

Northern United Charter Schools
Board of Directors Regular Board Meeting Minutes

April 8, 2021

4 pm

Members Present: Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Julie Smith, Reada McConnaughy and Rebekah Davis

Guests: None

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:01 pm.
 - 1.1 PLEDGE OF ALLEGIANCE**
 - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson-Aye. Motion carries.
- 2.0 CONSENT AGENDA:**
 - 2.1 Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School:**
 - 2.2 Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0304, 0318):**
 - 2.3 Consideration of Approval of Minutes for the March 4, 2021 and March 11, 2021 Board Meetings:**
 - 2.4 Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment:**
 - 2.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School:**
 - 2.6 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School:**

A motion to approve the consent agenda as posted was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye, and Melissa Johnson-Aye. Motion carries.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No comments
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
 - 4.1 Approval of the Siskiyou County Expelled Youth Plan –Northern United Siskiyou Charter School:** Shari Lovett gave the background information on this item. A motion to adopt the Siskiyou County Expelled Youth Plan for Northern United-Siskiyou Charter School was made by Jeff Lanphere and seconded by Melissa Johnson. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Melissa Johnson-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
 - 4.2 Approval of the Northern United Charter Schools Payscale Adjustments:** Shari Lovett explained the changes to the pay schedule. A motion to approve the Northern United Charter Schools payscale adjustments effective July 1, 2021 was made by Rosemary

Kunkler and seconded by Melissa Johnson. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – abstains, Melissa Johnson-Aye and Rosemary Kunkler - Aye. Motion carries.

4.3 Approval of the Northern United Charter Schools North Coast Schools Medical Plan Rate Structure Choice: A motion to approve going to a tiered option for North Coast Schools Medical Plan structure option was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson-Aye, and Rosemary Kunkler - Aye. Motion carries.

4.4 Approval of Employer Contribution Toward Health Benefits: A discussion was held on several options for the employer contribution towards health benefits. No consensus was reached. A motion to table this item was made by Bianca Garza and seconded by Jeff Lanphere. Motion withdrawn. A new motion to table this item and hold a special board meeting before open enrollment begins was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson-Aye and Rosemary Kunkler - Aye. Motion carries.

4.5 Certification of Corrective Action Plan for the Year Ended June 30, 2019 for Northern United-Humboldt Charter School's Audit: Shari Lovett explained the reason that this was on the agenda again. A motion to approve the Corrective Action Plan for the year ended June 30, 2019 for Northern United-Humboldt Charter School's Audit was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Melissa Johnson-Aye, and Rosemary Kunkler - Aye. Motion carries.

5.0 REPORTS:

5.1 Enrollment and Attendance Report: In packet

5.2 Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools: In packet

5.3 Director's Report: Shari Lovett reported on the following topics:

- Received the first apportionments from the loan for both schools
- LCAP update
- WASC update
- Facilities update: 2 new potential sites to be toured
- Spring break
- CAASPP testing
- Graduation: Both schools may be able to hold in-person ceremonies this year

5.4 Northern United-Humboldt Charter School Report: In packet

5.5 Northern United-Siskiyou Charter School Report: In packet

5.6 Board Report: Melissa Johnson thanked the board and Shari for their consideration of taking the time to explain the financials. Rosemary Kunkler wanted to give kudos to the staff for a job well done during the last 13 months. Jeff Lanphere wanted to thank Shari Lovett for her work on crunching the numbers to present to the board. He is proud to be a part of our schools. Jere Cox reported that he is two weeks out from his second vaccination and that he got to dine out for the first time in thirteen months.

6.0 DISCUSSION ITEMS:

6.1 Update on the Northern United Charter Schools' Annual Goals: Shari Lovett presented an update on the annual goals for both schools.

Jere Cox called for a 5-minute recess at 7:27pm.

Board reconvened at 7:33pm.

7.0 OPEN SESSION BEFORE CLOSED SESSION:

7.1 Jere Cox reviewed the two items that were on the agenda for closed session.

7.2 Closed Session Open Hearing: No comments were made.

7.3 Adjournment to Closed Session: Jere Cox adjourned into closed session at 7:35pm.

7.3.1 Conference with Legal Counsel: Anticipated Litigation

7.3.2 Public Employee Performance: Title: Charter Director

8.0 RECONVENE TO OPEN SESSION: The board reconvened to open session at 8:28pm.

9.0 NEXT BOARD MEETING:

9.1 Possible Agenda Items: Pay Schedule Policy, Expanded Learning Opportunity Plans

9.2 Next Board Meeting Date: Next Regular Board Meeting on May 13th at 4pm and a special board meeting on April 29th at 4pm.

10.0 ADJOURNMENT: Jere Cox adjourned the meeting at 8:32pm.

Authorized Board Signature

Bar A. Gay

Date

May 13, 2021

