

**NUCS Board Meeting 3/4/21 4:00pm**

**Agenda Item 1.**

**CALL TO ORDER/AGENDA**

**Subject:**

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

**Action Requested:**

1.1 None

1.2 Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Jere Cox

**Agenda Item 2.**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**Subject:**

2.1 Comments by the Public

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

Board members or staff may choose to respond briefly to Public Comments.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett, Jere Cox

**Agenda Item 3.**

**ACTION ITEMS TO BE CONSIDERED**

**Subject:**

3.1 Interview and Consideration of Potential New Board Member

**Action Requested:**

Approval

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The Board will interview a potential board member using suggested questions. Deliberation will occur and the board may choose to vote in a new board member.

**Fiscal Implications:**

None

**Contact Person/s:** Shari Lovett

# Northern United Charter Schools

## Board Member Application

### Personal Information

Mrs		Melissa		J	Johnson	
Title/Prefix	First Name	Middle Initial	Last Name			
50 Starr Access Rd.		Etna Ca	96027			
Home Address		City	State	ZipCode		
(530)859-1466		—		—		
Home Phone		Cell Phone	Work Phone	Fax Number		
tmjohnson102714@gmail.com			AA			
Email Address			Highest Level of Education			
Self Employed- Organic Brew & Body		CEO/Maker				
Employer		Title/Position				
Anthony Johnson						
Spouse's Name						

If you have children, are they enrolled in Northern United? YES/NO  
 Will you be able to regularly attend scheduled Board Meetings? YES/NO

### Professional Expertise

For the following areas of expertise, please rank your abilities based on a scale of one to five. One (1) represents that you have little to no experience with this area, five (5) represents a high degree of professional expertise in the area, such as the ability to work as professional in this field.

Accounting:	<u>2</u>	Fund Raising:	<u>2</u>
Business:	<u>2</u>	Government:	<u>1</u>
Education:	<u>3</u>	Law:	<u>1</u>
Facilities:	<u>1</u>	PTO/SSC:	<u>1</u>
Finance:	<u>1</u>	Public Relations:	<u>1</u>

# Northern United Charter Schools

## Education

**Education:** List colleges, or universities you attended. Please list your most recent education first.

School or Institution and Location	Major	Minor	Degree or Semester Units Earned
College of the Siskiyous	Music	(none declared)	Associates of Arts

**California Credentials and Permits Held:** Include any California Credentials and Permits held.

Type and Level
(none)

**Training:** Summarize below the courses, workshops and or seminars you have attended that might be relevant to serving on the Board of Directors.

Title/Topic	Sponsor
90 Day Business Course	WINC-LLC
Financial Foundations	WINC-LLC

# Northern United Charter Schools

## Employment and Volunteer

**Current Employment:**

Present Position Title	Present Employer
CEO - Organic Brew & Body	Self

**Previous Work Experience:** List your work experience. Please list your most recent employment first.

Position Title	Part-Time or Full-Time	Employer	Dates
House Keeper	Part Time	Mount Shasta KOA	2015
Care Taker	Part Time	Walter Church	2010-2012
House Keeper	Full Time	Motel 6 Yreka	2008
Food Service	Full Time	TacoBell Yreka	2005-2008

**Professional Organization or Volunteer Involvement:** Summarize any professional organization or volunteer participation. If appropriate, please briefly describe duties or leadership responsibilities you assumed.

Association/Organization	Degree of Activity, i.e. Member or Officer, etc.	Dates
School Fundraising Support	Member	2015 - 2018

# Northern United Charter Schools

## Narrative Responses

Please take a moment to answer the following narrative questions to give the Board a better understanding of your experiences that would make you a good addition to the school's Board of Directors. Attach a separate sheet if necessary.

<p>Why do you feel you would be a good addition to the Board?</p> <p>Please see attached sheet.</p>	<p>What experience do you have with either school committees or not-for-profit agencies?</p> <p>Please see attached.</p>
<p>Do you have any restrictions which the Board should know about with regards to your participation? (i.e. conflict of interest, meeting requirements, etc.)</p> <p>Please see attached</p>	<p>Is there anything else you would like to add?</p> <p>Please see attached.</p>

# Northern United Charter Schools

## Legal / Ethical Questions

Please circle YES or NO. If you answer "YES" to any of the following questions, please provide a written explanation for the issue as a separate attachment to this application.

Do or will you or your spouse have any contractual agreements NUCS? YES/NO

Do or will you, your spouse, or any member of your immediate family have any ownership interest in any educational service provider/management company or any other company contracting with NUCS? YES/NO

Did or will you or your spouse lease or sell property to NUCS? YES/NO

Did or will you or your spouse sell any supplies, materials, equipment or other personal property to NUCS? YES/NO

Are or will you, your spouse or any member of your immediate family employed by NUCS, its vendors or other contractors? YES/NO

Did, or do you or your spouse, or other member of your immediate family, have ownership interest, directly or indirectly, in any corporation, partnership, association, or other legal entity which would answer "YES" to any of the above questions? YES/NO

Does any other board, group or corporation believe it has a right to control or have input on votes you will cast as a member of the NUCS Board? YES/NO

Do you currently serve as a member of any public school district or charter school board?

YES/NO

To the best of your knowledge, are there situations not described above which may give the appearance of a conflict of interest between you and the school, or would make it difficult for you to discharge your duties or exercise your judgement independently on behalf of NUCS?

YES/NO

Have you ever been cited for a breach of ethics for unprofessional conduct, or been named in a complaint to a court, administrative agency, professional association, disciplinary committee, or other professional group? YES/NO

Are you presently, or have you ever been involved in an administrative agency proceeding or civil litigation during the past five years? YES/NO

# Northern United Charter Schools

## References

You should list as references those individuals who are capable of describing your ability to serve on the NUCS Board of Directors.

Name	Current Position	Address	Telephone
Claudia Carpenter	5th Grade Teacher, Sisson / MSUSD	218 Merritt Ave Mt. Shasta 96067	(530) 261-1724
Rose Spagnolo	Certified Birth Doula / Caregiver	10332 Desavado Rd Montague Ca 96025	(530) 643-6403
Kirk Miller	Regional Director	724 Buena Vista Ct. Mt Shasta 96067	(530) 925-1463

## Criminal Background

Please circle which of the following three choices best describes your situation. If you choose options 1 or 2, please provide, on a separate attachment, what the charges were and which courts were involved:

1. I have been convicted, pled guilty or nolo contendere (no contest) to one or more crimes.
2. I am currently charged with one or more crimes.
3. I have not been convicted, pled guilty or nolo contendere (no contest) to any crimes.

## Disclosure Verification

I recognize that all information submitted with this application becomes a matter of public record, subject by law to disclosure upon request to members of the general public. I will hold Northern United Charter Schools, its Board of Directors, employees or authorized agents harmless from liability for the disclosure of any information it reasonable believes is true based upon my representations or resulting from this process.

I understand that it is my obligation to notify the School Director should any information change.

My signature below certifies that all information provided in this application is true and complete.

Melissa Johnson  
Signature

2-22-21  
Date



# Northern United Charter Schools Board Member Application

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## NARRATIVE RESPONSES

Melissa Johnson

February, 2021

### **Why do you feel you would be a good addition to the board?**

As a mother of two, I care deeply about the education of the children in our community and I would love to support them, as well as the school system in anyway I am able.

My oldest enrolled in this charter school at kindergarten where she attended the public program in Mount Shasta, eventually to transfer to part time and now full-time homeschooling as a sixth grader, with me as her primary educator. My youngest is currently entering the program as a full-time homeschooling kindergartener. I also attended and graduated high school from this charter school when it was Mattole Valley, as well did my husband. My family loves this school system and has benefitted greatly from its presence in our community and want to see it succeed. I now have a varied perspective, as a student, classroom support, and educator under the schools guidance and I would love to be of service to the board to continue to support this charter schools success in our community and as a whole.

On a more personal note, I am able to problem solve, work well with others, and think critically. I take my duties seriously and at the same time am a creative positive individual. I am able to learn new skills, adapt and with time and practice become sufficient in areas I am not familiar. Though I do not have prior experience, I can gain knowledge and be guided to become a valuable member to this board.

### **What experience do you have with either school committees or not-for-profit agencies?**

Although I do not have previous experience of this kind, I believe I can learn quickly.

### **Do you have any restrictions which the Board should know about with regards to your participation? (I.e. conflict of interest, meeting requirements, etc.)**

As I previously mentioned, I have two children, currently ages 5 and 11 years old. My husband is a fire fighter and away often. Sometimes I am unable to get childcare, so there may be times that they will be home when board meetings take place. If this is over zoom, I will do my best to be sure that they are not a distraction, but at times, some of my attention may be on them. I do have a good family support system, so this may not be a conflict, but it is worth noting. If meetings are in person and I am unable to get childcare, I may not be able to attend, but I will make my best effort to prevent this.

### **Is there anything else you would like to add?**

I am grateful for the possible opportunity to service the Northern United School Board. It may take me some time for me to open up, gain experience and become comfortable in this new position, but I promise I will do my best to offer a helpful perspective and positive impact in all matters. Please feel free to offer guidance in areas needed. Thank you.

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**Agenda Item 4.**  
**NEXT BOARD MEETING**

**Subject:**

4.1 Next Board Meeting Date: March 11th

**Action Requested:**

None

**Previous Staff/Board Action, Background Information and/or Statement of Need:**

The next board meeting is based on the board adopted meeting schedule.

**Fiscal Implications:**

None

**Contact Person/s:**

Shari Lovett

**Agenda Item 5.**

**ADJOURN**