

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

October 14, 2021

4 pm

Members Present: Jere Cox, Melissa Johnson, Jeff Lanphere and Rosemary Kunkler

Members Absent: Bianca Garza

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Julia Anderson, Sarah Schaefer, Sara Thompson, Jennifer Rand, Rachel Brill and Julie Smith

Guests: Janice Lourenzo

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:05 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

2.0 CONSENT AGENDA:

2.1 Approval of Warrants and Payroll for Northern United-Humboldt Charter School

2.2 Approval of Warrants (batches 0907, 0910, 0923, 1004) and Payroll for Northern United-Siskiyou Charter School

2.3 Approval of the Board Minutes for the September 9, 2021 Board Meeting

2.4 Approval of the Resignations, Hires, Leaves, and Change of Assignments

2.5 Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School

2.6 Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School

A motion to approve the consent agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: None

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Public Hearing Regarding Sufficiency of Instructional Materials for Northern United-Humboldt Charter School: Jere Cox opened the hearing at 4:10pm. There were no comments. Jere Cox closed the hearing at 4:11pm.

4.2 Approval of Resolution regarding Sufficiency of Instructional Materials for Northern United-Humboldt Charter School: A motion to approve the resolution regarding sufficiency of instructional materials for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Melissa

Johnson -Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.

- 4.3 **Public Hearing Regarding Sufficiency of Instructional Materials for Northern United-Siskiyou Charter School:** Jere Cox opened the hearing at 4:13pm. No comments or questions. Jere Cox closed the hearing at 4:13pm.
- 4.4 **Approval of Resolution regarding Sufficiency of Instructional Materials for Northern United-Siskiyou Charter School:** A motion to approve the resolution regarding sufficiency of instructional materials for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.5 **Approval of ESSER III Plan for Northern United-Humboldt Charter School:** Shari explained the need for this plan and that all stakeholders were sent a survey to complete for input on how to spend the funds. A motion to approve the ESSER III plan for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.6 **Approval of ESSER III Plan for Northern United-Siskiyou Charter School:** Shari explained the need for this plan and that all stakeholders were sent a survey to complete for input on how to spend the funds. A motion to approve the ESSER III plan for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.7 **Approval of Employee Policy Handbook (second reading):** Shari Lovett explained the process that was followed and that this is the final copy. A motion to approve the Employee Policy Handbook with corrections made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.8 **Approval of MOU between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter:** Shari Lovett went over the MOU and informed the board that there were already additions to the MOU that were not reflected on this copy. A motion to table this item until the next board meeting was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.9 **Approval of the Food Services Agreement between Northern United-Humboldt Charter School and Beginnings. INC:** Shari Lovett went over the agreement with the board. A motion to approve the food services agreement between Northern United-Humboldt Charter School and Beginnings INC was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.10 **Approval of MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School for Social/Emotional Learning Professional Development:** Shari Lovett explained the service that the Siskiyou Office of Education offers to districts. A

motion to approve the MOU between Northern United-Siskiyou Charter School and Siskiyou County Office of Education for Social/Emotional Learning Professional Development was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.

4.11 Approval of MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School for History/Social Science Community of Practice: Shari Lovett reported that this is another service that the county office offers. A motion to approve the MOU between Northern United-Siskiyou Charter School and Siskiyou County Office of Education for History/Social Science Community of Practice was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.

4.12 Approval of MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School for CALI Reads Project: Shari Lovett reported that this is another service that the county office offers. A motion to approve the MOU between Northern United-Siskiyou Charter School and Siskiyou County Office of Education for CALI Reads Project was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Melissa Johnson-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.

5.0 DISCUSSION ITEMS:

5.1 Student Services Policy Handbook (first reading): Shari Lovett went over the student policies with the board members. Board will review and email Shari if they have questions or find typos.

5.2 Plan for Northern United Charter Schools' 2021-2022 Annual Goals: Shari Lovett went over the plan to address the three annual goals that the board agreed upon.

6.0 REPORTS:

6.1 Enrollment and Attendance Report: In board packet

6.2 Financial Activity Reports: In board packet

6.3 Director's Report: Shari Lovett discussed the following topics:

- COVID testing for employees
- Generators from Humboldt County Office of Education
- Vaccination mandate update

6.4 Northern United-Humboldt Charter School Report: In board packet

6.5 Northern United-Siskiyou Charter School Report: In board packet

6.6 Board Reports:

Melissa Johnson: welcomed Jeff Lanphere back and that it was nice to be closer for the board meetings. She reported that the YM&C training she attended was good.

Rosemary Kunkler: wanted to give a shout out to Tammy Picconi for her financial reports and how easy they are to read, Rebekah Davis, Julie Smith and Kirk Miller for their monthly board reports about what is happening in the schools, Lynda Speck for recording the minutes every month and Lacy Conti for the newsletter.

Jeff Lanphere: said it was good to be back.

Jere Cox: felt that we are almost back to normal, masked but in-person learning is happening for our students. He toured the proposed facility. He spoke of wanting to find a place that is large enough to house the records office. He wants to know the cost of digitizing old records. He will be out for a surgery for the November and December board meetings.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: Facility update, Unaudited Actuals for Northern United-Siskiyou Charter School, Vaccination Testing Policy, Independent Study Policy, Student Services Policy Handbook (second reading)

7.2 Next Board Meeting: Next board meeting is November 10, 2021 at 4:00pm.

8.0 OPEN SESSION BEFORE CLOSED SESSION

8.1 Review of Closed Session Items: Jere Cox reviewed the item(s) to be discussed in closed session.

8.2 Closed Session Open Hearing: Jere Cox opened the hearing at 5:34. There were no comments on closed session item and Jere Cox closed the open hearing at 5:34

8.3 Adjourn to Closed Session: Jere Cox adjourned the meeting to closed session at 5:34

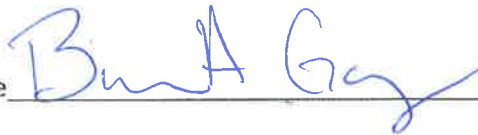
8.3.1 Conference with Real Property Negotiations (54956.8) Under Negotiations:
Price and Terms of Payment.

9.0 RECONVENE IN OPEN SESSION: Jere Cox reconvened to open session at 6:14pm

9.1 Report of Action Taken: No action taken

10.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:15pm.

Authorized Board Signature



Date

Respectfully Submitted By Lynda Speck