

Northern United Charter Schools

Board of Directors Regular Board Meeting Minutes

May 13, 2021

4 pm

**Members Present:** Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

**Staff:** Shari Lovett, Kirk Miller, Lynda Speck, Julie Smith, Tammy Picconi, Roxy Kennedy and Rebekah Davis

**Guests:** None

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:00 pm.

**1.1 PLEDGE OF ALLEGIANCE**

**1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson-Aye. Motion Carries.

**2.0 CONSENT AGENDA:**

**2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**

**2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0401, 0408, 0422, 0506):**

**2.3 Consideration of Approval of Minutes for the April 8, 2021 and April 29, 2021 Board Meetings:**

**2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:**  
A motion to approve the consent agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson - Aye. Motion carries.

**3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No comments

**4.0 ACTION ITEMS TO BE CONSIDERED:**

**4.1 Approval of the MOU between SCOE, Siskiyou County Human Services and Northern United - Siskiyou Charter School for the Coordination of Foster Youth for 2021-2024:**  
Shari Lovett gave the background information on this item. A motion to approve the MOU between SCOE, Siskiyou County Human Services and Northern United-Siskiyou Charter School for coordination of Foster Youth for 2021-2024 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Melissa Johnson-Aye, Jeff Lanphere - Aye and Jere Cox-Aye. Motion carries.

**4.2 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Outdoor Education/Science Program for 2021-2022:** Shari Lovett gave the background information on this item. A motion to approve the MOU between Siskiyou County Office of Education and Northern United - Siskiyou

Charter School for Outdoor Education/Science Program for 2021-2022 was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – abstains, Melissa Johnson - Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.3 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Business Services for 2021/2022:** Shari Lovett gave an update on the business services we are receiving for business services. A motion to approve the MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Nursing Services for 2021/2022:** Shari Lovett gave the background information on this item. A motion to approve the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Nursing Services for 2021/2022 was made by Jeff Lanphere and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.5 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Siskiyou Social Emotional Learning (SEL) for 2021/2022:** Shari Lovett explained the background information on this item A motion to approve the MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School for Siskiyou Social Emotional Learning for 2021/2022 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.6 Approval of the Payscale Policy Revisions:** Shari Lovett explained the revisions to the policy. A motion to approve the Payscale Policy Revisions was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.7 Approval of the Expanded Learning Opportunities Grant Plan for Northern United-Humboldt Charter School:** Shari Lovett explained the grant, and how we were going to use the money. A motion to approve the Expanded Learning Opportunities Grant Plan for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.8 Approval of the Expanded Learning Opportunities Grant Plan for Northern United-Siskiyou Charter School:** Shari Lovett explained the grant, and how we were going to use the money. A motion to approve the Expanded Learning Opportunities Grant Plan for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.

- 5.0 DISCUSSION ITEMS:**
- 5.1 Review the 2019 Federal and State Taxes for Northern United Charter Schools:** Shari Lovett went over the taxes for our non-profit with the board.
- 6.0 REPORTS:**
- 6.1 Enrollment and Attendance Report:** In packet
- 6.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 6.3 Director's Report:** Shari Lovett reported on the following topics:
- Staff thanking the Board for providing Health/Welfare plan
  - Loan update
  - Governors May Revise
  - Facilities update: New potential site on Ridgewood
  - Policies/annual notices
  - LCAP Update
  - AB 1316 Update
- 6.4 Northern United-Humboldt Charter School Report:** In packet
- 6.5 Northern United-Siskiyou Charter School Report:** In packet
- 6.6 Board Report:** Melissa Johnson reported that she attended the Young, Minney and Corr webinar. She discussed getting a bullet point list for parents to write against AB 1316. Jere Cox said that he enjoys looking for our super student every month in the paper. He wants to revisit the board handbook and also spoke of bullet point lists to give to parents. No other members had reports this month.
- 7.0 NEXT BOARD MEETING:**
- 7.1 Possible Agenda Items:** Leases for facilities, update on facilities, LCAP, Budget, Local Indicators, AB 1316 update, Food Services Program.
- 7.2 Next Board Meeting:** Next board meeting is on June 17, 2021 and June 18, 2021 at 4:00pm.
- 8.0 OPEN SESSION BEFORE CLOSED SESSION:**
- 8.1 Jere Cox reviewed the items to be discussed in closed session.**
- 8.2 Closed Session Open Hearing:** No comments were made.
- 8.3 Adjournment to Closed Session:** Jere Cox adjourned into closed session at 5:48pm.
- 8.3.1 Conference with Labor Negotiator, Unrepresented Employee:** Charter Director
- 9.0 RECONVENE TO OPEN SESSION:** The board reconvened to open session at 6:56pm.
- 9.1 Report of Action Taken During Closed Session:**  
No action taken
- 10.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 6:57pm.

Authorized Board Signature

Brian A. Gandy

Date

Sept 9, 2021