



**Northern United Charter Schools  
Board of Directors  
Regular Board Meeting**

August 19, 2021  
Open Session 4:00 p.m.

**In-person and teleconference locations:**

2120 Campton Road, Suite H, Eureka, CA  
427 Alder Street, Mt. Shasta, CA

or

Join Zoom Meeting

<https://nucharters-org.zoom.us/j/92192382115?pwd=SjdkbXAxNIBYY2hDZ0xuV3QyRDBZdz09>

Meeting ID: 921 9238 2115

Passcode: 639136

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the Northern United Charter Schools' office.

In compliance with Government Code section 54954.2(a) Northern United Charter Schools will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Northern United Charter Schools' office.

A digital copy of our board packet is available at [www.nucharters.org](http://www.nucharters.org).

If you are interested in a hard copy of the packet, please contact Shari Lovett (707) 445-2660 ext. 110.

**Northern United - Siskiyou Charter School (NU-SCS) and Northern United - Humboldt Charter School (NU-HCS) are proud to be  
Equal Opportunity Employers.**

**OPEN MEETING: AUGUST 19, 2021 4:00PM**

**1. CALL TO ORDER/AGENDA**

- 1.1 Pledge of Allegiance
- 1.2 Adopt the Agenda

**2. CONSENT AGENDA**

- 2.1 Consideration of Approval of Warrants & Payroll for NU-HCS
- 2.2 Consideration of Approval of Warrants (batches 0623, 0705, 0714, 0719) & Payroll for NU-SCS
- 2.3 Consideration of Approval of Minutes for the June 17, 2021 and June 18, 2021 Board Meetings
- 2.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

**3. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

3.1 Comments by the Public: Under this item, the public is invited to address the Board regarding items that are not on tonight's agenda. Please keep your comments concise, brief, and limited to three (3) minutes. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of Northern United - Humboldt Charter School or Northern United - Siskiyou Charter School, the Board encourages the speaker to utilize the schools' written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard.

**4. PUBLIC HEARINGS**

- 4.1 Public Hearing: Consider Scope, Purpose and Other Factors Related to Adoption of Independent Study Policy

**5. ACTION ITEMS TO BE CONSIDERED**

- 5.1 Approval of Memorandum Of Understanding Between Children First/Lassen Counseling Services and NU-SCS
- 5.2 Approval of the Consolidated Application and Assurances with All Associated Data Collections and Reporting Requirements 2021-2022 for NU-HCS
- 5.3 Approval of Independent Study Policy
- 5.4 Approval of 45 Day Working Budget Update for NU-HCS
- 5.5 Approval of Budget Transfer Resolution for NU-SCS

**6. DISCUSSION ITEMS**

- 6.1 2021-2022 Annual Goals
- 6.2 Correspondence from Humboldt County Treasury

**7. REPORTS**

- 7.1 Enrollment and Attendance Report
- 7.2 Director's Report - Seamless Summer Option food program, facilities, new school year
- 7.3 Board Report - In-person meeting

**8. NEXT BOARD MEETING**

- 8.1 Possible Agenda Items
- 8.2 Next Board Meeting Date: September 9, 2021

**9. ADJOURNMENT**

August 19, 2021 4:00pm

**Agenda Item 1.**

**CALL TO ORDER/AGENDA**

**Subject:**

1.1 Pledge of Allegiance

1.2 Adopt the Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time and the agenda will be adopted.

**Action Requested:**

1.1 None

1.2 Adopt the Agenda

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Jere Cox

**Agenda Item 2.**

**CONSENT AGENDA**

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**

2.1 Consideration of Approval of Warrants & Payroll for NU-Humboldt Charter School

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

**Fiscal Implications:**

Warrants: NU-Humboldt Charter School - \$117,888.14

Payroll: NU-Humboldt Charter School - \$174,025.65

**Contact Person/s:** Shari Lovett, Lynda Speck, Tammy Picconi

Checks Dated 06/01/2021 through 07/29/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000140427	06/03/2021	AT&T	62-5909	861949337		14.53
3000140428	06/03/2021	P G & E	62-5520	23002688671		86.30
3000140429	06/03/2021	VERUM	62-4310	PO HC21-0524	621.78	
			62-5831	PO HC21-0522	300.73	
3000140660	06/07/2021	CONTI, LACY	62-4310	GRADUATION SUPPLIES		922.51
3000140661	06/07/2021	GOMES, SARAH	62-4710	BREAKFAST SUPPLIES		194.73
3000140662	06/07/2021	SCHARLACK, HEATHER	62-4310	MATERIALS & SUPPLIES	904.95	
			62-5201	MATERIALS & SUPPLIES	262.08	
			62-5950	MATERIALS & SUPPLIES	22.00	
			62-4710	5777		1,189.03
3000140989	06/10/2021	BEGINNINGS INC	62-4453	D147062	969.75	
3000140990	06/10/2021	CDW GOVERNMENT	62-4453	D173827	320.00	
3000140991	06/10/2021	DAVID L MOONIE & CO LLP	62-5822	PREP EXEMPT ORG TAX RETURNS AND EXTENSION		1,482.50
3000140992	06/10/2021	EUREKA OXYGEN CO	62-4381	456394		88.47
3000140993	06/10/2021	FOLLETT SCHOOL SOLUTIONS	62-4310	882549	203.81	
			62-5800	QUOTE 7564494	2,091.50	
3000140994	06/10/2021	FRONTIER COMMUNICATIONS	62-5909	70762936340715188		2,295.31
3000140995	06/10/2021	LOST COAST COMMUNICATIONS	62-5831	4161-00006-0000		280.76
3000140996	06/10/2021	MYSTERY SCIENCE	62-5800	139252		115.00
3000140997	06/10/2021	P G & E	62-5520	56853370569		1,249.00
3000140998	06/10/2021	STAPLES ADVANTAGE	62-4310	34769557827		497.32
3000140999	06/10/2021	SYLVIA, JENNAH	Cancelled	MODERATE SEVERE CREDENTIAL PROGRAM		180.93
						2,890.00 *
3000141000	06/10/2021	GREAT AMERICAN FINANCIAL SERV	62-5637	29278754		535.58
3000141316	06/14/2021	AT&T	62-5909	70726882085223		483.41
3000141317	06/14/2021	AT&T	62-5909	70726889825332		208.71
3000141318	06/14/2021	AVID CENTER	62-5300	00067125		4,250.00
3000141319	06/14/2021	CITY OF ARCATA	62-5530	020753-000	73.51	
				020753-001	73.51	
3000141320	06/14/2021	DAVID L MOONIE & CO LLP	62-5822	FINAL PROGRESS BILLING ON 19/20		147.02
				AUDIT CONTRACT SERVICES		1,300.00
3000141321	06/14/2021	FRONTIER COMMUNICATIONS	62-5909	70762933711005168		105.98
3000141322	06/14/2021	LYONS-TINSLEY, TOMIRE	62-5201	MILEAGE		322.56
3000141323	06/14/2021	RAY MORGAN COMPANY	62-5637	3337449		809.11
3000141324	06/14/2021	SCHOOL PATHWAYS LLC	62-5800	140-INV1750		1,162.90
3000141325	06/14/2021	YM&C LAW OFFICES	62-5823	71693		716.30

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 06/01/2021 through 07/29/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000141644	06/17/2021	BOYD, JAMIE	Cancelled	OGA AWARD 20/21		250.00 *
		Cancelled on 07/12/2021				
3000141642	06/17/2021	HARMON, SHANE	62-5950	POSTAGE AND OFFICE SUPPLIES		28.28
3000141643	06/17/2021	KERR, WENDY	62-5201	MILEAGE FOR SISKIYOU GRADUATION TRAVEL		273.28
3000141644	06/17/2021	LYONS-TINSLEY, TOMIRE	62-5201	MILEAGE FOR MAY AND JUNE 2021		322.56
3000141645	06/17/2021	SHELDON, SUSAN	62-9589	REPLACE LOST PAYCHECK PAY DATE 5/28/2021		1,265.95
3000142007	06/21/2021	AT&T	62-5909	BAN 861949337		17.52
3000142008	06/21/2021	EUREKA RUBBER STAMP	62-5800	INV A32594		23.12
3000142009	06/21/2021	FOLLETT SCHOOL SOLUTIONS	62-4310	INV 882288		204.97
3000142010	06/21/2021	GREAT AMERICAN FINANCIAL SERV	62-5637	INV 29479629		487.83
3000142011	06/21/2021	HONORS GRADUATION	62-4310	INV 292721		54.00
3000142012	06/21/2021	NORTH COAST JOURNAL	62-5831	INV 2021-81442		350.00
3000142013	06/21/2021	PITNEY BOWES INC	62-5950	INV 1018316368		113.14
3000142014	06/21/2021	PITNEY BOWES PURCHASE POWER	62-5950	40333619		187.00
3000142015	06/21/2021	PULIDO-SYLVIES, ANGELICA	62-5885	OGA 2021		250.00
3000142016	06/21/2021	RECOLOGY HUMBOLDT COUNTY	62-5560	060777177 MAY		114.05
3000142017	06/21/2021	SPEECH LANGUAGE HEARING SERV	62-5800	INV 1232		2,959.25
3000142018	06/21/2021	TINY EYE THERAPY SERVICES	62-5800	INV 19201		381.60
3000142469	06/24/2021	AT&T	62-5909	ACCT 287287933630		23.84
3000142470	06/24/2021	AT&T	62-5909	707-822-5661-408-0		412.88
3000142471	06/24/2021	BEGINNINGS INC	62-4310	INV 5797 OPERATING COSTS	208.52	
			62-4351	INV 5797 OPERATING COSTS	208.39	
			62-4374	INV 5797 OPERATING COSTS	366.31	
			62-4710	INV 5795 MAY MEALS	1,629.25	
				INV 5796 JUNE MEALS	646.00	
			62-5512	INV 5797 OPERATING COSTS	189.51	
			62-5520	INV 5797 OPERATING COSTS	30.22	
			62-5623	INV 5797 OPERATING COSTS	2,137.38	
			62-5800	INV 5797 OPERATING COSTS	724.00	
			62-5909	INV 5797 OPERATING COSTS	120.69	
			62-5922	INV 5797 OPERATING COSTS	631.50	
3000142472	06/24/2021	CHILSON TECH CONSULTING SRV	62-5800	INV 1024		6,891.77
3000142473	06/24/2021	CONTI, LACY	62-4310	GRADUATION 2021 SUPPLIES AND MILEAGE	65.08	1,680.00
			62-5201	GRADUATION 2021 SUPPLIES AND MILEAGE	28.00	93.08

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3000142474	06/24/2021	FOLLETT SCHOOL SOLUTIONS	62-4310	INV 882288F	51.00	
				INV 882549F	52.89	103.89
3000142475	06/24/2021	FRONTIER COMMUNICATIONS	62-5909	70762936340715188 6/15/21		283.17
3000142476	06/24/2021	KERR, WENDY	62-4310	GRADUATION 2021 PROGRAMS		118.63
3000142477	06/24/2021	NIU-SCS	62-8221	20 21 MEALS	862.35	
			62-8520	20 21 MEALS	85.29	947.64
3000142478	06/24/2021	P G & E	62-5520	ACCT 5685337056-9		522.35
3000142479	06/24/2021	Silvermale, Dana C	62-5201	JUNE MILEAGE	103.04	
				MAY MILEAGE	150.08	253.12
3000142817	07/07/2021	AMBROSINI, DENNIS	62-5612	JULY 2021 RENT		2,500.00
3000142818	07/07/2021	APLUS+	62-5207	INV 06282101		4,851.90
3000142819	07/07/2021	BREUNING, RUDY	62-5201	MAY 2021 MILEAGE		126.00
3000142820	07/07/2021	CAMPTON PLAZA	62-5612	JULY 2021 RENT		5,288.00
3000142821	07/07/2021	COLLEGE BOARD	62-4310	INV EP00053464		86.00
3000142822	07/07/2021	CUTTEN COMMUNITY CHURCH	62-5520	PGE REIMBURSEMENT SERV	4,388.65	
				02/16/2021-07/06/2021		
			62-5530	WATER REIMBURSEMENT SERV	361.25	
			62-5560	01/05/2021-06/01/2021		
				RECOLOGY REIMBURSEMENT SERV	1,792.05	
				01/01/2021-05/31/2021		
			62-5612	JULY 2021 RENT		11,541.95
3000142823	07/07/2021	DAGGETT, PETER JAY	62-5612	JULY 2021 RENT		3,800.00
3000142824	07/07/2021	DAVIS, REBEKAH	62-4310	EMPLOYEE REIMBURSEMENT FOR		400.00
				GRADUATION SUPPLIES		
3000142825	07/07/2021	EUREKA OXYGEN CO	62-4310	INV DM00825672		6.02
3000142826	07/07/2021	HADLEY RANCH	62-5612	JULY 2021 RENT		500.00
3000142827	07/07/2021	JIVE COMMUNICATIONS	62-5909	IN7100461780	209.39	
				INV IN7100783094	209.00	418.39
3000142828	07/07/2021	MENDES SUPPLY COMPANY	62-4374	INV M209600		206.27
3000142829	07/07/2021	NAKOA, MELISSA	62-4310	EMPLOYEE REIMBURSE FOR		129.27
				GRADUATION ROSES		
3000142830	07/07/2021	NORTH COAST JOURNAL	62-5831	INV 2021-81443		350.00
3000142831	07/07/2021	P G & E	62-5520	ACCT 2300268867-1		78.80
3000142832	07/07/2021	RAND, JENNIFER	62-4310	EMPLOYEE REIMBURSEMENT FOR CLAY		82.73
3000142833	07/07/2021	SCHOOL PATHWAYS LLC	62-5800	INV 140-INV1980		1,197.70
3000142834	07/07/2021	SOFTCHOICE CORP	62-5800	INV 90306564		3,222.16
3000142835	07/07/2021	STATE OF CALIFORNIA EDD	62-9540	QUARTER ENDING 6/30/2021		362.89
3000142836	07/07/2021	STUDIO 299-CENTER FOR THE ARTS	62-5612	JULY 2021 RENT		1,000.00

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3000142837	07/07/2021	YUROK TRIBE	62-5500	JULY 2021 CAM	400.00	
3000142838	07/07/2021	ACSA	62-5612	JULY 2021 RENT	3,500.00	3,900.00
3000142839	07/07/2021	FEA	62-5300	21/22 MEMBERSHIP		1,056.19
3000143386	07/14/2021	AT&T	62-5300	INV21005		1,000.00
3000143387	07/14/2021	AT&T	62-5909	861949337		7.59
3000143388	07/14/2021	AT&T	62-5909	70726889825332		208.71
3000143389	07/14/2021	CITE	62-5909	70726882085223		483.41
3000143390	07/14/2021	CITY OF ARCATO	62-5300	INV 300000951		90.00
			62-5530	020753-000	87.39	
				020753-001	73.51	
3000143391	07/14/2021	FRONTIER COMMUNICATIONS	62-5909	ACCT 70762933711005168		160.90
3000143392	07/14/2021	HARMON, SHANE	62-5950	REIMBURSEMENT FOR POSTAGE		105.98
3000143393	07/14/2021	KEY PLUS+	62-4310	INV 27757		24.78
3000143394	07/14/2021	LEARNING WITHOUT TEARS	62-4310	SO256420		844.99
3000143395	07/14/2021	LOST COAST COMMUNICATIONS	62-4310	INV 4161-00006-0001		682.44
3000143396	07/14/2021	PITNEY BOWES PURCHASE POWER	62-5950	07/07/2021 REFILL	187.00	483.00
				PREPAY ACCOUNT 40333619	687.66	
3000143397	07/14/2021	SECURITY LOCK & ALARM	62-5800	QUARTERLY MONITOR SERVICE		874.66
3000143398	07/14/2021	TINY EYE THERAPY SERVICES	62-5800	INV 19348		328.50
3000143399	07/14/2021	VERUM	62-4310	INV 2363		534.40
3000143400	07/14/2021	YM&C LAW OFFICES	62-5823	INV 71934		120.96
3000143842	07/21/2021	AT&T	62-5909	ACCT 287287933630		3,001.50
3000143843	07/21/2021	AT&T	62-5909	ACCT 70782256614080		24.18
3000143844	07/21/2021	GREAT AMERICAN FINANCIAL SERV	62-5637	INV 29654898		412.43
3000143845	07/21/2021	LEARNING WITHOUT TEARS	62-4310	INV113815		443.12
3000143846	07/21/2021	PITNEY BOWES PURCHASE POWER	62-5950	RESERVE ACCT 40333619		682.41
3000143847	07/21/2021	PITNEY BOWES PURCHASE POWER	62-5950	ACCT 800909000695077		187.66
3000143848	07/21/2021	RAINBOW RESOURCE CENTER	62-4310	INV 3426016		729.98
3000143849	07/21/2021	STAPLES ADVANTAGE	62-4351	INV 3481024247	77.58	211.24
				INV 3481263223	28.47	
				INV 3481481805	3.19	
3000144387	07/28/2021	MENDES SUPPLY COMPANY	62-4381	INV F008703		109.24
3000144388	07/28/2021	RECOLOGY HUMBOLDT COUNTY	62-5560	ELC JUNE RECOLOGY		3.09
3000144389	07/28/2021	ADVANCED SECURITY SYSTEMS	62-5800	INV 572410		114.05
3000144390	07/28/2021	AMBROSINI, DENNIS	62-5612	AUG 2021 RENT		88.50
3000144391	07/28/2021	BEGINNINGS INC	62-4310	INV 5814	95.22	2,500.00
			62-4351	INV 5814	39.86	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000144391	07/28/2021	BEGINNINGS INC	62-4374	INV 5814	92.38	
			62-5623	INV 5814	312.47	
			62-5800	INV 5814	544.33	
			62-5922	INV 5814	51.00	
			62-5950	INV 5814	65.02	1,200.28
3000144392	07/28/2021	CAMPTON PLAZA	62-5612	AUG 2021 RENT		5,288.00
3000144393	07/28/2021	CUTTEN COMMUNITY CHURCH	62-5612	AUG 2021 RENT		5,000.00
3000144394	07/28/2021	DAGGETT, PETER JAY	62-5612	AUG 2021 RENT		3,800.00
3000144395	07/28/2021	FRONTIER COMMUNICATIONS	62-5909	707-629-3634-071518-8		274.74
3000144396	07/28/2021	HADLEY RANCH	62-5612	AUG 2021 RENT		500.00
3000144397	07/28/2021	LAKESHORE	62-4310	INV 3435780721		49.00
3000144398	07/28/2021	RAINBOW RESOURCE CENTER	62-5637	INV 3439904		543.45
3000144399	07/28/2021	RAY MORGAN COMPANY	62-5637	INV 3377172		811.07
3000144400	07/28/2021	STUDIO 299-CENTER FOR THE ARTS	62-5612	AUG 2021 RENT	400.00	1,000.00
3000144401	07/28/2021	YUROK TRIBE	62-5500	AUG 2021 RENT	3,500.00	3,900.00
			62-5612	AUG 2021 RENT		
<b>Total Number of Checks</b>					<b>117</b>	<b>121,028.14</b>

Cancel	Count	Amount
	2	3,140.00
Net Issue		117,888.14

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CHARTER SCHOOLS ENTERI	115	117,888.14
Total Number of Checks		115	117,888.14
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>117,888.14</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



HUMBOLDT COUNTY OFFICE OF EDUCATION  
Employee Payroll Earnings Prelist

JUNE PRELIST

75 Northern United Humboldt

Pay Cycle: 06 Cycle Type: R W-Date: 06/30/2021  
Pay Cal: CEMEND, CLMEND

Fiscal Year: 2021

Payroll Totals - District 75	0	STRS P/U	22.0	B/O	0.0	REG	0.0	RET	1
Total Employees Paid	12	NWP/U	12.0	B/O	0.0	REG	0.0		
Receiving Warrants	12	PERS P/U	11.0	B/O	0.0	REG	0.0	RET	1
EFT Payments	48	NWP/U	7.0	B/O	0.0	REG	0.0		
		Non-Mem	6.0	ARS	0.0		0.0		
		EFT/Prenote Restriction							
		EFT/Prenote (Receiving Warrant)							

Salary Totals	195,844.50	0.00	0.00	0.00	195,844.50	54,997.07	250,841.57
Position							
Longevity	0.00						
Shift							
Oth Base							
Tot Base	195,844.50						
Non-Base					54,997.07		
GROSS							250,841.57

Totals By Pty									
P	195,844.50	PA	POSITION ADJ	0.00	PD	POSITION DOCK	0.00		0.00
PR	0.00	PX	GENERATED ADJ	0.00	PY	GENERATED ADJ 2	0.00		0.00
PZ	0.00	PT	GENERATED ADJ 4	0.00	PU	GENERATED ADJ 5	0.00		0.00
PV	0.00	PK	POSITION DOCK %	0.00	O	OTHER BASE EARN	0.00		0.00
OA	0.00	OD	OTHER BASE DOCK	0.00	M	MANUAL PAY LINE	54,997.07		
MD	0.00	R	RATE PAY LINE	0.00	C	CASH INLIEU	0.00		0.00
CA	0.00								

Totals By Earn Type									
ADD1	0.00	ADD2	ADD EARNINGS/NON-CRE	0.00	DNP	DNP	0.00	**DO NOT	0.00
LONG	0.00	MAST	MASTER STIPEND	495.00	NML	NORMAL PAY	239,846.57		
NML9	0.00	NMLF	FURLOUGH DAYS DOCK	0.00	STP1	STIPEND/PERS & STRS	5,100.00		
STP2	5,400.00	STP3	STIPEND/PERS-NO/STRS	0.00	SUB	SUBSTITUTE	0.00		
VACP	0.00	VACT	VACATION PAYOFF - TE	0.00					
Total Hours	1,389.5000	Total Days	0.0000						

Employee Deductions										
T403B	0.00	STRS GR	FICA GR	66,691.14	FIT	15,124.45	HW DED	23,942.99	SUBJ DNP	57,934.46
T457B	0.00	STRS	FICA	4,134.85	AFIT	630.00	VOL DED	0.00	DNP IN	9,655.76
S125	931.13	PERS GR	MEDI GR	249,910.44	SIT	5,659.26	INV DED	0.00	DNP OUT	0.00
NTX GR	0.00	PERS	MEDI	3,623.72	ASIT	325.00	R403B	0.00	DNP PROJ	95,757.16
NTX RET	22,051.89	ARS GR	S/B	0.00	EIC	0.00	SDI GR	0.00	DNP YTD	95,757.16
FIT GR	227,858.55	SIT GR	ARS	0.00	HSA	0.00	SDI	0.00	NET PAY	164,762.52
										06/30/2021
										06/21/2021

Employer Costs											
STRS	28,228.86	PERS	12,300.37	PERS B/O	0.00	FICA	4,134.85	MEDI	3,623.72	HSA	0.00
WC	2,549.11	SUI	124.97	HW	41,984.93	SUI GR	249,910.44	WC GR	TOTAL	92,946.81	

**EARNINGS by Earnings Code** Additional filtering applied

Earnings Code	Income	Adjustments	TAXES	Employee	Employer	Total	Subject Grosses
Regular	1,160.00		Federal Withholding State Withholding Social Security Medicare SUI Workers' Comp	6.21	71.92 16.82 5.80 11.83	6.21 143.84 33.64 5.80 11.83	1,078.80 1,160.00 1,160.00 1,160.00 1,160.00
<b>TOTAL</b>	<b>1,160.00</b>		<b>SUBTOTAL</b>	<b>94.95</b>	<b>106.37</b>	<b>201.32</b>	

**EARNINGS by Group**

Group	Income	Adjustments	REDUCTIONS	Employee	Employer	Total	Subject Grosses
Extra Duty	1,160.00		PERS / 62	81.20	240.12	321.32	1,160.00
<b>TOTAL</b>	<b>1,160.00</b>		<b>SUBTOTAL</b>	<b>81.20</b>	<b>240.12</b>	<b>321.32</b>	

**EARNINGS**

Person Type	Female Employees	Income	Adjustments	DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Classified	1	1,160.00						
<b>TOTAL</b>	<b>1</b>	<b>1,160.00</b>		<b>SUBTOTAL</b>	<b>176.15</b>	<b>346.49</b>	<b>522.64</b>	

**Vendor Summary for Pay Date 07/09/2021**

Vendor Checks	Reissued	
Vendor Liabilities	Cancel Checks	
	Void ACH	
	<b>TOTAL</b>	<b>983.85</b>

**BALANCING DATA**

Gross Earnings	1,160.00	983.85	Net Pay	983.85	1
District Liability	346.49	176.15	Deductions		
	1,506.49	346.49	Contributions		
		1,506.49	<b>TOTAL</b>	<b>983.85</b>	<b>1</b>

*Lynda Speck*

Pay Date 07/30/2021

EARNINGS by Earnings Code		Income	Adjustments	TAXES		Employee	Employer	Total	Subject Grosses
Regular		79,918.84		Federal Withholding	6,187.10			6,187.10	72,591.47
				State Withholding	2,560.24			2,560.24	72,591.47
				Social Security	2,220.82	2,220.82		4,441.64	35,819.80
				Medicare	1,153.82	1,153.82		2,307.64	79,572.07
				SUI	397.85	397.85		397.85	79,572.07
				Workers' Comp	851.41	851.41		851.41	79,572.07
<b>TOTAL</b>		<b>79,918.84</b>		<b>SUBTOTAL</b>	<b>12,121.98</b>	<b>4,623.90</b>		<b>16,745.88</b>	

EARNINGS by Group		Income	Adjustments	Employee	Employer	Total	Subject Grosses
Base Pay		74,440.64		2,029.49	6,642.23	8,671.72	28,992.70
Extra Duty		3,938.20		470.59	1,540.16	2,010.75	6,722.67
Stipends		1,540.00		4,480.52	7,396.11	11,876.63	43,712.27
<b>TOTAL</b>		<b>79,918.84</b>		<b>7,327.37</b>	<b>15,578.50</b>	<b>22,905.87</b>	

EARNINGS		Person Type	Female Employees	Employee	Employer	Total	Subject Grosses
Certificated	7	43,752.27	6	2,229.50	18,631.50	20,861.00	49.40
Classified	10	36,166.57	9	49.40		49.40	
<b>TOTAL</b>	<b>17</b>	<b>79,918.84</b>	<b>15</b>	<b>2,278.90</b>	<b>18,631.50</b>	<b>20,910.40</b>	

Vendor Summary for Pay Date 07/30/2021

Reissued		
Cancel Checks		
Void ACH		
<b>NET</b>		
Direct Deposits	56,866.09	16
Checks	1,324.50	1
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
<b>TOTAL</b>	<b>58,190.59</b>	<b>17</b>

BALANCING DATA		Person Type	Female Employees	Employee	Employer	Total	Subject Grosses
Gross Earnings	79,918.84			2,229.50	18,631.50	20,861.00	49.40
District Liability	38,833.90			49.40		49.40	
<b>TOTAL</b>	<b>118,752.74</b>			<b>2,278.90</b>	<b>18,631.50</b>	<b>20,910.40</b>	

Vendor Checks  
Vendor Liabilities

58,190.59 Net Pay  
21,728.25 Deductions  
38,833.90 Contributions  
**118,752.74**

56,866.09  
1,324.50  
Zero Net  
**58,190.59**

16  
1  
**17**

*Abouk*

**Agenda Item 2.**

**CONSENT AGENDA**

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**

2.2 Consideration of Approval of Warrants (batches 0623, 0705, 0714, 0719) & Payroll for NU-Siskiyou Charter School

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

**Fiscal Implications:**

Warrants: NU-Siskiyou Charter School - \$84,433.02

Payroll: NU-Siskiyou Charter School - \$106,751.93

**Contact Person/s:** Shari Lovett, Kirk Miller

**SISKIYOU COUNTY OFFICE OF EDUCATION  
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0623

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0607	1429.03	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_

District Superintendent/Administrator: *Shari Ross* Date: 6/24/21

Board Approval Date: \_\_\_\_\_ Mail: \_\_\_\_\_ Hold: \_\_\_\_\_

*For Siskiyou County Office of Education Use Only*

Audited By: \_\_\_\_\_ Audited Date: \_\_\_\_\_

SISKIYOU COUNTY OFFICE OF EDUCATION  
 COMMERCIAL WARRANT REGISTER  
 FOR WARRANTS DATED 06/29/2021

APY250 I.00.06  
 DISTRICT: 043 NORTHERN UNITED SISKIYOU  
 BATCH: 0623 2021 NUSCS BATCH 0623  
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT REQ#	VENDOR/ADDR	NAME (REMIT)	REFERENCE LN	FD RESC Y	OBIT COAL	FUNC SCH LOCAL	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
00594598	000182/	KATHERINE O'BRIEN								EMPLOYEE REIMBURSEMENT G&G	74.25 \$74.25
00594599	000013/	PACIFIC POWER	PO-210184	1.	62-0000-0-4300-1110-1000-000-000000		WARRANT TOTAL				
00594600	000014/	SHASTA VALLEY PEST CONTROL	PO-210007	1.	62-0000-0-5520-0000-8100-000-000000		WARRANT TOTAL	640341.25-001	0		201.73 \$201.73
00594601	000056/	TINYEYE TECHNOLOGIES CORP	PO-210025	1.	62-0000-0-5500-0000-8100-000-000000		WARRANT TOTAL			INVOICE#62121-8	40.00 \$80.00
00594602	000232/	UNITED PARCEL SERVICE	PO-210016	1.	62-6500-0-5800-5770-1120-000-000000		WARRANT TOTAL			INVOICE# 18200	512.80 \$512.80
*** FUND	TOTALS ***									SHIPPER# 670A6V	20.25 \$20.25
*** BATCH	TOTALS ***										\$889.03* \$0.00* \$0.00* \$889.03*
*** DISTRICT	TOTALS ***										\$889.03* \$0.00* \$0.00* \$889.03*

TOTAL NUMBER OF CHECKS: 5  
 TOTAL ACH GENERATED: 0  
 TOTAL EFT GENERATED: 0  
 TOTAL PAYMENTS: 5

TOTAL AMOUNT OF CHECKS: \$889.03\*  
 TOTAL AMOUNT OF ACH: \$0.00\*  
 TOTAL AMOUNT OF EFT: \$0.00\*  
 TOTAL AMOUNT: \$889.03\*

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount

000182/00 KATHERINE O'BRIEN  
 1805 TIMMONS ROAD  
 GRENADA, CA 96038  
 PO-210184 05/31/2021 EMPLOYEE REIMBURSEMENT G&G 1 62-0000-0-4300-1110-1000-000-00000 NN F 74.25 74.25  
 TOTAL PAYMENT AMOUNT 74.25 \* 74.25

000013/00 PACIFIC POWER  
 PO BOX 26000  
 PORTLAND, OR 97256-0001  
 PO-210007 06/16/2021 64034125-001 0 1 62-0000-0-5520-0000-8100-000-00000 NN P 201.73 201.73  
 TOTAL PAYMENT AMOUNT 201.73 \* 201.73

000014/00 SHASTA VALLEY PEST CONTROL 822402374  
 467 SOUTH 7TH ST  
 MONTAGUE, CA 96064  
 PO-210025 06/22/2021 INVOICE# 62221-10 1 62-0000-0-5500-0000-8100-000-00000 NY P 40.00 40.00  
 PO-210025 06/21/2021 INVOICE#62121-8 1 62-0000-0-5500-0000-8100-000-00000 NY P 40.00 40.00  
 TOTAL PAYMENT AMOUNT 80.00 \* 80.00

000056/00 TINYEVE TECHNOLOGIES CORP 000000000  
 105-116 RESEARCH DRIVE  
 SASKATOON SK S7N 3R3  
 CANADA,  
 PO-210016 05/31/2021 INVOICE# 19200 1 62-6500-0-5800-5770-1120-000-00000 NN P 512.80 512.80  
 TOTAL PAYMENT AMOUNT 512.80 \* 512.80

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date UNITED PARCEL SERVICE  
 PO BOX 650116  
 DALLAS, TX 75265-0116

PO-210171 06/23/2021 SHIPPER# 670A6V 1 62-0000-0-5930-0000-2700-000-00000 NN P 20.25 20.25  
 COMMUNICATION - POSTAGE/METER  
 20.25 \*

000130/00 IXL LEARNING  
 777 MARINERS ISLAND BLVD  
 SUITE 500  
 SAN MARINO, CA 94404

PO-10182 06/16/2021 INVOICE# S404940 1 62-0000-0-5800-1110-1000-000-00000 NN F 695.25 540.00  
 PROFES'L/CONSULTG SVCS/OP EXP  
 540.00 \*

TOTAL PAYMENT AMOUNT	540.00	540.00	
TOTAL FUND PAYMENT	1,429.03	1,429.03	
TOTAL BATCH PAYMENT	0.00	1,429.03	
TOTAL DISTRICT PAYMENT	0.00	1,429.03	
TOTAL FOR ALL DISTRICTS:	1,429.03	1,429.03	

Number of checks to be printed: 6, not counting voids due to stub overflows.



**SISKIYOU COUNTY OFFICE OF EDUCATION  
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0705

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0705	46509.50	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_

District Superintendent/Administrator: Shawn Lovitt Date: 7/1/2021

Board Approval Date: \_\_\_\_\_ Mail: \_\_\_\_\_ Hold: \_\_\_\_\_

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*For Siskiyou County Office of Education Use Only*

Audited By: \_\_\_\_\_ Audited Date: \_\_\_\_\_

Batch status: A All

From batch: 0705

To batch: 0705

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

553.96	+
1,617.30	+
189.00	+
3,000.00	+
31,496.00	+
3,200.00	+
190.00	+
100.00	+
100.00	+
2,625.00	+
149.29	+
49.95	+
2,450.00	+
49.00	+
540.00	+
46,509.50	*

015



043 NORTHERN UNITED SISKIYOU J83482  
 2122 NUSCS BATCH 0705

ACCOUNTS PAYABLE PRELIST APY500 I.00.19 07/01/21 10:17 PAGE 2  
 BATCH: 0705 2122 NUSCS BATCH 0705 << Open >>  
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	FD RESC Y	OBJT GOAL	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference										Liq Amt			Net Amount
000215/00	GOLDEN ARROW INVESTMENTS			833970988									
	5317 SCHULMEYER GULCH ROAD												
	YREKA, CA 96097												

PO-220001 07/01/2021 JULY 2021 RENT  
 1 62-0000-0-5612-0000-8700-000-00000 NI P 3,200.00 3,200.00  
 NORTH UNITED RENT/LEASE BLDG  
 3,200.00 \*  
 TOTAL PAYMENT AMOUNT 3,200.00

000071/00 HUE & CRY INC  
 PO BOX 548  
 ANDERSON, CA 96007  
 0000000000

PO-220012 07/01/2021 INVOICE# 781554  
 1 62-0000-0-5500-0000-8100-000-00000 NN P 190.00 190.00  
 OPERATION & HOUSEKEEPING SERV  
 190.00 \*  
 TOTAL PAYMENT AMOUNT 190.00

000118/00 MCLANE MAINTENANCE  
 409 PONY TRAIL  
 MT SHASTA, CA 96067  
 550320093

CL-210003 05/27/2021 INVOICE# 5569  
 62-0000-0-5800-0000-8100-000-00000 NY F 100.00 100.00  
 PROFES'L/CONSULTG SVCS/OP EXP  
 CL-210004 06/28/2021 INVOICE# 210004  
 62-0000-0-5800-0000-8100-000-00000 NY F 100.00 100.00  
 PROFES'L/CONSULTG SVCS/OP EXP  
 200.00 \*  
 TOTAL PAYMENT AMOUNT 200.00

000088/00 SHASTA SUMMIT PROPERTIES  
 1109 SOUTH MT SHASTA BLVD  
 MT SHASTA, CA 96067  
 453984065

PO-220002 07/01/2021 JULY 2021 RENT  
 1 62-0000-0-5612-0000-8700-000-00000 NI P 2,625.00 2,625.00  
 NORTH UNITED RENT/LEASE BLDG  
 2,625.00 \*  
 TOTAL PAYMENT AMOUNT 2,625.00

000166/00 SISKIYOU DISTRIBUTING  
 1313 N FOOTHILL DRIVE  
 YREKA, CA 96097

CL-210002 06/29/2021 INVOICE# 403932  
 62-0000-0-4700-0000-3700-000-00000 NN F 149.29 149.29  
 FOOD  
 149.29 \*  
 TOTAL PAYMENT AMOUNT 149.29

043 NORTHERN UNITED SISKIYOU J83482 ACCOUNTS PAYABLE PRELIST APY500 L.00.19 07/01/21 10:17 PAGE 3  
 2122 NUSCS BATCH 0705 BATCH: 0705 2122 NUSCS BATCH 0705 << Open >>  
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount  
 000005/00 SISKIYOU TELEPHONE COMPANY  
 PO BOX 157  
 ETNA, CA 96027-0157

PO-220025 07/01/2021 ACCOUNT#4000 07/01-07/31 1 62-0000-0-5922-1110-1000-000-00000 NN P 49.95 49.95  
 COMMUNICATION - TELEPHONE SVCS  
 49.95 \*

000003/00 WENDY JAMES 571813949  
 P.O. BOX 714  
 MT. SHASTA, CA 96067  
 PO-220003 07/01/2021 JULY 2021 RENT 1 62-0000-0-5612-0000-8700-000-00000 N1 P 2,650.00 2,650.00  
 NORTH UNITED RENT/LEASE BLDG  
 2,650.00 \*

000016/00 YREKA TRANSFER LLC  
 303 YAMA STREET  
 YREKA, CA 96097  
 CI-210001 06/20/2021 INVOICE# 577504 62-0000-0-5550-0000-8100-000-00000 NN F 49.00 49.00  
 DISPOSAL/GARBAGE REMOVAL  
 49.00 \*

000130/00 IXL LEARNING  
 777 MARINERS ISLAND BLVD  
 SUITE 600  
 SAN MATEO, CA 94404  
 PO-220040 07/01/2021 INVOICE# S404940 1 62-0000-0-5800-1110-1000-000-00000 NN F 540.00 540.00  
 PROFES'L/CONSULTG SVCS/OP EXP  
 540.00 \*

TOTAL PAYMENT AMOUNT 46,509.50 \*\* 46,509.50  
 TOTAL FUND PAYMENT 46,509.50 \*\*\* 0.00 46,509.50  
 TOTAL BATCH PAYMENT 46,509.50 \*\*\*\* 0.00 46,509.50  
 TOTAL DISTRICT PAYMENT 46,509.50 \*\*\*\* 0.00 46,509.50  
 TOTAL FOR ALL DISTRICTS: 46,509.50 \*\*\*\* 0.00 46,509.50

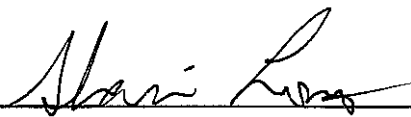
**SISKIYOU COUNTY OFFICE OF EDUCATION  
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0714

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0714	17683.76	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_

District Superintendent/Administrator:  Date: 7/9/21

Board Approval Date: \_\_\_\_\_ Mail: \_\_\_\_\_ Hold: \_\_\_\_\_

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*For Siskiyou County Office of Education Use Only*

Audited By: \_\_\_\_\_ Audited Date: \_\_\_\_\_

Batch status: A All

From batch: 0714

To batch: 0714

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

3,000.00	+
273.10	+
87.62	+
3,200.00	+
190.00	+
361.27	+
200.11	+
9.65	+
208.99	+
545.75	+
446.60	+
2,625.00	+
125.00	+
61.56	+
49.91	+
648.15	+
2,650.00	+
3,001.05	+

018

17,683.76 \*

Vendor/Addr Remit name: Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount  
 000002/00 BOB STONE 559781278  
 P.O. BOX 601  
 YREKA, CA 96097

PO-220000 07/10/2021 AUGUST 2021 RENT 1 62-0000-0-5612-0000-8700-000-00000 N1 P 3,000.00 3,000.00  
 NORTH UNITED RENT/LEASE BLDG  
 3,000.00 \*  
 TOTAL PAYMENT AMOUNT 273.10 273.10

000075/00 CITY OF MT SHASTA  
 305 NORTH MT SHASTA BLVD  
 MT SHASTA, CA 96067

CI-210011 06/30/2021 ALME000219ALDR01 62-0000-0-5530-0000-8100-000-00000 NN F 273.10 273.10  
 WATER&/OR SEWAGE  
 273.10 \*  
 TOTAL PAYMENT AMOUNT 273.10 273.10

000022/00 CITY OF YREKA  
 PO BOX 1005  
 YREKA, CA 96097

CI-210012 06/22/2021 ACCNT 012142-001 62-0000-0-5530-0000-8100-000-00000 NN F 87.62 87.62  
 WATER&/OR SEWAGE  
 87.62 \*  
 TOTAL PAYMENT AMOUNT 87.62 87.62

000215/00 GOLDEN ARROW INVESTMENTS 833970988  
 5317 SCHULMEYER GULCH ROAD  
 YREKA, CA 96097

PO-220001 07/10/2021 AUGUST 2021 RENT 1 62-0000-0-5612-0000-8700-000-00000 N1 P 3,200.00 3,200.00  
 NORTH UNITED RENT/LEASE BLDG  
 3,200.00 \*  
 TOTAL PAYMENT AMOUNT 3,200.00 3,200.00

000071/00 HUE & CRY INC 0000000000  
 PO BOX 548  
 ANDERSON, CA 96007

PO-220012 08/01/2021 INVOICE# 782952 0801-0831 1 62-0000-0-5500-0000-8100-000-00000 NN P 190.00 190.00  
 OPERATION & HOUSEKEEPING SERV  
 190.00 \*  
 TOTAL PAYMENT AMOUNT 190.00 190.00



Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount

000158/00 LEARNING WITHOUT TEARS  
 806 W. DIAMOND AVENUE  
 SUITE 230  
 GAITHERSBURG, MD 20878  
 PO-220041 07/01/2021 INVOICE# INV112945 1 62-0000-0-4100-1110-1000-000-00000 NN F 367.27 361.27  
 APERVD TEXTBKS/CORE CURRICULA 361.27 \*  
 TOTAL PAYMENT AMOUNT 361.27

000024/00 LOGMEIN COMMUNICATIONS INC 020783048  
 PO BOX 412252  
 BOSTON, MA 02241-2252  
 PO-220013 07/01/2021 INVOICE# IN7100483094 1 62-0000-0-5912-1110-1000-000-00000 NN P 140.08  
 COMMON - INTERNET SVCS/LINES  
 PO-220013 07/01/2021 INVOICE# IN7100483094 2 62-0000-0-5912-0000-2700-000-00000 NN P 42.02  
 COMMON - INTERNET SVCS/LINES  
 PO-220013 07/01/2021 INVOICE# IN7100483094 3 62-0000-0-5912-0000-7200-000-00000 NN P 18.01  
 COMMON - INTERNET SVCS/LINES  
 TOTAL PAYMENT AMOUNT 200.11 \*

000011/00 MT SHASTA SPRING WATER 680174022  
 1878 TWIN VIEW BLVD  
 REDDING, CA 96003  
 CL-210016 06/03/2021 INVOICE# 368030 62-0000-0-5600-0000-8100-000-00000 NN F 9.65  
 RENTALS, LEASES & REPAIRS,N.C. 9.65 \*  
 TOTAL PAYMENT AMOUNT 9.65

000061/00 PITNEY BOWES GLOBAL FINANCIAL 0000000000  
 PO BOX 371887  
 PITTSBURGH, PA 15250-7887  
 CL-210017 06/13/2021 INVOICE# 51159333 62-0000-0-5930-0000-2700-000-00000 NN F 146.29  
 COMMUNICATION - POSTAGE/METER  
 CL-210018 06/13/2021 INVOICE# 51159333 62-0000-0-5930-1110-1000-000-00000 NN F 62.70  
 COMMUNICATION - POSTAGE/METER 208.99 \*  
 TOTAL PAYMENT AMOUNT 208.99

Vendor/Addr Remit name  
 Req Reference Date Description Tax ID num Deposit type FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS EE ES E-Term E-ExtRef  
 Net Amount

000023/00 RAY MORGAN COMPANY  
 3131 ESPLANDADE  
 CHICO, CA 95973  
 PO-220019 07/06/2021 INVOICE#3373674 1 62-0000-0-5600-1110-1000-00000 NN P 382.02 382.02  
 RENTALS, LEASES & REPAIRS,N.C.  
 PO-220019 07/07/2021 INVOICE# 3373674 2 62-0000-0-5600-0000-2700-000-00000 NN P 114.61 114.61  
 RENTALS, LEASES & REPAIRS,N.C.  
 PO-220019 07/06/2021 INVOICE# 3373674 3 62-0000-0-5600-0000-7200-000-00000 NN P 49.12 49.12  
 RENTALS, LEASES & REPAIRS,N.C.  
 TOTAL PAYMENT AMOUNT 545.75 \* 545.75

000006/00 SCHOOL PATHWAYS HOLDINGS LLC 820866608  
 181 COMMERCIAL STREET  
 PORTOLA, CA 96122

CL-210014 06/30/2021 INVOICE# 140-INV1983 62-0000-0-5800-0000-2700-000-00000 NN F 446.60 446.60  
 PROFES'L/CONSULTG SVCS/OP EXP  
 TOTAL PAYMENT AMOUNT 446.60 \* 446.60

000088/00 SHASTA SUMMIT PROPERTIES 453984065  
 CHARLES MOSS, DORRIS MOSS  
 1109 SOUTH MT SHASTA BLVD  
 MT SHASTA, CA 96067

PO-220002 07/10/2021 AUGUST 2021 RENT 1 62-0000-0-5612-0000-8700-000-00000 N1 P 2,625.00 2,625.00  
 NORTH UNITED RENT/LEASE BLDG  
 TOTAL PAYMENT AMOUNT 2,625.00 \* 2,625.00

000046/00 SIGN ENHANCERS INC 384038878  
 2243 E LA PALMA AVE  
 ANAHEIM, CA 92806

PO-220036 07/07/2021 INVOICE# 1625 1 62-1100-0-5800-1110-1000-00000 NY F 160.94 125.00  
 PROFES'L/CONSULTG SVCS/OP EXP  
 TOTAL PAYMENT AMOUNT 125.00 \* 125.00

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type	FD RESC Y	OBJT GOAL	ABA num	Account num	EE	ES	E-Term	E-ExtRef
									Liq Amt			Net Amount
000166/00	SISKIYOU DISTRIBUTING 1313 N Foothill Drive Yreka, CA 96097											
PO-220046	07/07/2021	INVOICE# 404280			1	62-7425-0-4700-0000-3700-000-00000	NN P		61.56			61.56
				TOTAL PAYMENT AMOUNT					61.56 *			61.56
000202/00	VALLEY PACIFIC PETROLEUM P.O BOX 1245 FRENCH CAMP, CA 95231-1245											
CL-210015	06/30/2021	INVOICE# CL21-387734				62-0000-0-4300-1110-1000-000-00000	NN F		49.91			49.91
				TOTAL PAYMENT AMOUNT					49.91 *			49.91
000017/00	WELLS FARGO FINANCIAL LEASING PO BOX 10306 DES MOINES, IA 50303-0306											
CL-210005	06/24/2021	INVOICE# 5015661291				62-0000-0-5600-1110-1000-000-00000	NN F		180.42			180.42
CL-210006	06/24/2021	INVOICE# 5015661291				RENTALS, LEASES & REPAIRS, N.C.			54.13			54.13
CL-210007	06/24/2021	INVOICE# 5015661291				RENTALS, LEASES & REPAIRS, N.C.			23.20			23.20
CL-210008	06/24/2021	INVOICE# 5015661290				RENTALS, LEASES & REPAIRS, N.C.			273.28			273.28
CL-210009	06/24/2021	INVOICE# 5015661290				RENTALS, LEASES & REPAIRS, N.C.			81.98			81.98
CL-210010	06/24/2021	INVOICE# 5015661290				RENTALS, LEASES & REPAIRS, N.C.			35.14			35.14
				TOTAL PAYMENT AMOUNT					648.15 *			648.15
000003/00	WENDY JAMES P.O. BOX 714 MT. SHASTA, CA 96067											
PO-220003	07/10/2021	AUGUST 2021 RENT			1	62-0000-0-5612-0000-8700-000-00000	N1 P		2,650.00			2,650.00
				TOTAL PAYMENT AMOUNT					2,650.00 *			2,650.00

043 NORTHERN UNITED SISKIYOU J84310 ACCOUNTS PAYABLE PRELIST APY500 L.00.19 07/08/21 13:30 PAGE 5  
 2122 NUSCS BATCH 0714 BATCH: 0714 2122 NUSCS BATCH 0714 << Open >>  
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef  
 Req Reference Date Description FD RESC Y OBJT GOAL FUNC SCH IOCAL T9MFS Liq Amt Net Amount  
 000059/00 YM&C  
 655 UNIVERSITY AVE., SUITE 150  
 SACRAMENTO, CA 95825

CL-210013 06/30/2021 INVOICE# 71934 62-0000-0-5801-0000-7100-000-00000 NN F 3,001.05 3,001.05  
 LEGAL FEES 3,001.05 \* 3,001.05  
 TOTAL PAYMENT AMOUNT 3,001.05 \* 3,001.05  
 TOTAL FUND PAYMENT 17,683.76 \*\* 17,683.76  
 TOTAL BATCH PAYMENT 17,683.76 \*\*\* 0.00 17,683.76  
 TOTAL DISTRICT PAYMENT 17,683.76 \*\*\*\* 0.00 17,683.76  
 TOTAL FOR ALL DISTRICTS: 17,683.76 \*\*\*\*\* 0.00 17,683.76

Number of checks to be printed: 18, not counting voids due to stub overflows. 17,683.76

**SISKIYOU COUNTY OFFICE OF EDUCATION  
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0719

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0719	18810.73	
	<b>Batch Total</b>		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_ Trustee \_\_\_\_\_  
 Trustee \_\_\_\_\_

District Superintendent/Administrator: *Mari R...* Date: 7/24/21

Board Approval Date: \_\_\_\_\_ Mail: \_\_\_\_\_ Hold: \_\_\_\_\_

*For Siskiyou County Office of Education Use Only*

Audited By: \_\_\_\_\_ Audited Date: \_\_\_\_\_

DISTRICT: 043 NORTHERN UNITED SISKIYOU  
BATCH: 0719 22 NUSCS BATCH 0719  
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	REQ#	REFERENCE LN	FD	RESC Y	OBJT	GOAL	FUNC	SCH	LOCAL	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
00595456	900234/										B H PHOTO				
			PO-220044	1.	62-7420-0-4300-1110-1000-000-00000						WARRANT TOTAL			INVOICE# 190991940	1,774.12 \$1,774.12
00595457	000152/										BAY ALARM COMPANY				
			PO-220006	1.	62-0000-0-5500-0000-8100-000-00000						WARRANT TOTAL			INVOICE# 18783827	510.00 \$510.00
00595458	000065/										BLICK ART MATERIALS				
			PO-220053	1.	62-1100-0-4300-1110-1000-000-00000						WARRANT TOTAL			INVOICE# 6706984	529.89
			PO-220054	1.	62-1100-0-4300-1110-1000-000-00000						WARRANT TOTAL			INVOICE# 6711468	1,323.14 \$1,853.03
00595459	000004/										CAL-ORE COMMUNICATIONS				
			PO-220007	2.	62-0000-0-5922-0000-2700-000-00000						WARRANT TOTAL			ACCOUNT 0324007628	52.64
				1.	62-0000-0-5922-0000-7200-000-00000						WARRANT TOTAL			ACCOUNT 0324007628	22.55
				3.	62-0000-0-5922-1110-1000-000-00000						WARRANT TOTAL			ACCOUNT 0324007628	32.23 \$107.42
00595460	000011/										MT SHASTA SPRING WATER				
			PO-220015	2.	62-0000-0-5600-0000-8100-000-00000						WARRANT TOTAL			INVOICE# 370006	9.65 \$9.65
00595461	000020/										N.C.S.M.I.G.				
			PO-220016	1.	62-0000-0-9514-0000-0000-000-00000						WARRANT TOTAL			MEDICAL JULY 2021	11,473.00 \$11,473.00
00595462	000013/										PACIFIC POWER				
			CL-210019		62-0000-0-5520-0000-8100-000-00000						WARRANT TOTAL			ACCNT# 64034125-0028	304.12
			PO-220017	1.	62-0000-0-5520-0000-8100-000-00000						WARRANT TOTAL			ACCNT# 64034125-0010 0615-0715	115.29 \$429.41
00595463	000239/										QUALITY SCIENCE LABS				
			PO-220061	2.	62-1100-0-4300-1110-1000-000-00000						WARRANT TOTAL			INVOICE# 36660	227.11
				1.	62-6300-0-4100-1110-1000-000-00000						WARRANT TOTAL			INVOICE# 36660	37.11

APY250 I.00.06 SISKIYOU COUNTY OFFICE OF EDUCATION  
 DISTRICT: 043 NORTHERN UNITED SISKIYOU COMMERCIAL WARRANT REGISTER  
 BATCH: 0719 22 NUSCS BATCH 0719 FOR WARRANTS DATED 07/27/2021  
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM AMOUNT  
 REQ# REFERENCE LN FD RESC Y OBJT GOAL FUNC SCH LOCAL DESCRIPTION  
 -----  
 WARRANT TOTAL \$264.22

00595464 000218/ SCHOOLMATE  
 PO-220042 1. 62-7420-0-4300-1110-1000-000-00000 INVOICE# IN000555612 152.00  
 1. 62-7420-0-4300-1110-1000-000-00000 INVOICE# IN000555633 121.50  
 WARRANT TOTAL \$273.50

00595465 000014/ SHASTA VALLEY PEST CONTROL  
 PO-220021 1. 62-0000-0-5500-0000-8100-000-00000 INVOICE# 072121-10 40.00  
 1. 62-0000-0-5500-0000-8100-000-00000 INVOICE# 072121-8 40.00  
 WARRANT TOTAL \$80.00

00595466 000052/ STAPLES ADVANTAGE  
 PO-220048 1. 62-3210-0-4300-0000-2700-000-00000 INVOICE# 3481618120 204.73  
 3. 62-3210-0-4300-0000-8100-000-00000 INVOICE# 3481618120 70.62  
 3. 62-3210-0-4300-0000-8100-000-00000 INVOICE# 3481999620 68.41  
 2. 62-3210-0-4300-1110-1000-000-00000 INVOICE# 3481618121 58.05  
 2. 62-3210-0-4300-1110-1000-000-00000 INVOICE# 3481618120 596.99  
 3. 62-0000-0-4300-0000-8100-000-00000 INVOICE# 3481733823 131.81  
 1. 62-3210-0-4300-0000-2700-000-00000 INVOICE# 3481733824 4.44  
 1. 62-3210-0-4300-0000-2700-000-00000 INVOICE# 3481733823 308.77  
 2. 62-3210-0-4300-1110-1000-000-00000 INVOICE# 3481733823 387.96  
 WARRANT TOTAL \$1,831.78

00595467 000056/ TINYEYE TECHNOLOGIES CORP  
 CL-210020 62-6500-0-5800-5770-1120-000-00000 INVOICE# 19347 213.60  
 WARRANT TOTAL \$213.60

\*\*\* FUND TOTALS \*\*\* TOTAL NUMBER OF CHECKS: 12 TOTAL AMOUNT OF CHECKS: \$18,810.73\*  
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$ .00\*  
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$ .00\*  
 TOTAL PAYMENTS: 12 TOTAL AMOUNT: \$18,810.73\*

\*\*\* BATCH TOTALS \*\*\* TOTAL NUMBER OF CHECKS: 12 TOTAL AMOUNT OF CHECKS: \$18,810.73\*  
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$ .00\*  
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$ .00\*  
 TOTAL PAYMENTS: 12 TOTAL AMOUNT: \$18,810.73\*

\*\*\* DISTRICT TOTALS \*\*\* TOTAL NUMBER OF CHECKS: 12 TOTAL AMOUNT OF CHECKS: \$18,810.73\*  
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$ .00\*  
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$ .00\*  
 TOTAL PAYMENTS: 12 TOTAL AMOUNT: \$18,810.73\*

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS 3 GETTING PAID FIRST TIME 0  
 APD TO CU 0 TERMINATED GETTING PAID 0  
 APD TO CHECKING 0 STARTING APD CHECKING NEXT MONTH 0  
 APD TO SAVINGS 0 STARTING APD SAVINGS NEXT MONTH 0  
 GETTING PAID BALANCE OF CONTRACT 0  
 TOTAL GETTING PAID 3

RET SYSTEM 1/3 OPTION: P \$0.000  
 RET SYSTEM 2/4 OPTION: P \$0.000  
 FICA OPTION:

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	4,929.16	NML	1,320.00	NML	1,320.00	NML	6,249.16
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	4,929.16*	ADJ NML	1,320.00*	ADJ NML	1,320.00*	ADJ NML	6,249.16*
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*
TOTAL	4,929.16**	TOTAL	1,320.00**	TOTAL	1,320.00**	TOTAL	6,249.16**

TOTAL NUMBER HOURS WORKED: 56.00 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	ISA	RET-TS	FED TAX GROSS	FIT	AFIT
6,249.16	0.00	129.02	0.00	522.75	5,597.39	439.55	50.00
SIT	ASIT	ORASDI GROSS	ORASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
110.43	0.00	3,575.71	221.69	6,120.14	88.74	0.00	0.00
SURV-BEN	SDI	FIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED
0.00	0.00	0.00	2,625.00	269.06	3,624.16	253.69	159.44
NET	ADJ (+)	ADJ (-)	ORASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR	
4,656.56	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	5,597.39	269.06	0.00	0.00	253.69	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
2,625.00	0.00	0.00	3,624.16	0.00	0.00	0.00	0.00



PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT EMPLOYEE COUNTS

RECEIVING WARRANTS	14	GETTING PAID FIRST TIME	0
APD TO CU	0	TERMINATED GETTING PAID	0
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0
GETTING PAID BALANCE OF CONTRACT	0	GETTING PAID BALANCE OF CONTRACT	0
TOTAL GETTING PAID	14		

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	0.00	NML	0.00	NML	0.00	NML	0.00	NML	0.00
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	0.00*	ADJ NML	0.00*	ADJ NML	0.00*	ADJ NML	0.00*	ADJ NML	0.00*
ARR	29,278.34	ARR	0.00	ARR	1,254.00	ARR	1,254.00	ARR	30,532.34
STIP	55.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	55.00
TOTAL CT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	29,333.34*	NON-NML	0.00*	NON-NML	1,254.00*	NON-NML	1,254.00*	NON-NML	30,587.34*
TOTAL	29,333.34**	TOTAL	0.00**	TOTAL	1,254.00**	TOTAL	1,254.00**	TOTAL	30,587.34**

TOTAL NUMBER HOURS WORKED: 66.00 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
30,587.34	0.00	2,505.84	0.00	2,936.13	25,145.37	1,714.08	420.00
SIT	ASIT	ORSDI GROSS	ORSDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
386.16	50.00	5,436.73	340.80	28,081.50	407.20	0.00	0.00
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED
0.00	0.00	0.00	24,583.34	2,515.85	6,004.00	420.28	2,605.05
NET	ADJ (-)	ADJ (-)	ORSDI EMER	MEDI EMER	STRS EMER	PERS EMER	
21,727.92	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (C)	PERS (C)	PERS (P)	PERS (O)
0.00	25,145.37	1,617.81	898.04	0.00	420.28	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
15,783.34	8,800.00	0.00	5,004.00	0.00	0.00	0.00	0.00

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	21	GETTING PAID FIRST TIME	0
APD TO CU	0	TERMINATED GETTING PAID	0
APD TO CHECKINGS	0	STARTING APD CHECKING NEXT MONTH	0
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0
TOTAL GETTING PAID	21	GETTING PAID BALANCE OF CONTRACT	0

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	29,278.34	0.00	NML	4,477.75	NML	4,477.75	NML
ADJ	0.00	0.00	ADJ	0.00	ADJ	0.00	ADJ
ADJ NML	29,278.34*	0.00*	ADJ NML	4,477.75*	ADJ NML	4,477.75*	ADJ NML
STIP	1,055.00	0.00	STIP	0.00	STIP	0.00	STIP
TOTAL OT	0.00*	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT
NON-NML	1,055.00*	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML
TOTAL	30,333.34**	0.00**	TOTAL	4,477.75**	TOTAL	4,477.75**	TOTAL

TOTAL NUMBER HOURS WORKED:	227.75	TOTAL NUMBER DAYS WORKED:	0.00
GROSS	FED IMP GROSS	NTX GROSS	TSA
34,811.09	0.00	2,505.84	0.00
SIT	ASIT	OASDI GROSS	OASDI
371.41	50.00	8,615.48	534.17
SURV-BEN	SDI	EIC	STRS SUBJ
0.00	0.00	0.00	25,583.34
NET	ADJ (-)	ADJ (-)	OASDI EMPR
25,495.27	0.00	0.00	0.00
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)
0.00	29,266.84	1,669.06	949.07
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	STRS/SUBJ (C)
16,283.34	9,300.00	0.00	6,004.00

RET-ITS	3,038.41	FED TAX GROSS	29,266.84	FIT	1,778.34	AFIT	470.00
MEDI GROSS	32,305.25	MEDICARE	468.44	DEF-MEDI GROSS	0.00	DEF-MEDI	0.00
STRS	2,618.13	PERS SUBJ	6,004.00	PERS	420.28	DED	2,605.05
EMPR	0.00	OASDI EMPR	0.00	PERS EMPR	0.00	PERS (O)	2.00
STRS (O)	0.00	STRS (C)	420.28	PERS (P)	0.00	STRS DBS	0.00
STRS (P)	949.07	PERS/SUBJ (O)	0.00	STRS/SUBJ DBS	0.00		

EMPLOYEE COUNTS

RECEIVING WARRANTS	20	GETTING PAID FIRST TIME	0
APD TO CU	0	TERMINATED GETTING PAID	0
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0
APD TO SAVINGS	0	GETTING PAID BALANCE OF CONTRACT	0
TOTAL GETTING PAID	20		

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	29,278.34	NML	0.00	NML	3,571.00	NML	3,571.00	NML	32,849.34
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	29,278.34*	ADJ NML	0.00*	ADJ NML	3,571.00*	ADJ NML	3,571.00*	ADJ NML	32,849.34*
STIP	2,255.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	2,255.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	2,255.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	2,255.00*
TOTAL	31,533.34**	TOTAL	0.00**	TOTAL	3,571.00**	TOTAL	3,571.00**	TOTAL	35,104.34**

TOTAL NUMBER HOURS WORKED: 173.00 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
35,104.34	0.00	2,505.84	0.00	3,161.00	29,437.50	1,770.28	470.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
368.28	50.00	7,708.73	477.95	32,598.50	472.69	0.00	0.00
SURV-BEN	SURV-BEN	SURV-BEN	SURV-BEN	SURV-BEN	SURV-BEN	SURV-BEN	SURV-BEN
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET	ADJ (+)	ADJ (-)	ADJ (-)	ADJ (-)	ADJ (-)	ADJ (-)	ADJ (-)
25,729.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	STRS (C)	STRS (P)	STRS (O)
0.00	29,437.50	1,699.81	1,040.91	0.00	420.28	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	STRS/SUBJ (C)	STRS/SUBJ (P)
16,583.34	10,200.00	0.00	6,004.00	0.00	0.00	0.00	0.00

**Agenda Item 2.**

**CONSENT AGENDA**

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**

2.3 Consideration of Approval of Minutes for the June 17, 2021 and June 18, 2021 Board Meetings

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the June 17, 2021 and June 18, 2021 board meeting are attached.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Lynda Speck

**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting**

**Minutes**

**June 17, 2021**

**Members Present:** Jere Cox, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

**Members Absent:** Bianca Garza

**Staff:** Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:01 pm.

**1.1 PLEDGE OF ALLEGIANCE**

**1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Rosemary Kunkler- Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye, Motion Carries.

**2.0 CONSENT AGENDA:**

**2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**

**2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School (0506, 0517, 0524, 0607)**

**2.3 Consideration of Approval of Board Minutes for April 29, 2021 and May 13, 2021 Board Meeting**

**2.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment**

A motion to approve the consent agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Rosemary Kunkler – Aye, Jeff Lanphere – Aye and Melissa Johnson - Aye. Motion carries.

**3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments.

**4.0 PUBLIC HEARINGS:**

**4.1 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for Northern United-Humboldt Charter School:** Jere Cox opened the public hearing at 4:08. A comment was made on Prop 31 and how we are allowed to use the funds we receive. Jere Cox closed the public hearing at 4:11pm.

**4.2 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for Northern United-Siskiyou Charter School:** Jere Cox opened the public hearing at 4:11pm. No comments. Jere Cox closed the public hearing at 4:12pm.

**4.3 Public Hearing: 2021-2022 Final Adoption for Northern United-Humboldt Charter School:** Jere Cox opened the public hearing at 4:12pm. Shari Lovett explained that this process is required as well as all documents being available to the public. Jere Cox closed the hearing at 4:15pm.

**4.4 Public Hearing: 2021-2022 Final Adoption for Northern United-Siskiyou Charter School:** Jere Cox opened the public hearing at 4:16pm. There were no comments and Jere Cox closed the hearing at 4:19pm.

**4.5 Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School:** Jere Cox opened the hearing at 4:19. No comments. Jere Cox closed the hearing at 4:20pm.

- 4.6 **Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School:** Jere Cox opened the hearing at 4:21. No comments. Jere Cox closed the hearing at 4:22pm.

5.0 **ACTION ITEMS TO BE CONSIDERED:**

- 5.1 **Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for Northern United-Humboldt Charter School:** Shari Lovett explained why this item can be adopted at the same meeting as the hearing. A motion to approve the Education Protection Account Resolution and the 2021-2022 EPA Planned Expenditures for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.2 **Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for Northern United-Siskiyou Charter School:** Shari Lovett explained why this item can be adopted at the same meeting as the hearing. A motion to approve the Education Protection Account Resolution and the 2021-2022 EPA Planned Expenditures for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.3 **Approval of HERC Agreement for 2021-2022 for Northern United-Humboldt Charter School:** A discussion on the cost versus the services provided was held. A motion to approve the 2021-2022 HERC agreement for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.4 **Approval of Lease Agreement for 1124 Pine Grove Dr. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 1124 Pine Grove Dr. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Rosemary Kunkler – Aye, Jeff Lanphere – Aye and Melissa Johnson - Aye. Motion carries.
- 5.5 **Approval of Lease Agreement for 427 Alder St. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 427 Alder St. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.6 **Approval of Lease Agreement for 423 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 423 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.7 **Approval of Lease Agreement for 505 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 505 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.8 **Approval of Lease Agreement for 72 The Terrace, Willow Creek for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 72 The Terrace,

Willow Creek for 2021-2022 was made by Rosmary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.

- 5.9 Approval of Lease Agreement for 75 The Terrace, Willow Creek for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 75 The Terrace, Willow Creek for 2021-2022 was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.10 Approval of Lease Agreement for 1539 F Street, Arcata for 2021-2024 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 1539 F Street, Arcata for 2021-2024 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.11 Approval of Lease Agreement for 210 Lindley Rd, Petrolia for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease for 210 Lindley Rd, Petrolia for 2021-2022 was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.12 Approval of MOU between Tehama County and Northern United-Siskiyou Charter School for Induction for 2021-2022:** A motion to approve the MOU between Tehama County and Northern United-Siskiyou Charter School for new teacher induction for 2021-2022 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.13 Approval of MOU between Sonoma County and Northern United-Humboldt Charter School for Induction for 2021-2022:** A motion to approve the MOU between Sonoma County and Northern United-Humboldt Charter School for new teacher induction for 2021-2022 was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.14 Approval of Northern United Charter Schools Pay Schedule Revision:** Shari Lovett explained the addition of a Behavioral Support Assistant pay line. A motion to approve the Northern United Charter Schools pay schedule revision was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

## **6.0 DISCUSSION ITEMS:**

- 6.1 Correspondence from David L. Moonie & Co. for Northern United-Humboldt Charter School:** Shari Lovett explained that these were letters that David L. Moonie & Co. were required to give to the Board.
- 6.2 Correspondence from David L. Moonie & Co. for Northern United-Siskiyou Charter School:** Shari Lovett explained that these were letters that David L. Moonie & Co. were required to give to the Board.

## **7.0 REPORTS:**

- 7.1 Enrollment and Attendance Report:** In board packet.
- 7.2 Financial Report:** Tammy Picconi explained the financial reports in packet.
- 7.3 Directors Report:** Shari Lovett spoke to the following topics:
- AB 1316 Update
  - Facility Update
  - Summer Program

- School starts in person on August 30, 2021
- Fall Summit will be in person on August 26<sup>th</sup> and 27<sup>th</sup>, 2021

**7.4 Northern United-Humboldt Charter School:** In board packet.

**7.5 Northern United-Siskiyou Charter School:** In board packet.

**7.6 Board Report:** Rosemary Kunkler wanted to thank both counties for their work in the last 15 months. Students coped very well due to our great teams. Jeff Lanphere attended both graduations and said that it brought joy to his heart. He said it was great to be part of this team. Jere Cox shared a thank you card from staff for the H/W benefits. Staff makes it so personal it is heartwarming. He enjoyed handing out the diplomas and is glad to end the year with in person meetings.

**8.0 NEXT BOARD MEETING:**

**8.1 Possible Agenda Items:** Adoption of budgets, adoption of LCAPs

**8.2 Next Board Meeting:** Next Board Meeting is June 18, 2021 at 4:00pm.

**9.0 OPEN SESSION BEFORE CLOSED SESSION:**

**9.1** Jere Cox reviewed items to be discussed during closed session: Conference with Labor Negotiator, Unrepresented Employee: Charter Director

**9.2 Closed Session Open Hearing:** No comments

**9.3 Adjourn to Closed Session:** Jere Cox adjourned to closed session at 5:40pm.

At this time Jere Cox called for a 5-minute recess. Closed session resumed at 5:45pm.

**9.3.1 Conference with Labor Negotiator, Unrepresented Employee: Charter Director**

**10.0 Reconvene to Open Session:** Jere Cox reconvened to open session at 6:05pm.

**10.1** No Action taken

**11.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 6:06pm.

Authorized Board Signature \_\_\_\_\_ Date \_\_\_\_\_

Respectfully Submitted By Lynda Speck



**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting**

**Minutes**

**June 18, 2021**

**4pm**

**Members Present:** Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

**Members Absent:** None

**Staff:** Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, and Rebekah Davis

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:03 pm.
  - 1.1 PLEDGE OF ALLEGIANCE**
  - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 2.0 CONSENT AGENDA:**
  - 2.1 Consideration of Approval of Williams’ Uniform Complaint, Quarterly Report for NU-Humboldt Charter School**
  - 2.2 Consideration of Approval of Williams’ Uniform Complaint, Quarterly Report for NU-Siskiyou Charter School**

A motion to approve the consent agenda as posted was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler -Aye and Melissa Johnson - Aye. Motion carries.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
  - 4.1 Approval of Auditor Services for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve David Moonie & Co. LLP for auditing services for Northern United-Humboldt Charter School for 2021-2022 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosmary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
  - 4.2 Approval of Auditor Services for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve David Moonie & Co. LLP for auditing services for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson - Aye. Motion carries.
  - 4.3 Approval of Director’s Contract for 2021-2024:** Jere Cox read the contract terms for the Director’s contract:

Term is July 1, 2021 to June 30, 2024  
Number of contracted days: 220 days, 8 hours per day  
Compensation: \$122,647  
Stipends: Cell Phone Stipend of \$480 per year  
Fringe Benefits: Medical, Dental and Vision insurance covered as all qualifying employees of Northern United Charter Schools

Retirement Contribution: Director responsible for his/her share of STRS contributions

Sick Leave: 12 days per year

Professional Dues: NUCS will cover the annual dues for ACSA

A motion to approve the Director's contract for 2021-2024 was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.4 Approval of Declaration of Need for 2021-2022 for Northern United-Humboldt Charter School:**

A motion to approve the Declaration of Need for 2021-2022 for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.5 Approval of Declaration of Need for 2021-2022 for Northern United-Siskiyou Charter School:**

A motion to approve the Declaration of Need for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.6 Approval of 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School:**

Shari Lovett went over the LCAP with budget overview with the Board. A motion to approve the 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.7 Approval of 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School:**

Shari Lovett went over the LCAP with budget overview with the Board. A motion to approve the 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.8 Approval of 2021-2022 Annual Budget Adoption for Northern United-Humboldt Charter School:**

Tammy Picconi went over the budget and recommended a positive certification. A motion to adopt the budget with a positive certification for Northern United-Humboldt Charter School for 2021-2022 was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.9 Approval of 2021-2022 Annual Budget Adoption for Northern United-Siskiyou Charter School:**

Tammy Picconi went over the budget and recommended a positive certification for the final budget. A motion to adopt the budget with a positive certification for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**4.10 Approval of the Consolidated Application and Assurances with all Associated Data Collections and Reporting Requirements for 2021-2022 for Northern United-Siskiyou Charter School:**

Shari Lovett explained the final version that she had just gotten on June 18<sup>th</sup>. A motion to approve the Consolidated Application and Assurances with all Associated Data Collections and Reporting

Requirements for 2021-2022 for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

- 4.11 Approval of the Co-Op Service Agreement for Northern United-Humboldt Charter School for 2021-2022:** A motion to approve the Co-Op Service Agreement for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.12 Approval of Humboldt County Office of Education Signature Authorization for Northern United-Humboldt Charter School for 2021-2022:** A motion to approve the Humboldt County Office of Education Signature Authorization for Northern United-Humboldt Charter School for 2021-2022 was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.13 Approval of Siskiyou County Office of Education Signature Authorization for Northern United-Siskiyou Charter School for 2021-2022:** A motion to approve the Siskiyou County Office of Education Signature Authorization for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.14 Approval of MOU between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School for 2021-2022:** Motion to approve the MOU between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School for 2021-2022 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**5.0 DISCUSSION ITEMS:**

- 5.1 Report on the Local Indicators for the California School Dashboard for Northern United-Humboldt Charter School:** Shari Lovett explained the California School Dashboard and went through the indicators. We have met all the requirements.
- 5.2 Report on the Local Indicators for the California School Dashboard for Northern United-Siskiyou Charter School:** Shari Lovett explained the California School Dashboard and went through the indicators. We have met all the requirements.

**6.0 REPORTS:** No items

**7.0 NEXT BOARD MEETING:**

- 7.1 Possible Agenda Items:** Con App for NU-Humboldt, Staff-Positions, Board Annual Goals, Food Services, Facilities
- 7.2 Next Board Meeting:** Next Board Meeting is August 19, 2021 at 4:00pm.

**8.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 5:47pm.

Authorized Board Signature \_\_\_\_\_ Date \_\_\_\_\_

Respectfully Submitted By Lynda Speck

**Agenda Item 2.**

**CONSENT AGENDA**

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

**Subject:**

2.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The Board will approve all new hires, resignations and leaves throughout the year. See attached.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Lynda Speck



# Northern United Charter Schools

## Resignations, Hires, and Leaves

Through the Month of: 8/30/2021

### Resignations

Name	Date	Location	Comments
Elyse Dorman	6/17/2021	Eureka Learning Center	Resigned
Shin Tamura	6/17/2021	Cutten Resource Center	Resigned
Elizabeth Ziganti	6/17/2021	Briceland Learning Center	Resigned
Deborah Krieger	6/17/2021	Yreka Learning Center	Resigned
Robert Breuning	6/17/2021	Ind. Study Teacher	Resigned
Mary Ingram	6/17/2021	Mt. Shasta Learning Center	Resigned
Diane Richardson	6/17/2021	NU-Humboldt Tutor	Resigned
Peter Harrison	6/17/2021	Briceland Learning Center	Resigned
Danielle Barr	6/17/2021	Yreka Learning Center	Resigned

### HIRES

Name	Date	Location	Comments
Kaleigh Tuso	8/26/2021	Eureka Learning Center	English Teacher
Elizabeth Claus	8/26/2021	Yreka Learning Center	K-8 I.S. Teacher
Paul Moore	8/26/2021	Mt. Shasta Learning Center	4-6th grade SGI
Cheryl Tunzini	8/26/2021	NU-Hum	Behaviorial Support Assistant
Sarah Ganas	8/30/2021	Willow Creek Learning Center	SGI
Torey Ostrom	8/30/2021	Willow Creek Learning Center	SGI

### Leaves

Name	Date	Location	Comments
Alina Alishoev	fall semester	Briceland Learning Center	Maternity Leave

### Change Of Assignment

Name	Date	Location	Comments
Teal Cyrek	8/26/2021	Briceland Learning Center	SGI to Long term Sub for Alishoev
Melissa Nakoa	8/26/2021	NU-Hum	Technician to Counselor
Jennah Sylvia	8/26/2021	NU-Hum	Admin. Assistant to Spec. Ed. Teacher

**Agenda Item 3.**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Subject:**

3.1 Comments by the Public

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Board members or staff may choose to respond briefly to Public Comments.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Jere Cox

**Agenda Item 4.**

**PUBLIC HEARINGS**

**Subject:**

4.1 Public Hearing: Consider Scope, Purpose and Other Factors Related to Adoption of Independent Study Policy

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Governor Gavin Newsom signed Assembly Bill (AB) 130 into law on July 9, 2021. This bill changes independent study (IS) in several ways, including additional requirements to the board policy and the master agreement, new meeting frequency requirements, new documentation requirements and a new pupil-parent-educator conference process. In order to bring our Independent Study Policy into compliance with this new law, edits were made by Young, Minney & Corr.

The Board is legally required to have a public hearing prior to adopting the Independent Study Policy. The Independent Study Policy will be considered for adoption in the action item section of the agenda.

**Fiscal Implications:**

None

**Contact Person/s:**

Shari Lovett



## **PUBLIC HEARING NOTICE**

**There will be a Public Hearing concerning the Northern United Charter Schools' Independent Study Policy during the regular monthly meeting of the Board of Directors on Thursday, August 19, 2021, 4:00 p.m. Public comment is welcome. A review copy of the Proposed Independent Study will be available for public inspection with the Board Meeting Packet documents on Northern United Charter Schools' website at [www.nucharters.org](http://www.nucharters.org) on Thursday, August 16, 2021.**

**Agenda Item 5.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

5.1 Approval of MOU between Children First/Lassen Counseling Services and NU-SCS

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

For the last couple of years, NU-SCS has contracted with Children First/Lassen Counseling Services for counseling services for students, parents and staff, as needed. It has rarely been used, but having this MOU in place at the beginning of the year allows us to access the services should the need arise. See attached.

**Fiscal Implications:**

\$90/hour

**Contact Person/s:** Shari Lovett, Kirk Miller



# MOU BETWEEN CHILDREN FIRST/LASSEN COUNSELING SERVICES AND THE Northern United Siskiyou Charter School

The intent of this MOU is to describe and direct the two entities in the facilitation of Counseling services for children, parents, and staff. These services will be provided individually and/or in Meetings/Classes/Journeys and/or Trainings at the Lassen Counseling offices in Yreka, California.

This MOU is effective July 1, 2021.

Beginning November 1, 2020, Children First/Lassen Counseling Services will provide Coaching and intake services for referred individuals in need of counseling services. Services include but are not limited to screening for need, contacting/meeting/counseling, assisting completion of intake paperwork, and individual counseling services. Services will be provided in the Lassen Counseling offices and/or Telephonic, and/or Google Meet for a cost of \$90 per hour for students, parents or staff who do not have access to the California Healthcare Partnership BEACON Insurance.

For the purposes of this document, 1 hour of clinician time is a 50-minute session time and 10-minute documentation time.

For those individuals with Partnership (Beacon) Managed Care insurance, Children First/Lassen Counseling Services **will discontinue** the counseling time compensation from Northern United Siskiyou Charter School, and bill Partnership/Beacon which is the Managed Care intermediary for Siskiyou County once insurance has been approved. The clinician will provide services to the individual at the Lassen Counseling office located at 490 S. Broadway, Yreka, Ca, Telephonically, and/or Google Meet.

For those individuals, students, Parents/Staff in need of counseling, and it has been determined by Children First/Lassen Counseling Services that they have **no available resources** for payment of counseling services, the School principal will make a decision whether to continue counseling services at the school's expense.

## **RESPONSIBILITIES:**

### **Northern United Siskiyou Charter School Responsibilities:**

- Inform parents that Children First/Lassen Counseling Services is available to do counseling, Coaching and Training services.
- The school will provide the registration packets to the parents so that

Children First/Lassen Counseling Services Clinicians can see children at the school site.

- The school will provide and collect the Intake Packet from parents used for assessing the child's mental health. All information will need to be filled out and signed by the Parent/Guardian before Children First/Lassen Counseling Services will begin clinical services with the student, parent, or staff.
- The school will contact Children First/Lassen Counseling services by phone (530-841-1030) or fax (530-841-1033) with the referrals.
- Payment the contracted amount will be reimbursed within 45 days of invoicing.

#### **Children First/Lassen Counseling Services Responsibilities**

- Contact individual/family within 2 business days of referral to set up an appointment.
- Provide On-going Counseling Services to Students, parents, or staff who have Beacon Partnership Health Plan of California which the school will NOT be billed for.
- Develop opportunities to build Teacher/Parent Partnerships
- Provide counseling for school identified students, parents and/or staff.
- Provide information about Children First/Lassen Counseling Services.
- All Children First/Lassen Counseling Services Clinicians will become Live Scanned and have obtained a TB test before they begin services at school sites.
- The Children First/Lassen Counseling Services representative and the School representative will meet weekly or at intervals agreed upon by the entities involved.
- Children First/Lassen Counseling Services will ensure that the following conditions are met regarding the Clinicians providing services:
  - The proper credentialing or licensing will be current.
  - All Therapists will be in good standing with BBS
  - The Clinicians, if they are Pre-Licensed (AMFT) or (ACSW's) will be supervised by an approved Supervising Clinician.
  - All Clinicians will have malpractice insurance.

**Payment for Services**

- Children First/Lassen Counseling Services will provide Siskiyou Northern Unified School with a monthly invoicing of Clinical services and Administrative/Training hours.
- Northern United Siskiyou Charter School will pay Children First/Lassen Counseling Services for all costs. Northern United Siskiyou Charter School will reimburse Children First/Lassen Counseling Services for such costs within 45 days of receipt of invoice.

**Termination of Contract**

- This contract may be terminated by either party with a 30-day written notice.

DATE \_\_\_\_\_

CHILDREN FIRST/LASSEN COUNSELING SERVICES

BY \_\_\_\_\_

Michael B. Logan, Executive Director

DATE 6-18-21

Northern United Siskiyou Charter School

BY  \_\_\_\_\_

Kirk Miller, Administrator

**Agenda Item 5.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

5.2 Approval of the Consolidated Application and Assurances with All Associated Data Collections and Reporting Requirements 2021-2022 for NU-HCS

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The Consolidated Application declares that we are applying for Title I, Title II and Title IV funds for the 2021-2022 school year. This approval is for the Consolidated Application, assurances, and all associated data collections. See attached.

**Fiscal Implications:**

Title I, II and IV funding

**Contact Person/s:** Shari Lovett, Tammy Picconi

**2018-19 Title II, Part A Fiscal Year Expenditure Report, 36 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2018 through June 30, 2021.

**CDE Program Contact:**

Arianna Bobadilla (Fiscal), Division Support Office, [ABobadilla@cde.ca.gov](mailto:ABobadilla@cde.ca.gov), 916-319-0208  
 Lisa Fassett (Program), Standards Implementation Support Office, [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov), 916-323-4963

2018-19 Title II, Part A allocation	\$15,250
Transferred-in amount	\$0
Transferred-out amount	\$0
2018-19 Total allocation	\$15,250

**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

**Recruitment, Training, and Retention Expenditures**

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

**Miscellaneous Expenditures**

Class size reduction	\$15,250
Administrative and indirect costs	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$15,250
2018-19 Unspent funds	\$0

**\*\*\*Warning\*\*\***

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**2019-20 Title II, Part A Fiscal Year Expenditure Report, 24 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2019 through June 30, 2021.

**CDE Program Contact:**

Arianna Bobadilla (Fiscal), Division Support Office, [ABobadilla@cde.ca.gov](mailto:ABobadilla@cde.ca.gov), 916-319-0208  
 Lisa Fassett (Program), Standards Implementation Support Office, [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov), 916-323-4963

2019-20 Title II, Part A allocation	\$15,972
Transferred-in amount	\$0
Transferred-out amount	\$0
2019-20 Total allocation	\$15,972

**Professional Development Expenditures**

Professional development for teachers	\$12,230
Professional development for administrators	
All other professional development expenditures	

**Recruitment, Training, and Retention Expenditures**

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

**Miscellaneous Expenditures**

Class size reduction	
Administrative and indirect costs	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	\$3,742
Total expenditures and encumbrances	\$15,972
2019-20 Unspent funds	\$0

\*\*\*Warning\*\*\*

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**2020-21 Title II, Part A Fiscal Year Expenditure Report, 12 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2020 through June 30, 2021.

**CDE Program Contact:**

Arianna Bobadilla (Fiscal), Division Support Office, [ABobadilla@cde.ca.gov](mailto:ABobadilla@cde.ca.gov), 916-319-0208  
 Lisa Fassett (Program), Standards Implementation Support Office, [LFassett@cde.ca.gov](mailto:LFassett@cde.ca.gov), 916-323-4963

2020-21 Title II, Part A allocation	\$12,814
Transferred-in amount	\$0
Transferred-out amount	\$0
2020-21 Total allocation	\$12,814

**Professional Development Expenditures**

Professional development for teachers	\$8,750
Professional development for administrators	
All other professional development expenditures	

**Recruitment, Training, and Retention Expenditures**

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

**Miscellaneous Expenditures**

Class size reduction	
Administrative and indirect costs	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	\$3,742
Total expenditures and encumbrances	\$12,492
2020-21 Unspent funds	\$322

**\*\*\*Warning\*\*\***

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## 2020-21 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

### CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

## Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
  - b) Includes a dispute resolution process;
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

## Homeless Liaison Contact Information

Homeless liaison first name	Wendy
Homeless liaison last name	Kerr
Homeless liaison title	School Counselor
Homeless liaison email address (Format: abc@xyz.zyx)	wkerr@nucharters.org
Homeless liaison telephone number (Format: 999-999-9999)	707-445-2660
Homeless liaison telephone extension	138
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.2

## Homeless Liaison Training Information

**\*\*\*Warning\*\*\***

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### 2020-21 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Integrated Student Support and Programs Office, [LWheeler@cde.ca.gov](mailto:LWheeler@cde.ca.gov), 916-319-0383  
 Karmina Barrales, Integrated Student Support and Programs Office, [KBarrales@cde.ca.gov](mailto:KBarrales@cde.ca.gov), 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

**Homeless Education Policy and Requirements**

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	09/20/2018
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

**Title I, Part A Homeless Expenditures**

2020-21 Title I, Part A LEA allocation	\$101,674
2020-21 Title I, Part A direct or indirect services to homeless children reservation	\$102
Amount of 2020-21 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$0
Homeless services provided (Maximum 500 characters)	
No expenditures or encumbrances comment	Homeless services were provided for with LCFF supplementary/concentration funds
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2021-22 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancestoc.asp>.

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Shari Lovett
Authorized Representative's Signature	
Authorized Representative's Title	Director
Authorized Representative's Signature Date	06/21/2021

**\*\*\*Warning\*\*\***

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**2021-22 Protected Prayer Certification**

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Carrie Lopes, Title I Policy, Program, and Support Office, [CLopes@cde.ca.gov](mailto:CLopes@cde.ca.gov), 916-319-0126

**Protected Prayer Certification Statement**

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Shari Lovett
Authorized Representative's Title	Director
Authorized Representative's Signature Date	06/21/2021
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2021-22 LCAP Federal Addendum Certification

**CDE Program Contact:**

Local Agency Systems Support Office, [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov), 916-323-5233

### Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

### Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

<b>County Office of Education (COE) or District</b> For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
<b>Direct Funded Charter</b> Enter the adoption date of the current LCAP	06/18/2021
Authorized Representative's Full Name	Shari Lovett
Authorized Representative's Title	Director

**\*\*\*Warning\*\*\***

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**2021-22 Application for Funding**

**CDE Program Contact:**

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/19/2021
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**District English Learner Advisory Committee Review**

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	LEA does not have 50 EL students

**Application for Categorical Programs**

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	No
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

<b>Title IV, Part A (Student and School Support)</b> ESSA Sec. 4101 SACS 4127	Yes
<b>Title V, Part B Subpart 2 Rural and Low-Income Grant</b> ESSA Sec. 5221 SACS 4126	Yes

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**2021-22 Substitute System for Time Accounting**

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**

Hilary Thomson, Fiscal Oversight and Support Office, [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov), 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2021-22 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	No known deficiencies

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**CALIFORNIA DEPARTMENT  
OF EDUCATION**

**TONY THURMOND**  
STATE SUPERINTENDENT OF  
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

## **Legal Assurances**

**June 7, 2021**

### **Consolidated Categorical Aid Programs, Program Year 2021–22**

The applicant agency, by signature of its authorized representative (district superintendent or designee) on the Certification of Assurances or on the first page of the application, hereby assures the California State Board of Education that the agency will adhere to the following legal assurances.

#### **General Assurances**

1. Programs and services are and will be in compliance with Title VI and Title VII of the Civil Rights Act of 1964; the California Fair Employment Practices Act, Government Code §11135; and Chapter 1, Subchapter 4 (commencing with §30) of Division I of Title 5, California Code of Regulations (5 CCR).
2. Programs and services are and will be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972. Each program or activity conducted by the local educational agency (LEA) will be conducted in compliance with the provisions of Chapter 2, (commencing with §200), Prohibition of Discrimination on the Basis of Sex, of Part 1 of Division 1 of Title I of the California Education Code (EC), as well as all other applicable provisions of state law prohibiting discrimination on the basis of sex.
3. Programs and services are and will be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services are and will be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for individuals with disabilities are in compliance with the disability laws. (Public Law (PL) 105-17; 34 Code of Federal Regulations (34 CFR) 300, 303; and Section 504 of the Rehabilitation Act of 1973)
6. When federal funds are made available, they will be used to supplement the amount of state and local funds that would, in the absence of such federal funds, be made available for the uses specified in the state plan, and in no case supplant such state or local funds. (20 United States Code (USC) §6321; PL 114-95, §1118(b)(1))



7. All state and federal statutes, regulations, program plans, and applications appropriate to each program under which federal or state funds are made available through this application will be met by the applicant agency in its administration of each program.
8. Schoolsite councils have developed and approved a School Plan for Student Achievement (SPSA) for schools participating in programs funded through the consolidated application process, and any other school program they choose to include, and that school plans were developed with the review, certification, and advice of any applicable school advisory committees. (EC §64001)
9. LEAs using their own school planning template in place of the SPSA have ensured that the content meets the statutory requirements of schoolwide programs and school improvement (comprehensive support and improvement, targeted support and improvement, and additional targeted support and improvement) under the Every Student Succeeds Act, as applicable. (EC §64001; 20 USC §6311; PL 114-95, §1111(d)(1)(2))
10. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement for state and federal funds paid to that agency under each program. (5 CCR, §4202)
11. The LEA will make reports to the state agency or board and to the Secretary of Education as may reasonably be necessary to enable the state agency or board and the Secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board or the Secretary deems necessary. Such records will include, but will not be limited to, records which fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for three years after the completion of the activities for which the funds are used. (34 CFR 76.722, 76.730, 76.731, 76.760; 2 CFR 200.333)
12. The local governing board has adopted written procedures to ensure prompt response to complaints within 60 calendar days, and has disseminated these procedures to students, employees, parents or guardians, district/school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR, §4600 et seq.)
13. The LEA declares that it neither uses nor will use federal funds for lobbying activities and hereby complies with the certification requirements of 34 CFR Part 82.
14. The LEA has complied with the certification requirements under 34 CFR Part 84 regarding debarment, suspension and other requirements for a drug-free workplace. (34 CFR Part 84)

15. The LEA will provide the certification on constitutionally protected prayer. (20 USC §7904; PL 114-95, §8524(b))
16. The LEA administers all funds and property related to programs funded through the Consolidated Application. (20 USC §6320; PL 114-95, §1117(d)(1))
17. The LEA will adopt and use proper methods of administering each program including enforcement of any obligations imposed by law on agencies responsible for carrying out programs and correction of deficiencies in program operations identified through audits, monitoring or evaluation. (20 USC §7846; PL 114-95, §8306(a)(3)(A-B))
18. The LEA will participate in the California Assessment of Student Performance and Progress. (EC §60640, et seq.)
19. The LEA assures that classroom teachers who are being assisted by instructional assistants retain their responsibility for the instruction and supervision of the students in their charge. (EC §45344(a))
20. The LEA governing board has adopted a policy on parent involvement that is consistent with the purposes and goals of EC Section 11502. These include all of the following: (a) to engage parents positively in their children's education by helping parents to develop skills to use at home that support their children's academic efforts at school and their children's development as responsible future members of our society; (b) to inform parents that they can directly affect the success of their children's learning, by providing parents with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home; (c) to build consistent and effective communication between the home and the school so that parents may know when and how to assist their children in support of classroom learning activities; (d) to train teachers and administrators to communicate effectively with parents; and (e) to integrate parent involvement programs, including compliance with this chapter, into the school's master plan for academic accountability. (EC §§11502, 11504)
21. Results of an annual evaluation demonstrate that the LEA and each participating school are implementing Consolidated Programs that are not of low effectiveness, under criteria established by the local governing board. (5 CCR §3942)
22. The program using consolidated programs funds does not isolate or segregate students on the basis of race, ethnicity, religion, sex, sexual orientation or socioeconomic status. (United States Constitution, Fourteenth Amendment; California Constitution, Article 1, §7; California Government Code §§11135-11138; 42 USC §2000d; 5 CCR, §3934)

23. Personnel, contracts, materials, supplies, and equipment purchased with Consolidated Program funds supplement the basic education program. (EC §62002; 5 CCR, §§3944, 3946)
24. At least 85 percent of the funds for School Improvement Programs, Title I, Title VI and Economic Impact Aid (State Compensatory Education and programs for English learners) are spent for direct services to students. One hundred percent of Miller-Unruh apportionments are spent for the salary of specialist reading teachers. (EC §63001; 5 CCR, §3944(a)(b))
25. State and federal categorical funds will be allocated to continuation schools in the same manner as to comprehensive schools, to the maximum extent permitted by state and federal laws and regulations. (EC §48438)
26. Programs and services are and will be in compliance with Section 8355 of the California Government Code and the Drug-Free Workplace Act of 1988, and implemented at CFR Part 84, Subpart F, for grantees, as defined at 34 CFR Part 84, Sections 84.105 and 84.110.
27. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email when driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging while Driving," October 1, 2009.
28. The Federal grant sub recipient has complied with the Federal Funding Accountability and Transparency Act, as defined in 2 CFR Part 25 (PL 109-282; PL 110-252) regarding the establishment of a Data Universal Numbering System (DUNS) number and maintaining a current/active registration in the System for Award Management web page at <https://www.sam.gov/SAM/>.

## **Local Educational Agency Plan General Assurances**

Any applicant, other than a State educational agency (SEA) that submits plan or application under this Act, shall have on file with the SEA a single set of assurances, applicable to each program for which a plan or application is submitted, that provides that—

1. Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications. (20 United States Code (USC) §7846, Public Law (PL) 114-95, §8306(a)(1))
2. (a) The control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in an eligible private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and  
(b) The public agency, eligible private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes. (20 USC §7846, PL 114-95, §8306(a)(2))
3. The applicant will adopt and use proper methods of administering each such program, including—
  - a. The enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - b. The correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation. (20 USC §7846, PL 114-95, §8306(a)(3))
4. The applicant will cooperate in carrying out any evaluation of each such program conducted by or for the SEA, the Secretary, or other federal officials. (20 USC §7846, PL 114-95, §8306(a)(4))
5. The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each such program. (20 USC §7846, PL 114-95, §8306(a)(5))
6. The applicant will—
  - a. Submit such reports to the SEA (which shall make the reports available to the Governor) and the Secretary as the SEA and Secretary may require to enable the SEA and the Secretary to perform their duties under each such program; and
  - b. Maintain such records, provide such information, and afford such access to the records as the SEA (after consultation with the Governor) or the Secretary may reasonably require to carry out the SEAs or the Secretary's duties. (20 USC §7846, 114-95, §8306(a)(5))

7. Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment. (20 USC §7846, PL 114-95, §8306(a)(7))
8. Each LEA requesting funds shall provide an assurance that it is in compliance with State law requiring LEA's to expel from school for a period of not less than one year a student who is determined to have brought a firearm to a school, or to have possessed a firearm at a school. State law shall allow the chief administering officer or a LEA to modify such expulsion requirement for a student on a case-by-case basis if such modification is in writing. (20 USC §7961; PL 114-95, §8561(d)(1))
9. Each grantee receiving funds under this Act understands the importance of privacy protections for students and is aware of the responsibilities of the grantee under section 444 of the General Education Provisions Act (20 U.S.C. 1232g) (commonly known as the "Family Education Rights and Privacy Act of 1974"). (20 USC §7928; PL 114-95, §8548)

## **Title I, Part A, Local Educational Agency Plan Assurances**

Each local educational agency (LEA) plan shall provide assurances that the LEA will—

1. Ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part. (20 United States Code (USC) §6312; Public Law (PL) 114-95, §1112(c)(1))
2. Provide services to eligible children attending private elementary schools and secondary schools in accordance with ESEA §1117, and timely and meaningful consultation with private school officials regarding such services. (20 USC §6312; PL 114-95, §1112(c)(2))
3. Participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 USC §9622(b)(3)). (20 USC §6312; PL 114-95, §1112(c)(3))
4. Coordinate and integrate services provided under this part with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. (20 USC §6312; PL 114-95, §1112(c)(4))
5. Collaborate with the state or local child welfare agency to—
  - a. designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has designated an employee to serve as a point of contact for the LEA; and
  - b. by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall—
    - i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 USC §675(4)(A)); and
    - ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if;
      - A. the local child welfare agency agrees to reimburse the LEA for the cost of such transportation;
      - B. the LEA agrees to pay for the cost of such transportation; or
      - C. the LEA and the local child welfare agency agree to share the cost of such transportation. (20 USC §6312; PL 114-95, §1112(c)(5))

6. Ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. (20 USC §6312; PL 114-95, §1112(c)(6))
7. In the case of an LEA that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 USC §9836a(a)). (20 USC §6312; PL 114-95, §1112(c)(7))
8. At the beginning of each school year, parents shall be notified of their right to request, and the LEA will provide in a timely manner upon request, information regarding classroom teachers' professional qualifications. Additionally, a school that receives funds shall provide timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. (20 USC §6312; PL 114-95, §1112(e)(1)(A), §1112(e)(1)(B)(ii))

## **Title I, Part A, Comparability Assurances**

1. Each local educational agency (LEA) shall be considered to have met the requirements of comparability of services if the LEA has filed with the State educational agency a written assurance that such LEA has established and implemented (20 United States Code (USC) §6321; Public Law (PL) 114-95, §1118(c)(2)(A))—
  - i. a LEA-wide salary schedule;
  - ii. a policy to ensure equivalence among schools in teachers, administrators, and other staff; and
  - iii. a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.
2. For the purpose of this subsection, in the determination of expenditures per pupil from State and local funds, or instructional salaries per pupil from State and local funds, staff salary differentials for years of employment shall not be included in such determinations. (20 USC §6321; PL 114-95, §1118(c)(2)(B))
3. A LEA need not include unpredictable changes in student enrollment or personnel assignments that occur after the beginning of a school year in determining comparability of services under Title I. (20 USC §6321; PL 114-95, §1118(c)(2)(C))



## **Title I, Part A, Education for Children in Foster Care Assurances**

1. Foster youth referred in the following assurances are defined as youth under the care and placement of Title IV-E agency which includes Child Welfare and Probation. (Welfare and Institutions Code §11400(k); Title 45 Code of Federal Regulations §1355.20(a))
2. The local educational agency (LEA) will enroll foster youth or allow the foster youth to remain in their school of origin, unless a determination is made that it is not in the child's best interest to attend that school. Best interest factors include, but are not limited to, appropriateness of the current educational setting and proximity to the school in which the child is enrolled at the time of placement. (20 United States Code (USC) §6311; Public Law (PL) 114-95, §1111(g)(1)(E)(i))
3. LEAs will ensure that if a determination is made that it is not in the student's best interest to remain in the school of origin, the student will be immediately enrolled in a new school, even if the child is unable to produce records normally required for enrollment. (20 USC §6311; PL 114-95, §1111(g)(1)(E)(ii))
4. LEAs will immediately contact the school of origin to obtain relevant academic and other records. (20 USC §6311; PL 114-95, §1111(g)(1)(E)(iii))
5. LEAs will designate a point of contact (POC) if the corresponding child welfare agency notifies the LEA in writing that it has designated an employee to serve as a POC for the LEA. (20 USC §6311; PL 114-95, §1112 (c)(5)(A))
6. LEAs will collaborate with the state or local child welfare agency to, by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall:
  - i. ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 USC §675(4)(A)); and
  - ii. ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if;
    - I. the local child welfare agency agrees to reimburse the LEA for the cost of such transportation;
    - II. the LEA agrees to pay for the cost of such transportation; or
    - III. the LEA and the local child welfare agency agree to share the cost of such transportation. (20 USC § 6312; PL 114-95; §1112(c)(5)(B))

## **Title I, Part A, Title X, Part C, Education for Homeless Children and Youths Assurances**

1. The local educational agency (LEA) shall reserve Title I, Part A funds as are necessary to provide comparable services to homeless children and youths that assist them to effectively take advantage of educational opportunities as provided to children in schools funded under Title I, Part A. These comparable services shall be provided to homeless children and youths in public schools, shelters and other locations where children may live, institutions for neglected children and, where appropriate, local institutions such as local community day school programs. (20 United States Code (USC) §6313; Public Law (PL) 114-95, §1113(c)(3)(A))
2. This reservation requirement is not formula driven. The method of determination of such funds shall be determined;
  - i. Based on the total allocation received by the LEA; and
  - ii. Prior to any allowable expenditure or transfers by the LEA. (20 USC §6313; PL 114-95, §1113(c)(3)(B))
3. LEAs will demonstrate coordination with the McKinney-Vento Homeless Assistance Act. (20 USC §6312; PL 114-95, §1112(a)(1)(B))
4. Each LEA plan shall describe the services the LEA will provide homeless children and youths, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youths. (20 USC §6312; PL 114-95, §1112(b)(6))
5. LEAs will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless. (42 USC §11432; PL 114-95, §722(g)(1)(J)(i))
6. LEAs will designate an appropriate staff person, able to carry out the duties described in 42 USC §11432(g)(6), and as an LEA liaison for homeless children and youths, will fulfill their required duties and ensure equal access to a free, appropriate public education for homeless children and youths. (42 USC §11432; PL 114-95, §722(g)(1)(J)(ii))
7. LEAs will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin, in accordance with the following, as applicable:
  - i. If the child or youth continues to live in the area served by the LEA in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the LEA in which the school of origin is located, or
  - ii. If the child's or youth's living arrangements in the area served by the LEA of origin terminate and the child or youth, though continuing the child's or youth's

education in the school of origin, begins living in an area served by another LEA, the LEA of origin and the LEA in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the LEAs are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally. (42 USC §11432; PL 114-95, §722(g)(1)(J)(iii))

8. LEAs will adopt policies and practices to ensure participation by LEA liaisons in professional development and other technical assistance activities, as determined appropriate by the State Coordinator. (42 USC §11432; PL 114-95, §722(g)(1)(J)(iv))

## **Title II, Part A, Supporting Effective Instruction Assurances**

1. The local educational agency (LEA) will conduct meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in a LEA that has charter schools), parents, community partners, and other organizations or partners. The results will be used to create a plan that describes the LEA's system of professional growth and improvement, how the LEA prioritizes funds for activities under section 1111(d) and section 1124(c), and how the LEA uses data and ongoing consultation to continually update and improve its plan. The LEA shall coordinate the activities under this part with other related strategies, programs, and activities being conducted in the community. (20 United States Code (USC) §6612; Public Law (PL) 114-95, §2102(b)(2)(B), 2102(b)(2)(C), 2102(b)(2)(D), §2102(b)(3)(A), §2102(b)(3)(C))
2. The LEA will comply with the requirements regarding participation by private school children and teachers. (20 USC §6612; PL 114-95, §2102(b)(2)(E))
3. The LEA will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs. (20 USC §6612; PL 114-95, §2102(b)(2)(F))
4. The programs and activities described in the LEA plan will be in accordance with the purpose of Title II, Part A and address the learning needs of all students, including children with disabilities, English learners, and gifted and talented students in accordance with the type of activities authorized under this Section. (20 USC §6613; PL 114-95, §2103(b))
5. The LEA plan shall describe how the LEA will identify and address any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers. (20 USC §6312; PL 114-95, §1112(b)(2))
6. The LEA will use funds to meet the requirements contained in Title II, Part A, and all other applicable provisions of the ESEA as amended by the Every Student Succeeds Act; funds made available under Title II, Part A shall be used to supplement, and not supplant, non-Federal funds that would otherwise be used for activities authorized under Title II, Part A. The LEA will submit necessary documentation of compliance with requirements upon request to the California Department of Education. (20 USC §6613, 20 USC §6614, 20 USC §6691; PL 114-95, §2103(b), §2104(b), §2301)
7. The LEA will ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained

through alternative routes to certification. (20 USC §6312(c)(6); PL 114-95,  
§1112(c)(6))

**Agenda Item 5.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

5.3 Approval of Independent Study Policy

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Governor Gavin Newsom signed Assembly Bill (AB) 130 into law on July 9, 2021. This bill changes independent study (IS) in several ways, including additional requirements to the board policy and the master agreement, new meeting frequency requirements, new documentation requirements and a new pupil-parent-educator conference process. In order to bring our Independent Study Policy into compliance with this new law, edits were made by Young, Minney & Corr.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett

### III-06

## Independent Study Policy

Northern United – Humboldt Charter School (“NU-HCS” or “Charter School”) may offer independent study to meet the educational needs of pupils enrolled in the Charter School. Independent study is an alternative education designed to teach the knowledge and skills of the core curriculum. NU-HCS shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully. The following written policies have been adopted by the Board for implementation at the Charter School:

1. For pupils in all grade levels offered by the Charter School, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be twenty (20) school days.
2. When any pupil fails to complete 1 assignment during any period of 20 school days, the Administrator or his or her designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study. A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.
3. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:
  - ◆ The manner, time, frequency, and place for submitting a pupil's assignments and for reporting his or her progress.
  - ◆ The objectives and methods of study for the pupil's work, and the methods utilized to evaluate that work.
  - ◆ The specific resources, including materials and personnel, that will be made available to the pupil.
  - ◆ A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.
  - ◆ The duration of the independent study agreement, including beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
  - ◆ A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
  - ◆ The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case

of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

- ◆ Each written agreement shall be signed, prior to the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or care giver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code.
4. NU-HCS shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of the Charter School's Act and the State Board of Education regulations adopted there under.
  5. The Administrator shall establish regulations to implement these policies in accordance with the law.



**Agenda Item 5.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

5.4 Approval of 45 Day Working Budget Update for NU-HCS

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The working budget has now been updated to reflect AB130, the trailer bill signed into law at the time the State budget was adopted. This working budget reflects the updated revenue schools will be receiving in the 2021-2022 fiscal year. See attached.

**Fiscal Implications:**

Unknown at this time

**Contact Person/s:** Shari Lovett, Tammy Picconi

**Northern United - Humboldt Charter School School District LCFF Projections**  
**Based on School Services of California Inc. (SSC) COLA - 2021-22 45 Day Update**

7/29/21

COLA 5.07%  
 Supplemental/Concentration %: 69.34%

**2021-22 LCFF PROJECTION**

**LCFF SACS CODING BREAKDOWN**

**LCFF RECAP**

	OBJECT			
1	State Aid	8011	3,833,745	
2	EPA Funding	8012	70,512	
3	Property Taxes (net of in-lieu)	8021-8089,8096	7,150	\$
4 = SUM 1 - 3				
			<b>Total</b>	<b>\$ 3,842,875</b>
				<b>May Revise</b>
				<b>3,911,407</b>
				<b>45 day update</b>
				<b>68,532</b>
				<b>Increase</b>

COLA 2.48%  
 Supplemental/Concentration %: 75.46%

**2022-23 LCFF PROJECTION**

**LCFF SACS CODING BREAKDOWN**

**LCFF RECAP**

	OBJECT			
1	State Aid	8011	3,922,720	
2	EPA Funding	8012	67,472	
3	Property Taxes (net of in-lieu)	8021-8089,8096	7,150	\$
4 = SUM 1 - 3				
			<b>Total</b>	<b>\$ 3,901,454</b>
				<b>May Revise</b>
				<b>3,997,342</b>
				<b>45 day update</b>
				<b>95,888</b>
				<b>Increase</b>

COLA 3.11%  
 Supplemental/Concentration %: 81.05%

**2023-24 LCFF PROJECTION**

**LCFF SACS CODING BREAKDOWN**

**LCFF RECAP**

	OBJECT			
1	State Aid	8011	3,990,233	
2	EPA Funding	8012	65,572	
3	Property Taxes (net of in-lieu)	8021-8089,8096	7,150	\$
4 = SUM 1 - 3				
			<b>Total</b>	<b>\$ 3,964,069</b>
				<b>May Revise</b>
				<b>4,062,955</b>
				<b>45 day update</b>
				<b>98,886</b>
				<b>Increase</b>

**Agenda Item 5.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

5.5 Approval of Budget Transfer Resolution for NU-SCS

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

During the LCAP/budget review by SCOE, they found some minor discrepancies between the two documents. In order to make the budget align with the LCAP, the budget needs to be updated. For SCOE to transfer funds, they require a board resolution. See attached.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Tammy Picconi, Kirk Miller

# BUDGET TRANSFER RESOLUTION

NORTHERN UNITED SISKIYOU

(District)

Siskiyou County, California

ON MOTION of member \_\_\_\_\_, seconded by member \_\_\_\_\_, it is resolved and ordered by the Governing Board that, pursuant to Education Code Section 42600, the following transfers be made.

See Attached Budget Transfer Transactions Report

PASSED AND ADOPTED by said Governing Board on \_\_\_\_\_ by the vote:  
(Date)

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

STATE OF CALIFORNIA, COUNTY OF SISKIYOU ss

I, \_\_\_\_\_, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
(Signature, Clerk of the Governing Board)

APPROVED:  
Kermith R. Walters, County Superintendent  
Siskiyou County Office of Education

By: \_\_\_\_\_, Deputy      Date: \_\_\_\_\_

County Office Use Only:

Transfer Number	Date Posted	BY
220000	7/20/21	Becky Greenley

ACCOUNT CLASSIFICATIONS SELECTED

FD RESC Y CRJT GOAL FUNC SCH LOCAL

1. \* \* - - - -
2. \* \* - - - -
3. \* \* - - - -
4. \* \* - - - -
5. \* \* - - - -
6. \* \* - - - -
7. \* \* - - - -
8. \* \* - - - -
9. \* \* - - - -
10. \* \* - - - -

FI RANGE

FIELD RANGES SELECTED

Update Mode: Report & Update  
 Auto Balance: Balance all Transfers  
 Number of transactions per transfer: 500  
 Transaction Date: 7/20/2021  
 Budget Development Year: 2022  
 Budget Development Model: 02  
 General Ledger Year: 2022  
 Balance Object: 9790  
 Transfers per Fund/Sub Fund: Only 1 balance sheet combo per transfer  
 Transfer Status: All Transfers added as Unapproved  
 Transfer Description: 21/22 Budget Revisions  
 Transfer Threshold: 00.00%

Transfer Rounding Rules: No rounding  
 Create accounts not in GLDSYS: Yes  
 Zero GL accounts not found in BDEVOL: Yes

SORT / SELECTION CRITERIA:

Trans No	Line	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	Budget	Transfer Amount		Credit	
											Working	Debit		
220000	1	62	0000	0	1100	1110	1000	000	000000	460,940.00			1,550.00	
	2	62	0000	0	3101	1110	1000	000	000000	78,253.31	77,991.05		262.26	
	3	62	0000	0	3311	1110	1000	000	000000	6,706.11	6,653.63		22.48	
	4	62	0000	0	3501	1110	1000	000	000000	5,588.53	5,669.56		19.07	
	5	62	0000	0	3601	1110	1000	000	000000	4,948.65	4,932.05		16.60	
	6	62	0000	0	4300	1110	1000	000	000000	17,450.00	17,259.00		200.00	
	7	62	0000	0	4700	0900	3700	000	000000	4,500.00	12,000.00	7,500.00		
	8	62	0000	0	5800	0000	2700	000	000000	202,656.72	198,656.72		4,000.00	
	9	62	0000	0	5800	1110	1000	000	000000	41,038.00	39,728.00		1,300.00	
	10	62	0000	0	5800	1500	0000	000	000000	400.00			400.00	
	11	62	0000	0	9790	0000	0000	000	000000	824,131.42	823,861.02	270.40	1,300.00	
												7,770.40	*Bal	
Grand Total of All Transfers:											824,131.42	823,861.02	7,770.40	7,770.40

Trans No	Line	FD	RESC	Y	OBJT	GOAL	FONC	SCH	LOCAL	Budget	Transfer Amount		Credit	
											Working	Debit		
220000	1	62	0000	0	1100	1110	1000	000	000000	62,490.00	460,940.00	1,550.00	1,550.00	- Andrea Stipend 107
	2	62	0000	0	3101	1110	1000	000	000000	78,131.11	77,991.05	262.26	262.26	
	3	62	0000	0	3311	1110	1000	000	000000	6,703.63	6,683.63	22.48	22.48	
	4	62	0000	0	3501	1110	1000	000	000000	5,663.55	5,669.55	19.07	19.07	
	5	62	0000	0	3601	1110	1000	000	000000	4,933.55	4,932.06	16.52	16.52	
	6	62	0000	0	4300	1110	1000	000	000000	17,450.00	17,250.00	200.00	200.00	fuel 2.9
	7	62	0000	0	4700	0000	3700	000	000000	4,500.00	12,000.00	7,500.00	7,500.00	Food 2.8
	8	62	0000	0	5800	0000	2700	000	000000	202,656.72	198,656.72	4,000.00	4,000.00	Study, exam - 1.6 1.0 1.11
	9	62	0000	0	5800	1110	1000	000	000000	41,038.00	39,738.00	1,300.00	1,300.00	- UC School, AP Exam, AUDSI
	10	62	0000	0	5800	1500	0000	000	000000	400.00	39,738.00	400.00	400.00	*NEW Bus tickets 2.9
	11	62	0000	0	9790	0000	0000	000	000000	824,131.42	823,861.02	270.40	270.40	*Bal
Grand Total of All Transfers:										824,131.42	823,861.02	7,770.40	7,770.40	

**Agenda Item 6.**  
**DISCUSSION ITEMS**

**Subject:**

6.1 2021-2022 Annual Goals

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The Board adopts goals each year to help focus administration on priorities for the schools. A plan will be adopted to address the goals. The School Director will update the Board on progress on the goals. Progress on the goals will be used as a basis for the evaluation of the School Director and Regional Directors. Potential goals will be discussed at this meeting and adopted at the September board meeting.

**Fiscal Implications:**

None

**Contact Person/s:**

Shari Lovett



## **2021-2022 LCAP Goals**

### **Northern United - Humboldt Charter School**

Goal 1: Northern United - Humboldt Charter School will improve student performance outcomes in all academic areas.

Goal 2: Northern United - Humboldt Charter School will improve school climate and parent/community involvement to promote and cultivate a positive, safe environment for all.

### **Northern United - Siskiyou Charter School**

Goal 1: Northern United - Siskiyou Charter School will improve student performance on statewide assessments and other performance outcomes.

Goal 2: Northern United - Siskiyou Charter School will provide all students access to appropriate educational conditions of learning and a broad course of study.

Goal 3: Northern United - Siskiyou Charter School will increase stakeholder engagement and maintain a positive school climate.

**Agenda Item 6.**  
**DISCUSSION ITEMS**

**Subject:**

6.2 Correspondence from Humboldt County Treasury

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

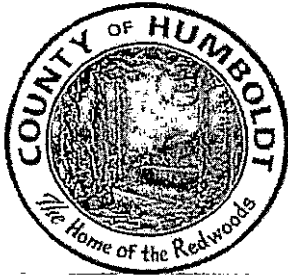
See attached.

**Fiscal Implications:**

None

**Contact Person/s:**

Shari Lovett



# COUNTY OF HUMBOLDT

JOHN BARTHOLOMEW  
TREASURER-TAX COLLECTOR

825 FIFTH STREET ROOM 125  
EUREKA, CALIFORNIA 95501

PHONE: 707-476-2450

FAX: 707-445-7608

TOLL FREE: 877-448-6829

EMAIL: [taxinfo@co.humboldt.ca.us](mailto:taxinfo@co.humboldt.ca.us)

Subject: Interest Apportionment Rate and Other Considerations

March 20, 2020

Honorable Board Members,

Your fund balances in the County Treasury from July through September 2019 (Fiscal 2019/20 1<sup>st</sup> Quarter) earned an annualized interest rate of 1.70%. For comparison purposes, the LAIF (Local Agency Investment Fund) rate was 2.45%.

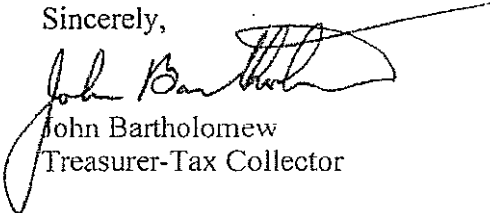
Sorry this report is later than usual, but the data we require to run interest apportionment can only be completed once transaction data in the county financial system is up to date for each quarter; and that reconciliation is beyond the control of this department.

1<sup>st</sup> Quarter factors: The Federal Reserve cut rates by 25 basis points (bps), or .25%, at both the July and September Federal Open Market Committee (FOMC) meetings. Trade tensions, weakening manufacturing activity, and heightened concern for a recession drove yields downward. The July through September quarter is also when expenses for the County are at their highest and when cash inflows are at their lowest; meaning treasury pool assets on average are reduced relative to the rest of the year.

Interest rates were again reduced 25 bps in October due to continued recessionary concerns; then cut by 50 bps the first week of March when an understanding of COVID-19 began to sink in. Then the Fed surprised the market on Sunday (yes, Sunday 3/15) with a 100 bps reduction when reality slapped the government awake regarding the true financial impacts of the corona virus. The Fed Funds rate now sits at 0 - .25%; or 225 bps less than it was at the beginning of last summer. Ergo we are now in the same Fed Funds rate environment we were in to help pull us out of the 2008-09 recession. Bummer. We live in strange and uncertain times.

As always, our goals are Safety, Liquidity and Yield. Be well, safe, and take care of your family.

Sincerely,

  
John Bartholomew  
Treasurer-Tax Collector

Humboldt County Treasury Team:

Whitney Morgan – Treasury Assistant  
Amy Christensen – Treasury Assistant

**#75 Schools**  
**Cash Transactions Detail Report**  
**Sorted by Fund - Fund**  
**October 1, 2019 - October 1, 2019**

Investment #	Fund	Issuer	Transaction Date	Receipt Number	Comment	Deposits	Withdrawals	Interest Received	Balance
<b>NorHum United Charter School</b>									
6741	6741	Fund Participant	10/01/2019		Interest Earnings			643.25	-284,080.22
									-283,436.97
					<b>Subtotal and Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>643.25</b>	<b>-283,436.97</b>
<b>NorHum United Charter Net Pay</b>									
6745	6745	Fund Participant	10/01/2019		Interest Earnings			58.94	69,324.22
									69,383.16
					<b>Subtotal and Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>58.94</b>	<b>69,383.16</b>
<b>NorHum United Charter AP</b>									
6746	6746	Fund Participant	10/01/2019		Interest Earnings			916.10	524,342.60
									525,258.70
					<b>Subtotal and Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>916.10</b>	<b>525,258.70</b>
					<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>1,618.29</b>	<b>311,204.89</b>



## COUNTY OF HUMBOLDT

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EMAIL: [taxinfo@co.humboldt.ca.us](mailto:taxinfo@co.humboldt.ca.us)

Subject: Interest Apportionment Rate and Other Considerations

November 1, 2019

Honorable Board Members,

Your fund balances in the County Treasury from April through June 2019 (Fiscal 18/19 4<sup>th</sup> Quarter) earned an annualized interest rate of 1.85%. For comparison purposes, the LAIF (Local Agency Investment Fund) rate was 2.57%.

Because this report is so late from the end of the fiscal year due to Auditor requirements beyond this office's control, our reporting below will be broken into two parts. THEN – referring to the 4<sup>th</sup> quarter, and NOW referring to the present.

THEN: Fed Chair Powell confirmed that the Fed will “act as appropriate to sustain the expansion.” Treasury yields fell across the quarter and the 3-month and 10-year Treasury yields inverted once again in May. The 2-year Treasury ended the quarter at 1.75%. Yields were pressured down by trade tensions and the shift in Fed rate hike versus cut expectations.

We managed our liquidity across the quarter to prepare for increased expenses throughout the summer months, which included a CalPERS annual payment of 23 MM for pension obligations.

NOW: U.S. Payrolls increased by 128,000 after an upwardly revised 180,000 advance the prior month, according to a Labor Department report today that exceeded the median 85,000 estimate in Bloomberg's survey. Hiring has proven to be resilient with those gains validating the FED pause. That includes a General Motors Co. strike-driven 41,600 decline in automaker payrolls and 20,000 temporary census workers leaving their jobs.

The key takeaway from the report is that it is not emblematic of an economy that is on the brink of a recession. On the contrary, it is emblematic of an economy that is expanding and looks poised to sustain the longest economic expansion on record thanks to a solid labor market and rising wages that are fuel for consumer spending.

As always, our goals are Safety, Liquidity and Yield. Let us know how we may be of service.

Sincerely,

John Bartholomew  
Treasurer-Tax Collector

Humboldt County Treasury Team:

Whitney Morgan – Treasury Assistant  
Amy Christensen – Treasury Assistant

**#75 Schools**  
**Cash Transactions Detail Report**  
**Sorted by Fund - Fund**  
**July 1, 2019 - July 1, 2019**

Investment #	Fund	Issuer	Transaction Date	Receipt Number	Comment	Deposits	Withdrawals	Interest Received	Balance
<b>NorHum United Charter School</b>									
6741	6741	Fund Participant	07/01/2019		Interest Earnings			-2,225.74	485,979.90
			07/01/2019	EXGL			5,572.23		483,754.16
					Subtotal and Ending Balance	0.00	5,572.23	-2,225.74	478,181.93
<b>NorHum United Charter Net Pay</b>									
6745	6745	Fund Participant	07/01/2019		Interest Earnings			404.62	62,368.88
			07/01/2019	EXGL			1,711.24		62,773.50
					Subtotal and Ending Balance	0.00	1,711.24	404.62	61,062.26
<b>NorHum United Charter AP</b>									
6746	6746	Fund Participant	07/01/2019		Interest Earnings			3,003.10	-1,390.52
					Subtotal and Ending Balance	0.00	0.00	3,003.10	1,612.58
					<b>Total</b>	0.00	7,283.47	1,181.98	540,856.77

**Agenda Item 7.**  
**REPORTS**

**Subject:**

7.1 Student Enrollment and Attendance Report

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day. See attached.

Enrollment as of 6/17/2021:  
NU-Humboldt Charter School - 373  
NU-Siskiyou Charter School - 144

Attendance as of 6/17/2021:  
NU-Humboldt Charter School - 359.22  
NU-Siskiyou Charter School - 142.44

**Fiscal Implications:**

To be determined

**Contact Person/s:** Shari Lovett, Lynda Speck

**NORTHERN UNITED CHARTER SCHOOLS  
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS**

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL					NORTHERN UNITED-SISKIYOU CHARTER SCHOOL				
Date Range	End Enroll	ADA Enroll	% ADA		Date Range	End Enroll	ADA Enroll	% ADA	
08/31-9/25	409	393.11	95.29%		08/31-9/25	159	155.05	97.23%	
09/28-10/23	401	383.05	94.14%		09/28-10/23	162	159.2	97.55%	
10/26-11/20	396	383.05	95.59%		10/26-11/20	159	159.63	98.25%	
11/23-12/18	392	382.87	96.55%		11/23-12/18	164	158.6	96.20%	
12/21-01/29	387	368.05	94.14%		12/21-01/29	146	152.4	94.02%	
02/01-02/26	387	369.87	94.90%		02/01-02/26	146	144.8	97.40%	
03/01-03/26	378	366.15	95.05%		03/01-03/26	143	143.65	98.42%	
03/29/-04/23	374	358.33	95.27%		03/29/-04/23	145	142.4	97.53%	
04/26-05/21	373	354.55	94.95%		04/26-05/21	144	142.6	98.92%	
05/24-06/17	373	359.22	96.55%		05/24-06/17	144	142.44	98.92%	
Year Overall	434	372.14	95.20%		Year Overall	180	150.2	97.41%	



**Agenda Item 7.**  
**REPORTS**

**Subject:**

7.2 Director's Report - Seamless Summer Option food program, facilities, new school year

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Each month the Director may give a report on the state of the schools, this one includes an update on the state of both schools.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett

**Agenda Item 7.**  
**REPORTS**

**Subject:**

7.4 Board Report

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Each month the Board may give a report related to the governance of the schools.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Jere Cox

**Agenda Item 8.**  
**NEXT BOARD MEETING**

**Subject:**

8.1 Possible Agenda Item

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Discussion of topics to cover at the next meeting.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett

**Agenda Item 8.**  
**NEXT BOARD MEETING**

**Subject:**

8.2 Next Board Meeting Date: September 9, 2021

**Agenda Item 9.**  
**ADJOURN**