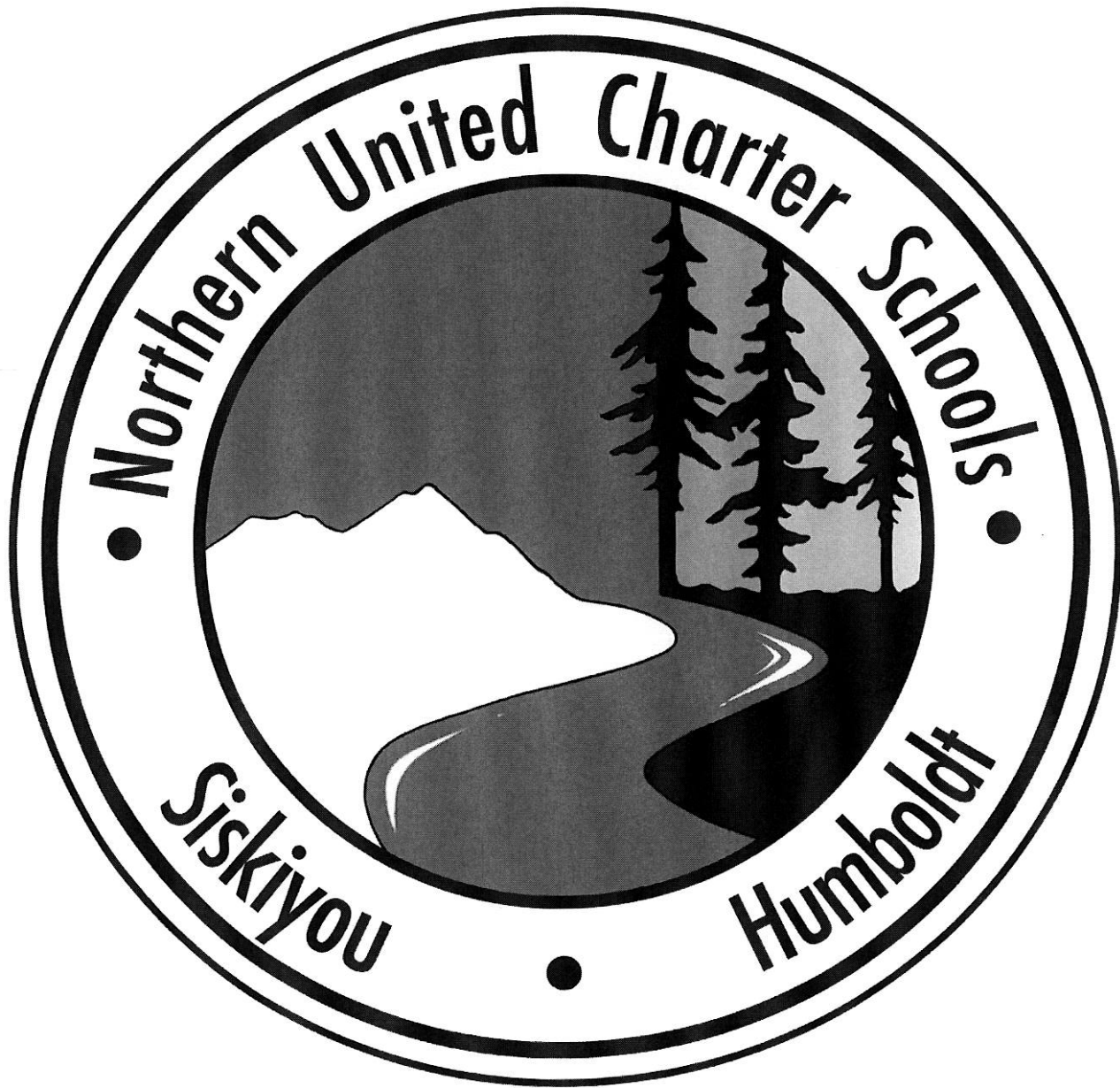
California Department of Education has not yet released some of the required data. These will be added to the SARC as soon as they become available.

Fiscal Implications:

None

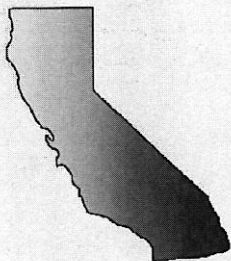
Contact Person/s: Shari Lovett

Northern United - Humboldt Charter School
2021 School Accountability Report Card



General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at www.cde.ca.gov/ta/ac/sa/

For more information about the LCFF or the LCAP, see the CDE LCFF web page at www.cde.ca.gov/fg/aa/lc/

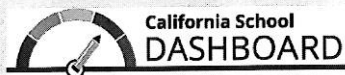
For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at dq.cde.ca.gov/dataquest/ that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) www.caschooldashboard.org/ reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2021-22 School Contact Information

School Name	Northern United - Humboldt Charter School
Street	2020 Campton Rd.
City, State, Zip	Eureka, CA 95503
Phone Number	(707) 445-2660 Ext. 110
Principal	Shari Lovett
Email Address	slovett@nucharters.org
School Website	www.nucharters.org
County-District-School (CDS) Code	12101240137364

2021-22 District Contact Information

District Name	Northern United - Humboldt Charter School
Phone Number	(707)445-2660 x110
Superintendent	Shari Lovett
Email Address	slovett@nuarters.org
District Website Address	www.nuarters.org

2021-22 School Overview

Northern United – Humboldt Charter School is a county-wide benefit nonclassroom based, public charter school that serves students in grades TK-12 throughout Humboldt County. The students are educated through personalized learning programs. Within that context, students may participate in cooperative classes, learning centers, supplemental learning projects, distance learning via current technology and community based education. Parents who enroll their children in the Charter School are co-facilitators of their child’s education. The charter School works with its students and parent facilitators by providing them with education resources, an assigned independent study teacher, access to a team of educational staff. Parents/guardians and their children collaborate with their teachers to determine their educational goals and objectives, create their individualized curriculum, and determine their individual methods of teaching and learning.

Northern United – Humboldt Charter School: Core Beliefs, Vision and Mission The Core Beliefs

1. Students come first.
2. Each student has the right to a personalized education.
3. A continuous cycle of improvement is essential for the success of our students.
4. The success of each student is the shared responsibility of all stakeholders.

The Vision Northern United – Humboldt Charter School, a school wherein every student is future-ready:

- Ready for personal success.
- Ready for college.
- Ready for the global workplace.

The Mission Northern United – Humboldt Charter School, in partnership with parents and community, will engage all students in a comprehensive education, preparing them to be confident, competent and proactive citizens in a diverse society.

Strategic Goals of the Mission: Goal 1 Northern United – Humboldt Charter School will design and implement dynamic learning experiences to ensure that all students are future-ready learners.

Goal 2 Northern United – Humboldt Charter School will recruit, develop, retain and recognize an exceptional, highly motivated staff to optimize student engagement and learning.

Goal 3 Northern United – Humboldt Charter School will communicate in a timely, open manner and engage parents and community members in positive partnership opportunities in our schools.

Goal 4 Northern United – Humboldt Charter School will provide resources and support systems that enhance a positive learning environment and foster student and community pride.

About this School

2020-21 Student Enrollment by Grade Level

Grade Level	Number of Students
-------------	--------------------

2020-21 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
---------------	-----------------------------

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>

2019-20 Teacher Preparation and Placement

Authorization/Assignment	2019-20
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	
Intern Credential Holders Properly Assigned	
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	
Unknown	
Total Teaching Positions	

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned to based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2019-20 Teachers Without Credentials and Misassignments (considered "ineffective" under ESSA)

Authorization/Assignment	2019-20
Permits and Waivers	
Misassignments	
Vacant Positions	
Total Teachers Without Credentials and Misassignments	

2019-20 Credentialed Teachers Assigned Out-of-Field (considered "out-of-field" under ESSA)

Indicator	2019-20
Credentialed Teachers Authorized on a Permit or Waiver	
Local Assignment Options	
Total Out-of-Field Teachers	

2019-20 Class Assignments

Indicator	2019-20
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	

2021-22 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Year and month in which the data were collected		October 2021	
Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Nat Geo Reach for Reading 2017; Springboard 2017; Wonders McGraw Hill 2020; Apex Learning; Cyber High; BYU High School; UC Scout Expository Reading and Writing Course	Yes	0
Mathematics	Go Math Houghton Mifflin 2011; Singapore Math Cavendish 2013; Envision Math Common Core Pearson 2013; Math In Focus Houghton Mifflin 2013; My Math McGraw Hill 2017; Mathematics 1 2014 Mathematics 2 2014 Mathematics 3 2014; Apex Learning	Yes	0
Science	Foss Delta Science 2018; Bring Science Alive! California Integrated Program Teachers' Curriculum Institute 2018; Inspire McGraw Hill 2020; Science Weekly Studies Weekly 20202; DK's Science 2014; Focus on Life Science – Nat Geo McGraw 2007; Biology Pearson 2007; Focus on Physical Science – Nat Geo McGraw 2007; Biology – An Every Day Experience 2003; Apex Learning	Yes	0
History-Social Science	Impact: California Social Studdies McGraw Hill 2018; Social Studies Alive! California Series Teachers' Curriculum Institute 2018; California Studies Weekly-Social Studies Studies Weekly 2019; Apex Apex Learning	Yes	0
Foreign Language	Apex Learning; Cyber High; BYU High School	Yes	0
Health	Apex Learning; Cyber High; BYU High School	Yes	0
Visual and Performing Arts	Apex Learning; Cyber High; BYU High School	Yes	0
Science Laboratory Equipment	NA		0

School Facility Conditions and Planned Improvements

Northern United - Humboldt Charter School is a nonclassroom based charter school and owns one facility. However, seven additional facilities are leased throughout Humboldt County in order to best meet the needs of our students. The leased facilities are maintained by both the school and the building owners. The Facility Inspection Tool (FIT) was administered at each of our facilities in October 2021. FIT data was collected at each of these facilities and the safety, cleanliness and adequacy of each facility was determined to be Good. There are no planned facility improvements and there is no needed maintenance to ensure good repair.

Year and month of the most recent FIT report

October 20201

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X			

Overall Facility Rate

Exemplary	Good	Fair	Poor
	X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

SARC Reporting in the 2020-2021 School Year Only

Where the most viable option, LEAs were required to administer the statewide summative assessment in ELA and mathematics. Where a statewide summative assessment was not the most viable option for the LEA (or for one or more grade-level[s] within the LEA) due to the pandemic, LEAs were allowed to report results from a different assessment that met the criteria established by the State Board of Education (SBE) on March 16, 2021. The assessments were required to be:

- Aligned with CA CCSS for ELA and mathematics;
- Available to students in grades 3 through 8, and grade 11; and
- Uniformly administered across a grade, grade span, school, or district to all eligible students.

Options

Note that the CAAs could only be administered in-person following health and safety requirements. If it was not viable for the LEA to administer the CAAs in person with health and safety guidelines in place, the LEA was directed to not administer the tests. There were no other assessment options available for the CAAs. Schools administered the Smarter Balanced Summative Assessments for ELA and mathematics, other assessments that meet the SBE criteria, or a combination of both, and they could only choose one of the following:

- Smarter Balanced ELA and mathematics summative assessments;
- Other assessments meeting the SBE criteria; or
- Combination of Smarter Balanced ELA and mathematics summative assessments and other assessments.

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative test suspension. The Executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

The 2020-2021 data cells have N/A values because these data are not comparable to other year data due to the COVID-19 pandemic during the 2020-2021 school year. Where the CAASPP assessments in ELA and/or mathematics is not the most viable option, the LEAs were allowed to administer local assessments. Therefore, the 2020-2021 data between school years for the school, district, state are not an accurate comparison. As such, it is inappropriate to compare results of the 2020-2021 school year to other school years.

Subject	School 2019-20	School 2020-21	District 2019-20	District 2020-21	State 2019-20	State 2020-21
English Language Arts/Literacy (grades 3-8 and 11)	N/A	N/A	N/A	N/A	N/A	N/A
Mathematics (grades 3-8 and 11)	N/A	N/A	N/A	N/A	N/A	N/A

2020-21 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment. The CDE will populate this table for schools in cases where the school administered the CAASPP assessment. In cases where the school administered a local assessment instead of CAASPP, the CDE will populate this table with "NT" values, meaning this school did not test students using the CAASPP. See the local assessment(s) table for more information.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment. The CDE will populate this table for schools in cases where the school administered the CAASPP assessment. In cases where the school administered a local assessment instead of CAASPP, the CDE will populate this table with "NT" values, meaning this school did not test students using the CAASPP. See the local assessment(s) table for more information.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 Local Assessment Test Results in ELA by Student Group

This table displays Local Assessment test results in ELA by student group for students grades three through eight and grade eleven. LEAs/schools will populate this table for schools in cases where the school administered a local assessment. In cases where the school administered the CAASPP assessment, LEAs/schools will populate this table with "N/A" values in all cells, meaning this table is Not Applicable for this school.

N/A Student Groups	N/A Total Enrollment	N/A Number Tested	N/A Percent Tested	N/A Percent Not Tested	N/A Percent At or Above Grade Level
All Students	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A

Black or African American	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A
Military	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A

*At or above the grade-level standard in the context of the local assessment administered.

2020-21 Local Assessment Test Results in Math by Student Group

This table displays Local Assessment test results in Math by student group for students grades three through eight and grade eleven. LEAs/schools will populate this table for schools in cases where the school administered a local assessment. In cases where the school administered the CAASPP assessment, LEAs/schools will populate this table with "N/A" values in all cells, meaning this table is Not Applicable for this school.

N/A Student Groups	N/A Total Enrollment	N/A Number Tested	N/A Percent Tested	N/A Percent Not Tested	N/A Percent At or Above Grade Level
All Students	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A
Military	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A

Students with Disabilities N/A N/A N/A N/A N/A

*At or above the grade-level standard in the context of the local assessment administered.

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative testing suspension. The Executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

For any 2020-2021 data cells with N/T values indicate that this school did not test students using the CAASPP Science.

Subject	School 2019-20	School 2020-21	District 2019-20	District 2020-21	State 2019-20	State 2020-21
Science (grades 5, 8 and high school)	N/A		N/A		N/A	

2020-21 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. For any data cells with N/T values indicate that this school did not test students using the CAASPP Science.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 Career Technical Education Programs

Northern United - Humboldt Charter School is a personalized learning school. This means that students are encouraged to enroll in courses and experience opportunities that are specifically relevant to them. Our students have the ability to enroll in a variety of courses from our extensive course list. We offer a variety of career technical courses, including Work Experience, 3D Game Design, Animation, Coding, Culinary Arts, Fashion and Interior Design, Forestry and Natural Resources, Intro to Business and Marketing, Intro to Manufacturing, Child Development, Home Economics, Intro to Military Careers, Nutritional and Wellness and Computer Applications. Get Focused, Stay Focused is a course offered to all high school students. This course is designed to provide every student with the necessary information and experiences to develop college and career readiness skills as well as facilitate the development of an online 10-year Career and Education Plan. In addition, a Health Careers CTE pathway is offered to our students.

2020-21 Career Technical Education (CTE) Participation

Measure	CTE Program Participation
Number of Pupils Participating in CTE	
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	

Course Enrollment/Completion

This table displays the course enrollment/completion of University of California (UC) and/or California State University (CSU) admission requirements.

UC/CSU Course Measure	Percent
2020-2021 Pupils Enrolled in Courses Required for UC/CSU Admission	
2019-2020 Graduates Who Completed All Courses Required for UC/CSU Admission	

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2020-21 California Physical Fitness Test Results

Due to the COVID-19 crisis, the Physical Fitness Test was suspended during the 2020-2021 school year and therefore no data are reported and each cell in this table is populated with "N/A."

Grade Level	Percentage of Students Meeting Four of Six Fitness Standards	Percentage of Students Meeting Five of Six Fitness Standards	Percentage of Students Meeting Six of Six Fitness Standards
Grade 5	N/A	N/A	N/A
Grade 7	N/A	N/A	N/A
Grade 9	N/A	N/A	N/A

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2021-22 Opportunities for Parental Involvement

Northern United – Humboldt Charter School offers many opportunities for parents to be involved. Because our students are enrolled in independent study, the parents are the facilitators of their child's education. With the support of the credentialed teacher, parents take a very active role in the education of their child. Parents may serve on the governing board and attend board meetings. They may be a member of the School Site Council or participate in the non-profit groups that support many of our learning centers. They may volunteer for field trips or in class activities. Parents are also given an opportunity to attend LCAP stakeholder input meetings, complete LCAP surveys and complete satisfaction and safety surveys each school year. To get involved, parents may contact their child's teacher.

C. Engagement

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates;
- High school graduation rates; and
- Chronic Absenteeism

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2018-19	School 2019-20	School 2020-21	District 2018-19	District 2019-20	District 2020-21	State 2018-19	State 2019-20	State 2020-21
Dropout Rate									
Graduation Rate									

2020-21 Graduation Rate by Student Group (Four-Year Cohort Rate)

This table displays the 2020-21 graduation rate by student group. For information on the Four-Year Adjusted Cohort Graduation Rate (ACGR), visit the CDE Adjusted Cohort Graduation Rate web page at www.cde.ca.gov/ds/ad/acgrinfo.asp.

Student Group	Number of Students in Cohort	Number of Cohort Graduates	Cohort Graduation Rate
All Students			
Female			
Male			
American Indian or Alaska Native			
Asian			
Black or African American			
Filipino			

- Hispanic or Latino
- Native Hawaiian or Pacific Islander
- Two or More Races
- White
- English Learners
- Foster Youth
- Homeless
- Socioeconomically Disadvantaged
- Students Receiving Migrant Education Services
- Students with Disabilities

2020-21 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students				
Female				
Male				
American Indian or Alaska Native				
Asian				
Black or African American				
Filipino				
Hispanic or Latino				
Native Hawaiian or Pacific Islander				
Two or More Races				
White				
English Learners				
Foster Youth				
Homeless				
Socioeconomically Disadvantaged				
Students Receiving Migrant Education Services				
Students with Disabilities				

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data collected between July through June, each full school year respectively. Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Subject	School 2018-19	School 2020-21	District 2018-19	District 2020-21	State 2018-19	State 2020-21
Suspensions						
Expulsions						

This table displays suspensions and expulsions data collected between July through February, partial school year due to the COVID-19 pandemic. The 2019-2020 suspensions and expulsions rate data are not comparable to other year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to other school years.

Subject	School 2019-20	District 2019-20	State 2019-20
Suspensions			
Expulsions			

2020-21 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students		
Female		
Male		
American Indian or Alaska Native		
Asian		
Black or African American		
Filipino		
Hispanic or Latino		
Native Hawaiian or Pacific Islander		
Two or More Races		
White		
English Learners		
Foster Youth		
Homeless		
Socioeconomically Disadvantaged		
Students Receiving Migrant Education Services		
Students with Disabilities		

2021-22 School Safety Plan

Northern United – Humboldt Charter School adopted its school comprehensive safety plan on February 11, 2021. It was then reviewed and discussed with faculty and students. The plan includes an assessment of school crime, child abuse reporting procedures, disaster procedures, suspension and expulsion policy, procedures to notify teacher of dangerous pupils, discrimination and harassment policy, school wide dress code policy, procedure of safe ingress and egress, policies enacted to maintain a safe and orderly environment, rules and procedures on school discipline, and hate crime reporting procedures. Northern United - Humboldt Charter School is an ALICE institution.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2018-19 Elementary Average Class Size and Class Size Distribution

This table displays the 2018-19 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2019-20 Elementary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2018-19 Secondary Average Class Size and Class Size Distribution

This table displays the 2018-19 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2019-20 Secondary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2020-21 Secondary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2020-21 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	

2020-21 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	

2019-20 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2019-20 expenditures per pupil and average teach salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$15,130	\$3,551	\$11,579	\$51,000
District	N/A	N/A	\$11,579	\$51,000
Percent Difference - School Site and District	N/A	N/A	0.0	0.0
Percent Difference - School Site and State	N/A	N/A		

2020-21 Types of Services Funded

Northern United – Humboldt Charter School has a variety of programs and services available to support and assist students. For students needing academic support, we have a robust intervention program, as well as special education services. Tutors are also provided to support students academic needs. Speech therapists are utilized for those who qualify for their services. We employ a school counselor and a school psychologist for those students who need additional social/emotional support. The school counselor and counseling technician provide full college and career counseling. For high school students who wish to accelerate their learning, Northern United - Humboldt Charter School funds college courses through dual and co-enrollment opportunities. We are also an AVID and PBIS school.

2019-20 Teacher and Administrative Salaries

This table displays the 2019-20 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary		
Mid-Range Teacher Salary		
Highest Teacher Salary		
Average Principal Salary (Elementary)		
Average Principal Salary (Middle)		
Average Principal Salary (High)		
Superintendent Salary		
Percent of Budget for Teacher Salaries		
Percent of Budget for Administrative Salaries		

2020-21 Advanced Placement (AP) Courses

This table displays the percent of student in AP courses at this school.

Percent of Students in AP Courses

This table displays the number of AP courses offered at this school where there are student course enrollments of at least one student.

Subject	Number of AP Courses Offered
Computer Science	
English	
Fine and Performing Arts	
Foreign Language	
Mathematics	
Science	
Social Science	
Total AP Courses Offered	

Professional Development

Northern United – Humboldt Charter School requires five full days of professional development of the teaching staff. Four of these days are provided to the teachers by the school and the fifth day is self-selected. The four days provided by the school are delivered at full-day pre and inservice days. The self-selected day may occur online or in-person by attending a conference or workshop provided by an outside agency, such as our county office. The professional development focuses on instruction in core subjects, school climate and culture, school safety, teaching strategies, and best practices. These topics are based on metrics reviewed during our LCAP meetings.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2019-20	2020-21	2021-22
Number of school days dedicated to Staff Development and Continuous Improvement	5	5	5

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.4 Approval of the School Accountability Report Card - NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year, the Board is required to approve and post a School Accountability Report Card, which contains data and information regarding the charter required by the state of California. The administrative staff has prepared the data for the 2020-2021 School Accountability Report Card.

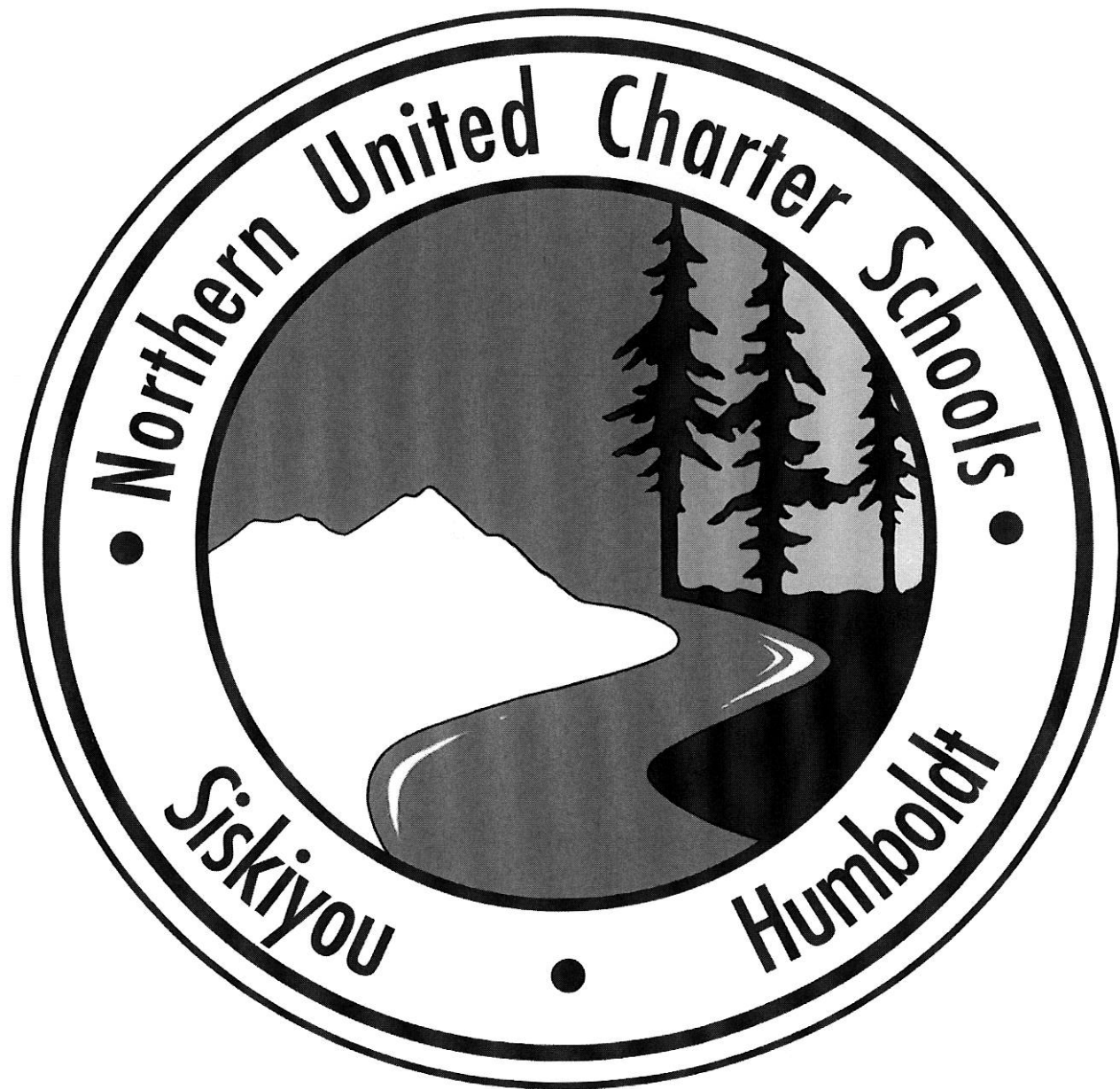
California Department of Education has not yet released some of the required data. These will be added to the SARC as soon as they become available.

Fiscal Implications:

None

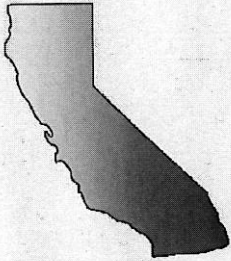
Contact Person/s: Shari Lovett

Northern United - Siskiyou Charter School
2021 School Accountability Report Card



General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at www.cde.ca.gov/ta/ac/sa/

For more information about the LCFF or the LCAP, see the CDE LCFF web page at www.cde.ca.gov/fq/aa/lc/

For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at dq.cde.ca.gov/dataquest/ that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) www.caschooldashboard.org/ reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

2021-22 School Contact Information

School Name	Northern United - Siskiyou Charter School
Street	423 S. Broadway
City, State, Zip	Yreka
Phone Number	(530) 842-4509
Principal	Shari Lovett
Email Address	slovett@nucharters.org
School Website	www.nucharters.org
County-District-School (CDS) Code	4710470 0137372

2021-22 District Contact Information

District Name	Northern United - Siskiyou Charter School
Phone Number	(707)445-2660 x110
Superintendent	Shari Lovett
Email Address	slovett@nuarters.org
District Website Address	www.nuarters.org

2021-22 School Overview

Northern United – Siskiyou Charter School students shall be educated through personalized learning programs. Within that context, students may participate in cooperative classes, learning centers, supplemental learning projects, distance learning via current technology and community-based education. Parents who enroll their children in the Charter School are co-facilitators of their child’s education. The parents can become the primary facilitators in their children’s learning program if they choose. The Charter School shall work with its students and parent facilitators by providing them with educational resources, an assigned independent study teacher, and access to a team of educational staff. All teachers shall hold a Commission on Teacher Credentialing Certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold, and shall be selected by the Charter School Administration and approved by the Board of Directors. Parents/guardians and their children may collaborate with their teachers to determine their educational goals and objectives, create their individualized curriculum, and determine their individual methods of teaching and learning. The program parents select determine the degree to which the teacher is involved. This involvement may vary from an advisory and assessment capacity to one of complete administration of the student learning process. Professional learning and parent education shall be available and encouraged.

The Core Beliefs

1. Students come first.
2. Each student has the right to a personalized education.
3. A continuous cycle of improvement is essential for the success of our students.
4. The success of each student is the shared responsibility of all stakeholders.

The Vision

Northern United – Siskiyou Charter School, a school wherein every student is future-ready:

- Ready for personal success.
- Ready for college.
- Ready for the global workplace.

The Mission

Northern United – Siskiyou Charter School, in partnership with parents and community, will engage all students in a comprehensive education, preparing them to be confident, competent and proactive citizens in a diverse society.

Strategic Goals of the Mission:

Goal 1

Northern United – Siskiyou Charter School will design dynamic learning experiences to ensure that all students are future-ready learners.

Goal 2

Northern United – Siskiyou Charter School will recruit, develop, retain and recognize an exceptional, highly motivated staff to optimize student engagement, and learning.

Goal 3

Northern United – Siskiyou Charter School will communicate in a timely, open manner and engage parents and community members in positive partnership opportunities in our schools.

Goal 4

Northern United – Siskiyou Charter School will provide resources and support systems that enhance a positive learning

2021-22 School Overview

environment and foster student and community pride.

About this School

2020-21 Student Enrollment by Grade Level

Grade Level	Number of Students
-------------	--------------------

2020-21 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
---------------	-----------------------------

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>

2019-20 Teacher Preparation and Placement

Authorization/Assignment	2019-20
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	
Intern Credential Holders Properly Assigned	
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	
Unknown	
Total Teaching Positions	

Note: The data in this table is based on Full Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned to based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2019-20 Teachers Without Credentials and Misassignments (considered "ineffective" under ESSA)

Authorization/Assignment	2019-20
Permits and Waivers	
Misassignments	
Vacant Positions	
Total Teachers Without Credentials and Misassignments	

2019-20 Credentialed Teachers Assigned Out-of-Field (considered "out-of-field" under ESSA)

Indicator	2019-20
Credentialed Teachers Authorized on a Permit or Waiver	
Local Assignment Options	
Total Out-of-Field Teachers	

2019-20 Class Assignments

Indicator	2019-20
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	

2021-22 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Year and month in which the data were collected		September 2020	
Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Reach for Reading National Geographic Cenage Learning 2017; Apex Learning; Fountas & Pinnell Classroom Heinemann 2020	Yes	0
Mathematics	enVision Math Pearson 2012; My Math McGraw Hill 2011; Carnegie Learning 2014; Apex Learning	Yes	0
Science	California Inspire Science McGraw-Hill 2017; Apex Learning; California Elevate Science Pearson 2017; Miller Levine Prentice Hall 2014; Foss Delta Science 2018	Yes	0
History-Social Science	Social Studies Alive! California Series Teachers' Curriculum Institute 2018; Our World Nat Geo Cengage 2018; Impact McGraw Hill 2019; Nat Geo Cengage 2013; Apex Learning	Yes	0
Foreign Language	Apex Learning; Learning American Sign Language	Yes	0
Health	Glencoe; Apex Learning	Yes	0

Science Laboratory Equipment
(grades 9-12)

School Facility Conditions and Planned Improvements

Northern United – Siskiyou Charter School is a nonclassroom based charter school and does not own any facilities. However, several facilities are leased throughout Siskiyou County in order to best meet the needs of our students. Currently, Northern United – Siskiyou Charter School leases facilities in Yreka and Mount Shasta. FIT data was collected at each of these facilities and the safety, cleanliness and adequacy of each facility was determined to be good. There are no planned facility improvements and there is no needed maintenance to ensure good repair.

Year and month of the most recent FIT report

October 2021

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			
External: Playground/School Grounds, Windows/ Doors/Gates/Fences		X		

Overall Facility Rate

Exemplary	Good	Fair	Poor
	X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

SARC Reporting in the 2020-2021 School Year Only

Where the most viable option, LEAs were required to administer the statewide summative assessment in ELA and mathematics. Where a statewide summative assessment was not the most viable option for the LEA (or for one or more grade-level[s] within the LEA) due to the pandemic, LEAs were allowed to report results from a different assessment that met the criteria established by the State Board of Education (SBE) on March 16, 2021. The assessments were required to be:

- Aligned with CA CCSS for ELA and mathematics;
- Available to students in grades 3 through 8, and grade 11; and
- Uniformly administered across a grade, grade span, school, or district to all eligible students.

Options

Note that the CAAs could only be administered in-person following health and safety requirements. If it was not viable for the LEA to administer the CAAs in person with health and safety guidelines in place, the LEA was directed to not administer the tests. There were no other assessment options available for the CAAs. Schools administered the Smarter Balanced Summative Assessments for ELA and mathematics, other assessments that meet the SBE criteria, or a combination of both, and they could only choose one of the following:

- Smarter Balanced ELA and mathematics summative assessments;
- Other assessments meeting the SBE criteria; or
- Combination of Smarter Balanced ELA and mathematics summative assessments and other assessments.

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative test suspension. The Executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

The 2020-2021 data cells have N/A values because these data are not comparable to other year data due to the COVID-19 pandemic during the 2020-2021 school year. Where the CAASPP assessments in ELA and/or mathematics is not the most viable option, the LEAs were allowed to administer local assessments. Therefore, the 2020-2021 data between school years for the school, district, state are not an accurate comparison. As such, it is inappropriate to compare results of the 2020-2021 school year to other school years.

Subject	School 2019-20	School 2020-21	District 2019-20	District 2020-21	State 2019-20	State 2020-21
English Language Arts/Literacy (grades 3-8 and 11)	N/A	N/A	N/A	N/A	N/A	N/A
Mathematics (grades 3-8 and 11)	N/A	N/A	N/A	N/A	N/A	N/A

2020-21 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment. The CDE will populate this table for schools in cases where the school administered the CAASPP assessment. In cases where the school administered a local assessment instead of CAASPP, the CDE will populate this table with "NT" values, meaning this school did not test students using the CAASPP. See the local assessment(s) table for more information.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment. The CDE will populate this table for schools in cases where the school administered the CAASPP assessment. In cases where the school administered a local assessment instead of CAASPP, the CDE will populate this table with "NT" values, meaning this school did not test students using the CAASPP. See the local assessment(s) table for more information.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 Local Assessment Test Results in ELA by Student Group

This table displays Local Assessment test results in ELA by student group for students grades three through eight and grade eleven. LEAs/schools will populate this table for schools in cases where the school administered a local assessment. In cases where the school administered the CAASPP assessment, LEAs/schools will populate this table with "N/A" values in all cells, meaning this table is Not Applicable for this school.

N/A Student Groups	N/A Total Enrollment	N/A Number Tested	N/A Percent Tested	N/A Percent Not Tested	N/A Percent At or Above Grade Level
All Students	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A

Black or African American	N/A	v	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A
Military	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A

*At or above the grade-level standard in the context of the local assessment administered.

2020-21 Local Assessment Test Results in Math by Student Group

This table displays Local Assessment test results in Math by student group for students grades three through eight and grade eleven. LEAs/schools will populate this table for schools in cases where the school administered a local assessment. In cases where the school administered the CAASPP assessment, LEAs/schools will populate this table with "N/A" values in all cells, meaning this table is Not Applicable for this school.

N/A Student Groups	N/A Total Enrollment	N/A Number Tested	N/A Percent Tested	N/A Percent Not Tested	N/A Percent At or Above Grade Level
All Students	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A
Military	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A

Students with Disabilities N/A N/A N/A N/A N/A

*At or above the grade-level standard in the context of the local assessment administered.

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

The 2019-2020 data cells with N/A values indicate that the 2019-2020 data are not available due to the COVID-19 pandemic and resulting summative testing suspension. The Executive Order N-30-20 was issued which waived the assessment, accountability, and reporting requirements for the 2019-2020 school year.

For any 2020-2021 data cells with N/T values indicate that this school did not test students using the CAASPP Science.

Subject	School 2019-20	School 2020-21	District 2019-20	District 2020-21	State 2019-20	State 2020-21
Science (grades 5, 8 and high school)	N/A		N/A		N/A	

2020-21 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. For any data cells with N/T values indicate that this school did not test students using the CAASPP Science.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students					
Female					
Male					
American Indian or Alaska Native					
Asian					
Black or African American					
Filipino					
Hispanic or Latino					
Native Hawaiian or Pacific Islander					
Two or More Races					
White					
English Learners					
Foster Youth					
Homeless					
Military					
Socioeconomically Disadvantaged					
Students Receiving Migrant Education Services					
Students with Disabilities					

2020-21 Career Technical Education Programs

Northern United - Siskiyou Charter School is a personalized learning school. This means that students are encouraged to enroll in courses and experience opportunities that are specifically relevant to them. Our students have the ability to enroll in a variety of courses from our extensive course list. We offer a variety of career technical courses, including Work Experience, 3D Game Design, Animation, Coding, Culinary Arts, Fashion and Interior Design, Forestry and Natural Resources, Intro to Business and Marketing, Intro to Manufacturing, Child Development, Home Economics, Intro to Military Careers, Nutritional and Wellness and Computer Applications. Get Focused, Stay Focused is a course offered to all high school students. This course is designed to provide every student with the necessary information and experiences to develop college and career readiness skills as well as facilitate the development of an online 10-year Career and Education Plan. In addition, a Agriculture Education CTE pathway is offered to our students.

2020-21 Career Technical Education (CTE) Participation

Measure	CTE Program Participation
Number of Pupils Participating in CTE	
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	

Course Enrollment/Completion

This table displays the course enrollment/completion of University of California (UC) and/or California State University (CSU) admission requirements.

UC/CSU Course Measure	Percent
2020-2021 Pupils Enrolled in Courses Required for UC/CSU Admission	
2019-2020 Graduates Who Completed All Courses Required for UC/CSU Admission	

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2020-21 California Physical Fitness Test Results

Due to the COVID-19 crisis, the Physical Fitness Test was suspended during the 2020-2021 school year and therefore no data are reported and each cell in this table is populated with "N/A."

Grade Level	Percentage of Students Meeting Four of Six Fitness Standards	Percentage of Students Meeting Five of Six Fitness Standards	Percentage of Students Meeting Six of Six Fitness Standards
Grade 5	N/A	N/A	N/A
Grade 7	N/A	N/A	N/A
Grade 9	N/A	N/A	N/A

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2021-22 Opportunities for Parental Involvement

Parent involvement in the governance of the school is made available through participation in the Board and the School Site Council. The Board currently has a parent member, and we will always seek to have parent representation on the Board. Board minutes and sign in sheets confirm parent participation. In addition to the Board, our School Site Council has parent members who contribute to our school governance.

Parent engagement groups are another way in which parents stay involved in NU-SCS. These groups are designed so that parents can meet regularly and share resources and ideas for working with their children at home. A NU-SCS staff member is present at these meetings to gather suggestions and feedback, as well as provide guidance about best practices for instructing students. With the implementation of these support groups, authentic, two-way communication occurs regularly between parents and teachers concerning the academic success of students at NU-SCS. Sign in sheets allow NU-SCS to account for parental involvement.

Other methods to encourage ongoing parental involvement at NU-SCS include, but are not limited to participation in the annual satisfaction and LCAP surveys; volunteering in the classroom; tutoring; attending parent-teacher conferences; attendance at charter school board meetings; participation in the planning of, or attendance at, fundraising or academic events, or other activities. A parent handbook is distributed to parents to inform them of all aspects of having a student enrolled in a nonclassroom based independent study charter school.

C. Engagement

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates;
- High school graduation rates; and
- Chronic Absenteeism

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2018-19	School 2019-20	School 2020-21	District 2018-19	District 2019-20	District 2020-21	State 2018-19	State 2019-20	State 2020-21
Dropout Rate									
Graduation Rate									

2020-21 Graduation Rate by Student Group (Four-Year Cohort Rate)

This table displays the 2020-21 graduation rate by student group. For information on the Four-Year Adjusted Cohort Graduation Rate (ACGR), visit the CDE Adjusted Cohort Graduation Rate web page at www.cde.ca.gov/ds/ad/acgrinfo.asp.

Student Group	Number of Students in Cohort	Number of Cohort Graduates	Cohort Graduation Rate

All Students
Female
Male
American Indian or Alaska Native
Asian
Black or African American
Filipino
Hispanic or Latino
Native Hawaiian or Pacific Islander
Two or More Races
White
English Learners
Foster Youth
Homeless
Socioeconomically Disadvantaged
Students Receiving Migrant Education Services
Students with Disabilities

2020-21 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students				
Female				
Male				
American Indian or Alaska Native				
Asian				
Black or African American				
Filipino				
Hispanic or Latino				
Native Hawaiian or Pacific Islander				
Two or More Races				
White				
English Learners				
Foster Youth				
Homeless				
Socioeconomically Disadvantaged				
Students Receiving Migrant Education Services				
Students with Disabilities				

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions and expulsions data collected between July through June, each full school year respectively. Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Subject	School 2018-19	School 2020-21	District 2018-19	District 2020-21	State 2018-19	State 2020-21
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Suspensions

Expulsions

This table displays suspensions and expulsions data collected between July through February, partial school year due to the COVID-19 pandemic. The 2019-2020 suspensions and expulsions rate data are not comparable to other year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to other school years.

Subject	School 2019-20	District 2019-20	State 2019-20
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Suspensions

Expulsions

2020-21 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students		
Female		
Male		
American Indian or Alaska Native		
Asian		
Black or African American		
Filipino		
Hispanic or Latino		
Native Hawaiian or Pacific Islander		
Two or More Races		
White		
English Learners		
Foster Youth		
Homeless		
Socioeconomically Disadvantaged		
Students Receiving Migrant Education Services		
Students with Disabilities		

2021-22 School Safety Plan

Northern United – Siskiyou Charter School adopted its school comprehensive safety plan on February 11, 2021. It was then reviewed and discussed with faculty and students. The plan includes an assessment of school crime, child abuse reporting procedures, disaster procedures, suspension and expulsion policy, procedures to notify teacher of dangerous pupils, discrimination and harassment policy, school wide dress code policy, procedure of safe ingress and egress, policies enacted to maintain a safe and orderly environment, rules and procedures on school discipline, and hate crime reporting procedures.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2018-19 Elementary Average Class Size and Class Size Distribution

This table displays the 2018-19 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2019-20 Elementary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2020-21 Elementary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K				
1				
2				
3				
4				
5				
6				

2018-19 Secondary Average Class Size and Class Size Distribution

This table displays the 2018-19 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2019-20 Secondary Average Class Size and Class Size Distribution

This table displays the 2019-20 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2020-21 Secondary Average Class Size and Class Size Distribution

This table displays the 2020-21 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts				
Mathematics				
Science				
Social Science				

2020-21 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	

2020-21 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	

2019-20 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2019-20 expenditures per pupil and average teach salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$14,813	\$3,936	\$10,877	\$51,000
District	N/A	N/A	\$10,877	\$51,000
Percent Difference - School Site and District	N/A	N/A	0.0	0.0
Percent Difference - School Site and State	N/A	N/A		

2020-21 Types of Services Funded

Northern United - Siskiyou Charter School has a variety of programs and services available to support and assist students. For students needing academic support, we have a robust intervention program, as well as special education services. Tutors are also provided to support students academic needs. Speech therapists are utilized for those who qualify for their services. We employ a school counselor and a school psychologist for those students who need additional social/emotional support. The school counselor and counseling technician provide full college and career counseling. For high school students who wish to accelerate their learning, Northern United - Siskiyou Charter School funds college courses through dual and co-enrollment opportunities. We are also an AVID and PBIS school.

2019-20 Teacher and Administrative Salaries

This table displays the 2019-20 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary		
Mid-Range Teacher Salary		
Highest Teacher Salary		
Average Principal Salary (Elementary)		
Average Principal Salary (Middle)		
Average Principal Salary (High)		
Superintendent Salary		
Percent of Budget for Teacher Salaries		
Percent of Budget for Administrative Salaries		

2020-21 Advanced Placement (AP) Courses

This table displays the percent of student in AP courses at this school.

Percent of Students in AP Courses

This table displays the number of AP courses offered at this school where there are student course enrollments of at least one student.

Subject	Number of AP Courses Offered
Computer Science	
English	
Fine and Performing Arts	
Foreign Language	
Mathematics	
Science	
Social Science	
Total AP Courses Offered	

Professional Development

Northern United - Siskiyou Charter School requires five full days of professional development of the teaching staff. Four of these days are provided to the teachers by the school and the fifth day is self-selected. The four days provided by the school are delivered at full-day pre and inservice days. The self-selected day may occur online or in-person by attending a conference or workshop provided by an outside agency, such as our county office. The professional development focuses on instruction in core subjects, school climate and culture, school safety, teaching strategies, and best practices. These topics are based on metrics reviewed during our LCAP meetings.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2019-20	2020-21	2021-22
Number of school days dedicated to Staff Development and Continuous Improvement	5	5	5

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.5 Approval of the First Interim Report for Northern United - Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

School districts and charter schools are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The First Interim report is due December 15 for the period ending October 31. The Second Interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.6 Approval of Pay Scale Revisions

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

In an effort to attract substitute teachers, NUCS payscale has been adjusted for the Substitute Teacher pay from \$137.50/day to \$35/hour.

Fiscal Implications:

Unknown at this time

Contact Person/s: Shari Lovett



Northern United Charter Schools
Pay Schedule - Effective Date 7/1/2021

CERTIFICATED EMPLOYEE PAY SCHEDULE

CERTIFICATED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regional Director	\$71,500	\$74,000	\$76,500	\$79,000	\$81,500
2	Director	\$63,400	\$65,400	\$67,400	\$69,400	\$71,400
3	School Psych/Speech Pathologist	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
4	Counselor	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
5	Content/LR Specialists	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100
6	Special Education Teacher	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100

TEACHER

Row	Salary Amount	Per Student Amount (non - center based)
1	\$45,000	\$1800 per year per student
2	\$47,000	\$1880 per year per student
3	\$49,000	\$1960 per year per student
4	\$51,000	\$2040 per year per student
5	\$53,000	\$2120 per year per student
6	\$55,000	\$2200 per year per student
7	\$57,000	\$2280 per year per student
8	\$59,000	\$2360 per year per student
9	\$61,000	\$2440 per year per student
10	\$63,000	\$2520 per year per student

21/22 STRS Post Retirement Earnings Limit \$48,428

Masters Degree: \$550 per year (Only 1 recognized)

Substitute Teacher: \$137.50/day

Certificated One-On-One Tutor: \$17.50 = 1-2 students

Longevity: \$300-6th yr., \$350-7th yr.

Certificated Small Group Instructor: \$35.00 = 3 or more students

\$400-8th yr., \$450-9th yr., \$500-10th yr.

CLASSIFIED EMPLOYEE PAY SCHEDULE

CLASSIFIED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Director	\$62,400	\$64,400	\$66,400	\$68,400	\$70,400
2	Coordinator	\$53,300	\$55,300	\$57,300	\$59,300	\$61,300
3	Registrar	\$41,500	\$43,500	\$45,500	\$47,500	\$49,500

CLASSIFIED HOURLY EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regular Education Aide	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
2	Office Clerk /Secretary	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
3	Technician	\$18.00	\$18.50	\$19.00	\$19.50	\$20.00
4	Administrative Assistant	\$19.50	\$20.00	\$20.50	\$21.00	\$21.50
5	Custodian/Maintenance	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
7	Food Services	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00

Classified One-One Tutor \$17.00 1-2 students

Bachelor Degree = \$350

Classified Small Group Instructor \$33.00 3 or more students

Associate Degree = \$150

Behavioral Support Assistant \$25.00

Longevity: \$300-6th yr., \$350-7th yr., \$400-8th yr., \$450-9th yr., \$500-10th yr.



Northern United Charter Schools
Pay Schedule - Effective Date 1/15/2022
Proposal

CERTIFICATED EMPLOYEE PAY SCHEDULE

CERTIFICATED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regional Director	\$71,500	\$74,000	\$76,500	\$79,000	\$81,500
2	Director	\$63,400	\$65,400	\$67,400	\$69,400	\$71,400
3	School Psych/Speech Pathologist	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
4	Counselor	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
5	Content/LR Specialists	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100
6	Special Education Teacher	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100

TEACHER

Row	Salary Amount	Per Student Amount (non - center based)
1	\$45,000	\$1800 per year per student
2	\$47,000	\$1880 per year per student
3	\$49,000	\$1960 per year per student
4	\$51,000	\$2040 per year per student
5	\$53,000	\$2120 per year per student
6	\$55,000	\$2200 per year per student
7	\$57,000	\$2280 per year per student
8	\$59,000	\$2360 per year per student
9	\$61,000	\$2440 per year per student
10	\$63,000	\$2520 per year per student

21/22 STRS Post Retirement Earnings Limit \$48,428

Masters Degree: \$550 per year (Only 1 recognized)

Substitute Teacher: \$35 per Hour

Certificated One-On-One Tutor: \$17.50 = 1-2 students

Longevity: \$300-6th yr., \$350-7th yr.

Certificated Small Group Instructor: \$35.00 = 3 or more students

\$400-8th yr., \$450-9th yr., \$500-10th yr.

CLASSIFIED EMPLOYEE PAY SCHEDULE

CLASSIFIED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Director	\$62,400	\$64,400	\$66,400	\$68,400	\$70,400
2	Coordinator	\$53,300	\$55,300	\$57,300	\$59,300	\$61,300
3	Registrar	\$41,500	\$43,500	\$45,500	\$47,500	\$49,500

CLASSIFIED HOURLY EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regular Education Aide	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
2	Office Clerk /Secretary	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
3	Technician	\$18.00	\$18.50	\$19.00	\$19.50	\$20.00
4	Administrative Assistant	\$19.50	\$20.00	\$20.50	\$21.00	\$21.50
5	Custodian/Maintenance	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
7	Food Services	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00

Classified One-One Tutor \$17.00 1-2 students

Bachelor Degree = \$350

Classified Small Group Instructor \$33.00 3 or more students

Associate Degree = \$150

Behavioral Support Assistant \$25.00

Longevity: \$300-6th yr., \$350-7th yr., \$400-8th yr., \$450-9th yr., \$500-10th yr.

Agenda Item 6.

ACTION ITEMS TO BE CONSIDERED

Subject:

6.7 Approval of the Wellness Policy Revision

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The NUCS Board is to review and approve any changes made to policies. The Wellness Policy has been adjusted to add COVID-19 compliance information.

Fiscal Implications:

Unknown at this time

Contact Person/s: Shari Lovett

S-35 Wellness Policy

Adopted on 2/25/2020, 11/10/2021

Northern United Charter Schools recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for Northern United Charter Schools' students. The Northern United Charter Schools' School Director or designee shall coordinate and align School efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Northern United Charter Schools' School Director or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

School Wellness Council

The Northern United Charter Schools' School Director or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the Northern United Charter Schools' student Wellness Policy. (42 USC 1758b; 7 CFR 210.30)

To fulfill this requirement, the Northern United Charter Schools' School Director or designee may appoint a school wellness council or other school committee and a wellness council coordinator. The council may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

The Northern United Charter Schools' School Director or designee may make available to the public and school community a list of the names, position titles, and contact information of the wellness council members.

The wellness council shall advise the Charter School on health-related issues, activities, policies, and programs. At the discretion of the Northern United Charter Schools' School Director or designee, the duties of the council may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Northern United Charter Schools' Board of Directors shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. (42 USC 1758b; CFR 210.30)

Northern United Charter Schools' nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health.

Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

All Northern United Charter Schools' students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Northern United Charter Schools' Board of Directors may enter into a joint use agreement or memorandum of understanding to make the Charter Schools' facilities or grounds available for recreational or sports activities outside the school day, and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, Northern United Charter Schools may provide access to health services at or near school locations and/or may provide referrals to community resources.

The Northern United Charter Schools' Board of Directors recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

The Northern United Charter Schools' School Director or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the School shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the Charter School's ability to provide nutritious meals and snacks, all School locations shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the Charter School may sponsor a summer meal program.

The Northern United Charter Schools' School Director or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Northern United Charter Schools' Board of Directors believes that all foods and beverages sold to students at the School, including those available outside the School's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the Charter School for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

The Northern United Charter Schools' School Director or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

Northern United Charter Schools' staff shall encourage parents/guardians or other volunteers to support the School's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the Charter School's nutrition education program, the Northern United Charter Schools' Board of Directors prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR 210.30)

Program Implementation and Evaluation

The Northern United Charter Schools' School Director designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the School's wellness policy. (42 USC 1758b; 7 CFR 210.30)

Shari Lovett

Northern United Charter
Schools' School Director
(707) 445-2660 x110

slovett@nucharters.org

The Northern United Charter Schools' School Director or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.30)

The assessment shall include the extent to which Northern United Charter Schools is in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Northern United Charter Schools' School Director or designee shall invite feedback on the Charter School and charter school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Northern United Charter Schools' Board of Directors and the Northern United Charter Schools' Director or designee shall establish indicators that will be used to measure the implementation and effectiveness of the Charter School activities related to student wellness. Such indicators may include, but are not limited to:

- Descriptions of the Charter School's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
- An analysis of the nutritional content of school meals and snacks served in all Charter School programs, based on a sample of menus and production records
- Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
- Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards
- Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
- Results of the state's physical fitness test at applicable grade levels
- Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
- A description of the Charter School's efforts to provide additional opportunities for physical activity outside of the physical education program
- A description of other school wide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of the Charter School data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Northern United Charter Schools' School Director or designee shall prepare and maintain the proper documentation and records needed for the administrative review of

the Northern United Charter Schools' Wellness Policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both Northern United Charter Schools and state evaluations shall be submitted to the Northern United Charter Schools' Board of Directors for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus school resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Notifications

The Northern United Charter Schools' School Director or designee shall inform the public about the content and implementation of the Northern United Charter Schools' Wellness Policy and shall make the policy, and any updates to the policy, available the public on an annual basis. He/she shall also inform the public of the Charter School's progress towards meeting the goals of the Wellness Policy, including the availability of the triennial School assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.30)

The Northern United Charter Schools' School Director or designee shall distribute this information through the most effective methods of communication, including school or school newsletters, handouts, parent/guardian meetings, School web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

Each Northern United Charter Schools' location may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

Records

The Northern United Charter Schools' School Director or designee shall retain records that document compliance with 7 CFR 210.30, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the Wellness Policy for each Charter school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.30)

S-35 Wellness Policy

Adopted on 2/25/2020, 11/10/2021

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To fulfill this requirement, the Northern United Charter Schools' School Director or designee may appoint a school wellness council or other school committee and a wellness council coordinator. The council may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

The Northern United Charter Schools' School Director or designee may make available to the public and school community a list of the names, position titles, and contact information of the wellness council members.

The wellness council shall advise the Charter School on health-related issues, activities, policies, and programs. At the discretion of the Northern United Charter Schools' School Director or designee, the duties of the council may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

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The Northern United Charter Schools' Board of Directors shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. (42 USC [1758b](#); 7 CFR [210.30](#))

Northern United Charter Schools' nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health

Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

All Northern United Charter Schools' students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Northern United Charter Schools' Board of Directors may enter into a joint use agreement or memorandum of understanding to make the Charter Schools' facilities or grounds available for recreational or sports activities outside the school day, and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, Northern United Charter Schools may provide access to health services at or near school locations and/or may provide referrals to community resources.

The Northern United Charter Schools' Board of Directors recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

The Northern United Charter Schools' School Director or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the School shall adopt nutrition guidelines which are consistent with 42 USC [1758](#), [1766](#), [1773](#), and [1779](#) and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC [1758b](#))

In order to maximize the Charter School's ability to provide nutritious meals and snacks, all School locations shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the Charter School may sponsor a summer meal program.

The Northern United Charter Schools' School Director or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code [38086](#) and 42 USC [1758](#), and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Northern United Charter Schools' Board of Directors believes that all foods and beverages sold to students at the School, including those available outside the School's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the Charter School for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

The Northern United Charter Schools' School Director or designee shall encourage school organizations to use healthy food items or non- food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

Northern United Charter Schools' staff shall encourage parents/guardians or other volunteers to support the School's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the Charter School's nutrition education program, the Northern United Charter Schools' Board of Directors prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR [210.30](#))

Program Implementation and Evaluation

The Northern United Charter Schools' School Director designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the School's wellness policy. (42 USC [1758b](#); 7 CFR [210.30](#))

Shari Lovett - School Director
(707) 445-2660 x110
slovett@nucharters.org

The Northern United Charter Schools' School Director or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC [1758b](#); 7 CFR [210.30](#))

The assessment shall include the extent to which Northern United Charter Schools is in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC [1758b](#))

The Northern United Charter Schools' School Director or designee shall invite feedback on the Charter School and charter school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Northern United Charter Schools' Board of Directors and the Northern United Charter Schools' Director or designee shall establish indicators that will be used to measure the implementation and effectiveness of the Charter School activities related to student wellness. Such indicators may include, but are not limited to:

- Descriptions of the Charter School's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
- An analysis of the nutritional content of school meals and snacks served in all Charter School programs, based on a sample of menus and production records
- Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
- Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards
- Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
- Results of the state's physical fitness test at applicable grade levels
- Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
- A description of the Charter School's efforts to provide additional opportunities for physical activity outside of the physical education program
- A description of other school wide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of the Charter School data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Northern United Charter Schools' School Director or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the Northern United Charter Schools' Wellness Policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both Northern United Charter Schools and state evaluations shall be submitted to the Northern United Charter Schools' Board of Directors for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus school resources and efforts on actions that are most likely to make a positive impact on student health and achievement

Notifications

The Northern United Charter Schools' School Director or designee shall inform the public about the content and implementation of the Northern United Charter Schools' Wellness Policy and shall make the policy, and any updates to the policy, available the public on an annual basis. He/she shall also inform the public of the Charter School's progress towards meeting the goals of the Wellness Policy, including the availability of the triennial School assessment. (Education Code [49432](#); 42 USC [1758b](#); 7 CFR [210.30](#))

The Northern United Charter Schools' School Director or designee shall distribute this information through the most effective methods of communication, including school or school newsletters, handouts, parent/guardian meetings, School web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance. Each Northern United Charter Schools' location may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

Records

The Northern United Charter Schools' School Director or designee shall retain records that document compliance with 7 CFR [210.30](#), including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the Wellness Policy for each Charter school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR [210.30](#))

COVID-19

Northern United Charter Schools follow guidelines related to COVID-19 hazards and prevention controls set forth by the California Public Health Department, Humboldt and Siskiyou County Public Health Departments, Cal/OSHA, and the CDC. Staff and students are screened using non-contact thermometers and by answering a list of COVID-19 Screening Questions upon arrival each day. Masks are worn indoors at all times by both staff and students. Masks are provided, when necessary. If an employee or student has a medical exemption for a mask, a face shield with a drape will be used. When masks are removed while eating, staff and students maintain six feet of physical distancing. While masks are worn, six feet of physical distancing is maintained, where possible. Solid partitions, reducing the numbers of people within rooms, workstations and desks facing the same direction are all engineering controls are implemented. Additionally, windows and doors are kept open to the extent possible. Ventilation systems are properly maintained and adjusted, by replacing the filter with MERV-13 filters as often as recommended. Air purifiers are used in each class or office space. Staff and students are instructed in the proper use of masks. Staff, students and parents are informed of signs and symptoms of COVID-19 and reminded to stay home when sick. Staff and students are also instructed in proper handwashing and sanitizing procedures. All facilities are cleaned and disinfected frequently, with special attention to frequently touched surfaces. All employees and volunteers who do not show proof of being fully vaccinated against COVID-19 are tested on a weekly basis or prior to volunteering. All of the public health measures mentioned above will be taken as long as Humboldt County and Siskiyou County have a high or substantial transmission rate and threats of both the Delta and Omicron variants are high.

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#) (PDF), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

2. fax: 202-690-7442; or
3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

Agenda Item 7.
REPORTS

Subject:

7.1 Enrollment and Attendance Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Enrollment as of 12/17/2021
NU-Humboldt Charter School - 324
NU-Siskiyou Charter School - 116

Attendance as of 12/17/2021:
NU-Humboldt Charter School - 94.65%
NU-Siskiyou Charter School - 98.38%

Fiscal Implications:

To be determined

Contact Person/s: Shari Lovett, Lynda Speck

**NORTHERN UNITED CHARTER SCHOOLS
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS**

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL				NORTHERN UNITED-SISKIYOU CHARTER SCHOOL			
Date Range	End Enroll	ADA Enroll	% ADA	Date Range	End Enroll	ADA Enroll	% ADA
08/30-9/24	326	316	95.99%	08/30-9/24	119	116	98.57%
09/27-10/22	327	315.35	96.35%	09/27-10/22	119	117.2	98.40%
10/25-11/19	324	310.21	94.03%	10/25-11/19	121	116.68	96.10%
11/22-12/17	324	310.27	94.65%	11/22-12/17	116	117.2	98.38%
12/20-1/28				12/20-01/28			
1/31-2/25				1/31-2/25			
2/28-3/25				2/28-3/25			
3/28-4/22				3/28-4/22			
4/25-5/20				4/25-5/20			
5/23-6/16				5/23-6/16			
Year Overall				Year Overall			

Agenda Item 7 .
REPORTS

Subject:

7.2 Financial Reports

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the fiscal condition of each school.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi

Account classifications selected							Field ranges selected		
FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	FI	RANGE
1.	-	-	-	-	-	-	-		
2.	-	-	-	-	-	-	-		
3.	-	-	-	-	-	-	-		
4.	-	-	-	-	-	-	-		
5.	-	-	-	-	-	-	-		
6.	-	-	-	-	-	-	-		
7.	-	-	-	-	-	-	-		
8.	-	-	-	-	-	-	-		
9.	-	-	-	-	-	-	-		
10.	-	-	-	-	-	-	-		

Primary sort/rollup levels: FD
Income summary level: 4
Expense summary level: 4
Data source: GLSTEX Standard Extract
Report template: /var/opt/qss/data/CTFAR300: 07/07/2020 17:07:13
Budget type: R Revised
Include budget transfers: U
GL Transactions: B Approved and Unapproved
Exclude Pre-encumbrances: N
Use Reference Values: N
Restricted Fld Nbr: 02 RESOURCE
Separation Option: No Separation of Restricted and UnRestricted
Extraction Type: Restricted and UnRestricted
Report prepared: 01/03/2022 11:55:54

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used

Beginning balance						
9110 CASH IN COUNTY TREASURY	810,947.40	111,333.23-	127,493.11	0.00	938,440.51	
9209 A/R SET-UP ODD YEARS	755,426.97	0.00	214,085.36-	0.00	541,341.61	
9330 PREPAID EXPENDITURES	9,683.26	0.00	0.00	0.00	9,683.26	
9508 USE TAX LIABILITY	60.04-	0.00	41.77-	0.00	101.81-	
9509 ACCOUNTS PAYABLE SET UP-ODD YR	86,488.85-	0.00	39,426.54	0.00	47,062.31-	
9510 ACCOUNTS PAYABLE CURRENT LIAB	0.00	0.00	7,145.16	0.00	7,145.16	
9511 STRS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9512 PERS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9513 OASDHI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9514 H & W PASS THROUGH	7,360.17	1,164.32-	20,211.64	0.00	27,571.81	
9515 SUI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9516 W/COMP PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9518 MEDICARE PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9556 MISC DISTRICT VOL-DEDS	3,370.26-	0.00	0.00	0.00	3,370.26-	
9650 DEFERRED REVENUE	547,412.11-	529,145.75	529,145.75	0.00	18,266.36-	
TOTAL Beginning balance	946,086.54	416,648.20	509,295.07	0.00	1,455,381.61	
Current year revenue						
8011 STATE AID - CURRENT YEAR	1,587,080.00	0.00	580,543.00	0.00	1,006,537.00	36.6
8012 EPA REVENUE	27,704.00	6,926.00	13,852.00	0.00	13,852.00	50.0
8290 ALL OTHER FEDERAL REVENUES	199,830.00	529,145.75	530,831.75	0.00	331,001.75-	265.6
8550 MANDATED COST REIMBURSEMENTS	0.00	4,554.00	4,554.00	0.00	4,554.00-	N/A
8560 STATE LOTTERY REVENUE	25,725.00	0.00	0.00	0.00	25,725.00	0.0
8590 ALL OTHER STATE REVENUES	169,050.00	0.00	0.00	0.00	169,050.00	0.0
8660 INTEREST	5,000.00	0.00	1,096.16	0.00	3,903.84	21.9
8699 ALL OTHER LOCAL REVENUES	30,021.00	796.80	24,420.92	0.00	5,600.08	81.3
8792 TF OF APPORT FROM COE	39,145.00	0.00	0.00	0.00	39,145.00	0.0
8980 CONTRIBUTIONS FR UNRESTR REV	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Current year revenue	2,083,555.00	541,422.55	1,155,297.83	0.00	928,257.17	
*TOTAL Beginning balance + Revenue	3,029,641.54	1,487,509.09	2,101,384.37			*
Expense						
1100 CERTIFICATED TEACHERS SALARIES	548,690.00	34,372.50	148,446.16	1,678,759.40	1,278,515.56-	333.0
1300 CERTIFICATED SUPERV & ADM SAL	0.00	4,809.16	16,832.06	249,593.40	266,425.46-	N/A
1900 OTHER CERTIFICATED SALARIES	0.00	0.00	0.00	0.00	0.00	N/A
2100 INSTRUCTIONAL AIDE SALARIES	250.00	1,870.00	2,992.00	32,079.00	34,821.00-	4028.4
2200 CLASSIFIED SUPPORT SALARIES	9,504.00	1,983.00	5,033.00	69,398.00	64,927.00-	783.2
2400 CLERICAL/TECHNICAL/OFFICE SAL	98,170.00	6,843.32	40,920.76	678,717.92	621,468.68-	733.1
2900 OTHER CLASSIFIED SALARIES	60,453.00	13,191.50	53,491.00	500,664.78	493,702.78-	916.7

3101	STRS CERTIFICATED	142,048.35	6,629.52	28,694.93	327,665.30	214,311.88-	250.9
3102	STRS CLASSIFIED	0.00	0.00	363.78	0.00	363.78-	N/A
3201	PERS CERTIFICATED	0.00	0.00	1,344.62-	0.00	1,344.62	N/A
3202	PERS CLASSIFIED	38,575.17	2,256.70	12,779.64	183,023.79	157,228.26-	507.6
3301	SOCIAL SECURITY CERTIFICATED	0.00	0.00	389.01-	0.00	389.01	N/A
3302	SOCIAL SECURITY CLASSIFIED	10,439.38	1,475.00	6,401.85	79,413.29	75,375.76-	822.0
3311	MEDICARE - CERTIFICATED	7,956.02	553.32	2,686.59	28,141.47	22,872.04-	387.5
3312	MEDICARE - CLASSIFIED	2,441.48	344.96	1,589.35	18,572.50	17,720.37-	825.8

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
3401 HEALTH & WELFARE CERTIFICATED	99,898.80	8,712.90	33,764.60	481,049.90	414,915.70-	515.3
3402 HEALTH & WELFARE CLASSIFIED	7,812.00	1,432.20	8,927.70	142,635.90	143,751.60-	1940.1
3501 UNEMPLOYMENT - CERTIFICATED	6,748.90	190.80	774.66	9,418.19	3,443.95-	151.0
3502 UNEMPLOYMENT - CLASSIFIED	2,071.05	116.73	523.11	6,272.03	4,724.09-	328.1
3601 WORKERS COMP - CERTIFICATED	5,871.00	389.20	1,616.12	19,633.14	15,378.26-	361.9
3602 WORKERS COMP - CLASSIFIED	1,801.64	242.70	1,083.28	13,059.34	12,340.98-	785.0
4100 APPRVD TEXTBKS/CORE CURRICULA	16,334.00	2,478.93	35,595.67	8,885.18	28,146.85-	272.3
4300 SUPPLIES	50,541.00	1,146.86	19,611.78	9,201.17	21,728.05	57.0
4700 FOOD	4,500.00	59.00	538.53	16,202.72	12,241.25-	372.0
5200 TRAVEL & CONFERENCE	20,250.00	0.00	6,333.85	0.00	13,916.15	31.3
5300 DUES & MEMBERSHIPS	7,510.00	0.00	10,364.00	1,944.13	4,798.13-	163.9
5400 INSURANCE	29,000.00	0.00	31,496.00	0.00	2,496.00-	108.6
5500 OPERATION & HOUSEKEEPING SERV	26,000.00	1,141.65	5,550.63	14,276.87	6,172.50	76.3
5510 HEATING BUTANE, OIL	2,000.00	0.00	102.39	1,897.61	0.00	100.0
5520 ELECTRICITY	15,000.00	1,216.09	3,210.97	16,110.53	4,321.50-	128.8
5530 WATER&/OR SEWAGE	3,500.00	175.37	1,270.20	2,229.80	0.00	100.0
5550 DISPOSAL/GARBAGE REMOVAL	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5600 RENTALS, LEASES & REPAIRS,N.C.	12,600.00	914.88	5,645.66	15,382.94	8,428.60-	166.9
5612 NORTH UNITED RENT/LEASE BLDG	136,200.00	11,475.00	80,325.00	58,275.00	2,400.00-	101.8
5800 PROFES'L/CONSULTG SVCS/OP EXP	456,037.14	18,020.00	56,484.80	435,969.57	36,417.23-	108.0
5801 LEGAL FEES	3,000.00	0.00	6,732.40	2,460.51	6,192.91-	306.4
5830 AUDIT FEES	13,000.00	1,300.00	14,300.00	0.00	1,300.00-	110.0
5864 CO-OP / SCOE	4,500.00	0.00	0.00	7,250.00	2,750.00-	161.1
5899 UNAPPROPRIATED REVENUE	236,721.96	0.00	0.00	0.00	236,721.96	0.0
5912 COMMUN - INTERNET SVCS/LINES	10,995.00	203.90	1,231.69	5,268.31	4,495.00	59.1
5922 COMMUNICATION - TELEPHONE SVCS	10,330.00	1,020.17	1,813.24	9,267.69	750.93-	107.3
5930 COMMUNICATION - POSTAGE/METER	600.00	208.99	208.99	391.01	0.00	100.0
7142 OTH TUIT,EXC CST PMT TO COE	12,185.00	0.00	0.00	0.00	12,185.00	0.0
7310 TRANSFERS OF INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Expense	2,115,534.89	124,774.35	646,002.76	5,123,110.39	3,653,578.26-	
Ending balance						
9790 FUND BAL-UNDESIG/UNAPPROP	31,709.49	0.00	0.00	0.00	31,709.49	
9791 FUND BAL-BEGINNING BALANCE	946,086.54-	0.00	0.00	0.00	946,086.54-	
TOTAL Ending balance	914,377.05-	0.00	0.00	0.00	914,377.05-	
**Fund balance	914,106.65	1,362,734.74	1,455,381.61			**

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	137,443.88-	0.00	2,323.97-	0.00	139,767.85-	
9620 DUE TO OTHER AGENCIES	137,443.88	0.00	2,323.97	0.00	139,767.85	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
**Fund balance	0.00	0.00	0.00			**

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	109,818.50-	0.00	301.98-	0.00	110,120.48-	
9620 DUE TO OTHER AGENCIES	109,818.50	0.00	301.98	0.00	110,120.48	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
*TOTAL Beginning balance + Revenue	0.00	0.00	0.00			*
**Fund balance	0.00	0.00	0.00			**

Balances through December (06)					Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
Fund 62 - CHARTER SCHOOLS						
(000018)	62- 0000- 0- 0000- 0000- 8011- 000- 0000	UNRESTRICTED,REVENUE LIM	3,765,213.00	3,291,583.00	1,464,275.00	1,827,308.00
Total for Object 8011			3,765,213.00	3,291,583.00	1,464,275.00	1,827,308.00
(000304)	62- 1400- 0- 0000- 0000- 8012- 000- 0000	EDUCATION PROTE,REVENUE	70,512.00	63,650.00	18,710.00	44,940.00
Total for Object 8012			70,512.00	63,650.00	18,710.00	44,940.00
(000020)	62- 0000- 0- 0000- 0000- 8096- 000- 0000	UNRESTRICTED,TRANSFERS>	7,150.00	6,027.00	2,359.00	3,668.00
Total for Object 8096			7,150.00	6,027.00	2,359.00	3,668.00
(000364)	62- 3310- 0- 5001- 0000- 8181- 000- 0000	SP ED-IDEA BAS,SP ED-ENTI	69,272.00	69,412.00		69,412.00
Total for Object 8181			69,272.00	69,412.00	.00	69,412.00
(001306)	62- 3010- 0- 1110- 1000- 8290- 000- 0000	TITLE I-BASIC G,ALL OTHER	107,988.00	112,885.00	28,221.00	84,664.00
(001441)	62- 3210- 0- 0000- 0000- 8290- 000- 0000	CARES ACT ESSER,ALL OTHEI		31,629.00		31,629.00
(001608)	62- 3212- 0- 1110- 1000- 8290- 000- 0000	CARES ESSER II,ALL OTHER	341,756.00	306,625.00		306,625.00
(001829)	62- 3213- 0- 1110- 1000- 8290- 000- 0000	ESSER III 80%,ALL OTHER F		556,053.00		556,053.00
(001831)	62- 3214- 0- 1110- 1000- 8290- 000- 0000	ESSER III 20%,ALL OTHER F		153,186.00		153,186.00
(001834)	62- 3216- 0- 1110- 1000- 8290- 000- 0000	ELO ESSER II,ALL OTHER FE		40,790.00		40,790.00
(001837)	62- 3217- 0- 1110- 1000- 8290- 000- 0000	GEER II,ALL OTHER FEDER		9,360.00		9,360.00
(001840)	62- 3218- 0- 1110- 1000- 8290- 000- 0000	ELO ESSER III,ALL OTHER F		26,571.00		26,571.00
(001843)	62- 3219- 0- 1110- 1000- 8290- 000- 0000	ELO ESSER 3 LL,ALL OTHER		45,805.00		45,805.00
(001313)	62- 4035- 0- 1110- 1000- 8290- 000- 0000	TITLE II TEACHE,ALL OTHER	12,656.00	16,137.00	3,870.00	12,267.00
(000385)	62- 4126- 0- 0000- 0000- 8290- 000- 0000	RURAL & LOW INC,ALL OTHER	6,624.00	6,624.00		6,624.00
(000390)	62- 4127- 0- 0000- 0000- 8290- 000- 0000	TITLE IV,PART A,ALL OTHER	10,000.00	10,000.00	1,846.00	8,154.00
Total for Object 8290			479,024.00	1,315,665.00	33,937.00	1,281,728.00
(001782)	62- 3210- 0- 0000- 0000- 8295- 000- 0000	CARES ACT ESSER,ALL FEDEF		21,555.00	21,554.74	.26
(001783)	62- 3212- 0- 0000- 0000- 8295- 000- 0000	CARES ESSER II,ALL FEDERA		34,173.00	34,173.00	
(001753)	62- 3213- 0- 0000- 0000- 8295- 000- 0000	ESSER III 80%,ALL FEDERAL		56,695.00	56,695.00	
(001752)	62- 4035- 0- 1110- 1000- 8295- 000- 0000	TITLE II TEACHE,ALL FEDER		158.00	158.00	
(001784)	62- 4127- 0- 0000- 0000- 8295- 000- 0000	TITLE IV,PART A,ALL FEDER			654.23	654.23-
(001388)	62- 4610- 0- 0000- 0000- 8295- 000- 0000	PUBLIC CHARTER,ALL FEDER,		53,389.00	53,389.66	.66-
Total for Object 8295			.00	165,970.00	166,624.63	654.63-
(000021)	62- 0000- 0- 0000- 0000- 8550- 000- 0000	UNRESTRICTED,MANDATED C	8,989.00	8,989.00		8,989.00
Total for Object 8550			8,989.00	8,989.00	.00	8,989.00
(001408)	62- 1100- 0- 1110- 1000- 8560- 000- 0000	STATE LOTTERY R,STATE LOT	55,050.00	53,953.00	1,180.27-	55,133.27
(001365)	62- 6300- 0- 1110- 1000- 8560- 000- 0000	LOTTERY - INSTR,STATE LOT	17,983.00	21,515.00	861.56-	22,376.56
Total for Object 8560			73,033.00	75,468.00	2,041.83-	77,509.83
(001874)	62- 6536- 0- 5001- 0000- 8590- 000- 0000	SP ED DISPUTE,ALL OTHER S			6,119.00	6,119.00-

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)							
(001873)	62- 6537- 0- 5001- 0000- 8590- 000- 0000	SP ED LEARNING,ALL OTHER			34,419.00	34,419.00-	
(001590)	62- 7425- 0- 1110- 1000- 8590- 000- 0000	ELO AFTER 10%,ALL OTHER S	249,461.00	2,801.00		2,801.00	
(001591)	62- 7426- 0- 1110- 1000- 8590- 000- 0000	ELO 10%,ALL OTHER STATE	27,718.00	13,147.00		13,147.00	
(000511)	62- 7690- 0- 0000- 0000- 8590- 000- 0000	ON-BEHALF PENSI,ALL OTHER	229,600.00	194,136.00		194,136.00	
		Total for Object 8590	506,779.00	210,084.00	40,538.00	169,546.00	
(000022)	62- 0000- 0- 0000- 0000- 8660- 000- 0000	UNRESTRICTED,INTEREST	4,164.00	4,164.00	1,687.67-	5,851.67	
		Total for Object 8660	4,164.00	4,164.00	1,687.67-	5,851.67	
(000025)	62- 0000- 0- 0000- 0000- 8699- 000- 3050	UNRESTRICTED,ALL OTHER LI	350,706.00	287,667.00		287,667.00	
(000516)	62- 9015- 0- 0000- 0000- 8699- 000- 0000	HUMBOLDT AREA F,ALL OTHE	1,900.00				
(000528)	62- 9030- 0- 0000- 0000- 8699- 000- 0000	MVCS-OGA,ALL OTHER LOCAL	514.00	514.00		514.00	
		Total for Object 8699	353,120.00	288,181.00	.00	288,181.00	
(000483)	62- 6500- 0- 5001- 0000- 8792- 000- 0000	SPECIAL EDUCATI,TRANS OF	134,294.00	161,243.00	49,688.00	111,555.00	
		Total for Object 8792	134,294.00	161,243.00	49,688.00	111,555.00	
(001785)	62- 0000- 0- 0000- 0000- 8980- 000- 0000	UNRESTRICTED,CONTRIB FRC		53,389.00		53,389.00	
(000044)	62- 0000- 0- 0000- 3700- 8980- 000- 0000	UNRESTRICTED,CONTRIB FRC	20,000.00-	99,258.00-		99,258.00-	
(001868)	62- 4610- 0- 0000- 0000- 8980- 000- 0000	PUBLIC CHARTER,CONTRIB FI		53,389.00-		53,389.00-	
(000460)	62- 5310- 0- 0000- 3700- 8980- 000- 0000	CHILD NUTRITION,CONTRIB F	20,000.00	99,258.00		99,258.00	
		Total for Object 8980	.00	.00	.00	.00	
(000222)	62- 0000- 0- 1500- 1000- 8984- 000- 0000	UNRESTRICTED,CONTRIBUTIC	667,942.00-	509,545.00-		509,545.00-	
(000256)	62- 0001- 0- 1500- 1000- 8984- 000- 0000	SUPPLEMENTAL/CO,CONTRIB	667,942.00	509,545.00		509,545.00	
		Total for Object 8984	.00	.00	.00	.00	
(000027)	62- 0000- 0- 0000- 0000- 8989- 000- 0000	UNRESTRICTED,CONTRIBUTIC	258,008.00-	343,834.00-		343,834.00-	
(000484)	62- 6500- 0- 5001- 0000- 8989- 000- 0000	SPECIAL EDUCATI,CONTRIBU	258,008.00	343,834.00		343,834.00	
		Total for Object 8989	.00	.00	.00	.00	
		Total for Revenue Accounts	5,471,550.00	5,660,436.00	1,772,402.13	3,888,033.87	

(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
(000067)	62- 0000- 0- 1110- 1000- 1100- 000- 0000	UNRESTRICTED,INSTRUCTION	811,175.00	688,536.00	386,640.00	310,614.43	8,718.43-
(000233)	62- 0001- 0- 1500- 1000- 1100- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	205,975.00	126,400.00	70,200.00	56,200.05	.05-
(000315)	62- 1400- 0- 1110- 1000- 1100- 000- 0000	EDUCATION PROTE,INSTRUCT	45,950.00	45,000.00	27,000.00	18,000.22	.22-
(000334)	62- 3010- 0- 1110- 1000- 1100- 000- 0000	TITLE I-BASIC G,INSTRUCTI		47,550.00	28,530.00	19,020.00	
(001850)	62- 3212- 0- 1110- 1000- 1100- 000- 0000	CARES ESSER II,INSTRUCTIO		194,828.00	69,300.00	23,100.00	102,428.00
(001855)	62- 3214- 0- 1110- 1000- 1100- 000- 0000	ESSER III 20%,INSTRUCTION		88,000.00	66,000.00	22,000.00	
(001582)	62- 7425- 0- 1110- 1000- 1100- 000- 0000	ELO AFTER 10%,INSTRUCTION	56,131.00	13,750.00	8,250.00	5,500.00	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)				Fiscal Year 2021/22		
Total for Object 1100	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)						
	Total for Object 1100	1,119,231.00	1,204,064.00	655,920.00	454,434.70	93,709.30
(000365)	62- 3310- 0- 5760- 1120- 1104- 000- 0000	SP ED-IDEA BAS,RESOURCE S	41,325.00	44,080.00	24,795.00	19,285.00
(000486)	62- 6500- 0- 5760- 1120- 1104- 000- 0000	SPECIAL EDUCATI,RESOURCE	168,370.00	169,425.00	94,255.02	82,432.49
(000499)	62- 6500- 0- 5760- 1190- 1104- 000- 0000	SPECIAL EDUCATI,OTHER SPE	56,150.00	122,400.00	74,520.00	49,680.00
(001638)	62- 7425- 0- 5760- 1120- 1104- 000- 0000	ELO AFTER 10%,RESOURCE S	26,550.00			1,800.00-
	Total for Object 1104	292,395.00	335,905.00	193,570.02	151,397.49	9,062.51-
(001852)	62- 3212- 0- 1110- 1000- 1140- 000- 0000	CARES ESSER II,INSTRUCTIO		1,000.00		945.00
	Total for Object 1140	.00	1,000.00	.00	945.00	55.00
(001186)	62- 0000- 0- 1110- 1000- 1150- 000- 0000	UNRESTRICTED,INSTRUCTION	15,000.00	1,584.00		2,397.50
(001661)	62- 3212- 0- 1110- 1000- 1150- 000- 0000	CARES ESSER II,INSTRUCTIO	20,000.00			
(001634)	62- 7425- 0- 1110- 1000- 1150- 000- 0000	ELO AFTER 10%,INSTRUCTION	25,500.00	14,306.00		15,898.50
	Total for Object 1150	60,500.00	15,890.00	.00	18,296.00	2,406.00-
(000257)	62- 0001- 0- 1500- 3110- 1200- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	96,800.00	112,725.00	67,635.00	45,089.99
(000348)	62- 3010- 0- 1110- 3110- 1200- 000- 0000	TITLE I-BASIC G,GUIDANCE		6,950.00	4,170.00	2,780.00
(000399)	62- 4127- 0- 1110- 3110- 1200- 000- 0000	TITLE IV,PART A,GUIDANCE	6,950.00	6,950.00	4,170.00	2,780.00
(001600)	62- 7425- 0- 1110- 3110- 1200- 000- 0000	ELO AFTER 10%,GUIDANCE &	32,750.00	15,375.00	9,225.00	6,150.00
	Total for Object 1200	136,500.00	142,000.00	85,200.00	56,799.99	.01
(000045)	62- 0000- 0- 0000- 7200- 1300- 000- 0000	UNRESTRICTED,OTHER GENE	122,647.00	123,087.00	61,563.54	61,523.54
	Total for Object 1300	122,647.00	123,087.00	61,563.54	61,523.54	.08-
(000128)	62- 0000- 0- 1110- 2700- 1900- 000- 0000	UNRESTRICTED,SCHOOL ADM	88,650.00	88,650.00	53,190.00	35,460.00
(000152)	62- 0000- 0- 1192- 2700- 1900- 000- 0000	UNRESTRICTED,SCHOOL ADM	245,050.00	176,583.00	81,500.04	95,083.38
	Total for Object 1900	333,700.00	265,233.00	134,690.04	130,543.38	.42-
(000234)	62- 0001- 0- 1500- 1000- 2100- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	62,650.00	87,481.00		29,295.13
	Total for Object 2100	62,650.00	87,481.00	.00	29,295.13	58,185.87
(000492)	62- 6500- 0- 5760- 1130- 2122- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	20,664.00	42,078.00		10,588.00
	Total for Object 2122	20,664.00	42,078.00	.00	10,588.00	31,490.00
(000446)	62- 5310- 0- 0000- 3700- 2210- 000- 0000	CHILD NUTRITION,FOOD SERV	2,288.00	47,156.00	26,650.02	20,970.02
	Total for Object 2210	2,288.00	47,156.00	26,650.02	20,970.02	464.04-
(000189)	62- 0000- 0- 1193- 8100- 2214- 000- 0000	UNRESTRICTED,PLANT MAINT	15,216.00	2,715.00		4,987.20
	Total for Object 2214	15,216.00	2,715.00	.00	4,987.20	2,272.20-
(000258)	62- 0001- 0- 1500- 3110- 2218- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		3,440.00		3,440.01
	Total for Object 2218	.00	3,440.00	.00	3,440.01	.01-
(000116)	62- 0000- 0- 1110- 2420- 2255- 000- 0000	UNRESTRICTED,INSTR MEDIA	64,400.00	64,400.00	32,200.02	32,200.02

Balances through December (06)						Fiscal Year 2021/22
Total for Object 2255	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)						
	Total for Object 2255	64,400.00	64,400.00	32,200.02	32,200.02	.04-
(000046)	62-0000-0-0000-7200-2304-000-0000 UNRESTRICTED,OTHER GENE	66,400.00	66,400.00	33,200.04	33,200.04	.08-
	Total for Object 2304	66,400.00	66,400.00	33,200.04	33,200.04	.08-
(000543)	62-0000-0-1192-2700-2307-000-0000 UNRESTRICTED,SCHOOL ADM	47,005.00	69,205.00	41,522.70	27,682.45	.15-
	Total for Object 2307	47,005.00	69,205.00	41,522.70	27,682.45	.15-
(000154)	62-0000-0-1192-2700-2308-000-0000 UNRESTRICTED,SCHOOL ADM	64,400.00	66,400.00	33,200.04	33,200.04	.08-
	Total for Object 2308	64,400.00	66,400.00	33,200.04	33,200.04	.08-
(000155)	62-0000-0-1192-2700-2309-000-0000 UNRESTRICTED,SCHOOL ADM	51,600.00	51,600.00	29,068.02	22,532.02	.04-
	Total for Object 2309	51,600.00	51,600.00	29,068.02	22,532.02	.04-
(000156)	62-0000-0-1192-2700-2402-000-0000 UNRESTRICTED,SCHOOL ADM	109,600.00	86,373.00	41,600.04	44,223.04	549.92
	Total for Object 2402	109,600.00	86,373.00	41,600.04	44,223.04	549.92
(000157)	62-0000-0-1192-2700-2403-000-0000 UNRESTRICTED,SCHOOL ADM	37,912.00	8,823.00		18,090.50	9,267.50-
	Total for Object 2403	37,912.00	8,823.00	.00	18,090.50	9,267.50-
(000158)	62-0000-0-1192-2700-2405-000-0000 UNRESTRICTED,SCHOOL ADM	87,020.00	60,524.00	23,750.04	42,842.04	6,068.08-
	Total for Object 2405	87,020.00	60,524.00	23,750.04	42,842.04	6,068.08-
(000336)	62-3010-0-1110-1000-2900-000-0000 TITLE I-BASIC G,INSTRUCTI	71,891.00	32,936.00		36,588.97	3,652.97-
(001654)	62-3212-0-1110-1000-2900-000-0000 CARES ESSER II,INSTRUCTIO	15,000.00				
(001583)	62-7426-0-1110-1000-2900-000-0000 ELO 10%,INSTRUCTION,OTHEI	17,168.00	11,804.00		13,784.00	1,980.00-
	Total for Object 2900	104,059.00	44,740.00	.00	50,372.97	5,632.97-
(000047)	62-0000-0-0000-7200-3101-000-0000 UNRESTRICTED,OTHER GENE	20,752.00	19,525.00	10,375.92	10,375.92	1,226.84-
(000070)	62-0000-0-1110-1000-3101-000-0000 UNRESTRICTED,INSTRUCTION	131,527.00	108,922.00	60,648.12	49,643.02	1,369.14-
(000129)	62-0000-0-1110-2700-3101-000-0000 UNRESTRICTED,SCHOOL ADM	15,000.00	14,113.00	8,999.76	5,999.84	886.60-
(000159)	62-0000-0-1192-2700-3101-000-0000 UNRESTRICTED,SCHOOL ADM	41,462.00	28,112.00	13,789.80	16,088.10	1,765.90-
(000235)	62-0001-0-1500-1000-3101-000-0000 SUPPLEMENTAL/CO,INSTRUC	32,791.00	14,487.00	8,284.02	7,113.16	910.18-
(000259)	62-0001-0-1500-3110-3101-000-0000 SUPPLEMENTAL/CO,GUIDANC	15,411.00	10,515.00	6,705.42	4,470.28	660.70-
(000316)	62-1400-0-1110-1000-3101-000-0000 EDUCATION PROTE,INSTRUCT	7,315.00	7,164.00	4,568.40	3,045.64	450.04-
(000337)	62-3010-0-1110-1000-3101-000-0000 TITLE I-BASIC G,INSTRUCTI		7,570.00	4,827.30	3,218.20	475.50-
(000349)	62-3010-0-1110-3110-3101-000-0000 TITLE I-BASIC G,GUIDANCE		1,106.00	705.54	470.36	69.90-
(001662)	62-3212-0-1110-1000-3101-000-0000 CARES ESSER II,INSTRUCTIO	3,184.00	31,266.00	11,725.56	4,068.41	15,472.03
(001856)	62-3214-0-1110-1000-3101-000-0000 ESSER III 20%,INSTRUCTION		14,010.00	11,167.20	3,722.40	879.60-
(000366)	62-3310-0-5760-1120-3101-000-0000 SP ED-IDEA BAS,RESOURCE S	6,992.00	7,018.00	4,195.32	3,263.03	440.35-
(000400)	62-4127-0-1110-3110-3101-000-0000 TITLE IV,PART A,GUIDANCE	1,106.00	1,106.00	705.54	470.36	69.90-
(000487)	62-6500-0-5760-1120-3101-000-0000 SPECIAL EDUCATI,RESOURCE	28,488.00	22,746.00	13,252.56	10,921.84	1,428.40-

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(000500)	62- 6500- 0- 5760- 1190- 3101- 000- 0000	SPECIAL EDUCATI,OTHER SPE	9,501.00	19,773.00	12,608.88	8,405.92	1,241.80-	
(001577)	62- 7425- 0- 1110- 1000- 3101- 000- 0000	ELO AFTER 10%,INSTRUCTION	12,996.00	4,268.00	1,395.90	3,409.12	537.02-	
(001601)	62- 7425- 0- 1110- 3110- 3101- 000- 0000	ELO AFTER 10%,GUIDANCE &	5,214.00					
(001639)	62- 7425- 0- 5760- 1120- 3101- 000- 0000	ELO AFTER 10%,RESOURCE S	4,227.00					
(001732)	62- 7690- 0- 0000- 7200- 3101- 000- 0000	ON-BEHALF PENSI,OTHER GEI		12,854.00			12,854.00	
(000515)	62- 7690- 0- 1110- 1000- 3101- 000- 0000	ON-BEHALF PENSI,INSTRUCTI	229,600.00	113,004.00			113,004.00	
(001733)	62- 7690- 0- 1110- 2700- 3101- 000- 0000	ON-BEHALF PENSI,SCHOOL AI		35,196.00			35,196.00	
(001734)	62- 7690- 0- 1110- 3110- 3101- 000- 0000	ON-BEHALF PENSI,GUIDANCE		8,459.00			8,459.00	
(001735)	62- 7690- 0- 5760- 1120- 3101- 000- 0000	ON-BEHALF PENSI,RESOURCE		19,083.00			19,083.00	
(001736)	62- 7690- 0- 5760- 1190- 3101- 000- 0000	ON-BEHALF PENSI,OTHER SPE		5,540.00			5,540.00	
Total for Object 3101			565,566.00	505,837.00	173,955.24	134,685.60	197,196.16	
(001512)	62- 0000- 0- 1110- 1000- 3201- 000- 0000	UNRESTRICTED,INSTRUCTION		10,310.00	6,460.62	4,307.08	457.70-	
(001520)	62- 0001- 0- 1500- 3110- 3201- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		10,693.00	6,415.98	4,277.31	.29-	
(001530)	62- 6500- 0- 5760- 1120- 3201- 000- 0000	SPECIAL EDUCATI,RESOURCE		7,746.00	3,649.56	4,096.87	.43-	
(001595)	62- 7425- 0- 1110- 1000- 3201- 000- 0000	ELO AFTER 10%,INSTRUCTION		286.00		286.38	.38-	
(001607)	62- 7425- 0- 1110- 3110- 3201- 000- 0000	ELO AFTER 10%,GUIDANCE &		3,522.00	2,113.44	1,408.96	.40-	
Total for Object 3201			.00	32,557.00	18,639.60	14,376.60	459.20-	
(000048)	62- 0000- 0- 0000- 7200- 3202- 000- 0000	UNRESTRICTED,OTHER GENE	15,212.00	15,212.00	7,606.14	7,606.14	.28-	
(000117)	62- 0000- 0- 1110- 2420- 3202- 000- 0000	UNRESTRICTED,INSTR MEDIA	14,754.00	14,754.00	7,377.00	7,377.00		
(000160)	62- 0000- 0- 1192- 2700- 3202- 000- 0000	UNRESTRICTED,SCHOOL ADM	88,467.00	73,644.00	36,002.70	40,432.18	2,790.88-	
(000190)	62- 0000- 0- 1193- 8100- 3202- 000- 0000	UNRESTRICTED,PLANT MAINT	5,726.00	205.00		410.54	205.54-	
(000236)	62- 0001- 0- 1500- 1000- 3202- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	9,974.00	13,927.00		2,183.41	11,743.59	
(000260)	62- 0001- 0- 1500- 3110- 3202- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		788.00		788.10	.10-	
(000338)	62- 3010- 0- 1110- 1000- 3202- 000- 0000	TITLE I-BASIC G,INSTRUCTI	11,445.00	2,605.00		5,537.93	2,932.93-	
(001655)	62- 3212- 0- 1110- 1000- 3202- 000- 0000	CARES ESSER II,INSTRUCTIO	3,437.00					
(000447)	62- 5310- 0- 0000- 3700- 3202- 000- 0000	CHILD NUTRITION,FOOD SERV	364.00	10,803.00	6,105.54	4,804.25	106.79-	
(000493)	62- 6500- 0- 5760- 1130- 3202- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	3,290.00	9,640.00		1,786.98	7,853.02	
(001584)	62- 7426- 0- 1110- 1000- 3202- 000- 0000	ELO 10%,INSTRUCTION,PERS	3,933.00	1,528.00		1,528.09	.09-	
Total for Object 3202			156,602.00	143,106.00	57,091.38	72,454.62	13,560.00	
(001508)	62- 0000- 0- 0000- 7200- 3311- 000- 0000	UNRESTRICTED,OTHER GENE	7,604.00					
(001519)	62- 0001- 0- 1500- 3110- 3311- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		2,877.00	1,726.32	1,150.87	.19-	
(001506)	62- 6500- 0- 5760- 1120- 3311- 000- 0000	SPECIAL EDUCATI,RESOURCE		2,096.00	987.66	1,108.72	.38-	
(001606)	62- 7425- 0- 1110- 3110- 3311- 000- 0000	ELO AFTER 10%,GUIDANCE &		948.00	568.62	379.08	.30-	
Total for Object 3311			7,604.00	5,921.00	3,282.60	2,638.67	.27-	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(000049)	62- 0000- 0- 0000- 7200- 3312- 000- 0000	UNRESTRICTED,OTHER GENE	4,117.00	4,117.00	2,058.42	2,058.42	.16	
(000118)	62- 0000- 0- 1110- 2420- 3312- 000- 0000	UNRESTRICTED,INSTR MEDIA	3,993.00	3,993.00	1,996.38	1,996.38	.24	
(000161)	62- 0000- 0- 1192- 2700- 3312- 000- 0000	UNRESTRICTED,SCHOOL ADM	25,384.00	21,030.00	10,371.12	11,573.51	914.63-	
(000191)	62- 0000- 0- 1193- 8100- 3312- 000- 0000	UNRESTRICTED,PLANT MAINT	1,815.00	168.00		309.20	141.20-	
(000237)	62- 0001- 0- 1500- 1000- 3312- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	3,884.00	5,424.00		1,816.32	3,607.68	
(000261)	62- 0001- 0- 1500- 3110- 3312- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		211.00		211.06	.06-	
(000339)	62- 3010- 0- 1110- 1000- 3312- 000- 0000	TITLE I-BASIC G,INSTRUCTI	4,457.00	992.00		2,268.47	1,276.47-	
(001656)	62- 3212- 0- 1110- 1000- 3312- 000- 0000	CARES ESSER II,INSTRUCTIO	930.00					
(000448)	62- 5310- 0- 0000- 3700- 3312- 000- 0000	CHILD NUTRITION,FOOD SERV	142.00	2,924.00	1,652.28	1,300.14	28.42-	
(000494)	62- 6500- 0- 5760- 1130- 3312- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	1,281.00	58.00		656.46	598.46-	
(001585)	62- 7426- 0- 1110- 1000- 3312- 000- 0000	ELO 10%,INSTRUCTION,SOCIA	1,064.00	732.00		854.61	122.61-	
		Total for Object 3312	47,067.00	39,649.00	16,078.20	23,044.57	526.23	
(000050)	62- 0000- 0- 0000- 7200- 3331- 000- 0000	UNRESTRICTED,OTHER GENE		1,785.00	892.68	892.10	.22	
(000073)	62- 0000- 0- 1110- 1000- 3331- 000- 0000	UNRESTRICTED,INSTRUCTION	11,980.00	10,682.00	5,595.36	4,527.00	559.64	
(000130)	62- 0000- 0- 1110- 2700- 3331- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,285.00	1,280.00	767.82	511.88	.30	
(000162)	62- 0000- 0- 1192- 2700- 3331- 000- 0000	UNRESTRICTED,SCHOOL ADM	3,553.00	2,560.00	1,181.76	1,378.72	.48-	
(000238)	62- 0001- 0- 1500- 1000- 3331- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	2,987.00	1,815.00	1,007.40	807.90	.30-	
(000262)	62- 0001- 0- 1500- 3110- 3331- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	1,404.00	1,609.00	965.22	643.48	.30	
(000317)	62- 1400- 0- 1110- 1000- 3331- 000- 0000	EDUCATION PROTE,INSTRUCT	666.00	653.00	391.50	261.00	.50	
(000340)	62- 3010- 0- 1110- 1000- 3331- 000- 0000	TITLE I-BASIC G,INSTRUCTI		689.00	413.70	275.80	.50-	
(000350)	62- 3010- 0- 1110- 3110- 3331- 000- 0000	TITLE I-BASIC G,GUIDANCE		101.00	60.48	40.32	.20	
(001663)	62- 3212- 0- 1110- 1000- 3331- 000- 0000	CARES ESSER II,INSTRUCTIO	290.00	2,840.00	1,004.88	348.66	1,486.46	
(001857)	62- 3214- 0- 1110- 1000- 3331- 000- 0000	ESSER III 20%,INSTRUCTION		1,276.00	957.00	319.00		
(000367)	62- 3310- 0- 5760- 1120- 3331- 000- 0000	SP ED-IDEA BAS,RESOURCE S	599.00	631.00	354.90	276.55	.45-	
(000401)	62- 4127- 0- 1110- 3110- 3331- 000- 0000	TITLE IV,PART A,GUIDANCE	101.00	101.00	60.48	40.32	.20	
(000488)	62- 6500- 0- 5760- 1120- 3331- 000- 0000	SPECIAL EDUCATI,RESOURCE	2,441.00	2,559.00	1,365.24	1,194.31	.55-	
(000501)	62- 6500- 0- 5760- 1190- 3331- 000- 0000	SPECIAL EDUCATI,OTHER SPE	814.00	1,801.00	1,080.48	720.32	.20	
(001578)	62- 7425- 0- 1110- 1000- 3331- 000- 0000	ELO AFTER 10%,INSTRUCTION	1,184.00	406.00	119.64	309.59	23.23-	
(001602)	62- 7425- 0- 1110- 3110- 3331- 000- 0000	ELO AFTER 10%,GUIDANCE &	475.00	222.00	132.96	88.64	.40	
(001640)	62- 7425- 0- 5760- 1120- 3331- 000- 0000	ELO AFTER 10%,RESOURCE S	385.00					
		Total for Object 3331	28,164.00	31,010.00	16,351.50	12,635.59	2,022.91	
(000051)	62- 0000- 0- 0000- 7200- 3332- 000- 0000	UNRESTRICTED,OTHER GENE	963.00	963.00	481.38	481.38	.24	
(000119)	62- 0000- 0- 1110- 2420- 3332- 000- 0000	UNRESTRICTED,INSTR MEDIA	934.00	934.00	466.92	466.92	.16	
(000163)	62- 0000- 0- 1192- 2700- 3332- 000- 0000	UNRESTRICTED,SCHOOL ADM	5,936.00	4,918.00	2,425.56	2,706.81	214.37-	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(000192)	62- 0000- 0- 1193- 8100- 3332- 000- 0000	UNRESTRICTED,PLANT MAINT	425.00	39.00		72.31	33.31-	
(000239)	62- 0001- 0- 1500- 1000- 3332- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	908.00	1,268.00		424.79	843.21	
(000263)	62- 0001- 0- 1500- 3110- 3332- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		49.00		49.36	.36-	
(000341)	62- 3010- 0- 1110- 1000- 3332- 000- 0000	TITLE I-BASIC G,INSTRUCTI	1,042.00	232.00		530.49	298.49-	
(001657)	62- 3212- 0- 1110- 1000- 3332- 000- 0000	CARES ESSER II,INSTRUCTIO	218.00					
(000449)	62- 5310- 0- 0000- 3700- 3332- 000- 0000	CHILD NUTRITION,FOOD SERV	33.00	684.00	386.40	304.07	6.47-	
(000495)	62- 6500- 0- 5760- 1130- 3332- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	300.00	14.00		153.52	139.52-	
(001586)	62- 7426- 0- 1110- 1000- 3332- 000- 0000	ELO 10%,INSTRUCTION,MEDIC	249.00	171.00		199.88	28.88-	
Total for Object 3332			11,008.00	9,272.00	3,760.26	5,389.53	122.21	
(000052)	62- 0000- 0- 0000- 7200- 3411- 000- 0000	UNRESTRICTED,OTHER GENE	19,236.00	19,236.00	9,618.00	9,618.00		
(000075)	62- 0000- 0- 1110- 1000- 3411- 000- 0000	UNRESTRICTED,INSTRUCTION	203,428.00	180,545.00	94,840.20	81,785.00	3,919.80	
(000131)	62- 0000- 0- 1110- 2700- 3411- 000- 0000	UNRESTRICTED,SCHOOL ADM	18,834.00	19,398.00	11,638.56	7,759.04	.40	
(000164)	62- 0000- 0- 1192- 2700- 3411- 000- 0000	UNRESTRICTED,SCHOOL ADM	50,484.00	36,776.00	17,430.00	19,346.00		
(000240)	62- 0001- 0- 1500- 1000- 3411- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	71,526.00	29,853.00	16,974.24	12,878.56	.20	
(000264)	62- 0001- 0- 1500- 3110- 3411- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	11,718.00	13,671.00	8,202.60	5,468.40		
(000318)	62- 1400- 0- 1110- 1000- 3411- 000- 0000	EDUCATION PROTE,INSTRUCT	18,410.00	7,161.00	4,773.99	2,387.01		
(000342)	62- 3010- 0- 1110- 1000- 3411- 000- 0000	TITLE I-BASIC G,INSTRUCTI	1,465.00	7,812.00	4,687.20	3,124.80		
(000351)	62- 3010- 0- 1110- 3110- 3411- 000- 0000	TITLE I-BASIC G,GUIDANCE	1,924.00	1,924.00	1,154.16	769.44	.40	
(001664)	62- 3212- 0- 1110- 1000- 3411- 000- 0000	CARES ESSER II,INSTRUCTIO		67,710.00	19,236.00	6,412.00	42,062.00	
(001858)	62- 3214- 0- 1110- 1000- 3411- 000- 0000	ESSER III 20%,INSTRUCTION		30,778.00	23,083.20	7,694.40	.40	
(000368)	62- 3310- 0- 5760- 1120- 3411- 000- 0000	SP ED-IDEA BAS,RESOURCE S	14,427.00	14,427.00	8,656.20	5,770.80		
(000402)	62- 4127- 0- 1110- 3110- 3411- 000- 0000	TITLE IV,PART A,GUIDANCE	1,684.00	1,742.00	1,154.16	769.44	181.60-	
(000489)	62- 6500- 0- 5760- 1120- 3411- 000- 0000	SPECIAL EDUCATI,RESOURCE	40,350.00	54,640.00	30,079.44	24,560.96	.40-	
(000502)	62- 6500- 0- 5760- 1190- 3411- 000- 0000	SPECIAL EDUCATI,OTHER SPE	11,045.00	23,201.00	13,920.48	9,280.32	.20	
(001579)	62- 7425- 0- 1110- 1000- 3411- 000- 0000	ELO AFTER 10%,INSTRUCTION	14,427.00	5,460.00	2,885.40	2,574.60		
(001603)	62- 7425- 0- 1110- 3110- 3411- 000- 0000	ELO AFTER 10%,GUIDANCE &	3,906.00	1,953.00	1,171.80	781.20		
(001641)	62- 7425- 0- 5760- 1120- 3411- 000- 0000	ELO AFTER 10%,RESOURCE S	9,618.00					
Total for Object 3411			492,482.00	516,287.00	269,505.63	200,979.97	45,801.40	
(000053)	62- 0000- 0- 0000- 7200- 3412- 000- 0000	UNRESTRICTED,OTHER GENE	15,624.00	15,624.00	7,812.00	7,812.00		
(000120)	62- 0000- 0- 1110- 2420- 3412- 000- 0000	UNRESTRICTED,INSTR MEDIA	15,624.00	15,624.00	7,812.00	7,812.00		
(000165)	62- 0000- 0- 1192- 2700- 3412- 000- 0000	UNRESTRICTED,SCHOOL ADM	124,269.00	96,519.00	46,951.92	53,475.11	3,908.03-	
(001562)	62- 0000- 0- 1193- 8100- 3412- 000- 0000	UNRESTRICTED,PLANT MAINT	4,323.00	412.00		848.37	436.37-	
(001563)	62- 0001- 0- 1500- 1000- 3412- 000- 0000	SUPPLEMENTAL/CO,INSTRUC		15,103.00		946.43	14,156.57	
(000265)	62- 0001- 0- 1500- 3110- 3412- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		651.00		651.00		

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ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(000343)	62- 3010- 0- 1110- 1000- 3412- 000- 0000	TITLE I-BASIC G,INSTRUCTI	3,906.00	1,190.00		3,619.47	2,429.47-	
(001564)	62- 5310- 0- 0000- 3700- 3412- 000- 0000	CHILD NUTRITION,FOOD SERV	1,712.00	6,828.00	3,906.00	3,157.70	235.70-	
(000496)	62- 6500- 0- 5760- 1130- 3412- 000- 0000	SPECIAL EDUCATI,SUPPLE AI		6,510.00		1,302.00	5,208.00	
(001587)	62- 7426- 0- 1110- 1000- 3412- 000- 0000	ELO 10%,INSTRUCTION,HEALT	3,906.00	1,953.00		1,953.00		
Total for Object 3412			169,364.00	160,414.00	66,481.92	81,577.08	12,355.00	
(000054)	62- 0000- 0- 0000- 7200- 3501- 000- 0000	UNRESTRICTED,OTHER GENE	1,509.00	615.00	307.80	307.60	.40-	
(000077)	62- 0000- 0- 1110- 1000- 3501- 000- 0000	UNRESTRICTED,INSTRUCTION	10,162.00	3,555.00	1,929.54	1,561.11	64.35	
(000132)	62- 0000- 0- 1110- 2700- 3501- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,090.00	441.00	264.78	176.52	.30-	
(000166)	62- 0000- 0- 1192- 2700- 3501- 000- 0000	UNRESTRICTED,SCHOOL ADM	3,014.00	883.00	407.52	475.44	.04	
(000241)	62- 0001- 0- 1500- 1000- 3501- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	2,533.00	626.00	347.34	278.56	.10	
(000266)	62- 0001- 0- 1500- 3110- 3501- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	1,191.00	555.00	332.88	221.92	.20	
(000319)	62- 1400- 0- 1110- 1000- 3501- 000- 0000	EDUCATION PROTE,INSTRUC1	565.00	225.00	135.00	90.00		
(000344)	62- 3010- 0- 1110- 1000- 3501- 000- 0000	TITLE I-BASIC G,INSTRUCTI		238.00	142.68	95.12	.20	
(000352)	62- 3010- 0- 1110- 3110- 3501- 000- 0000	TITLE I-BASIC G,GUIDANCE		35.00	20.82	13.88	.30	
(001665)	62- 3212- 0- 1110- 1000- 3501- 000- 0000	CARES ESSER II,INSTRUCTIO	246.00	980.00	346.50	120.23	513.27	
(001859)	62- 3214- 0- 1110- 1000- 3501- 000- 0000	ESSER III 20%,INSTRUCTION		440.00	330.00	110.00		
(000369)	62- 3310- 0- 5760- 1120- 3501- 000- 0000	SP ED-IDEA BAS,RESOURCE S	508.00	218.00	122.40	95.38	.22	
(000403)	62- 4127- 0- 1110- 3110- 3501- 000- 0000	TITLE IV,PART A,GUIDANCE	85.00	35.00	20.82	13.88	.30	
(000490)	62- 6500- 0- 5760- 1120- 3501- 000- 0000	SPECIAL EDUCATI,RESOURCE	2,071.00	883.00	470.76	411.81	.43	
(000503)	62- 6500- 0- 5760- 1190- 3501- 000- 0000	SPECIAL EDUCATI,OTHER SPE	691.00	621.00	372.72	248.48	.20-	
(001580)	62- 7425- 0- 1110- 1000- 3501- 000- 0000	ELO AFTER 10%,INSTRUCTION	1,004.00	140.00	41.22	106.75	7.97-	
(001604)	62- 7425- 0- 1110- 3110- 3501- 000- 0000	ELO AFTER 10%,GUIDANCE &	403.00	76.00	45.84	30.56	.40-	
(001642)	62- 7425- 0- 5760- 1120- 3501- 000- 0000	ELO AFTER 10%,RESOURCE S	327.00					
Total for Object 3501			25,399.00	10,566.00	5,638.62	4,357.24	570.14	
(000055)	62- 0000- 0- 0000- 7200- 3502- 000- 0000	UNRESTRICTED,OTHER GENE	817.00	332.00	166.02	166.02	.04-	
(000121)	62- 0000- 0- 1110- 2420- 3502- 000- 0000	UNRESTRICTED,INSTR MEDIA	792.00	322.00	160.98	160.98	.04	
(000167)	62- 0000- 0- 1192- 2700- 3502- 000- 0000	UNRESTRICTED,SCHOOL ADM	5,036.00	1,696.00	836.34	933.32	73.66-	
(000193)	62- 0000- 0- 1193- 8100- 3502- 000- 0000	UNRESTRICTED,PLANT MAINT	360.00	14.00		24.94	10.94-	
(000242)	62- 0001- 0- 1500- 1000- 3502- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	771.00	437.00		146.50	290.50	
(000267)	62- 0001- 0- 1500- 3110- 3502- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		17.00		17.02	.02-	
(000345)	62- 3010- 0- 1110- 1000- 3502- 000- 0000	TITLE I-BASIC G,INSTRUCTI	884.00	80.00		182.98	102.98-	
(001659)	62- 3212- 0- 1110- 1000- 3502- 000- 0000	CARES ESSER II,INSTRUCTIO	185.00					
(000450)	62- 5310- 0- 0000- 3700- 3502- 000- 0000	CHILD NUTRITION,FOOD SERV	28.00	236.00	133.26	104.85	2.11-	
(000497)	62- 6500- 0- 5760- 1130- 3502- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	254.00	5.00		52.94	47.94-	

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ESCAPE ONLINE

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)							
(001588)	62- 7426- 0- 1110- 1000- 3502- 000- 0000	ELO 10%,INSTRUCTION,ST UN	211.00	59.00		68.92	9.92-
		Total for Object 3502	9,338.00	3,198.00	1,296.60	1,858.47	42.93
(000056)	62- 0000- 0- 0000- 7200- 3601- 000- 0000	UNRESTRICTED,OTHER GENE	1,312.00	1,169.00	584.88	596.81	12.69-
(000079)	62- 0000- 0- 1110- 1000- 3601- 000- 0000	UNRESTRICTED,INSTRUCTION	8,840.00	6,755.00	3,665.94	2,972.50	116.56
(000133)	62- 0000- 0- 1110- 2700- 3601- 000- 0000	UNRESTRICTED,SCHOOL ADM	949.00	838.00	503.04	335.36	.40-
(000168)	62- 0000- 0- 1192- 2700- 3601- 000- 0000	UNRESTRICTED,SCHOOL ADM	2,622.00	1,678.00	774.24	927.73	23.97-
(000243)	62- 0001- 0- 1500- 1000- 3601- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	2,204.00	1,189.00	660.00	529.30	.30-
(000268)	62- 0001- 0- 1500- 3110- 3601- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	1,036.00	1,054.00	632.40	421.60	
(000320)	62- 1400- 0- 1110- 1000- 3601- 000- 0000	EDUCATION PROTE,INSTRUCT	492.00	428.00	256.50	171.00	.50
(000346)	62- 3010- 0- 1110- 1000- 3601- 000- 0000	TITLE I-BASIC G,INSTRUCTI		452.00	271.02	180.68	.30
(000353)	62- 3010- 0- 1110- 3110- 3601- 000- 0000	TITLE I-BASIC G,GUIDANCE		66.00	39.60	26.40	
(001666)	62- 3212- 0- 1110- 1000- 3601- 000- 0000	CARES ESSER II,INSTRUCTIO	214.00	1,861.00	658.32	228.42	974.26
(001860)	62- 3214- 0- 1110- 1000- 3601- 000- 0000	ESSER III 20%,INSTRUCTION		836.00	627.00	209.00	
(000370)	62- 3310- 0- 5760- 1120- 3601- 000- 0000	SP ED-IDEA BAS,RESOURCE S	442.00	414.00	232.56	184.52	3.08-
(000404)	62- 4127- 0- 1110- 3110- 3601- 000- 0000	TITLE IV,PART A,GUIDANCE	74.00	66.00	39.60	26.40	
(000491)	62- 6500- 0- 5760- 1120- 3601- 000- 0000	SPECIAL EDUCATI,RESOURCE	1,802.00	1,677.00	894.36	789.79	7.15-
(000504)	62- 6500- 0- 5760- 1190- 3601- 000- 0000	SPECIAL EDUCATI,OTHER SPE	601.00	1,180.00	708.00	472.00	
(001581)	62- 7425- 0- 1110- 1000- 3601- 000- 0000	ELO AFTER 10%,INSTRUCTION	873.00	266.00	78.36	204.63	16.99-
(001605)	62- 7425- 0- 1110- 3110- 3601- 000- 0000	ELO AFTER 10%,GUIDANCE &	350.00	145.00	87.12	58.08	.20-
(001643)	62- 7425- 0- 5760- 1120- 3601- 000- 0000	ELO AFTER 10%,RESOURCE S	284.00				
		Total for Object 3601	22,095.00	20,074.00	10,712.94	8,334.22	1,026.84
(000057)	62- 0000- 0- 0000- 7200- 3602- 000- 0000	UNRESTRICTED,OTHER GENE	710.00	631.00	315.42	322.06	6.48-
(000122)	62- 0000- 0- 1110- 2420- 3602- 000- 0000	UNRESTRICTED,INSTR MEDIA	689.00	612.00	305.88	312.32	6.20-
(000169)	62- 0000- 0- 1192- 2700- 3602- 000- 0000	UNRESTRICTED,SCHOOL ADM	4,381.00	3,222.00	1,589.16	1,800.69	167.85-
(000194)	62- 0000- 0- 1193- 8100- 3602- 000- 0000	UNRESTRICTED,PLANT MAINT	314.00	26.00		47.92	21.92-
(000244)	62- 0001- 0- 1500- 1000- 3602- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	670.00	831.00		278.31	552.69
(000269)	62- 0001- 0- 1500- 3110- 3602- 000- 0000	SUPPLEMENTAL/CO,GUIDANC		32.00		34.41	2.41-
(000347)	62- 3010- 0- 1110- 1000- 3602- 000- 0000	TITLE I-BASIC G,INSTRUCTI	769.00	152.00		347.56	195.56-
(001660)	62- 3212- 0- 1110- 1000- 3602- 000- 0000	CARES ESSER II,INSTRUCTIO	161.00				
(000451)	62- 5310- 0- 0000- 3700- 3602- 000- 0000	CHILD NUTRITION,FOOD SERV	24.00	448.00	253.20	199.24	4.44-
(000498)	62- 6500- 0- 5760- 1130- 3602- 000- 0000	SPECIAL EDUCATI,SUPPLE AI	221.00	9.00		100.59	91.59-
(001589)	62- 7426- 0- 1110- 1000- 3602- 000- 0000	ELO 10%,INSTRUCTION,WORK	184.00	112.00		130.96	18.96-
		Total for Object 3602	8,123.00	6,075.00	2,463.66	3,574.06	37.28
(000081)	62- 0000- 0- 1110- 1000- 4110- 000- 0000	UNRESTRICTED,INSTRUCTION		3,500.00			3,500.00

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(000245)	62- 0001- 0- 1500- 1000- 4110- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	12,000.00	4,000.00			4,000.00	
(001728)	62- 0001- 0- 1500- 1000- 4110- 033- 0000	SUPPLEMENTAL/CO,INSTRUC				2,484.71	2,484.71-	
(001667)	62- 3212- 0- 1110- 1000- 4110- 000- 0000	CARES ESSER II,INSTRUCTIO	50,000.00					
(000472)	62- 6300- 0- 1110- 1000- 4110- 000- 0000	LOTTERY - INSTR,INSTRUCTI	61,755.00	20,000.00			20,000.00	
(001805)	62- 6300- 0- 1110- 1000- 4110- 033- 0000	LOTTERY - INSTR,INSTRUCTI				1,986.31	1,986.31-	
(001740)	62- 6300- 0- 1110- 1000- 4110- 034- 0000	LOTTERY - INSTR,INSTRUCTI				107.40	107.40-	
(001726)	62- 6300- 0- 1110- 1000- 4110- 040- 0000	LOTTERY - INSTR,INSTRUCTI				623.28	623.28-	
(001318)	62- 6300- 0- 1110- 1000- 4110- 070- 0000	LOTTERY - INSTR,INSTRUCTI				110.03	110.03-	
(001712)	62- 6300- 0- 1110- 1000- 4110- 080- 0000	LOTTERY - INSTR,INSTRUCTI				3,473.76	3,473.76-	
(001637)	62- 7425- 0- 1110- 1000- 4110- 000- 0000	ELO AFTER 10%,INSTRUCTION	15,590.00	6,792.00			6,792.00	
(001798)	62- 7425- 0- 1110- 1000- 4110- 034- 0000	ELO AFTER 10%,INSTRUCTION				2,970.75	2,970.75-	
		Total for Object 4110	139,345.00	34,292.00	.00	11,756.24	22,535.76	
(001786)	62- 1100- 0- 1110- 1000- 4212- 000- 0000	STATE LOTTERY R,INSTRUCTI		2,000.00			2,000.00	
(001739)	62- 1100- 0- 1110- 1000- 4212- 015- 0000	STATE LOTTERY R,INSTRUCTI				1,625.94	1,625.94-	
		Total for Object 4212	.00	2,000.00	.00	1,625.94	374.06	
(000083)	62- 0000- 0- 1110- 1000- 4310- 000- 0000	UNRESTRICTED,INSTRUCTION		5,000.00		1,436.35	3,563.65	
(000084)	62- 0000- 0- 1110- 1000- 4310- 030- 0000	UNRESTRICTED,INSTRUCTION				430.43	430.43-	
(001295)	62- 0000- 0- 1110- 1000- 4310- 036- 0000	UNRESTRICTED,INSTRUCTION				158.83	158.83-	
(001756)	62- 0000- 0- 1110- 1000- 4310- 050- 0000	UNRESTRICTED,INSTRUCTION				58.48	58.48-	
(001429)	62- 0000- 0- 1110- 1000- 4310- 070- 0000	UNRESTRICTED,INSTRUCTION				85.70	85.70-	
(001682)	62- 0000- 0- 1110- 1000- 4310- 080- 0000	UNRESTRICTED,INSTRUCTION				859.60	859.60-	
(000134)	62- 0000- 0- 1110- 2700- 4310- 000- 0000	UNRESTRICTED,SCHOOL ADM		200.00		120.96	79.04	
(000170)	62- 0000- 0- 1192- 2700- 4310- 000- 0000	UNRESTRICTED,SCHOOL ADM		1,300.00			1,300.00	
(000246)	62- 0001- 0- 1500- 1000- 4310- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	12,000.00	9,000.00		756.60	8,243.40	
(001729)	62- 0001- 0- 1500- 1000- 4310- 030- 0000	SUPPLEMENTAL/CO,INSTRUC				4,418.81	4,418.81-	
(001741)	62- 0001- 0- 1500- 1000- 4310- 033- 0000	SUPPLEMENTAL/CO,INSTRUC				847.62	847.62-	
(001757)	62- 0001- 0- 1500- 1000- 4310- 036- 0000	SUPPLEMENTAL/CO,INSTRUC				670.08	670.08-	
(001797)	62- 0001- 0- 1500- 1000- 4310- 050- 0000	SUPPLEMENTAL/CO,INSTRUC				143.26	143.26-	
(001711)	62- 0001- 0- 1500- 1000- 4310- 060- 0000	SUPPLEMENTAL/CO,INSTRUC				269.50	269.50-	
(001678)	62- 0001- 0- 1500- 3110- 4310- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	15,181.00	1,000.00			1,000.00	
(000301)	62- 1100- 0- 1110- 1000- 4310- 000- 0000	STATE LOTTERY R,INSTRUCTI	32,500.00	21,853.00		127.06	21,725.94	
(001802)	62- 1100- 0- 1110- 1000- 4310- 015- 0000	STATE LOTTERY R,INSTRUCTI				73.03	73.03-	
(001765)	62- 1100- 0- 1110- 1000- 4310- 020- 0000	STATE LOTTERY R,INSTRUCTI				409.81	409.81-	
(001218)	62- 1100- 0- 1110- 1000- 4310- 030- 0000	STATE LOTTERY R,INSTRUCTI				4,146.05	4,146.05-	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(001219)	62- 1100- 0- 1110- 1000- 4310- 033- 0000	STATE LOTTERY R,INSTRUCTI				1,515.85	1,515.85-	
(001707)	62- 1100- 0- 1110- 1000- 4310- 034- 0000	STATE LOTTERY R,INSTRUCTI				1,338.44	1,338.44-	
(001329)	62- 1100- 0- 1110- 1000- 4310- 036- 0000	STATE LOTTERY R,INSTRUCTI				6,076.67	6,076.67-	
(001821)	62- 1100- 0- 1110- 1000- 4310- 040- 0000	STATE LOTTERY R,INSTRUCTI				267.29	267.29-	
(001439)	62- 1100- 0- 1110- 1000- 4310- 050- 0000	STATE LOTTERY R,INSTRUCTI				2,042.93	2,042.93-	
(001220)	62- 1100- 0- 1110- 1000- 4310- 070- 0000	STATE LOTTERY R,INSTRUCTI				1,459.68	1,459.68-	
(001272)	62- 1100- 0- 1110- 1000- 4310- 080- 0000	STATE LOTTERY R,INSTRUCTI				2,170.91	2,170.91-	
(000321)	62- 1400- 0- 1110- 1000- 4310- 000- 0000	EDUCATION PROTE,INSTRUCT	460.00	3,019.00			3,019.00	
(001192)	62- 3010- 0- 1110- 1000- 4310- 000- 0000	TITLE I-BASIC G,INSTRUCTI	10,205.00	205.00			205.00	
(001274)	62- 3210- 0- 1110- 1000- 4310- 000- 0000	CARES ACT ESSER,INSTRUCT				1,182.22	1,182.22-	
(001833)	62- 3214- 0- 1110- 1000- 4310- 000- 0000	ESSER III 20%,INSTRUCTION		17,846.00			17,846.00	
(001836)	62- 3216- 0- 1110- 1000- 4310- 000- 0000	ELO ESSER II,INSTRUCTION,		40,790.00			40,790.00	
(001839)	62- 3217- 0- 1110- 1000- 4310- 000- 0000	GEER II,INSTRUCTION,MATER		9,360.00			9,360.00	
(001842)	62- 3218- 0- 1110- 1000- 4310- 000- 0000	ELO ESSER III,INSTRUCTION		26,571.00			26,571.00	
(001845)	62- 3219- 0- 1110- 1000- 4310- 000- 0000	ELO ESSER 3 LL,INSTRUCTIO		45,805.00			45,805.00	
(001779)	62- 5310- 0- 0000- 3700- 4310- 000- 0000	CHILD NUTRITION,FOOD SERV		1,000.00		220.91	779.09	
(001846)	62- 6300- 0- 1110- 1000- 4310- 000- 0000	LOTTERY - INSTR,INSTRUCTI		9,645.00			9,645.00	
(001793)	62- 6300- 0- 1110- 1000- 4310- 033- 0000	LOTTERY - INSTR,INSTRUCTI				28.66	28.66-	
(001796)	62- 6300- 0- 1110- 1000- 4310- 034- 0000	LOTTERY - INSTR,INSTRUCTI				634.06	634.06-	
(001804)	62- 6300- 0- 1110- 1000- 4310- 035- 0000	LOTTERY - INSTR,INSTRUCTI				959.52	959.52-	
(001778)	62- 6300- 0- 1110- 1000- 4310- 036- 0000	LOTTERY - INSTR,INSTRUCTI				456.65	456.65-	
(001742)	62- 6300- 0- 1110- 1000- 4310- 050- 0000	LOTTERY - INSTR,INSTRUCTI				823.92	823.92-	
(001787)	62- 6300- 0- 1110- 1000- 4310- 080- 0000	LOTTERY - INSTR,INSTRUCTI				133.95	133.95-	
(001235)	62- 6500- 0- 5760- 1120- 4310- 000- 0000	SPECIAL EDUCATI,RESOURCE		7,300.00		7,314.44	14.44-	
(001808)	62- 6500- 0- 5760- 1130- 4310- 000- 0000	SPECIAL EDUCATI,SUPPLE AI		100.00			100.00	
(001806)	62- 6500- 0- 5760- 1190- 4310- 000- 0000	SPECIAL EDUCATI,OTHER SPE		300.00		291.25	8.75	
(001730)	62- 7425- 0- 1110- 1000- 4310- 000- 0000	ELO AFTER 10%,INSTRUCTION		21,550.00		1,413.17	20,136.83	
(001631)	62- 7426- 0- 1110- 1000- 4310- 000- 000	ELO 10%,INSTRUCTION,MATEI	1,003.00					
(001848)	62- 7426- 0- 1110- 1000- 4310- 000- 0000	ELO 10%,INSTRUCTION,MATEI		9,947.00			9,947.00	
(000527)	62- 9015- 0- 1110- 1000- 4310- 000- 0000	HUMBOLDT AREA F,INSTRUCT	633.00	633.00			633.00	
Total for Object 4310			71,982.00	232,424.00	.00	43,342.69	189,081.31	
(001822)	62- 0001- 0- 1500- 1000- 4312- 000- 0000	SUPPLEMENTAL/CO,INSTRUC		350.00			350.00	
(001724)	62- 0001- 0- 1500- 1000- 4312- 030- 0000	SUPPLEMENTAL/CO,INSTRUC				346.95	346.95-	
(001350)	62- 1100- 0- 1110- 1000- 4312- 000- 0000	STATE LOTTERY R,INSTRUCTI	5,000.00	5,000.00			5,000.00	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(001379)	62- 1100- 0- 1110- 1000- 4312- 015- 0000	STATE LOTTERY R,INSTRUCTI				197.78	197.78-	
(001715)	62- 1100- 0- 1110- 1000- 4312- 030- 0000	STATE LOTTERY R,INSTRUCTI				1,798.40	1,798.40-	
(001224)	62- 3210- 0- 1110- 1000- 4312- 000- 0000	CARES ACT ESSER,INSTRUCT		1,000.00			1,000.00	
(001807)	62- 3210- 0- 1110- 2700- 4312- 000- 0000	CARES ACT ESSER,SCHOOL A		1,800.00		1,800.00		
(001780)	62- 3212- 0- 1110- 2420- 4312- 000- 0000	CARES ESSER II,INSTR MEDI				3,126.10	3,126.10-	
		Total for Object 4312	5,000.00	8,150.00	.00	7,269.23	880.77	
(000270)	62- 0001- 0- 1500- 3110- 4314- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	300.00	517.00			517.00	
(001650)	62- 7425- 0- 1110- 1000- 4314- 000- 0000	ELO AFTER 10%,INSTRUCTION	8,500.00	8,500.00			8,500.00	
		Total for Object 4314	8,800.00	9,017.00	.00	.00	9,017.00	
(000087)	62- 0000- 0- 1110- 1000- 4351- 000- 0000	UNRESTRICTED,INSTRUCTION		2,500.00		59.34	2,440.66	
(000088)	62- 0000- 0- 1110- 1000- 4351- 030- 0000	UNRESTRICTED,INSTRUCTION				1,454.78	1,454.78-	
(001755)	62- 0000- 0- 1110- 1000- 4351- 050- 0000	UNRESTRICTED,INSTRUCTION				539.25	539.25-	
(000135)	62- 0000- 0- 1110- 2700- 4351- 000- 0000	UNRESTRICTED,SCHOOL ADM		4,000.00		2,308.99	1,691.01	
(001714)	62- 0000- 0- 1110- 2700- 4351- 010- 0000	UNRESTRICTED,SCHOOL ADM				293.53	293.53-	
(001731)	62- 0000- 0- 1110- 2700- 4351- 030- 0000	UNRESTRICTED,SCHOOL ADM				761.43	761.43-	
(001743)	62- 0000- 0- 1110- 2700- 4351- 033- 0000	UNRESTRICTED,SCHOOL ADM				21.84	21.84-	
(001706)	62- 0000- 0- 1110- 2700- 4351- 040- 0000	UNRESTRICTED,SCHOOL ADM				458.77	458.77-	
(001263)	62- 0000- 0- 1110- 2700- 4351- 070- 0000	UNRESTRICTED,SCHOOL ADM				56.09	56.09-	
(001324)	62- 0000- 0- 1110- 2700- 4351- 080- 0000	UNRESTRICTED,SCHOOL ADM				138.68	138.68-	
(000171)	62- 0000- 0- 1192- 2700- 4351- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,000.00	2,500.00		2,171.06	328.94	
(001800)	62- 0000- 0- 1192- 2700- 4351- 010- 0000	UNRESTRICTED,SCHOOL ADM				44.45	44.45-	
(001823)	62- 0001- 0- 1500- 1000- 4351- 000- 0000	SUPPLEMENTAL/CO,INSTRUC		2,200.00			2,200.00	
(001761)	62- 0001- 0- 1500- 1000- 4351- 050- 0000	SUPPLEMENTAL/CO,INSTRUC				1,139.40	1,139.40-	
(001485)	62- 3210- 0- 1110- 1000- 4351- 000- 0000	CARES ACT ESSER,INSTRUCT		1,000.00			1,000.00	
(001383)	62- 3210- 0- 1192- 2700- 4351- 000- 0000	CARES ACT ESSER,SCHOOL A		1,000.00		308.29	691.71	
		Total for Object 4351	1,000.00	13,200.00	.00	9,755.90	3,444.10	
(001795)	62- 0000- 0- 1193- 8100- 4364- 000- 0000	UNRESTRICTED,PLANT MAINT		250.00		346.79	96.79-	
(000247)	62- 0001- 0- 1500- 1000- 4364- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	3,000.00	500.00			500.00	
(000452)	62- 5310- 0- 0000- 3700- 4364- 000- 0000	CHILD NUTRITION,FOOD SERV				65.43	65.43-	
		Total for Object 4364	3,000.00	750.00	.00	412.22	337.78	
(000195)	62- 0000- 0- 1193- 8100- 4374- 000- 0000	UNRESTRICTED,PLANT MAINT		1,000.00		336.05	663.95	
(001816)	62- 0000- 0- 1193- 8100- 4374- 030- 0000	UNRESTRICTED,PLANT MAINT				224.11	224.11-	
(001713)	62- 0000- 0- 1193- 8100- 4374- 040- 0000	UNRESTRICTED,PLANT MAINT				476.07	476.07-	
(001690)	62- 0000- 0- 1193- 8100- 4374- 050- 0000	UNRESTRICTED,PLANT MAINT				140.37	140.37-	

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ESCAPE ONLINE

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)							
(001430)	62- 0000- 0- 1193- 8100- 4374- 080- 0000	UNRESTRICTED,PLANT MAINT				238.63	238.63-
(001278)	62- 3210- 0- 1193- 8100- 4374- 000- 0000	CARES ACT ESSER,PLANT MA		2,000.00		243.90	1,756.10
(001759)	62- 3210- 0- 1193- 8100- 4374- 080- 0000	CARES ACT ESSER,PLANT MA				55.02-	55.02
(001672)	62- 3212- 0- 1193- 8100- 4374- 000- 0000	CARES ESSER II,PLANT MAIN	30,000.00	9,364.00			9,364.00
Total for Object 4374			30,000.00	12,364.00	.00	1,604.11	10,759.89
(001552)	62- 3210- 0- 1193- 8100- 4377- 000- 0000	CARES ACT ESSER,PLANT MA		2,000.00		77.56	1,922.44
(001762)	62- 3210- 0- 1193- 8100- 4377- 050- 0000	CARES ACT ESSER,PLANT MA				1,059.07	1,059.07-
(001760)	62- 3210- 0- 1193- 8100- 4377- 080- 0000	CARES ACT ESSER,PLANT MA				366.28	366.28-
(001788)	62- 3212- 0- 1193- 8100- 4377- 000- 0000	CARES ESSER II,PLANT MAIN		10,000.00			10,000.00
Total for Object 4377			.00	12,000.00	.00	1,502.91	10,497.09
(000202)	62- 0000- 0- 1193- 8100- 4381- 000- 0000	UNRESTRICTED,PLANT MAINT		4,500.00		310.88	4,189.12
(001801)	62- 0000- 0- 1193- 8100- 4381- 030- 0000	UNRESTRICTED,PLANT MAINT				95.17	95.17-
(001691)	62- 0000- 0- 1193- 8100- 4381- 080- 0000	UNRESTRICTED,PLANT MAINT				226.09	226.09-
(001486)	62- 3210- 0- 1193- 8100- 4381- 000- 0000	CARES ACT ESSER,PLANT MA		6,199.00		637.70	5,561.30
(001799)	62- 3210- 0- 1193- 8100- 4381- 080- 0000	CARES ACT ESSER,PLANT MA				137.88	137.88-
(001769)	62- 3210- 0- 1193- 8100- 4381- 100- 0000	CARES ACT ESSER,PLANT MA				1,598.32	1,598.32-
Total for Object 4381			.00	10,699.00	.00	3,006.04	7,692.96
(001676)	62- 3212- 0- 1193- 8100- 4392- 000- 0000	CARES ESSER II,PLANT MAIN	25,891.00				
Total for Object 4392			25,891.00	.00	.00	.00	.00
(000137)	62- 0000- 0- 1110- 2700- 4393- 000- 0000	UNRESTRICTED,SCHOOL ADM				51.30	51.30-
Total for Object 4393			.00	.00	.00	51.30	51.30-
(000453)	62- 5310- 0- 0000- 3700- 4396- 000- 0000	CHILD NUTRITION,FOOD SERV	5,000.00	4,154.00		105.45	4,048.55
Total for Object 4396			5,000.00	4,154.00	.00	105.45	4,048.55
(000248)	62- 0001- 0- 1500- 1000- 4445- 000- 0000	SUPPLEMENTAL/CO,INSTRUC'	17,500.00	2,000.00			2,000.00
(001758)	62- 3210- 0- 1110- 2420- 4445- 000- 0000	CARES ACT ESSER,INSTR MEI		10,000.00		4,498.36	5,501.64
(001770)	62- 3210- 0- 1192- 2700- 4445- 000- 0000	CARES ACT ESSER,SCHOOL A		1,400.00		1,341.36	58.64
(001668)	62- 3212- 0- 1110- 1000- 4445- 000- 0000	CARES ESSER II,INSTRUCTIO	50,000.00	10,000.00			10,000.00
Total for Object 4445			67,500.00	23,400.00	.00	5,839.72	17,560.28
(001670)	62- 3212- 0- 1110- 1000- 4450- 000- 0000	CARES ESSER II,INSTRUCTIO	20,000.00				
Total for Object 4450			20,000.00	.00	.00	.00	.00
(001597)	62- 0001- 0- 1500- 1000- 4453- 000- 0000	SUPPLEMENTAL/CO,INSTRUC'	5,000.00	2,000.00			2,000.00
(001693)	62- 3210- 0- 1110- 2420- 4453- 000- 0000	CARES ACT ESSER,INSTR MEI		5,000.00		10,279.35	5,279.35-
(001669)	62- 3212- 0- 1110- 1000- 4453- 000- 0000	CARES ESSER II,INSTRUCTIO	20,000.00	10,000.00			10,000.00

Balances through December (06)					Fiscal Year 2021/22	
Total for Object 4453	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)						
	Total for Object 4453	25,000.00	17,000.00	.00	10,279.35	6,720.65
(001716)	62- 7425- 0- 1110- 2420- 4459- 000- 0000		1,500.00		880.13	619.87
	Total for Object 4459	.00	1,500.00	.00	880.13	619.87
(001671)	62- 3212- 0- 0000- 3700- 4710- 000- 0000	12,000.00				
(000454)	62- 5310- 0- 0000- 3700- 4710- 000- 0000	10,409.00	19,875.00		15,377.09	4,497.91
(001649)	62- 7425- 0- 0000- 3700- 4710- 000- 0000	3,000.00	3,000.00		79.12	2,920.88
	Total for Object 4710	25,409.00	22,875.00	.00	15,456.21	7,418.79
(001679)	62- 0001- 0- 0000- 3700- 4720- 000- 0000	4,500.00				
	Total for Object 4720	4,500.00	.00	.00	.00	.00
(000058)	62- 0000- 0- 0000- 7200- 5201- 000- 0000	1,500.00	750.00		78.18	671.82
(000094)	62- 0000- 0- 1110- 1000- 5201- 000- 0000	1,500.00	3,000.00		558.88	2,441.12
(000249)	62- 0001- 0- 1500- 1000- 5201- 000- 0000	7,500.00	1,500.00			1,500.00
(000271)	62- 0001- 0- 1500- 3110- 5201- 000- 0000	2,500.00	1,500.00		157.36	1,342.64
(001826)	62- 3210- 0- 1110- 1000- 5201- 000- 0000		3,000.00			3,000.00
(001763)	62- 3210- 0- 1192- 2700- 5201- 000- 0000		35.00		34.72	.28
(001592)	62- 4035- 0- 1110- 1000- 5201- 000- 0000	1,500.00	1,500.00			1,500.00
(001764)	62- 5310- 0- 0000- 3700- 5201- 000- 0000		350.00		83.17	266.83
(001319)	62- 6500- 0- 5760- 1120- 5201- 000- 0000	2,759.00	1,000.00		723.19	276.81
(001810)	62- 6500- 0- 5760- 1130- 5201- 000- 0000		300.00			300.00
(001809)	62- 6500- 0- 5760- 1190- 5201- 000- 0000		500.00		269.36	230.64
(000505)	62- 6500- 0- 5770- 1120- 5201- 000- 0000				241.92	241.92-
(001635)	62- 7425- 0- 1110- 1000- 5201- 000- 0000	1,117.00	1,117.00		839.44	277.56
	Total for Object 5201	18,376.00	14,552.00	.00	2,986.22	11,565.78
(001652)	62- 7425- 0- 1110- 1000- 5202- 000- 0000	4,000.00	4,000.00			4,000.00
	Total for Object 5202	4,000.00	4,000.00	.00	.00	4,000.00
(001751)	62- 0000- 0- 1110- 1000- 5205- 000- 0000		1,000.00			1,000.00
(001653)	62- 7425- 0- 1110- 1000- 5205- 000- 0000	4,000.00	4,000.00		1,650.85	2,349.15
	Total for Object 5205	4,000.00	5,000.00	.00	1,650.85	3,349.15
(001549)	62- 0000- 0- 0000- 7200- 5207- 000- 0000	2,500.00	750.00		30.00	720.00
(000095)	62- 0000- 0- 1110- 1000- 5207- 000- 0000	2,250.00	1,000.00			1,000.00
(000250)	62- 0001- 0- 1500- 1000- 5207- 000- 0000	5,000.00	1,500.00			1,500.00
(000272)	62- 0001- 0- 1500- 3110- 5207- 000- 0000	5,000.00	1,500.00			1,500.00
(001869)	62- 3212- 0- 1110- 1000- 5207- 000- 0000				200.00	200.00-
(000383)	62- 4035- 0- 1110- 1000- 5207- 000- 0000	2,250.00	2,250.00			2,250.00

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(001803)	62- 5310- 0- 0000- 3700- 5207- 000- 0000	CHILD NUTRITION,FOOD SERV		300.00		179.00	121.00	
(001630)	62- 6500- 0- 5760- 1120- 5207- 000- 0000	SPECIAL EDUCATI,RESOURCE		365.00		365.00		
(001644)	62- 7425- 0- 1110- 1000- 5207- 000- 0000	ELO AFTER 10%,INSTRUCTION	1,000.00	1,000.00		4,851.90	3,851.90-	
Total for Object 5207			18,000.00	8,665.00	.00	5,625.90	3,039.10	
(000059)	62- 0000- 0- 0000- 7200- 5209- 000- 0000	UNRESTRICTED,OTHER GENE	1,000.00	750.00			750.00	
(000096)	62- 0000- 0- 1110- 1000- 5209- 000- 0000	UNRESTRICTED,INSTRUCTION	2,250.00	1,000.00			1,000.00	
(000251)	62- 0001- 0- 1500- 1000- 5209- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	5,000.00	1,500.00			1,500.00	
(000273)	62- 0001- 0- 1500- 3110- 5209- 000- 0000	SUPPLEMENTAL/CO,GUIDANC	5,000.00	1,500.00			1,500.00	
(001593)	62- 4035- 0- 1110- 1000- 5209- 000- 0000	TITLE II TEACHE,INSTRUCTI	2,250.00	2,250.00			2,250.00	
(001651)	62- 7425- 0- 1110- 1000- 5209- 000- 0000	ELO AFTER 10%,INSTRUCTION	5,000.00	5,000.00		7,719.44	2,719.44-	
Total for Object 5209			20,500.00	12,000.00	.00	7,719.44	4,280.56	
(000252)	62- 0001- 0- 1500- 1000- 5261- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	3,000.00	1,000.00		500.00	500.00	
(001636)	62- 7425- 0- 1110- 1000- 5261- 000- 0000	ELO AFTER 10%,INSTRUCTION	250.00	250.00			250.00	
Total for Object 5261			3,250.00	1,250.00	.00	500.00	750.00	
(000060)	62- 0000- 0- 0000- 7200- 5300- 000- 0000	UNRESTRICTED,OTHER GENE		500.00		2,836.19	2,336.19-	
(000141)	62- 0000- 0- 1110- 2700- 5300- 000- 0000	UNRESTRICTED,SCHOOL ADM		500.00		24.00	476.00	
(001817)	62- 3210- 0- 1110- 1000- 5300- 000- 0000	CARES ACT ESSER,INSTRUCT		17,750.00		17,608.00	142.00	
(001698)	62- 4035- 0- 1110- 1000- 5300- 000- 0000	TITLE II TEACHE,INSTRUCTI		4,481.00		1,000.00	3,481.00	
(001794)	62- 5310- 0- 0000- 3700- 5300- 000- 0000	CHILD NUTRITION,FOOD SERV		2,000.00		1,028.00	972.00	
(001645)	62- 7425- 0- 1110- 1000- 5300- 000- 0000	ELO AFTER 10%,INSTRUCTION	6,400.00	6,400.00			6,400.00	
(001701)	62- 7425- 0- 1110- 2420- 5300- 000- 0000	ELO AFTER 10%,INSTR MEDIA				90.00	90.00-	
Total for Object 5300			6,400.00	31,631.00	.00	22,586.19	9,044.81	
(000061)	62- 0000- 0- 0000- 7200- 5450- 000- 0000	UNRESTRICTED,OTHER GENE		30,076.00		30,075.28	.72	
(000205)	62- 0000- 0- 1193- 8100- 5450- 000- 0000	UNRESTRICTED,PLANT MAINT	30,500.00	30,500.00			30,500.00	
Total for Object 5450			30,500.00	60,576.00	.00	30,075.28	30,500.72	
(000206)	62- 0000- 0- 1193- 8100- 5500- 000- 0000	UNRESTRICTED,PLANT MAINT	4,800.00	4,800.00			4,800.00	
(001268)	62- 0000- 0- 1193- 8100- 5500- 040- 0000	UNRESTRICTED,PLANT MAINT				2,000.00	2,000.00-	
Total for Object 5500			4,800.00	4,800.00	.00	2,000.00	2,800.00	
(000207)	62- 0000- 0- 1193- 8100- 5510- 000- 0000	UNRESTRICTED,PLANT MAINT	750.00					
Total for Object 5510			750.00	.00	.00	.00	.00	
(001824)	62- 0000- 0- 1193- 8100- 5512- 000- 0000	UNRESTRICTED,PLANT MAINT		1,000.00			1,000.00	
(001683)	62- 0000- 0- 1193- 8100- 5512- 080- 0000	UNRESTRICTED,PLANT MAINT				139.75	139.75-	
Total for Object 5512			.00	1,000.00	.00	139.75	860.25	
(000208)	62- 0000- 0- 1193- 8100- 5520- 000- 0000	UNRESTRICTED,PLANT MAINT	15,000.00	5,000.00		2,719.53	2,280.47	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)							Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 62 - CHARTER SCHOOLS (continued)								
(001402)	62- 0000- 0- 1193- 8100- 5520- 030- 0000	UNRESTRICTED,PLANT MAINT				1,366.81	1,366.81-	
(000209)	62- 0000- 0- 1193- 8100- 5520- 050- 0000	UNRESTRICTED,PLANT MAINT				506.58	506.58-	
(001431)	62- 0000- 0- 1193- 8100- 5520- 080- 0000	UNRESTRICTED,PLANT MAINT				74.26	74.26-	
Total for Object 5520			15,000.00	5,000.00	.00	4,667.18	332.82	
(000210)	62- 0000- 0- 1193- 8100- 5530- 000- 0000	UNRESTRICTED,PLANT MAINT	2,100.00	2,100.00			2,100.00	
(001215)	62- 0000- 0- 1193- 8100- 5530- 030- 0000	UNRESTRICTED,PLANT MAINT				1,071.90	1,071.90-	
(000212)	62- 0000- 0- 1193- 8100- 5530- 050- 0000	UNRESTRICTED,PLANT MAINT				834.63	834.63-	
Total for Object 5530			2,100.00	2,100.00	.00	1,906.53	193.47	
(000214)	62- 0000- 0- 1193- 8100- 5560- 000- 0000	UNRESTRICTED,PLANT MAINT	3,500.00	2,000.00		233.44	1,766.56	
(001216)	62- 0000- 0- 1193- 8100- 5560- 030- 0000	UNRESTRICTED,PLANT MAINT				829.01	829.01-	
(001327)	62- 0000- 0- 1193- 8100- 5560- 040- 0000	UNRESTRICTED,PLANT MAINT				350.16	350.16-	
(001820)	62- 0000- 0- 1193- 8100- 5560- 080- 0000	UNRESTRICTED,PLANT MAINT				25.94	25.94-	
Total for Object 5560			3,500.00	2,000.00	.00	1,438.55	561.45	
(001269)	62- 0000- 0- 1193- 8100- 5565- 000- 0000	UNRESTRICTED,PLANT MAINT	500.00	250.00		20.00	230.00	
Total for Object 5565			500.00	250.00	.00	20.00	230.00	
(001825)	62- 0000- 0- 1192- 2700- 5610- 000- 0000	UNRESTRICTED,SCHOOL ADM		94.00			94.00	
(001819)	62- 0000- 0- 1192- 2700- 5610- 080- 0000	UNRESTRICTED,SCHOOL ADM				94.00	94.00-	
Total for Object 5610			.00	94.00	.00	94.00	.00	
(000221)	62- 0000- 0- 1195- 8700- 5612- 000- 0000	UNRESTRICTED,FACILITIES R	261,456.00	107,340.00		34,728.00	72,612.00	
(001328)	62- 0000- 0- 1195- 8700- 5612- 030- 0000	UNRESTRICTED,FACILITIES R				30,000.00	30,000.00-	
(001433)	62- 0000- 0- 1195- 8700- 5612- 040- 0000	UNRESTRICTED,FACILITIES R				21,400.00	21,400.00-	
(001297)	62- 0000- 0- 1195- 8700- 5612- 050- 0000	UNRESTRICTED,FACILITIES R				22,800.00	22,800.00-	
(001243)	62- 0000- 0- 1195- 8700- 5612- 060- 0000	UNRESTRICTED,FACILITIES R				19,000.00	19,000.00-	
(001853)	62- 3213- 0- 1195- 8700- 5612- 000- 0000	ESSER III 80%,FACILITIES		150,616.00		5,788.00	144,828.00	
(001865)	62- 3213- 0- 1195- 8700- 5612- 030- 0000	ESSER III 80%,FACILITIES				5,000.00	5,000.00-	
(001867)	62- 3213- 0- 1195- 8700- 5612- 040- 0000	ESSER III 80%,FACILITIES				9,013.05	9,013.05-	
(001866)	62- 3213- 0- 1195- 8700- 5612- 050- 0000	ESSER III 80%,FACILITIES				3,800.00	3,800.00-	
(001864)	62- 3213- 0- 1195- 8700- 5612- 060- 0000	ESSER III 80%,FACILITIES				2,500.00	2,500.00-	
Total for Object 5612			261,456.00	257,956.00	.00	154,029.05	103,926.95	
(000142)	62- 0000- 0- 1110- 2700- 5623- 000- 0000	UNRESTRICTED,SCHOOL ADM	2,500.00	2,500.00			2,500.00	
(001213)	62- 0000- 0- 1110- 2700- 5623- 080- 0000	UNRESTRICTED,SCHOOL ADM				1,280.96	1,280.96-	
(001478)	62- 0000- 0- 1192- 2700- 5623- 000- 0000	UNRESTRICTED,SCHOOL ADM	2,000.00					
(001190)	62- 0000- 0- 1193- 8100- 5623- 000- 0000	UNRESTRICTED,PLANT MAINT				86.80	86.80-	
Total for Object 5623			4,500.00	2,500.00	.00	1,367.76	1,132.24	

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)							
(000100)	62- 0000- 0- 1110- 1000- 5637- 000- 0000	UNRESTRICTED,INSTRUCTION		500.00			500.00
(001345)	62- 0000- 0- 1110- 1000- 5637- 050- 0000	UNRESTRICTED,INSTRUCTION				300.17	300.17-
(000143)	62- 0000- 0- 1110- 2700- 5637- 000- 0000	UNRESTRICTED,SCHOOL ADM	3,500.00	3,500.00		1,550.92	1,949.08
(001325)	62- 0000- 0- 1110- 2700- 5637- 040- 0000	UNRESTRICTED,SCHOOL ADM				594.00	594.00-
(000178)	62- 0000- 0- 1192- 2700- 5637- 000- 0000	UNRESTRICTED,SCHOOL ADM	12,500.00	8,000.00		5,402.22	2,597.78
(001818)	62- 0000- 0- 1192- 2700- 5637- 080- 0000	UNRESTRICTED,SCHOOL ADM				97.50	97.50-
Total for Object 5637			16,000.00	12,000.00	.00	7,944.81	4,055.19
(000062)	62- 0000- 0- 0000- 7200- 5800- 000- 0000	UNRESTRICTED,OTHER GENE	200.00	200.00			200.00
(000101)	62- 0000- 0- 1110- 1000- 5800- 000- 0000	UNRESTRICTED,INSTRUCTION	35,200.00	5,000.00			5,000.00
(001346)	62- 0000- 0- 1110- 1000- 5800- 036- 0000	UNRESTRICTED,INSTRUCTION				1,190.00	1,190.00-
(001767)	62- 0000- 0- 1110- 1000- 5800- 070- 0000	UNRESTRICTED,INSTRUCTION				2,400.00	2,400.00-
(000125)	62- 0000- 0- 1110- 2420- 5800- 000- 0000	UNRESTRICTED,INSTR MEDIA		3,223.00		3,222.16	.84
(000144)	62- 0000- 0- 1110- 2700- 5800- 000- 0000	UNRESTRICTED,SCHOOL ADM		250.00		203.20	46.80
(000179)	62- 0000- 0- 1192- 2700- 5800- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,500.00	7,000.00		6,055.62	944.38
(001376)	62- 0000- 0- 1192- 2700- 5800- 080- 0000	UNRESTRICTED,SCHOOL ADM				1,075.98	1,075.98-
(000217)	62- 0000- 0- 1193- 8100- 5800- 000- 0000	UNRESTRICTED,PLANT MAINT	2,500.00	3,000.00		1,703.68	1,296.32
(001546)	62- 0000- 0- 1193- 8100- 5800- 040- 0000	UNRESTRICTED,PLANT MAINT				657.00	657.00-
(000220)	62- 0000- 0- 1193- 8100- 5800- 050- 0000	UNRESTRICTED,PLANT MAINT				197.00	197.00-
(001270)	62- 0000- 0- 1193- 8100- 5800- 080- 0000	UNRESTRICTED,PLANT MAINT				373.33	373.33-
(000253)	62- 0001- 0- 1500- 1000- 5800- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	15,500.00	2,000.00		5,858.00	3,858.00-
(001727)	62- 0001- 0- 1500- 1000- 5800- 040- 0000	SUPPLEMENTAL/CO,INSTRUC				398.00	398.00-
(000302)	62- 1100- 0- 1110- 1000- 5800- 000- 0000	STATE LOTTERY R,INSTRUCTI	24,100.00	24,100.00		11,864.72	12,235.28
(001791)	62- 1100- 0- 1110- 1000- 5800- 036- 0000	STATE LOTTERY R,INSTRUCTI				500.00	500.00-
(001225)	62- 3210- 0- 1110- 1000- 5800- 000- 0000	CARES ACT ESSER,INSTRUCT		1,000.00		199.80	800.20
(001771)	62- 3210- 0- 1110- 1000- 5800- 040- 0000	CARES ACT ESSER,INSTRUCT				199.00	199.00-
(001610)	62- 3212- 0- 1110- 1000- 5800- 000- 0000	CARES ESSER II,INSTRUCTIO	90,000.00	949.00		6,250.00	5,301.00-
(001723)	62- 3212- 0- 1110- 1000- 5800- 040- 0000	CARES ESSER II,INSTRUCTIO				6,250.00	6,250.00-
(001417)	62- 4126- 0- 1110- 1000- 5800- 000- 0000	RURAL & LOW INC,INSTRUCTI	6,624.00	6,624.00			6,624.00
(001341)	62- 6500- 0- 5760- 1120- 5800- 000- 0000	SPECIAL EDUCATI,RESOURCE	450.00	100.00		95.00	5.00
(001237)	62- 6500- 0- 5760- 1190- 5800- 000- 0000	SPECIAL EDUCATI,OTHER SPE	36,000.00	1,000.00			1,000.00
(001646)	62- 7425- 0- 1110- 1000- 5800- 000- 0000	ELO AFTER 10%,INSTRUCTION	4,000.00	4,000.00		26,931.00	22,931.00-
(001792)	62- 7425- 0- 1110- 1000- 5800- 033- 0000	ELO AFTER 10%,INSTRUCTION				150.00	150.00-
(001768)	62- 7425- 0- 1110- 1000- 5800- 090- 0000	ELO AFTER 10%,INSTRUCTION				50.00	50.00-
Total for Object 5800			216,074.00	58,446.00	.00	75,823.49	17,377.49-

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 75, Online/Offline = N, Fiscal Year = 2022, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Object Digits = 4, Page Break Level =)

ESCAPE ONLINE

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)							
(000105)	62- 0000- 0- 1110- 1000- 5801- 000- 0000	UNRESTRICTED,INSTRUCTION		500.00		100.00	400.00
		Total for Object 5801	.00	500.00	.00	100.00	400.00
(000107)	62- 0000- 0- 1110- 1000- 5805- 000- 0000	UNRESTRICTED,INSTRUCTION				96.40	96.40-
(000180)	62- 0000- 0- 1192- 2700- 5805- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,000.00	50.00			50.00
(001611)	62- 1100- 0- 1110- 1000- 5805- 000- 0000	STATE LOTTERY R,INSTRUCTI	1,000.00	1,000.00			1,000.00
(001870)	62- 5310- 0- 0000- 3700- 5805- 000- 0000	CHILD NUTRITION,FOOD SERV				6.40	6.40-
		Total for Object 5805	2,000.00	1,050.00	.00	102.80	947.20
(000384)	62- 4035- 0- 1110- 2150- 5811- 000- 0000	TITLE II TEACHE,INSTR ADM	6,656.00	5,814.00		3,742.00	2,072.00
		Total for Object 5811	6,656.00	5,814.00	.00	3,742.00	2,072.00
(001598)	62- 0000- 0- 1110- 2420- 5812- 000- 0000	UNRESTRICTED,INSTR MEDIA	6,795.00	3,295.00			3,295.00
		Total for Object 5812	6,795.00	3,295.00	.00	.00	3,295.00
(000063)	62- 0000- 0- 0000- 7200- 5819- 000- 0000	UNRESTRICTED,OTHER GENE				195.00	195.00-
(000110)	62- 0000- 0- 1110- 1000- 5819- 000- 0000	UNRESTRICTED,INSTRUCTION	23,750.00	500.00			500.00
(001599)	62- 0001- 0- 1500- 1000- 5819- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	17,500.00	17,500.00			17,500.00
(000371)	62- 3310- 0- 5760- 3140- 5819- 000- 0000	SP ED-IDEA BAS,HEALTH SER	4,979.00	2,624.00			2,624.00
(001342)	62- 6500- 0- 5760- 3140- 5819- 000- 0000	SPECIAL EDUCATI,HEALTH SE	5,050.00	5,050.00		50.61	4,999.39
		Total for Object 5819	51,279.00	25,674.00	.00	245.61	25,428.39
(000064)	62- 0000- 0- 0000- 7200- 5822- 000- 0000	UNRESTRICTED,OTHER GENE		13,500.00		11,200.00	2,300.00
		Total for Object 5822	.00	13,500.00	.00	11,200.00	2,300.00
(001185)	62- 0000- 0- 0000- 7200- 5823- 000- 0000	UNRESTRICTED,OTHER GENE		2,000.00		6,918.46	4,918.46-
		Total for Object 5823	.00	2,000.00	.00	6,918.46	4,918.46-
(000181)	62- 0000- 0- 1192- 2700- 5831- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,000.00	6,250.00		4,885.45	1,364.55
		Total for Object 5831	1,000.00	6,250.00	.00	4,885.45	1,364.55
(000066)	62- 0000- 0- 0000- 7700- 5845- 000- 0000	UNRESTRICTED,DATA PROCE	20,000.00	9,500.00			9,500.00
		Total for Object 5845	20,000.00	9,500.00	.00	.00	9,500.00
(000146)	62- 0000- 0- 1110- 2700- 5861- 000- 0000	UNRESTRICTED,SCHOOL ADM		250.00		177.00	73.00
(000182)	62- 0000- 0- 1192- 2700- 5861- 000- 0000	UNRESTRICTED,SCHOOL ADM		400.00		320.00	80.00
		Total for Object 5861	.00	650.00	.00	497.00	153.00
(000065)	62- 0000- 0- 0000- 7200- 5881- 000- 0000	UNRESTRICTED,OTHER GENE		50.00		.24	49.76
(000254)	62- 0001- 0- 1500- 1000- 5881- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	4,500.00	250.00			250.00
		Total for Object 5881	4,500.00	300.00	.00	.24	299.76
(001781)	62- 5310- 0- 0000- 3700- 5884- 000- 0000	CHILD NUTRITION,FOOD SERV		1,500.00		466.00	1,034.00
		Total for Object 5884	.00	1,500.00	.00	466.00	1,034.00

Balances through December (06)						Fiscal Year 2021/22	
(Alias)	FD- RESC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 62 - CHARTER SCHOOLS (continued)							
(000539)	62- 9030- 0- 1110- 1000- 5885- 000- 0000	MVCS-OGA,INSTRUCTION,STL	813.00	514.00			514.00
		Total for Object 5885	813.00	514.00	.00	.00	514.00
(000112)	62- 0000- 0- 1110- 1000- 5909- 000- 0000	UNRESTRICTED,INSTRUCTION		2,000.00			2,000.00
(000148)	62- 0000- 0- 1110- 2700- 5909- 000- 0000	UNRESTRICTED,SCHOOL ADM		7,000.00		16,658.36	9,658.36-
(001347)	62- 0000- 0- 1110- 2700- 5909- 030- 0000	UNRESTRICTED,SCHOOL ADM				1,125.72	1,125.72-
(000149)	62- 0000- 0- 1110- 2700- 5909- 050- 0000	UNRESTRICTED,SCHOOL ADM				2,654.17	2,654.17-
(001374)	62- 0000- 0- 1110- 2700- 5909- 080- 0000	UNRESTRICTED,SCHOOL ADM				121.68	121.68-
(000185)	62- 0000- 0- 1192- 2700- 5909- 000- 0000	UNRESTRICTED,SCHOOL ADM		5,000.00		2,754.92	2,245.08
		Total for Object 5909	.00	14,000.00	.00	23,314.85	9,314.85-
(000150)	62- 0000- 0- 1110- 2700- 5922- 000- 0000	UNRESTRICTED,SCHOOL ADM		120.00			120.00
(001266)	62- 0000- 0- 1110- 2700- 5922- 080- 0000	UNRESTRICTED,SCHOOL ADM				727.50	727.50-
(000255)	62- 0001- 0- 1500- 1000- 5922- 000- 0000	SUPPLEMENTAL/CO,INSTRUC	500.00	500.00			500.00
		Total for Object 5922	500.00	620.00	.00	727.50	107.50-
(000114)	62- 0000- 0- 1110- 1000- 5950- 000- 0000	UNRESTRICTED,INSTRUCTION				55.20	55.20-
(000151)	62- 0000- 0- 1110- 2700- 5950- 000- 0000	UNRESTRICTED,SCHOOL ADM		1,550.00		753.18	796.82
(001214)	62- 0000- 0- 1110- 2700- 5950- 033- 0000	UNRESTRICTED,SCHOOL ADM				74.96	74.96-
(001375)	62- 0000- 0- 1110- 2700- 5950- 080- 0000	UNRESTRICTED,SCHOOL ADM				65.02	65.02-
(000188)	62- 0000- 0- 1192- 2700- 5950- 000- 0000	UNRESTRICTED,SCHOOL ADM	1,000.00	4,000.00		3,495.59	504.41
(001766)	62- 5310- 0- 0000- 3700- 5950- 000- 0000	CHILD NUTRITION,FOOD SERV		1,000.00		425.68	574.32
		Total for Object 5950	1,000.00	6,550.00	.00	4,869.63	1,680.37
		Total for Expense Accounts	5,497,675.00	5,251,842.00	2,037,392.67	2,304,001.78	910,447.55
Total for Org 075 and Fund CHARTER SCHOOLS							
		<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>	
Budgeted			5,660,436.00		5,251,842.00	408,594.00	
Actuals	.00		1,772,402.13	2,037,392.67	2,304,001.78	2,568,992.32-	

Agenda Item 7.
REPORTS

Subject:

7.3 Director's Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 7.
REPORTS

Subject:

7.4 Northern United - Humboldt Charter School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Rebekah Davis, Julie Smith

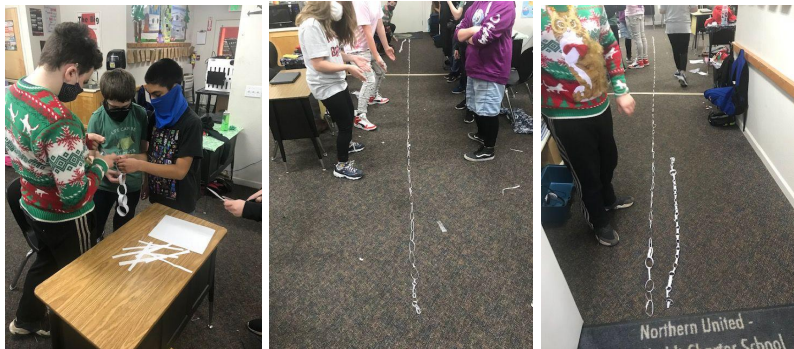
**Humboldt Regional Director Board Report
1-13-21**

What's happening Schoolwide?

- A. Upcoming Events
 - a. National School Choice Week- January 24-28
- B. Professional Developments Happening
 - a. Renaissance Learning STAR Math- January 7
 - b. CAASPP and WASC- January 28

What's happening at Individual Learning Centers that is Newsworthy?

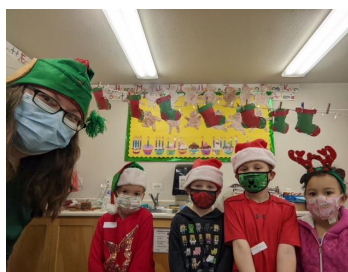
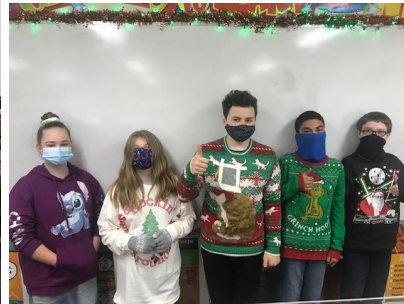
- A. Rebekah's 7th grade AVID class' end-of-the-month STEM Challenge- The Great Paper Chain Challenge. They had to build the longest paper chain with only 2 pieces of paper. Team #2 won!!



- B. A grandfather of students at CLC surprised the students with a visit from Santa before break.



C. CLC's Student Council planned Winter Spirit Week for the week before break.



D. Judy Fraser sent these photos and reports on the Hydroponics class & ORBE.

For ORBE, after going over group rights, there were cards laid out for student selection based on personal connection to foster ownership of particular rights.

Then, Bal a vis X - Sand Bag toss solo and with a partner; led to circle bag hand off and sustaining focus. Students' (and adults) focus on Auditory, bilateral coordination, rhythm.

The Hydroponics class is at the Redwood Acres HCOE greenhouse which is a fully hydroponic operation (no soil) and grows for many restaurants in and around the Eureka/Arcata area. This is an a-g course and the students enrolled help harvest, clean, weigh and set up for new planting.



E. ORBE report from Shane Harmon:

The ORBE program finished the 1st cycle with cohort 3 last month, and it was a very successful group. Students came from the ALC, ELC, as well as IS homeschooled students. This cohort was highly responsive and engaged with the curriculum that was presented and had plenty of positive discussions on building the protective factors of resilience. We had lessons on Anxiety management, Maintaining Positive Conversations, as well as the Components of Self-Esteem. This group was made up of 9-12 grade students who displayed a strong cohesive connection with each other that fostered respect and patience. They had some personal strength-building experiences with hiking in the Me'lel' Dunes, indoor rock climbing, walking in the Arcata Marsh, as well as a wonderful ceramics lesson at the ALC led by one of the ORBE participants.

Cycle 2 officially starts Friday, January, 7th with cohort 1 and we are looking forward to returning to working with these students from the ELC. We have some interesting sessions planned that include a cooking class with a local chef as well as an artistic expression therapy workshop with Laura Phelan-Shahin , who has had a session with the ELC students last month. This session will take place at

Sue-Meg Park. Some of the lessons we will be focusing on are Self-Regulation skills, Intent Versus Impact, Choices for Handling Challenges, as well as Empathy, and Perspective Taking. I look forward to sharing how we are progressing with this new cycle of the ORBE program.

Agenda Item 7.
REPORTS

Subject:

7.5 Northern United - Siskiyou Charter School Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-SCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

NU-SCS January Board Report 2021-22

Mt Shasta Learning Center

Michelle Andras:

In December we studied magnets in science, winter holidays in social studies, and are learning how to write a fictional narrative that includes facts from articles about ants. We also studied snowflakes and identified them by shape, such as stellar dendrite. In January we will write our ant narratives and start to learn about and write poetry. Sixth grade students are learning algebra, fifth graders are multiplying decimals, and fourth grade students are multiplying double digits. We will also have a field trip in January to the Nordic Center to ski and learn about snow science.

Paul Moore:

4th Graders are currently learning about the Mexican War for Independence and how that changed California from Spanish to Mexican control. This closed the missions and led to the formation of ranchos through land grants. Some of these ranchos later turned into large California cities such as San Francisco. In math, the students are learning to multiply 2 digit numbers by 2 digit numbers using area models, partial products, and properties of operations. In English, the students are currently writing a fictional narrative about ants.

Maria Jimenez:

This month we are going to work with "matemáticas" during Spanish class. There are activities to review the numbers in both languages. At the end of the mini lesson, students will be able to identify, compare and practice numerical quantities in the target language.

Yreka Learning Center:

Elizabeth Clause:

For the month of November, the K-3 students have been exploring different types of weather and learning about cloud formations by combining fiction and informational text in literature and science. They have their own ideas in response to literature, created cloud charts using construction paper, cotton balls, and labels, and made entries about clouds in their science journals. We ended the month with Math Day, which focused on counting skills and number writing for the younger students which included making calendars, and completing a counting activity with stickers in their math journals. The 2-3 students completed a sticker activity using ten frames in their math journals, and enjoyed a variety of math dice games focusing on addition and comparing numbers.

Kate O'Brien:

Before break CTE Agriculture helped out at the Yreka Food Bank, putting together holiday boxes.

Going into Learning Period 5, we're working with a food sustainability program and online game called Journey 2050, where we'll learn about the challenges of feeding a world with 10 billion people, which will be the case in 2050.

In elementary science we are learning about Earth, our Moon and other planets. Here are some photos of the moon phase cookie project:



Colleen Allen:

In AVID middle school (7/8th grade) we are learning how to do philosophical chairs and discussing the pros and cons and if we agree or disagree with GE foods and GMO.

In AVID highschool we are learning about the growth mindset theory and simultaneously learning about team work. We will be doing a growth mindset escape room soon. And this week, we did a challenge on which team could build the taller tower out of noodles and marshmallows. Also this month Wendy will be zooming with our class to talk about the benefits of filling out the FAFSA. Lastly for this month, the AVID class will be hosting for the highschool a career night at the end of January.

Yreka Learning Center students of the month for LP4.

Winners received a gift certificate for a local ice cream shop!



Agenda Item 7.
REPORTS

Subject:

7.6 Board Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board may give a report related to the governance of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 8.
DISCUSSION ITEMS

Subject:

8.1 Childhood Vaccination Requirements and In-Person Instructional Opportunities

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

With the Governor's announcement regarding a COVID-19 vaccination mandate for students, we should examine our current vaccination practices. SB277, SB276 and SB714 are laws that guide our current practices regarding student vaccinations, exemptions and in-person participation.

Fiscal Implications:

None at this time

Contact Person/s: Shari Lovett

Agenda Item 8.
DISCUSSION ITEMS

Subject:

8.2 Administrative Policy Handbook - First Reading

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The NUCS Policy and Procedures Handbook was reviewed by our lawyers and separated into Student, Employee and Administrative policies. This is a first reading of the Administrative policies.

Fiscal Implications:

None at this time

Contact Person/s: Shari Lovett

Northern United Charter Schools
Administrative Policy Handbook

TABLE OF CONTENTS

A-1	Bids Policy.....	2
A-2	Budget Management Policy.....	9
A-3	Emergency School Closure Policy.....	15
A-4	Equipment Management Policy.....	16
A-5	Financial Reports and Accountability Policy.....	18
A-6	Food Service Operations Policy.....	24
A-7	Inventory Management Policy.....	27
A-8	Food Service Code of Conduct Policy.....	29
A-9	Nutrition Program Complaint Procedure.....	30
A-10	Meal Counting and Collection Policy.....	31
A-11	Procurement Procedures.....	36
A-12	Special Dietary Needs Policy.....	46
A-13	Sale and Disposal of Books, Equipment and Supplies Policy.....	48

A-01 Bids Policy

Adopted on 03/19/2020

The Northern United Charter Schools' Board of Directors is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the Charter School, including when contracting for public projects involving Charter School facilities, the Northern United Charter Schools' Board of Directors shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board of Directors determines that it is in the best interest of the Charter School, such contracts shall be made using competitive bidding.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding.

The Northern United Charter Schools' School Director or designee shall establish comprehensive bidding procedures for the Charter School in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.

For award of contracts which, by law or Northern United Charter Schools Board policy, require prequalification, the procedures shall identify a uniform system for rating bidders on the basis of a completed questionnaire and financial statements.

When calling for bids, the Northern United Charter Schools' School Director or designee shall ensure that the bid specifications clearly describe in appropriate detail the quality, delivery, and service required and include all information which the School knows, or has in its possession, that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Board of Directors requires, or else all bids shall be rejected. (Public Contract Code 20111)

When the Northern United Charter Schools' Board of Directors has determined that it is in the best interest of the Charter School, the Northern United Charter Schools may piggyback onto the contract of another public agency or corporation to lease or purchase any personal property to the extent authorized by law.

Advertise and Competitive Bids

Northern United Charter Schools shall advertise for any of the following:

- A public project contract that involves an expenditure of \$15,000 or more, including a contract for construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, or repair work involving a Charter School owned, leased, or operated facility.

- A contract that exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following:
 - The purchase of equipment, materials, or supplies to be furnished, sold, or leased to Northern United Charter Schools.
 - Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters.
 - Repairs that are not a public project, including maintenance.

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping the Charter School facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired.

Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces.

Instructions and Procedures for Advertised Bids

The Northern United Charter Schools' School Director or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the School, or if no such newspaper exists, then in some newspaper of general circulation that is circulated in the county. The Northern United Charter Schools' School Director or designee also may post the notice on the Charter School's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened.

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice.

Bid Instructions and specifications shall include the following requirements and information:

- All bidders shall certify in writing the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold.
- All bids for construction work shall be presented under sealed cover. Northern United Charter Schools may accept a bid that has been submitted electronically or on paper.

The bid shall be accompanied by a form of bidder's security, including either cash, a cashier's check payable to the Charter School, a certified check made payable to the Charter School, or a bidder's bond executed by an admitted surety insurer and made payable to the Charter School. The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. When a standardized proposal form is provided by the School, bids not presented on the standard form shall be disregarded.

- Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time.
- When two or more identical lowest or highest bids are received, the Northern United Charter Schools' Board of Directors may determine by lot which bid shall be accepted.
- If Northern United Charter Schools requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #6a below shall be used. (Public Contract Code 20103.8)
 - The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
 - The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the School before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to Northern United Charter Schools before the ranking of all bidders from lowest to highest has been determined.

- In determining the lowest bid, Northern United Charter Schools shall consider only responsive bids that conform to bid specifications and are submitted by responsible bidders who have demonstrated trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract.
 - When a bid is determined to be nonresponsive, the Northern United Charter Schools' School Director or designee shall notify the bidder and give him/her an opportunity to respond to the determination.
 - When the lowest bidder is determined to be non-responsible, the Northern United Charter Schools' School Director or designee shall notify the bidder of his/her right to present evidence of his/her responsibility at a hearing before the Northern United Charter Schools' Board of Directors.
- After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for public review pursuant to law and Board policy.

Prequalification Procedure

When required by law or the Northern United Charter Schools' Board of Directors, the Northern United Charter Schools' School Director or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Northern United Charter Schools' School Director or designee shall furnish prospective bidders a standardized prequalification questionnaire and financial record which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection.

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, Northern United Charter Schools shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply:

- Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in Public Contract Code 4113 or Business and Professions Code 7056 or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the School, before the date fixed for the public opening of sealed bids.
- Prospective bidders shall be prequalified by Northern United Charter Schools five or more business days, as determined by the School, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Northern United Charter Schools' School Director or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by Northern United Charter Schools, before the date fixed for the public opening of sealed bids.

For all other contracts requiring competitive bidding, Northern United Charters Schools may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the School at least one day before the fixed bid-opening date.

Award of Contract

Northern United Charter Schools shall award each contract to the lowest responsible bidder, except in the following circumstances:

When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Northern United Charter Schools' Board of Directors may contract with any one of the three lowest responsible bidders.

When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system or a parent/guardian of a student who is to be transported, in which case the Northern United Charter Schools' Board of Directors may contract with other than the lowest bidder.

When the contract is one for which the Northern United Charter Schools' Board of Directors has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements.

When procuring a lease-leaseback contract, in which case the Northern United Charter Schools' Board of Directors shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17250.20, in which case the Northern United Charter Schools' Board of Directors may award the contract to either the low bid or the best value to the Charter School, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs.

Protests by Bidders

A bidder may protest a bid award if he/she believes that the award is not in compliance with law, Board policy, or the bid specification. A protest must be filed in writing with the Northern United Charter Schools' School Director or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Northern United Charter Schools' School Director or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Northern United Charter Schools' School Director or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Northern United Charter Schools' School Director or designee's decision to the Northern United Charter Schools' Board of Directors. The Northern United Charter Schools' School Director or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Limitation on Use of Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Director or designee shall ensure that the bid specification:

- Does not directly or indirectly limit bidding to any one specific concern
- Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service.

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within thirty-five (35) days after the award of the contract.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification.

However, the Northern United Charter Schools' School Director or designee may designate a specific material, product, thing, or service by brand or trade name (sole sourcing) if the Northern United Charter Schools' Board of Directors has made a finding, described in the invitation for bids or request for proposals (RFP), that a particular material, product, thing, or service is designated for any of the following purposes:

- To conduct a field test or experiment to determine its suitability for future use
- To match others in use on a particular public improvement that has been completed or is in the course of completion
- To obtain a necessary item that is only available from one source
- To respond to the Northern United Charter Schools' Board of Directors declaration of an emergency, as long as the declaration has been approved by four/fifths of the Board when issuing the invitation for bid or RFP.

Bids Not Required

Without advertising for bids and upon a determination that it is in the best interest of the charter School, the Northern United Charter Schools' Board of Directors may authorize another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the School in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, Northern United Charter Schools may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract.

Without advertising for bids, the Northern United Charter Schools' Board of Directors may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the Charter School and meet the cost effectiveness requirements specified in Government Code 4217.12. The Northern United Charter Schools' Board of Directors determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost and savings comparison findings specified in Government Code 4217 .12.

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages; or periodicals may be purchased in any amount without taking estimates or advertising for bids.

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market.

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Northern United Charter Schools' Board of Directors may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose.

Northern United Charter Schools may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids.

A-02 Budget Management Policy

Adopted on 12/10/2019

The Northern United Charter Schools' Board of Directors recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with and reflects the Northern United Charter Schools' vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The Charter Schools' budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the Charter School.

The Northern United Charter Schools' budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, The Northern United Charter Schools' Board of Directors shall annually establish budget priorities based on identified Charter School needs and goals and on realistic projections of available funds.

The Northern United Charter Schools' School Director or designee shall oversee the preparation of a proposed Charter School budget for approval by the Northern United Charter Schools' Board of Directors and shall involve appropriate staff in the development of budget projections.

The Northern United Charter Schools' Board of Directors shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the School's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)

The Northern United Charter Schools' Board of Directors shall adopt the Charter Schools' budget at a public meeting held after the date of the public hearing but on or before July 1 of each year. The Northern United Charter Schools' Board of Directors shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Northern United Charter Schools' School Director or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Northern United Charter Schools' Board of Directors the Board, staff, and public.

No later than five days after the Northern United Charter Schools' Board of Directors adopts the Charter Schools' budget or by July 1, whichever occurs first, the Northern United Charter Schools' Board of Directors shall file the adopted Charter Schools' budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the Northern United Charter Schools' budget, the Northern United Charter Schools' Board of Directors shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8th. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget and Criteria Standards

The Northern United Charter Schools' budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440- 15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Northern United Charter Schools' School Director or designee shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33129, 42127.01; 5 CCR 15440-15451)

The Northern United Charter Schools' budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

The Northern United Charter Schools' Board of Directors may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for Charter School revenues and expenditures.

Fund Balance

Northern United Charter Schools shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

- Non-spendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and pre-pays) or that are legally or contractually required to be maintained intact.
- Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
- Committed fund balance includes amounts constrained to specific purposes by the Northern United Charter Schools' Board of Directors.
- For this purpose, all commitments of funds shall be approved by a majority vote of the Northern United Charter Schools' Board of Directors. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.
- Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Northern United Charter Schools' Board of Directors delegates authority to assign funds to the assigned fund balance to the Northern United Charter Schools' School Director and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Northern United Charter Schools' School Director shall have discretion to further delegate the authority to assign funds.

Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, Northern United Charter Schools shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Northern United Charter Schools' Board of Directors intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the School against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Northern United Charter Schools' Board of Directors due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may

include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

Northern United Charter Schools has taken a conservative approach to the budgeted expenses. If the state revenues increase above current projections, additional spending will be considered in future years. Northern United Charter Schools will maintain a minimum of a 10% cash reserve, twice the state required minimum, throughout the term of the charter. This cash on hand provides cash flow sufficient to allow a contingency plan against unanticipated events like state revenue deferrals.

Long-Term Financial Obligations

Northern United Charter Schools' current-year budget and multiyear projections shall include adequate provisions for addressing the Charter School's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Northern United Charter Schools' Board of Directors may approve a plan for meeting the Charter School's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Northern United Charter Schools' School Director or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Northern United Charter Schools' School Director or designee shall recommend budget amendments to ensure accurate projections of the Charter School's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when Northern United Charter Schools' income declines, increased revenues or unanticipated savings are made available to the Charter School, program proposals are significantly different from those approved during budget adoption, inter-fund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Public Hearing

The agenda for the public hearing on the Northern United Charter Schools' budget shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

The Northern United Charter Schools' School Director or designee shall notify the County Superintendent of Schools of the location and dates at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing, as required by Education Code 42103.

Whenever the proposed Charter School budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the School shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

- The minimum recommended reserve for economic uncertainties
- The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve
- A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve

During the hearing, any member of the public may appear and object to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

Budget Review Committee for Disapproved Budgets

If the Northern United Charter School's budget is disapproved by the County Superintendent for any reason other than disapproval of the Charter School's LCAP or annual update to the LCAP, the budget shall be reviewed by a budget review committee, unless the Northern United Charter Schools' Board of Directors and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

- Three persons selected by the Northern United Charter Schools' Board of Directors from a list of candidates provided by the Superintendent of Public Instruction (SPI), who shall be selected within five working days after receiving the list of candidates

- A regional review committee selected and convened by the County Superintendent with the approval of the Northern United Charter Schools' Board of Directors and SPI

If the budget review committee recommends disapproval of the Northern United Charter Schools' budget, the Northern United Charter Schools' Board of Directors may submit a response to the SPI no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the Northern United Charter Schools' budget after reviewing the committee's report and the Charter School's response, the Northern United Charter Schools' Board of Directors shall consult with the County Superintendent to develop and adopt, by December 31, a fiscal plan and budget that will allow the School to meet its current fiscal year and multiyear financial obligations. For the current fiscal year, Northern United Charter Schools shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until Northern United Charter Schools receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Northern United Charter Schools' Board of Directors, whichever budget contains a lower total spending authority. (Education Code 42127.4).

A-03 Emergency School Closure Policy

Adopted on 03/19/2020

In order to provide for the safety of students and staff, the Northern United Charter Schools' Board of Directors authorizes the Northern United Charter Schools' School Director or designee to close a school site, change the regular school day schedule, or take any necessary action when hazardous environmental or weather conditions or other emergencies warrant.

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code [41422](#) or [46392](#), thereby preventing the Charter School from complying with the minimum number of instructional days or minutes required by law, the Northern United Charter Schools' School Director or designee shall complete and submit to the Superintendent of Public Instruction the necessary forms for obtaining approval of the days of the closure, reduction in attendance, or change in schedule. The Northern United Charter Schools' School Director or designee shall submit other relevant charter records as may be required.

The Northern United Charter Schools' School Director or designee shall establish a system for informing students and parents/guardians when school buses are not operating as scheduled, the school day schedule is changed, or the school is closed. The charter's notification system shall include, but is not limited to, posting on charter website(s), sending email and text messages, and/or making telephone calls.

Whenever the school day schedule changes after students have arrived at school, the Northern United Charter Schools' School Director or designee shall ensure that students are supervised in accordance with the procedures specified in the Charter Schools' emergency and disaster preparedness plan.

The Northern United Charter Schools' School Director or designee may provide a means to make up lost instructional time later during the year. Students and parents/guardians shall receive timely advanced notice of any resulting changes in the school calendar or school day schedule.

A-04 Equipment Management Policy

Adopted on 12/10/2019

Northern United Charter Schools' equipment shall be used primarily for educational purposes and/or to conduct school business. The Northern United Charter Schools' School Director or designee shall ensure that all employees, students, and other users understand the appropriate use of Charter School equipment and that any misuse may be cause for disciplinary action or loss of user privilege.

Northern United Charter Schools-connected organizations may be granted reasonable use of the equipment for Charter School-related matters as long as it does not interfere with the use by students or employees or otherwise disrupt School operations.

The Northern United Charter Schools' School Director or designee shall approve the transfer of any Charter School equipment from one work site to another and the removal of any Charter School equipment for off-site use. When any equipment is taken off site, the borrower is responsible for its safe return and shall be fully liable for any loss or damage.

Employees transferred to another work site shall take with them only those personal items that have been purchased with their own funds unless otherwise authorized by the Northern United Charter Schools' School Director or designee or applicable Northern United Charter Schools' Board policy.

The Northern United Charter Schools' School Director or designee shall maintain an inventory of all equipment currently valued in excess of \$500. (Education Code 35168; 5 CCR 3946)

When equipment is unusable or is no longer needed, it may be sold, donated, or disposed of in accordance with Education Code 17540-17555 or 2 CFR 200.313, as applicable.

Equipment Acquired with Federal Funds

The Northern United Charter Schools' School Director or designee shall obtain prior written approval from the California Department of Education or other awarding agency before purchasing equipment with federal funds. (2 CFR 200.48, 200.313, 200.439)

All equipment purchased for federal programs funded through the consolidated application pursuant to Education Code 64000-64001 shall be labeled with the name of the project, identification number, and name of the School. (2 CFR 200.313; 5 CCR 3946)

For any equipment acquired in whole or in part with federal funds, the Northern United Charter Schools' School Director or designee shall develop adequate maintenance procedures to keep the property in good condition. He/she shall also develop adequate safeguards to prevent loss, damage, or theft of the property and shall investigate any

loss, damage, or theft.
(2 CFR 200.313)

Equipment purchased for use in a federal program shall be used in that program as long as needed, whether or not the program continues to be supported by federal funds. The equipment may be used in other activities currently or previously supported by a federal agency when such use does not interfere with the work on the project or program for which it was originally acquired or when use of the equipment is no longer needed for the original program. (2 CFR 200.313)

A-05 Financial Reports and Accountability Policy

Adopted on 3/19/2020

The Northern United Charter Schools' Board of Directors is committed to ensuring public accountability and the fiscal health of Northern United Charter Schools. The Northern United Charter Schools' Board of Directors shall adopt sound fiscal policies, oversee the Charter Schools' financial condition, and continually evaluate whether the Charter Schools' budget and financial operations support the Charter Schools' goals for student achievement.

The Northern United Charter Schools' School Director or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). He/she shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Northern United Charter Schools' Board of Directors, the Northern United Charter Schools' School Director or designee shall submit to the Board reports of the Charter Schools' financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When any such report must be approved by the Board prior to its submission to a local, state, and/or federal agency, the Director or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report and meet any applicable submission deadline.

The Northern United Charter Schools' Board of Directors shall regularly communicate the Charter School's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the Charter School's financial stability.

If Northern United Charter Schools' conditions predict fiscal distress or indicate that the Charter School might not be able to meet its fiscal obligations, the Northern United Charter Schools' Board of Directors and the Northern United Charter Schools' School Director or designee shall act quickly to identify and resolve these conditions. The Northern United Charter Schools' Board of Directors shall work cooperatively with the County Superintendent of Schools to improve the Charter School's fiscal health and may contract with an external individual or organization to advise the School on fiscal matters.

Unaudited Actual Receipts and Expenditures

On or before September 15, the Northern United Charter Schools' Board of Directors shall approve and file with the County Superintendent a statement of the School's unaudited actual receipts and expenditures for the preceding fiscal year. The Northern United Charter Schools' School Director or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI).

Gann Appropriations Limit Resolution

On or before September 15, the Northern United Charter Schools' Board of Directors shall adopt a resolution identifying, pursuant to Government Code 7900- 7914, the School's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting.

Interim Reports/Certification of Ability to Meet Fiscal Obligations

The Northern United Charter Schools' School Director or designee shall submit two interim fiscal reports to the Northern United Charter Schools' Board of Directors, the first report covering the Charter Schools' financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31. The reports and supporting data shall be made available by the Charter School for public review.

Within 45 days after the close of the period reported, the Northern United Charter Schools' Board of Directors shall approve the interim report and certify, on the basis of the interim report and any additional financial information known by the Board, whether the Charter School will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following:

1. "Positive certification" indicating that the School will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the School may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the School will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Northern United Charter Schools' School Director or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI.

If Northern United Charter Schools' certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change.

Whenever the Northern United Charter Schools receives a qualified or negative certification from the Northern United Charter Schools' Board of Directors or the County Superintendent, the Northern United Charter Schools' School Director or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent under the authority granted to him/her pursuant to Education Code 42131.

If the second interim report is accompanied by a qualified or negative certification, the Northern United Charter Schools' Board of Directors shall, no later than June 1, provide to the County

Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the School's fund and cash balances through June 30.

At any time during the year when the County Superintendent conducts a comprehensive review of the Charter Schools' financial and budgetary conditions after he/she has determined that the Charter Schools' budget does not comply with state criteria and standards for fiscal stability, the Northern United Charter Schools' Board of Directors shall review the County Superintendent's recommendations at a public Board meeting. Within 15 days of receiving the report, the Charter School shall notify the County Director and the SPI of its proposed actions on the recommendation.

Audit Report

By April 1 of each year, the Northern United Charter Schools' Board of Directors shall provide for an annual audit of the Charter Schools' books and accounts.

To conduct the audit, the Northern United Charter Schools' Board of Directors shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller.

The Northern United Charter Schools' Board of Directors shall not select any public accounting firm to provide audit services if the lead or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for the School in each of the six previous fiscal years.

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller.

Prior to December 15 whenever possible, but in no case later than January 31, the Northern United Charter Schools' Board of Directors shall review, at an open meeting, the annual School audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter.

The Northern United Charter Schools' Board of Directors shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

The Northern United Charter Schools' Board of Directors may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

1. The committee shall serve in an advisory capacity and may:
2. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
3. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit

4. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
5. Participate with the independent auditor in presenting the audit report to the Board
6. Review Northern United Charter Schools' Board policies to recommend any revisions needed to ensure effective financial reporting
7. Provide input on the effectiveness of the independent auditor
8. Periodically report to the Northern United Charter Schools' Board of Directors regarding the status of previous audit recommendations for improving the accounting and internal control systems

Interim Reports

Each interim fiscal report developed pursuant to Education Code 42130 shall include an assessment of the Northern United Charter Schools' budget as revised to reflect current information regarding the adopted state budget, Charter School property tax revenues, if any, and ending balances for the preceding fiscal year.

The interim reports shall be based on State Board of Education (SBE) criteria and standards which address fund and cash balances, reserves, deficit spending, estimation of average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected local control funding formula (LCFF) revenue, salaries and benefits, other revenues and expenditures, and facilities maintenance. For purposes of assessing projections of LCFF revenue, the first interim report shall be compared to the adopted School budget, and the second interim report shall be compared to the projections in the first interim report.

The report shall also provide supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, contingent revenues, contributions (i.e., projected contributions from unrestricted general fund resources to restricted general fund resources, projected transfers to or from the general fund to cover operating deficits in the general fund or any other fund, and capital project cost overruns that may impact the general fund budget), long-term commitments, unfunded liabilities, temporary inter-fund borrowings, the status of labor agreements, and the status of other funds.

Audit Report

The Northern United Charter Schools' School Director or designee shall establish a timetable for the completion and review of the annual audit within the deadlines established by law.

The Northern United Charter Schools' School Director or designee shall provide the necessary financial records and cooperate with the auditor selected by the Northern United Charter Schools' Board of Directors to ensure that the audit report contains all information required by law and the Governmental Accounting Standards Board (GASB).

The audit shall include an audit of income and expenditures by source of funds for all funds of Northern United Charter Schools, including the student body and cafeteria funds and accounts,

state and federal grant funds, and any other funds under the control or jurisdiction of the Charter School, as well as an audit of student attendance procedures. The audit shall also include a determination of whether LCFF funds were expended in accordance with the Northern United Charter Schools' local control and accountability plan or an approved annual update of the plan.

If an audit finding results in the Northern United Charter Schools being required to repay an apportionment or pay a penalty, the Charter School may appeal the finding to the Education Audit Appeals Panel by making an informal summary appeal within 30 days of receiving the final audit report or initiating a formal appeal within 60 days of receiving the report.

While a public accounting firm is performing the audit of the Northern United Charter Schools, it shall not provide any non-auditing, management, or other consulting services for the Charter School except as provided in Government Auditing Standards, Amendment #3, published by the U.S. Government Accountability Office.

Fund Balance

In accordance with GASB Statement 54, external financial reports shall report fund balances in the general fund within the following classifications based on the relative strength of constraints placed on the purposes for which resources can be used:

1. Non-spendable fund balance, including amounts that are not expected to be converted to cash, such as resources that are not in a spendable form or are legally or contractually required to be maintained intact
2. Restricted fund balance, including amounts constrained to specific purposes by their providers or by law
3. Committed fund balance, including amounts constrained to specific purposes by the Northern United Charter Schools' Board of Directors
4. Assigned fund balance, including amounts which the Northern United Charter Schools' Board of Directors or its designee intends to use for a specific purpose
5. Assigned fund balance, including amounts that are available for any purpose Negative Balance Report

Whenever Northern United Charter Schools reports a negative unrestricted fund balance or a negative cash balance in its annual budget or annual audit report, it shall include in the budget a statement that identifies the reasons for the negative unrestricted fund balance or negative cash balance and the steps that have been taken to ensure that the negative balance will not occur at the end of the current fiscal year.

Other Postemployment Benefits Report

In accordance with GASB Statement 75, Northern United Charter Schools' financial statements shall report the expense of non-pension other postemployment benefits (OPEBs) on an accrual basis over retirees' active working lifetime, as determined by a qualified actuary procured by the

Northern United Charter Schools' School Director or designee. To the extent that these OPEBs are not prefunded, Northern United Charter Schools shall report a liability on its financial statements.

The Northern United Charter Schools' School Director or designee shall annually present the estimated accrued but unfunded cost of OPEBs and the actuarial report upon which those costs are based at a public meeting of the Northern United Charter Schools' Board of Directors.

Northern United Charter Schools' financial obligation for OPEBs shall be reevaluated every two years in accordance with GASB 75. Workers' Compensation Claims Report

The Northern United Charter Schools' School Director or designee shall annually provide the , at a public meeting, information and related actuarial reports showing the estimated accrued but unfunded Northern United Charter Schools' Board of Directors cost of workers' compensation claims. The estimate of costs shall be based on an actuarial report completed at least every three years by a qualified actuary.

A-6 Food Service Operations/Cafeteria Fund

Adopted on 3/19/2020

The Northern United Charter Schools' Board of Directors intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Northern United Charter Schools' School Director or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the School.

The Northern United Charter Schools' School Director or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the CDE.

Meal Sales

Meals may be sold to students, Northern United Charter Schools' employees, Board members, and employees or members of the fund or association maintaining the cafeteria.

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for an authorized purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Northern United Charter Schools' School Director or designee and approved by the Northern United Charter Schools' Board of Directors, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law and Board policy.

The Northern United Charter Schools' School Director or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform to the Northern United Charter Schools' board policy, 2 CFR 200.426, and any applicable CDE guidance. The Northern United Charter Schools' School Director or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy available to the public pursuant to Education Code 49557.5.

The Northern United Charter Schools' School Director or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or served a meal that differs from the meal served to other students.

Cafeteria Fund

The Northern United Charter Schools' School Director or designee shall establish a cafeteria fund independent of the School's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund.

The Northern United Charter Schools' School Director or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

Contracts with Outside Services

With Northern United Charter Schools' Board of Directors approval, Northern United Charter Schools' may enter into a contract for food service consulting services or management services in one or more School learning centers.

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by Northern United Charter Schools or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States.

A nondomestic food product may be purchased for use in the Northern United Charter Schools' food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Northern United Charter Schools' School Director or designee shall retain documentation justifying the use of the exception.

Furthermore, Northern United Charter Schools' shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state.

Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award.

Program Monitoring and Evaluation

The Northern United Charter Schools' School Director or designee shall present to the Northern United Charter Schools' Board of Directors, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Northern United Charter Schools' School Director or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the Charter Schools' food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from non-program goods, indirect costs, and USDA foods.

A-7 Inventory Management Policy

In order to provide for the proper tracking and control of Northern United Charter Schools' property, the Northern United Charter Schools' School Director or designee shall maintain an inventory of equipment in accordance with law for the following:

- All equipment items currently valued in excess of \$500 (Education Code 35168)
- All equipment items purchased with state and/or federal categorical funds that have a useful life of more than one year with an acquisition cost of \$500 or more per unit

In addition, the Northern United Charter Schools' School Director or designee may maintain a list of specific items which shall be inventoried for internal control purposes regardless of their initial cost or current value.

The inventory shall contain a record of the following information: (Education Code 35168; 5 CCR 3946)

- Name and description of the property
- Identification number
- Original cost of the item of equipment or a reasonable estimate if the original cost is unknown
- Date of acquisition
- Location of use
- The date and method of disposal

In addition to the information specified in items #1-6 above, the following information shall be recorded for equipment acquired with state and/or federal categorical funds unless otherwise specified in law:
(5 CCR 3946; 2 CFR 200.313)

- Source of the property (funding source)
- Titleholder
- Percentage of federal participation in the cost of the property
- Use and condition of property
- Sale price of the property upon disposition and method used to determine current fair market value

At the time of purchase, the Northern United Charter Schools' School Director or designee shall affix a label to the equipment containing the identification number and the School's name. Equipment items purchased with categorical program funds shall also be labeled with the name of the project in accordance with 5 CCR 3946.

Whenever an equipment item is moved to a new location or the equipment is used for a new purpose, the new location or purpose shall be recorded in the inventory.

A copy of the inventory shall be kept at the Northern United Charter Schools'

Business Office.

The Northern United Charter Schools' School Director or designee shall annually submit an inventory listing of federally owned property in its custody to the federal agency that granted the award. (2 CFR 200.312)

Physical Inventory

At least once every two years, a physical inventory of equipment shall be conducted and the results reconciled with the property records. (2 CFR 200.313)

The Northern United Charter Schools' School Director or designee shall establish procedures for conducting the physical inventory which shall include, but not be limited to, designation of person(s) responsible for coordinating and conducting the inventory, preparation and distribution of count sheets, procedures for implementing the inventory, and procedures for conducting a recount to substantiate the validity of the inventory.

The Northern United Charter Schools' School Director or designee shall investigate any differences between the quantities determined by the physical inspection and those in the accounting records.

A-8 Food Service Code of Conduct Policy

Northern United Charter Schools will conduct all procurement transactions in compliance with the regulations and state laws included in Title 2, *Code of Federal Regulations (2 CFR)*, sections 200.318(c)(1)(2), and 400.2(b)(1), and *California Government Code (GC)*, sections 1090 and 87100 et seq.

Northern United Charter Schools' Employees, officers, and agents who participate in the selection, award, or administration of a contract must read, sign, and agree to abide by the Food Service Code of Conduct annually, by September 1 of each year.

Conflict of Interest

No Northern United Charter Schools' employee, officer, or agent may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

Gratuities, Favors, and Gifts

Northern United Charter Schools' officers, employees, and agents may never solicit gratuities, favors, gifts or anything of monetary value from contractors or parties to subcontracts. However, Northern United Charter Schools' officers, employees, and agents may accept unsolicited gratuities, favors, and gifts when the value is nominal, which Northern United Charter Schools has established as \$25 or less per gift, not to exceed \$200 per vendor per school year.

The terms gratuities, favors, and gifts include discounts, entertainment, hospitality, loans, forbearance, services, training, transportation, lodging, and meals, whether provided in-kind, by purchase of a ticket, payment in advance, or reimbursement after the expense has been incurred.

No gift or prize over the documented value of over \$25 can be accepted. If a gift or prize is received that is over the \$25 limit, the gift must be returned to the vendor with an explanation provided as follows: Thank you for your gift; however, Northern United Charter Schools' staff is not allowed to accept gratuities, favors, or gifts that exceed \$25 per gift or \$200 cumulatively per school year.

All gifts are to be documented and reported on a Northern United Charter Schools' Gift Form. These records will be maintained by the Northern United Charter Schools' Food Service Director. These forms are to be kept for a minimum of the current year plus three additional years.

Disciplinary Action

Penalties for violations of the Northern United Charter Schools' Code of Conduct may include any or all of the following:

- Reprimand or other disciplinary action (e.g., suspension without pay) by the Northern United Charter Schools' Board of Directors
- Dismissal by Northern United Charter Schools' Board of Directors
- Additional legal action necessary

Volunteer

If a Northern United Charter Schools' employee, officer, or agent is found to be in a paid or volunteer capacity in any organization that does business with or receives funds from Northern United Charter Schools, the employee, officer, or agent is subject to suspension or possible termination.

Organizational Conflict of Interest

Agencies with a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, must maintain written standards of conduct covering organizational conflicts of interest.

California GC, Section 87100 et seq.

Requirements that each designated employee, other than those specified in California GC, Section 87200, file statements at times and under circumstances described in this section, disclosing reportable investments, business positions, interests in real property and income. The information disclosed with respect to reportable investments, interests in real property, and income shall be the same as the information required by sections 87206 and 87207. The first statement filed under a Conflict of Interest Code by a designated employee shall disclose any reportable investments, business positions, interests in real property, and income. An initial statement shall be filed by each designated employee within 30 days after the effective date of the Conflict of Interest Code, disclosing investments, business positions, and interests in real property held on the effective date of the Conflict of Interest Code and income received during the 12 months before the effective date of the Conflict of Interest Code.

- If applicable, Northern United Charter Schools' employees who make or influence governmental decisions are to submit a Statement of Economic Interest, Form 700, annually.

By signing below annually, I acknowledge that I fully understand and agree to abide by the policies of the NUCS Code of Conduct.

Officer, Agent, or Employee Name

Title

Date

This institution is an equal opportunity provider.

A-9 Nutrition Program Complaint Procedure

Accepting a Civil Rights Complaint

- Civil rights complaints should be directed to: **Shari Lovett at:**
2120 Campton Rd. Suite H
Eureka, Ca. 95503
(707)445-2660 x110
- Complaints can be received verbally, in writing, or anonymously. If the complaint is verbal and the complainant is not inclined to put the allegation in writing, the person to whom the complaint was made must write up the complaint on behalf of the complainant. An anonymous complaint must be handled the same as any other complaint.
- A complaint form may be used, but is not a prerequisite for accepting a complaint.

Transcribing a Complaint

Make every effort to ensure the following information is documented:

- Name, address, and telephone number of the complainant
- The nature of the incident or action that led the complainant to feel discrimination was a factor
- The basis on which the complainant believes discrimination exists
- The names, telephone numbers, titles, and business or personal addresses of persons who may have knowledge of the alleged discriminatory action
- The date(s) during which the alleged discriminatory actions occurred

Forwarding a Complaint

Complaints are forwarded to the following agencies:

- Child Nutrition Program, CDE
- USDA Office of Civil Rights, Western Region
- USDA Office of Civil Rights, Director

Resources

- <http://www.cde.state.co.us/nutrition/civilrights>
- <http://www.fns.usda.gov/civil-rights>

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department.

(Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

A-10 Meal Counting and Payment Collection Procedures

Purpose:

The purpose of this procedure is to establish consistent guidelines for meals and the collection of debts. It is applicable to all learning centers within Northern United Charter Schools.

Scope of Responsibility:

Northern United Charter Schools' Director of Food Services will be responsible for maintaining applications and entering into the school's Student information system (School Pathways), and Sending written notifications to families stating their eligibility and invoices with any monies owed.

Northern United Charter Schools' Food Service Personnel at Learning Centers will be responsible for maintaining day to day accounting of all meals served to each student.

Northern United Charter Schools' Learning Center Administrative Assistant/Secretary will be responsible for collecting any monies owed from parents and submitting monies to the Northern United Charter Schools' Director of Food Services every week.

Eligibility:

Northern United Charter Schools uses the California State Agency prototypes, or comparable, for Letters to Households and Public Media Releases.

Applications:

Applications for the free and/or reduced meal program are available on the Northern United Charter Schools' web page: www.nucharters.org. Applications are included in the enrollment packet sent to newly enrolling and returning students, and given to parents upon request at their student's learning center.

Eligibility applications will be submitted to the Northern United Charter Schools' Records office or directly to the Northern United Charter Schools' Director of Food Services. The Northern United Charter Schools' Director of Food Services determines benefit level based on the CDE's current eligibility guidelines. Student information is then entered or changed in the school student information system, School Pathways.

Direct Certification:

At the beginning of every school year and each subsequent month, the Northern United Charter Schools' Director of Food Services will conduct a process that automatically qualifies families for free/reduced-price meals. Letters of eligibility are sent to the families within 10 days of receiving the application in the Food Service Department.

If a student qualified for Free/Reduced benefits the previous year, the family has 30 school days to submit a current year application before being charged full price for meals. Families are responsible for payment of full price meals if they do not have a new application on file and/or are not eligible through the direct certification process.

Confidentiality:

Applications are kept in a locked, confidential file. Student information is then entered or changed in the school student information system, School Pathways. School Pathways is password protected and only select staff have access to a student's eligibility status.

Meals:

Northern United Charter Schools will use "offer vs. serve", which requires a student to take a set amount of meal components. At breakfast, four components are offered and students must take three items. At lunch, five components are offered and three must be taken. All meals must meet government-prescribed reimbursable standards: minimum 1/2 cup fruit/vegetable, one grain serving and one meat/meat alternative serving. If a student is observed to not have taken all the necessary components to make the meal compliant before they leave the line, they are asked to take the additional servings to complete the meal.

Method of Payment:

Money may be added to a student's account at any time throughout the school year. Parents are encouraged to pay in advance for student meals. Payments may be made by check (payable to Northern United - Humboldt Charter School or Northern United - Siskiyou Charter School) or cash in each of the learning center's offices before regular school hours or after school hours. Serving lines will not accept payments and we will not be able to make change.

Students who pay for multiple meals will have the total payment entered on the point of sale terminal. After entering the student's name, the full prepay total will be applied to their account. Parents/guardians will be informed when the credit balance becomes low.

Rosters are printed for emergency situations. These situations may be, but are not limited to, a loss of power or failure of the point of sale system. Staff will complete the roster with a check mark when a reimbursable meal has been taken. Upon the point of sale system becoming operational, the rosters are hand keyed into the system.

Student Charge Procedures:

Northern United Charter Schools will allow meal charges. When a student begins to charge meals, staff will call home as needed to let parents/guardians know that their child has charged meals. If needed, a letter will be generated to send home to parents/guardians letting them know about the charges on their child's account.

All meal debits will need to be paid in full by the end of each school year. All unpaid debt is rolled over to the next school year and will follow the student throughout his enrollment with Northern United Charter Schools. If a student who is exiting Northern United Charter Schools and has a positive balance, the household will have the option to request a refund, transfer funds to a sibling within the Charter School, or donate the funds to the cafeteria delinquent fund.

Staff Charge Procedures:

Staff may charge up to \$20.00 for meals and/or beverages if they fill out a Cafeteria Meal agreement form stating that any unpaid cafeteria charges still outstanding by the end of each school year may be deducted from their June paycheck. Employees must pay their balance before making additional charges.

Meal prices are as follows:

Lunch:

Free student lunch - 0

Reduced student lunch - Free (Briceland Learning Center), .40 (Arcata, Learning Center, Eureka Learning Center, Cutten Learning Center, Cutten Resource Center)

Paid student lunch - Free (Briceland Learning Center), 4.40 (Arcata Learning Center) and 4.50 (Eureka Learning Center, Cutten Learning Center, Cutten Resource Center)

Student/adult milk - .50

Adult lunch - 5.00 (Briceland Learning Center), 4.90 (Arcata Learning Center), 5.00 (Eureka Learning Center, Cutten Learning Center, Cutten Resource Center)

Breakfast:

Free student breakfast - 0

Reduced student breakfast - Free (Briceland Learning Center), .30 (Willow Creek Learning Center, Cutten Resource Center, Yreka Learning Center, Mt. Shasta Learning Center)

Paid student breakfast - Free (Briceland Learning Center), 3.00 (Willow Creek Learning Center, Cutten Resource Center, Yreka Learning Center, Mt. Shasta Learning Center)

Adult breakfast - 5.00 (Briceland Learning Center), 3.50 (Willow Creek Learning Center, Cutten Resource Center, Yreka Learning Center, Mt. Shasta Learning Center)

Dropped meals will be replaced by food service at no additional charge.

Second meals may be purchased at full cost.

Reconciliation of Meals and Deposits:

Prior to the start of lunch, staff will count the number of lunches delivered. After lunch is served, they will count the remaining number of lunches. This number will be subtracted from

the original number of lunches delivered. The number remaining will be compared to the point of service system total, creating a balance point. Only the student counts will add to the monthly reimbursement reports. Non program foods, such as adult meals, ala carte items and second meals will be accounted for separately.

Northern United Charter Schools' staff will check their work and prepare the daily reports and deposits and send to the Northern United Charter Schools' Director of Food Services. The Director of Food Services reconciles the reports and the deposits and gives the deposit to the Northern United Charter Schools' Director of Fiscal Services. Deposits are taken to the bank once a week by the Northern United Charter Schools' Director of Fiscal Services. Until the Director of Fiscal Services takes them to the bank, they will be locked in a file cabinet which is locked in the Northern United Charter Schools' Director of Food Services' office. The Northern United Charter Schools' Director of Fiscal Services completes the bank reconciliations.

No changes will be made to these procedures without receiving written permission from the Northern United Charter Schools' Director of Food Services.

A-11 Food Service Procurement Procedures

Procurement Procedures General Information

Procurement is a multistep process for acquiring the best possible goods and services at the lowest possible price. Northern United Charter Schools will purchase goods and services for use in the School Nutrition Programs in compliance with Title 2, *Code of Federal Regulations (2 CFR)*, sections 200.318–200.326; Title 7, *Code of Federal Regulations (7 CFR)*, parts 210 and 220; and all applicable state and local rules.

When making procurement decisions, Northern United Charter Schools will use the following four fundamental principles of procurement:

1. Comply with the Buy American Provision by purchasing, to the maximum extent possible, agricultural commodities and products grown and processed in the United States.
2. Understand and comply with federal, state, and local requirements.
3. Ensure that full and open competition exists to the maximum extent possible as outlined in 2 *CFR*, Section 200.319(a).
4. Award contracts to responsible and responsive bidders.

Methods of Procurement

Micro-purchase Method (2 *CFR*, Section 200.320[a])

Micro-purchases may be awarded without soliciting competitive quotations or comparing prices among qualified suppliers if the following two conditions are met:

- The aggregate value of a single transaction is \$10,000 or less, effective August 1, 2018.
- Northern United Charter Schools' staff considers the price to be reasonable. Documentation (e.g., receipts and invoices) must be maintained for three years plus the current program year or until the next California Department of Education (CDE) review, to document costs that are reasonable.

Northern United Charter Schools will distribute micro-purchases equitably among qualified suppliers to the extent practical. The Charter School will ensure that purchases are made at a variety of stores. Northern United Charter Schools will not limit its purchases to only one store unless it is not practical to equitably distribute (e.g., due to the distance of another store from the district office).

Micro-purchases are not intended to be used to avoid a small, informal or formal procurement.

Small Purchase Method (2 *CFR*, Section 200.320[b])

The small purchase method is used to procure goods and services when the aggregate value of the purchase is equal to or less than the small purchase threshold adhered to by Northern United Charter Schools.

Northern United Charter Schools does not have a local small purchase threshold; therefore, Northern United Charter Schools is required to adhere to the federal small purchase threshold of \$250,000, effective August 1, 2018

Northern United Charter Schools will check the Federal Acquisition Regulation (FAR), Part 2, on the FAR web page at <https://www.acquisition.gov/?q=browsefar> annually on January 1 to verify the federal small purchase threshold.

Northern United Charter Schools will follow the following steps when conducting procurements using the small purchase method:

- Step 1: The Northern United Charter Schools' Director of Food Services will develop and provide a clear and accurate description of the technical requirements of the goods or services to be procured from potential sources per 2 *CFR*, Section 200.319(c)(1), including the requirement to comply with the Buy American Provision per 7 *CFR*, sections 210.21(d) and 220.16(d) when procuring food. The same specifications will be provided to each potential vendor so that each vendor can provide price quotes on the same goods or services.
- Step 2: Price or rate quotations will be obtained from a minimum of two responsible and responsive sources. Price quotes must be documented in writing per Northern United Charter Schools' policy. [If price quotes are provided verbally, describe how you will document the information provided to the vendor and their responses. If you use a form, provide form number].

Northern United Charter Schools Small Purchase Quotation forms and other forms of written quotes submitted by potential vendors will be retained by the Northern United Charter Schools' Director of Food Services with other related procurement documentation (e.g., invoices) for the term of the contract plus extensions and three additional school years, or until the next review by the CDE, whichever is longer.

- Step 3: The Northern United Charter Schools' Director of Food Services will evaluate the written quotes received based on stated evaluation criteria in order to determine responsiveness.
- Step 4: The Northern United Charter Schools' Director of Food Services will evaluate

the written responses and references received based on stated evaluation criteria to determine responsibility.

- Step 5: The Northern United Charter Schools' Director of Food Services will award small purchases to the lowest priced responsible and responsive vendor.
- Step 6: The Northern United Charter Schools' Director of Food Services will monitor the contract to ensure goods or services solicited for are the ones received and all deliverables are met per 2 *CFR*, Section 200.318(b).

Northern United Charter Schools will check for any changes to the - and small purchase thresholds approved by the federal awarding agency, the U.S. Department of Agriculture (USDA).

Noncompetitive Procurement Method (2 *CFR*, Section 200.320[f])

Northern United Charter Schools will only enter into a noncompetitive agreement when one or more of the following circumstances apply:

- The item is available only from a single source.
- An emergency exists, and the urgency for the requirement will not permit a delay resulting from competitive solicitation.
- Northern United Charter Schools received prior approval from the CDE after submitting a written request to the CDE with justification for conducting a noncompetitive procurement.
- After solicitation from a number of sources, competition is determined inadequate.

Purchasing Cooperatives and Intergovernmental Procurement (2 *CFR*, Section 200.318[e])

Northern United Charter Schools may choose to make purchases through a cooperative agreement with a group of other schools to increase purchasing power or the Charter School may piggyback on contracts awarded to a vendor from another school district when all procurement principles are followed.

While intergovernmental agreements can benefit Northern United Charter Schools, the Charter School may only enter into an intergovernmental agreement with a local government (e.g., school district). Northern United Charter Schools may also join or piggyback onto a cooperative when that agreement was procured and awarded consistent with federal and state procurement regulations.

The Northern United Charter Schools' School Director and local counsel will carefully review the solicitation issued by a cooperative. The Northern United Charter Schools' School Director and

local counsel will ensure the procurement of the contract, and the contract itself, complies with applicable federal, state, and local procurement rules. The Northern United Charter Schools' School Director and local counsel will confirm that the addition of their purchasing power to the procurement does not create a material change in scope or in services.

For cooperative purchasing, the Northern United Charter Schools' Director of Food Services must maintain a copy of the solicitation and contract, proof of advertising, and bid award documents (e.g., evaluation documentation) from the lead entity on file for the term of the contract, plus any extensions, and three additional school years.

For piggybacking, the Northern United Charter Schools' Director of Food Services must obtain prior written permission from the lead entity awarding the bid and the vendor who was awarded the bid. A copy of the solicitation and contract, including the piggyback clause, proof of advertising, and bid award documents (e.g., evaluation documentation) must be retained for the term of the contract plus extensions and three additional school years.

A copy of all documents listed above will be made available during a procurement review.

Buy American Provision (7 *CFR*, sections 210.21[d] and 220.16[d]; U.S. Department of Agriculture Policy Memorandum SP 38-2017)

Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 Public Law 105-336 added a provision, Section 12(n), to the National School Lunch Act (NSLA) (42 *United States Code* Section 1760[n]), that requires all school food authorities (SFA) to purchase, to the maximum extent practical, domestic commodities or products. Section 12(n) of the NSLA defines a domestic commodity or product as an agricultural commodity (i.e., meat/meat alternate [M/MA], grain, fruit, vegetable, and fluid milk) or processed product (i.e., processed food product that includes components that contribute to a reimbursable meal, such as a chicken patty that contains an M/MA and grain component) that is processed in the United States using substantial agricultural commodities that are produced in the United States. Substantial means that over 51 percent of the final processed product consists of agricultural commodities that are grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States.

When funds are used from the nonprofit school food service account, SFAs must ensure that procurement transactions for food products comply with the Buy American Provision requirement in 7 *CFR*, sections 210.21(d) and 220.16(d), whether food products are purchased by SFAs or entities that are purchasing on their behalf.

Note: The SFA is not required to adhere to the domestic requirement for foods that are not creditable food components.

In compliance with this policy, the Northern United Charter Schools' Director of Food Services will ensure that the solicitation and contract language include the requirement for domestic agricultural commodities and products and retain records documenting any exceptions in advance of accepting deliveries. Implementation of the Buy American Provision by the Northern United Charter Schools' Director of Food Services will be ensured by:

- Including the Buy American Provision requirement in food bid specifications, IFBs, RFPs, contracts, purchase orders, and other procurement documents issued
- Monitoring the contract to ensure that the domestic products solicited are the ones received
- Requiring suppliers to provide certification of domestic origin for all food products, from bids and proposals through receipts and invoices
- Conducting monthly reviews on storage facilities to ensure the domestic products received are the ones solicited for and awarded

Exceptions to the Buy American Provision will be used as a last resort and are only allowable for one of the two exceptions listed below and outlined in further detail in the USDA Policy Memorandum SP 38-2017: Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program.

- The product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality.
- Competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product as determined by Northern United Charter Schools over 10 percent higher.

Note: Ingredients used to flavor, enhance, or prepare products (e.g., oil, yeast, spices, condiments, salad dressing) must also comply with the Buy American Provision requirement only if the first ingredient (or second after water) is one of the five components (breads/grains, fruits, vegetables, M/MA, and fluid milk) that contribute to a reimbursable meal. If the first ingredient in these products is not one of the five components that contribute to a reimbursable meal, the product does not have to comply with the Buy American Provision requirement. For example, catsup with tomato paste as the first ingredient must comply with the Buy American Provision requirement since tomato paste is creditable as a red/orange vegetable, even though catsup is not a creditable item. Mustard with distilled white vinegar as the first ingredient does not need to comply with the Buy American Provision requirement since vinegar is not a component that contributes to a reimbursable meal. Additionally, nonagricultural products such as paper, water, packaging, and labor do not need to comply with the Buy American Provision requirement.

The Northern United Charter Schools' Director of Food Services or vendor must document exceptions to the Buy American Provision requirement prior to accepting each and every nondomestic agricultural commodity or product. This documentation must be on file for at least the current year plus three years, and must be made available during an on-site administrative review and an off-site procurement review.

The documented exception will include the following:

- A description of the nondomestic item
- Alternative domestic commodities or products that the Northern United Charter Schools' Director of Food Services considered or the vendor offered and the reason they were not substituted for the nondomestic item
- A synopsis of what third-party verification (e.g., USDA Agricultural Marketing Service Run a Custom Report web page at <https://marketnews.usda.gov/mnp/fv-report-config-step1?type=termPrice>) was done by the vendor or the NUCS Program Operator to determine cost and availability
- Documentation by the vendor or the Northern United Charter Schools' Director of Food Services or products or lack of availability to justify the exception
- The dates that the: (1) vendor informed the Northern United Charter Schools' Director of Food Services of the nondomestic commodity or product, (2) Northern United Charter Schools' Director of Food Services agreed to accept this food item in advance of delivery, and (3) commodity or product was received by NUCS

Small and Minority Businesses, Women's Business Enterprises (2 CFR, Section 200.321)

The Northern United Charter Schools' Director of Food Services will ensure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible by taking the following affirmative steps:

- Placing qualified small and minority businesses and women's business enterprises on solicitation lists
- Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources
- Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises
- Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises
- Using the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Minority Business Development of the Department of Commerce
- Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section

Duplication of Goods or Services (2 CFR, Section 200.318[d])

Northern United Charter Schools will avoid the acquisition of unnecessary or duplicative items by determining whether the goods or services are necessary and ensuring that their purchase does not duplicate items or bids that Northern United Charter Schools already has in place. The Northern United Charter Schools' Director of Food Services will maintain documentation justifying that the purchase of all goods and services requested are required and not duplicative prior to conducting a procurement.

Competition (2 CFR, Section 200.319[a][1–5, 7])

Northern United Charter Schools will conduct all procurement transactions in a manner providing full and open competition. Situations where competition is limited will be avoided by the Charter School. Some of these situations include but are not limited to:

- Placing unreasonable requirements on firms in order for them to qualify to do business
- Requiring unnecessary experience and excessive bonding
- Organizational conflicts of interest
- Specifying only a brand name product instead of allowing an equivalent product to be offered
- Any arbitrary action in the procurement process

When a procurement has been properly conducted, and there is only one respondent, Northern United Charter Schools will evaluate the scope of work or services requested to determine whether they were too restrictive by contacting potential respondents who did not participate, and by reviewing the requested services for possible modification. Northern United Charter Schools will then resolicit. If, after the second solicitation, there is only one respondent, the Charter School will move forward with that award.

Brand Name or Equivalent (2 CFR, Section 200.319[a][6])

When using a brand name or product code in the specification, the Northern United Charter Schools will adhere to the following procedures:

- The Northern United Charter Schools' Director of Food Services will ensure that the description in the specification will always include a clause that an equivalent product is acceptable.
- A copy of the specified brand or code will be posted on the Northern United Charter Schools' website by the purchasing manager so vendors can verify that the product they are bidding on is actually an equal.
- Vendors bidding an item as an equal product to the brand name specified will be required to provide the Northern United Charter Schools' Director of Food Services with a product specification sheet and a sample case of the product for taste testing and verification by

all Northern United Charter Schools' nutrition department staff and a selected number of students to ensure that the product is an equal product to the brand name specified.

Contractor Involvement (2 CFR, Section 200.319[a])

Northern United Charter Schools will ensure objective contractor performance and eliminate unfair competitive advantage by excluding contractors that develop or draft specifications, requirements, statements of work, and IFBs and RFPs from competing for such procurements. The Northern United Charter Schools' Director of Food Services will maintain documentation to prove that the appropriate procurement procedures were used and that the final selection is the most efficient and economical for the Charter School.

Clear and Accurate Description of Technical Requirements Required (2 CFR, Section 200.319[c][1-2])

Northern United Charter Schools will have written procedures for procurement transactions. These procedures will ensure that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service being procured and will not contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service being procured and minimum essential characteristics and standards. A brand name or equivalent description may be used as a means to define the performance or other salient requirements of procurement. The specific desired features of the named brand must be clearly stated, along with all requirements which the offerors must fulfill, and all other factors to be used in evaluating bids or proposals.

Bid Protest (2 CFR, Section 200.318[k])

Northern United Charter Schools is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve Northern United Charter Schools of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

All solicitations over the Simplified Acquisition Threshold must include bid protest language. Northern United Charter Schools accepts a prospective bidder's protest to a bid award if the protesting party believes the award is not in compliance with the law, does not follow bid procedures, or does not meet bid specifications. A protest must be filed with the Northern United Charter Schools' designated point of contact for that bid. Such protests must be made in writing and received by the Northern United Charter Schools' Business Services Office within five working days of bid award date and shall include all documents supporting or justifying the protest. The protesting party must mail or deliver copies of the protest to the Northern United Charter Schools' Business Services Office. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of their right to protest the award of the contract.

Maintenance of Records (2 CFR, Section 200.318[i])

Northern United Charter Schools will maintain records sufficient to detail the history of the procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, a copy of the solicitation and contract, the basis for the contract price (the bidding history), rationale and approval for noncompetitive procurements, any contract amendments, billing and payment records, and a history of contractor claims and for the full term of the contract plus extensions and three additional school years, or until the next review by the CDE. The CDE and USDA reviewers shall have full access to and the right to examine all procurement documentation occurring during this time period.

Contract Management (2 CFR, Section 200.318[b])

Northern United Charter Schools must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Northern United Charter Schools will perform the following tasks to ensure compliance:

- Communicate regularly with vendor
- Compare number of meals billed with daily meal count
- Compare invoice to price per meal on contract
- Communicate with staff regarding food temperature checks to ensure meals arrive at appropriate temperature
- Communicate with staff regarding pick up to ensure food is ready at the contracted time

Certifications (including, but not limited to 2 CFR, Appendix II)

Northern United Charter Schools will require any successful respondent to provide proof of having and maintaining, during the life of any contract with the Charter School, Public Liability and Property Damage Insurance to protect themselves and Northern United Charter Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations any contract that Northern United Charter Schools enters into.

Northern United Charter Schools will not enter into a contract with any company or individual that has been debarred or suspended. Northern United Charter Schools will require that vendors and potential vendors certify their compliance with the Lunsford Act, which prohibits anyone required to register as a sex offender under Article 27A of Chapter 4 of the General Statutes from knowingly being on the premises of any school.

Vendors that are awarded contracts are required to submit a completed Debarment and Suspension Certificate, and Disclosure of Lobbying Activities. These forms must be completed prior to commencement of work.

Continuing Education/Training Standards (7 CFR, sections 210.30[b][3],[c][1–5], [d][1–6], [e][1–2])

Northern United Charter Schools operates the School Nutrition Programs (SNP) and must ensure that all SNP directors (7 CFR, Section 210.30[b][3]), SNP managers (7 CFR, Section 210.30[c][1–5]), and staff (7 CFR, Section 210.30[d][1–6]) with responsibility for SNP, complete their required annual trainings. The annual training should include, but is not limited to, the following topics as applicable: training in procurement procedures, and any other specific topics identified by USDA Food and Nutrition Service as needed to address program integrity or other critical issues. Annual training requirements for SNP managers, directors, and staff are summarized under 7 CFR, Section 210.30[e][1–2].

Contact Information

For questions and concerns regarding procurement solicitations, contract evaluations, and awards, please contact the following Northern United Charter Schools staff:

Food Services Program Director: Abby Armstrong Cassidy at 707-445-2660 x115

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A-12 Special Dietary Needs Policy & Procedure

Overview

The Americans with Disabilities Act (ADA) Amendments Act made important changes to the meaning and interpretation of the term “disability”. In September 2016 these updates were issued to USDA school meal programs. The ADA Amendments Act simplified the question of whether a child has a disability by requiring a broad interpretation of what constitutes a disability. Under the ADA, anything that substantially limits a major life activity (most physical and mental impairments) constitutes a disability. This includes conditions that impair immune, digestive, neurological, and bowel functions, as well as many others. Schools shall focus on what can be done in order to ensure equal opportunity for all children to participate in school meal programs.

The process of providing modified meals for children with disabilities shall be as inclusive as possible. The school shall work collaboratively with parents and guardians to ensure children receive a safe meal and have an equal opportunity to participate in the school meal programs. The nutrition department shall use a team approach that includes parents and guardians and (as age-appropriate) the child, when providing modified meals.

Accommodating Children with a Disability

Northern United Charter Schools will provide food substitutions to a child with a disability when the need for a substitution is supported by a written medical statement or completed CDE medical statement form that is signed by a licensed physician, a physician assistant, or a nurse practitioner.

According to the ADA, most physical and mental impairments will constitute a disability. This includes conditions that impair immune, digestive, neurological, and bowel functions, as well as many others. General health concerns, such as a parent’s preference that a child eat a gluten-free diet because the parent believes it is healthier for the child, are not disabilities and do not require a modification. All disability considerations must be viewed on a case-by-case basis.

In order to receive reimbursement for meals served to children with disabilities that do **not** meet Program meal pattern requirements, the written medical statement must clearly identify/include the following details:

- Disability
- Information about the child’s physical or mental impairment that is sufficient to allow the SFA to understand how it restricts the child’s diet
- Diet prescription or an explanation of what must be done to accommodate the child
- Food or foods to be omitted from his or her diet
- Food or choice of foods that must be substituted in his or her meals

Medical statements are not required to be updated on an annual basis. However, when Northern United Charter Schools do receive updated medical information, those updates must be reflected in the medical accommodations. If medical accommodations are no longer required, the school will maintain a record of the request to end the medical accommodation, such as a copy of an email from the parent stating the child no longer needs a meal accommodation.

Accommodating Children without a Disability

Northern United Charter Schools are not required but will attempt to provide food substitutions to a child with a special dietary preference that is not considered a disability. An individual who does not have a disability but is unable to consume a particular food because of a non-disability reason, such as religious or moral reasons, is considered to have a food preference. All meals served to students with a food preference **must** meet USDA meal pattern requirements in order to qualify for reimbursement. These accommodations will be considered on a case-by-case basis.

Recordkeeping

The “Medical Statement to Request Special Meals and/or Accommodations” form must be returned to the school nutrition program staff for meal accommodations that do not meet program meal pattern requirements. In addition, special meal accommodations made by cafeteria staff shall be documented on the daily menu production records as part of the record of meals served to students.

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877 - 8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD - 3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632 - 9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250 - 9410;
- (2) fax: (202) 690 - 7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

A-13 Sale and Disposal of Books, Equipment, and Supplies Policy

Adopted on 12/10/2019

The Northern United Charter Schools' Board of Directors recognizes its fiscal responsibility to maximize the use of all Northern United Charter Schools' equipment, supplies, instructional materials, and other personal property while providing up-to-date resources that facilitate student learning and effective Charter School operations. When the Northern United Charter Schools' Board of Directors, upon recommendation of the Northern United Charter Schools' School Director or designee, declares any school-owned personal property unusable, obsolete, or no longer needed, the Northern United Charter Schools' Board of Directors shall determine the estimated value of the property and shall decide whether the property will be donated, sold, or otherwise disposed of as prescribed by law and administrative regulation.

The Northern United Charter Schools' Board of Directors shall approve the price and terms of any sale or lease of personal property of the School.

If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)

Instructional materials shall be considered obsolete or unusable by the Charter School if they have been replaced by more recent editions or new materials, are not aligned with the School's academic standards or course of study, and have no foreseeable value in other instructional areas. Such materials may be sold or donated if they continue to serve educational purposes that would benefit others outside the School.

Instructional materials are not appropriate for sale or donation if they meet any of the following criteria:

- Contain information rendered inaccurate or incomplete by new research or technologies
- Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Northern United Charter Schools' Board Policy
- Are damaged beyond use or repair

The Northern United Charter Schools' School Director or designee shall establish procedures to be used whenever the School sells equipment or supplies originally acquired under a federal grant or sub-grant. Such procedures shall be designed to ensure the highest possible return. (2 CFR 200.313)

Instructional Materials

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the School. Alternatively, such materials may be donated to: (Education Code 60510)

- Another district, county free library, or other state institution
- A United States public agency or institution
- A nonprofit charitable organization
- Children or adults in California or foreign countries for the purpose of increasing the general literacy of the people

Any organization, agency, or institution receiving obsolete instructional materials donated by Northern United Charter Schools shall certify to the Northern United Charter Schools' Board of Directors that it agrees to make no charge to any persons to whom it gives or lends these materials. (Education Code 60511)

At least 60 days before selling or donating surplus or undistributed obsolete instructional materials, the Northern United Charter Schools' School Director or designee shall notify the public of the Charter School's intention to do so through a public service announcement on a local television station, in a local newspaper, or by other means that will most effectively reach the entities described above. Representatives of those entities and members of the public also shall be notified of the opportunity to address the Board regarding the distribution of these materials.

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

- Mutilated as not to be salable as instructional materials and sold for scrap or for use in the manufacture of paper pulp or other substances at the highest obtainable price
- Destroyed by any economical means, provided that the materials are not destroyed until at least 30 days after the Charter School has given notice to all persons who have filed a request for such notice

Equipment/Supplies Acquired with Federal Funds

When Northern United Charter Schools has a need to replace equipment originally purchased with funds from a federal grant or sub grant, it may, subject to the approval of the agency that awarded the grant, trade in the original equipment or sell the property and use the proceeds to offset the cost of the replacement property. (2 CFR 200.313)

When any original or replacement equipment or supplies acquired under a federal grant or sub-grant are no longer needed for the original project or program, or for other federally supported activities, Northern United Charter Schools may retain or sell such items or, if the item has a current fair market value of less than \$5,000, may otherwise dispose of the item in a manner approved by the Northern United Charter Schools' Board of Directors. Whenever the Charter

School sells equipment or supplies that have a current fair market value of \$5,000 or more, it shall provide an amount to the federal agency equal to the agency's share of the current market value of the equipment or the proceeds from the sale of the equipment or supplies. (2 CFR 200.313, 200.314)

In the event that Northern United Charter Schools is provided equipment that is federally owned, the Charter School shall request disposition instructions from the federal agency when it no longer needs the equipment. (2 CFR 200.313)

Other Personal Property

Northern United Charter Schools may sell other surplus or obsolete school-owned personal property through any of the following methods:

- The Northern United Charter Schools' School Director or designee may advertise for bids by posting a notice in at least three public places in the district for at least two weeks, or by publishing a notice at least once a week for at least two weeks in a newspaper having a general circulation in the Charter School and, if possible, publishing within the Charter School. Northern United Charter Schools shall sell the property to the highest responsible bidder or shall reject all bids. (Education Code 17545, 17548)
- Property for which no qualified bid has been received may be sold, without further advertising, by the Northern United Charter Schools' School Director or designee. (Education Code 17546)
- The property may be sold by means of a public auction conducted by Northern United Charter Schools' employees, employees of other public agencies, or by contract with a private auction firm. (Education Code 17545)
- Northern United Charter Schools may sell the property without advertising for bids under any of the following conditions:
 - The Northern United Charter Schools' Board of Directors' members in attendance at a meeting have unanimously determined that the property does not exceed \$2,500 in value. (Education Code 17546)
 - Northern United Charter Schools sells the property to agencies of the federal, state, or local government, to any other school, or to any agency eligible under the federal surplus property law and the sale price equals the cost of the property plus the estimated cost of purchasing, storing, and handling. (Education Code 17540; 40 USC 549)
 - Northern United Charter Schools sells or leases the property to agencies of the federal, state, or local government or to any other school district and the price and terms of the sale or lease are fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)

Agenda Item 9.
NEXT BOARD MEETING

Subject:

9.1 Possible Agenda Items

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting: Interview of Potential New Board Member

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Jere Cox

Agenda Item 9.
NEXT BOARD MEETING

Subject:

9.2 Next Board Meeting Date: January 19th 2022 (Special Board Meeting), February 11th (Regular Board Meeting)

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is the annual organizational meeting and based on the board adopted meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Jere Cox

Agenda Item 10.
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