

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

September 9, 2021

4 pm

Members Present: Jere Cox, Bianca Garza, Melissa Johnson and Rosemary Kunkler

Members Absent: Jeff Lanphere

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis, and Tammy Picconi

Guests: Janice Lourenzo

- 1.0 **CALL TO ORDER:** Jere Cox called the meeting to order at 4:00 pm.
 - 1.1 **PLEDGE OF ALLEGIANCE**
 - 1.2 **ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 2.0 **CONSENT AGENDA:**
 - 2.1 **Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School**
 - 2.2 **Consideration of Approval of Warrants (batches 0618, 0828, 0802, 0816) and Payroll for Northern United-Siskiyou Charter School**
 - 2.3 **Consideration of Approval of Minutes from the August 12, 2021 Board Meeting**
 - 2.4 **Consideration of Resignations, Hires, Leaves and Change of Assignments**

A motion to approve the consent agenda was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
- 3.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No Comments
- 4.0 **ACTION ITEMS:**
 - 4.1 **Approval of the Amended Local Control and Accountability Plan for Northern United-Humboldt Charter School:** A motion to approve the amended Local Control and Accountability Plan for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
 - 4.2 **Approval of the 2020-2021 Unaudited Actuals for Northern United-Humboldt Charter School:** A motion to approve the 2020-2021 Unaudited Actuals for Northern United-Humboldt Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.
 - 4.3 **Approval of 2021-2022 Annual Goals:** Shari Lovett explained the changes to the goals as was discussed at the August board meeting. A motion to approve the 2021-2022 Annual

Goals was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.4 Review and Approval of the Conflict of Interest Code:** Shari Lovett explained that the Conflict of Interest Code has to be reviewed and approved every year. A motion to approve the Conflict of Interest Code was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Melissa Johnson – Aye and Rosemary Kunkler - Aye. Motion carries.

5.0 DISCUSSION ITEMS:

- 5.1 Revise and update Employment Policies:** Shari Lovett explained that we were splitting the policies into three handbooks: Employment Policies, Student Policies and Administrative Policies. The employment policies are what the board is currently reviewing. Next the board will review the student policies.

6.0 REPORTS:

- 6.1 Enrollment and Attendance Report:** In board packet

- 6.2 Financial Report:** In board packet

- 6.3 Directors Report:** Shari Lovett reported on the following topics:

- COVID 19 testing update: Proof of vaccination or weekly testing for employees. We have to be in compliance by October 15, 2021.
- Northern United-Humboldt Charter School's 4th graders have been selected to participate in NAEP, a national assessment. They will be participating in Language Arts and Math.
- WASC Update: Staff input was gathered during our Fall Summit.
- Monthly Super Students will be starting up in October for NU-HCS.
- Facilities Update: We are currently unable to use the Eureka Learning Center facility. The students are doing a combination of home-based learning and in-person learning at the Cutten Resource Center. This should continue through September.
- Advertising for Enrollment Update: We have radio and print ads in local media outlets, as well as a banner.
- Meal Program: The schools are participating in the Seamless Summer Option for breakfast. Every student may receive a breakfast free of charge.

- 6.4 Northern United-Humboldt Charter School Report:** In board packet. Jere Cox complimented the content of the report that Rebekah Davis submitted this month.

- 6.5 Northern United-Siskiyou Charter School Report:** Kirk Miller reported on the start of Parent Square for communications from school to staff and parents and he reported that CAASPP scores have been mailed to the parents. Classes have started at the learning centers. He spoke of the field trip with Siskiyou County Office of Education's outdoor program.

- 6.6 Board Report:**

Bianca Garza: She reported that her daughter started school this year. She likes Parent Square and thinks it is an awesome platform.

Melissa Johnson: She is the mother of two independent study students and that there is an upcoming teacher meeting. She complimented the teachers for what they do and spoke of some of the issues she is experiencing in Independent Study.

Rosmary Kunkler: She wanted to thank everyone for starting school in such a professional way considering all the hiccups we have experience. Her grandson's excited to be back.

Jere Cox: No report this month.

7.0 NEXT BOARD MEETING:

4.1 Possible Agenda Items: Sufficiency of instructional materials, unaudited actuals for NU-Siskiyou Charter School, employee policies - 2nd Reading, facilities

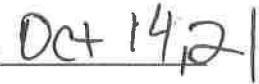
4.2 Next Board Meeting: Next regular board meeting will be October 14, 2021 at 4pm.

6.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:08pm.

Authorized Board Signature



Date



Respectfully Submitted By Lynda Speck