

NUCS Board Meeting 6/17/2021 4:00pm

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board. Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 2.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.1 Consideration of Approval of Warrants & Payroll for NU-Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Humboldt Charter School - \$43,044.41

Payroll: NU-Humboldt Charter School - \$91,591.09

Contact Person/s: Shari Lovett, Tammy Picconi

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Printed	5/6/2021 1:52:42 PM
District	20
Logon	coejoseph
Fiscal Year	2021

Options

Report Type	PostList
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Filters

Production Run	694
District	75

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/06/2021 / EFTs Dated:

Production Run ID: 694
 75 Northern United Humboldt

Fiscal Year: 2021

Transmittal: 21000068-0 AUDIT - APRIL A/P 5/5/2021

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
130167	030111-01	ADVANCED SECURITY SYSTEMS	PV210665-001	1	62-0000-0-1193-8100-5800-050-0000								INV 561528 Warrant Amount	84.00 84.00
130168	030029-01	APLUS+	PV210666-001	1	62-0000-0-0000-7200-5300-000-0000								INV 04192101 Warrant Amount	4,712.00 4,712.00
130169	030091-01	AT&T	PV210676-001	1	62-0000-0-1110-2700-5909-030-0000								70726889825332 Warrant Amount	208.86 208.86
130170	030118-01	CDW GOVERNMENT	PV210667-001 PV210668-001	1 1	62-3210-0-1110-2420-4453-000-0000 62-3210-0-1110-2420-4453-000-0000								INV C240463 INV C392522 Warrant Amount	555.49 110.00 665.49
130171	030052-01	CITY OF ARCATA	PV210677-001	1 2	62-0000-0-1193-8100-5530-050-0000 62-0000-0-1193-8100-5530-050-0000								020753-000, 0207 020753-000, 0207 Warrant Amount	73.51 73.51 147.02
130172	030046-01	FRONTIER COMMUNICATIONS	PV210671-001	1	62-0000-0-1192-2700-5909-000-0000								7076293634071518 Warrant Amount	273.42 273.42
130173	030075-01	JIVE COMMUNICATIONS	PV210673-001	1	62-0000-0-1110-2700-5909-000-0000								INV IN7100388222 Warrant Amount	210.47 210.47
130174	030026-01	P G & E	PV210670-001	1	62-0000-0-1193-8100-5520-050-0000								23002688671 Warrant Amount	25.84 25.84
130175	030074-01	RENAISSANCE LEARNING	PV210675-001	1	62-3210-0-1110-1000-4310-000-0000								INV5200007 Warrant Amount	127.20 127.20
130176	030035-01	SCHOOL PATHWAYS LLC	PV210674-001	1	62-1100-0-1110-1000-5800-000-0000								INV 140INV1507 Warrant Amount	1,101.00 1,101.00
130177	030108-01	JULIE SMITH	PV210678-001	1	62-5310-0-0000-3700-4710-000-0000								REIMBURSE BREAKF Warrant Amount	73.00 73.00
130178	030096-01	STAPLES ADVANTAGE	PV210669-001	1	62-0000-0-1193-8100-4374-050-0000								INV 3475359291 Warrant Amount	181.81 181.81
130179	030266-01	TINY EYE THERAPY SERVICES	PV210672-001	1	62-6500-0-5760-1190-5800-000-0000								18935 Warrant Amount	357.60 357.60

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/06/2021 / EFTs Dated:

Production Run ID: 694
75 Northern United Humboldt

Fiscal Year: 2021

Transmittal: 21000068-0 AUDIT - APRIL A/P 5/5/2021

Warrant Totals:	Warrant Count:	13	Total	8,167.71
			Fund 62 Total	8,167.71
Transmittal Total:	Warrant/EFT Count:	13	Total	8,167.71
			Fund 62 Total	8,167.71
District Totals:	Warrant/EFT Count:	13	Grand Total	8,167.71
			Fund 62 Total	8,167.71

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Printed	5/13/2021 3:21:04 PM
District	20
Logon	coejoseph
Fiscal Year	2021

Options

Report Type	PostList
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Filters

Production Run	699
District	75

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/13/2021 / EFTs Dated:

Production Run ID: 699
75 Northern United Humboldt

Fiscal Year: 2021

Transmittal: 21000069-0 AUDIT - APRIL A/P 5/12/2021

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
130828	030091-01	AT&T	PV210680-001	1	62	0000-0-1192-2700-5909-000-0000							70726882085223 Warrant Amount	483.56 483.56
130829	030118-01	CDW GOVERNMENT	PV210679-001	1	62	3210-0-1110-1000-4453-000-0000							INV D047491 Warrant Amount	475.00 475.00
130830	030240-01	SHANE HARMON	PV210681-001	1	62	0000-0-1110-2700-5950-033-0000							POSTAGE REIMBURS Warrant Amount	24.00 24.00
130831	030063-01	SHARI LOVETT	PV210682-001	1	62	0000-0-0000-7200-5207-000-0000							LEGAL WORKSHOP R Warrant Amount	175.00 175.00
			Warrant Totals:	Warrant Count:				4				Total	1,157.56	
						Fund 62 Total				1,157.56				
			Transmittal Total:	Warrant/EFT Count:				4				Total	1,157.56	
						Fund 62 Total				1,157.56				
			District Totals:	Warrant/EFT Count:				4				Grand Total	1,157.56	
						Fund 62 Total				1,157.56				

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Printed	5/20/2021 1:29:54 PM
District	20
Logon	coejoseph
Fiscal Year	2021

Options

Report Type	PostList
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Filters

Production Run	702
District	75

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/20/2021 / EFTs Dated:

Production Run ID: 702
75 Northern United Humboldt

Fiscal Year: 2021

Transmittal: 21000070-0 AUDIT - APRIL A/P 5/19/2021

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount		
131288	030116-01	BEGINNINGS INC	PV210692-001	1	62-0000-0-1193-8100-5520-080-0000								INV 5778	221.84		
				2	62-0000-0-1193-8100-5510-080-0000										INV 5778	394.01
				3	62-0000-0-1110-2700-5909-080-0000										INV 5778	102.81
				4	62-0000-0-1110-2700-5909-080-0000										INV 5778	15.26
				5	62-0000-0-1110-2700-5922-080-0000										INV 5778	312.00
				6	62-0000-0-1110-2700-5922-080-0000										INV 5778	207.00
				7	62-0000-0-1110-2700-5922-080-0000										INV 5778	640.50
				8	62-0000-0-1193-8100-5800-080-0000										INV 5778	48.20
				9	62-0000-0-1193-8100-4374-080-0000										INV 5778	77.92
				10	62-0000-0-1110-2700-4351-080-0000										INV 5778	74.40
				11	62-0000-0-1193-8100-4381-080-0000										INV 5778	17.78
				12	62-0000-0-1192-2700-5800-080-0000										INV 5778	125.00
				13	62-0000-0-1110-2700-5623-080-0000										INV 5778	377.07
				14	62-0000-0-1110-2700-5623-080-0000										INV 5778	538.53
				15	62-0000-0-1110-1000-5800-080-0000										INV 5778	170.00
				16	62-0000-0-1192-2700-5800-080-0000										INV 5778	432.75
													Warrant Amount	3,755.07		
131289	030315-01	EUREKA HUMBOLDT	PV210683-001	1	62-0000-0-1193-8100-5800-000-0000								INV 180159	45.00		
													Warrant Amount	45.00		
131290	030072-01	EUREKA RUBBER STAMP	PV210686-001	1	62-0000-0-0000-7200-4351-000-0000								INV A32413	46.29		
													Warrant Amount	46.29		
131291	030214-01	TOMIRE LYONS-TINSLEY	PV210684-001	1	62-6500-0-5770-1120-5201-000-0000								APRIL 2021 MILEA	161.28		
													Warrant Amount	161.28		
131292	030309-01	MULTIPLE MEASURES LLC	PV210687-001	1	62-0000-0-1110-2700-5800-000-0000								MMARS READY REPO	1,500.00		
													Warrant Amount	1,500.00		
131293	030228-01	ORIENTAL TRADING COMPANY LLC	PV210690-001	1	62-0000-0-1110-1000-4310-000-0000								INV 709463101-01	101.05		
													Warrant Amount	101.05		
131294	030064-01	RAY MORGAN COMPANY	PV210688-001	1	62-0000-0-1110-1000-5637-050-0000								INV 3308073	38.32		
				2	62-0000-0-1192-2700-5637-000-0000									INV 3308073	452.04	
				3	62-0000-0-1192-2700-5637-000-0000									INV 3308073	163.96	
				4	62-0000-0-1110-2700-5637-040-0000									INV 3308073	49.24	
131295	030044-01	RECOLOGY HUMBOLDT COUNTY	PV210689-001	1	62-0000-0-1193-8100-5560-040-0000								060777177	114.05		

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/20/2021 / EFTs Dated:

Fiscal Year: 2021

Production Run ID: 702
75 Northern United Humboldt

Transmittal: 21000070-0 AUDIT - APRIL A/P 5/19/2021

Warrant (Continued...)	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount	
													Warrant Amount	114.05	
131296	030330-01	SPEECH LANGUAGE HEARING SERVIC	PV210685-001	1	62	-6500-0-5760-1190-5800-000-0000							INV 1229	2,945.00	
													Warrant Amount	2,945.00	
131297	030123-01	JENNAH SYLVIA	PV210691-001	1	62	-6500-0-5760-1120-5207-000-0000							PROF DEVELOPMENT	2,890.00	
													Warrant Amount	2,890.00	
Warrant Totals:												Warrant Count:	10	Total	12,261.30
Transmittal Total:												Warrant/EFT Count:	10	Fund 62 Total	12,261.30
District Totals:												Warrant/EFT Count:	10	Grand Total	12,261.30
														Fund 62 Total	12,261.30

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Printed	5/24/2021 1:57:34 PM
District	20
Logon	coejoseph
Fiscal Year	2021

Options

Report Type	PostList
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Filters

Production Run	703
District	75

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/24/2021 / EFTs Dated:

Production Run ID: 703
75 Northern United Humboldt

Fiscal Year: 2021

Transmittal: 21000071-0 AUDIT - APRIL A/P 5/21/2021

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount	
131802	030004-01	DENNIS AMBROSINI	PV210693-001	1	62-0000-0-1195-8700-5612-060-0000								JUNE 2021 RENT Warrant Amount	2,500.00 2,500.00	
131803	030091-01	AT&T	PV210700-001	1	62-0000-0-1110-2700-5909-050-0000								70782256614080 Warrant Amount	410.39 410.39	
131804	030005-01	CAMPTON PLAZA	PV210694-001	1	62-0000-0-1195-8700-5612-000-0000								JUNE 2021 RENT Warrant Amount	5,288.00 5,288.00	
131805	030006-01	CUTTEN COMMUNITY CHURCH	PV210695-001	1	62-0000-0-1195-8700-5612-030-0000								JUNE 2021 RENT Warrant Amount	5,000.00 5,000.00	
131806	030008-01	PETER JAY DAGGETT	PV210696-001	1	62-0000-0-1195-8700-5612-050-0000								JUNE 2021 RENT Warrant Amount	3,500.00 3,500.00	
131807	030007-01	HADLEY RANCH	PV210697-001	1	62-0000-0-1195-8700-5612-000-0000								JUNE 2021 RENT Warrant Amount	500.00 500.00	
131808	030096-01	STAPLES ADVANTAGE	PV210699-001	1	62-3210-0-1110-1000-4310-000-0000								INV 3472268708	59.91	
				2	62-3210-0-1192-2700-4351-000-0000								INV 3472268708 Warrant Amount	26.82 86.73	
131809	030012-01	YUROK TRIBE	PV210698-001	1	62-0000-0-1195-8700-5612-040-0000								JUNE 2021 RENT A	3,500.00	
				2	62-0000-0-1193-8100-5500-040-0000								JUNE 2021 RENT A Warrant Amount	400.00 3,900.00	
Warrant Totals:													Warrant Count: 8	Total	21,185.12
														Fund 62 Total	21,185.12
Transmittal Total:													Warrant/EFT Count: 8	Total	21,185.12
														Fund 62 Total	21,185.12

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 05/24/2021 / EFTs Dated:

Production Run ID: 703
75 Northern United Humboldt

Transmittal: 21000072-0 AUDIT - APRIL A/P

Fiscal Year: 2021

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
131810	030343-01	JANNA CHURCHILL-BOS	PV210701-001	1	62	-6500-0-5760-1120-5201-000-0000							MAY 2021 MILEAGE	272.72
													Warrant Amount	272.72
				Warrant Totals:	Warrant Count:								Total	272.72
													Fund 62 Total	272.72
				Transmittal Total:	Warrant/EFT Count:								Total	272.72
													Fund 62 Total	272.72
				District Totals:	Warrant/EFT Count:								Grand Total	21,457.84
													Fund 62 Total	21,457.84

HUMBOLDT COUNTY OFFICE OF EDUCATION
Employee Payroll Earnings Prelist

MAY PRELIST

Pay Cycle: 05 Cycle Type: R W-Date: 05/28/2021
Pay Cal: CEMEND, CLMEND

Fiscal Year: 2021

75 Northern United Humboldt

Payroll Totals - District 75											
Total Employees Paid	59	First Time Paid Employees	0	STRS P/U	21.0	B/O	0.0	REG	0.0	RET	1
				NWP/U	12.0	B/O	0.0	REG	0.0		
Receiving Warrants	13	DNP Payout only	0	PERS P/U	11.0	B/O	0.0	REG	0.0	RET	1
				NWP/U	7.0	B/O	0.0	REG	0.0		
EFT Payments	46	EFT/Prenote Restriction	0	Non-Mem	6.0	ARS	0.0				
		EFT/Prenote (Receiving Warrant)	1								

Salary Totals									
Position	Longevity	Shift	Oth Base	Tot Base	Non-Base	GROSS			
195,844.50	0.00	0.00	0.00	195,844.50	43,046.49	238,890.99			

Totals By Pty

P	POSITION- MAGIC	195,844.50	PA	POSITION ADJ	0.00	PD	POSITION DOCK	0.00
PR	POSITION- RETRO	0.00	PX	GENERATED ADJ	0.00	PY	GENERATED ADJ 2	0.00
PZ	GENERATED ADJ 3	0.00	PT	GENERATED ADJ 4	0.00	PU	GENERATED ADJ 5	0.00
PV	GENERATED ADJ 6	0.00	PK	POSITION DOCK %	0.00	O	OTHER BASE EARN	0.00
OA	OTHER BASE ADJ	0.00	OD	OTHER BASE DOCK	0.00	M	MANUAL PAY LINE	43,046.49
MD	MANUAL DOCK	0.00	R	RATE PAY LINE	0.00	C	CASH INLIEU	0.00
CA	CASH INLIEU ADJ	0.00						

Totals By Earn Type

ADD1	ADD EARN/PERS-STRS C	0.00	ADD2	ADD EARNINGS/NON-CRE	0.00	DNP	DNP **DO NOT	0.00
LONG	LONGEVITY - PAID MON	0.00	MAST	MASTER STIPEND	495.00	NML	NORMAL PAY	238,270.99
NML9	FULL TIME IN ANOTHER	0.00	NMLF	FURLOUGH DAYS DOCK	0.00	STP1	STIPEND/PERS & STRS	125.00
STP2	STIPEND/PERS & STRS	0.00	STP3	STIPEND/PERS-NO/STRS	0.00	SUB	SUBSTITUTE	0.00
VACP	VACATION PAYOFF-LUMP	0.00	VACT	VACATION PAYOFF - TE	0.00			

Total Hours	1,340.1800	Total Days	0.0000
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Employee Deductions

T403B	0.00	STRS GR	169,038.14	FICA GR	65,859.08	FIT	13,805.68	HW DED	23,942.99	SUBJ DNP	56,821.76
T457B	0.00	STRS	17,302.74	FICA	4,083.27	AFIT	630.00	VOL DED	0.00	DNP IN	9,470.31
S125	931.13	PERS GR	59,065.35	MEDI GR	237,959.86	SIT	4,778.79	INV DED	0.00	DNP OUT	0.00
NTX GR	0.00	PERS	4,134.57	MEDI	3,450.45	ASIT	325.00	R403B	0.00	DNP PROJ	86,101.40
NTX RET	21,437.31	ARS GR	0.00	S/B	0.00	EIC	0.00	SDI GR	0.00	DNP YTD	86,101.40
FIT GR	216,522.55	SIT GR	216,522.55	ARS	0.00	HSA	0.00	SDI	0.00	NET PAY	156,036.06

Employer Costs

STRS	27,299.67	PERS	12,226.56	PERS B/O	0.00	ARS	0.00	FICA	4,083.27	MEDI	3,450.45	HSA	0.00
WC	2,427.22	SUI	118.99	HW	41,984.93	SUI GR	237,959.86	WC GR	237,959.86	TOTAL			91,591.09

Agenda Item 2.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.2 Approval of Warrants and Payroll for NU-Siskiyou Charter School (0506, 0517, 0524, 0607)

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Siskiyou Charter School - \$72,772.30

Payroll: NU-Siskiyou Charter School - \$67,477.03

Contact Person/s: Shari Lovett, Kirk Miller

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

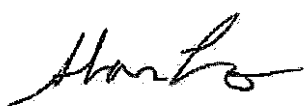
District # **62**

District Name: **Northern United Siskiyou Charter School BATCH 0506**

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0506	15508.28	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: 

Date: **4/30/01**

Board Approval Date _____ Mail _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By _____ Audited Date _____

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/04/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 0506 2021 NUSCS BATCH 0506
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00591993	000074/	AMERICAN FAMILY LIFE INSURANCE				
	PO-210095	1.	62-0000-0-9514-0000-0000-000-00000		INVOICE 442384 APRIL 2021	553.96
			WARRANT TOTAL			\$553.96
00591994	000152/	BAY ALARM COMPANY				
	PO-210009	1.	62-0000-0-5500-0000-8100-000-00000		ACCNT 85506 855066210415m	510.00
			WARRANT TOTAL			\$510.00
00591995	000002/	BOB STONE				
	PO-210003	1.	62-0000-0-5612-0000-8700-000-00000		JUNE 2021	2,850.00
			WARRANT TOTAL			\$2,850.00
00591996	000062/	CDW GOVERNMENT				
	PO-210159	1.	62-7420-0-4300-1110-1000-000-00000		INVOICE# B791605	21.55
			WARRANT TOTAL			\$21.55
00591997	000067/	CROSS PETROLEUM				
	PO-210137	1.	62-0000-0-5510-0000-8100-000-00000		INVOICE# 1463701-IN	118.92
			WARRANT TOTAL			\$118.92
00591998	000215/	GOLDEN ARROW INVESTMENTS				
	PO-210002	1.	62-0000-0-5612-0000-8700-000-00000		JUNE 2021 RENT	3,000.00
			WARRANT TOTAL			\$3,000.00
00591999	000033/	KIRK MILLER				
	FV-210015		62-0000-0-4300-0000-2700-000-00000		AMAZON 114-8097268 01/15	82.68
			62-0000-0-4300-0000-8100-000-00000		AMAZON 114-2508062 03/10	76.72
			62-0000-0-4300-1110-1000-000-00000		AMAZON 114-0272214 03/03	13.96
			62-0000-0-4300-1110-1000-000-00000		AMAZON 111-1775165 03/03	12.12
			62-0000-0-4300-1110-1000-000-00000		AMAZON 114-6391541 03/03	12.97
			62-0000-0-4300-1110-1000-000-00000		AMAZON 114-6937972 02/23	24.06
			62-0000-0-5930-0000-2700-000-00000		POSTAGE REIMBURSEMENT	113.80
			62-7420-0-4300-1110-1000-000-00000		AMAZON 114-3449610 03/18	464.16

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/04/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0506 2021 NUSCS BATCH 0506
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL		DESCRIPTION		
		62-7420-0-4300-1110-1000-000-00000		AMAZON 114-2395820 03/19		109.59
		WARRANT TOTAL				\$910.06
00592000	000118/	MCLANE MAINTENANCE				
		PO-210020 1. 62-0000-0-5800-0000-8100-000-00000		INVOICE# 5472		50.00
		WARRANT TOTAL				\$50.00
00592001	000011/	MT SHASTA SPRING WATER				
		PO-210021 2. 62-0000-0-4300-0000-8100-000-00000		INVOICE 366130		52.85
		1. 62-0000-0-5600-0000-8100-000-00000		INVOICE# 366006		9.65
		WARRANT TOTAL				\$62.50
00592002	000013/	PACIFIC POWER				
		PO-210007 1. 62-0000-0-5520-0000-8100-000-00000		64034125-0001 0 03/17-04/15		569.36
		WARRANT TOTAL				\$569.36
00592003	000088/	SHASTA SUMMIT PROPERTIES				
		PO-210001 1. 62-0000-0-5612-0000-8700-000-00000		JUNE RENT 2021		2,500.00
		WARRANT TOTAL				\$2,500.00
00592004	000014/	SHASTA VALLEY PEST CONTROL				
		PO-210025 1. 62-0000-0-5500-0000-8100-000-00000		INVOICE# 42721-5		40.00
		WARRANT TOTAL				\$40.00
00592005	000166/	SISKIYOU DISTRIBUTING				
		PO-210028 1. 62-0000-0-4700-0000-3700-000-00000		INVOICE# 401291		137.72
		WARRANT TOTAL				\$137.72
00592006	000052/	STAPLES ADVANTAGE				
		PO-210139 2. 62-0000-0-4300-0000-2700-000-00000		INVOICE# 3470407046		35.88
		1. 62-0000-0-4300-1110-1000-000-00000		INVOICE# 3470407046		15.37
		PO-210147 1. 62-0000-0-4300-0000-3700-000-00000		INVOICE# 3473160055		141.58
		PO-210161 1. 62-0000-0-4300-0000-2700-000-00000		INVOICE# 3468888032		110.42
		PO-210162 1. 62-0000-0-4300-0000-2700-000-00000		INVOICE# 3475359293		146.67

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/04/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0506 2021 NUSCS BATCH 0506
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
	PO-210163	1.	62-3210-0-4300-0000-8100-000-00000	INVOICE#	3468888031	120.88
	PO-210164	4.	62-0000-0-4300-0000-2700-000-00000	INVOICE#	3472268710	5.41
		2.	62-0000-0-4300-0000-8100-000-00000	INVOICE#	3472268709	7.95
		3.	62-0000-0-4300-1110-1000-000-00000	INVOICE#	3472268709	256.47
		1.	62-3210-0-4300-1110-1000-000-00000	INVOICE#	3472268709	72.24
	PO-210165	3.	62-3210-0-4300-0000-8100-000-00000	INVOICE#	3475229182	68.41
		2.	62-7420-0-4300-1110-1000-000-00000	INVOICE#	3475098710	88.04
			WARRANT TOTAL			\$1,069.32
00592007	000202/		VALLEY PACIFIC PETROLEUM			
	PO-210031	1.	62-0000-0-4300-1110-1000-000-00000	INVOICE#	CL20-304877	71.55
			WARRANT TOTAL			\$71.55
00592008	000003/		WENDY JAMES			
	PO-210000	1.	62-0000-0-5612-0000-8700-000-00000	JUNE RENT 2021		2,650.00
			WARRANT TOTAL			\$2,650.00
00592009	000228/		Wendy Kerr			
	PO-210160	1.	62-0000-0-5200-1500-1000-000-00000	MILEAGE REIMBURSEMENT 702.4		393.34
			WARRANT TOTAL			\$393.34
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$15,508.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$15,508.28*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$15,508.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$15,508.28*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$15,508.28*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$15,508.28*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 62

District Name: Northern United Siskiyou Charter School BATCH 0517

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0517	27208.77	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: *Shari Ross* Date: 5/11/2021

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/13/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0517 2021 NUSCS BATCH 0517
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00592477	000065/	BLICK ART MATERIALS				
		PO-210158	1. 62-0000-0-4300-1110-1000-000-00000	INVOICE# 6287032		30.13
			WARRANT TOTAL			\$30.13
00592478	000004/	CAL-ORE COMMUNICATIONS				
		PO-210010	2. 62-0000-0-5922-0000-2700-000-00000	ACCOUNT# 0324007628		54.17
			3. 62-0000-0-5922-0000-7200-000-00000	ACCOUNT# 0324007628		23.22
			1. 62-0000-0-5922-1110-1000-000-00000	ACCOUNT# 0324007628		33.17
			WARRANT TOTAL			\$110.56
00592479	000062/	CDW GOVERNMENT				
		PO-210159	1. 62-7420-0-4300-1110-1000-000-00000	INVOICE# C462601		120.00
			WARRANT TOTAL			\$120.00
00592480	000075/	CITY OF MT SHASTA				
		PO-210015	1. 62-0000-0-5530-0000-8100-000-00000	ALME-000219-ALDR-01 0330-0428		73.40
			WARRANT TOTAL			\$73.40
00592481	000022/	CITY OF YREKA				
		PO-210013	1. 62-0000-0-5530-0000-8100-000-00000	ACCOUNT# 012142-001		87.79
			WARRANT TOTAL			\$87.79
00592482	000167/	DAVID L MOONIE & CO LLP				
		PO-210017	1. 62-0000-0-5830-0000-7191-000-00000	FINAL PROGRESS BILL 19/20		1,300.00
			WARRANT TOTAL			\$1,300.00
00592483	000071/	HUE & CRY INC				
		PO-210018	1. 62-0000-0-5500-0000-8100-000-00000	INVOICE# 779393 06/01-06/30		190.00
			WARRANT TOTAL			\$190.00
00592484	000230/	KENNYS LOCK SHOP				
		PO-210166	1. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 888407		592.63
			2. 62-0000-0-5800-0000-8100-000-00000	INVOICE# 888407		187.50
			WARRANT TOTAL			\$780.13
00592485	000020/	N.C.S.M.I.G.				
		PO-210022	1. 62-0000-0-9514-0000-0000-000-00000	MAY DENTAL 2021		1,349.48

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/13/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0517 2021 NUSCS BATCH 0517
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REC#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
		1.	62-0000-0-9514-0000-0000-000-00000	MAY MEDICAL 2021		12,857.24
		1.	62-0000-0-9514-0000-0000-000-00000	MAY VISION 2021		223.96
			WARRANT TOTAL			\$14,430.68
00592486	000013/	PACIFIC POWER				
	PO-210007	1.	62-0000-0-5520-0000-8100-000-00000	64034125-002 8 04/02-05/03		563.61
			WARRANT TOTAL			\$563.61
00592487	000023/	RAY MORGAN COMPANY				
	PO-210012	2.	62-0000-0-5600-0000-2700-000-00000	INVOICE# 3308074		44.30
		1.	62-0000-0-5600-0000-7200-000-00000	INVOICE# 3308074		18.99
		3.	62-0000-0-5600-1110-1000-000-00000	INVOICE# 3308074		147.68
			WARRANT TOTAL			\$210.97
00592488	000014/	SHASTA VALLEY PEST CONTROL				
	PO-210025	1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 042921-1		40.00
			WARRANT TOTAL			\$40.00
00592489	000007/	SISKIYOU COUNTY OFFICE OF ED				
	PO-210027	5.	62-0000-0-5800-1110-3140-000-00000	INVOICE# 210782		8,330.94
			WARRANT TOTAL			\$8,330.94
00592490	000166/	SISKIYOU DISTRIBUTING				
	PO-210028	1.	62-0000-0-4700-0000-3700-000-00000	INVOICE# 401801		127.09
		1.	62-0000-0-4700-0000-3700-000-00000	INVOICE# 401669		10.90
			WARRANT TOTAL			\$137.99
00592491	000005/	SISKIYOU TELEPHONE COMPANY				
	PO-210004	1.	62-0000-0-5912-1110-1000-000-00000	ACCOUNT# 4000 0501-0531		49.95
			WARRANT TOTAL			\$49.95
00592492	000052/	STAPLES ADVANTAGE				
	PO-210147	2.	62-0000-0-4300-0000-8100-000-00000	INVOICE # 3472820226		16.45
			WARRANT TOTAL			\$16.45

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/13/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0517 2021 NUSCS BATCH 0517
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL		DESCRIPTION		
00592493	000202/	VALLEY PACIFIC PETROLEUM				
	PO-210031	1. 62-0000-0-4300-1110-1000-000-00000		INVOICE# CL21-367274 NUSIS 1		88.02
		WARRANT TOTAL				\$88.02
00592494	000017/	WELLS FARGO FINANCIAL LEASING				
	PO-210033	2. 62-0000-0-5600-0000-2700-000-00000		INVOICE# 5014823532		54.13
		2. 62-0000-0-5600-0000-2700-000-00000		INVOICE# 5014823531		81.98
		3. 62-0000-0-5600-0000-7200-000-00000		INVOICE# 5014823532		23.20
		3. 62-0000-0-5600-0000-7200-000-00000		INVOICE# 5014823531		35.14
		1. 62-0000-0-5600-1110-1000-000-00000		INVOICE# 5014823531		273.28
		1. 62-0000-0-5600-1110-1000-000-00000		INVOICE# 5014823532		180.42
		WARRANT TOTAL				\$648.15
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:		\$27,208.77*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	18	TOTAL AMOUNT:		\$27,208.77*
*** BATCH	TOTALS ***	TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:		\$27,208.77*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	18	TOTAL AMOUNT:		\$27,208.77*
*** DISTRICT	TOTALS ***	TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:		\$27,208.77*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$.00*
		TOTAL PAYMENTS:	18	TOTAL AMOUNT:		\$27,208.77*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0524

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0524	3561.08	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: Shari Ross Date: 5/24/2021

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/27/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0524 2021 NUSCS BATCH 0524
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION			
00593050	000152/	BAY ALARM COMPANY				
		PO-210009	2. 62-0000-0-5500-0000-8100-000-00000	838466210515M	06/01-09/01	510.00
			WARRANT TOTAL			\$510.00
00593051	000062/	CDW GOVERNMENT				
		PO-210172	1. 62-0000-0-4300-1110-1000-000-00000	INVOICE# D172381		381.88
		PO-210173	1. 62-0000-0-4300-0000-2700-000-00000	INVOICE# D215051		204.73
		PO-210174	1. 62-0000-0-5800-1110-1000-000-00000	INVOICE# D327461		720.00
			WARRANT TOTAL			\$1,306.61
00593052	000231/	HONORS GRADUATION				
		PO-210167	1. 62-0000-0-4300-1110-1000-000-00000	INVOICE# 279876		211.50
			WARRANT TOTAL			\$211.50
00593053	000024/	LOGMEIN COMMUNICATIONS INC				
		PO-210019	4. 62-0000-0-5912-0000-2700-000-00000	INVOICE# IN7100388222		49.84
			4. 62-0000-0-5912-0000-2700-000-00000	INVOICE# IN7100337933		49.11
			5. 62-0000-0-5912-0000-7200-000-00000	INVOICE# IN7100388222		21.36
			5. 62-0000-0-5912-0000-7200-000-00000	INVOICE# IN7100337933		21.05
			3. 62-0000-0-5912-1110-1000-000-00000	INVOICE# IN7100388222		166.13
			3. 62-0000-0-5912-1110-1000-000-00000	INVOICE# IN7100337933		163.69
			WARRANT TOTAL			\$471.18
00593054	000011/	MT SHASTA SPRING WATER				
		PO-210021	2. 62-0000-0-4300-0000-8100-000-00000	INVOICE# 367065		19.85
			1. 62-0000-0-5600-0000-8100-000-00000	INVOICE# 367065		9.65
			WARRANT TOTAL			\$29.50
00593055	000013/	PACIFIC POWER				
		PO-210007	1. 62-0000-0-5520-0000-8100-000-00000	64034125-001 0	04/15-05/14	273.25
			WARRANT TOTAL			\$273.25
00593056	000014/	SHASTA VALLEY PEST CONTROL				
		PO-210025	1. 62-0000-0-5500-0000-8100-000-00000	INVOICE# S2021-4		40.00

SISKIYOU COUNTY OFFICE OF EDUCATION
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/27/2021

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0524 2021 NUSCS BATCH 0524
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
		1.	62-0000-0-5500-0000-8100-000-00000	INVOICE# 51921-10		40.00
			WARRANT TOTAL			\$80.00
00593057	000166/	SISKIYOU DISTRIBUTING				
	PO-210028	1.	62-0000-0-4700-0000-3700-000-00000	INVOICE# 401981 A		31.03
		1.	62-0000-0-4700-0000-3700-000-00000	INVOICE# 402097		64.52
			WARRANT TOTAL			\$95.55
00593058	000052/	STAPLES ADVANTAGE				
	PO-210169	1.	62-0000-0-4300-0000-2700-000-00000	INVOICE# 3476957829		24.13
		2.	62-0000-0-4300-0000-8100-000-00000	INVOICE# 3476957829		19.38
	PO-210170	1.	62-0000-0-4300-0000-2700-000-00000	INVOICE# 3477242379		56.61
			WARRANT TOTAL			\$100.12
00593059	000056/	TINYEYE TECHNOLOGIES CORP				
	PO-210016	1.	62-6500-0-5800-5770-1120-000-00000	INVOICE# 19083		460.00
			WARRANT TOTAL			\$460.00
00593060	000232/	UNITED PARCEL SERVICE				
	PO-210171	1.	62-0000-0-5930-0000-2700-000-00000	INVOICE# 0000670A6V161		20.90
	PV-210016		62-0000-0-5800-0000-7200-000-00000	INVOICE# 0000670A6V201		1.25
			62-0000-0-5800-0000-7200-000-00000	INVOICE# 0000670A6V191		1.22
			WARRANT TOTAL			\$23.37
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$3,561.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$3,561.08*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$3,561.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$3,561.08*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	11	TOTAL AMOUNT OF CHECKS:	\$3,561.08*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	11	TOTAL AMOUNT:	\$3,561.08*

**SISKIYOU COUNTY OFFICE OF EDUCATION
REQUEST FOR WARRANT PROCESSING**

District # 62 District Name: Northern United Siskiyou Charter School BATCH 0607

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund (Other than Capital Outlay)	XXXXXXXX	XXXXXXXX
25	Capital Facilities Fund (Developer Fees)		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
	Northern United Siskiyou Charter School BATCH 0607	26494.17	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing:

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent/Administrator: *Mari Pena* Date: 6/4/21

Board Approval Date: _____ Mail: _____ Hold: _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audited Date: _____

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0607 2021 NUSCS BATCH 0607
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
00593381	000074/	AMERICAN FAMILY LIFE INSURANCE				
		PO-210095	1. 62-0000-0-9514-0000-0000-000-00000	INVOICE# 041708 MAY 2021		553.96
			WARRANT TOTAL			\$553.96
00593382	000128/	APEX LEARNING				
		PO-210175	1. 62-0000-0-5800-1110-1000-000-00000	INVOICE# SOINV00151556		1,500.00
			WARRANT TOTAL			\$1,500.00
00593383	000004/	CAL-ORE COMMUNICATIONS				
		PO-210010	2. 62-0000-0-5922-0000-2700-000-00000	ACCOUNT# 0324007628		54.06
			3. 62-0000-0-5922-0000-7200-000-00000	ACCOUNT # 0324007628		23.17
			1. 62-0000-0-5922-1110-1000-000-00000	ACCOUNT# 0324007628		33.10
			WARRANT TOTAL			\$110.33
00593384	000075/	CITY OF MT SHASTA				
		PO-210015	1. 62-0000-0-5530-0000-8100-000-00000	ALME-000219-ALDR-01 0428-0526		205.37
			WARRANT TOTAL			\$205.37
00593385	000022/	CITY OF YREKA				
		PO-210013	1. 62-0000-0-5530-0000-8100-000-00000	ACCOUNT# 121142-001 0421-0520		87.81
			WARRANT TOTAL			\$87.81
00593386	000021/	COLLEGE OF THE SISKIYOU				
		PO-210179	1. 62-0000-0-4100-1110-1000-000-00000	INVOICE# 2598		32.25
			WARRANT TOTAL			\$32.25
00593387	000053/	SHARI LOVETT				
		PO-210177	1. 62-0000-0-5200-0000-2700-000-00000	REIMBURSEMENT MILEAGE		284.05
			2. 62-0000-0-5200-0000-2700-000-00000	REIMBURSEMENT ACCOMODATION		107.70
			WARRANT TOTAL			\$391.75
00593388	000020/	N.C.S.M.I.G.				
		PO-210022	1. 62-0000-0-9514-0000-0000-000-00000	JUNE VISION 2021		223.96
			1. 62-0000-0-9514-0000-0000-000-00000	JUNE MEDICAL 2021		12,857.24
			1. 62-0000-0-9514-0000-0000-000-00000	JUNE DENTAL 2021		1,349.48

APY250 L.00.06

SISKIYOU COUNTY OFFICE OF EDUCATION
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/08/2021

06/08/21 PAGE 2

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 0607 2021 NUSCS BATCH 0607
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT						
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	GOAL	PUNC	SCH	LOCAL	DESCRIPTION	AMOUNT

WARRANT TOTAL											\$14,430.68	
00593389	000106/	RAMSHAW ACE HARDWARE										
		PO-210176	1.	62-0000-0-4300-1110-1000-000-00000							INVOICE# 53474	17.18
WARRANT TOTAL											\$17.18	
00593390	000023/	RAY MORGAN COMPANY										
		PO-210012	2.	62-0000-0-5600-0000-2700-000-00000							INVOICE# 3337450	50.94
			1.	62-0000-0-5600-0000-7200-000-00000							INVOICE# 3337450	21.83
			3.	62-0000-0-5600-1110-1000-000-00000							INVOICE# 3337450	169.82
WARRANT TOTAL											\$242.59	
00593391	000006/	SCHOOL PATHWAYS HOLDINGS LLC										
		PO-210011	1.	62-0000-0-5800-0000-2700-000-00000							INVOICE# 140-INV1751	411.80
WARRANT TOTAL											\$411.80	
00593392	000007/	SISKIYOU COUNTY OFFICE OF ED										
		PO-210178	1.	62-0000-0-5800-1110-1000-000-00000							INVOICE# 210796	7,547.52
WARRANT TOTAL											\$7,547.52	
00593393	000166/	SISKIYOU DISTRIBUTING										
		PO-210028	1.	62-0000-0-4700-0000-3700-000-00000							INVOICE# 402521	91.34
			1.	62-0000-0-4700-0000-3700-000-00000							INVOICE# 402842	49.05
WARRANT TOTAL											\$140.39	
00593394	000005/	SISKIYOU TELEPHONE COMPANY										
		PO-210004	1.	62-0000-0-5912-1110-1000-000-00000							ACCOUNT# 4000 0601-0630	49.95
WARRANT TOTAL											\$49.95	
00593395	000202/	VALLEY PACIFIC PETROLEUM										
		PO-210031	1.	62-0000-0-4300-1110-1000-000-00000							Invoice# CL-21-377256 NU-Scs	75.44
WARRANT TOTAL											\$75.44	
00593396	000017/	WELLS FARGO FINANCIAL LEASING										
		PO-210033	2.	62-0000-0-5600-0000-2700-000-00000							INVOICE# 5015251051	54.13
			2.	62-0000-0-5600-0000-2700-000-00000							INVOICE# 5015251050	81.98

DISTRICT: 043 NORTHERN UNITED SISKIYOU
 BATCH: 0607 2021 NUSCS BATCH 0607
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT GOAL FUNC SCH LOCAL	DESCRIPTION		
		3.	62-0000-0-5600-0000-7200-000-00000		INVOICE# 5015251051	23.20
		3.	62-0000-0-5600-0000-7200-000-00000		INVOICE# 5015251050	35.14
		1.	62-0000-0-5600-1110-1000-000-00000		INVOICE# 5015251050	273.28
		1.	62-0000-0-5600-1110-1000-000-00000		INVOICE# 5015251051	180.42
					WARRANT TOTAL	\$648.15

00593397	000016/	YREKA TRANSFER LLC				
		PO-210034	1.	62-0000-0-5550-0000-8100-000-00000	INVOICE# 572917	49.00
					WARRANT TOTAL	\$49.00

*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$26,494.17*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$26,494.17*
***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$26,494.17*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$26,494.17*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$26,494.17*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$26,494.17*

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	20	GETTING PAID FIRST TIME	0		
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 1/3 OPTION: P	%0.000
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0	RET SYSTEM 2/4 OPTION: P	%0.000
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0	FICA OPTION:	
	-----	GETTING PAID BALANCE OF CONTRACT	0		
TOTAL GETTING PAID	20				

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	27,988.34	NML	1,174.85	NML	3,154.50	NML	4,329.35	NML	32,317.69
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
	-----		-----		-----		-----		-----
ADJ NML	27,988.34*	ADJ NML	1,174.85*	ADJ NML	3,154.50*	ADJ NML	4,329.35*	ADJ NML	32,317.69*
STIP	55.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	55.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	55.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	55.00*
TOTAL	28,043.34**	TOTAL	1,174.85**	TOTAL	3,154.50**	TOTAL	4,329.35**	TOTAL	32,372.69**

TOTAL NUMBER HOURS WORKED: 145.50 TOTAL NUMBER DAYS WORKED: 5.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
32,372.69	0.00	2,634.86	0.00	2,916.34	26,821.49	1,525.59	470.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
311.80	50.00	7,138.78	442.60	29,737.83	431.21	0.00	0.00
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DEJ
0.00	0.00	0.00	24,468.19	2,504.04	5,890.00	412.30	2,764.43
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR	
23,460.66	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	26,821.49	1,606.00	898.04	0.00	412.30	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
15,668.19	8,800.00	0.00	5,890.00	0.00	0.00	0.00	0.00

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	20	GETTING PAID FIRST TIME	0	RET SYSTEM 1/3 OPTION: P	%0.000
APD TO CU	0	TERMINATED GETTING PAID	0	RET SYSTEM 2/4 OPTION: P	%0.000
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0	FICA OPTION:	
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0		
-----		GETTING PAID BALANCE OF CONTRACT	0		
TOTAL GETTING PAID	20				

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	29,278.34	NML	0.00	NML	3,571.00	NML	3,571.00	NML	32,849.34
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
-----		-----		-----		-----		-----	
ADJ NML	29,278.34*	ADJ NML	0.00*	ADJ NML	3,571.00*	ADJ NML	3,571.00*	ADJ NML	32,849.34*
STIP	2,255.00	STIP	0.00	STIP	0.00	STIP	0.00	STIP	2,255.00
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	2,255.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	2,255.00*
TOTAL	31,533.34**	TOTAL	0.00**	TOTAL	3,571.00**	TOTAL	3,571.00**	TOTAL	35,104.34**

TOTAL NUMBER HOURS WORKED: 173.00 TOTAL NUMBER DAYS WORKED: 0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
35,104.34	0.00	2,505.84	0.00	3,161.00	29,437.50	1,770.28	470.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
368.28	50.00	7,708.73	477.95	32,598.50	472.69	0.00	0.00
SURV-BEN	SDI	EIC	STRS SUBJ	STRS	PERS SUBJ	PERS	DED
0.00	0.00	0.00	26,783.34	2,740.72	6,004.00	420.28	2,605.05
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR	
25,729.09	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	29,437.50	1,699.81	1,040.91	0.00	420.28	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
16,583.34	10,200.00	0.00	6,004.00	0.00	0.00	0.00	0.00

Agenda Item 2.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

2.3 Approval of Minutes

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the April 29, 2021 and May 13, 2021 board meetings are attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

Northern United Charter Schools

Board of Directors

Special Board Meeting

April 29, 2021

Members Present: Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler, Melissa Johnson

Staff Present: Shari Lovett, Kirk Miller, Julie Smith, Rebekah Davis, Tammy Picconi, and Lynda Speck

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:02 pm.

1.1 Pledge of Allegiance:

1.2 Adopt the Agenda: A motion to adopt the agenda as posted was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza- Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye, and Melissa Johnson-Aye. Motion carries.

2.0 CONSENT AGENDA: There were no items

3.0 PUBLIC COMMENTS: There were none.

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Approval of Employer Contributions Toward Health Benefits: Shari Lovett introduced the options that were presented for consideration. A discussion was held on the pros and cons of each of the options. A motion to approve option 2: Employer contribution toward health benefits to fully cover the Spruce plan for all full-time employees and proportional of FTE for part-time employees for the 2021-2022 school year was made by Bianca Garza and seconded by Melissa Johnson. Vote taken: Jere Cox-Aye, Bianca Garza-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye, and Melissa Johnson-Aye. Motion carries.

5.0 REPORTS:

6.0 DISCUSSION ITEMS:

7.0 NEXT BOARD MEETING: Expanded Learning Grants for both schools, MOUs, Policy updates, Facility update

7.1 Next Board Meeting: The next board meeting will be May 13, 2021.

8.0 OPEN SESSION BEFORE CLOSED SESSION:

8.1 Items to be discussed in Closed Session: Jere Cox went over the items to be discussed in closed session.

8.2 Closed Session Open Hearing: Staff spoke about Shari Lovett and what a great leader and boss she is.

8.3 Adjourn to Close Session: Jere adjourned to closed session at 4:45pm

8.3.1 Public Employee Performance: Title: Charter Director

8.3.2 Conference with Labor Negotiator, Unrepresented Employee: Charter Director

9.0 RECONVENE TO OPEN SESSION: Jere Cox reconvened to open session at 6:07 pm.

9.1 Report of action taken during Closed Session: No action taken.

10.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:08pm.

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

May 13, 2021

4 pm

Members Present: Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Julie Smith, Tammy Picconi, Roxy Kennedy and Rebekah Davis

Guests: None

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:00 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson-Aye. Motion Carries.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:

2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0401, 0408, 0422, 0506):

2.3 Consideration of Approval of Minutes for the April 8, 2021 and April 29, 2021 Board Meetings:

2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:

A motion to approve the consent agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: No comments

4.0 ACTION ITEMS TO BE CONSIDERED:

4.1 Approval of the MOU between SCOE, Siskiyou County Human Services and Northern United - Siskiyou Charter School for the Coordination of Foster Youth for 2021-2024:

Shari Lovett gave the background information on this item. A motion to approve the MOU between SCOE, Siskiyou County Human Services and Northern United-Siskiyou Charter School for coordination of Foster Youth for 2021-2024 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Melissa Johnson-Aye, Jeff Lanphere - Aye and Jere Cox-Aye. Motion carries.

4.2 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Outdoor Education/Science Program for 2021-

2022: Shari Lovett gave the background information on this item. A motion to approve the MOU between Siskiyou County Office of Education and Northern United - Siskiyou

Charter School for Outdoor Education/Science Program for 2021-2022 was made by Melissa Johnson and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – abstains, Melissa Johnson - Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.3 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Business Services for 2021/2022:** Shari Lovett gave an update on the business services we are receiving for business services. A motion to approve the MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.4 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Nursing Services for 2021/2022:** Shari Lovett gave the background information on this item. A motion to approve the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Nursing Services for 2021/2022 was made by Jeff Lanphere and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.5 Approval of the MOU between Siskiyou County Office of Education and Northern United - Siskiyou Charter School for Siskiyou Social Emotional Learning (SEL) for 2021/2022:** Shari Lovett explained the background information on this item A motion to approve the MOU between Siskiyou County Office of Education and Northern United-Siskiyou Charter School for Siskiyou Social Emotional Learning for 2021/2022 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.6 Approval of the Payscale Policy Revisions:** Shari Lovett explained the revisions to the policy. A motion to approve the Payscale Policy Revisions was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.7 Approval of the Expanded Learning Opportunities Grant Plan for Northern United-Humboldt Charter School:** Shari Lovett explained the grant, and how we were going to use the money. A motion to approve the Expanded Learning Opportunities Grant Plan for Northern United-Humboldt Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.
- 4.8 Approval of the Expanded Learning Opportunities Grant Plan for Northern United-Siskiyou Charter School:** Shari Lovett explained the grant, and how we were going to use the money. A motion to approve the Expanded Learning Opportunities Grant Plan for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson - Aye, and Rosemary Kunkler - Aye. Motion carries.

5.0 DISCUSSION ITEMS:

5.1 Review the 2019 Federal and State Taxes for Northern United Charter Schools: Shari Lovett went over the taxes for our non-profit with the board.

6.0 REPORTS:

6.1 Enrollment and Attendance Report: In packet

6.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

6.3 Director's Report: Shari Lovett reported on the following topics:

- Staff thanking the Board for providing Health/Welfare plan
- Loan update
- Governors May Revise
- Facilities update: New potential site on Ridgewood
- Policies/annual notices
- LCAP Update
- AB 1316 Update

6.4 Northern United-Humboldt Charter School Report: In packet

6.5 Northern United-Siskiyou Charter School Report: In packet

6.6 Board Report: Melissa Johnson reported that she attended the Young, Minney and Corr webinar. She discussed getting a bullet point list for parents to write against AB 1316. Jere Cox said that he enjoys looking for our super student every month in the paper. He wants to revisit the board handbook and also spoke of bullet point lists to give to parents. No other members had reports this month.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: Leases for facilities, update on facilities, LCAP, Budget, Local Indicators, AB 1316 update, Food Services Program.

7.2 Next Board Meeting: Next board meeting is on June 17, 2021 and June 18, 2021 at 4:00pm.

8.0 OPEN SESSION BEFORE CLOSED SESSION:

8.1 Jere Cox reviewed the items to be discussed in closed session.

8.2 Closed Session Open Hearing: No comments were made.

8.3 Adjournment to Closed Session: Jere Cox adjourned into closed session at 5:48pm.

8.3.1 Conference with Labor Negotiator, Unrepresented Employee: Charter Director

9.0 RECONVENE TO OPEN SESSION: The board reconvened to open session at 6:56pm.

9.1 Report of Action Taken During Closed Session:

No action taken

10.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:57pm.

Authorized Board Signature _____ Date _____

Agenda Item 2.
CONSENT AGENDA

Subject:

2.4 Consideration of Resignations, Hires, Leaves, and Change of Assignments

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a routine monthly process for the Board. The employment status changes for the month of June are attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools

Resignations, Hires, and Leaves

Through the Month of: 6/30/2021

Resignations

Name	Date	Location	Comments
Elyse Dorman	6/17/2021	Eureka Learning Center	Resigned
Shin Tamura	6/17/2021	Cutten Resource Center	Resigned
Elizabeth Ziganti	6/17/2021	Briceland Learning Center	Resigned
Deborah Krieger	6/17/2021	Yreka Learning Center	Resigned
Robert Breuning	6/17/2021	Ind. Study Teacher	Resigned
Mary Ingram	6/17/2021	Mt. Shasta Learning Center	Resigned

HIRES

Name	Date	Location	Comments

Leaves

Name	Date	Location	Comments
Alina Alishoev	fall semester	Briceland Learning Center	Maternity Leave

Change Of Assignment

Name	Date	Location	Comments

Agenda Item 3.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

3.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to public comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 4.

PUBLIC HEARINGS

Subject:

4.1 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for NU-HCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Proposition 30 created an Education Protection Account (EPA) in November of 2012 to receive and disburse revenues derived from the incremental increases in taxes imposed by the proposition. When the School receives a disbursement of these funds, they may not be used for salaries or benefits for administrators or any other administrative cost, and each district must declare how it intends to use these funds in schools. All of the funds go toward instruction.

The Board is legally required to have a public hearing prior to adopting the EPA Resolution each year. The EPA Resolution will be considered for adoption in the action item section of the agenda.

Fiscal Implications:

The school will receive \$70,512 in EPA funds for 2021-22.

Contact Person/s:

Shari Lovett, Tammy Picconi

Agenda Item 4.
PUBLIC HEARINGS

Subject:

4.2 Public Hearing: 2021-2022 Education Protection Account Expenditure Plan for NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Proposition 30 created an Education Protection Account (EPA) in November of 2012 to receive and disburse revenues derived from the incremental increases in taxes imposed by the proposition. When the School receives a disbursement of these funds, they may not be used for salaries or benefits for administrators or any other administrative cost, and each district must declare how it intends to use these funds in schools. All of the funds go toward instruction.

The Board is legally required to have a public hearing prior to adopting the EPA Resolution each year. The EPA Resolution will be considered for adoption in the action item section of the agenda.

Fiscal Implications:

The school will receive \$27,704 in EPA funds for 2021-22.

Contact Person/s:

Shari Lovett, Tammy Picconi

Agenda Item 4.

ACTION ITEMS TO BE CONSIDERED

Subject:

4.3 Public Hearing: 2021-2022 Final Budget Adoption for NU-HCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is legally required to have a public hearing prior to adoption of the Final Budget each year in order that the public can give input on the budget prior to adoption. The Final Budget will be considered for adoption at the next Board meeting.

Fiscal Implications:

As shown in the budget

Contact Person/s: Shari Lovett, Tammy Picconi

Agenda Item 4.

ACTION ITEMS TO BE CONSIDERED

Subject:

4.4 Public Hearing: 2021-2022 Final Budget Adoption for NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is legally required to have a public hearing prior to adoption of the Final Budget each year in order that the public can give input on the budget prior to adoption. The Final Budget will be considered for adoption at the next Board meeting.

Fiscal Implications:

As shown in the budget

Contact Person/s: Shari Lovett, Kirk Miller, Tammy Picconi

Agenda Item 4.

ACTION ITEMS TO BE CONSIDERED

Subject:

4.5 Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for NU-HCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is legally required to have a public hearing prior to the approval of the Local Control and Accountability Plan (LCAP). The LCAP will be considered for approval at the next Board meeting.

Using data and local stakeholder input, the LCAP attempts to capture and reduce to writing what our school does well and areas for growth. It represents the goals of all stakeholders and includes the resources the school allocates to reach these goals.

The administrative staff in cooperation with our business office, and the Humboldt County Office of Education (HCOE) have developed the 2021-22 LCAP.

This document was developed in coordination with the development of the 2021-2022 school budget. The draft has been reviewed by HCOE.

The LCAP has two goals:

1. Northern United - Humboldt Charter School will improve student performance outcomes in all academic areas.
2. Northern United - Humboldt Charter School will improve school climate and parent/community involvement to promote and cultivate a positive, safe environment for all.

In addition to the LCAP, this item also includes a Budget Overview for Parents and Annual Updates of the 2019-2020 LCAP and the 2020-2021 Learning Continuity and Attendance Plan (LCP).

Fiscal Implications:

The LCAP and budget mirror each other.

Contact Person/s: Shari Lovett, Julie Smith and Tammy Picconi

Agenda Item 4.

ACTION ITEMS TO BE CONSIDERED

Subject:

4.6 Public Hearing: 2021-2022 Local Control and Accountability Plan with Budget Overview for Parents, LCAP and LCP Annual Update for NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is legally required to have a public hearing prior to the approval of the Local Control and Accountability Plan (LCAP). The LCAP will be considered for approval at the next Board meeting.

Using data and local stakeholder input, the LCAP attempts to capture and reduce to writing what our school does well and areas for growth. It represents the goals of all stakeholders and includes the resources the school allocates to reach these goals.

The administrative staff, in cooperation with our business office, and the Siskiyou County Office of Education (SCOE) have developed the 2021-22 LCAP.

This document was developed in coordination with the development of the 2021-2022 school budget. The draft has been reviewed by SCOE.

The LCAP has three goals:

1. NU-SCS will improve student performance on statewide assessments and other performance outcomes.
2. NU-SCS will provide all students access to appropriate educational conditions of learning and a broad course of study.
3. NU-SCS will increase stakeholder engagement and maintain a positive school climate.

In addition to the LCAP, this item also includes a Budget Overview for Parents and Annual Updates of the 2019-2020 LCAP and the 2020-2021 Learning Continuity and Attendance Plan (LCP).

Fiscal Implications:

The LCAP and budget mirror each other.

Contact Person/s: Shari Lovett, Kirk Miller, and Tammy Picconi

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.1 Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Proposition 30 created an Education Protection Account (EPA) in November of 2012 to receive and disburse revenues derived from the incremental increases in taxes imposed by the proposition. When the School receives a disbursement of these funds, they may not be used for salaries or benefits for administrators or any other administrative cost, and each school must declare how it intends to use these funds. All of the funds we receive go toward instruction. The Board is required to adopt the EPA Resolution and the EPA Expenditure Plan each year.

Fiscal Implications:

\$70,512

Contact Person/s: Shari Lovett, Tammy Picconi

**Northern United – Humboldt Charter School
2021-2022**

**RESOLUTION: H 2 0 2 0 - 1
REGARDING THE EDUCATION
PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(t);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(t) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Northern United – Humboldt Charter School.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of Northern United – Humboldt Charter School has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 17, 2021.

Board Member

Board Member

Board Member

Board Member

Board Member

Northern United - Humboldt Charter School
 2020-2021 Education Protection Account
 Program by Resource Report

**Actual Expenditures for the period of July 1, 2020 through June 30, 2021
 For Fund 01, Resource 1400 Education Protection Account**

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object:	8012
Beginning Balance	8999	0.00
Revenue Limit Source	8012	74,840.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		74,840.00
EXPENDITURES AND OTHER FINANCING USES		
	Functions:	
Instruction	1000-1999	74,840.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		74,840.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

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Northern United - Humboldt Charter School
2021-2022
Education Protection Account

**Projected Expenditures for the period of July 1, 2021 through June 30, 2022
For Fund 01, Resource 1400 Education Protection Account**

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR	Object:	8012
Beginning Balance	8999	0.00
Revenue Limit Source	8012	70,512.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		70,512.00
EXPENDITURES AND OTHER FINANCING USES	Functions:	
Instruction	1000-1999	70,512.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		70,512.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

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Agenda Item5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.2 Approval of Education Protection Account Resolution and 2021-2022 EPA Planned Expenditures for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Proposition 30 created an Education Protection Account (EPA) in November of 2012 to receive and disburse revenues derived from the incremental increases in taxes imposed by the proposition. When the School receives a disbursement of these funds, they may not be used for salaries or benefits for administrators or any other administrative cost, and each school must declare how it intends to use these funds. All of the funds we receive go toward instruction. The Board is required to adopt the EPA Resolution and the EPA Expenditure Plan each year.

Fiscal Implications:

\$27,704

Contact Person/s: Shari Lovett, Tammy Picconi

**Northern United – Siskiyou Charter School
2021-2022**

**RESOLUTION: S 2 0 2 0 - 1
REGARDING THE EDUCATION
PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(t);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(t) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Northern United – Siskiyou Charter School.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of Northern United – Siskiyou Charter School has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 17, 2021.

Board Member

Board Member

Board Member

Board Member

Board Member

Northern United - Siskiyou Charter School
 2020-2021 Education Protection Account
 Program by Resource Report

**Actual Expenditures for the period of July 1, 2020 through June 30, 2021
 For Fund 01, Resource 1400 Education Protection Account**

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
	Object:	8012
Beginning Balance	8999	0.00
Revenue Limit Source	8012	27,704.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		27,704.00
EXPENDITURES AND OTHER FINANCING USES		
	Functions:	
Instruction	1000-1999	27,704.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		27,704.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

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Northern United - Siskiyou Charter School
2021-2022
Education Protection Account

**Projected Expenditures for the period of July 1, 2021 through June 30, 2022
For Fund 01, Resource 1400 Education Protection Account**

Description		Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR	Object:	8012
Beginning Balance	8999	0.00
Revenue Limit Source	8012	27,704.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		27,704.00
EXPENDITURES AND OTHER FINANCING USES	Functions:	
Instruction	1000-1999	27,704.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
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Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		27,704.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

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Agenda Item .5
ACTION ITEMS

Subject:

5.3 Approval of HERC Agreement for 2021-2022 for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Northern United - Humboldt Charter School contracts with the Humboldt County Office of Education Resource Center (HERC) to provide a credentialed librarian to oversee our library, provide access to educational resources, professional development, and courier service.

Fiscal Implications:

\$6,795

Contact Person/s: Shari Lovett

**HERC LEARNING RESOURCES AND INSTRUCTIONAL TECHNOLOGY
CONTRACT AGREEMENT (July 1, 2021 - June 30, 2022)**

As party to this agreement, the Humboldt County Office of Education agrees to provide learning resources and support services to students and staff of **Northern United Charter School**. Specifically, the Humboldt County Office of Education will:

1. Employ staff to provide information and assistance to support California Standards implementation with state adopted and supplementary instructional materials including instructional technologies

<input type="checkbox"/>	Literacies & Libraries Support: Support for integration of 21 st Century Literacies and assistance regarding instructional materials for all adopted California content standards	\$700
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2. Furnish county-owned materials and offer services as selected:

<input type="checkbox"/>	Learning Resource Collections: K-12 library/media collections (50,000+ items) including e-readers and e-books; non-fiction, fiction, easy fiction, big books, book sets; DVDs, models, art prints, curriculum kits, cultural realia and teacher materials; K-12 digital subscriptions including streaming media from Discovery Education, Gale K-8 Student Research Databases (New), Website links collection within the online Destiny catalog	\$5500
<input type="checkbox"/>	Courier Service: Weekly pickup and delivery of items to/from HERC facility, HCOE departments and other districts 38 weeks	\$600
<input type="checkbox"/>	Learning Specialist Tier 2 and Tier 3 Support: Guided access to resource collections and curated lessons along with research and resources on high impact strategies. Personalized support for EdTech, Science, Math, ELA, ELD, the Arts, and Social Studies. Administrators, teachers and staff can schedule time with Learning Specialists for onsite professional development/coaching, at the HERC, over the phone, or online.	\$750

Total **OR** \$6795 for all services in Sections 1 and 2

\$ 6,795

Additional Specialist Services – See Addendum to Contract:

<input type="checkbox"/>	Other:	
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Northern United Charter School agrees to:

- A. Reimburse HCOE for learning materials lost or damaged beyond normal wear while in site possession, as determined by HERC staff;
- B. Obtain written permission from the Office of Education prior to any broadcast on any type of media transmission system, or duplication of any materials owned by the Office of Education.

Additionally, **Northern United Charter School** understands:

- C. Materials furnished by the Office of Education shall be used only by the contracting site. Materials shall not be loaned to another site or individual;
- D. United States copyright and online resource licensing provisions shall be observed.

Shari Ross
 Administrator
Northern United Charter School

 Chris Hartley, Ed.D, Superintendent
 Humboldt County Office of Education

Date: June 18, 2021

Date: _____

Apply charges to the following district account # _____
 (For HCOE Business Services mid-year and end-of-year "Transfer of Funds")

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.4 Approval of Lease Agreement for 1124 Pine Grove Drive, Mt Shasta 2021-2022 for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$2,650/month (no increase)

Contact Person/s: Shari Lovett, Kirk Miller

California Commercial Lease Agreement

This Commercial Lease Agreement ("Lease") is made and effective July 01, 2021, by and Between WENDY JAMES ("Landlord") and NORTHERN UNITED CHARTER SCHOOLS, DBA NORTHERN UNITED - SISKIYOU CHARTER SCHOOL ("Tenant").

Landlord is the owner of land and improvements commonly known and numbered as 1124 PINE GROVE DRIVE, MT SHASTA, CA 96067 and legally described as follows (the "Building"): MAIN BUILDING INCLUDING OFFICES, SCHOOLHOUSE, SHED AND ACREAGE.

THEREFORE, in consideration of the mutual promises herein, contained and other good and valuable consideration, it is agreed:

1. Term.

A. Landlord hereby leases HALF OF THE MAIN BUILDING, SCHOOLHOUSE, OUTDOOR SPACE (SEE ORIGINAL PROPERTY MAP) AND SHARED BATHROOM AND KITCHEN as the Leased Premises to Tenant, and Tenant hereby leases the same from Landlord, for an "Initial Term" beginning JULY 01, 2020 and ending JUNE 30, 2021. Landlord shall use its best efforts to give Tenant possession as nearly as possible at the beginning of the Lease term. If Landlord is unable to timely provide the Leased Premises, rent shall abate for the period of delay. Tenant shall make no other claim against Landlord for any such delay.

2. Rental.

A. Tenant shall pay to Landlord during the Initial Term rental of \$2,650.00 per month, Each payment shall be due in advance of the FIFTH (5th) day of each calendar month during the lease term to Landlord at PO BOX 714 MT SHASTA, CA 96067 or at such other place designated by written notice from Landlord or Tenant. Landlord shall offer a two (2) day grace period for late payments. Any payments received after the SEVENTH (7th) day of the month shall be charged a late fee of \$100. The rental payment amount for any partial calendar months included in the lease term shall be prorated on a daily basis.

3. Use

Notwithstanding the forgoing, Tenant shall not use the Leased Premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device.

4. Sublease and Assignment.

Tenant shall have the right without Landlord's consent, to assign this Lease to a corporation with which Tenant may merge or consolidate, to any subsidiary of Tenant, to any corporation under common control with Tenant, or to a purchaser of substantially all of Tenant's assets. Except as set forth above, Tenant shall not sublease all or any part of the Leased Premises, or assign this Lease in whole or in part without Landlord's consent, such consent not to be unreasonably withheld or delayed.

5. Repairs.

During the Lease term, Tenant shall make, at Tenant's expense, ALL necessary repairs to the Leased Premises. Repairs shall include such items as routine repairs of floors, walls, ceilings,

and other parts of the Leased Premises damaged or worn through normal occupancy, except for major mechanical systems or the roof, subject to the obligations of the parties otherwise set forth in this Lease. At time of signing of lease, none of the leased property, aside from the kitchen and bathrooms, is to be shared by both parties. The theatre space may be used on occasion with prior notice given to landlord. Repairs of shared appliances in the kitchen and bathrooms will be the financial responsibility of both parties and such expenses will be shared 50/50 with between landlord and tenant. Landlord agrees to pay for and install a door/gate to separate the classroom area from the theatre space. Tenant agrees to take responsibility for the lack of carpet in the classrooms after walls have been removed per tenant's request.

6. Alterations and Improvements:

Tenant, at Tenant's expense, shall have the right following Landlord's consent to remodel, redecorate, and make additions, improvements and replacements of and to all or any part of the Leased Premises from time to time as Tenant may deem desirable, provided the same are made in a workmanlike manner and utilizing good quality materials. See attached property map for tenants leased property area. Tenant shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the Leased Premises, and fasten the same to the premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Tenant at the commencement of the Lease term or placed or installed on the Leased Premises by Tenant thereafter, shall remain Tenant's property free and clear of any claim by Landlord. Tenant shall have the right to remove the same at any time during the term of this Lease provided that all damage to the Leased Premises caused by such removal shall be repaired by Tenant at Tenant's expense.

Landlord agrees to repair holes at the base of the schoolhouse to ensure that wildlife does not nest there. Landlord also agrees to address any issues brought forth by tenant in a timely manner if at all possible.

7. Property Taxes

Landlord shall pay, prior to delinquency, all general real estate taxes and installments of special assessments coming due during the Lease term on the Leased Premises, and all personal property taxes with respect to Landlord's personal property, if any, on the Leased Premises. Tenant shall be responsible for paying all personal property taxes with respect to Tenant's personal property at the Leased Premises.

8. Insurance .

A. If the Leased Premises or any other part of the Building is damaged by fire or other casualty resulting from any act or negligence of Tenant or any of Tenant's agents, employees or invitees, rent shall not be diminished or abated while such damages are under repair, and Tenant shall be responsible for the costs of repair not covered by insurance.

B. Landlord shall maintain fire and extended coverage insurance on the Building and the Leased Premises in such amounts as Landlord shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the Leased Premises.

C. Tenant and Landlord shall, each at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the respective activities of each in the Building with the premiums thereon fully paid on or before due date, issued by and binding upon some insurance company approved by Landlord, such insurance to afford minimum protection of not less than \$1,000,000 combined single limit coverage of bodily injury, property damage or combination thereof. Landlord shall be listed as an additional insured on Tenant's policy or policies of comprehensive general liability insurance, and Tenant shall provide Landlord with current Certificates of Insurance making evident Tenant's compliance with this Paragraph.

Tenant shall obtain the agreement of Tenant's insurers to notify Landlord that a policy is due to expire at least (10) days prior to such expiration. Landlord shall not be required to maintain insurance against thefts within the Leased Premises or the Building.

9. Utilities.

Landlord shall pay for garbage (one shared can), Pacific Power and Propane for the main building. Tenant shall be responsible for heating the schoolhouse and paying for fuel for the monitor heater within. Both parties shall revisit this portion of the lease if and when utility bills show an increase of charges under normal conditions. Tenant agrees to use the utilities only when needed. Landlord may ask for reimbursement for excess use, outside the normal use noted from previous seasons.

Tenant acknowledges that the Leased Premises are designed to provide standard office use electrical facilities and standard office lighting. Tenant shall not use any equipment or devices that utilizes excessive electrical energy or which may, in Landlord's reasonable opinion, overload the wiring or interfere with electrical services to other tenants.

10. Signs.

Following Landlord's consent, Tenant shall have the right to place on the Leased Premises, at locations selected by Tenant, any signs which are permitted by applicable zoning ordinances and private restrictions. Landlord may refuse consent to any proposed signage that is in Landlord's opinion too large, deceptive, unattractive or otherwise inconsistent with or inappropriate to the Leased Premises or use of any other tenant. Landlord shall assist and cooperate with Tenant in obtaining any necessary permission from governmental authorities or adjoining owners and occupants for Tenant to place or construct the foregoing signs. Tenant shall repair all damage to the Leased Premises resulting from the removal of signs installed by Tenant.

11. Entry.

Landlord shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

12. Parking.

During the term of this Lease, Tenant shall have the non-exclusive use in common with Landlord, other tenants of the Building, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by Landlord. Landlord reserves the right to designate parking areas within the Building or in reasonable proximity thereto, for Tenant and Tenant's agents and employees.

13. Building Rules.

Tenant will comply with the rules of the Building adopted and altered by Landlord from time to time, and will cause all of its agents, employees, invitees and visitors to do so; all changes to such rules will be sent by Landlord to Tenant in writing. The initial rules for the Building are attached hereto as Exhibit "A" and incorporated herein for all purposes.

14. Damage and Destruction.

Subject to Section 8 A. above, if the Leased Premises or any part thereof or any appurtenance thereto is so damaged by fire, casualty or structural defects that the same cannot be used for Tenant's purposes, then Tenant shall have the right within ninety (90) days following damage to elect by notice to Landlord to terminate this Lease as of the date of such damage. In the event of minor damage to any part of the Leased Premises, and if such damage does not render the Leased Premises unusable for Tenant's purposes, Landlord shall promptly repair such damage

at the cost of the Landlord. In making the repairs called for in this paragraph, Landlord shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of Landlord. Tenant shall be relieved from paying rent and other charges during any portion of the Lease term that the Leased Premises are inoperable or unfit for occupancy, or use, in whole or in part, for Tenant's purposes. Rentals and other charges paid in advance for any such periods shall be credited on the next ensuing payments, if any, but if no further payments are to be made, any such advance payments shall be refunded to Tenant. The provisions of this paragraph extend not only to the matters aforesaid, but also to any occurrence which is beyond Tenant's reasonable control and which renders the Leased Premises, or any appurtenance thereto, inoperable or unfit for occupancy or use, in whole or in part, for Tenant's purposes.

15. Default.

If default shall at any time be made by Tenant in the payment of rent when due to Landlord as herein provided, and if said default shall continue for fifteen (15) days after written notice thereof shall have been given to Tenant by Landlord, or if default shall be made in any of the other covenants or conditions to be kept, observed and performed by Tenant, and such default shall continue for thirty (30) days after notice thereof in writing to Tenant by Landlord without correction thereof then having been commenced and thereafter diligently prosecuted, Landlord may declare the term of this Lease ended and terminated by giving Tenant written notice of such intention, and if possession of the Leased Premises is not surrendered, Landlord may reenter said premises. Landlord shall have, in addition to the remedy above provided, any other right or remedy available to Landlord on account of any Tenant default, either in law or equity. Landlord shall use reasonable efforts to mitigate its damages.

16. Quiet Possession.

Landlord covenants and warrants that upon performance by Tenant of its obligations hereunder, Landlord will keep and maintain Tenant in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Leased Premises during the term of this Lease.

17. Condemnation.

If any legally, constituted authority condemns the Building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

18. Subordination.

Tenant accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the Leased Premises, or upon the Building and to any renewals, refinancing and extensions thereof, but Tenant agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this Lease on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion. Landlord is hereby irrevocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust or other lien now existing or hereafter placed upon the Leased Premises of the Building, and Tenant agrees upon demand to execute such further instruments subordinating this Lease or attorning to the holder of any such liens as Landlord may request. In the event that Tenant should fail to execute any instrument of subordination herein required to be executed by Tenant promptly as requested, Tenant hereby irrevocably constitutes Landlord as its attorney-in-fact to execute such instrument in Tenant's name, place and stead, it being agreed that such power is one coupled with an interest. Tenant agrees that it will from time to time upon request by Landlord execute and deliver to such persons as Landlord shall request a statement in recordable form certifying that this Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this Lease have been paid, stating that Landlord is not in default hereunder (or if Tenant alleges a default stating the nature of such alleged default) and further stating such other

matters as Landlord shall reasonably require.

19. Security Deposit.

A Security Deposit of \$2400.00 shall be held by Landlord without liability for interest and as security for the performance by Tenant of Tenant's covenants and obligations under this Lease, it being expressly understood that the Security Deposit shall not be considered an advance payment of rental or a measure of Landlord's damages in case of default by Tenant. Unless otherwise provided by mandatory non-waivable law or regulation, Landlord may commingle the Security Deposit with Landlord's other funds. Landlord may, from time to time, without prejudice to any other remedy, use the Security Deposit to the extent necessary to make good any arrearages of rent or to satisfy any other covenant or obligation of Tenant hereunder. Following any such application of the Security Deposit, Tenant shall pay to Landlord on demand the amount so applied in order to restore the Security Deposit to its original amount. If Tenant is not in default at the termination of this Lease, the balance of the Security Deposit remaining after any such application shall be returned by Landlord to Tenant. If Landlord transfers its interest in the Premises during the term of this Lease, Landlord may assign the Security Deposit to the transferee and thereafter shall have no further liability for the return of such Security Deposit. Tenant agrees to notify the landlord thirty (30) days prior the end of this lease if they wish to renew or cancel for the next year.

20. Notice .

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to: WENDY JAMES

PO BOX 714, MT SHASTA CA 96067

If to Tenant to:

NORTHERN UNITED - SISKIYOU CHARTER SCHOOL

2120 Campton Rd., Suite H, Eureka, CA 95503

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

21. Brokers

Tenant represents that Tenant was not shown the Premises by any real estate broker or agent and that Tenant has not otherwise engaged in, any activity which could form the basis for a claim for real estate commission, brokerage fee, finder's fee or other similar charge, in connection with this Lease.

22. Waiver.

No waiver of any default of Landlord or Tenant hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Landlord or Tenant shall not be construed as a waiver of a subsequent breach of the same covenant, term or

condition.

23. Memorandum of Lease

The parties hereto contemplate that this Lease should not and shall not be filed for record, but in lieu thereof, at the request of either party, Landlord and Tenant shall execute a Memorandum of Lease to be recorded for the purpose of giving record notice of the appropriate provisions of this Lease.

24. Headings

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

25. Successors

The provisions of this Lease shall extend to and be binding upon Landlord and Tenant and their respective legal representatives, successors and assigns.

26. Consent

Landlord shall not unreasonably withhold or delay its consent with respect to any matter for which Landlord's consent is required or desirable under this Lease.

27. Performance

If there is a default with respect to any of Landlord's covenants, warranties or representations under this Lease, and if the default continues more than fifteen (15) days after notice in writing from Tenant to Landlord specifying the default, Tenant may, at its option and without affecting any other remedy hereunder, cure such default and deduct the cost thereof from the next accruing installment or installments of rent payable hereunder until Tenant shall have been fully reimbursed for such expenditures, together with interest thereon at a rate equal to the lessor of twelve percent (12%) per annum or the then highest lawful rate. If this Lease terminates prior to Tenant's receiving full reimbursement, Landlord shall pay the unreimbursed balance plus accrued interest to Tenant on demand.

28. Compliance with Law

Tenant shall comply with all laws, orders, ordinances and other public requirements now or hereafter pertaining to Tenant's use of the Leased Premises. Landlord shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

29. Agreed Terms Regarding Cleaning & Care of Outdoor Spaces

Tenant shall be responsible for cleaning bathrooms and kitchen areas after use. Landlord agrees to take responsibility for such cleaning after landlord's use. Landlord will split the cost of bathroom cleaning Tenant agrees to take responsibility for the outside areas that Mattole will be using. This responsibility includes deadheading weeds, mowing, watering and upkeep of leased area. Map defining those areas will be provided. Landlord agrees to be responsible for snow removal of main parking lot while tenant cares for walkways and school areas.

30. Final Agreement

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

31. Governing Law

This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

May 19, 2021



Wendy James - Landlord



Northern United - Siskiyou Charter School - Tenant

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.5 Approval of Lease Agreement for 427 Alder St, Mt. Shasta 2021-2022 for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$2,625/month (\$125/month increase)

Contact Person/s: Shari Lovett, Kirk Miller



The following terms and conditions are hereby incorporated in and made a part of the Residential Lease other **Commercial Lease Agreement** ("Lease"),

dated _____, on property known as 427 Alder Street

Mt. Shasta, ("Premises"),

in which Northern United/Siskiyou Charter School is referred to as ("Tenant")

and Charles Moss, Doris Moss is referred to as ("Landlord").

Note to Landlord: If the Premises are subject to any rent increase cap under any state or local law, Landlord is strongly advised to seek counsel from a qualified California real estate lawyer, who is familiar with the law where the property is located, prior to using this form to modify any of the existing terms of the Lease.

The terms of the tenancy are changed as follows. Unless otherwise provided, the change shall take effect on the date the Lease was scheduled to terminate.

- 1. **EXTENSION OF TERM:** The scheduled termination date is extended to June 30, 2022 (Date).
- 2. **Rent shall be \$ 2,625.00 per month.**
- 3. **Security deposit shall be increased by \$ _____.**
- 4. **Rent Cap and Just Cause Addendum (C.A.R. Form RCJC) is attached and incorporated into the Lease.**
- 5. **ADDITIONAL TERMS:** _____

By signing below, Tenant and Landlord acknowledge that each has read, understands, and received a copy of and agrees to the terms of this Extension of Lease.

Tenant [Signature] Date 6/17/21
Northern United/Siskiyou Charter School

Tenant _____ Date _____

Landlord Charles Moss Date _____

Landlord Doris Moss Date _____

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Reviewed by _____ Date _____



Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.6 Approval of Lease Agreement for 423 S. Broadway, Yreka 2021-2022 for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$3,000/month (\$150/month increase)

Contact Person/s: Shari Lovett, Kirk Miller

COMMERCIAL LEASE AGREEMENT

Silverhart Building
423 S. Broadway
Yreka, CA 96097

Date: 1 June 2021

Bob Stone ("Landlord") and Northern United Siskiyou Charter School ("Tenant") agree as follows:

- 1. PROPERTY: Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as: 423 S. Broadway, Yreka, CA 96097 ("Premises")...
2. TERM: The term shall be for one (1) year and -0- months, beginning on 1 July 2021 ("Commencement Date")...
3. BASE RENT: A. Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY):

- (1) \$ per month, for the term of the agreement.
(2) \$3,000.00 per month, for the first 12 months of the agreement. Commencing on the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index...
(3) \$ per month for the period commencing and ending and \$ per month for the period commencing and ending and \$ per month for the period commencing and ending.
(4) In accordance with the attached rent schedule.
(5) Other:
B. Base Rent is payable in advance on or before the 15th day of each calendar month, and is delinquent on the 20th day.
C. If Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period.

- 4. RENT: A. Definition: ("Rent") shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.
B. Payment: Rent shall be paid to Bob Stone at P.O.BOX 601, Yreka, Ca 96097, or at any other location specified by Landlord in writing to Tenant.
C. Timing: Base Rent shall be paid as specified in paragraph 3. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.
5. EARLY POSSESSION: Tenant is entitled to possession of the Premises upon signing of lease & paying 1st months rent and deposit. If Tenant is in possession prior to the Commencement Date, during this time (i) Tenant is not obligated to pay Base Rent, and (ii) Tenant is not obligated to pay Rent other than Base Rent.

- 6. SECURITY DEPOSIT: A. Tenant agrees to pay Landlord -0- as a security deposit. Tenant agrees not to hold Broker responsible for its return. (IF CHECKED:) If Base rent increases during the term of this agreement, Tenant agrees to increase security deposit by the same proportion as the increase in Base Rent.
B. All or any portion of the security deposit may be used, as reasonably necessary, to: (i) cure Tenant's default in payment of Rent, late charges, non-sufficient funds ("NSF") fees, or other sums due; (ii) repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; (iii) broom clean the Premises, if necessary, upon termination of tenancy; and (iv) cover any other unfulfilled obligation of Tenant. SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH'S RENT.

If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall (i) furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and (ii) return any remaining portion of security deposit to Tenant. However, if the Landlord's only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 21 days after the Landlord received possession. C. No interest will be paid on security deposit, unless required by local ordinance.

7. PAYMENTS:

TOTAL DUE

A. Rent: From 1 July 2021 to 30 June 2022	\$3,000.00
Date Date	
B. Security Deposit	\$-0-
C. Other: _____	\$ _____
D. Other _____	\$ _____
E. Total	\$3,000.00

- 8. **PARKING:** Tenant is entitled to 9 unreserved parking spaces and 0 reserved parking spaces. The right to parking is is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, the parking rental fee shall be an additional \$_____ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted. Tenant is responsible for snow removal.
- 9. **ADDITIONAL STORAGE:** Storage is permitted as follows: Hallway leading to Suites A & C may be negotiated. It is prohibited to block egress leading to Suites A & C. The right to additional storage space is is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, storage space shall be an additional \$_____ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.
- 10. **LATE CHARGE; INTEREST; NSF CHECKS:** Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amounts of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within 5 calendar days after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, \$ 150.00 as late charge, plus 10% interest per annum on the delinquent amount and \$25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under paragraph 4, or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.
- 11. **CONDITION OF PREMISES:** Tenant has examined the Premises and acknowledges that Premises is clean and in operative condition, with the following exceptions: _____
Items listed as exceptions shall be dealt with in the following manner: _____
- 12. **ZONING AND LAND USE:** Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representations or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable laws.
- 13. **TENANT OPERATING EXPENSES:** Tenant agrees to pay for all utilities and services directly billed to Tenant including: _____
- 14. **PROPERTY OPERATING EXPENSES:**
 - A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real estate taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property. _____
 - OR B. (if checked) Paragraph 14 does not apply.

Landlord's Initials (JK) ()
Tenant's Initials (JK) ()

15. **USE:** The Premises are for the sole use as learning center.

No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. **RULES/REGULATIONS:** Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. **MAINTENANCE:**

A. Landlord shall professionally maintain the heating and air conditioning. Tenant shall professionally maintain electrical, plumbing, windows and doors in operable and safe condition. If Tenant fails to maintain the Premises, Landlord may contract for or perform such maintenance, and charge Tenant for Landlord's cost.

B. Landlord shall maintain the roof, foundation, exterior walls, and common areas.

18. **ALTERATIONS:** Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.

19. **GOVERNMENT IMPOSED ALTERATIONS:** Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.

20. **ENTRY:** Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.

21. **SIGNS:** Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the 90 (or _____) day period preceding the termination of the agreement.

22. **SUBLETTING/ASSIGNMENT:** Tenant shall not sublet or encumber all or any part of the Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant of Tenant's obligation under this agreement.

23. **POSSESSION:** If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in paragraph 2. If Landlord is unable to deliver possession within 60 (or _____) calendar days after agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refund all Rent and security deposit paid.

24. **TENANT'S OBLIGATIONS UPON VACATING PREMISES:** Upon termination of agreement, Tenant shall: (i) give Landlord all copies of all keys or opening devices to Premises, including any common areas; (ii) vacate Premises and surrender it to Landlord empty of all persons and personal property; (iii) vacate all parking and storage spaces; (iv) deliver Premises to Landlord in the same condition as referenced in paragraph 11; (v) clean Premises; (vi) give written notice to Landlord of Tenant's forwarding address, and (vii) _____. All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.

25. **BREACH OF CONTRACT/EARLY TERMINATION:** In event Tenant prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by paragraph 24, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant: (i) the worth, at the time of award, of the unpaid Rent that had been earned at the time of termination; (ii) the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and (iii) the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that the Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another

who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.

26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of Premises. If damage occurs as a result of an act of Tenant or Tenant's guests, only Landlord shall have the right of termination, and no reduction in Rent shall be made.
27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any cleanup of any contamination caused by Tenant.
28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.
29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry liability insurance in the amount of not less than \$ 1,000,000.00. Tenant's liability insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Tenant is advised to carry business interruption insurance in an amount of at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.
30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: (i) shall be deemed Tenant's acknowledgement that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and (ii) may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.
31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.
32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.
33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: (i) before occupancy begins, upon disapproval of the credit report(s); or (ii) at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.
34. **DISPUTE RESOLUTION:**
- A. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to paragraph 34B(2) below. Paragraphs 34B(2) and (3) apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.

B. ARBITRATION OF DISPUTES: (1) Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 34B(2) and (3) below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.

(2) **EXCLUSIONS FROM MEDIATION AND ARBITRATION:** The following matters are excluded from Mediation and Arbitration hereunder: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; (ii) an unlawful detainer action; (iii) the filing or enforcement of a mechanic's lien; (iv) any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and (v) an action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.

(3) **BROKERS:** Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."

"WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."

Landlord's Initials RS Tenant's Initials SL

35. JOINT AND INDIVIDUAL OBLIGATIONS: If there is more than one Tenant, each one shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.

36. NOTICE: Notices may be served by mail, facsimile, or courier at the following address or location subsequently designated:

Landlord: _____	Tenant: _____
Robert Stone	Northern United Siskiyou Charter School
P.O Box 601	Shari Lovett
Yreka, CA 96097	2120 Compton Road, Ste. H.
	Eureka, CA 95503

Notice is deemed effective upon the earliest of the following: (i) personal receipt by either party or their agent; (ii) written acknowledgement of notice; or (iii) 5 days after mailing notice to such location by first class mail, postage pre-paid.

37. WAIVER: The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.

38. INDEMNIFICATION: Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.

39. OTHER TERMS AND CONDITIONS/SUPPLEMENTS:

Landlord shall continue to pay water and sewer charges. However, if they increase substantially, tenant shall pay a prorated share of water and sewer charges.

The following ATTACHED supplements/exhibits are incorporated in this agreement: _____

- 40. **ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 34A.
- 41. **ENTIRE CONTRACT:** Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.
- 42. **BROKERAGE:** Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this paragraph 42.
- 43. **AGENCY CONFIRMATION:** The following agency relationships are hereby confirmed for this transaction:
 Listing Agent _____ (Print Firm Name) is the agency of (check one):
 the Landlord exclusively; or both the Tenant and Landlord.
 Selling Agent: _____ (Print Firm Name) (if not same as Listing Agent) is the agent one (check one):
 the Tenant exclusively; or the Landlord exclusively; or both the Tenant and Landlord.
 Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

Tenant Shari Lovett Date 6/17/21
 Print name Shari Lovett
 Address 423 S. Broadway City Yreka State CA Zip 96097

Tenant _____ Date _____
 Print name _____
 Address _____ City _____ State _____ Zip _____

Landlord Bob Haniz Date 5-18-2021
 (Owner or agent with authority to enter into this agreement)
 Address P.O. Box 601 City Yreka State CA Zip 96097

Agency relationships are confirmed as above. Real estate brokers who are not also Landlord in this agreement are not a party to the agreement between Landlord and Tenant.

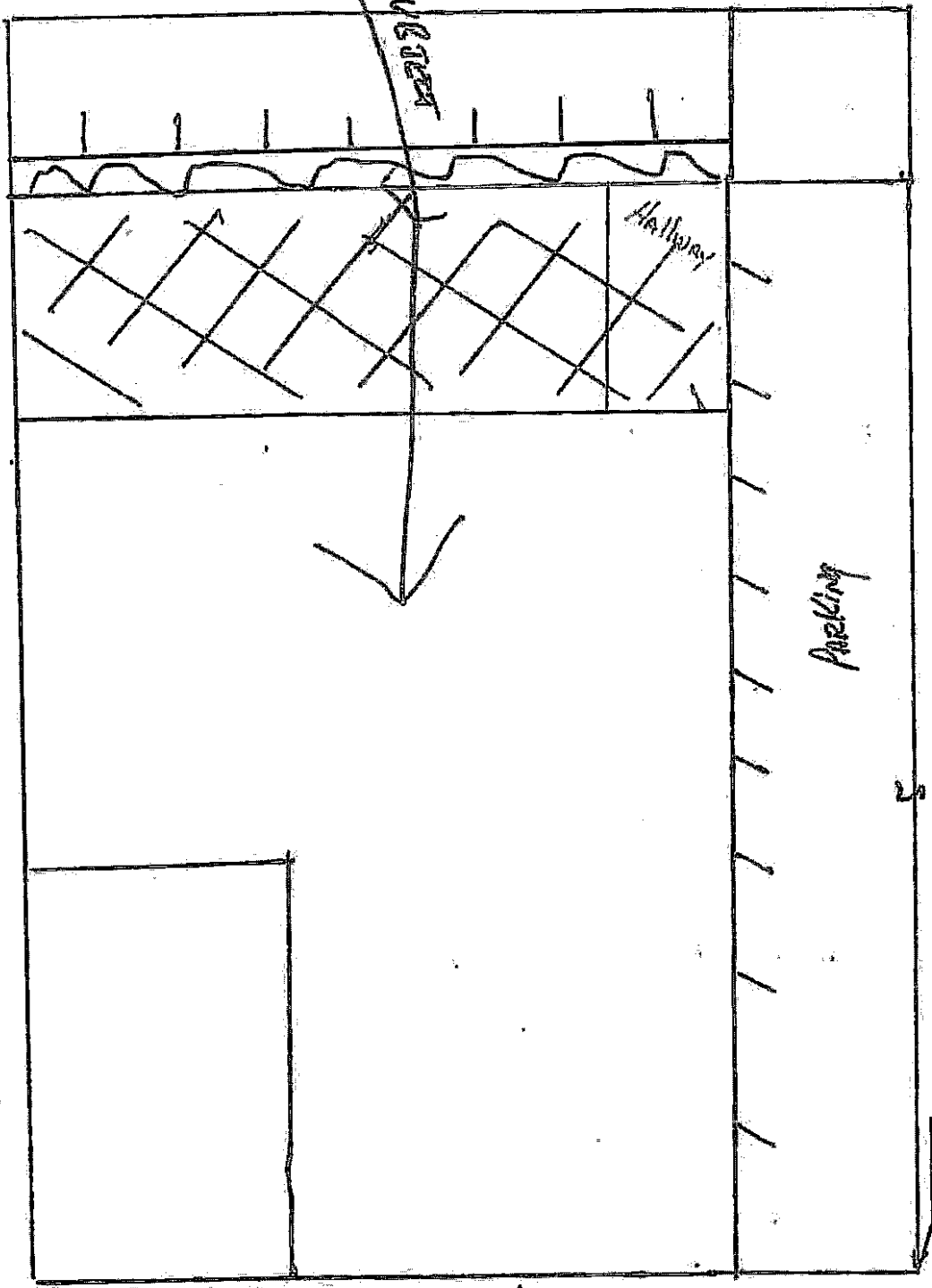
EXHIBIT A

SUBJECT

SOUTH STREET

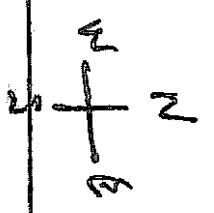
208

204



Parking

Hallway



423

SO BROADWAY

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.7 Approval of Lease Agreement for 505 S Broadway, Yreka 2021-2022 for NU-SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$3,200/month (\$200/month increase)

Contact Person/s: Shari Lovett, Kirk Miller

LEASE

THIS LEASE is entered into as of this 1st day of June 2021, by and between Golden Arrow Investments, LLC a California Limited Liability Company hereinafter ("LESSOR") and Northern United Siskiyou Charter School hereinafter ("LESSEE").

RECITALS

- A. LESSOR is the owner of the Premises located in the City of Yreka, County of Siskiyou, State of California, commonly known as 505 S. Broadway, Yreka, California, which comprises approximately 5400 square feet ("the Premises"). *Lessee is not use up stairs. Lessor may use as an office.*
- B. LESSEE desires to lease the Premises from LESSOR and LESSOR desires to lease the Premises to LESSEE upon the terms, conditions and covenants as hereinafter set forth.

WITNESSETH

In consideration of the leasing of the Premises to LESSEE and the rents to be paid by LESSEE to LESSOR, the parties to this Lease AGREE AS FOLLOWS:

1. **TERM** The initial term of this Lease shall be for a period of 1 yr and months. The initial term shall commence on July 1st, 2021 ("the Commencement Date"). The lease will automatically terminate on June 30th, 2021 ("the Termination Date").

2. RENT

2.1 Base Rent

Commencing June 1st, 2021 and continuing for the remainder of the lease term, rent shall be thirty two hundred Dollars (\$3200.-) per month. Rent shall be due on the last day of the month preceding the month for which rent is due. Rent for July 1, 2021 is due upon signing of this Lease in addition to the security deposit identified in Section 2.2 herein.

2.2 Late Charge

LESSEE acknowledges that late payment of rent may cause LESSOR to incur costs and expenses, the exact amount of such costs being extremely difficult and impractical to fix. Such costs may include, but are not limited to, processing and accounting expenses, late charges that may be imposed on LESSOR by terms of any loan secured by the property, costs for additional attempts to collect rent, and preparation of notices. Therefore, if any installment of rent due from LESSEE is not received by LESSOR within five (5) calendar days after date due, LESSEE shall pay to LESSOR an additional sum of Fifty and 00/100 Dollars (\$50.00) as a late charge and collection fee, which shall be deemed additional rent. The parties agree that this late charge represents a fair and

reasonable estimate of the costs that LESSOR may incur by reason of LESSEE's late payments. Acceptance of any late charge shall not constitute a waiver of LESSEE's default with respect to the past due amount, or prevent LESSOR from exercising any other rights and remedies under this agreement, and as provided by law.

2.3 Security Deposit

Upon execution of this lease and prior to this Lease becoming effective, LESSEE shall pay to LESSOR a security deposit in the amount of \$ 0 in addition to the prepayment of rent identified in Section 2.1 herein. The deposit shall be held by LESSOR as security for the faithful performance by LESSEE of all provisions of the Lease. If LESSEE fails to pay rent or other sums due under this Lease or defaults with respect to any provision of this Lease, LESSOR may use, apply or retain all or any portion of the deposit for the payment of rent or other sums I default, for the payment of any sums to which LESSOR may become obligated because of LESSEE'S default, or to compensate LESSOR for any loss or damage that LESSOR may suffer because of the LESSEE'S actions. LESSOR shall not be obligated to keep the deposit separate from LESSOR'S general accounts nor shall LESSEE be entitled to any interest on the deposit while in LESSOR'S possession, custody or control.

2.4 No Waiver

Acceptance by LESSOR of any moneys paid to LESSOR by LESSEE as rental for the premises, as shown by any monthly or yearly statement furnished by LESSEE, shall not be an admission of the accuracy of said yearly statement or of the amount of said rental payment.

3. USE

3.1 Use of Premises

LESSEE will use the premises for Charter School and related activities and for no other purpose without the prior written consent of the LESSOR. Should LESSEE discontinue its business upon the premises, nothing herein shall relieve LESSEE of his obligations under this Lease.

3.2 Compliance with Law

LESSEE shall, at LESSEE's expense, comply promptly with all applicable statutes, ordinances, rules, regulations, order and requirements enacted or adopted by governmental authorities which regulate the use of the premises by LESSEE. LESSEE shall not use or permit the use of the Premises in any manner that will tend to create waste or a nuisance.

4. REPAIRS AND MAINTENANCE

LESSEE shall properly use and operate all leased property and fixtures and keep them as clean and sanitary as their condition permits. Excluding ordinary wear and tear, LESSEE shall notify LESSOR and pay for all repairs or replacements caused by LESSEE(S) or LESSEE'S invitees' negligence or misuse. LESSOR's personal property is not insured by LESSEE

5. ALTERATIONS AND TITLE TO IMPROVEMENTS

LESSEE shall have the right to make alterations, additions, and improvements to the Premises ONLY AFTER RECEIVING PRIOR WRITTEN CONSENT FROM LESSOR. All alterations, additions or improvements which may be made on the Premises shall become part of the Premises and remain upon and be surrendered with the Premises at the expiration of this Lease. Notwithstanding the provisions of this Section 5, LESSEE's Trade Equipment (as defined below in Section 6) shall remain the property of LESSEE and may be removed by LESSEE at the expiration of this Lease.

All improvements must be completed in compliance with all building codes, ordinances, statutes and regulations in a good and workman like manner. Any work not done personally by LESSEE shall be performed by a California licensed contractor. The contractor must have liability insurance for nay injuries which might occur as a result of his work and proof of said insurance shall be provided to LESSOR prior to commencement of said work. Proof of workers compensation insurance shall be provided by LESSEE to LESSOR for all persons who provide labor at the Premises except for LESSEE and any independent contractors with proper liability insurance.

6. LESSEE'S TRADE EQUIPMENT

LESSOR hereby acknowledges that LESSEE may install certain items of machinery, equipment and other trade fixtures ("Trade Equipment") in the Premises, some of all of which will be financed by an institutional lender (e.g. bank, insurance company, pension fund, etc.) or owned by an equipment rental company and rented to LESSEE. LESSOR shall recognize the rights of any such institutional lender or equipment lessor in such Trade Equipment that is attached or affixed to the Premises. LESSOR expressly waives any claim arising by reason of any LESSOR's lien or otherwise with respect to any Trade Equipment, and agrees that any of such Trade Equipment may be removed and disposed of without reference to and free and clear of any claim or other demand of LESSOR other than the responsibilities to repair any physical damage resulting from the removal.

7. UTILITIES

LESSEE shall pay for all utilities supplied to the Premises including, but not limited to, power, sewer, water and garbage service.

8. INSURANCE

8.1 Liability Insurance

LESSEE shall obtain and keep in force during the term of this Lease a policy of comprehensive public liability insurance insuring LESSOR and LESSEE against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. The insurance must cover the type of business LESSEE intends to operate. Such insurance shall be in an amount of not less than \$500,000 for injury to or death of one person in any one accident or occurrence and in an amount of not less than \$1,000,000 for injury to or death of more than one person in any one accident or occurrence. Such insurance shall further insure LESSOR and LESSEE against liability for property damage of at least \$500,000. The insurance shall name the LESSOR as an additional insured. If LESSEE shall fail to procure and maintain such insurance,

LESSOR may, but shall not be required to, procure and maintain the same, but at the expense of LESSEE.

8.2 Property Insurance

LESSEE shall obtain and keep in force during the term of this Lease a policy or policies of insurance covering loss or damage to the premises and furniture, fixtures and equipment, in the amount of the full replacement value, providing protection against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief and special extended perils (all risk). Such insurance shall provide for payment for loss thereunder to LESSOR.

8.3 Insurance Policies

LESSEE shall furnish LESSOR with certificates evidencing the existence and amounts of such insurance at the commencement of the Lease and upon each renewal of the insurance policies. No such policies shall be cancelable or subject to reduction of coverage except after thirty (30) days prior written notice to LESSOR. LESSEE may satisfy its obligations to insure by use of a "blanket" or "umbrella" policy or policies of insurance; provided, however, that the interests of LESSOR shall be as fully protected as if LESSEE had obtained individual policies of insurance pertaining only to the Premises.

8.4 Insurance Lapse

If any insurance required herein lapses or coverage cease to exist for any reason, LESSEE shall immediately cease all use of the Premises until insurance coverage is restored and satisfactory proof has actually been received by LESSOR.

9. DAMAGE OR DESTRUCTION

In the event the improvements on the leased Premises are damaged or destroyed partially or totally, from any cause whatsoever by LESSEE or LESSEE'S invitees, LESSEE shall repair, restore, and rebuild the Premises to a condition equivalent in function and value to that existing immediately prior to such damage or destruction and this Lease shall continue in full force and effect. Such repair, restoration and rebuilding (all of which are herein called the "repair") shall be commenced within a reasonable time after such damage or destruction and shall be diligently prosecuted to completion. The proceeds of any insurance maintained under Section 8.2 shall be made available to LESSEE for payment of the cost and expense of the repairs.

10. PREMISES AND PERSONAL PROPERTY TAXES

LESSEE shall pay all personal property taxes applicable to the premises during the term of this Lease. All such payments shall be made prior to the delinquency date of such payment. LESSEE shall promptly furnish LESSOR with satisfactory evidence that such taxes have been paid. If any such taxes paid by LESSEE shall cover any period of the time prior to or after the expiration of the term hereof, LESSEE's share of such taxes shall be equitably prorated to cover only the period of time within the tax fiscal year during which this Lease shall be in effect, and LESSOR shall reimburse LESSEE to the extent required. LESSOR shall pay all Premises taxes.

10.1 Definition of "Premises" Taxes

As used herein, the term "Premises tax" shall include any form of assessment, license fee, tax, levy or penalty imposed by any authority having the direct or indirect power to tax, including any city, county, state or federal government, or any school, agricultural, lighting, drainage, or other improvement district thereof. Nothing herein shall require or be construed to require LESSEE to pay any inheritance, estate, succession, transfer, gift, franchise, income, rental or profit tax that are or may be imposed upon LESSOR, or LESSOR's heirs, successors or assigns.

11. CONDEMNATION

If the Premises or any portion thereof are taken under the power of eminent domain, or sold by LESSOR under threat of the exercise of said power (all of which is herein referred to as "condemnation"), this Lease shall terminate as to the part so taken as of the date of the condemning authority takes title or possession, whichever occurs first. If more than fifty percent (50%) of the floor area of any buildings on the Premises, or more than fifty percent (50%) of the land area of the Premises not covered with buildings, or any of the driveways, entryways or approaches to the Premises, is taken by condemnation, LESSEE may terminate this Lease as of the date of the condemning authority takes possession by notice in writing of such election within twenty (20) days after LESSOR shall have notified LESSEE of the taking or, in the absence of such notice, then within twenty (20) days after the condemning authority shall have taken possession.

If this Lease is not terminated by LESSEE then it shall remain in full force and effect as to the portion of the Premises remaining, provided the rental shall be reduced in proration to the floor area of the buildings taken within the Premises as bears to the total floor area of all buildings located on the Premises. In the event this Lease is not so terminated then LESSOR agrees, at LESSOR's sole cost, to as soon as reasonably possible, restore the Premises to a complete unit of like quality and character as existed prior to the condemnation. All awards for the taking part of the Premises or any payment made under the threat of the exercise of power of condemnation shall be the property of LESSOR, whether made as compensation for diminution of value of the leasehold or for the taking of the fee or as severance damages; provided, however, that LESSEE shall be entitled to any award for loss of or damage to LESSEE's trade fixtures and removable personal property.

12. ASSIGNMENT AND SUBLETTING

12.1 Prohibition

LESSEE shall not assign, sublet, mortgage, or otherwise encumber all or any portion of its interest in this Lease or in the Premises without obtaining prior written consent of LESSOR, which shall not be unreasonably withheld, except that LESSOR may, in its discretion, exercise any of the options set forth in Section 13.4 in certain circumstances. Any such attempted assignment, subletting mortgage or other encumbrance without such consent shall be null and void and of no effect.

12.2 No Waiver

No permitted assignment, subletting, mortgage or other encumbrance of LESSEE's interest in this Lease shall relieve LESSEE of its obligation to pay rent and to perform all of the other

obligations to be performed by LESSEE hereunder. LESSOR's acceptance of rent from any other person shall not be deemed to be a waiver by LESSOR of any provision of this Lease or be a consent to any subletting, assignment, mortgage or other encumbrance. LESSOR's consent to any sublease, assignment, mortgage or other encumbrance shall not be deemed to constitute consent to any other attempted subletting, assignment, mortgage or other encumbrance.

12.3 Required Information

If LESSEE desires to assign this Lease or to sublet the Premises or any portion thereof, it shall first notify LESSOR of its desire to do so and shall submit in writing to LESSOR not less than thirty (30) days prior to such assignment or subletting (1) The name of the proposed SUBLESSEE or Assignee, (2) The nature of the proposed SUBLESSEE's or Assignee's business to be carried on in the Premises, (3) The terms and provisions of the proposed sublease or assignment form, and (4) Such financial information as LESSOR may reasonably request concerning the proposed SUBLESSEE or Assignee.

12.4 Lessor's Rights

At any time within thirty (30) days after LESSOR's receipt of the information specified in Section 12.3, LESSOR may give written notice to LESSEE elect:

(a) To sublease the premises or to take an assignment of LESSEE's leasehold estate hereunder upon the same terms as those offered to the proposed SUBLESSEE or Assignee, as the case may be;

(b) During the first three years of the 10 year lease period, LESSEE shall not have the right to sublet or assign this lease without prior written consent by LESSOR.

(c) To consent to such assignment or subletting either without conditions or upon the condition that any rent or other consideration received by LESSEE in excess of the rent provided herein be paid to LESSOR;

(d) Subject to the requirement of reasonableness, to refuse to grant consent to such assignment or subletting.

12.5 ASSUMPTION

As a condition to LESSOR's written consent as provided for in this section, LESSEE shall deliver to LESSOR an executed copy of any assignment or agreement relating to the Premises. Any Assignee shall assume, in full, LESSEE's obligations under this Lease. LESSOR's collection or acceptance of rent or other payment from any person other than LESSEE shall not be deemed a waiver of any provision of this section, acceptance of any Assignee or Subtenant as the LESSEE hereunder, or a release of LESSEE from any obligation under this Lease.

13. LESSOR'S ACCESS TO PREMISES

LESSOR shall have reasonable rights of access to the Premises for the purpose of inspecting the condition thereof from time to time throughout the term of this Lease and any renewals thereof.

14. SURRENDER OF PREMISES

LESSEE shall, after the last day of the Lease term or upon any earlier termination of such term, surrender and yield the Premises to LESSOR, broom clean, in good order, condition, and state of repair, reasonable wear and tear excepted.

15. DEFAULTS; REMEDIES

15.1 Defaults

The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by LESSEE:

(a) The failure by LESSEE to make any payment of rent or any other payment required to be made by LESSEE hereunder, as and when due, where such failure shall continue for a period of thirty (30) days after written notice thereof from LESSOR to LESSEE.

(b) The failure by LESSEE to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by LESSEE, other than described in Paragraph (a) above, where such failure shall continue for a period of thirty (30) days after written notice thereof from LESSOR to LESSEE; provided however, that if the nature of LESSEE's default is such that more than thirty (30) days are reasonably required for its cure, then LESSEE shall not be deemed to be in default if LESSEE commences such cure within said thirty (30) day period and thereafter diligently prosecutes such cure to completion.

(c) (i) The making by LESSEE of any general assignment, or general arrangement for the benefit of creditors; (ii) the filing by or against LESSEE of a petition to have LESSEE adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against LESSEE, the same is dismissed within sixty (60) days); (iii) the appointment of a trustee or receiver to take possession of substantially all of LESSEE's assets located at the Premises or of LESSEE's interest in this Lease, where possession is not restored to LESSEE within thirty (30) days; or (iv) the attachment, execution or other judicial seizure of substantially all of LESSEE's assets located at the Premises or of LESSEE's interest in this Lease, where such seizure is not discharged within thirty (30) days.

15.2 REMEDIES FOR DEFAULT BY LESSEE

Upon default, LESSOR may exercise one or more of the following remedies in addition to any other remedies available under applicable law:

(a) LESSOR may terminate the Lease by notice to LESSEE. Termination shall be without prejudice to LESSOR's right to recover damages for the default.

(b) LESSOR may terminate LESSEE's right to possession of the Premises and retake possession if necessary, and relet the Premises upon any reasonable terms.

(c) Whether or not the Lease is terminated or possession is retaken, LESSOR may recover all damages caused by the default. LESSOR may, in one action, recover accrued damages

plus damages attributable to the remaining term of the Lease equal to the present value of the difference between the rent under this Lease and a reasonable rental value of the Premises.

16. NOTICES

Whenever under this Lease provision is made for any demand, notice or declaration of any kind, or where it is deemed desirable or necessary by either party to give or serve any such notice, demand or declaration to the other party, it shall be in writing and served either personally or sent by United States mail, Certified/Return Receipt Requested with postage prepaid, addressed at the addresses set forth herein below:

TO LESSOR AT: *Member*
Todd Whipple / *Golden Arrow LLC*
5317 Schulmeyer Rd
Yreka, California 96097

TO LESSEE AT: *Kirk Miller*
School Director / Title President
Northern United - Siskiyou Charter Schools
2120 Campton Rd Suite H Eureka, CA 95503

17. GENERAL PROVISION

(530) 842-4509 ext 219 office
(530) 925-1463 cell

17.1 Successors and Assigns

The terms, conditions and covenants of this Lease shall be binding upon and inure to the benefit of each of the parties hereto, their heirs, personal representatives, successors or assigns, and shall run with the land.

17.2 Severability

The invalidity of any provision of this Lease, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

17.3 Captions

Section and paragraph caption are included only for the convenience of the parties and shall not have the effect of defining, diminishing or enlarging the rights of the parties or affecting the construction or interpretation of any provision of this Lease.

17.4 Incorporation of Prior Agreements; Amendments

This Lease contains all agreements of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective. This Lease may be modified in writing only, signed by the parties in interest at the time of the modification.

17.5 Recording This Lease shall not be recorded. Upon LESSEE's request LESSOR shall execute and acknowledge a memorandum of this Lease in a form suitable for recording, and LESSEE may record the Memorandum.

17.6 Attorney's Fees If either party brings an action to enforce the terms hereof or to declare the rights hereunder, the prevailing party in any such action, on trial or appeal, shall be entitled to his/her reasonable attorney's fees to be paid by the losing party as fixed by the court.

LESSOR: *Golden Arrow Investment*

LESSEE: *Northern United -
Siskiyou Charter School*

Todd W. Whipple member

Todd W. Whipple, Trustee of the 2001
Todd W. Whipple and Stacey R.
Whipple Revocable Trust

Shari Lovett

By: *Shari Lovett*
Director

Stacey R. Whipple member

Stacey R. Whipple, Trustee of the 2001
Todd W. Whipple and Stacey R.
Whipple Revocable Trust

By: *Secretary/Treasurer*

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.8 Approval of Lease Agreement for 72 The Terrace, Willow Creek 2021-2022 for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$2,500/month (no increase)

Contact Person/s: Shari Lovett

Rental Agreement

Dennis Ambrosini agrees to rent the property and improvements of 72 The Terrace, Willow Creek, CA to Northern United – HUMBOLDT Charter School during the regular school year, Monday through Thursday, for the sum of \$30,000 per year, \$2,500 paid monthly by NU Humboldt Charter School, for the next year beginning July 1, 2021 through June 30, 2022. In return, Northern United – Humboldt Charter School and Creekside Arts and Education will maintain the property and its structures in working condition and acceptable appearance in keeping with comparable commercial sites in the community. Dennis Ambrosini will pay for power and water, and Northern United Charters - Willow Creek will be responsible for paying for phone and internet services. Northern United – HUMBOLDT Charter School will maintain liability insurance for their students, personnel and visitors and will provide Dennis Ambrosini with “additional insured” coverage. This contract will automatically renew annually on July 1, but can be cancelled by either party for the next year with a two-week notice prior to June 15. Also the contract may be modified at any time with the agreement of both parties.

Dennis Ambrosini

5/11/21

Dennis Ambrosini, Building Owner

Date

Shari Lovett

6/17/21

Shari Lovett, Superintendent, Northern United Charter School

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.9 Approval of Lease Agreement for 75 The Terrace, Willow Creek 2021-2022 for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$1,000/month (\$11,000/year increase)

Contact Person/s: Shari Lovett, Tammy Picconi



Studio 299 - Center for the Arts

P.O. Box 32 - Willow Creek, California 95573

RENTAL AGREEMENT

Studio 299-Center for the Arts agrees to rent the property and improvements of 75 The Terrace, Willow Creek, CA to Northern United Humboldt Charter Schools - Willow Creek Learning Center during the regular school year, Monday through Thursday, 8:00 am -5:00 pm for the sum the of \$12,000 per year, to be paid monthly, for the year beginning August 1, 2021 through July 30, 2022.

Additional use of the property will require approval of Studio 299's Board of Directors. In return, Creekside Arts and Education will maintain the property and its structures in working condition and acceptable appearance in keeping with comparable commercial sites in the community.

Northern United Humboldt Charter School will maintain liability insurance for their students, personnel, visitors, and will provide Studio 299 with "additional insured" coverage.

This contract will automatically renew annually on August 1, but can be cancelled by either party for the next year with a two-week notice prior to July 15. Also the contract may be modified at any time with the agreement of both parties.



Gilbert Safiba, Treasurer, Studio 299- Center for the Arts May 17, 2021
Date



Shari Lovett, Superintendent, NU-Humboldt Charter School 6/17/21
Date

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.10 Approval of Lease Agreement for 1539 F Street, Arcata 2021-2024 for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the Board approves the facility leases. The facilities provide a location for students to meet with teachers on a regular basis, in addition to receiving additional services such as special education services.

Fiscal Implications:

\$3,800/month (\$300/month increase)

Contact Person/s: Shari Lovett, Tammy Picconi



Northern United Charter Schools

Northern United-Humboldt Charter School

Learning Today, Leading Tomorrow

2120 Campton Rd, Suite H
Eureka, California 95503

Ph#: 707/445-2660

Fax#: 707/445-2430

nucharters.org

School Director

Shari Lovett

Board of Directors

Jere Cox – President

Bianca Garza – Vice President

Rosemary Kunkler

Jeff Lanphere

Melissa Johnson

June 1, 2021

Dear Mr. Peter Daggett,

Northern United - Humboldt Charter School has been successful in your location at 1539 F Street Unit A in Arcata, CA and would like to continue our partnership. As the Lessee, Northern United - Humboldt Charter School requests to renew our current lease agreement for an additional period of three years, commencing on July 1, 2021 and ending on June 30, 2024 at the same rate of \$3,800 per month. Thank you for your time and availability to renew this lease for our Arcata Learning Center.

Sincerely,

Shari Lovett

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.11 Approval of Lease Agreement for 210 Lindley Road, Petrolia 2021-2022 for NU-HCS

Action Requested:

Approval

Previous Staff/Board Action. Background Information and/or Statement of Need:

Each year the Board approves the facility leases.

Fiscal Implications:

\$500/month (no increase)

Contact Person/s: Shari Lovett, Tammy Picconi

LEASE AGREEMENT

FOR

210 LINDLEY ROAD, PETROLIA, CA 95558

1. **BASIC PROVISIONS**

1.1 Parties. This Lease Agreement ("**Lease**") is made and entered into as of February __, 2017, which date is for reference purposes only, by and between the HADLEY RANCH ("**Lessor**"), and Northern United CHARTER SCHOOLS, a California public charter school ("**Lessee**"). Lessee and Lessor are hereinafter collectively referred to as the "**Parties**" or individually as a "**Party**."

1.2 Property and Lease of Premises. Lessor is the legal owner and title holder of that certain property located at 210 Lindley Road, Petrolia, CA 95558 (the "**Property**"). Lessor leases that portion of the Property underneath and appurtenant to Lessee's Building that is used for educational purposes (the "**Premises**").

1.3 Building. Lessee owns the building on the Premises ("**Building**"), which may be altered, removed, replaced or relocated as determined by Lessee in Lessee's sole discretion.

1.4 Term. This Lease shall be effective upon the date of its execution, but its term shall be for the period of **July 1, 2021** ("**Commencement Date**") and ending on **June 30, 2022** ("**Expiration Date**") subject to early occupancy, as set forth in Section 3 of this Lease.

1.5 Rent. Lessee agrees pay to Lessor on or before the first day of each month the following amount in accordance with the terms of this Lease:

FIVE HUNDRED DOLLARS (\$500).

1.5.1 Payment of Rent. All Rent shall be payable from any account utilized by Lessee, and payments can be made by check or in the form of a wire (electronic) transfer into Lessor's bank account. A failure to pay any amount that constitutes Rent shall not be considered an event of default under this Lease unless Lessee fails to pay such Rent within fifteen (15) calendar days after the same is due, owing, and payable.

1.5.2 Late Fee. Lessee acknowledges that the late payment of Rent may cause Lessor to incur costs and expenses, the exact amount of which is difficult to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Lessor. If any installment of Rent due from Lessee is received by Lessor after the fifteenth (15th) day of the month, Lessee shall pay to Lessor a late fee of five percent (5%) of the amount due, which shall be deemed "Additional Rent" and shall be paid with the current installment of Rent.

Lessor's right to collect a late fee shall not constitute a waiver as to any default by Lessee. Lessor's acceptance of late fee shall not be deemed an extension of the date Rent is due under Sections 1.5 and 1.5.1, or prevent Lessor from exercising any other rights and remedies under this Lease, as provided by law.

1.6 Use. The Property shall be used for administration of a public Charter School and all related activities.

1.7 Hazardous Substances. The term "Hazardous Substances" as used in this Lease shall mean any product, substance or waste whose presence, use, manufacture, disposal, transportation, or release, either by itself or in combination with other materials expected to be on the Premises, is either: (i) potentially injurious to the public health, safety, or welfare, the environment or the Premises, (ii) regulated or monitored by any governmental authority, or (iii) a basis for potential liability of Lessor to any governmental agency or third party under any applicable statute or common law theory. Lessee shall not engage in any activity in or on the Premises which constitutes a "Reportable Use of Hazardous Substances" without the express prior written consent of Lessor and timely compliance with all applicable requirements. If Lessee knows, or has reasonable cause to believe, that a Hazardous Substance has come to be located in, on, under or about the Premises, other than as previously consented to by Lessor, Lessee shall immediately give written notice of such fact to Lessor. However, Lessor shall remain responsible for all Hazardous Substances which existed on the Premises prior to Lessee's occupancy, or which were brought onto the Premises by a party other than Lessee or Lessee's agents, invitees, volunteers or contractors.

2. PREMISES

2.1 Compliance with Law. Prior to the Commencement Date of the Lease term and as a condition of the enforceability of this lease, the Lessee shall be responsible for obtaining current valid Certificates of Occupancy showing that all buildings for use by Lessee meet education occupancy standards and meet all zoning requirements.

2.2 Americans with Disabilities Act. Lessee represents that, to the best of Lessee's knowledge, the Building is currently in compliance with the requirements of the Americans with Disabilities Act of 1990 ("ADA"), which compliance may have been met in part through grandfathering based on the Building's age. Lessee shall, at Lessee's expense, bring the Building into compliance with the requirements of the Americans with Disabilities Act of 1990 after receipt of any legal determination of non-compliance arising out of a condition existing before the Commencement Date. Any business interruption impact suffered by Lessee will be borne by Lessee. Lessee is responsible for compliance with applicable Federal, state or local laws, regulations and ordinances relating to removal of barriers within the workplace, i.e., arrangement of interior furnishings and access within the Premises, and any improvements installed by Lessee. If Lessor's consent is required for alterations to bring the Premises into compliance, Lessor agrees not to unreasonably withhold its consent.

3.

OCCUPANCY

3.1 Early Occupancy. Lessor agrees that if the Premises are ready for occupancy prior to the Commencement Date set forth in Section 1.4 of this Lease, Lessee may elect to occupy the Premises on the earliest date practical after its receipt of notice. Base rent shall not commence until the Commencement Date set forth in Section 1.4 of this Lease. However, if Lessee occupies the Premises prior to the Commencement Date, Lessee shall be responsible for the payment of all utilities serving the Premises during the Early Occupancy Period.

3.2 [RESERVED]

3.3 Holding Over. Any holding over by Lessee after the expiration of the Lease term or any extension thereof shall be deemed a month to month tenancy upon the same terms and conditions as set forth in this Lease.

4. **[RESERVED]**

5. TAXES

5.1 Taxes on the Premises. Lessee shall pay the Real Property Taxes applicable to the Premises, if any, provided that Lessor and Lessee recognize that as long as use of the Premises is for public school purposes, Lessor shall fully cooperate (including the execution of documents and instruments) with Lessee in any application made by Lessee for an exemption from property taxes under Revenue and Taxation Code Section 202.2 and any and all reductions in property taxes received by Lessor as a result of such application shall inure to the benefit of Lessee as a credit against the Rent next due.

6. UTILITIES

6.1 Utility Services. Lessee has determined that sufficient utility services exist within the Premises to supply heating, air conditioning, potable water, telecommunications, Internet, electric power, natural gas and toilets necessary to meet Lessee's use requirements during the term of this Lease, and any extension thereof. Lessee shall provide, or cause to be provided, all custodial services, including, but not limited to, emptying all trashcans, cleaning all fixtures, walls, floors, windows, doors, and other areas of the Property.

6.2 Lessor Responsibilities. Lessor shall, at Lessor's sole cost and expense, (a) furnish the Premises with untreated water and septic service as reasonably necessary for Lessee's use, (b) provide landscaping and yard services to maintain the greenery on the Premises, and (c) maintain the vehicular access to and on the Premises.

6.3 Utilities Expense. Lessee shall pay all separately billed utilities and services, including without limitation, telecommunications, Internet, gas, electricity, fire panel fees, security alarm, and refuse collection used in connection with the Premises.

7. REPAIRS AND MAINTENANCE

7.1 Lessee's Repair and Maintenance Obligations. Lessee shall, at Lessee's sole expense and in accordance with the terms of this Lease, repair and maintain in reasonably good order and condition the Building and all equipment and utility hook-ups connected thereto. Notwithstanding the foregoing, Lessee will have no responsibility to repair the septic system or leach field (if any) on the Property or restore any condition of the Property which is consistent with ordinary wear and tear.

8. [RESERVED]

9. INDEMNIFICATION AND INSURANCE

9.1 Lessee Indemnification. To the fullest extent permitted by law, Lessee shall indemnify, defend and hold harmless Lessor, and its officers, directors, partners, members, agents consultants, and employees ("Lessor Parties") from and against any and all claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and costs, including legal costs, attorney's fees and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Lessor, arising in whole or in part out of the possession, use or occupancy of the Premises or the business conducted in the Premises by Lessee, including conduct of its board of directors, administrators, employees, agents, representatives, volunteers, subcontractors, invitees, successors and/or assigns or from any activity, work, or other things done, permitted or suffered by Lessee in or about the Property, or any breach or default under this Lease by Lessee, that may be asserted or claimed by any person, firm or entity for any injury, death or damage to any person or property. Lessee's obligation to defend Lessor and the other indemnitees identified herein is not contingent upon there being an acknowledgement or determination of the merit of any claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and/or costs. Lessee's obligation shall not extend to any liability caused by the negligence or willful misconduct of the Lessor.

9.2 Lessor Indemnification. To the fullest extent permitted by law, Lessor shall indemnify, defend and hold harmless Lessee, and its officers, directors, partners, members, agents consultants, and employees ("Lessee Parties") from and against any and all claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and costs, including legal costs, attorney's fees and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Lessee, arising in whole or in part out of the Lessor's possession, use or occupancy of the Premises or the business conducted in the Premises by Lessor, including conduct of its administrators, employees, agents, representatives, volunteers, subcontractors, invitees, successors and/or assigns or from any activity, work, or other things done, permitted or suffered by Lessor in or about the Property, or any breach or default under this Lease by Lessor, that may be asserted or claimed by any person, firm or entity for any injury, death or damage to any person or property.

Lessor's obligation to defend Lessee and the other indemnitees identified herein is not contingent upon there being an acknowledgement or determination of the merit of any claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and/or costs. Lessor's obligation shall not extend to any liability caused by the negligence or willful misconduct of the Lessee.

9.3 [RESERVED]

9.4 Lessee Insurance. Without limiting or diminishing any indemnification contained within this Lease, Lessee shall procure and maintain or cause to be maintained, through a joint-powers agency or otherwise, at its sole cost and expense, the insurance coverage as follows:

9.4.1 Workers' Compensation. Worker's Compensation insurance with limits of \$1,000,000 or more with an insurance carrier satisfactory to the Lessor in accordance with the Act of the Legislature of the State of California, known as the "Workers' Compensation Insurance and Safety Act" originally approved May 26, 1913, and all Act amendments and supplements thereto. Said policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to Lessor."

9.4.2 Commercial General Liability. Commercial General Liability insurance covering bodily injures and property damage utilizing an occurrence policy form, in an amount not less than \$2,000,000 combined single limit for each occurrence. Said insurance shall include, but not be limited to: Premises and operations liability, independent contractors' liability, and personal injury liability. Each said comprehensive or commercial general liability insurance policy shall be endorsed with the following specific language:

(a) Lessor, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the name insured in the performance of this Lease.

(b) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(c) The insurance provided herein is primary coverage to Lessor with respect to any insurance or self-insurance programs maintained by Lessor and no insurance held or owned by Lessor shall be called upon to contribute to a loss, except for the sole negligence of Lessor.

(d) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to Lessor.

9.4.3 Documentation. The following documentation shall be submitted

to Lessor:

(a) Properly executed Certificates of Insurance clearly evidencing all coverage, limits, and endorsements required above. Said certificates shall be submitted within thirty (30) days of occupancy by Lessee.

(b) Signed copies of the specific endorsements for each policy. Said endorsements shall be submitted within thirty (30) days of occupancy by Lessee.

(c) Upon Lessor's written request, certified copies of insurance policies. Said policy copies shall be submitted within thirty (30) days of Lessor's request.

9.4.4 Policy Obligations. Lessor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

9.4.5 Material Breach. If Lessee, for any reason, fails to maintain insurance coverage which is required pursuant to this Lease, the same shall be deemed a material breach of Lease.

10. ESTOPPEL CERTIFICATES

10.1 Obligation to Provide Estoppel Certificates. Lessee shall, upon not less than thirty (30) business days prior written notice from Lessor, execute, acknowledge, and deliver to Lessor a statement in writing certifying the following information: (a) that this Lease is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Lease, as modified, is in full force and effect); (b) the dates to which the rental and other charges are paid in advance, if any; (c) the amount of Lessee's security deposit, if any; and (d) acknowledging that there are not, to Lessee's knowledge, any uncured defaults on the part of the Lessor hereunder, and no events or conditions then in existence which, with the passage of time or notice or both, would constitute a default on the part of Lessor hereunder, or specifying such defaults, events or conditions, if any are claimed. It is expressly understood and agreed that any such statement may be relied upon by any prospective purchaser or encumbrancer of all or any portion of the Property.

11. SUBORDINATION AND QUIET ENJOYMENT

11.1 Subordination. This Lease and the rights of Lessee hereunder are expressly subordinate and subject to the lien of any mortgage, deed of trust, or other voluntary hypothecation now or hereafter encumbering the premises or any land, building or improvements included therein, or of which the premises are a part, or any portions thereof. Lessee hereby covenants and agrees without the necessity of any further action whatsoever to subordinate in writing all of its beneficial and legal right, title and interest in and to this Lease to any deed of trust or mortgage encumbrance at any time now or in the future in any way affecting the premises or any portion thereof. Lessee shall execute and deliver to Lessor such documents and take such further action as Lessor in their sole and absolute discretion deem necessary or advisable to effect or maintain such subordination within ten (10) days after written request of Lessor

or such beneficiary or mortgagee to do so.

11.2 Covenant of Quiet Enjoyment. Lessee, subject to the terms of this Lease, upon paying the Rent and Additional Rent and performing the other terms, covenants and conditions of this Lease, shall and may peacefully and quietly have, hold, occupy, possess and enjoy the Premises during the term of this Lease.

12. NOTICES

12.1 Lessee's Notification Address.

Notwithstanding any provision to the contrary contained in this Lease, all notices required or permitted to be given to Lessee under this Lease shall be addressed to Lessee as follows:

Northern United Charter Schools
2120 Campton Rd, Suite H
Eureka, CA. 95503
Telephone: (707) 445-2660
Fax: (707) 445-2430

12.2 Lessor's Notification Address.

Hadley Ranch
Peter Chapman
543 Rigby Avenue
Rio Dell, CA 95562
Telephone: (707) 764-3830
Cell: (707) 499-1860

13. BREACH BY LESSOR

13.1 Lessor's Default. Except as provided to the contrary in this Lease, Lessor's failure to perform any of its obligations under this Lease shall constitute a default by Lessor under the Lease if the failure continues for thirty (30) days after written notice of the failure from Lessee to Lessor. If the required performance cannot be completed within thirty (30) days, Lessor's failure to perform shall constitute a default under the Lease unless Lessor undertakes to cure the failure within thirty (30) days and thereafter diligently pursues such cure to completion.

13.2 Lessee's Right to Cure Lessor's Default and Deduct Cost. Except as provided to the contrary in this Lease, if Lessee provides notice to Lessor of Lessor's failure to perform any of its obligations under this Lease and Lessor fails to provide such action as required by the terms of this Lease within the thirty (30) day period specified, Lessee may take the required action if: (a) Lessee delivers to Lessor an additional written notice advising Lessor that Lessee intends to take the required action if Lessor

does not begin the required action within ten (10) days after the written notice; and (b) Lessor fails to begin the required action within this ten (10) day period. Lessor shall reimburse Lessee for all reasonable costs incurred in performing the required action within ten (10) business days after receipt of an invoice for same.

13.3 Rent Setoff. If, within thirty (30) days after receipt of Lessee's written demand for payment of Lessee's costs incurred in taking such action on Lessor's behalf, Lessor has not paid the invoice or delivered to Lessee a detailed written objection to it, Lessee may deduct from Rent payable by Lessee under this Lease the amount set forth in the invoice.

14. BREACH BY LESSEE

14.1 Lessee's Default. The occurrence of any one or more of the following events shall constitute a material default and breach of this Lease by Lessee:

(a) The failure of Lessee to make any payment of rent or any other payment required to be made by Lessee hereunder, as and when due, where such failure shall continue for a period of fifteen (15) calendar days after written notice thereof from Lessor to Lessee.

(b) The failure by Lessee to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by Lessee, other than described in Paragraph (a) above, where such failure shall continue for a period of thirty (30) days after written notice hereof from Lessor to Lessee; provided, however, that if the nature of its cure, then Lessee shall not be deemed to be in default if Lessee commenced such cure within said thirty (30) day period and thereafter diligently pursues such cure to completion.

(c) (i) The making by Lessee of any general arrangements for the benefit of creditors; (ii) the filing by or against Lessee of a petition to have Lessee adjudged a bankrupt (file for bankruptcy protection) or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Lessee, the same is dismissed within ninety (90) days); (iii) the appointment of a trustee or receiver to take possession of substantially all of Lessee's assets located at the premises or Lessee's interest in this Lease, where possession is not resorted Lessee within sixty (60) days; or (iv) the attachment, execution or other judicial seizure of substantially all of Lessee's assets located at the Premises or of Lessee's interest in this Lease where such seizure is not discharged within sixty (60) days.

14.2 Remedies. In the event of any such default or breach by Lessee, Lessor may at any time thereafter, with or without notice or demand:

(a) Terminate Lessee's right to possession of the Premises by any lawful means, in which case this Lease shall terminate and Lessee shall immediately surrender possession to Lessor. In such event Lessor shall be entitled to recover from Lessee:

(i) the unpaid Rent which had been earned at the time of termination;

(ii) the worth at the time of award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss that the Lessee proves could have been reasonably avoided;

(iii) the worth at the time of award of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that the Lessee proves could be reasonably avoided; and

(iv) any other amount necessary to compensate Lessor for all the detriment proximately caused by the Lessee's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom, including but not limited to the cost of recovering possession of the Premises, expenses of reletting, including necessary renovation and alteration of the Premises, reasonable attorneys' fees, and that portion of any leasing commission paid by Lessor in connection with this Lease applicable to the unexpired term of this Lease.

The worth at the time of award of the amount referred to in provision (iii) of the immediately preceding sentence shall be computed by discounting such amount at the discount rate of the Federal Reserve Bank of the District within which the Premises are located at the time of award plus one percent. Efforts by Lessor to mitigate damages caused by Lessee's Breach of this Lease shall not waive Lessor's right to recover damages under this paragraph. If termination of this Lease is obtained through the provisional remedy of unlawful detainer, Lessor shall have the right to recover in such proceeding any unpaid Rent and damages as are recoverable therein, or Lessor may reserve the right to recover all or any part thereof in a separate suit. If a notice and grace period required under Section 14.1 was not previously given, a notice to pay rent or quit, or to perform or quit given to Lessee under the unlawful detainer statute shall also constitute the notice required by Section 14.1. In such case, the applicable grace period required by Section 14.1 and the unlawful detainer statute shall run concurrently, and the failure of Lessee to cure the Default within the greater of the two such grace periods shall constitute both an unlawful detainer and a Breach of this Lease entitling Lessor to the remedies provided for in this Lease and/or by said statute.

(b) Continue the Lease and Lessee's right to possession and recover the Rent as it becomes due, in which event Lessee may sublet or assign, subject only to reasonable limitations. Acts of maintenance, efforts to relet, and/or the appointment of a receiver to protect the Lessor's interests, shall not constitute a termination of the Lessee's right to possession.

(c) Pursue any other remedy now or hereafter available under the laws or judicial decisions of the state wherein the Premises are located. The expiration or termination of this Lease and/or the termination of Lessee's right to possession shall not relieve Lessee from liability under any indemnity provisions of this Lease as to matters occurring or accruing during the term hereof or by reason of Lessee's occupancy of the Premises.

15. [RESERVED]

16. MISCELLANEOUS

16.1 Non-Waiver. No waiver of any provision of this Lease shall be implied by any failure of either party to enforce any remedy for the violation of that provision, even if that violation continues or is repeated. Any waiver by a party of any provision of this Lease must be in writing. Such written waiver shall affect only the provision specified and only for the time and in the manner stated in the writing.

16.2 Binding on Successors. The terms and conditions herein contained shall apply to and bind the heirs, successors in interest, executors, administrators, representatives and assigns of all the Parties hereto.

16.3 Severability. The invalidity of any provision in this Lease as determined by a court of competent jurisdiction shall in no way affect the validity of any other provision hereof.

16.4 Attorney's Fees. In the event of any litigation or arbitration between Lessor and Lessee to enforce any of the provisions of this Lease or any right of either party hereto, the unsuccessful party to such litigation or arbitration agrees to pay to the successful party all costs and expenses, including reasonable attorneys' fees, incurred therein by the successful party, all of which shall be included in and as a part of the judgment rendered in such litigation or arbitration.

16.5 Entire Lease. This Lease is intended by the Parties as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous leases, agreements and understandings, oral or written, in connection therewith. This Lease may be changed or modified only upon the written consent of the Parties hereto.

16.6 Recording. Either Lessor or Lessee shall, upon request of the other, execute, acknowledge, and deliver to the other a short form memorandum of this Lease for recording purposes. The Party requesting recordation shall be responsible for payment of any fees applicable thereto.

16.7 Consent. Whenever Lessor's or Lessee's consent is required under any provision of this Lease, it shall not be unreasonably withheld, conditioned or delayed.

16.8 Title. Lessor covenants that Lessor has good title to the Property, and the Lessor does warrant and will defend the title thereto, and will indemnify Lessee against any damage and expense which Lessee may suffer by reason of any lien, encumbrance, restriction, or defect in title or description herein of the Property.

16.9 Surrender. Lessee shall, after the last day of the term of any extension thereof or upon any earlier termination of such term, surrender and yield up to Lessor the Premises in good order, condition and state of repair, reasonable wear and tear excepted. Lessee shall be required to: (a) remove the Building; (b) remove any trade fixtures installed prior to or during the term of this Lease or any extension thereof; (c) remove Lessee's personal property and equipment, other than that which is affixed to the Premises so that it cannot be removed without material damage to the Premises,

and (d) implement repairs to the Premises caused by removal of same.

16.10 Notice. Except as expressly provided elsewhere in this Lease, all notices and other communication required under this Lease shall be in writing and delivered by: (a) Certified Mail, postage prepaid, return receipt requested, in the United States mail; or (b) to the Party hereto to whom the same is directed at the addresses set forth in Section 12 herein. A Party hereto may from time to time change its mailing address by written notice to the other Party.

16.11 Authority of Lessor. Each individual executing this Lease on behalf of Lessor represents and warrants that he or she is duly authorized to execute and deliver this Lease on behalf of Lessor, in accordance with the applicable trust agreement, or as an individual is authorized to execute this Lease and that this Lease is binding upon Lessor.

16.12 Authority of Lessee. If Lessee is a corporation, unincorporated association, government agency, general or limited partnership or individual owner, each individual executing this Lease on behalf of said corporation, unincorporated association, government agency, partnership or individual represents and warrants that he or she is duly authorized to execute and deliver this Lease on behalf of said corporation, in accordance with bylaws of said corporation, or as a partner or individual is authorized to execute this Lease and that this Lease is binding upon said corporation and/or partnership or individual.

16.13 Security Services. Lessee shall have the right to install or upgrade any security system serving the Premises including, without limitation, an alarm system or key card system. Any system(s) installed or upgraded must not interfere with Lessor's rights of access to the Premises provided in the Lease. Lessee also has the right to restrict entry to areas of the Premises where students are present during school hours to those who have undergone and successfully cleared the legally required criminal background check and screening.

16.14 Sub-Lease or Assignment. Lessee shall not voluntarily or involuntarily, by operation of law or otherwise, assign or hypothecate this Lease or any interest therein, or any portion thereof, nor shall Lessee sublet any portion of the Premises nor permit any other person to occupy or use the Premises or any part thereof without Lessor's written permission. Lessor shall not unreasonably withhold its consent or otherwise impair or delay Lessee's ability to assign or sub-lease the Premises.

16.15 Governing Law. This Lease shall be governed, construed and interpreted by, through and under the laws of the State of California and in a court of competent jurisdiction of Humboldt County.

16.16 Counterparts. This Lease may be executed in two or more counterparts, which shall, in the aggregate, be signed by all parties and constitute an executed Lease Agreement. Each counterpart shall be deemed an original instrument against any party who has signed it.

16.17 Headings. The headings used in the Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

IN WITNESS WHEREOF, the Parties hereto have caused this Lease to be executed the day and year specified below their respective signature.

LESSEE

NORTHERN UNITED CHARTER SCHOOLS

By: Shawn Penick

Its: Director

Date: 6/17/2021

LESSOR

HADLEY RANCH

By: [Signature]

Its: owner

Date: 4-30-21

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.12 Approval of MOU between Tehama County and NU-SCS for Induction for 2021-2022

Action Requested:

Approval

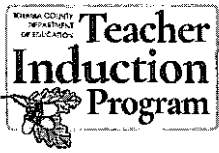
Previous Staff/Board Action, Background Information and/or Statement of Need:

Tehama County Office of Education offers an induction program for new teachers working toward obtaining their clear credential. We have two teachers participating from NU-SCS during the 2021-2022 school year. See attached agreement.

Fiscal Implications:

\$4,200/teacher participant

Contact Person/s: Shari Lovett, Kirk Miller, Rebekah Davis



Tehama Teacher Induction Program



Memorandum of Understanding between Tehama County Superintendent of Schools and

Participating County Offices of Education and School Districts, or Employing Agencies

I. General

This Memorandum of Understanding (MOU) is between the Tehama County Superintendent of Schools, serving as the Local Education Agency ("LEA") for the Tehama County Department of Education Teacher Induction Program ("PROGRAM"), and the County Office of Education, district, employing agency, or independent charter school ("DISTRICT") signing below. Throughout the MOU, new teachers are referred to as "Candidates" and veteran teachers are referred to as "Mentors." The term of this MOU commences on July 1, 2021, and terminates on June 30, 2022.

II. Purpose

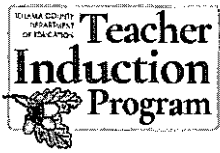
The purpose of the MOU is to establish a formal working relationship between the DISTRICT, LEA, and the PROGRAM; set forth conditions, roles, and responsibilities that will govern this relationship; set forth the terms and conditions upon which the parties shall cooperate and share responsibility for performance of this Agreement. The PROGRAM will provide and coordinate services and support to guide Candidates in meeting California credential requirements through a two year, individualized, job-embedded system of mentoring, support, and professional learning that begins in the teacher's first year for the state-accredited General Education Clear Credential Program, Education Specialist Clear Credential Program, and the Designated Subjects Career Technical Education Preliminary and Clear Credential Programs.

III. Eligibility

Eligible Candidates are those hired within the PROGRAM "Consortium" defined as the following counties: Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity Counties. The following credential programs are available to Candidates: **Preliminary Credential Program** - for Candidates who meet the industry experience and prerequisite CCTC requirements for Designated Subjects Career Technical Education Credential and **Clear Credential Program** - for Candidates holding a Preliminary Multiple Subject, Single Subject, Education Specialist, or Designated Subjects Career Technical Education Credential(s), and Out of State and Out of Country trained teachers. Candidates who hold a second Preliminary Credential and need to obtain a second Clear Credential; or who already hold one Clear Credential and need to obtain a second Clear Credential, and teachers who hold a Program Sponsor Variable Term Waiver or an Intern extension are eligible to participate in the PROGRAM on a fee-for-service basis (Table A: 2021-2022 Fee Schedule). Refer to Attachment 5 as a guide in determining a Candidate's eligibility for enrollment in an Induction Program. The PROGRAM Credentials Technician will use the credential status information provided by the California Commission on Teacher Credentialing to verify their eligibility to enroll in a California Teacher Induction Program. Once a Candidate is accepted in the PROGRAM, TCDE offers the PROGRAM to the Candidate, meeting the adopted program standards, until the Candidate:

- a. completes the program;
- b. withdraws from the program;
- c. is dropped from the program based on established criteria; or
- d. is admitted to another program to complete the requirements, with minimal disruption, for the authorization

In the event of program closure, TCDE will offer a teach out plan (Attachment 6), which includes individual transition plans for each Candidate, as well as a plan for Candidates to access their student records (Attachment 7).



Tehama Teacher Induction Program



IV. LEA and PROGRAM Responsibilities

(Tehama County Department of Education Teacher Induction Program)

A. Accreditation:

1. Establish a program model in alignment with California Teacher Induction Standards to ensure PROGRAM accreditation status through the California Commission on Teacher Credentialing (CCTC) Accreditation System.
2. Submit accreditation reports and fees as required by CCTC.

B. Personnel:

1. Employ a PROGRAM Administrator whose primary duty is to administer the PROGRAM.
2. Employ Support Staff whose primary duty is to support the administration of the PROGRAM.
3. Employ Coaches whose primary duty is to support Mentors and Candidates in meeting PROGRAM requirements.

C. Internal Resources:

1. Provide sufficient and appropriate workspace for the PROGRAM Administrator and PROGRAM Support Staff.
2. Provide office support services for the PROGRAM, including, but not limited to, mail service, phone, fax, internet services, technology support, and meeting space for PROGRAM activities.
3. Provide business and legal services required for PROGRAM implementation.

D. Services Provided:

1. Provide a process for equitable distribution of support, formative assessment, and credential services to Candidates and Mentors in all participating DISTRICTS within the region.
2. Develop and provide ongoing training and support for Mentors that includes, but is not limited to coaching and mentoring, goal setting, use of appropriate mentoring instruments, best practices in adult learning, support for individual mentoring challenges, reflection on mentoring practice, opportunities to engage in professional learning networks, etc.
3. Provide Mentors and Candidates with guidance and clear expectations for the mentoring experience based on the PROGRAM's design.
4. Advise Candidates of an Early Completion Option for "experienced and exceptional" Candidates.
5. Arrange for and monitor California State University, Chico, and Simpson University Continuing Education Units for Candidates and Mentors.
6. Provide professional development for Site Administrators (topics may include Induction program preconditions and standards, their role in the Induction program, mentor selection, mentoring skills to support the Individualized Learning Plan, the importance of new teacher professional development, and the working conditions that optimize a Candidate's success).
7. Maintain a database for tracking each Candidate's progress toward completion of PROGRAM requirements.
8. Submit Clear Credential recommendations to the CCTC for Candidates who have successfully completed the requirements of the PROGRAM.

E. Communication:

1. Inform Candidates of the completion of requirements for the Clear General Education Credentials (Multiple and/or Single Subject), Preliminary and Clear Designated Subjects Career Technical Education Credentials, and/or Clear Education Specialist Credentials.
2. Inform the DISTRICT of the Candidate's and Mentor's progress toward completion of PROGRAM requirements.
3. Communicate with the candidate, mentor, district, and the initial preliminary program to align the mentoring support to the Individual Development Plan and to ensure that the candidate(s) who hold a Program Sponsor Variable Term Waiver or Intern Extension, are on track to meet requirements for the Preliminary Credential.

F. Stakeholder Engagement:

1. Convene PROGRAM Regional Advisory Council meetings a minimum of two times per year and Leadership Team meetings a minimum of two times per year to engage stakeholders in the decision making process and to support the continuous improvement of services provided to Mentors and Candidates.
2. Administer Mid-Year and End-of-Year surveys to Site Administrators, Mentors, and Candidates for the purpose of PROGRAM evaluation.

G. Financial:

1. Develop, establish, and process payment for contracts with Mentors (see Table A: 2021-2022 Fee Schedule) to participate in the PROGRAM Mentor trainings (coaching and mentoring skills, goal setting, use of appropriate mentoring instruments, and best practices in adult learning), reflect on their mentoring practice, engage with mentoring peers in professional learning networks, and meet weekly for an average of not less than one hour per week with each Candidate (31 hours total).
2. Establish and fulfill contracts with outside vendors for professional services as needed and/or required.
3. Assume overall fiscal responsibility for the administration of the PROGRAM budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or California Department of Education (CDE).

V. DISTRICT Responsibilities

A. Personnel

1. Appoint a DISTRICT Coordinator (Attachment 1) whose assignment includes dedicated time to fulfill the DISTRICT Coordinator roles and responsibilities (may include Human Resource personnel, Site Administrator, Instructional Coach, or Curriculum and Instruction Administrator/Coordinator, etc.).

B. Enrollment and Mentor Selection

1. Upon hire, identify all Candidates who are eligible for PROGRAM services, as described by state guidelines (Eligibility for Induction Guide - Attachment 5).
2. Notify each new Candidate of his or her responsibility to enroll in an Induction program in order to clear his or her Preliminary General Education, Education Specialist, and/or Designated Subjects Career Technical Education teaching credential and provide Candidates access to the PROGRAM enrollment web-page.
3. Enroll Year 2 Candidates by June 11, 2021, Year 1 Candidates by July 30, 2021 and late hires by August 31, 2021 to allow the PROGRAM support staff sufficient time to confirm their eligibility and provide timely notifications before the start of the academic year. Teachers hired after the August 31, 2021 deadline will be considered on a case by case basis.

4. Assign a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of the Candidate's enrollment in the PROGRAM. Qualifications for Mentors must include, but are not limited to:
 - a) Mentors must hold a Clear Credential which is a match to that of the Credential Candidate (exceptions may be made for Career Technical Education).
 - b) Mentors must have 3 or more years of effective teaching experience.
 - c) Mentors must have knowledge of the context and content of the Candidate's teaching assignment.
 - d) Mentors must demonstrate commitment to professional learning and collaboration.
 - e) Mentors must have the ability, willingness, and flexibility to meet the Candidate's needs for support.
 - f) Mentors must have the availability to attend the professional learning required.
 - g) Mentors must possess basic computer skills (e.g. word processing, web navigation, email, and file downloads/uploads).
5. Notify the PROGRAM of the Mentor selection via the district enrollment form and provide Mentors access to the PROGRAM enrollment web-page.

C. Services Provided

1. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year for the Mentor and 2 per year for the Candidate).
2. Ensure each Mentor and Candidate has access to personal or district-issued computer and internet connection to participate in professional learning via the PROGRAM designated web-conference platform and to complete program requirements.
3. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties. For Candidates assigned a "challenging" setting, the DISTRICT will mitigate working conditions by appropriating support services.
4. Conduct an initial orientation for Candidates that includes an introduction to the school's staff in order to build a learning community climate within the school.
5. Ensure that each Candidate receives an average of not less than one hour per week of individualized support and mentoring (a total of 31 hours or 1860 minutes).
6. Provide Candidates the opportunity to participate in professional learning that correlates to their Individualized Learning Plan (ILP) professional growth goals.
7. Ensure that district and school site administrative staff support the confidential nature of the Candidate-Mentor relationship. The ILP is designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes. PROGRAM assessments and activities shall not be considered in the Candidate's school and/or district evaluation.
8. Assist the PROGRAM in ensuring that all Mentors and Candidates attend required trainings and complete PROGRAM requirements, including providing release time as necessary.
9. For teachers who hold a Program Sponsor Variable Term Waiver or Intern Extension, DISTRICTS will communicate frequently with the Candidate, Mentor, the initial preliminary program, and the PROGRAM, offer support aligned to the Individual Development Plan, and ensure the candidate is on track to meet requirements for the Preliminary Credential.

D. Communication

1. The District Coordinator will communicate PROGRAM requirements and Expectations of Site Administrators (Attachment 2) to site administrators with candidates enrolled in the PROGRAM.
2. Notify PROGRAM staff within 10 business days of any changes in the employment status, leaves of absence, or changes in teaching assignment of the enrolled Candidate(s) and Mentor(s).
3. Notify PROGRAM staff of a potential grievance or need for a Mentor reassignment.
4. Notify PROGRAM staff of any Candidate who discontinues PROGRAM participation (Table B: 2021-2022 Refund Schedule).

E. Input

1. Participate in PROGRAM evaluation by providing feedback via the Site Administrator Mid-Year and End-of-Year surveys.
2. Participate in the CCTC Accreditation Cycle (Site Review interviews, etc.) as needed.
3. DISTRICT appoints a minimum of one liaison to serve on the PROGRAM'S Regional Advisory Council. The liaison(s) should be a designee authorized by the DISTRICT to fulfill the roles and responsibilities assigned to him or her. The liaison supports the PROGRAM by providing ongoing updates, communication, and information to and from the DISTRICT.

F. Financial

1. The DISTRICT will assume financial responsibility of all PROGRAM Fees for each Candidate enrolled in the PROGRAM. Refer to Table A: 2021-2022 Fee Schedule.
 - a) The PROGRAM may provide a refund to the DISTRICT in the event that a Candidate discontinues PROGRAM participation. Refer to Table B: 2021-2022 Refund Schedule.
2. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year per Mentor and 2 per year per Candidate).
3. Provide Candidates and Mentors release time, as needed, to participate in the PROGRAM'S professional development.

G. Expectations

1. **Expectations of Site Administrator:** DISTRICT shall ensure that each district employee who is designated as a Site Administrator understands that the knowledge, attitudes, and actions of the Site Administrator are critical to the success of the Induction Program. DISTRICT shall provide each Site Administrator a copy of the responsibilities set forth in Expectations of Site Administrators - Attachment 2.
2. **Expectations of District Coordinator:** DISTRICT shall ensure that each district employee who is designated as a District Coordinator for the Induction Program have certain responsibilities, including but not limited to those set forth in Attachment 1. DISTRICT shall provide the District Coordinator a copy of the responsibilities set forth in Expectations of District Coordinators - Attachment 1.
3. **Expectations of Mentor:** DISTRICT shall ensure that each Mentor, whom the district/school assigns to provide support services to a Candidate, complies with the terms and conditions set forth in Expectations of Mentors - Attachment 3.
4. **Expectations of Candidate:** DISTRICT shall ensure that each Candidate who participates in one or more Induction Programs complies with the terms and conditions set forth in Expectations of Candidates - Attachment 4.



Tehama Teacher Induction Program



VI. Compliance with CTC Requirements

Pursuant to Education Code Section 4427(a) both parties agree to adhere to the General and Program Preconditions established by the CTC, which are linked to this MOU as Attachments 9-11 and incorporated into the MOU.

VI. Non-Discrimination Clause

Any service provided by either party pursuant to this agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations. TCDE and DISTRICT agree to make all personnel decisions without unlawful discrimination, including decisions regarding the admission, retention or graduation of students, and decisions regarding the employment, retention or promotion of employees.

Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement. Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. Both parties as certified by the signatures below agree to the provisions of this agreement:

[Signature]
Richard DuVarney, Superintendent

[Signature]
Signature - Superintendent/Authorized Agent

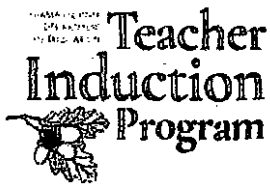
Tehama County Department of Education
District Name

Shari Lovett
Print Name

4/27/21
Date

Director
District Name

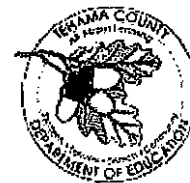
5/28/2021
Date



Tehama Teacher Induction Program

Attachment 1

Expectations of District Coordinators



Enrolling Candidates and Mentors

1. Identify all candidates who are eligible for Induction, as described by state guidelines, including teachers on a Program Sponsor Variable Term Waiver or Intern Credential (see [Attachment 5 & 12](#)).
2. Assist the district and/or site administrator(s) in assigning a qualified mentor, who meets CCTC identified criteria, to each eligible candidate within 30 days of enrollment in the program.
 - a. To the extent possible, match candidates with mentors according to the school site of the teaching assignment, credential(s) held, and subject matter/grade level taught.
3. Follow the enrollment process and time line in order to provide candidates and mentors timely support and training as the 2021-22 academic year begins.
 - a. Complete the district enrollment according to the deadlines: Year 2 by June 11th, Year 1 by July 30th, and late hires by August 31st.
 - b. Inform mentors and candidates of the enrollment process and provide them the link so that they may enroll as early as possible.
4. Confirm with your IT department that teachers will be able to join the Induction program's Google Classroom using their school account. If you have any questions about security or the process of allowing your teachers to join outside of your district domain, please contact the TCDE IT department at (530) 528-7247. If teachers from your district are not allowed to use their school email address to join our Google Classroom, please notify the program as soon as possible via phone (530-529-7311) or email (induction@tehamaschools.org).

Communicating with Candidates, Mentors, Site Administrators, and Program Staff

1. Share your district's commitment to teacher development and teacher leadership with mentor(s) and candidate(s) to set a positive tone for the induction experience.
2. Monitor and be responsive to program staff communication regarding your mentors' and candidates' progress and needs for support.
3. Complete program surveys.
4. Notify program staff, within 10 business days, of any changes in the employment status or teaching assignment of candidate(s) and mentor(s) enrolled in the Induction program, including leaves of absence.
5. Notify program staff as soon as possible of any candidate or mentor who discontinues program participation.
6. Notify program staff of a grievance ([Attachment 8A](#) & [Attachment 8B](#)) or potential need for mentor reassignment.
7. Communicate frequently with the candidate, mentor, initial preliminary program, and Induction program to ensure the candidate(s) who hold a Program Sponsor Variable Term Waiver or Intern Credential are on track to meet requirements for the Preliminary Credential.
8. Share program expectations with site administrators ([Attachment 2](#)), including offering release time for participants to attend scheduled trainings and conduct required observations, and providing input in the development of the candidate's Individualized Learning Plan (ILP) goals within the first 60-days of enrollment.
 - a. The ILP must be designed and implemented solely for the professional growth and development of the candidate and not for evaluation for employment purposes.

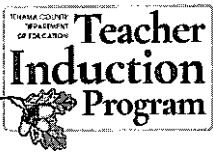
Supporting Program Completion

1. Assist the program in ensuring that all mentors and candidates complete program requirements.
2. Provide candidates and mentors release time for ongoing observations (a minimum of two per year for each mentor and each candidate).
3. Track the progress of candidates who hold a Program Sponsor Variable Term Waiver or Intern Credential and support them in meeting Preliminary Credential requirements.

District: Northern United-Humboldt Charter
District Coordinator: Rebekah Davis
Email Address: rdavis@nocharters.org
Signature: Rebekah Davis
Date: 6-2-21

Table A: 2021-2022 Fee Schedule

Clear Credential Program	Fee
<ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, and Clear Education Specialist Credential, or includes enrollment of one Candidate in the Clear Designated Subjects (CTE) credential program includes a Mentor Stipend Fee of \$1,700 	<p>Enrollment fee before 9-1-21: \$4,200</p> <p>Enrollment fee after 9-1-21: \$4,400</p>
<p>Dual Credential Program</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential, and a concurrent enrollment in a Clear Designated Subjects (CTE) credential program includes a Mentor Stipend Fee of \$1,700 	<p>\$4,450 per year</p>
<p>Early Completion Option Program</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in an accelerated program for one of the following credentials: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential the Candidate must be an experienced and exceptional teacher, and must meet the program criteria to gain admission in the Early Completion Option (ECO) Program 	<p>\$4,450 one-time fee</p>
<p>Second Clear Credential Program - Education Specialist (Level I)</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Education Specialist Program to meet PROGRAM requirements the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 	<p>\$500 one-time fee</p>
<p>Preliminary Credential Program - Designated Subjects (CTE)</p> <ul style="list-style-type: none"> includes support with the completion and submission of form 41-4 includes appraisal of requirements for the preliminary and clear credentials 	<p>\$250 one-time fee</p>
<p>Second Clear Credential Program - Designated Subjects (CTE)</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Designated Subjects (CTE) Program the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 the Candidate must hold a Clear General Education or Clear Education Specialist Credential 	<p>\$500 one-time fee</p>
<p>Extended Year Credential Program If the Candidate goes beyond the two-year program due to lack of progress or missing requirements, an additional fee of \$1000 per year, per Candidate will be applied. Additional yearly fees may apply if a Mentor is assigned to support the Candidate beyond the two-year program. Additional fees will be based on the length of mentoring recommended to support program completion.</p>	<p>Program Fee: \$1000 per year</p> <p>Mentor Stipend Fee: \$1,700 per year</p>



Tehama Teacher Induction Program



Table B: 2021-2022 Refund Schedule	
Date PROGRAM receives written notice from DISTRICT that a Candidate and Mentor will not be participating in the Program	Amount of Refund
April 15-July 31	100% of Credential Program Fee
August 1 - August 31	80% of Credential Program Fee
September 1 - September 30	70% of the Credential Program Fee
October 1 – October 31	50% of the Credential Program Fee
November 1 – November 30	25% of the Credential Program Fee
December 1 - June 30	No refund

- Expectations of District Coordinators-Attachment 1
- Expectations of Site Administrators-Attachment 2
- Expectations of Mentors-Attachment 3
- Expectations of Candidates-Attachment 4
- Eligibility for Induction Guide - Attachment 5
- Teach Out Plan-Attachment 6
- Request Records Form-Attachment 7
- Grievance Process-Attachment 8A & Attachment 8B
- General Institutional Preconditions-Attachment 9
- Induction Program Preconditions-Attachment 10
- Designated Subjects Preconditions-Attachment 11
- Program Sponsor Variable Term Waivers – Attachment 12

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.13 Approval of MOU between Sonoma County and NU-HCS for Induction for 2021-2022

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Sonoma County Office of Education offers an induction program for new teachers working toward obtaining their clear credential. We have three teachers participating from NU-HCS during the 2021-2022 school year. See attached agreement.

Fiscal Implications:

\$3,500/teacher participant

Contact Person/s: Shari Lovett, Rebekah Davis



North Coast School of Education

Memorandum of Understanding Between

Sonoma County Superintendent of Schools as the Local Educational Agency For the North Coast School of Education Programs, Participating County Offices of Education, and Participating School Districts and Employing Agencies

A. General

This Memorandum of Understanding (MOU) is between the Sonoma County Superintendent of Schools, serving as the Local Education Agency (LEA) for the North Coast Teacher Induction Program, “Be A Teacher” Intern, Intern Support & Supervision Program, Designated Subjects Program (collectively “Program”) and the County Offices of Education, districts, schools, employing agencies, and independent charter schools (collectively “District”) signing below. The term of this MOU commences on **July 1, 2021**, and terminates on **June 30, 2022**.

B. Purpose

The purpose of the MOU is to establish a formal working relationship between the parties. The Program will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs: General Education Clear and Education Specialist Clear Credential Program, Designated Subjects Credential Programs: Career Technical Education (CTE), Adult Education (AE), and the university-based Intern Program and Be A Teacher Intern Program. Throughout this document, new teachers from all of the credential areas are referred to as “Candidates” and experienced teachers are referred to as “Mentors.”

C. Eligibility

Eligible “Candidates” are those hired within the NCSOE regional “Consortium” defined as the following counties: Del Norte, Humboldt, Lake, Marin, Mendocino, Napa, Nevada, Sonoma, and Trinity Counties. The following credential programs are available to “Candidates” within the Consortium;

- **Intern Program:** Candidates who have obtained an Intern Credential from an accredited partner university or Be A Teacher Intern Program.
- **Preliminary Credential Program:** Designated Subjects (CTE) and (AE) Candidates who meet the industry experience and pre-requisite CCTC requirements.
- **Clear Credential Program:** Candidates holding preliminary Multiple Subject, Single Subject, or Education Specialist Credential, Out of State and Out of Country trained teachers, and Designated Subjects (CTE) and (AE) Candidates.

Note: Adult Education, Career Technical Education, General Education, Special Education and Intern Candidates who are outside the Consortium *may* be eligible to participate in the Program components on a full fee-for-service basis. Candidates who hold a preliminary credential and need to obtain their Clear Credential who are beyond their first two years of teaching, and/or are teachers in Private Schools, are eligible to participate in the program components on a fee-for-service basis.

D. LEA Responsibilities

1. Employ an Executive Director whose primary duty is to administer the Program and employ support staff whose primary duty is to support the administration of the Program.

2. Provide sufficient and appropriate workspace for the Executive Director, Regional Director, Program support staff, Program Coordinators, Curriculum Specialist, Registrar and Credential Advisors.
3. Provide office support services for the Consortium, including, but not limited to, mail service, phone, fax, Internet services, technology support, and meeting space for Program activities.
4. Provide business and legal services required for Program implementation for the region.
5. Develop and establish procedures for Program evaluation through the California Commission on Teacher Credentialing (CCTC) Accreditation Cycle. Submit Preconditions, Common Standards, Program Review state reports, and required fees in a timely manner.
6. Provide a process for equitable distribution of mentoring, support, formative assessment, and credential services to Candidates and Mentors in all participating Districts and COEs within the region.
7. Convene Program Regional Advisory Board meetings a minimum of two times per year, District Coordinators' meetings two times per year, and Regional Leadership Team meetings a minimum of five times per year.
8. Develop and provide personalized, professional learning for Candidates and their Mentors to be held in multiple locations within the geographical region served by the parties.
9. Assume overall fiscal responsibility for the administration of the program budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or CDE in relation to the Program.
10. Establish a Budget Agreement and reporting requirements for the transfer of funds to Districts. The amount of funds distributed shall be based on the *actual* number of eligible Candidates and Mentors who enrolled in each calendar year and who have completed program requirements (i.e., mentor stipends may be adjusted due to lack of completion).
11. Under direction of the Executive Director, program staff will evaluate Candidate participation to determine if Candidates are accessing professional development offerings for the purpose of determining needed cost adjustments on behalf of participating Districts.

E. County Offices of Education/Lead Districts

1. Appoint a liaison to serve on the Program Regional Advisory Board. The liaison should be a designee authorized by the County Superintendent of Schools, the Dean of Education, and/or the District Superintendent to fulfill the roles and responsibilities assigned to him or her. The liaison supports the Program by providing ongoing updates, communication, feedback for future planning and information to county office personnel, university staff, and district superintendents. The liaison also receives program updates to share out with their colleagues.
2. Assign one or more credential analyst(s) to work directly with Program staff to assist in identifying Candidates who are eligible for Program services as described by state guidelines and to assist school district staff in identifying eligible Candidates.
3. Provide meeting and conference rooms at no charge to the Program.
4. Provide the County Program Coordinator with office and/or storage space, computer and fax access, telephone services, and limited mailing, photocopying and office supplies as needed.
5. Provide for those Candidates enrolled in the Teacher Induction Program, provide collaborative employer input in the Candidates' development of an *Individual Learning Plan (ILP)* within the first 60-days of hire and in program evaluation including administrative mid-year survey, end-of-year surveys, and CCTC Accreditation. Employer understand that the ILP is used to guide professional development and not for the purpose of teacher evaluation or employment decisions.

F. District Responsibilities

1. Appoint a District Coordinator whose assignment includes dedicated time to fulfill the District Coordinator Roles and Responsibilities.

2. Identify all Candidates (Permit Holder, Intern, Induction, Designated Subjects) upon hire who are eligible for Program services as described by state guidelines.
3. Communicate to all site administrators the Program requirements, including release time to participate in required observations (2-4 days), program work and employer input in the Candidates' development of an *Individual Learning Plan (ILP)* within the first 60-days of hire. Employer understands that the ILP is used to guide professional development and not for the purpose of teacher evaluation or employment decisions.
4. Provide Candidates release time for observations and one-to-one consultations with the Mentor as described in the District Roles and Responsibilities.
5. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.
6. Provide newly-hired teachers with a District Orientation.
7. Ensure that Interns do not displace certificated employees and are evaluated on an annual basis.
8. Ensure that all Interns receive protected time for employer-provided support in weekly course planning, coaching within the classroom, problem-solving regarding students, curriculum and teaching. A District shall give special supervision and assistance to each intern above and beyond that given to other newly employed certificated and newly employed school personnel. A District shall seek the assistance of the college, university or Be A Teacher Intern Program in coordinating the program for the intern. (*Education Code 44465*)
9. For Interns who have not yet completed the EL preparation, the district must assign the on-site Mentor or other designated individual, within the first 10 days of serving as a teacher of record on the intern credential.
10. Assign a qualified Mentor to each eligible Candidate within 30 days of enrollment in the Program who meets the Commission's identified criteria of a valid corresponding Clear or Life Credential, three (3) years successful teaching experience, and English learner authorization. Pair Candidates with Mentors who most closely match their teaching assignment, including grade level and subject matter, and their credential. NCSOE can, upon request, provide a Virtual Mentor for those districts unable to find suitable matches for current program participants. An Addendum to this MOU will be provided, upon request.
11. Utilize defined selection criteria to identify high-quality, experienced teachers to serve as Mentors for Candidates. Mentors must demonstrate effective coaching, interpersonal and communication skills and:
 - Display best practices in providing "just in time" (as needed) and longer term analysis of teaching practice to help Candidates develop enduring professional skills.
 - Are committed to attend coaching/mentor trainings, meetings and to meet weekly with Candidates;
 - Display willingness to work collaboratively with colleagues and regional NCSOE staff;
 - Embrace a positive attitude and disposition towards students and teaching;
 - Develop a sustained and thoughtful collegial relationship with Candidates;
 - Demonstrate leadership skills, curriculum expertise, and knowledge of district resources;
 - Serve as a role model for the teaching profession.
12. Provide Mentors compensated time to participate in the Program Mentor training on observation protocol, learning-focused conversations, "just-in-time" coaching and one-to-one consultations with Candidates(s) as described in the District Roles and Responsibilities.
13. Facilitate the distribution of Program funds to Mentors and District Coordinators for compensation.
14. Participate in the Program evaluation and the CCTC Accreditation Cycle, as needed.

G. Districts Fiscal Responsibilities and Terms

1. Credential Services are provided on a Fee-for-Service basis. In 2021/2022, the Fee will be \$3,500.00 per clear credential Candidate, Intern and Permit Holder registered in the Program. Refer to the current Fee-for-Service schedule for additional credentialing services provided. Districts will be invoiced for each individual request for credential services. It is expected that invoices be paid promptly upon receipt or as agreed upon by both parties.
2. District candidate participation will be monitored to evaluate if participating District Candidates have accessed

professional development offering to determine if a program cost adjustment on behalf of the District is necessary.

3. Funds will be credited to districts to offset the costs of the Mentor stipends at the rate of \$1,250 per eligible Clear Credential Candidate (includes Multiple Subject, Single Subject, Education Specialist, or Designated Subjects - CTE and AE) enrolled in the Program. Districts will receive \$1,250 per eligible Intern teacher and Permit Holder. (Mentor stipends are pro-rated when partial services are rendered.) Should the district contract with NCSOE for Virtual Mentor Services, the Mentor stipends will be processed according to the Addendum agreement.
4. Funds will also be credited to districts to offset the costs of the District Coordinator's stipend, prorated, depending on the total number of new teachers as identified through the Program/District Roster. District Coordinator compensation is at a rate of \$100.00 per Candidate.
5. Private school, out-of-consortium partners, and districts accessing the NCSOE Virtual Mentor Services will receive a budget addendum describing the full fee-for-service costs.
6. The District is responsible to facilitate the distribution of Funds to Mentors and District Coordinators for compensation.

H. Other Terms and Conditions

All products and materials developed by the Program are the exclusive property of the LEA. District and COE employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products or materials without the expressed written permission of the LEA designee.

As between the Parties hereto, it is understood and agreed that:

1. **Candidates Employment Status:**

Candidates are and shall remain District employees for any and all purposes throughout the term of this Agreement. Candidates shall not be considered an employee, agent, representative, nor independent contractor of LEA for any purpose whatsoever.

2. **Indemnification:**

District shall assume full responsibility for its employees. District agrees to hold and save LEA harmless from and against any claim, demand, action or cause of action that may be asserted by any District Program participant arising out of injury or death suffered by any District employee Program participants, including, but not limited to, third party actions for injury or death otherwise covered under applicable workers' compensation laws and regardless of the sole or concurring negligence of LEA.

3. **Maintenance of records:**

District agrees to keep and maintain adequate and current written records in accordance with Program requirements during the term of this Agreement. The records will be in any format that may be specified by the State of California. The records will be available to LEA at all times.

4. **Assignment:**

This Agreement shall not be assigned by District. Any such assignment shall be null and void.

5. **Severability:**

The provisions of this Agreement are divisible; if any such provisions shall be deemed invalid or unenforceable, that provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.

6. **Waiver:**

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right. No waiver of any provision of this Agreement, or consent to any departure by either party from any provision shall be effective in any event unless it is in writing, designated a waiver and signed

by the party waiving the breach. Such a waiver shall be effective only in the specific instance and for the purpose of which it is given.

7. Constructions and Governing Law:

The captions used in connection with this agreement are for reference purposes only and shall not be construed as part of this Agreement. This agreement shall be governed by and construed in accordance with the laws of the State of California.

8. Entire Agreement:

This Agreement supersedes all prior agreements, understandings, and communications between LEA and District, whether written or oral, express or implied, relating to the subject matter of this agreement and is intended as a complete and final expression of the terms of the agreement between LEA and District and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither they nor anyone on their behalf made any inducements, agreements, promises, or representations other than those set forth in this Agreement.

9. Third Parties:

Except as otherwise explicitly provided herein, nothing in this agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this agreement on any other persons other than the Parties and their respective successors and assigns, nor is anything in this agreement intended to relieve or discharge the obligation or liability of any third persons to any Party, nor shall any provision give any third parties any right of subrogation or action over or against any of the Parties hereto. This Agreement is not intended to and does not create any third-party beneficiary rights whatsoever.

10. Relationship of the Parties:

No joint venture, partnership, agency or employment relationship is created by this agreement. No Party shall act as an agent or partner of any other Party or make any commitments for or create any obligations of any other Party except as provided herein without such other Party's prior written consent.

11. Compliance with the Family Educational Rights and Privacy Act ("FERPA"):

In addition to the foregoing obligations, if Dominican provides SCOE/NCSOE with any legally confidential information including but not limited to confidential personnel information or "personally identifiable information" from student education records as defined by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the implementing regulations in Title 34, Part 99 of the Code of Federal Regulations ("FERPA"), HOST AGENCY hereby certifies that collection of this information from Dominican is necessary for the performance of the SCOE/NCSOE'S duties and responsibilities on behalf of Dominican under this Agreement. SCOE/NCSOE further agrees to handle information protected by FERPA in the same manner it would protect the confidentiality of patient records and/or the personally identifiable information of its employees.

The Parties will not discriminate against any employee, applicant or student enrolled in their respective programs because of age, creed, gender identity, national origin, race, sex, sexual orientation or any other basis protected by law.

12. Survival:

The provisions of this Agreement shall survive the expiration of the Term and the termination of this Agreement. Amendments and Extensions to this MOU may be made only by written agreement signed by all parties.

Authorized signatures below indicate understanding and acceptance of the terms of this Memorandum of Understanding.

Authorized Signatures:

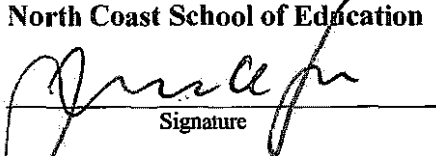
Sonoma County Superintendent of Schools as LEA


Signature

Dr. Steven Herrington / Superintendent
Printed Name/Title

4-8-21
Date

North Coast School of Education


Signature

Jason A. Lea / Executive Director
Printed Name/Title

4/7/21
Date

Participating Agency

Name of District or County Office of Education: Northern United - Humboldt Charter School


Signature

Shari Lovett / Director
Printed Name/Title

6/1/2021
Date



North Coast School of Education Credentialing Services 2021-22



Overview of Programs

Building and Supporting Relationships, Equity and Student Success through Personalized Professional Learning

- North Coast Teacher Induction**
- Designated Subjects Program**
- “Be A Teacher” Intern Program**
- University-Partnered Intern Support & Supervision**
- Permit Holder Professional Development**

Accredited with the Commission on Teacher Credentialing, the North Coast School of Education (NCSOE) provides:

- **A Mentor**, a trained experienced teacher, who supports the professional growth of their new teacher through weekly meetings and coaching sessions.
NCSOE now offers Virtual Mentors to districts/schools who are having difficulty finding Mentors on site to support their new teachers. Learn more by contacting NCSOE at (707) 524-2818 or ncsoe@scoe.org.
- **Professional learning opportunities** that provide tools and skills that enhance and deepen the participant’s understanding with “take aways” that can be immediately applied to the the classroom and mentoring setting
- **Program materials and resources** that guide best practices for teacher success
- **A credential recommendation** for Intern, Preliminary, or Clear credentials upon successful program and credential requirement completion
- **District Coordinator funding** (\$100 per participant) for management of online NCSOE Roster and new teacher support

NCSOE’s Mentoring-Based System

Mentors play a critical role in guiding beginning teachers through the process of deepening their teaching practice. To support each Mentor’s professional growth, NCSOE offers standards-based training throughout the year that is grounded in theoretical research. Using a Mentoring-Based System, NCSOE guides Mentors through the process of developing and refining their mentoring and coaching skills.

Fee for Service

North Coast Teacher Induction

Two-Year Induction Program

- Districts, charter schools and non-public schools \$3,500 per year
*includes \$1,250 Mentor stipend**
- Private schools, out of region charter schools and other small schools \$2,250 per year
*plus \$1,250 for Mentor stipend**

Designated Subjects Credential Program

For New and Existing Credential Holders

- New credential holder \$3,500 per year
*(Two-year program. Includes program application fee.) includes \$1,250 Mentor stipend**
- Existing credential holder \$300

Other Services

Intern Support and Supervision	\$3,500 per year
<i>For “Be a Teacher” or Univerisity Partnered Interns</i>	<i>includes \$1,250 Mentor stipend*</i>
Permit Holder Professional Development Series	\$3,500 per year
<i>For Provisional Intern Permit (PIP) and Short-Term Staff Permit (STSP) Holders</i>	<i>includes \$1,250 Mentor stipend*</i>
Teaching Permit For Statutory Leave Program (complete program)	\$3,500 per year
<i>For teachers who hold a Teaching Permit for Statutory Leave (TPSL)</i>	<i>includes \$1,250 Mentor stipend*</i>
TPSL Foundational Course (only)	\$300
Education Specialist Level II Program (only)	\$400
Equivalency Review	\$300

* Upon a Mentor’s completion of all program requirements, districts, charter schools and non-public schools are funded back the \$1,250 Mentor stipend at the end of the year so they can distribute it to the Mentor. Private schools, out of region charter schools or other small schools are required to pay the stipend directly to the Mentor, separate from the program services fee. Per MOU, SELPA Charter Schools are charged the full fee for service and do not receive Mentor funding.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.14 Approval of NUCS Pay Schedule Revision

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

A position for Behavioral Support Assistant was added to the pay schedule. We anticipate needing to fill this position internally rather than contracting with outside agencies and this position was not previously on our pay schedule.

Fiscal Implications:

To be determined

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools
Pay Schedule - Effective Date 7/1/2021

CERTIFICATED EMPLOYEE PAY SCHEDULE

CERTIFICATED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regional Director	\$71,500	\$74,000	\$76,500	\$79,000	\$81,500
2	Director	\$63,400	\$65,400	\$67,400	\$69,400	\$71,400
3	School Psych/Speech Pathologist	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
4	Counselor	\$61,500	\$63,500	\$65,500	\$67,500	\$69,500
5	Content/LR Specialists	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100
6	Special Education Teacher	\$53,100	\$55,100	\$57,100	\$59,100	\$61,100

TEACHER

Row	Salary Amount	Per Student Amount (non - center based)
1	\$45,000	\$1800 per year per student
2	\$47,000	\$1880 per year per student
3	\$49,000	\$1960 per year per student
4	\$51,000	\$2040 per year per student
5	\$53,000	\$2120 per year per student
6	\$55,000	\$2200 per year per student
7	\$57,000	\$2280 per year per student
8	\$59,000	\$2360 per year per student
9	\$61,000	\$2440 per year per student
10	\$63,000	\$2520 per year per student

21/22 STRS Post Retirement Earnings Limit \$48,428

Masters Degree: \$550 per year (Only 1 recognized)

Substitute Teacher:

\$137.50/day

Certificated One-On-One Tutor:

\$17.50 =

1-2 students

Longevity: \$300-6th yr., \$350-7th yr.

Certificated Small Group Instructor:

\$35.00 =

3 or more students

\$400-8th yr., \$450-9th yr., \$500-10th yr.

CLASSIFIED EMPLOYEE PAY SCHEDULE

CLASSIFIED SALARIED EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Director	\$62,400	\$64,400	\$66,400	\$68,400	\$70,400
2	Coordinator	\$53,300	\$55,300	\$57,300	\$59,300	\$61,300
3	Registrar	\$41,500	\$43,500	\$45,500	\$47,500	\$49,500

CLASSIFIED HOURLY EMPLOYEE

Row	Position	Column I	Column II	Column III	Column IV	Column V
1	Regular Education Aide	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
2	Office Clerk /Secretary	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
3	Technician	\$18.00	\$18.50	\$19.00	\$19.50	\$20.00
4	Administrative Assistant	\$19.50	\$20.00	\$20.50	\$21.00	\$21.50
5	Custodian/Maintenance	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
7	Food Services	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00

Classified One-One Tutor

\$17.00

1-2 students

Bachelor Degree = \$350

Classified Small Group Instructor

\$33.00

3 or more students

Associate Degree = \$150

Behavioral Support Assistant

\$25.00

Longevity: \$300-6th yr., \$350-7th yr., \$400-8th yr., \$450-9th yr., \$500-10th yr.

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.1 Correspondence from David L. Moonie & Co. for NU-HCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Please see attached letter.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

John R. Goff, CPA
Mark G. Wetzel, CPA
Michael R. Cline, CPA



Kenneth X. Stringer, CPA
Aaron S. Weiss, CPA
Matthew J. Hague, CPA

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

April 27, 2021

Board of Directors
Northern United-Humboldt Charter School
2120 Campton Road, Suite H
Eureka, California 95503

To the Board of Directors:

We have audited the financial statements of Northern United-Humboldt Charter School (the Charter School) for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 18, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Charter School are described in Note 1 to the financial statements. The application of existing policies was not changed during 2019-2020. We noted no transactions entered into by the Charter School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the Charter School's financial statements are management's depreciation expense calculation and allocation of depreciation expense to functional categories. Management's estimate of depreciation expense is based on estimated useful lives of each depreciated asset. Allocation of depreciation to functional categories is based on estimates of benefits derived by each functional category from the asset. We evaluated the key factors and assumptions used to compute depreciation and develop the allocation of depreciation expense and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The material misstatements detected as a result of audit procedures and corrected by management are included in the attached copy of audit adjusting journal entries.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 25, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a

consultation involves application of an accounting principle to governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

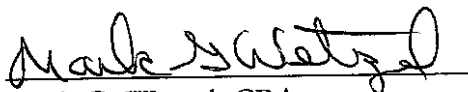
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of the Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Mark G. Wetzel, CPA
David L. Moonie & Co., LLP

MW

Enc. (2)

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Northern United-Humboldt Charter School
Uncorrected Audit Differences
6/30/20

The adjustments below were left uncorrected because in the aggregate they are considered to be not material to the District's financial statements.

<u>Description</u>	<u>Cause</u>	<u>Over (Under) Statement of Financial Statement Amounts Resulting From These Uncorrected Audit Differences</u>			
		<u>Total Assets</u>	<u>Total Liabilities</u>	<u>Revenues</u>	<u>Expenses</u>
Fair value adjustment	The County Treasurer's office does not record minor annual fluctuations in the fair value of the underlying investments that make up total Cash in County Treasury	(1,562)		(1,562)	
Unrecorded vacation pay	Not considered material		(6,636)		(6,636)
Total Current Year Uncorrected Audit Adjustments		<u>(1,562)</u>	<u>(6,636)</u>	<u>(1,562)</u>	<u>(6,636)</u>

Client: **15180 - Northern United-Humboldt Charter School**
 Engagement: **06-30-20 Audit**
 Period Ending: **6/30/2020**
 Trial Balance: **3001 - TB**
 Workpaper: **3701 - Adjusting Journal Entry Report**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 1				
To record prior year audit AJE for receivable from lapsed charter school.				
62-9200	ACCOUNTS RECEIVABLE		973,961.00	
62-9790	UNDESIGNATED/UNAPPROPRIATED			973,961.00
Total			973,961.00	973,961.00
Adjusting Journal Entries JE # 2				
To reclassify receipt of balance due from lapsed charter school, recorded as receivable by 6/30/19 audit AJE.				
62-8985	TRANS FRM FND OF LAPSD/REORG		973,961.00	
62-9200	ACCOUNTS RECEIVABLE			973,961.00
Total			973,961.00	973,961.00
Adjusting Journal Entries JE # 3				
To reclassify revenue from temporarily restricted grants, and to record release of restrictions for current year restricted grants. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-8985	TEMPORARILY RESTRICTED REVENUE OFFSET-STATE		142,872.00	
62-8999	RELEASED FROM RESTRICTIONS (DR)		125,584.00	
62-8990	TEMPORARILY RESTRICTED REVENUES-STATE			142,872.00
62-8998	RELEASED FROM RESTRICTIONS (CR)			125,584.00
Total			268,456.00	268,456.00
Adjusting Journal Entries JE # 4				
To adjust restricted net position to year end balance. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-8790	UNDESIGNATED/UNAPPROPRIATED		219,376.00	
62-8740	LEGALLY RESTRICTED BALANCE			219,376.00
Total			219,376.00	219,376.00
Adjusting Journal Entries JE # 5				
To capitalize 4 Ford Transit vans.				
62-9420	LEASEHOLD IMPROVEMENTS		119,270.00	
62-4400	EQUIPMENT			119,270.00
Total			119,270.00	119,270.00
Adjusting Journal Entries JE # 6				
To record depreciation for 19-20.				
62-6900	DEPRECIATION EXPENSE		19,878.00	
62-9435	ACCUMULATED DEPRECIATION			19,878.00
Total			19,878.00	19,878.00
Total Adjusting Journal Entries			2,574,902.00	2,574,902.00
Total All Journal Entries			2,574,902.00	2,574,902.00

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.1 Correspondence from David L. Moonie & Co. for NU-SCS

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

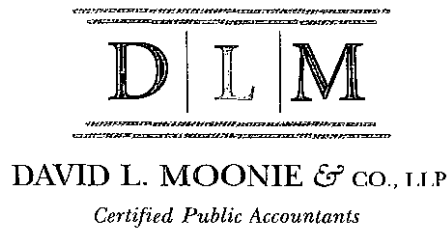
Please see attached letter.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

John R. Goff, CPA
Mark G. Wetzel, CPA
Michael R. Cline, CPA



Kenneth X. Stringer, CPA
Aaron S. Weiss, CPA
Matthew J. Hague, CPA

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

April 27, 2021

Board of Directors
Northern United - Siskiyou Charter School
2120 Campton Road, Suite H
Eureka, California 95503

To the Board of Directors:

We have audited the financial statements of Northern United - Siskiyou Charter School (the Charter School) for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 17, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Charter School are described in Note 1 to the financial statements. The application of existing accounting policies was not changed during 2019-2020. We noted no transactions entered into by the Charter School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the Charter School's financial statements are management's depreciation expense calculation and allocation of depreciation expense to functional categories. Management's estimate of depreciation expense is based on estimated useful lives of each depreciated asset. Allocation of depreciation to functional categories is based on estimates of benefits derived by each functional category from the asset. We evaluated the key factors and assumptions used to compute depreciation and develop the allocation of depreciation expense and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The material misstatements detected as a result of audit procedures and corrected by management are included in the attached copy of audit adjusting journal entries.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 22, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a

consultation involves application of an accounting principle to governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

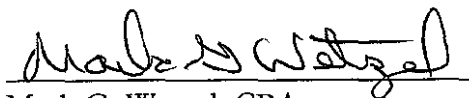
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of the Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Mark G. Wetzel, CPA
David L. Moonie & Co., LLP

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Northern United - Siskiyou Charter School
Uncorrected Audit Differences
 6/30/20

The adjustments below were left uncorrected because in the aggregate they are considered to be not material to the District's financial statements.

<u>Description</u>	<u>Cause</u>	<u>Over (Under) Statement of Financial Statement Amounts Resulting From These Uncorrected Audit Differences</u>			
		<u>Total Assets</u>	<u>Total Liabilities</u>	<u>Revenues</u>	<u>Expenses</u>
Fair value adjustment	The County Treasurer's office does not record minor annual fluctuations in the fair value of the underlying investments that make up total Cash in County Treasury	5,379		5,379	
Total Current Year Uncorrected Audit Adjustments		5,379	-	5,379	-

Client: **15181 - Northern United - Siskiyou Charter School**
 Engagement: **06-30-20 Audit**
 Period Ending: **6/30/2020**
 Workpaper: **3701 - Adjusting Journal Entries Report**

2/20/2021
 7:27 AM

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1				
To record prior year audit AJE's.				
62-9209	A/R SET-UP ODD YEARS		44,232.00	
62-9330	PREPAID EXPENDITURES		5,000.00	
62-9390	DUE FROM LAPSED ORGANIZATION		324,654.00	
62-9420	IMPROVEMENT OF SITE		41,131.00	
62-9440	EQUIPMENT		19,208.00	
62-9425	ACCUMULATED DEPRECIATION			427.00
62-9791	FUND BAL-BEGINNING BALANCE			433,798.00
Total			434,225.00	434,225.00
Adjusting Journal Entries JE # 2				
To reclassify receipt of transfer from Mattole Valley Charter School, recognized in prior year's accounts receivable. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-8699	ALL OTHER LOCAL REVENUES		324,654.00	
62-9390	DUE FROM LAPSED ORGANIZATION			324,654.00
Total			324,654.00	324,654.00
Adjusting Journal Entries JE # 3				
To reclassify Charter School Grant revenue accrued in prior year audit AJE. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-8290	ALL OTHER FEDERAL REVENUES		44,232.00	
62-9209	A/R SET-UP ODD YEARS			44,232.00
Total			44,232.00	44,232.00
Adjusting Journal Entries JE # 4				
To reclassify expenses for capital outlay (Fire alarm system in Shasta, Alarm System in Yreka, Laser Printer, surveillance system, and 4 Ford Vans).				
62-9420	IMPROVEMENT OF SITE		36,084.00	
62-9440	EQUIPMENT		136,401.00	
62-4400	NON-CAPITALIZED EQUIP.			172,485.00
Total			172,485.00	172,485.00
Adjusting Journal Entries JE # 5				
To record depreciation expense for 19-20.				
62-6900	DEPRECIATION EXPENSE		30,263.00	
62-9425	ACCUMULATED DEPRECIATION			30,263.00
Total			30,263.00	30,263.00
Adjusting Journal Entries JE # 6				
To expense worker's comp charge paid in July 2019 for 19-20. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-3601	WORKERS COMP - CERTIFICATED		9,683.00	
62-9330	PREPAID EXPENDITURES			9,683.00
Total			9,683.00	9,683.00
Adjusting Journal Entries JE # 7				
To reclassify restricted net position and restricted revenues. FOR AUDIT PRESENTATION ONLY. SCHOOL DOES NOT NEED TO RECORD.				
62-8995	TEMPORARILY RESTRICTED REVENUES OFFSET STATE		16,946.00	
62-9791	FUND BAL-BEGINNING BALANCE		16,946.00	
62-8990	TEMPORARILY RESTRICTED REVENUES-STATE			16,946.00
62-9795	Restricted Net Position			16,946.00
Total			33,892.00	33,892.00

Client: **15181 - Northern United - Siskiyou Charter School**
 Engagement: **06-30-20 Audit**
 Period Ending: **6/30/2020**
 Workpaper: **3701 - Adjusting Journal Entries Report**

2/20/2021
 7:27 AM

<u>Account</u>	<u>Description</u>	<u>W/P Ref</u>	<u>Debit</u>	<u>Credit</u>
Adjusting Journal Entries JE # 8				
To recognize deferred revenue for Title I and Teacher Quality programs to the extent of total expenditures.				
62-9650	DEFERRED REVENUE		12,157.00	
62-8290	ALL OTHER FEDERAL REVENUES			12,157.00
Total			<u><u>12,157.00</u></u>	<u><u>12,157.00</u></u>

Agenda Item 7.
REPORTS

Subject:

7.1 Student Enrollment and Attendance Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Enrollment as of 4/23/2021:
NU-Humboldt Charter School - 374
NU-Siskiyou Charter School -145

Attendance as of 4/23/2021:
NU-Humboldt Charter School -95.27%
NU-Siskiyou Charter School -97.53%

Fiscal Implications:

To be determined.

Contact Person/s: Shari Lovett, Lynda Speck

**NORTHERN UNITED CHARTER SCHOOLS
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS**

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL				NORTHERN UNITED-SISKIYOU CHARTER SCHOOL			
Date Range	End Enroll	ADA Enroll	% ADA	Date Range	End Enroll	ADA Enroll	% ADA
08/31-9/25	409	393.11	95.29%	08/31-9/25	159	155.05	97.23%
09/28-10/23	401	383.05	94.14%	09/28-10/23	162	159.2	97.55%
10/26-11/20	396	383.05	95.59%	10/26-11/20	159	159.63	98.25%
11/23-12/18	392	382.87	96.55%	11/23-12/18	164	158.6	96.20%
12/21-01/29	387	368.05	94.14%	12/21-01/29	146	152.4	94.02%
02/01-02/26	387	369.87	94.90%	02/01-02/26	146	144.8	97.40%
03/01-03/26	378	366.15	95.05%	03/01-03/26	143	143.65	98.42%
03/29-04/23	374	358.33	95.27%	03/29-04/23	145	142.4	97.53%
04/26-05/21	373			04/26-05/21	144		
05/24-06/17				05/24-06/17			

Year Overall				Year Overall			
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Agenda Item 7.
REPORTS

Subject:

7.2 Financial Reports

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the fiscal condition of each school.

Fiscal Implications:

As stated in reports

Contact Person/s: Shari Lovett, Tammy Picconi

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Ye
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Revenue							
Revenue Limit Sources (8010 to 8099)							
8011	REVENUE LIMIT ST AID-CURR YR	3,252,409.00	3,703,591.00	451,182.00	13.87%	81,112.00	
8012	REVENUE LIMIT-EPA	71,630.00	74,840.00	3,210.00	4.48%	0.00	
8019	REVENUE LIMIT ST AID-PR YRS	0.00	0.00	0.00	-	0.00	
8096	TRANSFERS>CHARTERS IN LIEU TAX	8,832.00	7,150.00	(1,682.00)	-19.04%	631.00	
Total Revenue Limit Sources (8010 to 8099)		3,332,871.00	3,785,581.00	452,710.00		81,743.00	
Federal Revenue (8100 to 8299)							
8181	SP ED-ENTITLEMENT PER UDC	66,131.00	66,694.00	563.00	0.85%	0.00	
8221	NATIONAL LUNCH PROGRAM	0.00	0.00	0.00	-	0.00	
8290	ALL OTHER FEDERAL REVENUES	220,589.00	342,811.00	122,222.00	55.41%	50,828.00	
8295	ALL FEDERAL REV PRIOR YEAR	0.00	0.00	0.00	-	0.00	
Total Federal Revenue (8100 to 8299)		286,720.00	409,505.00	122,785.00		50,828.00	
Other State Revenue (8300 to 8599)							
8520	CHILD NUTRITION	0.00	0.00	0.00	-	0.00	
8550	MANDATED COST REIMBURSEMENTS	9,380.00	8,989.00	(391.00)	-4.17%	0.00	
8560	STATE LOTTERY REVENUE	77,004.00	77,411.00	407.00	0.53%	0.00	
8590	ALL OTHER STATE REVENUES	171,920.00	204,108.00	32,188.00	18.72%	139,746.00	
Total Other State Revenue (8300 to 8599)		258,304.00	290,508.00	32,204.00		139,746.00	
Other Local Revenue (8600 to 8799)							
8634	FOOD SERVICES SALES	12,000.00	12,000.00	0.00	0.00%	0.00	
8638	ADULT CAFETERIA	1,000.00	1,000.00	0.00	0.00%	0.00	
8660	INTEREST	1,170.00	1,170.00	0.00	0.00%	0.00	
8699	ALL OTHER LOCAL REVENUES	261,623.00	250,652.00	(10,971.00)	-4.19%	9,124.42	
8792	TRANS OF APPORTION FROM COE	134,729.00	131,535.00	(3,194.00)	-2.37%	2,755.00	
Total Other Local Revenue (8600 to 8799)		410,522.00	396,357.00	(14,165.00)		11,879.42	
Total Revenue		4,288,417.00	4,881,951.00	593,534.00		284,196.42	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Ye
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Certificated Salary (1000 to 1999)							
1100	TEACHERS SALARIES - REGULAR	936,748.00	1,053,696.00	116,948.00	12.48%	103,506.97	
1104	SPECIAL ED TEACHER	295,680.00	261,910.00	(33,770.00)	-11.42%	25,007.67	
1150	TEACHER SALARY - OTHER PAY	0.00	7,175.00	7,175.00	-	805.00	
1200	CERT PUPIL SUPPORT SAL - REG	120,547.00	78,117.00	(42,430.00)	-35.20%	7,759.00	
1300	CERT SUPRVSR'S & ADMIN'S SAL	117,904.00	117,904.00	0.00	0.00%	9,834.50	
1900	OTHER CERT SALARY- REGULAR	330,200.00	330,750.00	550.00	0.17%	29,150.00	
Total Certificated Salary (1000 to 1999)		1,801,079.00	1,849,552.00	48,473.00		176,063.14	
Classified Salary (2000 to 2999)							
2100	CLASS INSTR AIDE SAL-REGULAR	0.00	118,922.00	118,922.00	-	9,795.00	
2122	INSTR AIDE SAL HRLY-SPECL ED	54,211.00	31,195.00	(23,016.00)	-42.46%	1,343.00	
2210	FOOD SERVICE PERSONNEL	8,008.00	2,074.00	(5,934.00)	-74.10%	116.00	
2214	CUSTODIAN	0.00	13,986.00	13,986.00	-	662.00	
2218	COUNSELING/CAREER TECHNICIAN	39,520.00	14,440.00	(25,080.00)	-63.46%	1,646.67	
2255	COMPUTER LAB TECHNICIAN	60,900.00	60,900.00	0.00	0.00%	5,075.00	
2303	ASSISTANT SUPERINTENDENT	91,180.00	0.00	(91,180.00)	-100.00%	0.00	
2304	BUSINESS MANAGER	62,900.00	62,900.00	0.00	0.00%	5,241.67	
2307	COORDINATOR	0.00	45,000.00	45,000.00	-	4,488.00	
2308	DIRECTOR	60,900.00	60,900.00	0.00	0.00%	5,075.00	
2309	ADMINISTRATIVE ASSISTANT	0.00	62,320.00	62,320.00	-	6,272.00	
2402	ACCOUNT TECHNICIAN	79,040.00	104,120.00	25,080.00	31.73%	8,233.32	
2403	CLERICAL TECHNICIAN	59,054.00	19,816.00	(39,238.00)	-66.44%	4,586.25	
2405	ATTENDANCE TECHNICIAN	81,400.00	81,400.00	0.00	0.00%	6,690.00	
2900	OTHER CLASS SALARIES-REGULAR	0.00	22,271.00	22,271.00	-	3,603.94	
Total Classified Salary (2000 to 2999)		597,113.00	700,244.00	103,131.00		62,827.85	
Employee Benefit (3000 to 3999)							
3101	STRS - CERTIFICATED	463,264.00	536,393.00	73,129.00	15.79%	27,299.67	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Yr
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Employee Benefit (3000 to 3999)							
3201	PERS - CERTIFICATED	0.00	8,363.00	8,363.00	-	845.60	
3202	PERS - CLASSIFIED	101,367.00	145,874.00	44,507.00	43.91%	11,380.96	
3311	SOCIAL SECURITY-CERTIFICATED	0.00	1,570.00	1,570.00	-	253.27	
3312	SOCIAL SECURITY-CLASSIFIED	37,021.00	41,844.00	4,823.00	13.03%	3,830.00	
3331	MEDICARE-CERTIFICATED	26,076.00	26,662.00	586.00	2.25%	2,544.47	
3332	MEDICARE-CLASSIFIED	8,658.00	9,368.00	710.00	8.20%	905.98	
3411	HEALTH & WELFARE BENEFITS-CRT	368,845.00	358,761.00	(10,084.00)	-2.73%	29,297.21	
3412	HEALTH & WELFARE BENEFITS-CLS	124,917.00	174,139.00	49,222.00	39.40%	12,687.72	
3501	ST UNEMPLOYMENT INS-CERTIF	900.00	922.00	22.00	2.44%	87.76	
3502	ST UNEMPLOYMENT INS-CLASSIFD	298.00	324.00	26.00	8.72%	31.23	
3601	WORKER'S COMP-CERTIFICATED	18,335.00	18,681.00	346.00	1.89%	1,789.89	
3602	WORKER'S COMP-CLASSIFIED	6,091.00	6,596.00	505.00	8.29%	637.33	
Total Employee Benefit (3000 to 3999)		1,155,772.00	1,329,497.00	173,725.00		91,591.09	
Books and Supplies (4000 to 4999)							
4110	TEXTBOOKS	32,588.00	48,305.00	15,717.00	48.23%	0.00	
4310	MATERIALS & SUPPLIES	49,288.00	96,247.00	46,959.00	95.27%	288.16	
4312	SUBSCRIPTIONS/PERIODICALS	0.00	4,439.00	4,439.00	-	0.00	
4314	TESTS	630.00	0.00	(630.00)	-100.00%	0.00	
4351	OFFICE SUPPLIES	13,500.00	16,203.00	2,703.00	20.02%	147.51	
4364	GASOLINE	2,612.00	2,612.00	0.00	0.00%	0.00	
4374	CUSTODIAL SUPPLIES	4,000.00	9,078.00	5,078.00	126.95%	259.73	
4377	GROUNDS SUPPLIES	500.00	0.00	(500.00)	-100.00%	0.00	
4381	BUILDING MAINTENANCE SUPPLS	428.00	9,096.00	8,668.00	2025.23%	17.78	
4383	LOCKS AND KEYS	365.00	50.00	(315.00)	-86.30%	0.00	
4391	OTHER SUPPLIES	0.00	2,311.00	2,311.00	-	0.00	
4392	MEDICAL SUPPLIES	50.00	291.00	241.00	482.00%	0.00	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Yr
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Books and Supplies (4000 to 4999)							
4393	WORKSHOP REFRESHMENTS	100.00	13,321.00	13,221.00	13221.00	0.00	
4396	FOOD SERVICE SUPPLIES	5,000.00	5,000.00	0.00	0.00%	0.00	
4399	EQUIPMENT NON-INVENTORY	0.00	4,472.00	4,472.00	-	0.00	
4400	EQUIPMENT	0.00	19,675.00	19,675.00	-	0.00	
4445	COMPUTERS	16,000.00	15,077.00	(923.00)	-5.77%	0.00	
4453	OTHER TECHNOLOGY	5,000.00	18,929.00	13,929.00	278.58%	1,140.49	
4710	FOOD	20,000.00	25,374.00	5,374.00	26.87%	73.00	
Total Books and Supplies (4000 to 4999)		150,061.00	290,480.00	140,419.00		1,926.67	
Services and Operating Expenditures (5000 to 5999)							
5201	EMPLOYEE MILEAGE	8,000.00	3,986.00	(4,014.00)	-50.18%	434.00	
5207	REGISTRATION FEES	19,973.00	33,643.00	13,670.00	68.44%	3,065.00	
5300	DUES & MEMBERSHIPS	9,000.00	10,510.00	1,510.00	16.78%	4,712.00	
5450	OTHER INSURANCE	30,500.00	30,340.00	(160.00)	-0.52%	0.00	
5500	UTILITIES & HOUSEKEEPING SRV	4,500.00	4,500.00	0.00	0.00%	400.00	
5510	HEATING FUEL	1,350.00	1,350.00	0.00	0.00%	394.01	
5520	ELECTRICITY SERVICES	25,000.00	12,000.00	(13,000.00)	-52.00%	247.68	
5530	WATER SERVICES	1,900.00	1,900.00	0.00	0.00%	147.02	
5560	WASTE DISPOSAL	1,810.00	3,250.00	1,440.00	79.56%	114.05	
5565	HAZARDOUS WASTE DISPOSAL	0.00	80.00	80.00	-	0.00	
5612	RENTALS AND LEASES-BUILDINGS	205,706.00	246,256.00	40,550.00	19.71%	20,288.00	
5623	RENTALS AND LEASES-EQUIPMENT	2,000.00	3,127.00	1,127.00	56.35%	915.60	
5637	MAINTENANCE AGREEMENTS	12,500.00	18,154.00	5,654.00	45.23%	703.56	
5800	CONTRACTED SERVICES	84,315.00	122,258.00	37,943.00	45.00%	6,808.55	
5805	PRINTING SERV-OUTSIDE VENDOR	100.00	0.00	(100.00)	-100.00%	0.00	
5811	CO-OP CONTRACT	3,742.00	3,906.00	164.00	4.38%	0.00	
5819	OTHER INTER-LEA CONTRACTS	116,076.00	134,045.00	17,969.00	15.48%	(13,774.74)	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Ye
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Services and Operating Expenditures (5000 to 5999)							
5822	AUDIT FEES	14,500.00	14,500.00	0.00	0.00%	0.00	
5823	LEGAL FEES	0.00	3,918.00	3,918.00	-	0.00	
5831	ADVERTISEMENT	0.00	1,750.00	1,750.00	-	0.00	
5845	INFORMTN NETWORK SERV CONTR	5,000.00	18,831.00	13,831.00	276.62%	0.00	
5861	FINGERPRINTING	100.00	200.00	100.00	100.00%	0.00	
5881	OTHER CHARGES/FEES	200.00	5,222.00	5,022.00	2511.00%	0.00	
5883	ARCHITECTURAL/ENGINEERG FEES	0.00	123.00	123.00	-	0.00	
5884	LICENSE, PERMIT, USE FEE, TX	1,250.00	3,711.00	2,461.00	196.88%	0.00	
5885	STUDENT AWARDS	514.00	514.00	0.00	0.00%	0.00	
5909	TELEPHONE/COMMUNICATIONS	15,500.00	17,300.00	1,800.00	11.61%	1,704.77	
5922	TELEPHONE LINES - TECHNOLOGY	15,000.00	14,500.00	(500.00)	-3.33%	1,159.50	
5950	POSTAGE	2,500.00	7,615.00	5,115.00	204.60%	24.00	
Total Services and Operating (5000 to 5999)		581,036.00	717,489.00	136,453.00		27,343.00	
Other Outgo (7100 to 7499)							
7142	OTH TUITN, EXCESS CSTS> COE	3,356.00	3,356.00	0.00	0.00%	0.00	
Total Other Outgo (7100 to 7499)		3,356.00	3,356.00	0.00		0.00	
Total Expenditure		4,288,417.00	4,890,618.00	602,201.00		359,751.75	
-	- Inc/(Dec) in Fund Balance	0.00	(8,667.00)	(8,667.00)	-	(75,555.33)	
Beginning Fund Balance Components							
9791	BEGINNING BALANCE-ADPTD BDGT	1,160,935.19	1,160,935.19	0.00	0.00%	0.00	
Total Beginning Fund Balance Components		1,160,935.19	1,160,935.19	0.00		0.00	
Ending Fund Balance Components							
(9740 to 9740)							
9740	LEGALLY RESTRICTED BALANCE	29,815.14	28,837.14	(978.00)	-3.28%	0.00	
Total (9740 to 9740)		29,815.14	28,837.14	(978.00)		0.00	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 5/1/2021 To: 5/31/2021)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Ye
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Ending Fund Balance Components							
(9790 to 9790)							
9790	UNDESIGNATED/UNAPPROPRIATED	1,131,120.05	1,123,431.05	(7,689.00)	-0.68%	0.00	
Total (9790 to 9790)		1,131,120.05	1,123,431.05	(7,689.00)		0.00	
Total Ending Fund Balance Components		1,160,935.19	1,152,268.19	(8,667.00)		0.00	

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = Fund; Page Break by Summarize = Yes

Account classifications selected
FD RESC Y OBJT GOAL FUNC SCH LOCAL

Field ranges selected
FI RANGE

1.	-	-	-	-	-	-
2.	-	-	-	-	-	-
3.	-	-	-	-	-	-
4.	-	-	-	-	-	-
5.	-	-	-	-	-	-
6.	-	-	-	-	-	-
7.	-	-	-	-	-	-
8.	-	-	-	-	-	-
9.	-	-	-	-	-	-
10.	-	-	-	-	-	-

Primary sort/rollup levels: FD
Income summary level: 4
Expense summary level: 4
Data source: GLSTEX Standard Extract
Report template: /var/opt/qss/data/CTFAR300: 07/07/2020 17:07:13
Budget type: R Revised
Include budget transfers: U
GL Transactions: B Approved and Unapproved
Exclude Pre-encumbrances: N
Use Reference Values: N
Restricted Fld Nbr: 02 RESOURCE
Separation Option: No Separation of Restricted and UnRestricted
Extraction Type: Restricted and UnRestricted

Report prepared: 06/07/2021 09:53:17

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	573,744.22	148,900.13	442,302.93	0.00	1,016,047.15	
9209 A/R SET-UP ODD YEARS	281,789.84	0.00	237,658.65-	0.00	44,131.19	
9330 PREPAID EXPENDITURES	9,683.26	0.00	0.00	0.00	9,683.26	
9508 USE TAX LIABILITY	50.04-	0.00	0.00	0.00	60.04-	
9509 ACCOUNTS PAYABLE SET UP-ODD YR	67,397.20-	0.00	57,229.31	0.00	10,167.89-	
9510 ACCOUNTS PAYABLE CURRENT LIAB	0.00	0.00	0.00	0.00	0.00	
9511 STRS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9512 PERS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9513 OASDHI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9514 H & W PASS THROUGH	21,124.47	348.19-	10,346.28-	0.00	10,778.19	
9515 SUI PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9516 W/COMP PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9518 MEDICARE PASS THROUGH	0.00	0.00	0.00	0.00	0.00	
9556 MISC DISTRICT VOL-DEDS	3,370.26-	0.00	0.00	0.00	3,370.26-	
9650 DEFERRED REVENUE	21,084.36-	0.00	21,084.36	0.00	0.00	
TOTAL Beginning balance	794,429.93	148,551.94	272,611.67	0.00	1,067,041.60	
Current year revenue						
8011 STATE AID - CURRENT YEAR	1,305,850.00	32,359.00	965,064.00	0.00	340,786.00	73.9
8012 EPA REVENUE	27,704.00	0.00	20,774.00	0.00	6,930.00	75.0
8096 TRANSFERS TO CHART. IN LIEU TX	50,570.00	0.00	0.00	0.00	50,570.00	0.0
8260 FOREST RESERVE FUNDS	0.00	0.00	0.00	0.00	0.00	N/A
8290 ALL OTHER FEDERAL REVENUES	82,783.00	4,275.00	145,690.36	0.00	62,907.36-	176.0
8550 MANDATED COST REIMBURSEMENTS	0.00	0.00	4,462.00	0.00	4,462.00-	N/A
8560 STATE LOTTERY REVENUE	28,492.00	0.00	15,298.24	0.00	13,193.76	53.7
8590 ALL OTHER STATE REVENUES	0.00	59,920.00	73,371.00	0.00	73,371.00-	N/A
8660 INTEREST	5,000.00	0.00	4,528.54	0.00	471.46	90.6
8699 ALL OTHER LOCAL REVENUES	4,500.00	172,842.76	338,760.25	0.00	334,260.25-	7528.0
8792 TF OF APPORT FROM COE	39,145.00	0.00	0.00	0.00	39,145.00	0.0
8980 CONTRIBUTIONS FR UNRESTR REV	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Current year revenue	1,544,044.00	269,396.76	1,567,948.39	0.00	23,904.39-	
*TOTAL Beginning balance + Revenue	2,338,473.93	1,063,826.69	2,362,378.32			*
Expense						
1100 CERTIFICATED TEACHERS SALARIES	505,185.00	49,365.52	435,367.91	4,937,644.04	4,867,826.95-	1063.6
1200 CERT PUPIL SUPPORT SALARY	0.00	0.00	0.00	58,662.50	58,662.50-	N/A
1900 OTHER CERTIFICATED SALARIES	0.00	146.86	1,598.10	27,491.22	29,089.32-	N/A
2200 CLASSIFIED SUPPORT SALARIES	8,928.00	901.50	5,340.50	50,062.50	46,475.00-	620.6
2400 CLERICAL/TECHNICAL/OFFICE SAL	98,856.00	7,706.00	80,390.50	1,002,689.00	984,223.50-	1095.6
2900 OTHER CLASSIFIED SALARIES	105,582.00	8,451.84	66,446.43	668,754.81	629,619.24-	696.3
3101 STRS CERTIFICATED	81,587.40	7,104.81	63,616.20	716,530.26	698,559.06-	956.2
3102 STRS CLASSIFIED	0.00	694.46	5,558.01	52,778.24	58,336.25-	N/A
3201 PERS CERTIFICATED	0.00	1,055.70	7,117.95	99,289.33	106,407.28-	N/A
3202 PERS CLASSIFIED	44,166.76	1,406.36	15,353.92	197,201.51	168,388.67-	481.3
3301 SOCIAL SECURITY CERTIFICATED	0.00	259.30	1,841.89	29,880.90	31,722.79-	N/A
3302 SOCIAL SECURITY CLASSIFIED	13,228.68	785.07	7,209.32	86,471.79	80,452.43-	708.2
3311 MEDICARE - CERTIFICATED	7,325.19	646.72	6,096.86	72,845.42	71,617.09-	1077.7

OBJECT	Req. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
3312 MEDICARE - CLASSIFIED	3,093.80	245.95	2,246.95	24,961.92	24,115.07-	879.5
3401 HEALTH & WELFARE CERTIFICATED	101,108.40	8,343.49	77,127.36	650,404.33	626,423.29-	719.6
3402 HEALTH & WELFARE CLASSIFIED	22,262.40	1,779.24	2,854.86	123,657.18	104,249.64-	568.3
3501 UNEMPLOYMENT - CERTIFICATED	252.60	22.33	197.88	2,291.50	2,236.78-	985.5
3502 UNEMPLOYMENT - CLASSIFIED	106.69	8.25	74.30	842.84	810.45-	859.6
3601 WORKERS COMP - CERTIFICATED	11,770.81	454.91	4,033.85	50,803.45	43,066.49-	465.9
3602 WORKERS COMP - CLASSIFIED	4,971.42	173.02	1,545.32	17,552.55	14,126.45-	384.2
4100 APPRVD TEXTBKS/CORE CURRICULA	7,433.00	0.00	27,566.60	0.00	20,133.60-	370.9
4300 SUPPLIES	67,259.00	3,776.84	44,266.67	5,799.61	17,192.72	74.4
4700 FOOD	15,000.00	371.26	3,494.65	7,293.66	4,211.69	71.9
5200 TRAVEL & CONFERENCE	1,200.00	393.34	2,050.34	1,200.00	2,050.34-	270.9
5300 DUES & MEMBERSHIPS	11,224.00	0.00	2,759.00	5,083.09	3,381.91	69.9
5400 INSURANCE	25,700.00	0.00	29,003.00	0.00	3,303.00-	112.9
5500 OPERATION & HOUSEKEEPING SERV	7,000.00	1,370.00	9,465.57	1,672.00	4,137.57-	159.1
5510 HEATING BUTANE, OIL	2,000.00	118.92	301.70	1,698.30	0.00	100.0
5520 ELECTRICITY	21,000.00	1,406.22	11,882.97	9,117.03	0.00	100.0
5530 WATER&/OR SEWAGE	6,000.00	161.19	1,966.52	1,733.48	2,300.00	61.7
5550 DISPOSAL/GARBAGE REMOVAL	3,500.00	0.00	392.00	1,621.00	1,487.00	57.5
5600 RENTALS, LEASES & REPAIRS,N.C.	22,600.00	878.42	11,150.65	19,951.04	8,501.69-	137.6
5612 NORTH UNITED RENT/LEASE BLDG	164,000.00	11,000.00	132,000.00	0.00	32,000.00	80.5
5710 TRANSFERS OF DIRECT COSTS	0.00	0.00	0.00	0.00	0.00	N/A
5800 PROFES'L/CONSULTG SVCS/OP EXP	414,790.09	9,750.91	207,576.80	191,948.42	15,264.87	96.3
5801 LEGAL FEES	1,500.00	0.00	2,833.55	0.00	1,333.55-	188.9
5830 AUDIT FEES	13,000.00	1,300.00	13,000.00	0.00	0.00	100.0
5864 CO-OP / SCOE	3,200.00	0.00	3,200.00	1,600.00	1,600.00-	150.0
5899 UNAPPROPRIATED REVENUE	850.00	0.00	0.00	0.00	850.00	0.0
5912 COMMUN - INTERNET SVCS/LINES	6,470.00	521.13	4,384.38	4,890.39	2,804.77-	143.4
5922 COMMUNICATION - TELEPHONE SVCS	10,330.00	110.56	2,908.75	1,891.25	5,530.00	46.5
5930 COMMUNICATION - POSTAGE/METER	650.00	134.70	1,115.46	335.38	800.84-	223.2
7142 OTH TUIT,EXC CST PMT TO COE	10,370.50	0.00	0.00	0.00	10,370.50	0.0
7310 TRANSFERS OF INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Expense	1,823,501.74	120,844.82	1,295,336.72	9,126,649.94	8,598,484.92-	
Ending balance						
9790 FUND BAL-UNDESIG/UNAPPROP	279,457.74	0.00	0.00	0.00	279,457.74	
9791 FUND BAL-BEGINNING BALANCE	794,429.93-	0.00	0.00	0.00	794,429.93-	
TOTAL Ending balance	514,972.19-	0.00	0.00	0.00	514,972.19-	
**Fund balance	514,972.19	942,981.87	1,067,041.60			**

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	0.00	0.00	97,572.45-	0.00	97,572.45-	
9620 DUE TO OTHER AGENCIES	0.00	0.00	97,572.45	0.00	97,572.45	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
**Fund balance	0.00	0.00	0.00			**

OBJECT	Beg. Balance/ Adjusted Budget	Current Activity	Year to date Activity	Encumbrances	Balance	%used
Beginning balance						
9110 CASH IN COUNTY TREASURY	0.00	0.00	61,435.25-	0.00	61,435.25-	
9620 DUE TO OTHER AGENCIES	0.00	0.00	61,435.25	0.00	61,435.25	
TOTAL Beginning balance	0.00	0.00	0.00	0.00	0.00	
*TOTAL Beginning balance + Revenue	0.00	0.00	0.00			*
**Fund balance	0.00	0.00	0.00			**

Agenda Item 7.
REPORTS

Subject:

7.3 Director's Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director gives a report on the state of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 7.
REPORTS

Subject:

7.4 Northern United - Humboldt Charter School Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Julie Smith, Rebekah Davis

HUMBOLDT COUNTY - REGIONAL DIRECTOR BOARD REPORT JUNE

What's happening Schoolwide?

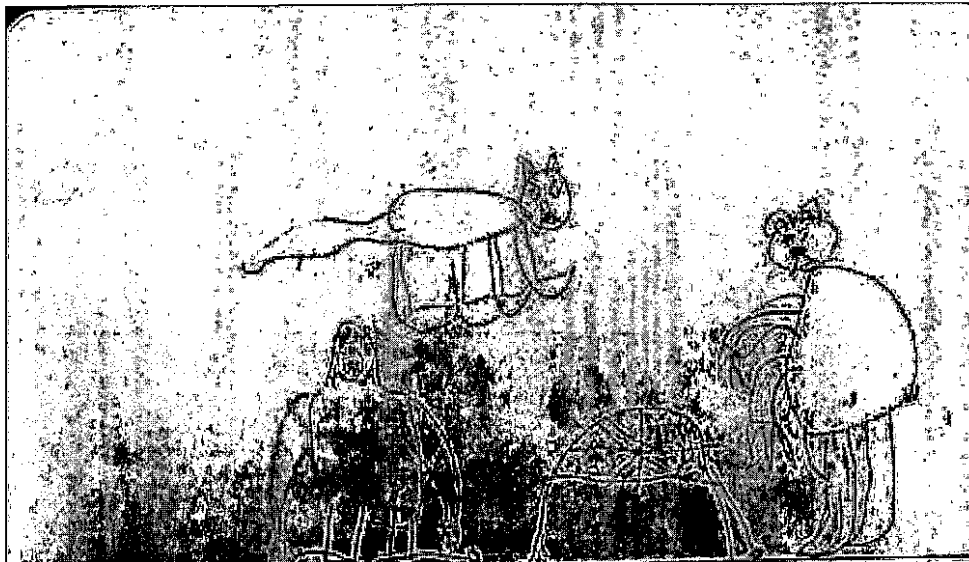
- *CAASPP Testing - Our school has been busy getting students tested in both the interim and summative CAASPP tests.*
- *Information for WASC is being gathered by all stakeholders.*
- *2021-2022 Fall Summit is being planned. It will be exciting to have our beginning of the year Summit held in person.*
- *Graduation planning is in progress for both our 8th grade and 12th grade classes.*
- *Legacy Walk - Thursday morning ~ 4 previous students of Northern United - Humboldt Charter School, specifically CLC, will visit the center and do a legacy walk with staff and teachers who greet them with signs and balloons, flowers etc... These are students who are going to be graduates from Eureka High School this year.*
- *ORBE Program - The 1st HS cohort with 6 students who have been fully participating and working on topics such as; problem solving, optimism, positive self-talk, and engaging in meaningful discussions with others. There have been two outings, the first was to the Trinidad pier and the second was mini golfing. Two participants who have had issues with each other, have found resolution through the program and have voiced how good it is to have worked out their differences.*
- *Literacy Data Leadership Summit on June 18th - Many of our staff will be attending.*
- *AVID Summer Workshops - June, July and August ~ Some of our staff will be attending.*

What's happening at Individual Learning Centers

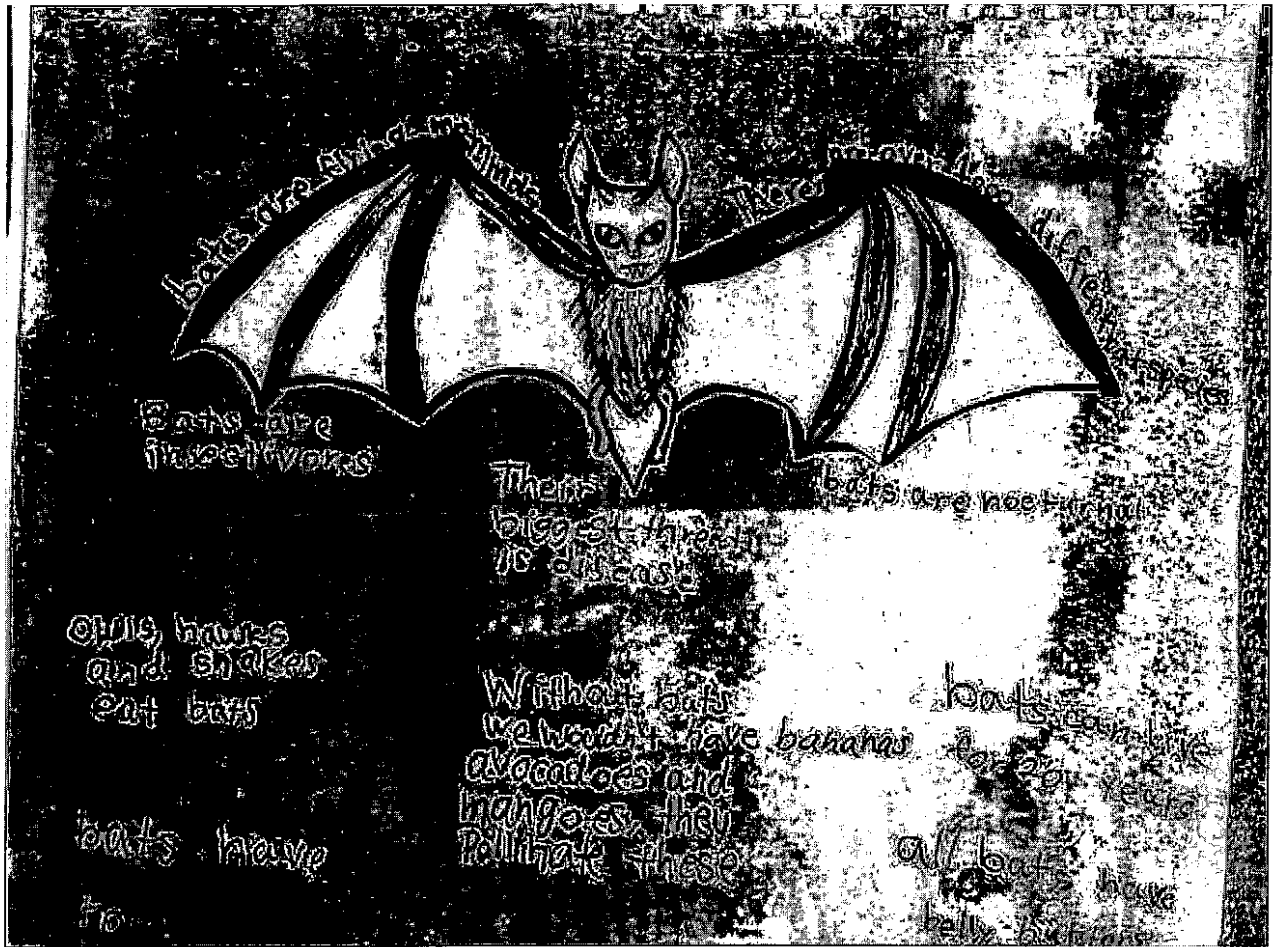
- *Our independent study group is planning on another living history experience at Fort Ross at the end of October 2021 if safety protocols allow. Students will study the inhabitants of Fort Ross: Russian fur*

traders, Pomo Native Americans, and Aleutian Native Americans. They will take on a particular character using the census, sew a costume, and participate in a particular group: hunter, clerk, cook, artisan, or militia. Students will learn a Russian dance to perform while on site at Fort Ross.

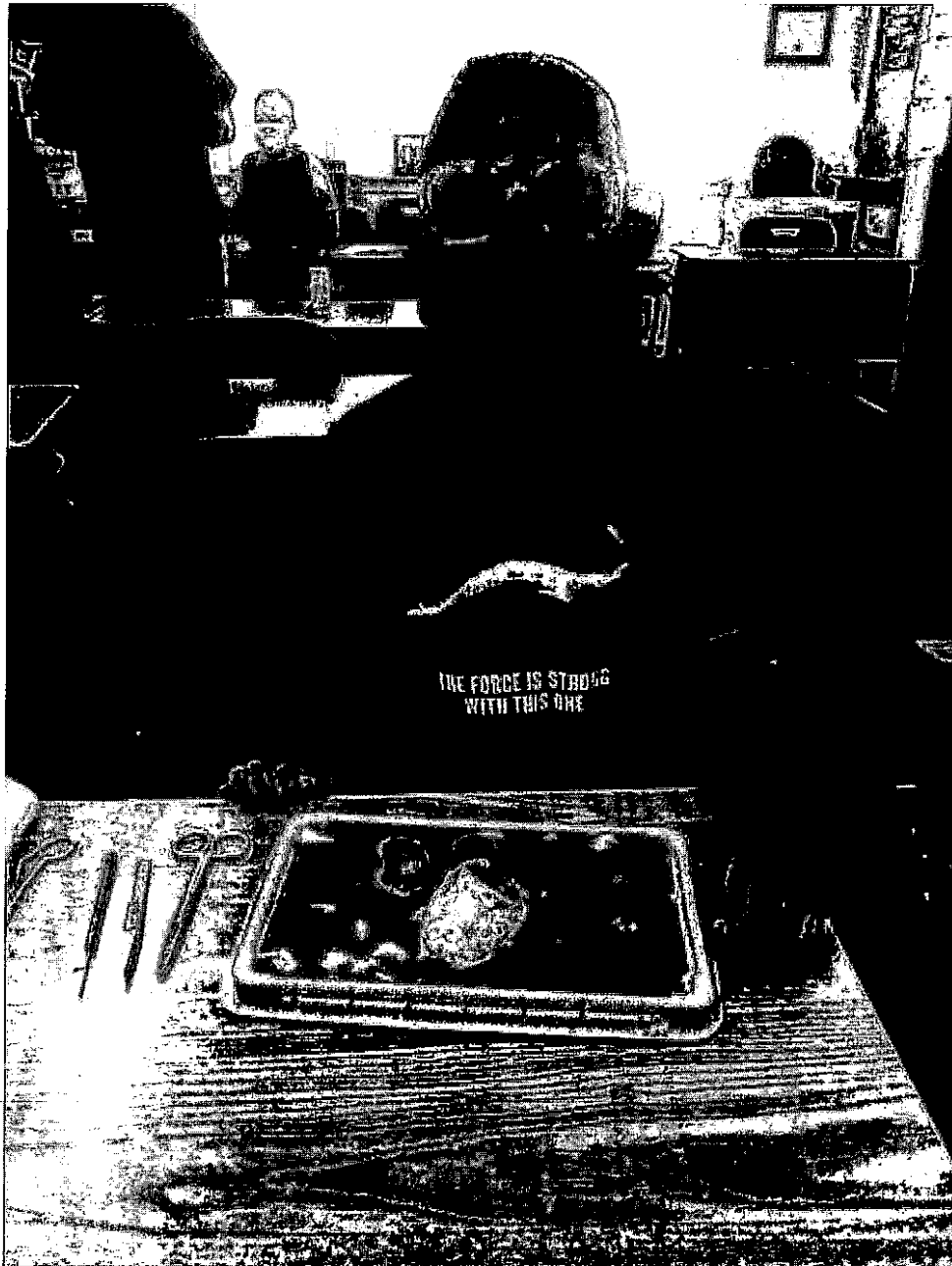
- *Some favorite assignments through drawing from Heather Scharlack.*



Tomorrow I'm going
to sleep and camp
in the woods. My brother
and I went in
from the worst
of the forest. I have



- CLC's 6-8th graders wrapped up their science unit on the eye by dissecting a cow eyeball.



- *Trever Kerr and Rebekah Davis' 4-6th grade classes at CLC participated in Wolf Creek this week. Traditionally, this is a 3 day camping trip in the Redwood National Park; however, due to COVID, the field trip was a virtual event.*
- *Four of MVCS' 8th grade graduates who attended NCLA (now CLC) are returning for a Legacy Walk this week. These students are now*

graduating high school, and they are returning to CLC to share their accomplishments and talk with students.

- *NU-HCS 8th grade graduation will be on Wednesday, June 16th at 10am at CR.*

Agenda Item 7.
REPORTS

Subject:

7.5 Northern United - Siskiyou Charter School Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-SCS events and programs. Please see attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

NU-Siskiyou Regional Director Board Report 6/17/2021

School Site Council:

Most recent meeting scheduled for Tuesday, June 15th. Action items on the agenda include recommend approval 2021-24 NU-SCS Local Control and Accountability Plan, review and recommended Local Indicator Self-Reflection, review and revise the 2021-22 Parent Involvement Policy, review and revise the 2021-22 School-Parent Compact, and setting the SSC meeting dates for 2021-22 school year.

Yreka Learning Center

Students are in the final stages of wrapping up their school year, and teachers are finishing portfolios, report cards, learning records, and all the other end of year paperwork. A few staff are putting finishing touches on their plans for an Extended Learning Opportunities program in Yreka.

Graduation

The graduation ceremony went off very well, all things considered. We were very happy to see Shari, Wendy, and Jeff in attendance. The graduating class was a good sampling of the kinds of students who this program works well for, credit deficient students, students with children, students who want to accelerate their studies, and students who have experienced life altering trauma. While the Montague Community Hall was a fine location, we're looking forward to resuming our ceremonies at College of the Siskiyou next year.

Mount Shasta Learning Center:

Andrea:

Thank you for voting on our insurance and salary adjustments. I am really grateful!

We have two field trips the last week of school: Magic Mountain Farm in Mt Shasta (we can walk there, a working homestead where the students learn about beekeeping, chickens and goats and how to use everything from the land), and Lake Siskiyou (we take the Box Canyon hike and see how garbage used to be dumped in the canyon, talk about recycling and take a silent wood hike {kids have partners and try and walk a small stretch in silence. We put cards along the way that say things like "What do you hear?" "What kind of plant do you think this is?" etc).

We have a parent that will come on the day we tie dye t-shirts to show us an example of how to screen print t-shirts (that is his home based business). Next year he will print t-shirts with an Acorn and Oak Leaf for us as a fundraiser.

Mary:

Our Pine Grove school has set aside traditional academic lessons for the last two weeks of school, to provide opportunities to make memories with our peers and to have fun together. We have introduced outdoor water-play, movie day, art projects, fort building, tag games, and music appreciation to name a few of the activities we have been doing. Our final week of school will include tie dying tee shirts, (thanks Laurie), a walk to a nearby goat farm, and day at Lake Siskiyou to hike and have lunch together.

As most of you know, my retirement date is set for June 18th. I would like to take this opportunity to thank Northern United Siskiyou Charter school for the opportunity of working with our amazing staff and dedicated families for the past two years. Our Pine Grove school is a magical place for children to learn and grow. I am honored to have been part of the team. Many thanks for the generous retirement gifts I received at our weekly staff meeting on Monday. I am touched by your generosity and kindness. I leave this school with wonderful memories and a full heart. Wishing you all the best.

CAASPP Smarter Balanced Testing

The summative testing has been successful this year. Almost all of our students have completed their tests. We did have a few more than usual opt outs this year, however that will not count against us, as the federal requirement for 95% testing has been waived this year. Results should be available in July. Both schools will mail reports to parents over the summer.

Agenda Item 7.
REPORTS

Subject:

7.6 Board Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board may give a report related to the governance of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 8.
NEXT BOARD MEETING

Subject:

8.1 Possible Agenda Items

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting: LCAP adoption, budget adoption

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 8.
NEXT BOARD MEETING

Subject:

8.2 Next Board Meeting Date: June 18, 2021

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the board adopted meeting schedule.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 9.
OPEN SESSION BEFORE CLOSED SESSION

Subject:

9.1 The President will verbally review items to be discussed during Closed Session as listed below.

9.2 Closed Session Open Hearing

9.3 Adjourn to Closed Session

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed Session attendees shall include: Board members, Director: Shari Lovett and other individuals that may be invited to attend by the Board.

9.3.1 Conference with Labor Negotiator - Unrepresented Employee: Charter Director

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Brown Act requires that the items listed under this agenda item are discussed and/or acted upon in closed session.

Fiscal Implications:

To be determined.

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 10.
RECONVENE IN OPEN SESSION

Subject:

10.1 Report of action taken during Closed Session

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

None.

Fiscal Implications:

To be determined.

Contact Person/s: Jere Cox

Agenda Item 11.

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