

Northern United Charter Schools
Board of Directors Regular Board Meeting
October 21, 2019

Members Present: Jere Cox, Rosemary Kunkler and Bianca Garza

Staff Present: Shari Lovett, Tammy Picconi, Kirk Miller, and Lynda Speck

- 1.0 **CALL TO ORDER:** Jere Cox called the meeting to order at 9:01 am.
 - 1.1 **Pledge of Allegiance:**
 - 1.2 **Adopt the Agenda:** Shari requested that items 4.10, 4.11, 4.12 and 4.13 be moved to after item 7.2. A motion to adopt the agenda as amended was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 2.0 **CONSENT AGENDA:**
 - 2.1 **Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School:**
 - 2.2 **Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School:**
 - 2.3 **Consideration of Approval of Minutes for September 19, 2019 Board Minutes:**
 - 2.4 **Consideration of Approval of Resignations, Hires, Leaves, and Change of Assignments:**
 - 2.5 **Consideration of Approval of Williams' Uniform Complaint, Quarterly Report for NU-Humboldt Charter School:**
 - 2.6 **Consideration of Approval of Williams' Uniform Complaint Quarterly Report for NU-Siskiyou Charter School:**

A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 3.0 **PUBLIC COMMENTS:** There were no comments.
- 4.0 **ACTION ITEMS TO BE CONSIDERED:**
 - 4.1 **Approval of the NU-Humboldt Charter School Hamilton Field Trip to San Francisco:** A motion to approve the NU-Humboldt Charter School Hamilton Field Trip to San Francisco was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
 - 4.2 **Approval of Northern United Charter Schools Transportation Policy:** Shari Lovett presented the policy to the board. Child Restraint equipment question came up and Shari will check with the JPA. A motion to approve the Transportation

Policy as presented was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.

- 4.3 **Approval of the Northern United Charter Schools Driver Policy:** Shari Lovett presented the policy to the board. Clarification is needed for the section on Employee/Volunteer in private vehicles. A motion to approve the Drivers Policy with amendment to paragraph 4 was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.4 **Approval of the Northern United Charter Schools Bylaws Revisions:** Shari Lovett explained to the board the revisions that needed to be made to the bylaws. A discussion was held on the meeting locations and teleconferencing to them. A motion to approve the bylaw revisions was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.5 **Approval of the Northern United Charter Schools Conflict of Interest Code Revisions:** Shari Lovett explained the changes. A motion to approve the Conflict of Interest Code Revisions was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.6 **Certification of Unaudited Actuals for Northern United-Siskiyou Charter School:** Tammy Picconi gave a report to the board for the unaudited actuals for NU-Siskiyou Charter School. A motion was made to approve the unaudited actuals for NU-Siskiyou Charter School by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, and Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.7 **Resolution S1920-1: 2019/2020 Adoption of the GANN Limit for NU-Siskiyou Charter School:** Shari Lovett explained the GANN limit to the board. A motion to approve the 2019/2020 GANN Limit for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.8 **Approval of Data for Local Indicators for the California School Dashboard for Northern United-Humboldt Charter School:** Shari Lovett explained the indicators for the California School Dashboard. A motion to approve the data on Local Indicators for the California School Dashboard for NU-Humboldt Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, Rosemary Kunkler- Aye. Motion carries unanimously.
- 4.9 **Approval of Data on Local Indicators for the California School Dashboard for Northern United-Siskiyou Charter School:** Shari Lovett explained to the board the indicators for the Dashboard. A motion to approve the data on Local Indicators for the California School Dashboard was made by Rosemary Kunkler

and seconded by Bianca Garza. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, Rosemary Kunkler- Aye. Motion carries unanimously.

- 4.10 Moved to after 7.2
- 4.11 Moved to after 7.2
- 4.12 Moved to after 7.2
- 4.13 Moved to after 7.2
- 4.14 **Approval of the NU-Siskiyou Charter School Youth Symphony Field Trip:** Shari Lovett reported the details of the trip. A motion to approve the Youth Symphony Field Trip for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox- Aye, Bianca Garza- Aye, Rosemary Kunkler- Aye. Motion carries unanimously.

The board recessed at 10:44 for 10 minutes.

5.0 REPORTS:

- 5.1 **Enrollment and Attendance Report:** In board packet.
- 5.2 **Financial Report:** In board packet.
- 5.3 **LCAP Report:** Shari Lovett gave an update on the LCAP process.
- 5.4 **Directors Report:** Shari Lovett reported on the following topics:
 - Facilities
 - Trainings she attended
 - Charter School laws update
 - A+ Plus Conference
 - AB1505 impact
 - AB1507 impact
 - Interview for the JPA Director
 - Center visits with Jen Fairbanks
- 5.5 **Northern United-Humboldt Charter School Report:** In board packet.
- 5.6 **Northern United-Siskiyou Charter School Report:** In board packet.
- 5.7 **Board Report:** Rosemary Kunkler reported on going on the pumpkin patch field trip and that she liked the number of parents that went.

6.0 DISCUSSION ITEMS:

- 6.1 **Update on Facilities:** Shari gave the update during her report.
- 6.2 **Discussion on Classified Employee Stipend for Additional Certificates and/or Education:** A discussion was held on what the criteria for the stipend would be and when it would be paid.

The board recessed for lunch at 11:55am.

The board reconvened at 1:55pm.

6.3 Discussion on Board Member Handbook: A discussion was held on the following items:

- Unity of Purpose
- Norms
- Protocols`

Shari Lovett will make formatting corrections from Rosemary Kunkler and will give the board the handbooks at the November meeting.

6.4 Discussion on Process for Appointing New Board Members: Discussion was held on the following topics for appointing new board members:

- Application Process
- Interview Process
- Deliberation/Selection Process
- Swearing in/Orientation Process

6.5 Discussion on Charter School Laws in California: Shari gave an update on the new laws and the impact to the charter school during her report.

6.6 Discussion on Board Member Trainings: A discussion was held on protocol for deciding what trainings to go to, who would go and when to go and the process to sign up for trainings.

6.7 Discussion on Board Member Recruitment: Shari Lovett reported that we are advertising on Facebook, at Parent/Teacher conferences, the radio and our monthly newsletter.

7.0 NEXT BOARD MEETING:

7.1 Possible Agenda Items: Board Handbook, Transportation Policy, Drivers Policy, Classified Stipends for Education, Contract for food services with Cutten Elementary, Family Engagement Policy, and Center Visits

7.2 Next Board Meeting: The next board meeting is November 14, 2019 at 4 pm.

Items 4.10 through 4.13:

4.10 Public Hearing Regarding Sufficiency of Instructional Materials for NU-Humboldt Charter School: Jere Cox opened the hearing at 3:53 pm. No public attended for comments. Jere Cox closed the hearing at 3:54 pm.

4.11 Approval of Resolution Regarding Sufficiency of Instructional Materials for NU-Humboldt Charter School: A motion to approve Resolution Regarding Sufficiency of Instructional Materials for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza-Aye and Rosemary Kunkler-Aye. Motion Carries unanimously.

4.12 Public Hearing Regarding Sufficiency of Instructional Materials for NU-Siskiyou Charter School: Jere Cox opened the public hearing at 3:58 pm. There were no public present. Jere Cox closed the public hearing at 3:59 pm.

4.13 **Approval of Resolution Regarding Sufficiency of Instructional Materials for NU-Siskiyou Charter School:** A motion to approve the resolution regarding sufficiency of Instructional Materials for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza-Aye and Rosemary Kunkler-Aye. Motion Carries unanimously.

8.0 **ADJOURNMENT:** Jere Cox adjourned the meeting at 4:00 pm.

Bianca A. Garza