

Northern United Charter Schools  
Regular Board of Directors' Meeting

November 10, 2021

4 pm

**Present:** Bianca Garza, Melissa Johnson, Rosemary Kunkler

**Absent:** Jere Cox

**Staff:** Shari Lovett, Tammy Picconi, Reada McConnaughy, Kirk Miller, Lisa Ambrosini, Jennifer Rand, and Lynda Speck

**1.0 CALL TO ORDER:** Bianca Garza called the meeting to order at 4:02pm.

**1.1 Pledge of Allegiance**

**1.2 Adopt the Agenda:** A motion to adopt the agenda as posted was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**2.0 CONSENT AGENDA:**

**2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School**

**2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (1011, 1027)**

**2.3 Consideration of Approval of Minutes for the October 14, 2021 Board Meeting**

**2.4 Consideration of Resignations, Hires, Leaves, and Changes of Assignment**

A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**3.0 PUBLIC COMMENTS:** There were none.

**4.0 ACTION ITEMS:**

**4.1 Public Hearing: Education Effectiveness Block Grant Plan for Northern United-Humboldt Charter School:** Bianca Garza opened the hearing at 4:06pm. Shari Lovett explained what the grant is and how we will spend the money. No comments. Bianca Garza closed the hearing at 4:12pm.

**4.2 Public Hearing: Education Effectiveness Block Grant Plan for Northern United-Siskiyou Charter School:** Bianca Garza opened the hearing at 4:12pm. Shari Lovett explained how we will spend the money from the grant. No comments. Bianca Garza closed the hearing at 4:13pm.

**4.3 Approval of MOU Between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School:** Shari Lovett explained the changes/additions to the MOU. A motion to approve the MOU between Northern United-Humboldt Charter

School and Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**4.4 Approval of the Independent Study Policy Revision:** Shari Lovett went over the changes to the law for independent study. A motion to approve the Independent Study Policy revision was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**4.5 Approval of the Transportation Safety Plan Policy Revision:** Shari Lovett explained the changes to the policy. A motion to approve the Transportation Safety Plan Policy revision was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**4.6 Approval of the Student Policy Handbook (2<sup>nd</sup> Reading):** Shari Lovett explained that this included the two policies that the board just adopted and that there is a policy that is now out of date and redundant now that the new Independent Study Policy has been adopted. Her suggestion is to delete the Missed Assignment Policy (S-09) as it no longer correct and that the independent study policy covers everything in the policy. A motion to adopt the Student Policy Handbook with the omission of the Missed Assignment Policy and any formatting changes that need to be done was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**4.7 Approval of the Unaudited Actuals for Northern United-Siskiyou Charter School:** Shari Lovett explained the process of the unaudited actuals. A motion to approve the unaudited actuals for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**4.8 Resolution S2022-2: Resolution for Siskiyou County Office of Education to Transfer Funds within Northern United-Siskiyou Charter Schools' Account:** Shari Lovett explained the need for this resolution. A motion to approve Resolution S2022-2: Transfer of Funds within Northern United-Siskiyou Charter School's Account was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler-Aye, Melissa Johnson-Aye, and Bianca Garza-Aye. Motion carries.

**5.0 DISCUSSION ITEMS:** There were no items.

**6.0 REPORTS:**

**6.1 Enrollment and Attendance Report:** In board packet

**6.2 Financial Reports:** In board packet

**6.3 Directors Report:** Shari Lovett spoke on the following topics:

- **Eureka Learning Center's new facility**
- **Additional Funds/Plans**
- **WASC Update:** Humboldt virtual visit on 2/14-2/16 with 3 member team and Siskiyou virtual visit on 3/14-3/16 with two member team.
- **LCAP**
- **Resignation of board member:** Jeff Lanphere resigned his position.
- **Northern United Charter Schools' T-Shirt sales**
- **Staff Appreciation Lunch on November 16<sup>th</sup>**

- 6.4 **Northern United-Humboldt Charter School Report:** In board packet
- 6.5 **Northern United-Siskiyou Charter School Report:** In board packet
- 6.6 **Board Report:** Bianca Garza and Rosemary Kunkler had no report and Melissa Johnson went to a COVID-19 meeting about mandates and she hopes this does not impact our schools and that we do not lose staff.

**7.0 NEXT BOARD MEETING:**

**7.1 Possible Agenda Items:** Organizational meeting, Education Effectiveness Block Grant Plans for both schools

**7.2 Next Board Meeting:** The next board meeting is December 9, 2021.

**8.0 ADJOURNMENT:** Bianca Garza adjourned the meeting at 5:04pm.

Authorized Board Signature: \_\_\_\_\_

*Bianca Garza*

Date: \_\_\_\_\_

*Dec 9, 2021*