

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

June 25, 2020

2pm

Members Present: Jere Cox, Bianca Garza, Jeff Lanphere and Kevin Bradley

Members Absent: Rosemary Kunkler

Staff: Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis and Roxy Kennedy

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 2:05 pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to approve the agenda as posted was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion Carries.

2.0 CONSENT AGENDA:

2.1 Consideration of Approval of Warrants and Payroll for NU - Humboldt Charter School

2.2 Consideration of Approval of Warrants and Payroll for NU - Siskiyou Charter School (Batches 0506, 0422, 0312, 0520)

2.3 Consideration of Approval of Board Minutes for May 7, 2020 and May 14, 2020 Board Meeting

2.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment

A motion to approve the consent agenda as posted was made by Bianca Garza and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.

3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: No public comments.

4.0 PUBLIC HEARINGS:

4.1 Public Hearing: 2020-2021 Education Protection Account Expenditure Plan for Northern United - Humboldt Charter School: Jere Cox opened the public hearing at 2:12pm. There were no comments and Jere Cox closed the public hearing at 2:13pm

4.2 Pubic Hearing: 2020-2021 Final Adoption for Northern United - Humboldt Charter School: Jere Cox opened the Public Hearing at 2:13pm. There were no comments and Jere Cox closed the hearing at 2:14pm.

5.0 ACTION ITEMS TO BE CONSIDERED:

5.1 Approval of Education Protection Account Resolution and 2020-2021 EPA Planned Expenditures for Northern United - Humboldt Charter School: Shari Lovett explained what EPA is and the restrictions that apply to the monies that we receive. A motion to approve the Education Protection Account Resolution and the 2020-2021 EPA Planned Expenditures for Northern United-Humboldt Charter School was made by Kevin Bradley and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.

5.2 Approval of the 2020-2021 Final Budget Adoption for Northern United - Humboldt Charter School: Shari Lovett explained that the school budget will change because it was created using

the LCFF revenue calculator determined by the May revise. However, the State budget was passed giving schools the same funding as the 2019-2020 school year and a new LCFF revenue calculator will be used to make a new school budget. A motion to approve a positive budget for Northern United - Humboldt Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.

- 5.3 Approval of COVID – 19 Written Operations Report for Northern United – Humboldt Charter School:** Shari Lovett explained the contents of the report. A motion to approve the COVID – 19 Written Operations Report for Northern United – Humboldt Charter School was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.4 Approval of Warrant Distribution Authorization Form CS-1 and Certification Form CS-7 for Northern United – Humboldt Charter School:** A motion to approve the Warrant Distribution Authorization Form C-1 and Certification Form CS-7 for Northern United - Humboldt Charter School was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.5 Approval of MOU between Northern United - Humboldt Charter School and Northern United - Siskiyou Charter School for 2019-2020:** A motion to approve the MOU between Northern United -Humboldt Charter School and Northern United - Siskiyou Charter School was made by Jeff Lanphere and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.6 Approval of Auditor Services for Northern United - Humboldt Charter School:** A motion to approve the auditing services of David Moonie & Co. LLP for Northern United - Humboldt Charter School for 2020-2021 was made by Bianca Garza and seconded by Jeff Lanphere. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.7 Approval of Auditor Services for Northern United - Siskiyou Charter School:** A motion to approve the auditing services of David Moonie& Co. LLP for Northern United - Siskiyou Charter School for 2020-2021 was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.8 Approval of Lease Agreement for 210 Lindley Rd, Petrolia for 2020-2021 for Northern United - Humboldt Charter School:** A motion to approve the lease for 210 Lindley Rd, Petrolia for 2020-2021 was made by Bianca Garza and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.9 Approval of Lease Agreement for 2120 Campton Rd, Cutten for 2020-2021 for Northern United - Humboldt Charter School:** A motion to approve the lease for 2120 Campton Rd, Cutten for 2020-2021 for Northern United - Humboldt Charter School was made by Jeff Lanphere and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.10 Approval of Lease Agreement for 2020 Campton Rd, Cutten for 2020-2022 for Northern United - Humboldt Charter School:** A motion to approve the Lease Agreement for 2020 Campton Rd, Cutten for 2020-2022 for Northern United - Humboldt Charter School was made by Bianca Garza and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.11 Approval of Lease Agreement for 1124 Pine Grove Dr. Mt. Shasta for 2020-2021 for Northern United - Siskiyou Charter School:** A motion to approve the lease Agreement for 1124 Pine Grove Dr., Mt. Shasta for 2020-2021 for Northern United - Siskiyou Charter School was made by Bianca

Garza and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.

- 5.12 Approval of Lease Agreement for 427 Alder St. Mt. Shasta for 2020-2021 for Northern United - Siskiyou Charter School:** A motion to approve the lease Agreement for 427 Alder St., Mt. Shasta for 2020-2021 for Northern United - Siskiyou Charter School was made by Jeff Lanphere and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.13 Approval of Lease Agreement for 423 South Broadway, Yreka for 2020-2021 for Northern United - Siskiyou Charter School:** A motion to approve the lease Agreement for 423 South Broadway, Yreka for 2020-2021 for Northern United - Siskiyou Charter School was made by Bianca Garza and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.14 Approval of Lease Agreement for 505 South Broadway, Yreka for 2020-2021 for Northern United - Siskiyou Charter School:** A motion to approve the lease Agreement for 505 South Broadway, Yreka for 2020-2021 for Northern United - Siskiyou Charter School was made by Jeff Lanphere and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.
- 5.15 Approval of Director's Contract for 2020-2021:** Jere Cox read the contract terms for the Director's Contract:
Term is July 1, 2020 to June 30, 2021
Number of contracted days: 220 days
Compensation: \$117,354
Stipends: Masters stipend of \$550 per year
Fringe Benefits: Medical, Dental and Vision insurance covered as all qualifying employees of Northern United Charter Schools
Retirement Contribution: Director responsible for his/her share of STRS contributions
Sick Leave: 12 days per year
Professional Dues: District will cover the annual dues for ACSA
A motion to approve the Director's contract for 2020-2021 was made by Jeff Lanphere and seconded by Kevin Bradley. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Jeff Lanphere – Aye and Kevin Bradley - Aye. Motion carries.

6.0 DISCUSSION ITEMS:

- 6.1 CCAP Agreement for Dual Enrollment with College of the Redwoods for 2020-2022 for Northern United - Humboldt Charter School:** Shari Lovett explained the agreement and the requirements and benefits of this agreement.

7.0 REPORTS:

- 7.1 Enrollment and Attendance Report:** In board packet.
- 7.2 Directors Report:** Shari Lovett spoke to the following topics:
- Recognized Ganasini Iris who is retiring for all the years she has provided services to our students
 - Recognized Kirk Miller for the hours of work making the NU - Siskiyou graduation video
 - Recognized Wendy Kerr, Tim Mueller, Julie Smith, MaryAnn Lyons-Tinsley for all their hard work in making the NU - Humboldt graduation a success.
 - Recognized Rebekah Davis for her hard work in making the 8th grade graduation a success for our students
 - State budget and how it may look next year

- Increased funding for special education
- Federal funding for Covid-19
- State providing PPE equipment, but County says not intended for charter schools
- Legal fees
- Closing of Redway Learning Center
- Eureka Learning Center lease

7.3 Northern United - Humboldt Charter School Report: In board packet.

7.4 Northern United - Siskiyou Charter School Report: In board packet.

7.5 Board Report: Bianca Garza apologized for not being available for the June 18th board meeting and gave Kirk Miller kudos for the graduation video.

Jeff Lanphere commented on the NU - Humboldt graduation.

Kevin Bradley liked hearing the positive feedback.

Jere Cox recognized Rebekah Davis, Julie Smith and Kirk Miller's work in making the graduations unique and special for our students.

8.0 NEXT BOARD MEETING:

8.1 Possible Agenda Items:

8.2 Next Board Meeting: Next Board Meeting is June 25, 2020 at 4:00pm.

9.0 ADJOURNMENT: Jere Cox adjourned the meeting at 3:33 pm.

Authorized Board Signature



Date

Aug. 13, 2020

Respectfully Submitted By Lynda Speck