

**Northern United Charter Schools**  
**Board of Directors Regular Board Meeting**

**Minutes**

**January 9, 2020**

**Members Present:** Jere Cox, Bianca Garza, and Rosemary Kunkler

**Members Absent:** None

**Staff:** Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, Peter Harrison, Lindsey Nemece, Sarah Schaefer, Sara Thompson, Heather Scharlack and Mary Havens

**1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:06pm.

**1.1 PLEDGE OF ALLEGIANCE**

**1.2 ADOPT THE AGENDA:** A motion to approve the agenda as amended was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously. Amendment was to start the action items at 5.3 and then act on items 5.1 and 5.2 when Shari Lovett arrived.

**2.0 STUDENT PRESENTATION:**

**2.1:** Hazen Dunn came and spoke to the board on how much he liked Northern United-Siskiyou Charter School because of the hands on learning environment and that everyone is very caring.

**3.0 CONSENT AGENDA:**

**3.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**

**3.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School**

**3.3 Consideration of Approval of Board Minutes for December 10, 2019 Board Meeting**

**3.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment**

**3.5 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-HCS**

**3.6 Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-SCS**

A motion to approve the consent agenda was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** No public comments.

**5.0 ACTION ITEMS TO BE CONSIDERED:**

**5.3 Approval of Cutten Ridgewood School Lunch Program Contract:** Julie Smith and Lynda Speck reported to the board how the first week of hot lunches with Cutten was going. A motion to approve the Cutten Ridgewood School Lunch Program Contract was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**5.4 Certification of Northern United-Siskiyou Charter School's First Interim budget:**

Tammy Picconi presented to the board the first interim budget for NU-Siskiyou. She

recommends a positive certification. A motion to certify the first interim budget for NU-Siskiyou Charter School as positive was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**5.5 Approval of the Yreka Learning Center Field Trip to Southern Oregon University:**

A motion to approve the Yreka Learning Center field trip to Southern Oregon University was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**5.6 Approval of the IRS Mileage Rates for 2020:** IRS mileage rates are going from .58 cents to .575 cents per mile. A motion to approve the IRS mileage rates for 2020 was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**5.1 Approval of the NU-Humboldt Charter School Independent Auditor's Report:** Shari Lovett went over the finding with the board and explained the corrective action that was done. A motion to approve the independent auditor's report for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**5.2 Approval of the NU-Siskiyou Charter School Independent Auditor's Report:** Shari Lovett went over the finding with the board and explained the corrective action that was done. A motion to approve the NU-Siskiyou Charter School independent auditor's report was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

**6.0 REPORTS:**

**6.1 Enrollment and Attendance Report:** In board packet.

**6.2 Financial Report for NU-Humboldt and NU-Siskiyou Charter School:** In board packet.

**6.3 LCAP Report:** Shari Lovett spoke that this was an opportunity for stakeholder input. Sara Thompson thanked Julie Smith for making it so easy for the learning centers.

**6.4 Directors Report:** Shari Lovett spoke to the following topics: NU-Humboldt Charter School's desk review of the startup grant, Super Student for the month, application for the National School Lunch Program to become a school food authority, facility update

**6.5 Northern United-Humboldt Charter School:** In board packet.

**6.6 Northern United-Siskiyou Charter School:** In board packet.

**6.7 Board Report:** Jere Cox asked about the Form 700 and if costs in medical were going to increase. Bianca Garza asked how many centers were being represented at the meeting, and if we had any legal feedback on the Cannabis Policy, and if we had any board member possibilities.

**7.0 DISCUSSION ITEMS:**

**7.1 Discussion on Wellness Policy:** Shari Lovett explained the process. A discussion was held on forming a wellness policy committee and the dynamics of the committee.

**8.0 NEXT BOARD MEETING:**

**8.1 Possible Agenda Items:** Wellness Policy 2<sup>nd</sup> reading, SARCs for both NU-HCS and NU-SCS, Parent Involvement Policy, facility, board evaluation policy process.

**8.2 Next Board Meeting:** Next Board Meeting is February 14, 2020 at 4:00pm.  
**9.0 ADJOURNMENT:** Jere Cox adjourned the meeting at 6:02 pm.

Authorized Board Signature Brian A. Gay Date Feb. 25, 2020

Respectfully Submitted By Lynda Speck

