

**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting Minutes**

**October 8, 2020**

**4 pm**

**Members Present:** Jere Cox, Bianca Garza, Jeff Lanphere and Rosemary Kunkler

**Members Absent:** Kevin Bradley

**Staff:** Shari Lovett, Kirk Miller, Lynda Speck, Tammy Picconi, Rebekah Davis and Roxy Kennedy

**Guests:** Hannah Whyte and Judi Nelson

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:03 pm.
- 1.1 PLEDGE OF ALLEGIANCE**
- 1.2 ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Bianca Garza. Amendment: Items 4.1 and 4.2 were tabled. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion Carries.
- 2.0 CONSENT AGENDA:**
- 2.1 Approval of Warrants and Payroll for Northern United-Humboldt Charter School.**
- 2.2 Approval of Warrants (batches 0903, 0915, 0928) and Payroll for Northern United-Siskiyou Charter School.**
- 2.3 Approval of the Board Minutes for the September 10, 2020 Board meeting.**
- 2.4 Approval of the Resignations, Hires, Leaves, and Change fo Assignments.**
- 2.5 Approval of Williams’ Uniform Complaint, Quarterly Report for Northern United-Humboldt Charter School.**
- 2.6 Approval of Williams’ Uniform Complaint, Quarterly Report for Northern United-Siskiyou Charter School.**
- A motion to approve the consent agenda as posted was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Rosemary Kunkler - Aye. Motion carries.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** Two parents (Hannah Whyte and Judi Nelson) asked the board to consider re-opening Willow Creek Learning Center to in person instruction. Shari Lovett spoke of the timeline and requirements to re-open learning centers.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
- 4.1 Certification of Unaudited Actuals for Northern United-Siskiyou Charter School: Tabled**
- 4.2 Resolution S2021-1: 2020-2021 Adoption of the Gann Limit for Northern United-Siskiyou Charter School: Tabled**
- 4.3 Public Hearing Regarding Sufficiency of Instructional Materials for Northern United-Humboldt Charter School:** Jere Cox opened the hearing at 4:20pm. Question about old curriculum which Shari Lovett answered. Jere Cox closed the hearing at 4:25pm.

- 4.4 **Approval of Resolution regarding Sufficiency of Instructional Materials for Northern United-Humboldt Charter School:** A motion to approve the Resolution regarding Sufficiency of Instructional Materials for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.5 **Public Hearing Regarding Sufficiency of Instructional Materials for Northern United-Siskiyou Charter School:** Jere Cox opened the hearing at 4:28pm. No comments or questions. Jere Cox closed the hearing at 4:29pm.
- 4.6 **Approval of Resolution regarding Sufficiency of Instructional Materials for Northern United-Siskiyou Charter School:** A motion to approve the Resolution regarding Sufficiency of Instructional Materials for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.
- 4.7 **Review and Approval of the Conflict of Interest Code:** A motion to approve the Conflict of Interest Code was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Bianca Garza-Aye, Rosemary Kunkler-Aye, Jeff Lanphere-Aye and Jere Cox-Aye. Motion carries.

## 5.0 REPORTS:

- 5.1 **Enrollment and Attendance Report:** In Board Packet
- 5.2 **Financial Activity Reports:** In Board Packet
- 5.3 **Director's Report:** Shari Lovett discussed the following topics:
- Recognition of Tim Mueller for his hard work. Great Job Tim!!!
  - Re-opening Plan
  - Grant Monies spent
  - Learning Continuity Plans
  - Procurement Audit, Cafeteria Audit, Annual Audit, and the Prop 39 Audit
- 5.4 **Northern United-Humboldt Charter School Report:** In packet.
- 5.5 **Northern United-Siskiyou Charter School Report:** In packet. Kirk Miller spoke of the use of drones on a field trip that the students went on.
- 5.6 **Board Reports:** The board thanked all the staff for their work. Bianca Garza commented that she attended Back to School night for Mt. Shasta Learning Centers.

## 6.0 DISCUSSION ITEMS:

- 6.1 **Discussion of Cash Flow and Loan Options:** Shari Lovett updated the board on where we are in the loan process, our options and timeline for applying for a loan. She shared the cash flow projections for both schools.

6.2 Discussion of Plan for 2021 Northern United Charter Schools Annual Goals: Shari Lovett reported the changes due to COVID. Next update on data will be in April.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: Re-opening, Loan update, NU-SCS SPSA, NU-SCS unaudited actuals

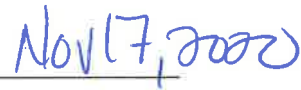
7.2 Next Board Meeting: Next board meeting is November 12, 2020 at 4:00pm.

8.0 ADJOURNMENT: Jere Cox adjourned the meeting at 5:27pm.

Authorized Board Signature



Date



Respectfully Submitted By Lynda Speck