

Northern United Charter Schools  
Board of Directors Regular Board Meeting

Minutes

June 18, 2021

4pm

**Members Present:** Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

**Members Absent:** None

**Staff:** Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, and Rebekah Davis

- 1.0 **CALL TO ORDER:** Jere Cox called the meeting to order at 4:03 pm.
  - 1.1 **PLEDGE OF ALLEGIANCE**
  - 1.2 **ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 2.0 **CONSENT AGENDA:**
  - 2.1 **Consideration of Approval of Williams’ Uniform Complaint, Quarterly Report for NU-Humboldt Charter School**
  - 2.2 **Consideration of Approval of Williams’ Uniform Complaint, Quarterly Report for NU-Siskiyou Charter School**

A motion to approve the consent agenda as posted was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler -Aye and Melissa Johnson - Aye. Motion carries.
- 3.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments.
- 4.0 **ACTION ITEMS TO BE CONSIDERED:**
  - 4.1 **Approval of Auditor Services for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve David Moonie & Co. LLP for auditing services for Northern United-Humboldt Charter School for 2021-2022 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosmary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
  - 4.2 **Approval of Auditor Services for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve David Moonie & Co. LLP for auditing services for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson - Aye. Motion carries.
  - 4.3 **Approval of Director’s Contract for 2021-2024:** Jere Cox read the contract terms for the Director’s contract:

Term is July 1, 2021 to June 30, 2024  
Number of contracted days: 220 days, 8 hours per day  
Compensation: \$122,647  
Stipends: Cell Phone Stipend of \$480 per year  
Fringe Benefits: Medical, Dental and Vision insurance covered as all qualifying employees of Northern United Charter Schools

Retirement Contribution: Director responsible for his/her share of STRS contributions

Sick Leave: 12 days per year

Professional Dues: NUCS will cover the annual dues for ACSA

A motion to approve the Director's contract for 2021-2024 was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

- 4.4 Approval of Declaration of Need for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the Declaration of Need for 2021-2022 for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.5 Approval of Declaration of Need for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the Declaration of Need for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.6 Approval of 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School:** Shari Lovett went over the LCAP with budget overview with the Board. A motion to approve the 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.7 Approval of 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School:** Shari Lovett went over the LCAP with budget overview with the Board. A motion to approve the 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.8 Approval of 2021-2022 Annual Budget Adoption for Northern United-Humboldt Charter School:** Tammy Picconi went over the budget and recommended a positive certification. A motion to adopt the budget with a positive certification for Northern United-Humboldt Charter School for 2021-2022 was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.9 Approval of 2021-2022 Annual Budget Adoption for Northern United-Siskiyou Charter School:** Tammy Picconi went over the budget and recommended a positive certification for the final budget. A motion to adopt the budget with a positive certification for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.10 Approval of the Consolidated Application and Assurances with all Associated Data Collections and Reporting Requirements for 2021-2022 for Northern United-Siskiyou Charter School:** Shari Lovett explained the final version that she had just gotten on June 18<sup>th</sup>. A motion to approve the Consolidated Application and Assurances with all Associated Data Collections and Reporting

Requirements for 2021-2022 for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

- 4.11 Approval of the Co-Op Service Agreement for Northern United-Humboldt Charter School for 2021-2022:** A motion to approve the Co-Op Service Agreement for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.12 Approval of Humboldt County Office of Education Signature Authorization for Northern United-Humboldt Charter School for 2021-2022:** A motion to approve the Humboldt County Office of Education Signature Authorization for Northern United-Humboldt Charter School for 2021-2022 was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.13 Approval of Siskiyou County Office of Education Signature Authorization for Northern United-Siskiyou Charter School for 2021-2022:** A motion to approve the Siskiyou County Office of Education Signature Authorization for Northern United-Siskiyou Charter School for 2021-2022 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.
- 4.14 Approval of MOU between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School for 2021-2022:** Motion to approve the MOU between Northern United-Humboldt Charter School and Northern United-Siskiyou Charter School for 2021-2022 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler - Aye and Melissa Johnson - Aye. Motion carries.

**5.0 DISCUSSION ITEMS:**

- 5.1 Report on the Local Indicators for the California School Dashboard for Northern United-Humboldt Charter School:** Shari Lovett explained the California School Dashboard and went through the indicators. We have met all the requirements.
- 5.2 Report on the Local Indicators for the California School Dashboard for Northern United-Siskiyou Charter School:** Shari Lovett explained the California School Dashboard and went through the indicators. We have met all the requirements.

**6.0 REPORTS:** No items


**7.0 NEXT BOARD MEETING:**

**7.1 Possible Agenda Items:** Con App for NU-Humboldt, Staff-Positions, Board Annual Goals, Food Services, Facilities

**7.2 Next Board Meeting:** Next Board Meeting is August 19, 2021 at 4:00pm.

**8.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 5:47pm.

Authorized Board Signature



Date

Aug. 19

Respectfully Submitted By Lynda Speck

