

Northern United Charter Schools

Board of Directors Regular Board Meeting Minutes

December 10, 2020

4 pm

Members Present: Jere Cox, Bianca Garza, Jeff Lanphere and Rosemary Kunkler

Staff: Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis, Julie Smith, Reada McConnaughy and Roxy Kennedy

Guests: None

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:01 pm.
 - 1.1 PLEDGE OF ALLEGIANCE**
 - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Bianca Garza (Item 4.9 tabled). Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 2.0 CONSENT AGENDA:**
 - 2.1** Consideration of Approval of Warrants and Payroll for Northern United-Humboldt Charter School
 - 2.2** Consideration of Approval of Warrants and Payroll for Northern United-Siskiyou Charter School (1104, 1112, 1123)
 - 2.3** Consideration of Approval of Minutes for the November 12, and November 17, 2020 Board Meetings
 - 2.4** Consideration of Approval of Resignations, Hires, Leaves and Change of Assignment
A motion to approve the consent agenda was made by Rosmary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** Reada McConnaughy spoke about the cost of medical insurance and the amount that the employer contributes. She would like for the Board to consider increasing the amount that the employer contributes toward medical benefits.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
 - 4.1 Approval of Reopening Criteria:** Shari Lovett explained the criteria. A motion to approve the reopening criteria as it stands was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
 - 4.2 Appointment of Bianca Garza as a Northern United Charter Schools Board Member:** A motion to appoint Bianca Garza to a three-year term on the Northern United Charter Schools' Board of Directors was made by Jeff Lanphere and seconded by Rosemary

Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.3 **Appointment of Jeff Lanphere as a Northern United Charter Schools Board Member:** A motion to appoint Jeff Lanphere to a three-year term on the Northern United Charter Schools' Board of Directors was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

Bianca Garza and Jeff Lanphere were sworn into office at this time.

- 4.4 **Election of Board Officers and Corporate Officers:** A motion was made to appoint: Shari Lovett as President of Northern United Charter Schools Corporation, Lynda Speck as Secretary of Northern United Charter Schools Corporation, Tammy Picconi as Treasurer of Northern United Charter Schools Corporation, Jere Cox as Chair for the Northern United Charter Schools' Board of Directors and Bianca Garza as Vice Chair for the Northern United Charter Schools' Board of Directors by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.5 **Approval of Northern United Charter Schools Board Meeting Calendar for 2021:** A motion to approve the Northern United Charter Schools' Board Meeting Calendar for 2021 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.6 **Approval of the Siskiyou County Foster Youth Education Transportation Program MOU with Siskiyou County Office of Education and Northern United - Siskiyou Charter School:** A motion to approve the Siskiyou County Foster Youth Education Transportation Program MOU with Siskiyou County Office of Education and Northern United - Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.7 **Certification of Northern United - Humboldt Charter School's First Interim Budget:** Tammy Picconi presented the first interim report to the board. A motion to approve a positive certification for Northern United - Humboldt's first interim budget was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.8 **Approval of the Budget Overview for Parents for Northern United - Humboldt Charter School:** Shari Lovett explained the overview for parents. A motion to approve the Budget Overview for Parents for Northern United - Humboldt Charter School was made by Jeff Lanphere and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

- 4.9 **Certification of Northern United - Siskiyou Charter School's First Interim Budget:** This item was tabled.

- 4.10 Approval of the Budget Overview for Parents for Northern United - Siskiyou Charter School:** Shari Lovett explained that this overview had to be based on the 45-day budget as Siskiyou's first interim budget was not ready. A motion to approve the Budget Overview for Parents for Northern United - Siskiyou Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.11 Approval of the Uniform Complaint Policy and Procedure:** A motion to approve the revised Uniform Complaint Policy and Procedure was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.12 Approval of the Declaration of Need for Northern United - Humboldt Charter School:** Shari Lovett explained the need of this item. A motion to approve the Declaration of Need for Northern United - Humboldt Charter School was made by Rosemary Kunkler and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 4.13 Approval of the Declaration of Need for Northern United - Siskiyou Charter School:** A motion to approve the Declaration of Need for Northern United - Siskiyou Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.

5.0 REPORTS:

- 5.1 Enrollment and Attendance Report:** In packet
- 5.2 Financial Report for Northern United - Humboldt Charter School and Northern United - Siskiyou Charter School:** In packet
- 5.3 Director's Report:** Shari Lovett reported on the following topics:
- State Budget
 - Cafeteria Administrative Audit
 - Cafeteria Procurement Audit
 - Independent Annual Audit
 - Prop 39 Audit
 - Loans
 - Deferrals
- 5.4 Northern United - Humboldt Charter School Report:** In packet
- 5.5 Northern United - Siskiyou Charter School Report:** In packet
- 5.6 Board Report:** Rosemary Kunkler thanked Lacy Conti for the acronym definitions.

6.0 DISCUSSION ITEMS:

- 6.1 Discussion on the Assumption of Risk for Voluntary In-Person Instruction Form:** Shari Lovett introduced the form for Assumption of Risk for In-Person Instruction.

7.0 NEXT BOARD MEETING:

- 7.1 Possible Agenda Items:** Re-opening update, SARC, First Interim for NU-Siskiyou, Internet policy, IRS mileage rates, closed session

7.2 Next Board Meeting: Next board meeting is January 14, 2021 at 4:00pm.

8.0 ADJOURNMENT: Jere Cox adjourned the meeting at 5:58pm.

Authorized Board Signature

Bin A. Gay

Date

Respectfully Submitted By Lynda Speck