

**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting Minutes**

**March 11, 2021**

**4 pm**

**Members Present:** Jere Cox, Bianca Garza, Jeff Lanphere, Rosemary Kunkler and Melissa Johnson as of 4:08 when she was sworn in.

**Staff:** Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Roxy Kennedy, Julie Smith and Rebekah Davis

**Guests:** None

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:04 pm.
  - 1.1 PLEDGE OF ALLEGIANCE**
  - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as posted was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion Carries.
  - 1.3 Swearing in of New Board Member-** Melissa Johnson
- 2.0 CONSENT AGENDA:**
  - 2.1** Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School
  - 2.2** Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (0211, 0223)
  - 2.3** Consideration of Approval of Minutes for the February 11, 2021 Board Meeting
  - 2.4** Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment  
A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** There were no public comments.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
  - 4.1 Approval of Reopening Criteria:** Shari Lovett updated the board on the status of both schools on their reopening plans and recommended school facilities reopen on March 29, 2021. A motion to approve the reopening criteria with closure guidelines and the reopening date of March 29, 2021 was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Melissa Johnson- Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries unanimously.
  - 4.2 Approval of the 2021-2022 School Calendar for Northern United-Siskiyou Charter School:** A motion to approve the 2021-2022 School Calendar for Northern United –Siskiyou Charter School was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.

- 4.3 Approval of the 2021-2022 School Calendar for Northern United –Humboldt Charter School:** A motion to approve the 2021-2022 School Calendar for Northern United –Humboldt Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 4.4 Approval of the Second Interim budget for Northern United-Humboldt Charter School:** Tammy Picconi presented her second interim report to the board. A motion to approve the second interim budget as positive for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 4.5 Approval of Second Interim Budget and Budget Resolution for Northern United-Siskiyou Charter School:** A motion to approve a positive second interim budget for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. An amended motion to approve a positive second interim budget and Budget Resolution for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 4.6 Approval of Certification of Corrective Action Plan for the Year Ending June 30, 2019 for Northern United-Humboldt Charter School’s Audit:** Shari Lovett explained the findings to the board and the corrective action that is being taken. A motion to approve the certification of corrective action plan for the year ending June 30, 2019 for Northern United – Humboldt Charter School’s audit was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 4.7 Approval of Financial Statements with Independent Auditor’s Report for Fiscal year 2019/2020 for Northern United-Humboldt Charter School:** A motion to approve the financial statements with independent auditor’s report for fiscal year 2019/2020 for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.
- 4.8 Approval of Financial Statements with Independent Auditor’s Report for Fiscal year 2019/2020 for Northern United-Siskiyou Charter School:** A motion to approve the financial statements with independent auditor’s report for fiscal year 2019/2020 for Northern United-Siskiyou Charter School was made by Melissa Johnson and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye, Rosemary Kunkler – Aye and Melissa Johnson-Aye. Motion carries unanimously.

**5.0 REPORTS:**

- 5.1 Enrollment and Attendance Report:** In packet

- 5.2 **Financial Report for Northern United-Humboldt and Northern United-Siskiyou Charter Schools:** In packet
- 5.3 **Director's Report:** Shari Lovett reported on the following topics:
- Class action lawsuit that nonclassroom based charter schools have filed against the State regarding funding for 20/21
  - Letter of assurances and intent to return for employees
  - Employee evaluations
  - Facility update
  - Loan update and amounts needed for both schools
- 5.4 **Northern United-Humboldt Charter School Report:** In packet
- 5.5 **Northern United-Siskiyou Charter School Report:** In packet
- 5.6 **Board Report:** Melissa Johnson appreciated the explanations that were provided. Rosemary Kunkler spoke of her visit to the Eureka Learning Center and the protocols that are in place. Jeff Lanphere spoke that he was proud to be part of our school and the great things we are doing. Jere Cox spoke of upcoming WASC and that some sense of normalcy is around the corner.
- 6.0 **DISCUSSION ITEMS:**
- 6.1 **Discussion on the Employer Contribution Toward Health and Welfare Benefits:** Shari Lovett updated the board on possible changes to the health and welfare benefits. The schools need to select either a composite rate structure or tiered rate structure. She discussed the employer contribution toward health and welfare and that staff was looking at a variety of options.
- 7.0 **NEXT BOARD MEETING:**
- 7.1 **Possible Agenda Items:** Update on annual goals, health/welfare employer contribution, foster youth MOU, closed session
- 7.2 **Next Board Meeting:** Next Board Meeting is April 8, 2021 at 4:00pm.
- 8.0 **ADJOURNMENT:** Jere Cox adjourned the meeting at 6:36pm.

Authorized Board Signature Bin A. Gray Date April 8, 2021

Respectfully submitted by Lynda Speck

