

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

June 17, 2021

Members Present: Jere Cox, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

Members Absent: Bianca Garza

Staff: Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:01 pm.
- 1.1 PLEDGE OF ALLEGIANCE**
- 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Rosemary Kunkler- Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye, Motion Carries.
- 2.0 CONSENT AGENDA:**
 - 2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**
 - 2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School (0506, 0517, 0524, 0607)**
 - 2.3 Consideration of Approval of Board Minutes for April 29, 2021 and May 13, 2021 Board Meeting**
 - 2.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment**

A motion to approve the consent agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Rosemary Kunkler – Aye, Jeff Lanphere – Aye and Melissa Johnson - Aye. Motion carries.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments.
- 4.0 PUBLIC HEARINGS:**
 - 4.1 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for Northern United-Humboldt Charter School:** Jere Cox opened the public hearing at 4:08. A comment was made on Prop 31 and how we are allowed to use the funds we receive. Jere Cox closed the public hearing at 4:11pm.
 - 4.2 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for Northern United-Siskiyou Charter School:** Jere Cox opened the public hearing at 4:11pm. No comments. Jere Cox closed the public hearing at 4:12pm.
 - 4.3 Pubic Hearing: 2021-2022 Final Adoption for Northern United-Humboldt Charter School:** Jere Cox opened the public hearing at 4:12pm. Shari Lovett explained that this process is required as well as all documents being available to the public. Jere Cox closed the hearing at 4:15pm.
 - 4.4 Pubic Hearing: 2021-2022 Final Adoption for Northern United-Siskiyou Charter School:** Jere Cox opened the public hearing at 4:16pm. There were no comments and Jere Cox closed the hearing at 4:19pm.
 - 4.5 Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Humboldt Charter School:** Jere Cox opened the hearing at 4:19. No comments. Jere Cox closed the hearing at 4:20pm.

- 4.6 **Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for Northern United-Siskiyou Charter School:** Jere Cox opened the hearing at 4:21. No comments. Jere Cox closed the hearing at 4:22pm.

5.0 **ACTION ITEMS TO BE CONSIDERED:**

- 5.1 **Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for Northern United-Humboldt Charter School:** Shari Lovett explained why this item can be adopted at the same meeting as the hearing. A motion to approve the Education Protection Account Resolution and the 2021-2022 EPA Planned Expenditures for Northern United-Humboldt Charter School was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.2 **Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for Northern United-Siskiyou Charter School:** Shari Lovett explained why this item can be adopted at the same meeting as the hearing. A motion to approve the Education Protection Account Resolution and the 2021-2022 EPA Planned Expenditures for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.3 **Approval of HERC Agreement for 2021-2022 for Northern United-Humboldt Charter School:** A discussion on the cost versus the services provided was held. A motion to approve the 2021-2022 HERC agreement for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.4 **Approval of Lease Agreement for 1124 Pine Grove Dr. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 1124 Pine Grove Dr. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Rosemary Kunkler – Aye, Jeff Lanphere – Aye and Melissa Johnson - Aye. Motion carries.
- 5.5 **Approval of Lease Agreement for 427 Alder St. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 427 Alder St. Mt. Shasta for 2021-2022 for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.6 **Approval of Lease Agreement for 423 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 423 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.7 **Approval of Lease Agreement for 505 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School:** A motion to approve the lease agreement for 505 South Broadway, Yreka for 2021-2022 for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.8 **Approval of Lease Agreement for 72 The Terrace, Willow Creek for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 72 The Terrace,

Willow Creek for 2021-2022 was made by Rosmary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.

- 5.9 Approval of Lease Agreement for 75 The Terrace, Willow Creek for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 75 The Terrace, Willow Creek for 2021-2022 was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.10 Approval of Lease Agreement for 1539 F Street, Arcata for 2021-2024 for Northern United-Humboldt Charter School:** A motion to approve the lease agreement for 1539 F Street, Arcata for 2021-2024 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler- Aye. Motion carries.
- 5.11 Approval of Lease Agreement for 210 Lindley Rd, Petrolia for 2021-2022 for Northern United-Humboldt Charter School:** A motion to approve the lease for 210 Lindley Rd, Petrolia for 2021-2022 was made by Rosemary Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.12 Approval of MOU between Tehama County and Northern United-Siskiyou Charter School for Induction for 2021-2022:** A motion to approve the MOU between Tehama County and Northern United-Siskiyou Charter School for new teacher induction for 2021-2022 was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.13 Approval of MOU between Sonoma County and Northern United-Humboldt Charter School for Induction for 2021-2022:** A motion to approve the MOU between Sonoma County and Northern United-Humboldt Charter School for new teacher induction for 2021-2022 was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 5.14 Approval of Northern United Charter Schools Pay Schedule Revision:** Shari Lovett explained the addition of a Behavioral Support Assistant pay line. A motion to approve the Northern United Charter Schools pay schedule revision was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Melissa Johnson – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

6.0 DISCUSSION ITEMS:

- 6.1 Correspondence from David L. Moonie & Co. for Northern United-Humboldt Charter School:** Shari Lovett explained that these were letters that David L. Moonie & Co. were required to give to the Board.
- 6.2 Correspondence from David L. Moonie & Co. for Northern United-Siskiyou Charter School:** Shari Lovett explained that these were letters that David L. Moonie & Co. were required to give to the Board.

7.0 REPORTS:

- 7.1 Enrollment and Attendance Report:** In board packet.
- 7.2 Financial Report:** Tammy Picconi explained the financial reports in packet.
- 7.3 Directors Report:** Shari Lovett spoke to the following topics:
- AB 1316 Update
 - Facility Update
 - Summer Program

- School starts in person on August 30, 2021
- Fall Summit will be in person on August 26th and 27th, 2021

7.4 **Northern United-Humboldt Charter School:** In board packet.

7.5 **Northern United-Siskiyou Charter School:** In board packet.

7.6 **Board Report:** Rosemary Kunkler wanted to thank both counties for their work in the last 15 months. Students coped very well due to our great teams. Jeff Lanphere attended both graduations and said that it brought joy to his heart. He said it was great to be part of this team. Jere Cox shared a thank you card from staff for the H/W benefits. Staff makes it so personal it is heartwarming. He enjoyed handing out the diplomas and is glad to end the year with in person meetings.

8.0 NEXT BOARD MEETING:

8.1 **Possible Agenda Items:** Adoption of budgets, adoption of LCAPs

8.2 **Next Board Meeting:** Next Board Meeting is June 18, 2021 at 4:00pm.

9.0 OPEN SESSION BEFORE CLOSED SESSION:

9.1 Jere Cox reviewed items to be discussed during closed session: Conference with Labor Negotiator, Unrepresented Employee: Charter Director

9.2 **Closed Session Open Hearing:** No comments

9.3 **Adjourn to Closed Session:** Jere Cox adjourned to closed session at 5:40pm.

At this time Jere Cox called for a 5-minute recess. Closed session resumed at 5:45pm.

9.3.1 Conference with Labor Negotiator, Unrepresented Employee: Charter Director

10.0 **Reconvene to Open Session:** Jere Cox reconvened to open session at 6:05pm.

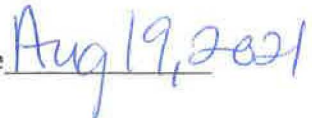
10.1 No Action taken

11.0 **ADJOURNMENT:** Jere Cox adjourned the meeting at 6:06pm.

Authorized Board Signature



Date



Respectfully Submitted By Lynda Speck