

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

February 25, 2020

Members Present: Jere Cox, Bianca Garza, and Rosemary Kunkler

Members Absent: None

Staff: Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Julie Smith, Rebekah Davis, Lori Wyler, Lindsey Nemec, Elyse Dorman, Lisa Ambrosini, Michaela Walston, Roxy Kennedy, Shane Harmon, Valerie Walsh, Travis Gall, Debbi Sholes and Abby Armstrong

Guests: Amy Beard, Harvey Beard, Bella Beard, Meadow Fitton, Ava Lafferty, Coral Contreras, Naeva Wilke, Livity Salus, Connor Early, and Cody Cabral

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:00pm.

1.1 PLEDGE OF ALLEGIANCE

1.2 ADOPT THE AGENDA: A motion to adopt the agenda as posted was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

2.0 STUDENT PRESENTATION:

2.1: Harvey Beard from Cutten Learning Center came and spoke on the different parts of waves. The following students from Briceland Learning Center came and read poems that they had written: Ava Lafferty – “To My Little Rock”, Coral Contreras – “Black” and “Ode to Rain”, Naeva Wilke – “Yellow”, Livity Salus- “Honey” and “Black”, Conner Early – “My Heart is Mad”, and Cody Cabral-“Mmm...Chocolate”. Thank you to all of you for coming to the board meeting and presenting.

3.0 CONSENT AGENDA:

3.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School

3.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School

3.3 Consideration of Approval of Board Minutes for January 9, 2020 Board Meeting

3.4 Consideration of Approval for Resignations, Hires, Leaves and Change of Assignment

3.5 Consideration of Surplus List of Books from the Cutten Resource Center

A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

4.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA: Meadow Fitton Requested that the board consider adopting a school wide fragrance free policy.

5.0 ACTION ITEMS TO BE CONSIDERED:

- 5.1 Approval of Comprehensive Northern United-Humboldt Charter School Safety Plan:** A motion to approve the Northern United-Humboldt Charter School safety plan was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 5.2 Approval of Comprehensive Northern United-Siskiyou Charter School Safety Plan:** A motion to approve the Northern United-Siskiyou Charter School safety plan was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 5.3 Approval of the Wellness Policy (2nd Reading):** A motion to approve the Wellness Policy was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 5.4 Approval of the School Accountability Report Card for Northern United-Humboldt Charter School:** A motion to approve the School Accountability Report Card for Northern United-Humboldt Charter School with corrections was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 5.5 Approval of the School Accountability Report Card for Northern United-Siskiyou Charter School:** A motion to approve the School Accountability Report Card for Northern United-Siskiyou Charter School with corrections was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 5.6 Approval of the Budget Transfer Resolution for Northern United-Siskiyou Charter School:** Shari Lovett explained the resolution and why it is needed. A motion to approve the Budget Transfer Resolution for Northern United-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

6.0 REPORTS:

- 6.1 Enrollment and Attendance Report:** In board packet.
- 6.2 Financial Report for NU-Humboldt and NU-Siskiyou Charter School:** In board packet.
- 6.3 LCAP Report:** Shari Lovett spoke that this was an opportunity for stakeholder input.
- Directors Report:** Shari Lovett spoke to the following topics:
- Facility update: A new possible location will be toured.
- ADA and E-occupancy proposal: This proposal is from an architect who would let us know what was needed to reach ADA compliance, but it would not include the architectural plans for construction.
- Grant update: Both schools have money left to encumber by June 30th. NU-SCS' remaining money will go toward safety fire doors. NU-HCS will purchase a cargo van.
- Insurance update: We were notified that the property/liability insurance carrier for NU-HCS will no longer cover charter schools in 2022. We will talk with Charter Safe at that time or sooner.
- Possible changes to the JPA medical insurance.

Board member update: Two interested individuals have come forward in Humboldt.
Discussion on application process.

Audit form 990: Auditor just finished and submitted these

6.4 Northern United-Humboldt Charter School: In board packet.

6.5 Northern United-Siskiyou Charter School: In board packet.

6.6 Board Report: Rosemary Kunkler spoke on speaking to the students about lunches and whether they liked them. Students like this menu better. She spoke of having thank you cards made for the board to send out when needed.

7.0 DISCUSSION ITEMS:

7.1 Discussion on Food Service Operations/Cafeteria Fund Policy (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

7.2 Discussion of Financial Reports and Accountability Policy (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

7.3 Discussion of Bids Policy (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

7.4 Discussion of the Parent Involvement Policy (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

7.5 Discussion of the Parent Involvement Compact for Northern United-Siskiyou Charter School (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

7.6 Discussion of the Parent Involvement Compact for Northern United-Humboldt Charter School (First Reading): Shari Lovett requested the board to look over the policy and get back to her with any comments or changes.

8.0 NEXT BOARD MEETING:

8.1 Possible Agenda Items: Form 990, TK enrollment request, facilities update, Second readings on policies from section 7.0, Second Interim reports

8.2 Next Board Meeting: Next Board Meeting is March 19, 2020 at 4:00pm.

9.0 ADJOURNMENT:

9.1 Jere Cox reviewed the items to be discussed during closed session: Conference with Legal counsel-existing litigation and public employee discipline/dismissal release.

9.2 Closed Session Open Hearing: There were no comments on items.

9.3 Adjourn to Closed Session: Jere Cox adjourned to closed session at 5:38pm.

10.0 Reconvene to Open Session: Meeting reconvened at 6:50pm.
No action taken.

11.0 ADJOURNMENT: Jere Cox adjourned the meeting at 6:50pm.

Authorized Board Signature



Date

March 19, 2020

