

Agenda Item 1.
CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 2.

STUDENT PRESENTATION

None

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Warrants and Payroll for NU-Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Humboldt Charter School - \$263,971.60

Payroll: NU-Humboldt Charter School - \$35,374.43

Contact Person/s: Shari Lovett, Tammy Picconi

Payroll Totals - District 75 18 First Time Paid Employees 0 STRS P/U 6.0 B/O 0.0 REG 0.0 RET 0
Total Employees Paid 0 DNP Payout only 0 PERS P/U 8.0 B/O 0.0 REG 0.0 RET 0
Receiving Warrants 0 EFT/Prenote Restriction 0 Non-Mem 0.0 B/O 0.0 REG 0.0 RET 0
EFT Payments 18 EFT/Prenote Restriction 0 Non-Mem 0.0 ARS 0.0 REG 0.0 RET 0
EFT/Prenote (Receiving Warrant)

Salary Totals
Position Longevity Shift Oth Base Tot Base Non-Base GROSS
73,442.32 0.00 0.00 0.00 73,442.32 6,659.00 80,101.32

Totals By Pty
P POSITION- MAGIC 72,996.15 PA PA POSITION ADJ 0.00 PD PD POSITION DOCK 0.00
PR POSITION- RETRO 0.00 PX PX GENERATED ADJ 446.17 PY PY GENERATED ADJ 2 0.00
PZ GENERATED ADJ 3 0.00 PT PT GENERATED ADJ 4 0.00 PU PU GENERATED ADJ 5 0.00
PV GENERATED ADJ 6 0.00 PK PK POSITION DOCK % 0.00 O O OTHER BASE EARN 0.00
OA OTHER BASE ADJ 0.00 OD OD OTHER BASE DOCK 0.00 M M MANUAL PAY LINE 6,659.00
MD MANUAL DOCK 0.00 R R RATE PAY LINE C C CASH INLIEU 0.00
CA CASH INLIEU ADJ 0.00

Totals By Earn Type
ADD1 ADD EARN/PERS-STRS C 0.00 DNP DNP **DO NOT 0.00 LONG LONG LONGEVITY - PAID MON 0.00
MAST MASTER STIPEND 0.00 NML NML NORMAL PAY 80,101.32 NML9 FULL TIME IN ANOTHER 0.00
NMLF FURLOUGH DAYS DOCK 0.00 STP1 STIPEND/PERS & STRS 0.00 STP2 STIPEND/PERS & STRS 0.00
STP3 STIPEND/PERS-NO/STRS 0.00 SUB SUB SUBSTITUTE 0.00 VACP VACP VACATION PAYOFF-LUMP 0.00
VACT VACATION PAYOFF - TE 0.00

Total Hours 387.5000 Total Days 0.0000

Employee Deductions
T403B 0.00 STRS GR 38,600.66 FICA GR 40,710.33 FIT 5,707.77 HW DED 9,515.85 SUBJ DNP 0.00
T457B 0.00 STRS 3,956.55 FICA 2,524.02 AFT 400.00 VOL DED 0.00 DNP IN 0.00
S125 790.33 PERS GR 41,500.66 MEDI GR 79,310.99 SIT 2,219.92 INV DED 0.00 DNP OUT 0.00
NTX GR 0.00 PERS 2,905.04 MEDI 1,150.01 ASIT 400.00 R403B 0.00 DNP PROJ 0.00
NTX RET 6,861.59 ARS GR 0.00 SIB 0.00 SDI GR 0.00 DNP YTD 0.00
FIT GR 72,449.40 SIT GR 72,449.40 ARS 0.00 HSA 0.00 SDI 0.00 NET PAY 50,531.83

Employer Costs
STRS 6,600.70 PERS 8,184.35 PERS B/O 0.00 ARS 0.00 FICA 2,524.02 MEDI 1,150.01 HSA 0.00
WC 808.97 SUI 39.64 HW 16,066.74 SUI GR 79,310.99 WC GR 79,310.99 TOTAL 35,374.43

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

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ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
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Options

Report Type

Postlist

Filters

Production Run
District

414
75

Production Run ID: 414
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/15/2019 / EFTs Dated:

Transmittal: 20000008-0 AUDIT - APRIL A/P 2

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
074941	030091-01	AT&T	PV200070-001	1	62	-0000-0-1110-2700-5909-000-0000							70726882085223	201.75
			PV200071-001	1	62	-0000-0-1110-2700-5909-000-0000							70726889825332	162.45
			PV200072-001	1	62	-0000-0-1110-2700-5909-000-0000							861949337	2.58
													Warrant Amount	366.78
074942	030118-01	CDW GOVERNMENT	PV200062-001	1	62	-4610-0-1110-1000-4445-000-0000							THM4094	484.88
			PV200063-001	2	62	-4610-0-1193-8100-5560-000-0000							THM4094	10.00
				1	62	-4610-0-1110-1000-4445-000-0000							SXQ0713	12,121.88
				2	62	-4610-0-1193-8100-5560-000-0000							SXQ0713	250.00
			PV200064-001	1	62	-4610-0-1110-1000-5881-000-0000							SXF4191	5,180.00
													Warrant Amount	18,046.76
074943	030114-01	PIERSON'S BUILDING CENTER	PV200065-001	1	62	-0000-0-1193-8100-4381-000-0000							INV 820783	40.67
			PV200066-001	1	62	-0000-0-1193-8100-4381-050-0000							INV 821724	12.56
			PV200067-001	1	62	-0000-0-1193-8100-4381-015-0000							INV 820489	16.68
													Warrant Amount	69.91
074944	030038-01	RENAISSANCE INTERNET	PV200069-001	1	62	-0000-0-1110-2420-5922-000-0000							AUG 2019	42.95
													Warrant Amount	42.95
074945	030219-01	SCOTTYS CUTTERS EDGE	PV200068-001	1	62	-0000-0-1193-8100-4400-000-0000							DESC 525 LST	368.89
													Warrant Amount	368.89
074946	030076-01	THE HARTFORD	PV200073-001	1	62	-0000-0-0000-7200-5300-000-0000							ACCT 15517717	1,690.00
													Warrant Amount	1,690.00
074947	030056-01	WALSH, VALERIE	PV200061-001	1	62	-4610-0-1110-1000-5201-000-0000							EMPLOYEE REIMBUR	244.76
				2	62	-4610-0-1110-1000-5209-000-0000							EMPLOYEE REIMBUR	541.91
				3	62	-4610-0-1110-1000-5205-000-0000							EMPLOYEE REIMBUR	401.27
													Warrant Amount	1,187.94
			Warrant Totals:										Total	21,773.23
													Fund 62 Total	21,773.23
			Transmittal Total:										Total	21,773.23
													Fund 62 Total	21,773.23

Production Run ID: 414
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/15/2019 / EFTs Dated:
Transmittal: 20000009-0 AUDIT - APRIL A/P

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
074948	030052-01	CITY OF ARCATA	PV200083-001	1	62	-0000-0-	1	193	-8100-	5530	-050-	0000	000,001	130.46
				2	62	-0000-0-	1	193	-8100-	5530	-050-	0000	000,001	70.13
													Warrant Amount	200.59
074949	030014-01	CRYSTAL SPRINGS WATER CO	PV200078-001	1	62	-0000-0-	1	193	-8100-	5531	-000-	0000	INV 82197, 82364	48.00
				2	62	-0000-0-	1	193	-8100-	5531	-000-	0000	INV 82197, 82364	24.00
				3	62	-0000-0-	1	193	-8100-	5531	-000-	0000	INV 82197, 82364	16.00
													Warrant Amount	88.00
074950	030046-01	FRONTIER COMMUNICATIONS	PV200082-001	1	62	-0000-0-	1	110	-2700-	5922	-000-	0000	5168	230.02
													Warrant Amount	230.02
074951	030026-01	P G & E	PV200084-001	1	62	-0000-0-	1	193	-8100-	5520	-000-	0000	23002688671	64.44
													Warrant Amount	64.44
074952	030064-01	RAY MORGAN COMPANY	PV200079-001	1	62	-0000-0-	1	110	-2700-	5637	-050-	0000	INV 2628212	76.50
				2	62	-0000-0-	1	192	-2700-	5637	-000-	0000	INV 2628212	552.16
													Warrant Amount	628.66
074953	030044-01	RECOLOGY HUMBOLDT COUNTY	PV200074-001	1	62	-0000-0-	1	193	-8100-	5560	-000-	8039	060777177	111.73
													Warrant Amount	111.73
074954	030146-01	SHRED AWARE	PV200075-001	1	62	-0000-0-	1	192	-2700-	5800	-000-	0000	INV 23880	164.98
													Warrant Amount	164.98
074955	030096-01	STAPLES ADVANTAGE	PV200080-001	1	62	-0000-0-	1	110	-1000-	4351	-000-	0000	6846, 6847, 8427	430.66
				2	62	-0000-0-	1	110	-1000-	4351	-000-	0000	6846, 6847, 8427	104.51
				3	62	-0000-0-	1	110	-1000-	4351	-000-	0000	6846, 6847, 8427	45.36
				1	62	-0000-0-	1	110	-1000-	4351	-010-	0000	INV 3420228654	67.81
													Warrant Amount	648.34
074956	030015-01	SUDDENLINK	PV200085-001	1	62	-0000-0-	1	110	-2700-	5922	-040-	0000	722639001	280.63
				2	62	-0000-0-	1	110	-2700-	5922	-030-	0000	722639001	275.62
				3	62	-0000-0-	1	110	-2700-	5922	-050-	0000	722639001	280.62
				4	62	-0000-0-	1	110	-2700-	5922	-000-	0000	722639001	290.62
													Warrant Amount	1,127.49
074957	030220-01	ZAHLER, TIARA	PV200076-001	1	62	-0000-0-	1	110	-1000-	5800	-034-	0000	INV 1, 2, 3	285.00
				1	62	-0000-0-	1	110	-1000-	5800	-034-	0000	INV 4, 5, 6	285.00

Production Run ID: 414
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Warrant Vendor Vendor Name
 (Continued...)

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
 Warrants Dated: 08/15/2019 / EFTs Dated:
 Transmittal: 20000009-0 AUDIT - APRIL A/P

Fiscal Year: 2020

Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount			
Warrant Totals:											Warrant Count:	10	Total	3,834.25
Transmittal Total:											Warrant/EFT Count:	10	Fund 62 Total	3,834.25
District Totals:											Warrant/EFT Count:	17	Total	3,834.25
											Grand Total	25,607.48		
											Fund 62 Total	25,607.48		

Warrant Amount
 570.00

Amount

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

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Options

Report Type

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Filters

Production Run
District

416
75

Production Run ID: 416
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/19/2019 / EFTs Dated:

Transmittal: 20000010-0 AUDIT - APRIL A/P 8/16/19

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
075237	030111-01	ADVANCED SECURITY SYSTEMS	PV200101-001	1	62-0000-0-1193-8100-5800-050-0000								INV 481396 Warrant Amount	81.00 81.00
075238	030162-01	CENGAGE LEARNING	PV200092-001	1	62-4610-0-1110-1000-4310-010-0000								67542417 Warrant Amount	1,309.26 1,309.26
075239	030222-01	DAVID L MOONIE & CO LLP	PV200089-001	1	62-0000-0-0000-7200-5822-000-0000								INV FOR AUDITING Warrant Amount	2,600.00 2,600.00
075240	030048-01	DEPARTMENT OF JUSTICE	PV200102-001	1	62-0000-0-1110-2700-5861-000-0000								INV 398636 Warrant Amount	49.00 49.00
075241	030195-01	GALL, TRAVIS	PV200093-001	1	62-0000-0-1110-1000-4310-030-0000								MAT & SUP Warrant Amount	31.56 31.56
075242	030058-01	HUMBOLDT BAY INN	PV200100-001	1	62-0000-0-0000-7200-5209-000-0000								04, 06, 072019	367.98
				2	62-0000-0-0000-7200-5209-000-0000								04, 06, 072019	215.40
				3	62-0000-0-0000-7200-5209-000-0000								04, 06, 072019	157.06
													Warrant Amount	740.44
075243	030148-01	JOSTENS SCHOOL ANNUAL	PV200087-001	1	62-0000-0-1110-1000-5800-030-0000								1189475 Warrant Amount	587.67 587.67
075244	030223-01	LINDE, CRYSTAL	PV200097-001	1	62-0000-0-1110-1000-5201-030-0000								EMPLOYEE REIMBUR Warrant Amount	334.08 334.08
075245	030143-01	NCS PEARSON INC	PV200099-001	1	62-6500-0-5770-1190-4310-000-0000								5643057 Warrant Amount	695.52 695.52
075246	030114-01	PIERSON'S BUILDING CENTER	PV200086-001	1	62-0000-0-1193-8100-4381-000-0000								818343 Warrant Amount	32.50 32.50
075247	030059-01	PITNEY BOWES PURCHASE POWER	PV200098-001	1	62-0000-0-1110-2700-5950-000-0000								POSTAGE Warrant Amount	600.00 600.00
075248	030191-01	SCHOLASTIC	PV200090-001	1	62-1100-0-1110-1000-4312-015-0000								M6754211 Warrant Amount	217.56 217.56
075249	030043-01	SPECK, LYNDA	PV200094-001 PV200095-001	1	62-0000-0-1192-2700-5201-000-0000								MILEAGE MILEAGE REIMB	85.72 85.72

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HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/19/2019 / EFT's Dated:
Transmittal: 20000010-0 AUDIT - APRIL A/P 8/16/19

Fiscal Year: 2020

Warrant (Continued...)	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount	
075250	030096-01	STAPLES ADVANTAGE	PV/200091-001	1	62	0000-0-1110	-1000	4351	010	0000			INV 3420789314	116.24	
													Warrant Amount	116.24	
075251	030221-01	THE GILDER LEHRMAN INSTITUTE	PV/200088-001	1	62	0000-0-1110	-1000	5801	036	0000			110619.21	530.00	
													Warrant Amount	530.00	
075252	030042-01	WATERMAN, APRIL	PV/200096-001	1	62	0000-0-1192	-2700	5201	000	0000			REIMBURSEMENT	90.48	
													Warrant Amount	90.48	
Warrant Totals:													16	Total	8,186.75
Transmittal Total:													16	Fund 62 Total	8,186.75
District Totals:													16	Grand Total	8,186.75
														Fund 62 Total	8,186.75

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

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Options

Report Type

Postlist

Filters

Production Run
District

423
75

Production Run ID: 423
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/29/2019 / EFTs Dated:

Transmittal: 20000011-0 AUDIT - APRIL A/P 8/26/19

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
076345	030128-01	FOLLETT SCHOOL SOLUTIONS INC	PV200107-001	1	62-0000-0-1110-1000-4310-015-0000								525855	488.95
			PV200108-001	1	62-0000-0-1110-1000-4310-015-0000								525834	220.60
			PV200109-001	1	62-0000-0-1110-1000-4310-015-0000								525845	272.13
													Warrant Amount	981.68
076346	030061-01	GREAT AMERICAN FINANCIAL SERV	PV200111-001	1	62-0000-0-1192-2700-5637-000-0000								25309243, 253262	243.91
				2	62-0000-0-1192-2700-5637-000-0000								25309243, 253262	243.92
													Warrant Amount	487.83
076347	030075-01	JIVE COMMUNICATIONS	PV200103-001	1	62-0000-0-11110-2700-5909-000-0000								IN6000135838	434.04
				2	62-0000-0-11110-2700-5909-000-0000								IN6000135838	474.40
				3	62-0000-0-11110-2700-5909-000-0000								IN6000135838	474.40
													Warrant Amount	1,382.84
076348	030074-01	RENAISSANCE LEARNING	PV200106-001	1	62-0000-0-11110-1000-5800-000-0000								4498249	7,858.75
													Warrant Amount	7,858.75
076349	030070-01	REPUBLIC INDEMNITY	PV200105-001	1	62-0000-0-0000-0000-9542-000								ACCT 455717997	36,103.00
													Warrant Amount	36,103.00
076350	030224-01	STUDIES WEEKLY	PV200104-001	1	62-0000-0-11110-1000-4310-030-0000								270943	445.12
													Warrant Amount	445.12
													Total	47,259.22
													Fund 62 Total	47,259.22
													Total	47,259.22
													Fund 62 Total	47,259.22

Transmittal Total: Warrant/EFT Count: 6

Production Run ID: 423
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/29/2019 / EFTs Dated:
Transmittal: 20000012-0 AUDIT - APRIL A/P 8/28/3019

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
076351	030091-01	AT&T	PV200117-001	1	62	-0000-0-	1192	-2700	-5909	-050	-0000		70782256617080	132.73
			PV200120-001	1	62	-0000-0-	1192	-2700	-5909	-050	-0000		287287933630	23.55
													Warrant Amount	156.28
076352	030128-01	FOLLETT SCHOOL SOLUTIONS INC	PV200121-001	1	62	-0000-0-	1110	-1000	-4310	-015	-0000		525845F	79.03
													Warrant Amount	79.03
076353	030046-01	FRONTIER COMMUNICATIONS	PV200119-001	1	62	-0000-0-	1192	-2700	-5909	-070	-0000		7079239532071103	189.63
			PV200123-001	1	62	-0000-0-	1192	-2700	-5909	-000	-0000		7076293634071518	278.03
													Warrant Amount	467.66
076354	030021-01	HUMBOLDT HOUSE CLEANING	PV200113-001	1	62	-0000-0-	1193	-8100	-5800	-000	-0000		INV 181809	810.00
			PV200130-001	1	62	-0000-0-	1193	-8100	-5800	-000	-0000		181822	720.00
													Warrant Amount	1,530.00
076355	030227-01	JOHNNY'S FLOORING & WINDOW COV	PV200114-001	1	62	-0000-0-	1193	-8100	-5800	-010	-0000		INV 111890	2,971.12
													Warrant Amount	2,971.12
076356	030063-01	LOVETT, SHARI	PV200131-001	1	62	-4610-0-	0000	-3700	-4396	-000	-0000		REIMBURSEMENT FO	1,247.52
													Warrant Amount	1,247.52
076357	030228-01	ORIENTAL TRADING COMPANY LLC	PV200116-001	1	62	-0000-0-	1110	-1000	-4310	-030	-0000		ORD 697788846	228.96
													Warrant Amount	228.96
076358	030026-01	P G & E	PV200125-001	1	62	-0000-0-	1193	-8100	-5520	-000	-0000		56853370569	524.83
													Warrant Amount	524.83
076359	030064-01	RAY MORGAN COMPANY	PV200124-001	1	62	-4610-0-	1192	-2700	-4400	-050	-0000		2582165	4,566.75
													Warrant Amount	4,566.75
076360	030096-01	STAPLES ADVANTAGE	PV200126-001	1	62	-0000-0-	1110	-1000	-4351	-000	-0000		3421574068	125.41
			PV200127-001	1	62	-0000-0-	1110	-1000	-4351	-010	-0000		3421574069, 3421	139.36
			PV200128-001	2	62	-0000-0-	1110	-1000	-4351	-010	-0000		3421574069, 3421	22.63
				1	62	-4610-0-	1110	-2700	-4351	-060	-0000		3421731325, 3422	796.62
				2	62	-4610-0-	1110	-2700	-4351	-060	-0000		3421731325, 3422	436.38
			PV200129-001	1	62	-0000-0-	1110	-1000	-4351	-010	-0000		3421574070	182.70
													Warrant Amount	1,703.10
076361	030224-01	STUDIES WEEKLY	PV200115-001	1	62	-1100-0-	1110	-1000	-4310	-030	-0000		INV 274685	164.86

Production Run ID: 423
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Transmittal: 20000012-0 AUDIT - APRIL A/P 8/28/3019

Fiscal Year: 2020

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 08/29/2019 / EFTs Dated:

Warrant Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
076362	030015-01	SUDDENLINK	1	62	0000-0-1192-2700-5922-050-0000							722626701	12.67
												Warrant Amount	12.67
076363	030225-01	TCI BRINGS LEARNING ALIVE	1	62	4610-0-1110-1000-4312-030-0000							QUOTE 00029957	9,008.25
												Warrant Amount	9,008.25
076364	030226-01	YREKA MOTORS	1	62	4610-0-1110-1000-6400-000-0000							KKB47222-225	29,817.41
			2	62	4610-0-1110-1000-6400-000-0000							KKB47222-225	29,817.41
			3	62	4610-0-1110-1000-6400-000-0000							KKB47222-225	29,817.41
			4	62	4610-0-1110-1000-6400-000-0000							KKB47222-225	29,817.41
												Warrant Amount	119,269.64
												Total	141,930.67
												Fund 62 Total	141,930.67
												Total	141,930.67
												Fund 62 Total	141,930.67
												Grand Total	189,189.89
												Fund 62 Total	189,189.89

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Printed 9/5/2019 4:19:02 PM
District 20
Logon ereinhart
Fiscal Year 2020

Options

Report Type

Postlist

Filters

Production Run
District

425
75

Production Run ID: 425
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 09/05/2019 / EFT's Dated:
Transmittal: 20000013-0 AUDIT - APRIL 8/30/19

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
077013	030232-01	ACSA	PV200143-001	1	62-0000-0-1110-1000-5300-000-0000								0152 Warrant Amount	1,088.00 1,088.00
077014	030004-01	AMBROSINI, DENNIS	PV200145-001	1	62-0000-0-1195-8700-5612-060-0000								SEPT 2019 RENT Warrant Amount	2,500.00 2,500.00
077015	030189-01	BAKER, MARIAN	PV200132-001	1	62-0000-0-1110-1000-5800-036-0000								INV 2 Warrant Amount	150.00 150.00
077016	030230-01	BAKER, MARVIN	PV200140-001	1	62-0000-0-1193-8100-4381-000-0000								EMPLOYEE REIMB M	34.85
				2	62-0000-0-1193-8100-5560-000-0000								EMPLOYEE REIMB M	20.25
				3	62-0000-0-1110-1000-5201-000-0000								EMPLOYEE REIMB M	82.36
													Warrant Amount	137.46
077017	030005-01	CAMPTON PLAZA	PV200146-001	1	62-0000-0-1195-8700-5612-000-0000								SEPT 2019 RENT Warrant Amount	4,838.00 4,838.00
077018	030118-01	CDW GOVERNMENT	PV200134-001	1	62-0000-0-1192-2700-4351-000-0000								TPW5996 TOX6758 Warrant Amount	39.09 349.75 388.84
077019	030169-01	CITY OF EUREKA	PV200144-001	1	62-0000-0-1192-2700-5831-000-0000								FA-0516 Warrant Amount	170.00 170.00
077020	030006-01	CUTTEN COMMUNITY CHURCH	PV200147-001	1	62-0000-0-1195-8700-5612-030-0000								SEPT 2019 RENT Warrant Amount	4,000.00 4,000.00
077021	030008-01	DAGGETT, PETER JAY	PV200148-001	1	62-0000-0-1195-8700-5612-050-0000								SEPT 2019 RENT Warrant Amount	3,500.00 3,500.00
077022	030101-01	GOMES, SARAH	PV200135-001	1	62-0000-0-1193-8100-4381-030-0000								REIMB/BUILDING M Warrant Amount	156.15 156.15
077023	030007-01	HADLEY FAMILY TRUST	PV200149-001	1	62-0000-0-1195-8700-5612-000-0000								SEPT 2019 RENT Warrant Amount	400.00 400.00
077024	030002-01	KATZ, DAVID	PV200150-001	1	62-0000-0-1195-8700-5612-070-0000								SEPT 2019 RENT Warrant Amount	950.00 950.00
077025	030223-01	LINDE, CRYSTAL	PV200138-001	1	62-1100-0-1110-1000-4310-030-0000								MAT & SUPP REIMB	79.99

Production Run ID: 425
75 Northern United Humboldt

Warrant Vendor Vendor Name
(Continued...)

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Warrants Dated: 09/05/2019 / EFT's Dated:

Transmittal: 20000013-0 AUDIT - APRIL 8/30/19

Fiscal Year: 2020

Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
PV200136-001	1	62-0000-0-1110-2700-4393-000-0000								REIMBURSE PROF D	444.85
PV200137-001	1	62-0000-0-0000-7200-5201-000-0000								EMPLOYEE REIMBUR	316.68
	2	62-0000-0-1192-2700-4351-000-0000								EMPLOYEE REIMBUR	19.99
	3	62-0000-0-1110-2700-4393-000-0000								EMPLOYEE REIMBUR	76.68
										Warrant Amount	858.20
PV200139-001	1	62-0000-0-1110-2700-4393-000-0000								EMPLOYEE REIMB	71.80
										Warrant Amount	71.80
PV200141-001	1	62-0000-0-1110-1000-5201-000-0000								MILEAGE FOR LUNC	22.62
										Warrant Amount	22.62
PV200151-001	1	62-0000-0-1195-8700-5612-040-0000								SEPT 2019 RENT	400.00
PV200152-001	1	62-0000-0-1195-8700-5612-040-0000								SEPT 2019 RENT	3,500.00
										Warrant Amount	3,900.00
										Warrant Totals:	17
										Warrant Count:	17
										Total	23,211.06
										Fund 62 Total	23,211.06
										Total	23,211.06
										Fund 62 Total	23,211.06

Production Run ID: 425
 75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
 ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
 Warrants Dated: 09/05/2019 / EFTs Dated:
 Transmittal: 20000014-0 AUDIT - APRIL 8/30/19

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount		
077030	030118-01	CDW GOVERNMENT	PV200133-001	1	62	4610-0-1	192	-2700-	4445-000-	0000			TGK0170	3,640.17		
													Warrant Amount	3,640.17		
Warrant Totals:													Warrant Count:	1	Total	3,640.17
Transmittal Total:													Warrant/EFT Count:	1	Total	3,640.17
District Totals:													Warrant/EFT Count:	18	Grand Total	26,851.23
															Fund 62 Total	26,851.23

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL

Report Cover Sheet

General Settings

Report Name
Printed
District
Logon
Fiscal Year

ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
9/9/2019 4:29:14 PM
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2020

Options

Report Type

Postlist

Filters

Production Run
District

428
75

Production Run ID: 428
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 09/09/2019 / EFT's Dated:

Transmittal: 20000015-0 AUDIT - APRIL A/P 9/6/19
Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
077328	030091-01	AT&T	PV200170-001	1	62-0000-0-1110-2700-5909-000-0000								ACCT'S 707268898	162.04
				2	62-0000-0-1110-2700-5909-000-0000								ACCT'S 707268898	253.63
													Warrant Amount	415.67
077329	030052-01	CITY OF ARCATATA	PV200169-001	1	62-0000-0-1193-8100-5530-050-0000								ACCT 020753-000,	214.60
				2	62-0000-0-1193-8100-5530-050-0000								ACCT 020753-000,	70.28
													Warrant Amount	284.88
077330	030233-01	HI MARIN HEADLANDS	PV200153-001	1	62-0000-0-1110-1000-5801-000-0000								CONF 4017714	1,800.00
													Warrant Amount	1,800.00
077331	030234-01	HUMBOLDT COUNTY TAX COLLECTOR	PV200157-001	1	62-0000-0-1192-2700-5884-000-0000								GO BONDS ASMT #	15.65
													Warrant Amount	15.65
077332	030215-01	KERR, WENDY	PV200164-001	1	62-0001-0-1500-3110-5201-000-0000								EMPLOYEE MILEAGE	27.61
													Warrant Amount	27.61
077333	030026-01	P G & E	PV200168-001	1	62-0000-0-1193-8100-5520-000-0000								ACCT 2300268867-	63.68
													Warrant Amount	63.68
077334	030175-01	PITNEY BOWES INC	PV200159-001	1	62-0000-0-1192-2700-5623-000-0000								1013599523	113.11
													Warrant Amount	113.11
077335	030059-01	PITNEY BOWES PURCHASE POWER	PV200161-001	1	62-0000-0-1192-2700-5950-000-0000								RESERVE ACCT 403	500.00
													Warrant Amount	500.00
077336	030064-01	RAY MORGAN COMPANY	PV200158-001	1	62-0000-0-1110-2420-4310-050-0000								2634199	107.42
													Warrant Amount	107.42
077337	030204-01	SCHOOL OUTFITTERS	PV200167-001	1	62-4610-0-1110-1000-4351-030-0000								INV# INV13218952	1,403.99
													Warrant Amount	1,403.99
077338	030235-01	SECURLY	PV200166-001	1	62-0000-0-1110-2700-5800-000-0000								2018-101010	8,508.50
													Warrant Amount	8,508.50
077339	030077-01	SILVERNALE, DANA	PV200165-001	1	62-6500-0-5770-1120-5201-000-0000								EMPLOYEE MILEAGE	40.60
													Warrant Amount	40.60
077340	030096-01	STAPLES ADVANTAGE	CM200001-001 CM200002-001	1	62-4610-0-1110-2700-4351-000-0000								INV 3422604324,	(297.71)
				1	62-0000-0-1110-1000-4351-000-0000								INV 3420789313 C	(45.36)

Production Run ID: 428
75 Northern United Humboldt

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - DISTRICT WARRANT/EFT REGISTER DETAIL
Warrants Dated: 09/09/2019 / EFTs Dated:

Transmittal: 20000015-0 AUDIT - APRIL A/P 9/6/19

Fiscal Year: 2020

Warrant	Vendor	Vendor Name	Reference	Ln	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount		
(Continued...)																
077341	030056-01	WALSH, VALERIE	PV200163-001	1	62	-6500-0-5770-1120-5201-000-0000							EMPLOYEE MILEAGE Warrant Amount	489.52		
077342	030097-01	WARDS SCIENCE	PV200162-001	1	62	-1100-0-1110-1000-4310-000-0000							INV'S 8087410700	123.47		
				2	62	-1100-0-1110-1000-4310-000-0000							INV'S 8087410700 Warrant Amount	45.39		
Warrant Totals:													Warrant Count:	15	Total	14,136.25
Transmittal Total:													Warrant/EFT Count:	15	Total	14,136.25
District Totals:													Warrant/EFT Count:	15	Grand Total	14,136.25
															Fund 62 Total	14,136.25

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.2 Approval of Warrants and Payroll for NU-Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. See attached.

Fiscal Implications:

Warrants: NU-Siskiyou Charter School - \$106,089.42

Payroll: NU-Siskiyou Charter School - \$13,838.68

Contact Person/s: Shari Lovett, Tammy Picconi, Kirk Miller

PAYROLL PRELIST AUDIT TOTALS FOR DISTRICT

EMPLOYEE COUNTS

RECEIVING WARRANTS	5	GETTING PAID FIRST TIME	0
APD TO CU	0	TERMINATED GETTING PAID	0
APD TO CHECKING	0	STARTING APD CHECKING NEXT MONTH	0
APD TO SAVINGS	0	STARTING APD SAVINGS NEXT MONTH	0
		GETTING PAID BALANCE OF CONTRACT	0
TOTAL GETTING PAID	5		

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NMNL	ADJ	NMNL	ADJ	NMNL	ADJ	NMNL	ADJ	NMNL	ADJ
4,658.34	0.00	0.00	0.00	2,038.50	0.00	2,038.50	0.00	6,696.84	0.00
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NMNL	4,658.34*	ADJ NMNL	0.00*	ADJ NMNL	2,038.50*	ADJ NMNL	2,038.50*	ADJ NMNL	6,696.84*
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NMNL	0.00*	NON-NMNL	0.00*	NON-NMNL	0.00*	NON-NMNL	0.00*	NON-NMNL	0.00*
TOTAL	4,658.34**	TOTAL	0.00**	TOTAL	2,038.50**	TOTAL	2,038.50**	TOTAL	6,696.84**

TOTAL NUMBER HOURS WORKED:

109.50

TOTAL NUMBER DAYS WORKED:

0.00

GROSS	FED IMP GROSS	NTX GROSS	TSA	RET-TS	FED TAX GROSS	FIT	AFIT
6,696.84	0.00	0.00	0.00	495.76	6,201.08	487.53	125.00
SIT	ASIT	OASDI GROSS	OASDI	MEDI GROSS	MEDICARE	DEF-MEDI GROSS	DEF-MEDI
117.36	0.00	4,238.50	262.79	6,696.84	97.12	0.00	0.00
SURV-BEN	SDI	ETC	STRS SUBJ	STRS	PERS SUBJ	PERS	DEB
0.00	0.00	0.00	2,458.34	251.98	3,482.50	243.78	48.45
NET	ADJ (+)	ADJ (-)	OASDI EMPR	MEDI EMPR	STRS EMPR	PERS EMPR	
5,062.83	0.00	0.00	0.00	0.00	0.00	0.00	
STATE IMP GROSS	STATE TAX GROSS	STRS (C)	STRS (P)	STRS (O)	PERS (C)	PERS (P)	PERS (O)
0.00	6,201.08	251.98	0.00	0.00	243.78	0.00	0.00
STRS/SUBJ (C)	STRS/SUBJ (P)	STRS/SUBJ (O)	PERS/SUBJ (C)	PERS/SUBJ (P)	PERS/SUBJ (O)	STRS/SUBJ DBS	STRS DBS
2,458.34	0.00	0.00	3,482.50	0.00	0.00	0.00	0.00

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8/22/19

PAYROLL PRELIST ADDIT TOTALS FOR DISTRICT

RECEIVING WARRANTS		EMPLOYEE COUNTS	
APD TO CU	5	GETTING PAID FIRST TIME	0
APD TO CHECKING	0	TERMINATED GETTING PAID	0
APD TO SAVINGS	0	STARTING APD CHECKING NEXT MONTH	0
		STARTING APD SAVINGS NEXT MONTH	0
		GETTING PAID BALANCE OF CONTRACT	0
TOTAL GETTING PAID	5		

PAYROLL TOTALS

SALARY GROSS		DAILY GROSS		HOURLY GROSS		HOURLY AND DAILY GROSS		TOTAL GROSS	
NML	4,658.34	NML	0.00	NML	2,483.50	NML	2,483.50	NML	7,141.84
ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00	ADJ	0.00
ADJ NML	4,658.34*	ADJ NML	0.00*	ADJ NML	2,483.50*	ADJ NML	2,483.50*	ADJ NML	7,141.84*
TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*	TOTAL OT	0.00*
NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*	NON-NML	0.00*
TOTAL	4,658.34**	TOTAL	0.00**	TOTAL	2,483.50**	TOTAL	2,483.50**	TOTAL	7,141.84**

TOTAL NUMBER HOURS WORKED: 135.50 TOTAL NUMBER DAYS WORKED: 0.00

GROSS		FED IMP GROSS		NTX GROSS		TSA		RET-TS		FED TAX GROSS		FIT		AFIT	
	7,141.84		0.00		0.00		0.00		495.76		6,646.08		514.89		125.00
SIT	127.28	ASIT	0.00	OASDI GROSS	4,683.50	OASDI	290.39	MEDI GROSS	7,141.84	MEDICARE	103.56	DEF-MEDI GROSS	0.00	DEF-MEDI	0.00
SURV-BEN	0.00	SPI	0.00	EIC	0.00	STRS SUBJ	2,458.34	STRS	251.98	STRS SUBJ	3,482.50	PERS	243.78	PERS	48.45
NET	5,436.51	ADJ (+)	0.00	ADJ (-)	0.00	OASDI EMPR	0.00	MEDI EMPR	0.00	STRS EMPR	0.00	PERS EMPR	0.00	DED	48.45
STATE IMP GROSS	0.00	STATE TAX GROSS	6,646.08	STRS (C)	251.98	STRS (P)	0.00	STRS (O)	0.00	PERS (C)	243.78	PERS (P)	0.00	PERS (O)	0.00
STRS/SUBJ (C)	2,458.34	STRS/SUBJ (P)	0.00	STRS/SUBJ (O)	0.00	PERS/SUBJ (C)	3,482.50	PERS/SUBJ (P)	0.00	PERS/SUBJ (O)	0.00	STRS/SUBJ DBS	0.00	STRS DBS	0.00

09/09/2019 10:11:17
 Lacey

**Siskiyou County Office of Education
Request for Warrant Processing**

SPECIAL

BATCH # 0812

District # 43 District Name NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	27,879.54	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____

District Superintendent *Stan B...*

Board Approval Date _____ Mail _____ Hold _____

-For Siskiyou County Office of Education Use Only-

Audited By: _____ Audit Date: _____

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtrRef
 Reg Reference Date
 000113/00 NCS Pearson INC 13036 Collection Center Dr. Chicago, IL 60693 FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Ldg Amt Net Amount

PV-200058	08/12/2019	INVOICE# 7026835609	62-4610-0-4100-1110-1000-000-00000 NN	APPRVD TEXTBKS/CORE CURRICULA	10,374.91
PV-200059	08/12/2019	INVOICE# 7026835610	62-4610-0-4100-1110-1000-000-00000 NN	APPRVD TEXTBKS/CORE CURRICULA	7,789.29
PV-200060	08/12/2019	INVOICE# 7026835611	62-4610-0-4100-1110-1000-000-00000 NN	APPRVD TEXTBKS/CORE CURRICULA	4,171.79
PV-200061	08/12/2019	INVOICE# 7026835612	62-4610-0-4100-1110-1000-000-00000 NN	APPRVD TEXTBKS/CORE CURRICULA	5,543.55
TOTAL PAYMENT AMOUNT			27,879.54 *		27,879.54

TOTAL FUND PAYMENT	27,879.54 **	27,879.54
TOTAL BATCH PAYMENT	27,879.54 ***	27,879.54
TOTAL DISTRICT PAYMENT	27,879.54 ****	27,879.54
TOTAL FOR ALL DISTRICTS:	27,879.54 ****	27,879.54

Number of checks to be printed: 1, not counting voids due to stub overflows.

10,374.91 +
 7,789.29 +
 4,171.79 +
 5,543.55 +
 27,879.54 *

Siskiyou County Office of Education Request for Warrant Processing

SPECIAL
BATCH # 0813

District # 43 District Name NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay		
25	Capital Facilities (Developer Fees) Fund	XXXXXXXXXX	XXXXXXXXXX
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	3271.50	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____

District Superintendent Stan Rous

Board Approval Date _____ Mail _____ Hold _____

-For Siskiyou County Office of Education Use Only-

Audited By: _____ Audit Date: _____

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
 Reg Reference Date Description Tax ID num Deposit type FD RESC Y OBUT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount
 000115/00 Cornerstone Construction 561756788
 Santa Cruz, CA 95060

PV-200069 08/12/2019 INVOICE# 080119 62-4610-0-5800-1110-1000-000-00000 NY

TOTAL PAYMENT AMOUNT	3,271.50 *			3,271.50
TOTAL FUND PAYMENT	3,271.50 **			3,271.50
TOTAL BATCH PAYMENT	3,271.50 ***	0.00		3,271.50
TOTAL DISTRICT PAYMENT	3,271.50 ****	0.00		3,271.50
TOTAL FOR ALL DISTRICTS:	3,271.50 *****	0.00		3,271.50

Number of checks to be printed: 1, not counting voids due to stub overflows.

**Siskiyou County Office of Education
Request for Warrant Processing**

BATCH # 0814

District # 43

District Name NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	20,456.01	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____

District Superintendent *[Signature]*

Board Approval Date _____ Mail _____ Hold _____

-For Siskiyou County Office of Education Use Only-

Audited By: _____ Audit Date: _____

Batch status: A All

From batch: 0814

To batch: 0814

Include Revolving Cash: Y

Include Address: Y

Include Object Desc: Y

Include Vendor TIN: Y

Include Audit Date and Time in Sort: N

Need
Goldenrod

043 NORTHERN UNITED SISKIYOU
NUCS BATCH 0814

J6255

ACCOUNTS PAYABLE PRELIST
BATCH: 0814 NUCS Batch 0814
FUND : 62

APY500 L.00.14 08/13/19 10:10 PAGE 1
<< Open >>
CHARTER SCH. ENTERPRISE FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
000002/00	BOB STONE P.O. BOX 601 YREKA, CA 96097											

PO-200005 08/12/2019 SEPTEMBER 2019 RENT

1 62-0000-0-5612-0000-8700-000-00000 N1 P
NORTH UNITED RENT/LEASE BLDG
2,850.00 *

2,850.00

2,850.00

TOTAL PAYMENT AMOUNT

000116/00

CERELIA BARBATO
502 W. CENTER STREET
YREKA, CA 96097

PV-200078 07/16/2019 STAY FOCUSED P.D. MILES

62-4610-0-5200-1110-1000-000-00000 NN
TRAVEL & CONFERENCE

113.45

PV-200079 07/16/2019 MILEAGE P.D. AVID TRAINING

62-4610-0-5200-1110-1000-000-00000 NN
TRAVEL & CONFERENCE

298.12

TOTAL PAYMENT AMOUNT

411.57 *

411.57

000063/00

G & G HARDWARE INC
729 SOUTH BROADWAY
YREKA, CA 96097

PV-200070 07/24/2019 Invoice# 264463

62-0000-0-4300-0000-8100-000-00000 NN
SUPPLIES

5.14

PV-200071 07/24/2019 INVOICE# 264476

62-0000-0-4300-0000-8100-000-00000 NN
SUPPLIES

5.00

PV-200072 07/25/2019 INVOICE# 264533

62-0000-0-4300-0000-8100-000-00000 NN
SUPPLIES

10.66

TOTAL PAYMENT AMOUNT

20.80 *

20.80

000031/00

Holiday Inn Express
707 Montague Rd
Yreka, CA 96097

PO-200021 09/03/2019 SEPTEMBER 3 ADMIN MEETING

1 62-0000-0-5200-0000-2700-000-00000 NN P
TRAVEL & CONFERENCE

100.97

100.97

TOTAL PAYMENT AMOUNT

100.97 *

100.97

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
000114/00	MEL SCIENCE 200 CONTINENTAL DRIVE NEWARK, DE 19713										

PV-200062 08/12/2019 INVOICE# MY201908124
 62-0000-0-5800-1110-1000-000-00000 NN
 PROFES'L/CONSULTG SVCS/OP EXP
 TOTAL PAYMENT AMOUNT 314.90 * 314.90

000118/00 McLane Maintenance
 409 Pony Trail
 Mt Shatsa, CA 96067
 550320093

PO-200024 07/27/2019 PO SC20-0053 YARD
 1 62-0000-0-5800-0000-8100-000-00000 NY P
 PROFES'L/CONSULTG SVCS/OP EXP
 TOTAL PAYMENT AMOUNT 95.00 * 95.00

000012/00 NORTH STATE PARENT
 PO BOX 1602
 MT. SHASTA, CA 96067

PV-200065 07/01/2019 INVOICE# 69619
 62-0000-0-5800-0000-2700-000-00000 NN
 PROFES'L/CONSULTG SVCS/OP EXP
 TOTAL PAYMENT AMOUNT 180.00 * 180.00

000013/00 PACIFIC POWER
 PO BOX 26000
 PORTLAND, OR 97256-0001

PO-200016 08/06/2019 July 2-Aug 2 2019
 1 62-0000-0-5520-0000-8100-000-00000 NN P
 ELECTRICITY
 TOTAL PAYMENT AMOUNT 324.62 * 324.62

000106/00 RAMSHAW ACE HARDWARE
 328 N. MT SHASTA BLVD
 MT SHASTA, CA 96067

PV-200066 07/25/2019 INVOICE# 489202
 62-0000-0-4300-0000-8100-000-00000 NN
 SUPPLIES
 PV-200067 08/12/2019 INVOICE# 489256
 62-0000-0-4300-0000-8100-000-00000 NN
 SUPPLIES
 PV-200068 08/12/2019 INVOICE# 490310
 62-0000-0-4300-0000-2700-000-00000 NN
 SUPPLIES
 TOTAL PAYMENT AMOUNT 144.83 * 144.83

99.59
 19.33
 25.91
 144.83

Vendor/Addr Remit name
 Req Reference Date Description
 000038/00 REMIND101 INC
 ATTN: BILLING
 965 MISSION ST., SUITE 300
 SAN FRANCISCO, CA 94103

Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
 FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount

PV-200073 10/02/2019 INV# 2018-102867
 62-0000-0-5800-1110-1000-000-00000 NN 600.00
 PROFES'L/CONSULTG SVCS/OP EXP 600.00 *
 TOTAL PAYMENT AMOUNT 600.00

000117/00 ROXY KENNEDY
 PO BOX 153
 HONEYDEW, CA 95545
 PV-200080 08/05/2019 MILEAGE
 62-0000-0-5200-0000-2700-000-00000 NN 243.00
 TRAVEL & CONFERENCE 243.00 *
 TOTAL PAYMENT AMOUNT 243.00

000023/00 Ray Morgan Company
 3131 Esplandade
 Chico, CA 95973
 PO-200017 08/02/2019 Invoice# 2628213
 1 62-0000-0-5600-0000-2700-000-00000 NN P 120.52
 RENTALS, LEASES & REPAIRS, N.C.
 PO-200017 08/02/2019 INVOICE# 2628213
 2 62-0000-0-5600-1110-1000-000-00000 NN P 281.21
 RENTALS, LEASES & REPAIRS, N.C.
 TOTAL PAYMENT AMOUNT 401.73 *

000104/00 SCHOOL-OUTFITTERS
 PO BOX 638517
 CINCINNATI, OH 45263-8517
 PV-200074 07/23/2019 INVOICE# 13195104
 62-4610-0-4300-1110-1000-000-00000 NN 330.01
 SUPPLIES
 PV-200075 08/07/2019 INVOICE# 13190909
 62-4610-0-4400-1110-1000-000-00000 NN 1,077.89
 NON-CAPITALIZED EQUIP.
 PV-200076 08/08/2019 INVOICE# 13191934
 62-4610-0-4300-1110-1000-000-00000 NN 4,770.69
 SUPPLIES
 PV-200077 08/12/2019 INVOICE# 13195096
 62-4610-0-4300-1110-1000-000-00000 NN 275.08
 SUPPLIES
 TOTAL PAYMENT AMOUNT 6,453.67 *

TOTAL PAYMENT AMOUNT 6,453.67

FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
000088/00	SHASTA SUMMIT PROPERTIES 320 CHESTNUT STREET MT SHASTA, CA 96067										

PO-200007 08/12/2019 SEPTEMBER 2019RENT
 1 62-0000-0-5612-0000-8700-000-00000 NN P 2,500.00
 NORTH UNITED RENT/LEASE BLDG
 TOTAL PAYMENT AMOUNT 2,500.00

000005/00 SISKIYOU TELEPHONE COMPANY
 PO BOX 157
 ETNA, CA 96027-0157

PO-200009 08/01/2019 Internet for Fishers
 1 62-0000-0-5912-0000-2700-000-00000 NN P 49.95
 COMMUN - INTERNET SVCS/LINES
 TOTAL PAYMENT AMOUNT 49.95

000052/00 STAPLES ADVANTAGE
 PO BOX 660409
 DALLAS, TX 75266-0409

PV-200063 07/25/2019 INVOICE# 3420148428
 62-0000-0-4300-1110-1000-000-00000 NN 104.39
 SUPPLIES
 PV-200064 07/24/2019 INVOICE# 3420016848
 62-0000-0-4300-1110-1000-000-00000 NN 10.67
 SUPPLIES
 TOTAL PAYMENT AMOUNT 115.06

000008/00 TODD WHIPPLE & STACY WHIPPLE 555515178
 1201 S. MAIN STREET
 SUITE C
 YREKA, CA 96097

PO-200006 08/12/2019 September 2019 Rent
 1 62-0000-0-5612-0000-8700-000-00000 NY P 3,000.00
 NORTH UNITED RENT/LEASE BLDG
 TOTAL PAYMENT AMOUNT 3,000.00

ACCOUNTS PAYABLE PRELIST
BATCH: 0814 NUCS Batch 0814
FUND : 62 CHARTER SCH. ENTERPRISE FUND

Vendor/Addr Remit name
Req Reference Date Description

000003/00 WENDY JAMES
P.O. BOX 714
MT. SHASTA, CA 96067

Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Liq Amt Net Amount
571813949

PO-200004 09/01/2019 September 2019 Rent 1 62-0000-0-5612-0000-8700-000-00000 NY P 2,650.00 2,650.00
NORTH UNITED RENT/LEASE BLDG
2,650.00 * 2,650.00

TOTAL FUND	PAYMENT	20,456.10 **	20,456.10
TOTAL BATCH PAYMENT		20,456.10 ***	20,456.10
TOTAL DISTRICT PAYMENT		20,456.10 ****	20,456.10
TOTAL FOR ALL DISTRICTS:		20,456.10 ****	20,456.10

rinted: 18, not counting voids due to stub overflows.

2,850. +			
113.45 +			
298.12 +			
5.14 +			
5. +			
10.66 +			
100.97 +			
314.9 +			
95. +			
180. +			
324.62 +			
99.59 +			
19.33 +			
25.91 +			
600. +			
243. +			
401.73 +			
330.01 +			
1,077.89 +			
4,770.69 +			
275.08 +			
2,500. +			
49.95 +			
104.39 +			
10.67 +			
3,000. +			
2,650. +			
20,456.1 * *			

**Siskiyou County Office of Education
Request for Warrant Processing**

BATCH # 0809

District # 43 District Name NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	19,633.33	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent Shari Lewis

Board Approval Date _____ Mail _____ Hold _____

--- For Siskiyou County Office of Education Use Only ---

Audited By: _____ Audit Date: _____

APY250 L.00.05

SISKIYOU COUNTY OFFICE OF EDUCATION

08/13/19 PAGE 2

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 0809 NUCS 19/20 BATCH 0809
FUND : 62 CHARTER SCH. ENTERPRISE FUND

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 08/13/2019

WARRANT	VENDOR/ADDR	REQ#	NAME (REMIT)	REFERENCE LN	FD RESC Y	OBJT GOAL	FUNC SCH	LOCAL	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
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WARRANT TOTAL \$101.72

00565344 000106/ RAMSHAW ACE HARDWARE

PV-200049			62-0000-0-4300-0000-8100-000-00000							INVOICE# 487443		246.02
												\$246.02
												WARRANT TOTAL

00565345 000104/ SCHOOL OUTFITTERS

PV-200033			62-4610-0-4400-1110-1000-000-00000							INVOICE# 13182158		721.31
PV-200034			62-4610-0-4300-0000-2700-000-00000							INVOICE# 13189928		758.85
PV-200035			62-4610-0-4300-1110-1000-000-00000							INVOICE#13180949		1,000.96
PV-200036			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13180997		268.19
PV-200037			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13182310		112.66
PV-200038			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13182364		169.61
PV-200039			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13183140		1,451.73
PV-200040			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13185051		248.19
PV-200041			62-4610-0-4300-0000-2700-000-00000							INVOICE# 13188774		815.76
PV-200042			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13180462		1,772.66
PV-200043			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13180818		2,461.91
PV-200044			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13179953		516.28
PV-200045			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13181103		280.19
PV-200046			62-4610-0-4300-1110-1000-000-00000							INVOICE# 13183774		390.75
												\$10,969.05
												WARRANT TOTAL

00565346 000014/ SHASTA VALLEY PEST CONTROL

PO-200025		1.	62-0000-0-5500-0000-8100-000-00000							AUGUST 2019		45.00
												\$45.00
												WARRANT TOTAL

00565347 000052/ STAPLES ADVANTAGE

PV-200050			62-4610-0-4300-0000-2700-000-00000							INVOICE# 3419594856		1,792.41
PV-200051			62-0000-0-4300-1110-1000-000-00000							INVOICE# 3419594858		746.51

APY250 L.00.05

SISKIYOU COUNTY OFFICE OF EDUCATION

08/13/19 PAGE

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DISTRICT: 043 NORTHERN UNITED SISKIYOU

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 08/13/2019

BATCH: 0809 NUCS 19/20 BATCH 0809
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT					
	REQ#	REFERENCE	IN	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	

00565348	000099/	TEACHER CREATED MATERIAL	PV-200052	62-4610-0-4300-0000-2700-000-00000	INVOICE#	3419664835	400.51
			PV-200053	62-4610-0-4300-1110-1000-000-00000	INVOICE#	3416955603	2.59
							\$2,942.02

00565349	000054/	TEHAMA COUNTY DEPT OF EDUCATIO	PV-200031	62-0000-0-4300-1110-1000-000-00000	INVOICE#	2310376	116.08
							\$116.08

00565350	000110/	THE CML GROUP	PV-200047	62-0000-0-5200-1110-1000-000-00000	INVOICE#	20-00118	150.00
							\$150.00

			PV-200055	62-4610-0-5800-1110-1000-000-00000	INVOICE#	5962	2,122.50
							\$2,122.50

*** FUND TOTALS ***

TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$19,633.33*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$19,633.33*

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	16	TOTAL AMOUNT OF CHECKS:	\$19,633.33*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	16	TOTAL AMOUNT:	\$19,633.33*

APY250 1.00.05

SISKIYOU COUNTY OFFICE OF EDUCATION

08/13/19 PAGE

4

DISTRICT: 043 NORTHERN UNITED SISKIYOU

COMMERCIAL WARRANT REGISTER

FOR WARRANTS DATED 08/13/2019

BATCH: 0812 NUCS Special Batch 0812

REQUIREMENTS

CHARTER SCH. ENTERPRISE FUND

FUND : 62

WARRANT

VENDOR/ADDR NAME (REMITT)

REQ#

REFERENCE LN

DEPOSIT TYPE

00565351 000113/

NCS Pearson INC

ABA NUM ACCOUNT NUM

PV-200058

62-4610-0-4100-1110-1000-000-000000

INVOICE# 7026835609

PV-200059

62-4610-0-4100-1110-1000-000-000000

INVOICE# 7026835610

PV-200060

62-4610-0-4100-1110-1000-000-000000

INVOICE# 7026835611

PV-200061

62-4610-0-4100-1110-1000-000-000000

INVOICE# 7026835612

WARRANT TOTAL

WARRANT TOTAL

5,543.55

*** FUND TOTALS ***

TOTAL NUMBER OF CHECKS: 1

\$27,879.54*

TOTAL ACH GENERATED: 0

TOTAL ACH GENERATED: 0

\$.00*

TOTAL EFT GENERATED: 0

TOTAL EFT GENERATED: 0

\$.00*

TOTAL PAYMENTS: 1

TOTAL PAYMENTS: 1

\$27,879.54*

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS: 1

\$27,879.54*

TOTAL ACH GENERATED: 0

TOTAL ACH GENERATED: 0

\$.00*

TOTAL EFT GENERATED: 0

TOTAL EFT GENERATED: 0

\$.00*

TOTAL PAYMENTS: 1

TOTAL PAYMENTS: 1

\$27,879.54*

DISTRICT: 043 NORTHERN UNITED SISKIYOU

FOR WARRANTS DATED 08/13/2019

BATCH: 0813 NUCS SPECIAL BATCH 0813
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	GOAL	FUNC	SCH	LOCAL	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT	
00565352	000115/	Cornerstone Construction																	

PV-200069 62-4610-0-5800-1110-1000-000-000000
WARRANT TOTAL

INVOICE# 080119

3,271.50
\$3,271.50

*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$3,271.50*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$3,271.50*
*** BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$3,271.50*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$3,271.50*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	18	TOTAL AMOUNT OF CHECKS:	\$50,784.37*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	18	TOTAL AMOUNT:	\$50,784.37*

**Siskiyou County Office of Education
Request for Warrant Processing**

BATCH # 0028

District # 43

District Name NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	34357.16	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____

District Superintendent Shari Lovitt

Board Approval Date _____ Mail _____ Hold _____

For Siskiyou County Office of Education Use Only

Audited By: _____ Audit Date: _____

DISTRICT: 043 NORTHERN UNITED SISKIYOU COMMERCIAL WARRANT REGISTER
 BATCH: 0828 NUCS 0828 FOR WARRANTS DATED 09/06/2019

FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	FD RESC Y	OBJT GOAL	FUND SCH	LOCAL	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
00566438	000116/	CERELIA BARBATO										
		PV-200123			62	-0000-0-5200	-0000-2700	-000-00000			SUMMIT EUREKA	241.86
											WARRANT TOTAL	\$241.86
00566439	000021/01	College of the Siskiyous										
		PV-200117			62	-0000-0-4100	-1110-1000	-000-00000			TRANSACTION# 9128	842.75
											WARRANT TOTAL	\$842.75
00566440	000131/	DRAW YOUR WORLD										
		PV-200108			62	-4610-0-4300	-1110-1000	-000-00000			INVOICE# 00023983	243.33
											WARRANT TOTAL	\$243.33
00566441	000138/	HEINEMANN										
		PV-200118			62	-0000-0-4100	-1110-1000	-000-00000			INVOICE# 7107016	5,073.68
											WARRANT TOTAL	\$5,073.68
00566442	000136/	LAKE SHORE LEARNING MATERIALS										
		PV-200121			62	-4610-0-4300	-1110-1000	-000-00000			INVOICE# 5247970819	7,343.57
											WARRANT TOTAL	\$7,343.57
00566443	000109/	MCGRAW HILL										
		PV-200109			62	-4610-0-4100	-1110-1000	-000-00000			INVOICE# 108833477001	2,703.46
											WARRANT TOTAL	\$2,703.46
00566444	000129/	MICHAELS OFFICE FURNITURE										
		PV-200105			62	-4610-0-4300	-0000-2700	-000-00000			INVOICE# 3737	1,068.51
											INVOICE# 3737	763.98
											INVOICE# 3737	590.91
											WARRANT TOTAL	\$2,423.40
00566445	000011/	MT SHASTA SPRING WATER										
		PO-200015			1.	62-0000-0-5600	-0000-8100	-000-00000			COOLER RENTAL 505 BRADWAY	9.65
											WARRANT TOTAL	\$9.65
00566446	000118/	McLane Maintenance										
		PO-200024			1.	62-0000-0-5800	-0000-8100	-000-00000			INVOICE# 4272	95.00

DISTRICT: 043 NORTHERN UNITED SISKIYOU
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/06/2019

BATCH: 0828 NUGS 0828
FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	IN	FD RESC Y OBJT GOAL FUND SCH LOCAL	DESCRIPTION		

00566447	000135/	ROBERT BRAY				
	PV-200122		62-0000-0-5200-0000-2700-000-00000	SUMMIT EUREKA		241.28
			WARRANT TOTAL			\$241.28

00566448	000104/	SCHOOL OUTFITTERS				
	PV-200102		62-4610-0-4300-1110-1000-000-00000	INVOICE# 13209393		877.39
			62-4610-0-4400-1110-1000-000-00000	INVOICE# 13209393		667.28
	PV-200103		62-4610-0-4300-0000-8100-000-00000	INVOICE# 13208634		451.51
	PV-200104		62-4610-0-4300-0000-8100-000-00000	INVOICE# 13206191		1,091.19
	PV-200112		62-4610-0-4300-1110-1000-000-00000	INVOICE# 13187200		360.44
			WARRANT TOTAL			\$3,447.81

00566449	000014/	SHASTA VALLEY PEST CONTROL				
	PO-200025		1. 62-0000-0-5500-0000-8100-000-00000	INVOICE# 082819-8		40.00
			WARRANT TOTAL			\$40.00

00566450	000137/	STUDY.COM				
	PV-200119		62-0000-0-5300-0000-2700-000-00000	INVOICE# 6474		958.00
			WARRANT TOTAL			\$958.00

00566451	000034/	Signs of Life				
	PV-200111		62-4610-0-4400-0000-8100-000-00000	INVOICE# 528003		1,697.38
			WARRANT TOTAL			\$1,697.38

00566452	000017/	WELLS FARGO FINANCIAL LEASING				
	PO-200019		1. 62-0000-0-5600-0000-2700-000-00000	INVOICE# 5006625577		63.87
			2. 62-0000-0-5600-1110-1000-000-00000	603-0171645-000		212.90
	PO-200026		1. 62-0000-0-5600-0000-2700-000-00000	5006625576		81.98
			2. 62-0000-0-5600-1110-1000-000-00000	603-0151725-000		273.28
	PO-200029		1. 62-0000-0-5600-0000-7200-000-00000	5006625577		27.37
	PO-200030		1. 62-0000-0-5600-0000-7200-000-00000	500662576		35.14

DISTRICT: 043 NORTHERN UNITED SISKIYOU COMMERCIAL WARRANT REGISTER
 BATCH: 0828 NDCS 0828 FOR WARRANTS DATED 09/06/2019
 FUND : 62 CHARTER SCH. ENTERPRISE FUND

WARRANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM
 REQ# REFERENCE IN FD RESC Y OBJT GOAL FUND SCH LOCAL DESCRIPTION AMOUNT

 00566453 000108/ WOODWIND AND BRASS WARRANT TOTAL \$694.54
 PV-200107 62-4610-0-4300-1110-1000-000-00000 INVOICE# 49724733
 WARRANT TOTAL \$1,292.97
 WARRANT TOTAL \$1,292.97

00566454 000120/ WORLD TELECOM & SURVEILLANCE INVOICE# 20402
 PV-200120 62-4610-0-6400-0000-8100-000-00000 INVOICE# 20402
 WARRANT TOTAL \$4,270.23
 WARRANT TOTAL \$4,270.23

00566455 000016/ YREKA TRANSFER LLC INVOICE# 472111
 PO-200020 1. 62-0000-0-5550-0000-8100-000-00000 INVOICE# 472111
 WARRANT TOTAL \$263.25
 WARRANT TOTAL \$263.25

00566456 000130/ IXL LEARNING INVOICE# S354994
 PV-200106 62-0000-0-5800-1110-1000-000-00000 INVOICE# S354994
 WARRANT TOTAL \$2,475.00
 WARRANT TOTAL \$2,475.00

*** FUND TOTALS ***
 TOTAL NUMBER OF CHECKS: 19 TOTAL AMOUNT OF CHECKS: \$34,357.16*
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$.00*
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$.00*
 TOTAL PAYMENTS: 19 TOTAL AMOUNT: \$34,357.16*

*** BATCH TOTALS ***
 TOTAL NUMBER OF CHECKS: 19 TOTAL AMOUNT OF CHECKS: \$34,357.16*
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$.00*
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$.00*
 TOTAL PAYMENTS: 19 TOTAL AMOUNT: \$34,357.16*

DISTRICT: 043 NORTHERN UNITED SISKIYOU
BATCH: 0905 NDCS SPECIAL BATCH 0905
FUND : 62 CHARTER SCH. ENTERPRISE FUND

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/06/2019

WARRANT VENDOR/ADDR NAME (REMIT)
REQ# REFERENCE LN FD RESC Y OBJT GOAL FUND SCH LOCAL
00566457 000142/ HYALT REGENCY

DEPOSIT TYPE
FD RESC Y OBJT GOAL FUND SCH LOCAL

ABA NUM ACCOUNT NUM
DESCRIPTION

AMOUNT

FV-200142 62-0000-0-5200-0000-2700-000-00000 CONFIRMATION# 4093445401
WARRANT TOTAL \$491.88

FUND	TOTALS	TOTAL NUMBER OF CHECKS:	TOTAL ACH GENERATED:	TOTAL EFT GENERATED:	TOTAL PAYMENTS:	TOTAL AMOUNT OF CHECKS:	TOTAL AMOUNT OF ACH:	TOTAL AMOUNT OF EFT:	TOTAL AMOUNT:
*** FUND ***		1	0	0	1	\$491.88*	\$.00*	\$.00*	\$491.88
*** BATCH TOTALS ***		1	0	0	1	\$491.88*	\$.00*	\$.00*	\$491.88*
*** DISTRICT TOTALS ***		20	0	0	20	\$34,849.04*	\$.00*	\$.00*	\$34,849.04*

**Siskiyou County Office of Education
Request for Warrant Processing**

SPECIAL
BATCH # 0905

District # 43

District Name: NORTHERN UNITED SISKIYOU CHARTER SCHOOL

Fund #	Fund Name	District Total	Audited Total
01	General Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Fund		
14	Deferred Maintenance		
15	Pupil Transportation Equip Fund		
17	Special Reserve Fund Other Than Capital Outlay	XXXXXXXXXX	XXXXXXXXXX
25	Capital Facilities (Developer Fees) Fund		
30	State School Building/Lease Purchase Fund		
40	Special Reserve Capital Outlay Projects		
71	Retiree Benefit Fund		
62	NORTHERN UNITED SISKIYOU CHARTER SCH	491.88	
	Batch Total		

By order of the governing board, the Siskiyou County Office of Education is authorized to draw warrants to the claimants of said school district as per attached listing.

Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____ Trustee _____
 Trustee _____

District Superintendent *Mark R.*

Board Approval Date _____ Mail _____ Hold _____

-For Siskiyou County Office of Education Use Only-

Audited By: _____ Audit Date: _____

Vendor/Addr Remit name Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
 Req Reference Date 5101 GREAT AMERICA PARKWAY FD RESC Y OBJT GOAL FUNC SCH LOCAL T9MPS Lig Amt Net Amount
 000142/00 HYATT REGENCY 000142/00

5101 GREAT AMERICA PARKWAY
 SANTA CLARA, CA 95054
 PV-200142 09/05/2019 CONFIRMATION# 4093445401 62-0000-0-5200-0000-2700-000-00000 NN 491.88
 TRAVEL & CONFERENCE 491.88 * 491.88

TOTAL PAYMENT AMOUNT	491.88 *	491.88	491.88
TOTAL FUND PAYMENT	491.88 **	491.88	491.88
TOTAL BATCH PAYMENT	491.88 ***	0.00	491.88
TOTAL DISTRICT PAYMENT	491.88 ****	0.00	491.88
TOTAL FOR ALL DISTRICTS:	491.88 ****	0.00	491.88

Number of checks to be printed: 1, not counting voids due to stub overflows.

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.3 Approval of Minutes

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes from prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the August 15, 2019 board meeting are attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

August 15, 2019

Members Present: Jere Cox, Bianca Garza, and Rosemary Kunkler

Members Absent: Briana Osterle

Staff: Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Rebekah Davis, and Julie Smith

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:30pm.
 - 1.1 PLEDGE OF ALLEGIANCE**
 - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda with changes to the order of 4.0: Action Items to be considered was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: -Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion Carries unanimously.
- 2.0 CONSENT AGENDA**
 - 2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**
 - 2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School**
 - 2.3 Consideration of Approval of Board Minutes for June 27 and June 28, 2019**
 - 2.4 Consideration of Approval for Resignations, Hires and Leaves:**

A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Briana Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** Tammy Picconi acknowledged Melissa Nakao for all her hard work on the grant, which includes the quarterly reports and all the accounting necessary for reimbursement.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
 - 4.1 Approval of Regional Directors Stipends:** Shari Lovett explained the reasons for the stipends. A motion to approve the Regional Directors stipends was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
 - 4.2 Approval of School Director’s Contract:** Jere Cox read the terms of Shari Lovett’s contract (In Packet) and stated that it would be retro to July 1, 2019. A motion to approve the School Director’s contract was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

- 4.3 Approval of the Redway Learning Center Lease at 1155 Redway Dr. Redway:**
A motion to approve the Redway Learning Center lease was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.4 Approval of Injury and Illness Prevention Plan for NU-Humboldt Charter School:** Shari Lovett explained the plan and that they are required for schools to have. A motion to approve the Injury and Illness Prevention Plan for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.5 Approval of Injury and Illness Prevention Plan for NU-Siskiyou Charter School:** A motion to approve the Injury and Illness Prevention Plan for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.6 Approval of Resolution to Reimburse Board Members for School Related Expenses:**
Shari Lovett explained section 22 of the Board Bylaws which covers board related expenses. Jere Cox wants section 22 to be more specific of what is reimbursable and what is not. Discussion was held on guidelines and what is legally allowed. Item to be on September agenda.
- 4.7 Approval of Amended LCAP for NU-Humboldt Charter School:** Tammy Picconi explained the LCAP was amended due to a typo on the supplemental/concentration award amount. A motion to approve the amended LCAP for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.8 Approval of Food Service Agreement between NU-Humboldt Charter School and Arcata School District:** Shari Lovett went over what the cost will be per meal and the procedure to pick up the meals. A motion to approve the Food Service Agreement between NU-Humboldt Charter School and Arcata School District was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.9 Approval of Contract with Meal Time for NU-Humboldt Charter School:** Shari Lovett explained the services that Meal Time will provide for us. A motion to approve the contract with Meal Time was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.10 Approval of Contract with Meal Time for NU-Siskiyou Charter School:** A motion to approve the contract with Meal Time for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.11 Consideration of Appointment of New Board Member:** Our potential new board member has withdrawn his application and turned down the appointment to the board. A discussion was held on advertising for a new member and opening the search to both counties.

5.0 DISCUSSION ITEMS:

- 5.1 2019-2020 Annual Goals:** Shari Lovett explained the purpose of our annual goals. Last year we used the LCAP goals and she recommends using them again this year.
- 5.2 Update on Facilities:** Jere Cox explained why this is a recurring item on the agenda. Shari Lovett updated the board on our search for a facility for the Cutten Learning Center.
- 5.3 Update on Board Handbook:** Shari Lovett updated the board on the status of the board handbook. The board will complete this in October.

6.0 REPORTS:

- 6.1 Enrollment and Attendance Report:** Report is in the board packet.
- 6.2 Financial Report:** No Report at this time.
- 6.3 LCAP Report:** No report at this time.
- 6.4 Directors Report:** Shari Lovett thanked Jere Cox for being here so soon after his surgery. Topics discussed were current legislative bills and their current status, NU-Siskiyou Charter School's charter renewal with Siskiyou County Office of Education, new hires, the Fall Summit, workshop she attended.
- 6.5 Northern United-Humboldt Charter School:** Rebekah Davis reported on the upcoming Fall Summit, special education, AVID and Tier II.
- 6.6 Northern United-Siskiyou Charter School:** Kirk Miller reported on the playground in Mt. Shasta, the health inspection, and the planning commission.
- 6.7 Board Report:** Jere Cox spoke of board tasks and that he values his fellow board members input.

7.0 NEXT BOARD MEETING:

- 7.1 Possible Agenda Items:** Contracts for meal program for Beginnings and the centers in Eureka, surplus items, curriculum, work agreements, board reimbursements, possible classified stipends, and meeting dates changes.
- 7.2 Next Board Meeting:** Next board meeting is September 19, 2019 at 4:00pm.

8.0 ADJOURNMENT: Jere Cox adjourned the meeting at 7:37pm.

Authorized Board Signature _____ Date _____

Respectfully Submitted By Lynda Speck

Agenda Item 3.

CONSENT AGENDA

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Subject:

3.4 Resignations, Hires, Leaves and Change of Assignments

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all new hires, resignations and leaves throughout the year. This includes all staff who have completed and signed a work agreement for the 2019-2020 school year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck



Northern United Charter Schools

Resignations, Hires, and Leaves

For the Month of:

9/19/2019

Resignations

Name	Date	Location	Comments
NONE			

Hires

Name	Date	Location	Comments
see attached			

Leaves

Name	Date	Location	Comments
NONE			

Change Of Assignment

Name	Date	Location	Comments
NONE			

**NU-SISKIYOU CHARTER SCHOOL
MASTER EMPLOYEE LIST**

Employee	Location	Position	FTE	Date Hired	Work Agr	Handbook
Akana, Tracy	Yreka Learning Center	Custodian	.526	7/1/2018	X	X
Allen, Colleen	Mt. Shasta Learning Center	Teacher	1.0	7/1/2018	X	X
Andras, Michelle	Mt. Shasta Learning Center	Teacher	0.50	7/1/2018	X	
Bandi, Leslie	Mt. Shasta Learning Center	One-One Tutor	0.13	8/26/2019	X	
Barbato, Cerelia	Yreka Learning Center	SAI Provider	0.20	10/1/2018	X	X
Barr, Danielle	Yreka Learning Center	SGI	0.80	8/21/2019	X	X
Bray, Robert	Yreka Learning Center	Teacher	1.00	8/21/2019	X	X
Brill, Rachel	Yreka Learning Center	SGI	0.50	8/26/2019		
Coover, Jane - Retired	Yreka Learning Center	IST	0.68	7/1/2018	X	X
Dillen, Linda	Yreka Learning Center	Teacher	0.47	7/1/2018	X	X
Dove, Jonathan	Yreka Learning Center	SGI	0.50	8/21/2019		
Fortna, Rebecca	Yreka Learning Center	SGI	0.16	7/1/2018		X
Fraser, Judith	NU-Siskiyou	Learning Record Specialist	0.50	7/1/2018	X	X
Fryling, Dawn	Mt. Shasta Learning Center	Teacher	1.0	7/1/2018	X	X
Gardner, Laurie	Mt. Shasta Learning Center	Admin. Assistant	0.75	6/3/2019	X	
Hastert, Vivien	Yreka Learning Center	Payroll/Calpads Coor	1.0	7/1/2018	X	X
Ingram, Mary	Mt. Shasta Learning Center	Teacher	1.0	8/21/2019	X	X
Jimenez, Maria	Mt. Shasta Learning Center	SGI	0.081	7/1/2018	X	
Kennedy, Roxy	Student Records Office	Registrar	0.30	7/1/2018	X	X
Krieger, Deborah	Yreka Learning Center	Teacher	0.80	7/1/2018	X	X
Lindauer, Asiana	NU-Sisk/NU-Hum	Registrar Tech	0.30	2/14/2019	X	
Lovett, Shari	NU-Sisk/NU-Hum	Superintendent		7/1/2018	X	X
Marchyok, Andrea	Mt. Shasta Learning Center	Teacher	1.0	7/1/2018	X	X
Miller, Kirk	Mt. Shasta Learning Center	Regional Director-Siskiyou	0.60	7/1/2018	X	X
Mueller, Tim	NU-Sisk/NU-Hum	Director of Technology	0.20	7/1/2018	X	X
Nakoa, Melissa	NU-Sisk/NU-Hum	Counseling Tech	0.20	8/13/2018	X	X
Nemec, Lindsey	Yreka Learning Center	Teacher	1.0	7/1/2018	X	X
O'Brien, Katie	Yreka Learning Center	CTE Teacher	0.400	7/1/2018	X	X
Picconi, Tammy	NU-Sisk/NU-Hum	Director of Fiscal Services	0.10	7/1/2018	X	X
Speck, Lynda	NU-Sisk/NU-Hum	Director of Personnel	0.10	7/1/2018	X	X
Walker, David	NU-Siskiyou	Counselor	1.00	8/21/2019	X	X
Walsh, Valerie	NU-Sisk/NU-Hum	Special Ed. Director	0.30	7/1/2018	X	X
West, Lisa	NU-Siskiyou	IST	0.10	7/1/2018	X	X
Yates, Marsha	Yreka Learning Center	Teacher	0.16	8/26/2019	X	

NU-HUMBOLDT CHARTER SCHOOL
MASTER EMPLOYEE LIST

Employee	Location	Position	FTE	Hire Date	Work Ag	Handbook
Alishoev, Alina	Briceland Learning Center	Teacher	1.0	7/1/2018	X	X
Ambrosini, Lisa	Willow Creek Learning Center	Teacher	1.0	7/1/2018	X	X
Armstrong, Abby	Arcata/Eureka Learning Centers	Science Teacher	1.0	8/21/2019	X	X
Baker, Marvin	NU-Humboldt	Maintenance/Food Service	0.8	8/27/2018	X	X
Block, Mitch	NU-Humboldt	Psychologist	0.8	7/1/2018	X	X
Bradley, Sharon	Cutten Learning Center	Instructional Aide	0.79	7/1/2018		X
Breuning, Robert	Willow Creek Learning Center	Small Group Instructor	0.6	7/1/2018		X
Cardoza, Deane	Briceland Learning Center	Instructional Aide	0.327	9/4/2018		
Conti, Lacy	NU-Humboldt	Administrative Assistant	1.0	8/27/2018	X	X
Cudney, Mary	NU-Hum/NU-Sisk	Account Technician	1.0	7/1/2018	X	X
Cyrek, Teal	Briceland Learning Center	SGI/Sub Teacher	0.325	9/4/2018		
Diyarza, Diana	Arcata Learning Center	Instructional Aide	0.222	7/1/2018		X
Dorman, Elyse	Eureka Learning Center	Teacher	1.0	8/23/2018	X	X
Early, Ella	Briceland Learning Center	Teacher	1.0	7/1/2018		X
Ellsmore, Jamie	Arcata Learning Center	P.E. Teacher	1.0	7/1/2018	X	X
Fraser, Judith	NU-Hum/NU-Sisk	IST/Learning Record Coord.	0.5	7/1/2018	X	X
Gall, Travis	Cutten Learning Center	Teacher	1	8/23/2018	X	X
Ganas, Sarah	Willow Creek Learning Center	SGI	0.43	7/1/2018	X	X
Gomes, Sarah	Cutten Learning Center	Clerk II	0.89	7/1/2018	X	X
Govan, Lucas	Eureka Learning Center	Instructional Aide	0.89	8/21/2019	X	X
Greta, Rebecca	Cutten Learning Center	Teacher	1.0	8/23/2018	X	X
Harmon, Shane	NU-Hum Ind. Study	Teacher	1.0	8/21/2019	X	X
Harrison, Peter	Briceland Learning Center	Teacher	1.0	11/5/2018	X	X
Havens, Mary	Arcata Learning Center	Director/Teacher	1	7/1/2018		X
Iris, Peggy	Redway Learning Center	Teacher	0.6	7/1/2018	X	
Johnston, Alicia	Briceland Learning Center	Instructional Aide	0.583	9/4/2018		
Johnson, Alaiasha	Cutten/Special Education	One-One Tutor	0.5	8/21/2019	X	X
Kennedy, Roxy	NU-Hum/NU-Sisk	Registrar	0.7	7/1/2018	X	X
Kerr, Trevor	Cutten Learning Center	Teacher	1.0	8/21/2019	X	X
Kerr, Wendy	NU-Humboldt	Counselor	1.0	8/12/2019	X	X
Leonard, Julia	NU-Humboldt	Psychologist	0.8	8/21/2019	X	X

NU-HUMBOLDT CHARTER SCHOOL
MASTER EMPLOYEE LIST

Lindauer, Asiana	NU-Hum/NU-Sisk	Registrar Tech	0.7	2/14/2019	X	X
Linde, Crystal	Cutten Learning Center	Teacher	1.0	8/23/2018	X	X
Lovett, Shari	NU-Hum/NU-Sisk	School Director	0.8	7/1/2018	X	X
Lucky, Hanna	NU-Humboldt	Special Ed Tutor	0.77	7/1/2018	X	X
Lyons-Tinsley, Mary	NU-Humboldt	Teacher	1.0	7/1/2018	X	X
Lyons-Tinsley, Tomire	NU-Humboldt	Teacher/Resource Specialist	1.0	7/1/2018	X	X
McConnaughy, Reada	NU-Humboldt	Math Teacher	1.0	7/1/2018	X	X
McDermid, Jessica	Arcata Learning Center	Instructional Aide	0.274	9/18/2018		
McLaughlin, Carin	Willow Creek Learning Center	Clerk	0.625	7/1/2018	X	X
Michel, Renee	Eureka Learning Center	Teacher	0.5	7/1/2018	X	X
Miller, Kirk	NU-Sisk/NU-Hum	Siskiyou Regional Director	0.4	7/1/2018	X	X
Mueller, Tim	NU-Humboldt	Director Of Technology	0.8	7/1/2018	X	X
Nakoa, Melissa	NU-Hum/NU-Sisk	Counselor Technician	0.8	8/13/2018	X	X
Ostrom, Torey	Willow Creek Learning Center	SGI	0.295	7/1/2018	X	X
Picconi, Tammy	NU-Hum/NU-Sisk	Director of Fiscal Services	0.9	7/1/2018	X	X
Pinto, Liberty	Willow Creek Learning Center	Teacher	0.95	7/1/2018	X	X
Popoco, Maritza	Cutten Learning Center	Instructional Aide	0.1	8/27/2018	X	X
Rand, Jennifer	Arcata Learning Center	Teacher	0.5	7/1/2018	X	X
Redwine, Janine	NU-Humboldt	Speech Path.	0.4	7/1/2018		X
Richardson, Diane	Redway Learning Center	Tutor	0.2	7/1/2018	X	X
Rinehart, Shannon	NU-Humboldt	Learning Record Specialist	1.0	7/1/2018	X	X
Rybeck, Barbara	Cutten Learning Center	Instructional Aide	1.0	7/1/2018	X	X
Rybeck-Davis, Rebekah	Cutten Learning Center	Region Dir/Principal	1.0	7/1/2018	X	X
Schafer, Sarah	Eureka Learning Center	Teacher	1.0	7/1/2018	X	X
Scharlack, Heather	Redway Learning Center	Lead Teacher	1.0	7/1/2018	X	X
Setyowati, Lucia	Briceland Learning Center	Instructional Aide	1.0	7/1/2018		
Sharp, Amanda	Cutten Learning Center	Teacher	1.0	7/1/2018	X	X
Shermer, Catherine	NU-Humboldt	Teacher	1.0	7/1/2018	X	X
Sholes, Deborah	NU-Humboldt	Library Technician	1.0	7/1/2018	X	X
Silvernale, Dana - Retiree	NU-Humboldt	Resource Specialist	0.5	7/1/2018	X	X
Smith, Julie	Eureka Learning Center	Region Dir/Principal	1.0	7/1/2018	X	X
Smith, Ryan	NU-Humboldt	Resource Specialist	1.0	7/1/2018	X	X
Speck, Lynda	NU-Hum/NU-Sisk	Director of Payroll/Personnel	0.9	7/1/2018	X	X

Agenda Item 3.

CONSENT AGENDA

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Subject:

3.5 Consideration of Approval of Surplus Items List for NU-Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all items to be removed from inventory or to be surplus.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

NU-Humboldt Furniture Surplus

Quantity	Item	Condition	Location
4	Long tables	poor and ruined tops	CRC
6	Pink Student chairs	very old and broken	CRC
12	Gray padded folding chairs	very worn, bent and ripped padded seats	CLC
7	Lifetime tables	scratched/carved tabletops and dingy	CLC
1	two drawer file cabinet (woodish) look	drawers have no bottoms and dont stay closed	
2	Overhead Projector	Poor not sure they work	ALC
1	Music Amp	Poor and old	
1	Plastic Picnic Table	Broken on one leg	ELC
2	Wooden Desks	Falling Apart	ELC

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.6 Consideration of Approval of Surplus Items List for NU-Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will approve all items to be removed from inventory or to be surplus.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

NU-Siskiyou Furniture Surplus

Quantity	Item	Description	Material	Size	Condition	Location
6	Chairs	Folding	Padded metal		Good	YLC
19	Chairs	Folding	Padded metal		Fair	MLC
9	Chairs	Swivel	Cloth		Fair	YLC
1	Chairs	Reception	Cloth		Good	YLC
32	Chairs	Stacking	Vinyl/Metal		Good	YLC
20	Chairs	Folding	Plastic		Good	YLC
1	Couch	Reception area	Vinyl	3 seat	Fair	YLC
1	File cabinet	3 drawer	Metal		Fair	YLC
1	File cabinet	2 drawer	Metal		Fair	YLC
1	Love seat	Reception area	Vinyl	2 seat	Fair	YLC
2	Office desk	4 drawer	Wood		Poor	YLC
2	Storage racks	5 shelf	Metal		Poor	YLC
11	Tables	Banquet	Wood	30x72	Good	YLC
7	Tables	Banquet	Plastic	30x72	Good	YLC
3	Tables	Banquet	Plastic	30x96	Good	YLC
6	Tables	Banquet	Wood	24x96	Good	YLC
1	Tables	Banquet	Wood	30x96	Good	YLC
1	Tables	Banquet	Plastic	24x48	Good	YLC
1	Tables	Board Room	Wood	36x72	Fair	YLC

Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.1 Approval of Jefferson Community Center Contract - Cutten Resource Center

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Jefferson Community Center provides the Cutten Resource Center with the meals for students who will be attending the facility for more than two hours a day. The meals comply with the National School Lunch Program guidelines. The cost is subject to change depending on demand and is currently an estimate based on enrollment.

Fiscal Implications:

\$105.40/day

Contact Person/s: Shari Lovett, Lynda Speck

VENDED MEAL AGREEMENT

This agreement is made and entered into by and between the Westside Community Improvement Association (Vendor), and Northern United Humboldt Charter School (Sponsor); WHEREAS the (Vendor) Westside Community Improvement Association agrees to supply 1 type of standardized Lunch meal/day inclusive of ½ plain 1% and 1/2 fat free chocolate single serving milks.

Specialty items such as Almond Milk or Peanut Free of Gluten Free selections as required will be provided by the Sponsor Northern United Humboldt Charter School for the Cutten Resource Center; WHEREAS the (Vendor) Westside Community Improvement Association

With and for the rates herein listed (Please choose one below and draw a line through the one you don't want):

MEAL TYPE	DAILY EST. SERVINGS	EST. # SERVING DAYS	UNIT PRICE	ESTIMATED TOTAL \$\$\$
Lunch with Milk	20	1	5.27	\$105.40/day
TOTAL				\$

It is further agreed that (vendor) Westside Community Improvement Association, will assure that meals meet the minimum SNP meal pattern requirements, and will maintain full and accurate records that the sponsor will need to meet Program requirements including the following:

1. The vendor shall comply with the rules, regulations and any additions or amendments thereto of the California Department of Education (CDE) and the United States Department of Agriculture (USDA).
2. Meal records supported by menus, delivery tickets, meal transport records for this agreement or other evidence for inspection and reference must be retained sponsor to support payments and claims.
3. The vendor must submit to sponsor invoices for meals within 30 days of the last day of each month or the final day of the program.
4. Both parties agree to retain all records required for a period of three years after the end of the fiscal year to which they pertain; and upon request, to make all accounts and records pertaining to the program available to representatives of the U.S. Department of Agriculture, California Department of Education for administrative review at a reasonable time and place.
5. Service shall be discontinued immediately if an invoice has not been paid by the Sponsor organization within forty-five calendar days of the Invoice.
6. Service shall be discontinued immediately if the vendor delivers meals unfit for human consumption.
7. The effective dates of this agreement are August 26, 2019 through December 1, 2019 Prices are guaranteed through December 1, 2019 however WCIA will commit to provide meals through the the 2019 and 2020 school year with the option to renew the Agreement for up to (1) additional (1) year periods by mutual agreement of the Sponsor and Vendor. Renewal shall be based on customer satisfaction with products, service, and price and vendors ability to provide quality meals within the identified price point. Annual price is expected to escalate proportionally to Consumer Food Price Index.

It is also agreed that the (sponsor) Northern United-Humboldt Charter School will provide a representative who shall receive the meals at the Vendor Kitchen at a specified time each specified day. This individual shall inspect and sign for the requested number of meals, this individual will verify the temperature, quality and quantity of each item picked up. The sponsor will provide personnel to serve meals, clean the serving and eating areas, and assemble transport items for return to the vendor no later than the following day's pick up. The sponsor assures the vendor that appropriate personnel will be trained and knowledgeable in recordkeeping, and meal pattern requirements, safety and sanitation, and that the sponsor will perform required monitoring and oversight to assure their food service procedure is within required guidelines.

This Agreement may be terminated by either party giving written notice to the other party at least sixty (60) days prior to the date of termination.

In witness thereof, the parties hereto have executed this agreement as of the dates indicated below.

<p><u><i>[Signature]</i></u> Signature and Title of Vendor Official</p>	<p><u>8/30/19</u> Date</p>
<p><u><i>[Signature]</i></u> Signature and Title of Sponsor Official</p>	<p><u>9/12/19</u> Date</p>

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.2 Approval of Jefferson Community Center Contract - Eureka Learning Center

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Jefferson Community Center provides the Eureka Learning Center with the meals for students who will be attending the facility for more than two hours a day. The meals comply with the National School Lunch Program guidelines. The cost is subject to change depending on demand and is currently an estimate based on enrollment.

Fiscal Implications:

\$263.50/day

Contact Person/s: Shari Lovett, Lynda Speck

VENDED MEAL AGREEMENT

This agreement is made and entered into by and between the Westside Community Improvement Association (Vendor), and Northern United Humboldt Charter School (Sponsor); WHEREAS the (Vendor) Westside Community Improvement Association agrees to supply 1 type of standardized Lunch meal/day inclusive of ½ plain 1% and 1/2 fat free chocolate single serving milks.

Specialty items such as Almond Milk or Peanut Free of Gluten Free selections as required will be provided by the Sponsor Northern United Humboldt Charter School for the Eureka Learning Center; WHEREAS the (Vendor) Westside Community Improvement Association

With and for the rates herein listed (Please choose one below and draw a line through the one you don't want):

MEAL TYPE	DAILY EST. SERVINGS	EST. # SERVING DAYS	UNIT PRICE	ESTIMATED TOTAL \$\$\$
Lunch with Milk	50	1	5.27	\$263.50/day
TOTAL				\$

It is further agreed that (vendor) Westside Community Improvement Association, will assure that meals meet the minimum SNP meal pattern requirements, and will maintain full and accurate records that the sponsor will need to meet Program requirements including the following:

1. The vendor shall comply with the rules, regulations and any additions or amendments thereto of the California Department of Education (CDE) and the United States Department of Agriculture (USDA).
2. Meal records supported by menus, delivery tickets, meal transport records for this agreement or other evidence for inspection and reference must be retained sponsor to support payments and claims.
3. The vendor must submit to sponsor invoices for meals within 30 days of the last day of each month or the final day of the program.
4. Both parties agree to retain all records required for a period of three years after the end of the fiscal year to which they pertain; and upon request, to make all accounts and records pertaining to the program available to representatives of the U.S. Department of Agriculture, California Department of Education for administrative review at a reasonable time and place.
5. Service shall be discontinued immediately if an invoice has not been paid by the Sponsor organization within forty-five calendar days of the invoice.
6. Service shall be discontinued immediately if the vendor delivers meals unfit for human consumption.
7. The effective dates of this agreement are August 26, 2019 through December 1, 2019 Prices are guaranteed through December 1, 2019 however WCIA will commit to provide meals through the the 2019 and 2020 school year with the option to renew the Agreement for up to (1) additional (1) year periods by mutual agreement of the Sponsor and Vendor. Renewal shall be based on customer satisfaction with products, service, and price and vendors ability to provide quality meals within the identified price point. Annual price is expected to escalate proportionally to Consumer Food Price Index.

It is also agreed that the (sponsor) Northern United-Humboldt Charter School will provide a representative who shall receive the meals at the Vendor Kitchen at a specified time each specified day. This individual shall inspect and sign for the requested number of meals, this individual will verify the temperature, quality and quantity of each item picked up. The sponsor will provide personnel to serve meals, clean the serving and eating areas, and assemble transport items for return to the vendor no later than the following day's pick up. The sponsor assures the vendor that appropriate personnel will be trained and knowledgeable in recordkeeping, and meal pattern requirements, safety and sanitation, and that the sponsor will perform required monitoring and oversight to assure their food service procedure is within required guidelines.

This Agreement may be terminated by either party giving written notice to the other party at least sixty (60) days prior to the date of termination:

In witness thereof, the parties hereto have executed this agreement as of the dates indicated below.

<p><u><i>[Handwritten Signature]</i></u> Signature and Title of Vendor Official</p>	<p><u>8/30/19</u> Date</p>
<p><u><i>[Handwritten Signature]</i></u> Signature and Title of Sponsor Official</p>	<p><u>8/12/19</u> Date</p>

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.3 Approval of Jefferson Community Center Contract - Cutten Learning Center

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Jefferson Community Center provides the Cutten Learning Center with the meals for students who will be attending the facility for more than two hours a day. The meals comply with the National School Lunch Program guidelines. The cost is subject to change depending on demand and is currently an estimate based on enrollment.

Fiscal Implications:

\$395.25/day

Contact Person/s: Shari Lovett, Lynda Speck

VENDED MEAL AGREEMENT

This agreement is made and entered into by and between the Westside Community Improvement Association (Vendor), and Northern United Humboldt Charter School (Sponsor); WHEREAS the (Vendor) Westside Community Improvement Association agrees to supply 1 type of standardized Lunch meal/day inclusive of ½ plain 1% and 1/2 fat free chocolate single serving milks.

Specialty items such as Almond Milk or Peanut Free of Gluten Free selections as required will be provided by the Sponsor Northern United Humboldt Charter School for the Cutten Learning Center; WHEREAS the (Vendor) Westside Community Improvement Association

With and for the rates herein listed (Please choose one below and draw a line through the one you don't want):

MEAL TYPE	DAILY EST. SERVINGS	EST. # SERVING DAYS	UNIT PRICE	ESTIMATED TOTAL \$\$\$
Lunch with Milk	75	1	5.27	\$395.25/day
TOTAL				\$

It is further agreed that (vendor) Westside Community Improvement Association, will assure that meals meet the minimum SNP meal pattern requirements, and will maintain full and accurate records that the sponsor will need to meet Program requirements including the following:

1. The vendor shall comply with the rules, regulations and any additions or amendments thereto of the California Department of Education (CDE) and the United States Department of Agriculture (USDA).
2. Meal records supported by menus, delivery tickets, meal transport records for this agreement or other evidence for inspection and reference must be retained sponsor to support payments and claims.
3. The vendor must submit to sponsor invoices for meals within 30 days of the last day of each month or the final day of the program.
4. Both parties agree to retain all records required for a period of three years after the end of the fiscal year to which they pertain; and upon request, to make all accounts and records pertaining to the program available to representatives of the U.S. Department of Agriculture, California Department of Education for administrative review at a reasonable time and place.
5. Service shall be discontinued immediately if an invoice has not been paid by the Sponsor organization within forty-five calendar days of the invoice.
6. Service shall be discontinued immediately if the vendor delivers meals unfit for human consumption.
7. The effective dates of this agreement are August 26, 2019 through December 1, 2019. Prices are guaranteed through December 1, 2019 however WCIA will commit to provide meals through the the 2019 and 2020 school year with the option to renew the Agreement for up to (1) additional (1) year periods by mutual agreement of the Sponsor and Vendor. Renewal shall be based on customer satisfaction with products, service, and price and vendors ability to provide quality meals within the identified price point. Annual price is expected to escalate proportionally to Consumer Food Price Index.

It is also agreed that the (sponsor) Northern United-Humboldt Charter School will provide a representative who shall receive the meals at the Vendor Kitchen at a specified time each specified day. This individual shall inspect and sign for the requested number of meals, this individual will verify the temperature, quality and quantity of each item picked up. The sponsor will provide personnel to serve meals, clean the serving and eating areas, and assemble transport items for return to the vendor no later than the following day's pick up. The sponsor assures the vendor that appropriate personnel will be trained and knowledgeable in recordkeeping, and meal pattern requirements, safety and sanitation, and that the sponsor will perform required monitoring and oversight to assure their food service procedure is within required guidelines.

This Agreement may be terminated by either party giving written notice to the other party at least sixty (60) days prior to the date of termination.

In witness thereof, the parties hereto have executed this agreement as of the dates indicated below.

[Signature] _____ 8/30/19 _____
 Signature and Title of Vendor Official Date

[Signature] _____ 8/12/19 _____
 Signature and Title of Sponsor Official Date

VENDED MEAL AGREEMENT

This agreement is made and entered into by and between the Westside Community Improvement Association (Vendor), and Northern United Humboldt Charter School (Sponsor); WHEREAS the (Vendor) Westside Community Improvement Association agrees to supply **1 type** of standardized Lunch meal/day inclusive of ½ plain 1% and 1/2 fat free chocolate single serving milks.

Specialty items such as Almond Milk or Peanut Free of Gluten Free selections as required will be provided by the Sponsor Northern United Humboldt Charter School for the **Cutten Learning Center**; WHEREAS the (Vendor) Westside Community Improvement Association

With and for the rates herein listed (Please choose one below and draw a line through the one you don't want):

MEAL TYPE	DAILY EST. SERVINGS	EST. # SERVING DAYS	UNIT PRICE	ESTIMATED TOTAL \$\$\$
Lunch with Milk	75	1	5.27	\$395.25/day
TOTAL				\$

It is further agreed that (vendor) Westside Community Improvement Association, will assure that meals meet the minimum SNP meal pattern requirements, and will maintain full and accurate records that the sponsor will need to meet Program requirements including the following:

1. The vendor shall comply with the rules, regulations and any additions or amendments thereto of the California Department of Education (CDE) and the United States Department of Agriculture (USDA).
2. Meal records supported by menus, delivery tickets, meal transport records for this agreement or other evidence for inspection and reference must be retained sponsor to support payments and claims.
3. The vendor must submit to sponsor invoices for meals within 30 days of the last day of each month or the final day of the program.
4. Both parties agree to retain all records required for a period of three years after the end of the fiscal year to which they pertain; and upon request, to make all accounts and records pertaining to the program available to representatives of the U.S. Department of Agriculture, California Department of Education for administrative review at a reasonable time and place.
5. Service shall be discontinued immediately if an invoice has not been paid by the Sponsor organization within forty-five calendar days of the invoice.
6. Service shall be discontinued immediately if the vendor delivers meals unfit for human consumption.
7. The effective dates of this agreement are August 26, 2019 through December 1, 2019. Prices are guaranteed through December 1, 2019 however WCIA will commit to provide meals through the the 2019 and 2020 school year with the option to renew the Agreement for up to (1) additional (1) year periods by mutual agreement of the Sponsor and Vendor. Renewal shall be based on customer satisfaction with products, service, and price and vendors ability to provide quality meals within the identified price point. Annual price is expected to escalate proportionally to Consumer Food Price Index.

It is also agreed that the (sponsor) Northern United-Humboldt Charter School will provide a representative who shall receive the meals at the Vendor Kitchen at a specified time each specified day. This individual shall inspect and sign for the requested number of meals, this individual will verify the temperature, quality and quantity of each item picked up. The sponsor will provide personnel to serve meals, clean the serving and eating areas, and assemble transport items for return to the vendor no later than the following day's pick up. The sponsor assures the vendor that appropriate personnel will be trained and knowledgeable in recordkeeping, and meal pattern requirements, safety and sanitation, and that the sponsor will perform required monitoring and oversight to assure their food service procedure is within required guidelines.

This Agreement may be terminated by either party giving written notice to the other party at least sixty (60) days prior to the date of termination.

In witness thereof, the parties hereto have executed this agreement as of the dates indicated below.

Signature and Title of Vendor Official

Date

Alan Romo, Director

8/12/19

Signature and Title of Sponsor Official

Date

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.4 Approval of Declaration of Need for Northern United - Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Declaration of Need is completed, board approved and submitted to CDE annually when the school is unable to hire a teacher who is currently appropriately credentialed or when the school will be utilizing teachers enrolled in an internship program. NU-HCS will have one person with an intern credential during the 2019-2020 school year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Northern United - Humboldt Charter School District CDS Code: 12-10124-0137364

Name of County: Humboldt County CDS Code: 12

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 09 /19 /2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Shari Lovett School Director

Name

Signature

Title

(707)445-2660 x110

9/19/19

Fax Number

Telephone Number

Date

2120 Campton Road, Suite H, Eureka, CA 95503

Mailing Address

slovett@nucharters.org

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

<i>Mailing Address</i>		

<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. Due to our size, our school does not have the capacity to run a District Intern program.

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an internship program.

California State University, Humboldt

California State University, East Bay

If no, explain why you do not participate in an internship program.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.5 Approval of Declaration of Need for Northern United - Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Declaration of Need is completed, board approved and submitted to CDE annually when the school is unable to hire a teacher who is currently appropriately credentialed or when the school will be utilizing teachers enrolled in an internship program. NU-SCS will have one person with an intern credential during the 2019-2020 school year.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Northern United - Siskiyou Charter School District CDS Code: 47-10470-0137372
 Name of County: Siskiyou County CDS Code: 47

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 09 /19 /2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Shari Lovett</u>		<u>School Director</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>(707)445-2660 x110</u>	<u>9/19/2019</u>	
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>2120 Campton Road, Suite H, Eureka, CA 95503</u>		
<i>Mailing Address</i>		
<u>slovett@nucharters.org</u>		
<i>EMail Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. Due to our size, our school does not have the capacity for a District Intern program.

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

California State University, Fresno

If no, explain why you do not participate in an internship program.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.6 Approval of Beginnings, Inc. Contract for Meal Program

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Beginnings, Inc. will be providing breakfast and lunch for the NU-HCS meals program at the Briceland Learning Center during each school day. The meals comply with the National School Breakfast and Lunch Program guidelines. The cost is subject to change depending on demand and is currently an estimate based on enrollment.

Fiscal Implications:

\$336.00/day

Contact Person/s: Shari Lovett,

BEGINNINGS, INC./
NORTHERN UNITED HUMBOLDT CHARTER SCHOOL
VENDOR AGREEMENT FOR FOOD SERVICE

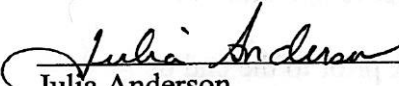
This agreement, executed in duplicate, entered into on August 28, 2019, between Beginnings, Inc. and the Northern United Humboldt Charter School hereinafter referred to as NUHCS is made for the purpose of preparing meals which meet the National School Lunch meal pattern requirements. It is hereby agreed that:

1. Beginnings, Inc. shall prepare meals which meet the National School Lunch Program meal pattern requirements. Meals must comply with the nutritional standards for meals as established by the United States Department of Agriculture (USDA).
2. Beginnings, Inc. shall maintain all necessary records on the nutritional components and quantities of the meals served and make said records available for inspection by State and Federal authorities upon request.
3. Beginnings, Inc. shall prepare the meals in their commercial kitchen located on site. This preparation site shall maintain the appropriate state and local health certifications for the facility.
4. NUHCS shall pay Beginnings, Inc. \$5.25 total for breakfast and lunch. The cost of milk is included in the price of the meal.
5. NUHCS shall provide all personnel necessary to receive, serve and supervise the consumption of the meals.
6. Beginnings, Inc. shall be responsible for the condition or care of said meals. Beginnings, Inc. shall be responsible for maintaining the proper temperature of the meal components until they are consumed.
7. Beginnings, Inc. shall provide NUHCS no later than one week prior to the end of each month a monthly menu covering the meals to be served for the following month.
8. Beginnings, Inc. shall submit to NUHCS itemized invoices for the meals prepared by Beginnings, Inc. on the 5th day of each month. NUHCS shall submit payment to Beginnings, Inc. in such form as required by Beginnings, Inc. on or before the 30th day of the following month.
9. When requested Beginnings, Inc. shall provide students with sack lunches for field trips which meet the National School Lunch Program meal pattern requirements. The cost per sack lunch shall remain the same as for the regular lunches.
10. The gift or exchange of commodities is not permitted. Until students are served a meal all food remains the property of Beginnings, Inc. Beginnings, Inc. shall assume all liability for proper use and protection of commodities assigned to it by NUHCS.
11. Beginnings, Inc. shall indemnify and hold NUHCS and its officers, employees and agents harmless from any and all liability, cost or expense arising out of the performance of the agreement.
12. NUHCS and Beginnings, Inc. shall comply with all applicable federal, state and local statutes and regulations with regard to the preparation and consumption of

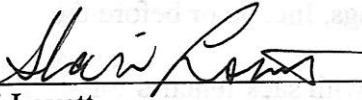
including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals and nondiscrimination. All records maintained by NUHCS and Beginnings, Inc. shall be open to inspection by proper federal, state and local authorities in accordance with applicable statues and regulations.

13. NUHCS will conduct the free and reduced-price application process, including the distribution, review, and approval of applications for the sites belonging to NUHCS. NUHCS will create and update the eligibility roster and provide current lists to the sites as soon as possible after changes occur.
14. Beginnings, Inc. will perform the point of service meal counts. Beginnings, Inc. will perform the required daily and monthly edit checks. Beginnings, Inc. will ultimately be responsible for meal count and claiming accountability for an over-claims identified during a review or audit, and reimburse the State accordingly.
15. Beginnings, Inc. will provide meals to the NUHCS that comply with the nutrition standards established by the United States Department of Agriculture for the traditional menu planning option.

The term of this agreement shall be from August 28, 2019 until June 11, 2020 unless terminated by either party upon 15 days written notice with cause or by mutual consent. All business and information relating to the execution of this agreement and the services thereof, including kitchen visitations, shall be directed to the Food Service Coordinator, Beginnings, Inc. **This agreement may be modified by mutual consent of both parties.**



Julia Anderson
Executive Director
Beginnings, Inc.
(707) 923-2617



Shari Lovett
Director
Northern United Humboldt Charter School
(707) 445-2660

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.7 Approval of MOU between Tehama County and NU-SCS for the Alliance for Teacher Excellence

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Tehama County Superintendent of Schools offers an induction program for teachers who need to clear their credentials. The attached agreement reviews the understanding of the agreement. Currently, we will have five teachers in Siskiyou who are enrolled in this induction program.

Fiscal Implications:

\$4,200/year/candidate - \$21,000 total

Contact Person/s: Shari Lovett, Rebekah Davis, Kirk Miller

**Memorandum of Understanding between
Tehama County Superintendent of Schools**

and

Participating County Offices of Education, Participating School Districts, or Employing Agencies

I. General

This Memorandum of Understanding (MOU) is between the Tehama County Superintendent of Schools, serving as the Local Education Agency ("LEA") for the Alliance for Teacher Excellence Induction Program ("PROGRAM"), and the County Office of Education, district, employing agency, or independent charter school ("DISTRICT") signing below. Throughout the MOU, new teachers are referred to as "Candidates" and veteran teachers are referred to as "Mentors." The term of this MOU commences on July 1, 2019, and terminates on June 30, 2020.

II. Purpose

The purpose of the MOU is to establish a formal working relationship between the DISTRICT, LEA, and the PROGRAM; set forth conditions, roles, and responsibilities that will govern this relationship; set forth the terms and conditions upon which the parties shall cooperate and share responsibility for performance of this Agreement. The PROGRAM will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the two year, individualized, job-embedded system of mentoring, support, and professional learning that begins in the teacher's first year for the state-accredited General Education Clear Credential Program, Education Specialist Clear Credential Program, and the Career Technical Education Clear Credential Program.

III. Eligibility

Eligible Candidates are those hired within the PROGRAM "Consortium" defined as the following counties: Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity Counties. The following credential programs are available to Candidates: **Preliminary Credential Program** - for Candidates who meet the industry experience and prerequisite CCTC requirements for Designated Subjects Career Technical Education Credential and **Clear Credential Program** - for Candidates holding Preliminary Multiple Subject, Single Subject, Education Specialist, or Designated Subjects Career Technical Education Credential(s), and Out of State and Out of Country trained teachers. Candidates who hold a second Preliminary Credential and need to obtain a second Clear Credential; or who already hold one Clear Credential, previously participated in an accredited Induction Program, and need to obtain a second Clear Credential, are eligible to participate in the PROGRAM on a fee-for-service basis (Table A Fee Schedule). Refer to Attachment 5 as a guide in determining whether a Candidate is eligible for Induction. The PROGRAM Credentials Technician will use the credential status information provided by the California Commission on Teacher Credentialing to verify whether Candidates are eligible to be enrolled in a California Teacher Induction Program.

Once a Candidate is accepted and enrolls in the PROGRAM, TCDE offers the PROGRAM to the Candidate, meeting the adopted program standards, until the Candidate:

- A. completes the program;
- B. withdraws from the program;
- C. is dropped from the program based on established criteria; or
- D. is admitted to another program to complete the requirements, with minimal disruption, for the authorization.

In the event of program closure, TCDE will offer a teach out plan (Attachment 6), which includes individual transition plans for each Candidate, as well as a plan for Candidates to access their student records (Attachment 7).

IV. LEA and PROGRAM Responsibilities

(Tehama County Department of Education and Alliance for Teacher Excellence)

A. Accreditation:

1. Establish a program model in alignment with California Teacher Induction Standards to ensure PROGRAM accreditation status through the California Commission on Teacher Credentialing (CCTC) Accreditation System.
2. Submit accreditation reports and fees as required by CCTC.

B. Personnel:

1. Employ a PROGRAM Administrator whose primary duty is to administer the PROGRAM.
2. Employ Support Staff whose primary duty is to support the administration of the PROGRAM.
3. Employ Coaches whose primary duty is to provide professional development and support Mentors and Candidates in meeting PROGRAM requirements.

C. Internal Resources:

1. Provide sufficient and appropriate workspace for the PROGRAM Administrator and PROGRAM Support Staff.
2. Provide office support services for the PROGRAM, including, but not limited to, mail service, phone, fax, internet services, technology support, and meeting space for PROGRAM activities.
3. Provide business and legal services required for PROGRAM implementation.

D. Services Provided:

1. Provide a process for equitable distribution of support, formative assessment, and credential services to Candidates and Mentors in all participating DISTRICTs within the region.
2. Develop and provide professional development for Candidates and their Mentors to be held in multiple locations throughout the Consortium.
3. Advise Candidates of an Early Completion Option for "experienced and exceptional" Candidates.
4. Arrange for and monitor California State University, Chico, National University, and Simpson University Continuing Education Units for Candidates and Mentors.
5. Provide professional development for Site Administrators (topics may include Induction program preconditions and standards, their role in the Induction program, mentor selection, mentoring skills to support the Individualized Learning Plan, the importance of new teacher professional development, and the working conditions that optimize a Candidate's success).
6. Maintain a database for tracking each Candidate's progress toward completion of PROGRAM requirements.
7. Submit Clear Credential recommendations to the CCTC for Candidates who have successfully completed the requirements of the PROGRAM.



E. Communication:

1. Inform Candidates of the completion requirements for the Clear General Education Credentials (Multiple and/or Single Subject), Preliminary and Clear Designated Subjects Career Technical Education Credentials, and/or Clear Education Specialist Credentials.
2. Inform the DISTRICT of the Candidate's and Mentor's progress toward completion of PROGRAM requirements via district reports.

F. Stakeholder Engagement:

1. Convene PROGRAM Regional Advisory Council meetings a minimum of two times per year and Leadership Team meetings a minimum of four times per year to engage stakeholders in the decision making process and to support the continuous improvement of services provided to Mentors and Candidates.
2. Administer Mid-Year and End-of-Year surveys to Site Administrators, Mentors, and Candidates for the purpose of PROGRAM evaluation.

G. Financial:

1. Develop, establish, and process payment for contracts with Mentors (at a rate of \$1700 per Candidate) to participate in the PROGRAM Mentor trainings (coaching and mentoring skills, goal setting, use of appropriate mentoring instruments, and best practices in adult learning), reflect on their mentoring practice (Interaction Logs), engage with mentoring peers in professional learning networks, and meet weekly for an average of not less than one hour per week with each Candidate.
2. Establish and fulfill contracts with outside vendors for professional services as needed and/or required.
3. Assume overall fiscal responsibility for the administration of the PROGRAM budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or California Department of Education (CDE).
4. The PROGRAM will reimburse the DISTRICT a total of one substitute day per year at a rate of \$100 per day (one substitute day per Candidate and one substitute day per Mentor for conducting classroom observations).

V. DISTRICT Responsibilities

A. Personnel

1. Appoint a DISTRICT Coordinator (Attachment 2) whose assignment includes dedicated time to fulfill the DISTRICT Coordinator roles and responsibilities (possible designees may include Human Resource personnel, Site Administrator, Instructional Coach, or Curriculum and Instruction Administrator/Coordinator).

B. Enrollment and Mentor Selection

1. Upon hire, identify all Candidates who are eligible for PROGRAM services, as described by state guidelines (Attachment 5).
2. Notify each new Candidate of his or her responsibility to enroll in an Induction program in order to clear his or her Preliminary General Education, Education Specialist, and/or Designated Subjects Career Technical Education teaching credential and provide Candidates access to the PROGRAM enrollment webpage.
3. Enroll all Candidates by August 16, 2019 to allow the PROGRAM Support Staff sufficient time to confirm their eligibility and provide timely notifications before the start of the academic year. Teachers hired after the August 16, 2019 deadline will be considered on a case by case basis.



4. Assign a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of the Candidate's enrollment in the PROGRAM. Qualifications for Mentors must include, but are not limited to:
 - a) Mentors must hold a Clear Credential which is a match to that of the Credential Candidate (exceptions are made for Career Technical Education).
 - b) Mentors must have 3 or more years of effective teaching experience.
 - c) Mentors must have knowledge of the context and content of the Candidate's teaching assignment.
 - d) Mentors must demonstrate commitment to professional learning and collaboration.
 - e) Mentors must have the ability, willingness, and flexibility to meet the Candidate's needs for support.
 - f) Mentors must have the availability to attend the professional learning required, according to the model selected by the DISTRICT.
 - g) Mentors must possess basic computer skills (e.g. word processing, web navigation, e-mail, and file downloads/uploads).
 - h) Mentors must have access to a personal or district-issued computer and internet connection to complete online weekly documentation of services provided to the Candidate.
5. Notify the PROGRAM of the Mentor selection via the district enrollment form and provide Mentors access to the PROGRAM enrollment webpage.

C. Services Provided

1. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year for the Mentor and 2 per year for the Candidate).
2. Ensure each Mentor and Candidate has access to a laptop computer for each professional learning session.
3. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties. For Candidates assigned a "challenging" setting, the DISTRICT will mitigate working conditions by appropriating support services.
4. Conduct an initial orientation for Candidates that includes an introduction to the school's staff in order to build a learning community climate within the school.
5. Ensure that each Candidate receives an average of not less than one hour per week of individualized support and mentoring (a total of 31 hours or 1860 minutes).
6. Provide Candidates the opportunity to participate in professional learning that correlates to their Individualized Learning Plan professional growth goals.
7. Ensure that all school site administrative staff support the confidential nature of the Candidate-Mentor relationship. The ILP is designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes. PROGRAM assessments and activities shall not be considered in the Candidate's school and/or district evaluation.
8. Assist the PROGRAM in ensuring that all Mentors and Candidates attend required trainings and complete PROGRAM requirements.



D. Communication

1. The District Coordinator will communicate PROGRAM requirements to all Site Administrators (Attachment 1), including release time for participants to conduct required observations and employer input in the Candidate's development of an Individualized Learning Plan (ILP) within the first 60-days of enrollment in the PROGRAM.
2. Provide ongoing information about PROGRAM activities to the DISTRICT governing board.
3. Notify PROGRAM staff within 10 business days of any changes in the employment status, leaves of absence, or changes in teaching assignment of the enrolled Candidate(s) and Mentor(s).
4. Notify PROGRAM staff of a potential grievance (Attachment 8) or need for a Mentor reassignment.
5. Notify PROGRAM staff of any Candidate who discontinues PROGRAM participation.

E. Stakeholder Input

1. Participate in PROGRAM evaluation by providing feedback via the Site Administrator Mid-Year and End-of-Year surveys.
2. Participate in the CCTC Accreditation Cycle (Site Review interviews, etc.) as needed.
3. DISTRICT appoints a minimum of one liaison to serve on the PROGRAM'S Regional Advisory Council. The liaison(s) should be a designee authorized by the DISTRICT to fulfill the roles and responsibilities assigned to him or her. The liaison supports the PROGRAM by providing ongoing updates, communication, and information to and from the DISTRICT.

F. Financial

1. The DISTRICT will assume financial responsibility of all Credential PROGRAM Fees for each Candidate enrolled in the PROGRAM. Refer to the Fee Schedule in Table A.
 - a) The PROGRAM will provide a refund to the DISTRICT in the event that a Candidate discontinues PROGRAM participation. Refer to the Refund Schedule in Table B.
2. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year per Mentor and 2 per year per Candidate).
 - a) The PROGRAM will reimburse the DISTRICT a total of one substitute day (\$100 per day) per year, per Candidate and per Mentor for conducting formal and informal classroom observations.
 - b) District shall submit billing to the PROGRAM by June 10, 2020.
 - c) Additional substitute costs incurred will be the responsibility of the DISTRICT.

G. Expectations

1. **Expectations of Site Administrator:** DISTRICT shall ensure that each district employee who is designated as a Site Administrator understands that the knowledge, attitudes, and actions of the Site Administrator are critical to the success of the Induction Program. DISTRICT shall provide each Site Administrator a copy of the responsibilities set forth in Attachment 1, Expectations of Site Administrators.
2. **Expectations of District Coordinator:** DISTRICT shall ensure that each district employee who is designated as a District Coordinator for the Induction Program have certain responsibilities, including but not limited to those set forth in Attachment 2. DISTRICT shall provide the District Coordinator a copy of the responsibilities set forth in Attachment 2, Expectations of District Coordinators.
3. **Expectations of Mentor:** DISTRICT shall ensure that each Mentor, whom the district/school assigns to provide support services to a Candidate, complies with the terms and conditions set forth in Attachment 3, Expectations of Mentors.



4. **Expectations of Candidate:** DISTRICT shall ensure that each Candidate who participates in one or more Induction Programs complies with the terms and conditions set forth in Attachment 4, Expectations of Candidates.

VI. County Offices of Education

- A. Assign one or more credential analyst and/or related personnel to work directly with PROGRAM Staff to assist in identifying Candidates who are eligible for PROGRAM services as described by state guidelines and to assist school DISTRICT staff in identifying eligible Candidates.

VII. Compliance with CTC Requirements

- A. Pursuant to Education Code Section 4427(a) both parties agree to adhere to the General and Program Preconditions established by the CTC, which are attached to this MOU as Attachments 9-11 and incorporated into the MOU.

VIII. Non-Discrimination Clause

- A. Any service provided by either party pursuant to this agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations. TCDE and DISTRICT agree to make all personnel decisions without unlawful discrimination, including decisions regarding the admission, retention or graduation of students, and decisions regarding the employment, retention or promotion of employees.

Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement. Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. Both parties as certified by the signatures below agree to the provisions of this agreement:

Richard DuVarney

Richard DuVarney, Superintendent

Rebekah Davis

Superintendent/Clerk/Authorized Agent

Tehama County Department of Education

District Name: *Northern United*
Siskiyou Charter

Date:

5/23/19

Print Name:

Rebekah Davis

Date:

8-14-19



Table A: 2019-2020 Fee Schedule	
Service	Fee
<p>Clear Credential Program Fee</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, and Clear Education Specialist Credential, or includes enrollment of one Candidate in the Clear Designated Subjects (CTE) program <i>includes a Mentor Stipend Fee of \$1,700</i> 	\$4,200 per year
<p>Dual Credential Program Fee</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential, and a concurrent enrollment in a Clear Designated Subjects (CTE) program <i>includes a Mentor Stipend Fee of \$1,700</i> 	\$4,450 per year
<p>Early Completion Option Program Fee</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in an accelerated program for one of the following credentials: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential the Candidate must be an experienced and exceptional teacher, and must meet the program criteria to gain admission in the Early Completion Option (ECO) Program 	\$4,450 one-time fee
<p>Second Clear Credential Program Fee - Education Specialist (Level I)</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Education Specialist Program to meet PROGRAM requirements the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 	\$500 one-time fee
<p>Preliminary Credential Program Fee-Designated Subjects (CTE)</p> <ul style="list-style-type: none"> includes support with the completion and submission of form 41-4 includes appraisal of requirements for the preliminary and clear credentials, as well as the program of personalized preparation 	\$250 one-time fee
<p>Second Clear Credential Program Fee - Designated Subjects (CTE)</p> <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Designated Subjects (CTE) Program the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 the Candidate must hold a Clear General Education or Clear Education Specialist Credential 	\$500 one-time fee
<p>Extended Year Credential Program Fee If the Candidate goes beyond the two year program due to lack of progress or missing requirements, an additional fee of \$1000 per year, per Candidate will be applied. Additional yearly fees may apply if a Mentor is assigned to support the Candidate beyond the two year program. Additional fees will be based on the level of mentoring recommended.</p>	<p>Program Fee: \$1000 per year</p> <p>Mentor Stipend Fee: Level I \$1,700 per year Level II \$850 per year Level III \$425 per year</p>



Table B: 2019-2020 Refund Schedule	
Date Program receives written notice from District that a Candidate and Mentor will not be participating in the Program	Amount of Refund
July 1 - August 31	100% of Credential Program Fee
September 1 - October 31	75% of the Credential Program Fee
November 1 – November 31	50% of the Credential Program Fee
December 1 – December 31	25% of the Credential Program Fee
January 1 - June 30	No refund



Attachment 1

Expectations of Site Administrators

Enrollment

1. Assist the District and/or District Coordinator in assigning a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of enrollment in the program.
 - a. To the extent possible, match Candidates with Mentors according to site of the teaching assignment, credential(s) held, and subject matter/grade level taught.
2. Collaborate with district leadership to determine the most appropriate mentoring system for the Mentors and Candidates enrolled (Coaching Model or Mentoring Model).

Communication

1. Set a positive tone for the induction experience by communicating to teachers and Mentors your commitment to teacher development and teacher leadership in support of student learning.
2. Support the confidential nature of the Mentor-Candidate relationship.

Program Completion

1. Meet at least three times per year with the Mentor and Candidate to provide input regarding the ILP goals, to support alignment of induction work with district/site initiatives, to problem solve and offer district resources, to provide formative feedback to guide mentoring, and to learn about their induction experience.
2. Provide input into the development of the Candidate's Individualized Learning Plan (ILP) within the first 60 days of enrollment in the Induction program.
 - a. The Individualized Learning Plan must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.
3. Provide necessary release time for Candidates and Mentors to attend scheduled trainings and professional development related to their Individualized Learning Plan goals, and to complete required observations.
4. Support the Candidate's use of classroom video as a component of the mentoring and induction process.
5. Assist the program in ensuring that all Mentors and Candidates complete program requirements (attendance to professional learning, an average of not less than one hour per week of mentoring, triad meetings, coaching sessions, and Interaction Logs).

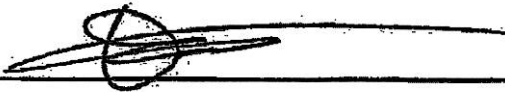
District:

Northern United - Siskiyou Charter

Site Administrator:

Kirk Miller

Signature:



Date:

8-12-19



Attachment 2

Expectations of District Coordinator

Enrollment

1. Identify all Candidates who are eligible for induction, as described by state guidelines.
2. Assist the District and/or Site Administrator(s) in assigning a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of enrollment in the program.
 - a. To the extent possible, match Candidates with Mentors according to the site of the teaching assignment, credential(s) held, and subject matter/grade level taught.
3. Communicate with district leadership to determine the most appropriate mentoring system for the Mentors and Candidates enrolled (Coaching Model or Mentoring Model).
4. Follow the enrollment process and timeline in order to provide your Candidates and Mentors timely support and training at the beginning of the school year.
 - a. Complete the district enrollment according to the deadlines: Year 2: June 15 & Year 1: August 16th
 - b. Inform Mentors and new teachers of the induction program and provide them the enrollment link as early as possible.
5. Confirm with your IT department that teachers will be allowed to join our Google Classroom using their school account. If you have any questions about security or the process of allowing your teachers to join outside of your own district domain, please contact the TCDE IT department at (530) 528-7247. If your teachers will be unable to use their school email address to join our Google Classrooms, please call ATE and let our office staff know as soon as possible so that we can make alternative arrangements with Mentors and Candidates.

Communication

1. Set a positive tone for the induction experience by communicating to Candidates and Mentors your district's commitment to teacher development and teacher leadership in support of student learning.
2. Monitor and be responsive to ATE staff communication regarding your Mentors and Candidates.
3. Complete ATE surveys three times per year.
 - a. Notify program staff, within 10 business days, of any changes in the employment status or teaching assignment of Candidate(s) and Mentor(s), including leaves of absence.
 - b. Notify program staff, within 10 business days, of any Candidate or Mentor who discontinues program participation.
 - c. Notify program staff of a grievance (Attachment 11) or potential need for Mentor reassignment.
4. Communicate program requirements to Site Administrators, including release time for participants to conduct required observations and employer input in the Candidate's development of an Individualized Learning Plan (ILP) within the first 60-days of enrollment.
 - a. The ILP must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.

Program Completion

1. Assist the program in ensuring that all Mentors and Candidates complete program requirements (attendance to professional learning, an average of not less than one hour per week of mentoring, triad meetings, coaching sessions, and Interaction Logs).
2. Provide Candidates and Mentors release time for ongoing observations (a minimum of 2 per year for Mentors and Candidates).



District: Northern United Siskiyou Charter

District Coordinator: Rebekah Davis

Email address: rdavis@nuarters.org

Signature: Rebekah Davis

Date: 8-14-19



Attachment 3

Expectations of Mentors

Facilitate Growth

1. Establish and maintain a confidential and collaborative relationship that supports my teacher's immediate and long term needs.
2. Provide "just in time" support and longer term analysis of my teacher's teaching practice to promote enduring professional skills.
3. Assure my teacher receives an average of not less than 1 hour per week of individualized support provided or coordinated by me (a total of 31 hours or 1860 minutes).
 - a. Maintain a current and accurate Interaction Log by documenting each conversation on a weekly basis.
 - b. Develop a thoughtful relationship with my teacher characterized by openness and reflection.
 - c. Facilitate reflective, ongoing conversations with my teacher to support job-embedded professional learning, effectiveness of instruction, and analysis of student data.
4. Collaboratively develop the Individualized Learning Plan with my teacher and assist him/her in collecting evidence of growth.
 - a. Submit my teacher's initial goal(s) within the first 60 days of enrollment (orientation date) via Google Classroom.
 - b. Continuously update the ILP to maintain current and accurate documentation of my teacher's progress throughout the year for ATE coaches and staff.
 - c. Submit all cycles of inquiry by final program deadline.
5. Meet with my teacher and his/her administrator to discuss my teacher's goals and the district's initiatives in order to identify resources needed to support their ILP (three times per year).
6. Observe my teacher informally (as needed) and formally (a minimum of two times per year) to provide feedback on their classroom instruction and to guide my mentoring.
7. Support my teacher in sharing their growth achieved over 2 years in teacher induction before a small group of educators (Presentation of Growth).

Develop Mentoring Practice

1. Develop a growth plan to support the development of my mentoring practice.
2. Participate in the orientation, the ILP seminar(s), and the mentor forums.
3. Meet with my coach three times per year to support my mentoring practice.
4. Develop the ability to guide my teacher's use of the Continuum of Teaching Practice to impact their growth.

Provide Resources

1. Bring technology (laptop, tablet, etc.) and mentoring materials to each ATE event.
 - a. Device must be able to connect to wireless internet, Google Chrome Browser, all Google Apps, and a Gmail account for Google Classroom access.
2. Connect my teacher with available resources to support their professional growth and accomplishment of the ILP goals.

Collaborate with Induction Leadership

1. Inform program staff if my teacher and I are not working together in a professional and productive manner. Changes can always be made and there is no fault or blame on anyone.
2. Monitor and be responsive to all ATE communications, including all notifications through Google Classroom.
3. Participate in the evaluation process and provide feedback on program effectiveness via surveys (ATE events, Mid-year, and End-of Year).



Attachment 4

Expectations of Candidates

Develop Teaching Practice

1. Maintain a growth mindset.
2. Demonstrate a commitment to professional learning and collaboration.
3. Demonstrate a willingness to receive support and guidance.
4. Collaboratively develop the ILP with my Mentor and collect evidence of my growth.
 - a. Identify my initial ILP goal(s) within the first 60 days of enrollment (orientation date).
5. Meet with my Mentor and Site Administrator to seek input regarding my ILP goals (three times per year).
6. Participate in observations to support my professional learning and my ILP goals (a minimum of two times per year).
7. Participate in professional learning to support my ILP goals.
8. Meet an average of not less than 1 hour per week with my Mentor to receive individualized support (a total of 31 hours or 1860 minutes).
9. Attend Orientation, coaching sessions, and ILP seminar(s).
10. Share the growth I achieved during my 2 years in teacher induction before a small group of educators (Presentation of Growth).

Collaborate with Induction Leadership

1. Inform program staff if my Mentor and I are not working together in a professional and productive manner.
 - a. Changes can always be made and there is no fault or blame on anyone.
2. Monitor and be responsive to all ATE communications, including any notifications through Google Classroom.
3. Utilize technology (laptop, tablet, etc.) to complete induction requirements and access resources.
 - a. Device must be able to connect to wireless internet, Google Chrome Browser, all Google Apps, and a Gmail account for Google Classroom access.
4. Participate in the evaluation process and provide feedback on program effectiveness via surveys (ATE events, Mid-year, and End-of Year).



Attachment 5
Induction Eligibility Guide

Use this guide to determine whether a newly hired teacher needs to enroll in an Induction Program. Please note that this is a tool for your reference. Do not submit this form to Alliance for Teacher Excellence.

Name: _____

Date of Hire: _____

Check all credentials held:	<input checked="" type="checkbox"/>	Induction Enrollment is:
SB 2042 Credential (Credential renewal code will be R141 or R14S)		Required
Preliminary Designated Subjects: Career Technical Education		Required
Level 1 or Preliminary Education Specialist Credential		Required
Ryan Preliminary Credential – based on out of state experience (less than 2 years)		Required
Ryan Preliminary Credential – prepared out of country (no matter the years of experience)		Required
Ryan Preliminary Credential – CA trained (credential renewal code may be R14T, R14S, R14C or R14R)		Not required, but the teacher is eligible

If the teacher does not currently hold any of the above preliminary credentials, use the chart below:

	Yes	No
Has the teacher completed a preliminary credential program?		
If yes, does the teacher have a preliminary credential application in progress?		
Additional Notes:	Yes	No
Was a Temporary County Certificate (TCC) completed?	Yes	No
Issuance date of the preliminary credential entered on the Temporary County Certificate (TCC):		

Enrollment in Induction:

	Yes	No
Does the teacher need to enroll in Alliance for Teacher Excellence?		
Has the teacher previously completed Year One of an Induction Program?	Yes	No

If yes, list the name of the Induction Program and the year the teacher completed Year One: _____

Potential Mentors:

Name of Mentor assigned: _____

Date enrollment form was submitted to Alliance for Teacher Excellence: _____

Confirmation of enrollment received on: _____

Attachment 6

Teach Out Plan

The Tehama County Department of Education shall offer the approved programs, meeting the adopted standards, until the candidate:

1. completes the program;
2. withdraws from the program, following the program withdrawal process.
3. is dropped from the program due to change in employment status; or
4. is admitted to another approved program to complete the requirements, with minimal disruption, for the authorization.

In the event Tehama County Department of Education's educator preparation program closes, the following teach out plan will be put into place:

- All student records will continue to be maintained within the Tehama County Department of Education educator preparation program department, and electronic databases with continued access through the Program Completion/Records Request Form for all candidates at the time of closure.
- All candidates enrolled at the time of a program closure will be referred to local educator preparation programs including but not limited to: Tri-County Induction Program (Sutter COE), Sacramento County Office of Education School of Education, Placer County Office of Education's Educator Preparation Program, and Yolo-Solano Center for Teacher Development. The TCDE educator preparation program assumes all responsibility for supporting their transition into a teacher induction program listed above.
- In the event of a program closure, the Tehama County Superintendent of Schools will assume full responsibility for the continued maintenance and access to student records, as well as ensure all candidates are enrolled in regional educator preparation programs as listed above.
- In the event that the Candidate transfers to another teacher induction program before completing the 2 year program, TCDE will collaborate with the Candidate and the receiving Teacher Induction Program to provide an end-of-year transcript and their Individualized Learning Plan to communicate their status in completing the TCDE educator preparation program requirements to support the Candidate's transition.



Attachment 7
Records Request Form

Tehama County Department of Education Program Records Request Form

Candidates of the Tehama County Department of Education educator preparation programs have access to and will be provided documents for the purpose of verifying academic units and program completion.

Category	Response
Date of request	
Name of Candidate	
Dates Attended Program	to
Preference in receiving documents	E-mail Mail Both
Preferred E-mail address	
Mailing address	
Phone Number	

******* For TCDE Educator Preparation Program Office Use Only*******

Year of Induction Participation	Program Documentation Provided	Included <input checked="" type="checkbox"/>
	Verification of Program Requirements Completed	
Request completed by: (TCDE educator preparation program personnel)		Date:

Attachment 8

Grievance Policy

The purpose of this Grievance Policy is to establish guidelines for responding to and resolving grievances in such a way that the rights of Teacher Induction clients and staff and the standards and rules governing the approved Tehama County Department of Education educator preparation program are protected. It is the intention of the program to support all Tehama County Department of Education educator preparation program stakeholders in completing a successful teacher induction process. To that end, concerns should be attempted to be resolved at the lowest possible level, starting with the person or process the complaint is concerning. If the complaint cannot be resolved at this level, the following grievance policy shall apply. The following is the process for grievances concerning the teacher induction program:

1. If the complaint cannot be resolved between the concerned parties, the complainant should present his or her concerns in writing to the District Coordinator. The District Coordinator will schedule a meeting within 10 working days to attempt to resolve the complaint. If the complaint is not resolved with the District Coordinator, the complainant shall move to step 2 of the grievance process.
2. The complainant shall submit his or her complaint in writing, along with the reasons the complaint is not resolved at the District Coordinator level, to the Program Administrator or the Program Consultant of the TCDE educator preparation program. The Program Administrator or the Program Consultant will schedule a meeting, either in person or via conference call, with the complainant within 10 working days of receiving the written complaint.
3. After meeting with the Program Administrator or the Program Consultant of the TCDE educator preparation program and the complainant is still not satisfied with the resolution, he or she may refer his or her concern to the Associate Superintendent of the Tehama County Department of Education.
4. The Associate Superintendent shall contact the complainant to hear the concerns expressed. The complainant shall be instructed to present a written and signed summary of the complaint, which shall set forth in detail all of the facts upon which the complaint is based, including names, dates and other specifics. If the complainant fails to put the complaint in writing and fails to sign his or her name to the complaint, the Associate Superintendent is not required to proceed any further on the matter of the complaint and it may be dropped.
5. Within five working days of the receipt of the written and signed complaint, the Associate Superintendent shall schedule a meeting with the complainant to review the allegations of concern. The complainant will have the opportunity to repeat the complaint orally and the Program Administrator of the TCDE educator preparation program will have an opportunity to present information relevant to the complaint.
6. An investigation of the complaint will be conducted and the Associate Superintendent will make a determination as to what action, if any, should be taken.
7. Once the Associate Superintendent's decision is made, the complainant shall be informed in writing of the decision within five working days.
8. If the complainant is dissatisfied with the Associate Superintendent's decision, the Tehama County Department of Education Board of Trustees may decide, in its sole discretion, to review the matter. Such review shall be in closed session, to the extent permitted by law, pursuant to the Ralph M. Brown Act during a regularly scheduled Board meeting.
9. During its review, the Board of Trustees shall examine such documents and materials and interview such persons, as it may deem appropriate, in its sole discretion. Once the Board's decision is made, the complainant shall be informed in writing of the decision within five working days. Confidential or privileged information shall not be disclosed to the complainant. The decision of the TCDE Board of Trustees shall be final.

Attachment 9

General Institutional Preconditions

General Statement Applicable to all Preconditions for all Educator Preparation Programs

Pursuant to Education Code Section 44227 (and 44265 where applicable for Education Specialist Program) each program of professional preparation that leads to a teaching or services credential shall adhere continually to the following requirements of California State Law or Commission Policy. Each institution must respond to the general preconditions as well as all other applicable program specific preconditions.

(1) Accreditation and Academic Credit. The program(s) must be operated by

(a) Institutions of higher education: A college or university that (i) is fully accredited by the Western Association of Schools and Colleges or another of the six regional accrediting associations, and (ii) grants baccalaureate academic credit or post baccalaureate academic credit, or both. An institution approved to offer educator preparation in California must notify the Commission within 30 days if its regional accreditation status changes.

(b) School districts or other non-regionally accredited entities: The Superintendent or CEO of the district or entity shall submit verification of the governing board's approval of sponsorship of the program.

(2) Enrollment and Completion. Once a candidate is accepted and enrolls in an educator preparation program, the approved program sponsor must offer the approved program, meeting the adopted standards, until the candidate:

- i. completes the program;
- ii. withdraws from the program;
- iii. is dropped from the program based on established criteria; or
- iv. is admitted to another approved program to complete the requirements, with minimal disruption, for the authorization.

In the event the program closes, a teach out plan, which includes individual transition plans for each candidate as well as a plan for candidates and graduates to access their student records would need to be developed.

(3) Responsibility and Authority. To be granted continuing accreditation by the Committee on Accreditation, the entity shall provide the following information:

(a) Identify the position within the organizational structure that is responsible for ongoing oversight of all educator preparation programs offered by the entity (including educator preparation programs offered by an extension division, if any).

(b) Provide a description of the reporting relationship between the position described in (a) and the individual(s) who coordinate each educator preparation program offered by the entity. If a reporting relationship is indirect, describe the levels of authority and

responsibility for each educator preparation program. Include an organizational chart for the institution as well as the division(s) within the institution responsible for the oversight of educator preparation programs; include any parent organization, outside organization(s), or partner(s) who will be involved in the oversight of the educator preparation unit and/or responsible for any aspect of program delivery.

- (c) Provide policies to ensure that duties regarding credential recommendations are provided solely by persons who are current employees of the Commission approved institution.

(4) Lawful Practices. To be granted continuing accreditation by the Committee on Accreditation, a program of professional preparation must be proposed and operated by an entity that makes all personnel decisions without unlawful discrimination. These decisions include decisions regarding the admission, retention or graduation of students, and decisions regarding the employment, retention or promotion of employees.

(5) Commission Assurances. To be granted continuing accreditation by the Committee on Accreditation, the program sponsor must:

- (a) assure that the sponsor will fulfill all of the applicable standards of program quality and effectiveness that have been adopted by the Commission,
- (b) assure that all candidates participating in public school-based field activities hold a Certificate of Clearance from the Commission,
- (c) assure that the approved program sponsor will cooperate in an evaluation of the program by an external team or a monitoring of the program by a Commission staff member, and
- (d) assure that the approved program sponsor will participate fully in the Commission's accreditation system, including the timely submission of documents required for accreditation.

(6) Requests for Data. To be granted continuing accreditation by the Committee on Accreditation, the entity must identify a qualified officer responsible for reporting and responding to all requests from the Commission for data including, but not limited to, program enrollments, program completers, examination results, including performance assessments, and state and federal reporting within the time limits specified by the Commission. Institutional contact information must be updated annually.

(7) Veracity in all Claims and Documentation Submitted. To be granted continuing accreditation by the Committee on Accreditation, the entity must positively affirm the veracity of all statements and documentation submitted to the Commission.

(8) Grievance Process. To be granted continuing accreditation by the Committee on Accreditation, the approved program sponsor must have a clearly delineated grievance process for candidates and applicants. The grievance process information must be

accessible to all candidates and applicants and the institution must be prepared to provide documentation that candidates have been informed of the grievance process and that the process has been followed.

(9) Faculty and Instructional Personnel Participation. All faculty and instructional personnel employed by colleges and universities who regularly teach one or more courses in an educator preparation program leading to a credential, shall actively participate in the public school system at least once every three academic years, appropriate to their credential area. Faculty who are not in the Department, School or College of Education are exempt from this requirement. *Reference: Education Code Section 44227.5 (a) and (b).*

(10) Communication and Information. To be granted continuing accreditation by the Committee on Accreditation, the approved program sponsor must provide easily accessible and accurate information to the public, prospective educators, and enrolled candidates about the requirements for admission and successful completion for all its educator preparation programs.

(11) Student Records Management, Access, and Security. To be granted continuing accreditation by the Committee on Accreditation, the sponsor must demonstrate that it will maintain and retain student records in accordance with the institution's record retention policy. Institutions will provide verification that:

- (a) Candidates and graduates will have access to and be provided with transcripts and/or other documents for the purpose of verifying academic units and program completion.
- (b) All candidate records will be maintained at the main institutional site or central location (paper or digital copies).
- (c) Records will be kept securely in locked cabinets or on a secure server located in a room not accessible by the public.

(12) Disclosure. Institutions must disclose information regarding any outside organizations that will be providing any direct educational services as all or part of the educator preparation programs sponsored by the institution and identify the type of services the outside organization will provide.



Revised California General Education Induction Program Preconditions and Standards

Attachment 10

Summary

General Education Induction Program Preconditions and Standards were adopted at the December 4, 2015 Commission meeting as part of the comprehensive effort to strengthen and streamline the accreditation system. These preconditions and standards will replace the current General Education Induction Program Preconditions and Standards that were initially adopted in 2008 as well as the Clear Credential Program Standards that were initially adopted in 2009.

Background

The Commission's General Education Induction Program Preconditions and Standards apply to institutions approved to offer educator preparation programs leading to a Clear Multiple or Single Subject California credential and are intended to ensure the successful implementation of a general education induction program. The General Education Induction Program Preconditions are the foundational components necessary to allow a local education agency or institution of higher education to offer an Induction program. The General Education Induction Program Standards set forth the program requirements that must be provided to candidates prior to being recommended for a general education clear credential. The new 2015 induction program preconditions and standards represent a greater focus on candidate outcomes, that is, what a candidate knows and can demonstrate at the completion of the induction program and provide greater specificity in defining the mentoring relationship as foundational to induction.

The new General Education Induction Preconditions and Program Standards are a result of the Commission's efforts to streamline and strengthen the accreditation system including a stronger focus on program outcomes. Feedback was gathered throughout 2014-15 and the Commission adopted the Program Standards on December 3, 2015.

Technical assistance will be provided beginning in Spring 2016 and continuing through 2016-17 to assist programs with the transition planning and provide input regarding the understanding of the 2015 Standards. The current timeline includes the expectation that all programs will be aligned to the 2015 Induction Program Standards by September 1, 2017.

The 6 2015 General Education Induction standards, are as follows:

- Standard 1: Program Purpose
- Standard 2: Components of the Mentoring Design
- Standard 3: Designing and Implementing Individual Learning Plans within the Mentoring System
- Standard 4: Qualifications, Selection and Training of Mentors
- Standard 5: Determining Candidate Competence for the Clear Credential Recommendation
- Standard 6: Program Responsibilities for Assuring Quality of Program Services

****It is the Commission's Expectation that all individuals enrolling in programs for the 2017-18 academic year will be in programs adhering to the new 2015 Program Standards.***

Preconditions for General Education Induction Programs

1. Each Induction program must be designed to provide a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.
2. The Induction program must identify and assign a mentor to each participating teacher within the first 30 days of the participant's enrollment in the program, matching the mentor and participating teacher according to grade level and/or subject area, as appropriate to the participant's employment.
3. Each Induction program must assure that each participating teacher receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the mentor.
4. Goals for each participating teacher must be developed within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher's enrollment in the program.
5. The Individual Learning Plan must be designed and implemented solely for the professional growth and development of the participating teacher and not for evaluation for employment purposes.
6. An Induction program sponsor must make available and must advise participants of an Early Completion option for "experienced and exceptional" candidates who meet the program's established criteria.

Induction Program Design for Mentoring Clear Teaching Credential Candidates Standard 1: Program

Purpose

Each Induction program must support candidate development and growth in the profession by building on the knowledge and skills gained during the Preliminary Preparation program to design and implement a robust mentoring system, as described in the following standards, that helps each candidate work to meet the *California Standards for the Teaching Profession*.

Standard 2: Components of the Mentoring Design

The Induction program's mentoring design must be based on a sound rationale informed by theory and research, and must provide multiple opportunities for candidates to demonstrate growth in the *California Standards for the Teaching Profession*. The mentoring approach implemented by the program must include the development of an Individualized Learning Plan (ILP) for candidates based on needs determined by the teacher and program provider, in consultation with the site administrator and guided by the Preliminary Program Transition Plan. The ILP must address identified candidate competencies that support the recommendation for the credential. Mentoring support for candidates must include both "just in time" and longer term analysis of teaching practice to help candidates develop enduring professional skills. The program's design features both individually and as a whole must serve to strengthen the candidate's professional practice and contribute to the candidate's future retention in the profession.

Standard 3: Designing and Implementing Individual Learning Plans within the Mentoring System

The Individualized Learning Plan (ILP) must address the *California Standards for the Teaching Profession* and provide the road map for candidates' Induction work during their time in the

program along with guidance for the mentor in providing support. The ILP must be collaboratively developed at the beginning of Induction by the candidate and the mentor, with input from the employer regarding the candidate's job assignment, and guidance from the program staff. The ILP must include candidate professional growth goals, a description of how the candidate will work to meet those goals, defined and measurable outcomes for the candidate, and planned opportunities to reflect on progress and modify the ILP as needed. The candidate's specific teaching assignment should provide the appropriate context for the development of the overall ILP; however, the candidate and the mentor may add additional goals based on the candidate's professional interests such as, for example, advanced certifications, additional content area literacy, and early childhood education. Within the ILP, professional learning and support opportunities must be identified for each candidate to practice and refine effective teaching practices for all students through focused cycles of inquiry.

The program must assist the candidate and the mentor with assuring the availability of resources necessary to accomplish the ILP. The program must ensure dedicated time for regular mentor and candidate interactions, observations of colleagues and peers by the candidate, and other activities contained in the ILP. In addition, the mentoring process must support each candidate's consistent practice of reflection on the effectiveness of instruction, analysis of student and other outcomes data, and the use of these data to further inform the repeated cycle of planning and instruction. Within the ongoing mentoring interactions, the mentor must encourage and assist candidates to connect with and become part of the larger professional learning community within the profession.

Standard 4: Qualifications, Selection and Training of Mentors

The Induction program assigns qualified mentors and provides guidance and clear expectations for the mentoring experience based on the program's design. Qualifications for mentors must include but are not limited to:

- Knowledge of the context and the content area of the candidate's teaching assignment
- Demonstrated commitment to professional learning and collaboration
- Possession of a Clear Teaching Credential
- Ability, willingness, and flexibility to meet candidate needs for support
- Minimum of three years of effective teaching experience

Guidance and clear expectations for the mentoring experience provided by the program must include but are not limited to:

- Providing "just-in-time" support for candidates, in accordance with the ILP, along with longer-term guidance to promote enduring professional skills
- Facilitation of candidate growth and development through modeling, guided reflection on practice, and feedback on classroom instruction
- Connecting candidates with available resources to support their professional growth and accomplishment of the ILP
- Periodically reviewing the ILP with candidates and making adjustments as needed

The program must provide ongoing training and support for mentors that includes, but is not limited to:

- Coaching and mentoring

- Goal setting
- Use of appropriate mentoring instruments
- Best practices in adult learning
- Support for individual mentoring challenges, reflection on mentoring practice, and opportunities to engage with mentoring peers in professional learning networks
- Program processes designed to support candidate growth and effectiveness

Standard 5: Determining Candidate Competence for the Clear Credential Recommendation

The Induction program must assess candidate progress towards mastery of the *California Standards for the Teaching Profession* to support the recommendation for the clear credential. The documentation of candidate progress must reflect the learning and professional growth goals indicated within the Individualized Learning Plan and evidence of the candidate’s successful completion of the activities outlined in the ILP.

Prior to recommending a candidate for a Clear Credential, the Induction program sponsor must verify that the candidate has satisfactorily completed all program activities and requirements, and that the program has documented the basis on which the recommendation for the clear credential is made. The program sponsor’s verification must be based on a review of observed and documented evidence, collaboratively assembled by the candidate, the mentor and/or other colleagues, according to the program’s design. The Induction program’s recommendation verification process must include a defensible process of reviewing documentation, a written appeal process for candidates, and a procedure for candidates to repeat portions of the program, as needed.

Standard 6: Program Responsibilities for Assuring Quality of Program Services

The program must regularly assess the quality of services provided by mentors to candidates, using criteria that include candidate feedback, the quality and perceived effectiveness of support provided to candidates in implementing their Individualized Learning Plan, and the opportunity to complete the full range of program requirements. Induction program leaders must provide formative feedback to mentors on their work, including establishment of collaborative relationships. Clear procedures must be in place for the reassignment of mentors, if the pairing of candidate and mentor is not effective.

The program must provide a coherent overall system of support through the collaboration, communication and coordination between candidates, mentors, school and district administrators, and all members of the Induction system.

Attachment 11
Preconditions for Designated Subjects Teaching Credentials
Designated Subjects Career Technical Education

- (1)** To be granted preliminary approval or continued approval by the Commission as a program of personalized preparation, the program must be developed, submitted and implemented by an LEA. An LEA, as it applies to Designated Subjects Vocational Education Teaching Credentials means any of the following categories of agencies:
- (a) A California public school or consortium of school districts;
 - (b) A California county superintendent of schools office;
 - (c) A California regional occupational program or center;
 - (d) A California State Agency;
 - (e) A Commission-approved teacher preparation institution.

Source: California Administrative Code, Title 5, Education, Section 80034(c)

- (2)** A LEA desiring to develop a program of personalized preparation for the designated subjects teaching credential or for the designated subjects supervision and coordination credential shall file with the Commission on Teacher Credentialing an application for approval, signed by the Chief Administrative Officer of the agency or agencies constituting the LEA. This application shall include a complete description of how the program will meet each standard of program quality and effectiveness with a particular focus upon how the LEA proposes to assure that candidates will acquire the competencies, skills and knowledge required.

The Commission will approve programs after the review of the application, when such application reflects that the program submitted by the LEA meets the requirements. Programs will be monitored by the Commission to determine if the requirements are being met. *Source: California Administrative Code, Title 5, Education, Section 80040*

- (3)** To be granted preliminary approval by the Commission as a program of personalized preparation, the program proposal must:
- (a) demonstrate that the program will fulfill all of the applicable standards of program quality and effectiveness that have been adopted by the Commission, and
 - (b) include assurances that 1 the LEA will cooperate in an evaluation of the program by an external team or a monitoring of the program by a Commission staff member within four years of the initial enrollment of candidates in the program, and 2 that the LEA will respond to all requests of the Commission for data regarding program enrollments and completions within the time limits specified by the Commission. *Source: Commission adopted policy*
- (4)** To be granted continued approval by the Commission as a program of personalized preparation, the LEA must respond to all requests of the Commission for data regarding

program enrollments and completions within the time limits specified by the Commission.
Source: Commission adopted policy

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.8 Approval of Unaudited Actuals for Northern United - Humboldt Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Unaudited Actual Financial Report. This is the report on the actual revenue and expenses, prior to be audited, for the District for the 2018-2019 school year. Once last year's financials are audited, there may be some minor revisions.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi

Charter Number: 1957

To the entity that approved the charter school:

2018-19 CHARTER SCHOOL UNAUDITED ACTUAL FINANCIAL REPORT: This report is hereby approved and filed by the charter school pursuant to Education Code Section 42100(b).

Signed: Shari Lovett
Charter School Official
(Original signature required)

Date: 9/19/19

Printed Name: Shari Lovett

Title: Director

To the County Superintendent of Schools:

2018-19 CHARTER SCHOOL UNAUDITED ACTUAL FINANCIAL REPORT: This report has been reviewed and is hereby filed with the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: _____

Printed Name: _____

Title: _____

To the Superintendent of Public Instruction:

2018-19 CHARTER SCHOOL UNAUDITED ACTUAL FINANCIAL REPORT: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual financial report, please contact:

For Approving Entity:

Corey Weber
Name

Director of Fiscal Services
Title

707-445-7066
Telephone

cweber@hcoe.org
E-mail Address

For Charter School:

Shari Lovett
Name

Director
Title

707-445-2660
Telephone

slovett@nuarters.org
E-mail Address

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2018-19 Unaudited Actuals	2019-20 Budget
01	General Fund/County School Service Fund	G	
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Special Revenue Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund		
25	Capital Facilities Fund		
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund		
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		
51	Bond Interest and Redemption Fund		
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund	G	G
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund		
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
76A	Changes in Assets and Liabilities (Warrant/Pass-Through)		
95A	Changes in Assets and Liabilities (Student Body)		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets		
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities		
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
ICR	Indirect Cost Rate Worksheet	S	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	
PCR	Program Cost Report	GS	
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)		
SIAA	Summary of Interfund Activities - Actuals		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	3,994,680.00	4,045,858.00	1.3%
2) Federal Revenue		8100-8299	301,649.32	64,150.00	-78.7%
3) Other State Revenue		8300-8599	96,219.00	255,152.00	165.2%
4) Other Local Revenue		8600-8799	412,660.18	420,831.00	2.0%
5) TOTAL, REVENUES			4,805,208.50	4,785,991.00	-0.4%
B. EXPENSES					
1) Certificated Salaries		1000-1999	1,856,240.67	1,927,437.00	3.8%
2) Classified Salaries		2000-2999	773,271.18	839,566.00	8.6%
3) Employee Benefits		3000-3999	1,052,982.24	1,412,619.00	34.2%
4) Books and Supplies		4000-4999	180,045.63	236,371.00	31.3%
5) Services and Other Operating Expenses		5000-5999	713,964.92	718,635.00	0.7%
6) Depreciation		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	6,039.00	3,746.00	-38.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			4,582,543.64	5,138,374.00	12.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			222,664.86	(352,383.00)	-258.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	500,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			722,664.86	(352,383.00)	-148.8%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	0.00	722,664.86	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	722,664.86	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			0.00	722,664.86	New
2) Ending Net Position, June 30 (E + F1e)			722,664.86	370,281.86	-48.8%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	29,815.14	29,815.14	0.0%
c) Unrestricted Net Position		9790	692,849.72	340,466.72	-50.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	418,542.78		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	352,486.24		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			771,029.02		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
I. LIABILITIES					
1) Accounts Payable		9500	43,919.24		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	4,444.92		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			48,364.16		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G10 +H2) - (I7 + J2)			722,664.86		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
LCFF SOURCES					
Principal Apportionment State Aid - Current Year		8011	3,914,524.00	3,967,296.00	1.3%
Education Protection Account State Aid - Current Year		8012	80,156.00	78,562.00	-2.0%
State Aid - Prior Years		8019	0.00	0.00	0.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			3,994,680.00	4,045,858.00	1.3%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	71,366.00	64,150.00	-10.1%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	100,716.08	0.00	-100.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	15,250.00	0.00	-100.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	114,317.24	0.00	-100.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3182, 3185, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			301,649.32	64,150.00	-78.7%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	96,219.00	83,232.00	-13.5%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	171,920.00	New
TOTAL, OTHER STATE REVENUE			96,219.00	255,152.00	165.2%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	6,479.03	1,170.00	-81.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	412.50	0.00	-100.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	270,524.65	324,169.00	19.8%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	135,244.00	95,492.00	-29.4%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			412,660.18	420,831.00	2.0%
TOTAL REVENUES			4,805,208.50	4,785,991.00	-0.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,536,900.67	1,599,237.00	4.1%
Certificated Pupil Support Salaries		1200	67,979.96	76,500.00	12.5%
Certificated Supervisors' and Administrators' Salaries		1300	111,999.96	120,000.00	7.1%
Other Certificated Salaries		1900	139,360.08	131,700.00	-5.5%
TOTAL, CERTIFICATED SALARIES			1,856,240.67	1,927,437.00	3.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	91,272.73	105,445.00	15.5%
Classified Support Salaries		2200	88,765.52	122,216.00	37.7%
Classified Supervisors' and Administrators' Salaries		2300	117,300.00	185,060.00	57.8%
Clerical, Technical and Office Salaries		2400	311,899.11	279,356.00	-10.4%
Other Classified Salaries		2900	164,033.82	147,489.00	-10.1%
TOTAL, CLASSIFIED SALARIES			773,271.18	839,566.00	8.6%
EMPLOYEE BENEFITS					
STRS		3101-3102	285,842.98	515,761.00	80.4%
PERS		3201-3202	121,933.51	174,629.00	43.2%
OASDI/Medicare/Alternative		3301-3302	88,306.28	91,775.00	3.9%
Health and Welfare Benefits		3401-3402	494,986.87	566,091.00	14.4%
Unemployment Insurance		3501-3502	1,304.35	1,352.00	3.7%
Workers' Compensation		3601-3602	60,608.25	63,011.00	4.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,052,982.24	1,412,619.00	34.2%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	18,010.02	44,124.00	145.0%
Books and Other Reference Materials		4200	328.38	2,500.00	661.3%
Materials and Supplies		4300	155,239.87	146,039.00	-5.9%
Noncapitalized Equipment		4400	6,385.78	40,708.00	537.5%
Food		4700	81.58	3,000.00	3577.4%
TOTAL, BOOKS AND SUPPLIES			180,045.63	236,371.00	31.3%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	99,344.50	127,313.00	28.2%
Dues and Memberships		5300	11,288.00	22,500.00	99.3%
Insurance		5400-5450	24,243.00	10,000.00	-58.8%
Operations and Housekeeping Services		5500	19,899.35	20,850.00	4.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	267,229.50	277,136.00	3.7%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	255,916.48	224,086.00	-12.4%
Communications		5900	36,044.09	36,750.00	2.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			713,964.92	718,635.00	0.7%
DEPRECIATION					
Depreciation Expense		6900	0.00	0.00	0.0%
TOTAL, DEPRECIATION			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	6,039.00	3,746.00	-38.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			6,039.00	3,746.00	-38.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL EXPENSES			4,582,543.64	5,138,374.00	12.1%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	500,000.00	0.00	-100.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			500,000.00	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			500,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	3,994,680.00	4,045,858.00	1.3%
2) Federal Revenue		8100-8299	301,649.32	64,150.00	-78.7%
3) Other State Revenue		8300-8599	96,219.00	255,152.00	165.2%
4) Other Local Revenue		8600-8799	412,660.18	420,831.00	2.0%
5) TOTAL, REVENUES			4,805,208.50	4,785,991.00	-0.4%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		2,823,385.67	3,131,638.00	10.9%
2) Instruction - Related Services	2000-2999		1,084,201.90	1,241,944.00	14.5%
3) Pupil Services	3000-3999		129,020.42	197,349.00	53.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		216,671.11	237,768.00	9.7%
8) Plant Services	8000-8999		323,225.54	325,929.00	0.8%
9) Other Outgo	9000-9999	Except 7600-7699	6,039.00	3,746.00	-38.0%
10) TOTAL, EXPENSES			4,582,543.64	5,138,374.00	12.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			222,664.86	(352,383.00)	-258.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	500,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	0.00	-100.0%



Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			722,664.86	(352,383.00)	-148.8%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	0.00	722,664.86	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	722,664.86	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			0.00	722,664.86	New
2) Ending Net Position, June 30 (E + F1e)			722,664.86	370,281.86	-48.8%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	29,815.14	29,815.14	0.0%
c) Unrestricted Net Position		9790	692,849.72	340,466.72	-50.9%

<u>Resource</u>	<u>Description</u>	<u>2018-19 Unaudited Actuals</u>	<u>2019-20 Budget</u>
6300		27,616.00	27,616.00
9010		2,199.14	2,199.14
Total, Restricted Net Position		<u>29,815.14</u>	<u>29,815.14</u>

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (Includes Necessary Small School ADA)						
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	0.00	0.00	0.00	0.00	0.00	0.00
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	0.00	0.00	0.00	0.00	0.00	0.00
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	400.78	400.98	400.78	392.81	391.00	392.81
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	400.78	400.98	400.78	392.81	391.00	392.81
9. TOTAL CHARTER SCHOOL ADA Reported In Fund 01, 09, or 62 (Sum of Lines C4 and C8)	400.78	400.98	400.78	392.81	391.00	392.81

Section I - Expenditures	Funds 01, 09, and 62			2018-19 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	4,582,543.64
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	301,649.32
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	0.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				0.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				4,280,894.32

Section II - Expenditures Per ADA		2018-19 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, Line C9)		400.98
B. Expenditures per ADA (Line I.E divided by Line II.A)		10,676.08
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE Calculation) (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	0.00	0.00
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	0.00	0.00
B. Required effort (Line A.2 times 90%)	0.00	0.00
C. Current year expenditures (Line I.E and Line II.B)	4,280,894.32	10,676.08
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; If both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Calculation Incomplete	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2020-21 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
 (Functions 7200-7700, goals 0000 and 9000) 150,901.68
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
 (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 3,531,592.41

C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.27%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	208,511.50
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	8,053.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	3,221.70
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	10,580.04
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	230,366.24
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	230,366.24

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	2,823,385.67
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,084,201.90
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	129,020.42
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	106.61
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	72,227.84
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	237,195.96
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	4,346,138.40

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B18) 5.30%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2020-21 see www.cde.ca.gov/fg/ac/lc/)
(Line A10 divided by Line B18) 5.30%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>230,366.24</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>0.00</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>0.00</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>0.00</u>

Approved indirect cost rate: 0.00%
Highest rate used in any program: 0.00%

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except Object 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
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Unaudited Actuals
2018-19 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		0.00	0.00
2. State Lottery Revenue	8560	68,603.00		27,616.00	96,219.00
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		68,603.00	0.00	27,616.00	96,219.00
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	0.00		0.00	0.00
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	0.00			0.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		0.00	0.00	0.00	0.00
C. ENDING BALANCE					
(Must equal Line A6 minus Line B12)	979Z	68,603.00	0.00	27,616.00	96,219.00
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

	Teacher Full-Time Equivalents			Classroom Units			Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	
	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)							
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12							
3100 Alternative Schools							
3300 Independent Study Centers							
3400 Opportunity Schools							
3500 County Community Schools							
3550 Community Day Schools							
3600 Juvenile Courts							
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
4900 Other Supplemental Education							
5000-5999 Special Education (allocated to 5001)							
6000 ROC/P							
Other Goals Description							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
8600 County Services to Districts							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	
1110	Regular Education, K-12	3,967,831.46	0.00	3,967,831.46	197,193.43	4,165,024.89	
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	
3500	County Community Schools	0.00	0.00	0.00	0.00	0.00	
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	
3600	Juvenile Courts	0.00	0.00	0.00	0.00	0.00	
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
4900	Other Supplemental Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	391,920.49	0.00	391,920.49	19,477.68	411,398.17	
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00	0.00	
Other Goals							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	0.00	0.00	0.00	0.00	0.00	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
8600	County Services to Districts	0.00	0.00	0.00	0.00	0.00	
Other Costs							
----	Food Services				81.58	81.58	
----	Enterprise				0.00	0.00	
----	Facilities Acquisition & Construction				0.00	0.00	
----	Other Outgo				6,039.00	6,039.00	
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation (Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	0.00	0.00	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00	0.00	
----	Total County School Service and Charter Schools Funds Expenditures	4,359,751.95	0.00	4,359,751.95	216,671.11	4,582,543.64	

Unaudited Actuals
2018-19
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	2,432,939.78	0.00	94,841.82	989,360.08	127,464.24	0.00	0.00	0.00	0.00	75,449.54	247,776.00	3,967,831.46
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3500	County Community Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3600	Juvenile Courts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4900	Other Supplemental Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education	390,445.89	0.00	0.00	0.00	1,474.60	0.00	0.00	0.00	0.00	0.00	0.00	391,920.49
6000	ROCP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8600	County Services to Districts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		2,823,385.67	0.00	94,841.82	989,360.08	128,938.84	0.00	0.00	0.00	0.00	75,449.54	247,776.00	4,359,751.95

* Functions 7110-7199 for goals 8110 and 8510

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)				Total
		Full-Time Equivalents	Classroom Units	Pupils Transported		
Instructional Goals						
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00
3500	County Community Schools	0.00	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00
3600	Juvenile Courts	0.00	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00
4900	Other Supplemental Education	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00	0.00
Other Goals						
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00	0.00
8600	County Services to Districts	0.00	0.00	0.00	0.00	0.00
Other Funds						
--	Adult Education (Fund 11)		0.00			0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00			0.00
Total Allocated Support Costs		0.00	0.00	0.00	0.00	0.00

A. Central Administration Costs in County School Service and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	106.61
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	0.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	208,511.50
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	8,053.00
5	Total Central Administration Costs in County School Service and Charter Schools Funds	216,671.11
B. Direct Charged and Allocated Costs in County School Service and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	4,359,751.95
2	Total Allocated Costs (from Form PCR, Column 2, Total)	0.00
3	Total Direct Charged and Allocated Costs in County School Service and Charter Schools Funds	4,359,751.95
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D. Total Direct Charged and Allocated Costs (B3 + C5)		4,359,751.95
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		4.97%

Unaudited Actuals
2018-19
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	81.58				81.58
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			0.00		0.00
Other Outgo (Objects 1000-7999)				6,039.00	6,039.00
Total Other Costs	81.58	0.00	0.00	6,039.00	6,120.58

SACS2019ALL Financial Reporting Software - 2019.2.0
9/3/2019 10:28:14 AM

12-10124-0137364

Unaudited Actuals
2018-19 Unaudited Actuals
Technical Review Checks

Northern United - Humboldt Charter
Humboldt County Office of Education

Humboldt County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHK-FUND09-ACTIVITY - (F) - There is no activity in Fund 09. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and

9795) account code combinations should be valid.

PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).

PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332.

PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource, except for agency funds 76 and 95.

PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791).

PASSED

PY-EFB=CY-BFB-RES-CH - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. To assist those charter schools that are reporting in SACS for the current year, but reported in the alternative form last year, Charter School Alternative Form prior year ending fund balances have been included in the SACS software to compare to the total of the SACS beginning balances for all resources.

PASSED

BALANCE-FDxRS-AGENCY - (F) - Assets (objects 9100-9489) minus Liabilities (objects 9500-9689) must total zero by fund and resource for agency funds 76 and 95.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal

Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

LCFF-TRANSFER - (F) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]). PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in

unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

CONSOLIDATED-ADM-BAL - (F) - Net expenditures and assets minus liabilities must equal zero for Resource 3155, ESEA (ESSA): Consolidated Administrative Funds. PASSED

NET-INV-CAP-ASSETS - (W) - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-73, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. PASSED

SUPPLEMENTAL CHECKS

ESMOE-ADA - (F) - If Form ESMOE is completed, ADA must be reported in Section II, Line A. PASSED

ASSET-IMPORT - (F) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided. PASSED

DEBT-IMPORT - (F) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided. PASSED

LOT-IMPORT - (F) - If lottery amounts are imported in resources 1100 and/or 6300, then the Lottery Report, Form L, must be completed and saved. PASSED

LOT-CONTRIB-IMPORT-A - (F) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental data for those contributions must be entered in Form L. PASSED

LOT-CONTRIB-IMPORT-B - (W) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental expenditure data for those contributions should be entered in Form L. PASSED

ESMOE-IMPORT - (F) - If Every Student Succeeds Act amounts are imported, then the Every Student Succeeds Act Maintenance of Effort form, Form ESMOE, must be

provided. PASSED

IC-ADMIN-PLANT-SVCS - (W) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%. PASSED

IC-PCT - (W) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. PASSED

IC-POSITIVE - (W) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. PASSED

IC-ADMIN-NOT-ZERO - (W) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. PASSED

IC-BD-SUPT-NOT-ZERO - (W) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. PASSED

IC-BD-SUPT-VS-ADMIN - (W) - In Form ICR, the ratio of Board and Superintendent costs to Other General Administration costs is less than 5%. Please review your records and make any necessary corrections. EXCEPTION

Board and Superintendent (Form ICR, Part III, Line B7)	106.61
Other General Administration, less portion charged to restricted resources or specific goals (Form ICR, Part III, Line A1)	208,511.50
	Ratio is 0.05%

Explanation: The charter school's administrative structure does not include a superintendent. In addition, board members serve on a volunteer basis so there are no board expenses.

IC-EXCEEDS-LEA-RATE - (W) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62. PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative. PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of

debt.

PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive.

PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided.

PASSED

EXPORT CHECKS

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification (Form CA) must be provided.

PASSED

ICR-PROVIDE - (F) - Indirect Cost Rate Worksheet (Form ICR) must be provided.

PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.

PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.

PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.

Agenda Item 5.
BUSINESS AND FINANCE

Subject:

5.9 Resolution H1920-1: 2019-2020 Adoption of the Gann Limit for NU - HCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Gann Limit General Information.

Fiscal Implications:

Please see Gann Appropriations Limit Calculations in the Unaudited Actuals Report attached to Agenda Item 5.8.

Contact Person/s: Shari Lovett, Tammy Picconi

RESOLUTION TO ADOPT GANN LIMIT

2019-2020

WHEREAS, In November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, The provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, The Northern United - Humboldt Charter School District must establish a revised Gann Limit for the 2018-2019 fiscal year and a projected Gann Limit for the 2019-2020 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice, that the attached calculations and documentation of the Gann Limits for the 2018-2019 and 2019-2020 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2018-2019 and 2019-2020 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 19th day of September, 2019.

Board President

District Superintendent

GENERAL INFORMATION REGARDING THE GANN LIMIT

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All districts are required by the legislature to adopt their Gann appropriations limit each year by board resolution.

The essence of the Gann Amendment is that district appropriations in each year cannot exceed a computed appropriations limit (popularly called the Gann Limit) which in each year is adjusted for inflation and changes in attendance. While the concept is simple, the application of the Gann Amendment is more involved because not all appropriations are subject to the Gann Limitation.

The Gann Amendment controls only appropriations made from certain revenue sources, namely the "proceeds of taxes levied by or for" a district or "state subventions for the use and operation" of a district. Furthermore, the amendment excludes appropriations for certain purposes, namely debt service and the added cost of court and federally mandated programs. It is simply not possible for school districts to trace all appropriations to their revenue source, and therefore, the amendment involves a confusing mixture of appropriations and revenues. Fortunately, SB 1352 (Chapter 1205 of the Statutes of 1980) made definitions which greatly simplify the implementation process.

The Gann Amendment states that, out of all the state aid that a district receives, only that which is "for the use and operation" of a district is subject to limitation at the district level. The remainder of the state aid is subject to limitation at the state level, and is therefore not subject to limitation at the local level.

Additionally, with the passage of AB 198/SB 98 (statutes of 1989), there are numerous changes to the calculation contained in Education Code 42132 and Government Code 7906. Among some of the changes is a requirement to recalculate the 1978-79 base year in 1989 and carry that computation forward for all subsequent years.

With these changes and others there are only five revenue sources from which appropriations are subject to limitation:

1. Local tax revenues that count towards the revenue limit.
2. Unrestricted state aid, which includes the following: Local Control Funding Formula (LCFF) State Aid, including Education Protection Account (EPA) State Aid, for school districts equal to the foundation program level minus the local tax income in item (1), but not less than \$120 per ADA; Local Control Funding Formula State Aid for charter schools.
3. The unrestricted beginning balance.
4. Income from interest and return on investments.
5. The miscellaneous funds (taxes) not included as local income in the LCFF.

Any other source of revenue is excluded from the provisions of the Gann Amendment because:

1. The revenue is federal revenue.
2. The revenue is state aid subject to limitation at the state level.
3. The revenue is local revenue that is not from the proceeds of taxes.

4. The revenue is from the proceeds of taxes, but the appropriation of this revenue is excluded from limitation by the Gann Amendment (e.g. tax levy for debt service).

GANN CALCULATIONS

Implementing the Gann Amendment starts with the calculation of the 1978-79 (base year) Gann Limit which is simply equal to the appropriations subject to limitation for that year. That base limit is then inflated by the percent of change in population (ADA) and the consumer price index. No amounts need to be calculated for 1979-80 in that, while 1978-79 is used as the base year for the Gann calculations, the Gann Amendment only became effective starting in 1980-81.

TIMELINE

A resolution such as the one in this packet should be used to establish the Gann Limit for each fiscal year. Districts should post the board agenda showing the Gann Limit will be adopted. The actual calculations must be available for the public. After the Gann Limit has been established, it may be challenged in court within 45 days of the board resolution date of adoption.

GOVERNMENT CODE RELATING TO GANN LIMIT

7910 Excerpt:

Each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting. The determinations made pursuant to this section are legislative acts.

Any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section for the 1980-81 fiscal year shall be commenced within 60 days of the effective date of the resolution or the effective date of the act which added this section to the Government Code, whichever date is later.

For the 1981-82 fiscal year and each fiscal year thereafter, any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section shall be commenced within 45 days of the effective date of the resolution.

All courts wherein such actions are or may be hereafter pending, including any court reviewing such action on appeal from the decision of a lower court, shall give such actions preference over all other civil actions therein, in the manner of setting the same for hearing or trial and in hearing the same to the end that all such actions shall be quickly heard and determined.

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.10 Approval of Unaudited Actuals for Northern United -Siskiyou Charter School

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Unaudited Actual Financial Report. This is the report on the actual revenue and expenses, prior to be audited, for the District for the 2018-2019 school year. Once last year's financials are audited, there may be some minor revisions.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi

Agenda Item 5.
BUSINESS AND FINANCE

Subject:

5.11 Resolution S1920-1: 2019-2020 Adoption of the Gann Limit for NU - SCS

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Gann Limit General Information.

Fiscal Implications:

Please see Gann Appropriations Limit Calculations in the Unaudited Actuals Report attached to Agenda Item 5.10.

Contact Person/s: Shari Lovett, Tammy Picconi, Kirk Miller

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.12 Resolution N1920-1 to Reimburse Board Members for School Related Expenses for Board Bylaws

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Article VII, Section 22 of the Board Bylaws states that the board may make a resolution to determine the reimbursement of expenses to board members.

Fiscal Implications:

Unknown at this time

Contact Person/s: Shari Lovett, Jere Cox

RESOLUTION TO REIMBURSE BOARD MEMBERS FOR BOARD EXPENSES

WHEREAS, In April, 2019, the Board of Directors of the Northern United Charter Schools did adopt the Board Bylaws; and

WHEREAS, Article VII, Section 22 of the Board Bylaws states the Board of Directors may establish by resolution the reimbursement of expenses to be just and reasonable as to the Corporation at the time that the resolution is adopted;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice, that the Board of Directors may be reimbursed for expenses of the following occurrences:

- Accommodations due to Board-related travel,
- Parking fees due to Board-related travel,
- Mileage due to Board-related travel, including board meetings,
- Registration fees due to Board-related trainings and conferences;

AND BE IT FURTHER RESOLVED that the Corporate Secretary provide copies of this resolution along with appropriate attachments to interested citizens.

PASSED AND ADOPTED this _____ day of _____, 2019.

Chairman of the Board

President

BYLAWS
OF
NORTHERN UNITED CHARTER SCHOOLS
(A California Nonprofit Public Benefit Corporation)

ARTICLE I
NAME

Section 1: NAME. The name of this Corporation is Northern United Charter Schools.

ARTICLE II
PRINCIPAL OFFICE OF THE CORPORATION

Section 1: PRINCIPAL OFFICE OF THE CORPORATION. The principal office for the transaction of the activities and affairs of the Corporation is 2120 Campton Road, Suite H, Eureka, State of California. The Board of Directors may change the location of the principal office. Any such change of location must be noted by the Secretary on these bylaws opposite this Section; alternatively, this Section may be amended to state the new location.

Section 2: OTHER OFFICES OF THE CORPORATION. The Board of Directors may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to conduct its activities.

ARTICLE III
GENERAL AND SPECIFIC PURPOSES; LIMITATIONS

Section 1: GENERAL AND SPECIFIC PURPOSES. The purpose of the Corporation is to manage, operate, guide, direct and promote Northern United – Humboldt Charter School and Northern United – Siskiyou Charter School, (“Charter Schools”), California public charter schools. Also in the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE IV
CONSTRUCTION AND DEFINITIONS

Section 1: CONSTRUCTION AND DEFINITIONS. Unless the context indicates otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation

Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence; the masculine gender includes the feminine and neuter, the singular includes the plural, and the plural includes the singular, and the term "person" includes both a legal entity and a natural person.

ARTICLE V DEDICATION OF ASSETS

Section 1: DEDICATION OF ASSETS. The Corporation's assets are irrevocably dedicated to public benefit purposes as set forth in the charter governing the charter schools operated as or by the Corporation. No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any director or officer of the Corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, corporation or association which is organized and operated exclusively for educational, public or charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE VI CORPORATION WITHOUT MEMBERS

Section 1: CORPORATION WITHOUT MEMBERS. The Corporation shall have no voting members within the meaning of the Nonprofit Corporation Law. The Corporation's Board of Directors may, in its discretion, admit individuals to one or more classes of nonvoting members; the class or classes shall have such rights and obligations as the Board of Directors finds appropriate.

ARTICLE VII BOARD OF DIRECTORS

Section 1: GENERAL POWERS. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the articles of incorporation or bylaws, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors ("Board").

Section 2: SPECIFIC POWERS. Without prejudice to the general powers set forth in Section 1 of this article, but subject to the same limitations, the Board of Directors shall have the power to:

- a. Appoint and remove, at the pleasure of the Board of Directors, all corporate officers, agents, and employees; prescribe powers and duties for them as are consistent with the law, the articles of incorporation, and these bylaws; fix their compensation; and require from them security for faithful service.
- b. Change the principal office or the principal business office in California from one location to another; cause the Corporation to be qualified to conduct its activities in any other state, territory, dependency, or country; conduct its activities in or outside

California.

- c. Borrow money and incur indebtedness on the Corporation's behalf and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and securities.
- d. Adopt and use a corporate seal.

Section 3: DESIGNATED DIRECTORS AND TERMS. The number of directors shall be no less than five (5) and no more than seven (7) directors, unless changed by amendments to these bylaws. All directors shall have full voting rights, including any representative appointed by the charter authorizer as consistent with Education Code Section 47604(b). If the charter authorizer appoints a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members. All directors, except for the representative appointed by the charter authorizer, shall be designated by the existing Board of Directors.

The Board will seek to have two (2) representatives from Northern United - Siskiyou Charter School and two (2) representatives from Northern United - Humboldt Charter School, who shall be community members and/or family members of a student attending these schools. In order to secure proportional representation, the fifth board member shall be appointed from the county with the Northern United charter school with the highest student enrollment at the time of appointment. If a member is not found in a reasonable time, vacancy may be filled from either county by board action. Board members shall have experience in one or more of the following areas: education, government, law, business, finance/accounting, fundraising, facilities, or public relations. The School Director shall not serve on the Board and shall not vote in Board elections.

Section 4: RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. No persons serving on the Board of Directors may be interested persons. An interested person is any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director. The Board may adopt other policies circumscribing potential conflicts of interest.

Section 5: DIRECTORS' TERMS. Each director shall hold office unless otherwise removed from office in accordance with these bylaws for three (3) years and until a successor director has been designated and qualified.

Section 6: NOMINATIONS BY COMMITTEE. The Chairman of the Board of Directors or, if none, the President will appoint a committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The nominating committee shall make its report at least seven (7) days before the date of such designation or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Section 7: USE OF CORPORATE FUNDS TO SUPPORT NOMINEE. If more people have

been nominated for director than can be elected, no corporate funds may be expended to support a nominee without the Board's authorization.

Section 8: EVENTS CAUSING VACANCIES ON BOARD. A vacancy or vacancies on the Board of Directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the Board of Directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; or (c) the increase of the authorized number of directors.

Section 9: RESIGNATION OF DIRECTORS. Except as provided below, any director may resign by giving written notice to the Chairman of the Board, if any, or to the President, or the Secretary, or to the Board. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the Board of Directors may elect a successor to take office as of the date when the resignation becomes effective.

Section 10: DIRECTOR MAY NOT RESIGN IF NO DIRECTOR REMAINS. Except on notice to the California Attorney General, no director may resign if the Corporation would be left without a duly elected director or directors.

Section 11: REMOVAL OF DIRECTORS. Any director, except for the representative appointed by the charter authorizer, may be removed, with or without cause, by the vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). The representative appointed by the charter authorizer may be removed without cause by the charter authorizer or with the written consent of the charter authorizer. Any vacancy caused by the removal of a Board designated director shall be filled as provided in Section 12.

Section 12: VACANCIES FILLED BY BOARD. Vacancies on the Board of Directors, except for the representative appointed by the charter authorizer, may be filled by approval of the Board of Directors or, if the number of directors then in office is less than a quorum, by (a) the affirmative vote of a majority of the directors then in office at a regular or special meeting of the Board, or (b) a sole remaining director. A vacancy in the seat of the representative of the charter authorizer shall be filled by the charter authorizer.

Section 13: NO VACANCY ON REDUCTION OF NUMBER OF DIRECTORS. Any reduction of the authorized number of directors shall not result in any directors being removed before his or her term of office expires.

Section 14: PLACE OF BOARD OF DIRECTORS MEETINGS. Meetings shall be held at the principal office of the Corporation unless the Board of Directors designates another location in accordance with these bylaws. The Board of Directors may also designate that a meeting be held at any place within the granting agency's boundaries designated in the notice of the meeting. All meetings of the Board of Directors shall be called, held and conducted in accordance with the terms

and provisions of the Brown Act. Board Members shall be required to physically attend all board meetings at either the one Humboldt location or the one Siskiyou location. Locations will be identified in the notice and agenda of the meeting.

Section 15: MEETINGS; ANNUAL MEETINGS. All meetings of the Board of Directors and its committees shall be called, noticed, and held in compliance with the provisions of the Brown Act. The Board of Directors shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as noticed by the Board of Directors in accordance with the Brown Act.

Section 16: REGULAR MEETINGS. Regular meetings of the Board of Directors, including annual meetings, shall be held at such times and places as may from time to time be fixed by the Board of Directors. At least 72 hours before a regular meeting, the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting.

Section 17: SPECIAL MEETINGS. Special meetings of the Board of Directors for any purpose may be called at any time by the Chairman of the Board of Directors, if there is such an officer, or a majority of the Board of Directors. If a Chairman of the Board has not been elected then the President is authorized to call a special meeting in place of the Chairman of the Board. The party calling a special meeting shall determine the place, date, and time thereof.

Section 18: NOTICE OF SPECIAL MEETINGS. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours notice is given to the public through the posting of an agenda. Directors shall also receive at least twenty-four (24) hours notice of the special meeting, in the following manner:

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

The notice of special meeting shall state the time of the meeting, and the place if the place is other than the principal office of the Corporation, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

Section 19: QUORUM. A majority of the directors then in office shall constitute a quorum. All

acts or decisions of the Board of Directors will be by majority vote of the directors in attendance, based upon the presence of a quorum. Should there be less than a majority of the directors present at the inception of any meeting, the meeting shall be adjourned. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.

Section 20: TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the boundaries of the granting agency in which the Corporation operates;
- b. All votes taken during a teleconference meeting shall be by roll call;
- c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting.
- d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;¹
- e. Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.²

Section 21: ADJOURNMENT. A majority of the directors present, whether or not a quorum is present, may adjourn any Board of Directors meeting to another time or place. Notice of such adjournment to another time or place shall be given, prior to the time scheduled for the continuation of the meeting, to the directors who were not present at the time of the adjournment, and to the public in the manner prescribed by the Brown Act.

Section 22: COMPENSATION AND REIMBURSEMENT. Directors may not receive compensation for their services as directors or officers, only such reimbursement of expenses as the Board of Directors may establish by resolution to be just and reasonable as to the Corporation at the time that the resolution is adopted.

Section 23: CREATION AND POWERS OF COMMITTEES. The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the

¹ This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

² The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

Board, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the directors then in office. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Take any final action on any matter that, under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members or approval of a majority of all members;
- b. Fill vacancies on the Board of Directors or any committee of the Board;
- c. Fix compensation of the directors for serving on the Board of Directors or on any committee;
- d. Amend or repeal bylaws or adopt new bylaws;
- e. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal;
- f. Create any other committees of the Board of Directors or appoint the members of committees of the Board;
- g. Expend corporate funds to support a nominee for director if more people have been nominated for director than can be elected; or
- h. Approve any contract or transaction to which the Corporation is a party and in which one or more of its directors has a material financial interest.

The Board may also create one or more advisory committees composed of directors and non-directors. It is the intent of the Board to encourage the participation and involvement of faculty, staff, parents, students and administrators through attending and participating in open committee meetings. The Board may establish, by resolution adopted by a majority of the directors then in office, advisory committees to serve at the pleasure of the Board.

Section 24: MEETINGS AND ACTION OF COMMITTEES. Meetings and actions of committees of the Board of Directors shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Section 25: NON-LIABILITY OF DIRECTORS. No director shall be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 26: COMPLIANCE WITH LAWS GOVERNING STUDENT RECORDS. The Charter Schools and the Board of Directors shall comply with all applicable provisions of the Family Education Rights Privacy Act ("FERPA") as set forth in Title 20 of the United States Code Section 1232g and attendant regulations as they may be amended from time to time.

ARTICLE VIII OFFICERS OF THE CORPORATION

Section 1: OFFICES HELD. The officers of the Corporation shall be a President, a Secretary, and a Chief Financial Officer. The Corporation, at the Board's direction, may also have a Chairman of the Board and a Vice-Chair. The officers, in addition to the corporate duties set forth in this Article VIII, shall also have administrative duties as set forth in any applicable contract for employment or job specification.

Section 2: DUPLICATION OF OFFICE HOLDERS. Any number of offices may be held by the same person, except that neither the Secretary nor the Chief Financial Officer may serve concurrently as either the President or the Chairman of the Board.

Section 3: ELECTION OF OFFICERS. The officers of the Corporation shall be chosen annually by the Board of Directors and shall serve at the pleasure of the Board, subject to the rights of any officer under any employment contract.

Section 4: REMOVAL OF OFFICERS. Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause.

Section 5: RESIGNATION OF OFFICERS. Any officer may resign at any time by giving written notice to the Board. The resignation shall take effect on the date the notice is received or at any later time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to any rights of the Corporation under any contract to which the officer is a party.

Section 6: VACANCIES IN OFFICE. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for normal appointment to that office, provided, however, that vacancies need not be filled on an annual basis.

Section 7: CHAIRMAN OF THE BOARD. If a Chairman of the Board of Directors is elected, he or she shall preside at the Board of Directors' meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time. If a Chairman of the Board of Directors is elected, there shall also be a Vice-Chairman of the Board of Directors. In the absence of the Chairman, the Vice-Chairman shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

Section 8: PRESIDENT. The President, also known as the School Director shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement,

or job specification. The President shall have such other powers and duties as the Board of Directors or the bylaws may require. If there is no Chairman of the Board, the President shall also preside at the Board of Directors' meetings.

Section 9: SECRETARY. The Secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the Board of Directors may direct, a book of minutes of all meetings, proceedings, and actions of the Board and of committees of the Board. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; the names of the directors present at Board of Directors and committee meetings; and the vote or abstention of each Board member present for each action taken.

The Secretary shall keep or cause to be kept, at the principal California office, a copy of the articles of incorporation and bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board of Directors that these bylaws require to be given. The Secretary shall keep the corporate seal, if any, in safe custody and shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 10: CHIEF FINANCIAL OFFICER. The Chief Financial Officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions. The Chief Financial Officer shall send or cause to be given to directors such financial statements and reports as are required to be given by law, by these bylaws, or by the Board. The books of account shall be open to inspection by any director at all reasonable times.

The Chief Financial Officer shall (a) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate; (b) disburse the Corporation's funds as the Board of Directors may order; (c) render to the President, Chairman of the Board, if any, and the Board, when requested, an account of all transactions as Chief Financial Officer and of the financial condition of the Corporation; and (d) have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

If required by the Board, the Chief Financial Officer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board of Directors for faithful performance of the duties of the office and for restoration to the Corporation of all of its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the Chief Financial Officer on his or her death, resignation, retirement, or removal from office.

ARTICLE IX CONTRACTS WITH DIRECTORS

Section 1: CONTRACTS WITH DIRECTORS. The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and

have a material financial interest).

ARTICLE X CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES

Section 1: CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES. The Corporation shall not enter into a contract or transaction in which a non-director designated employee (e.g., officers and other key decision-making employees) directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

ARTICLE XI LOANS TO DIRECTORS AND OFFICERS

Section 1: LOANS TO DIRECTORS AND OFFICERS. The Corporation shall not lend any money or property to or guarantee the obligation of any director or officer without the approval of the California Attorney General; provided, however, that the Corporation may advance money to a director or officer of the Corporation for expenses reasonably anticipated to be incurred in the performance of his or her duties if that director or officer would be entitled to reimbursement for such expenses of the Corporation.

ARTICLE XII INDEMNIFICATION

Section 1: INDEMNIFICATION. To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

ARTICLE XIII INSURANCE

Section 1: INSURANCE. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its directors, officers, employees, and other agents, to cover any liability asserted against or incurred by any director, officer, employee, or agent in such capacity or arising from the director's, officer's, employee's, or agent's status as such.

ARTICLE XIV

MAINTENANCE OF CORPORATE RECORDS

- Section 1:** MAINTENANCE OF CORPORATE RECORDS. The Corporation shall keep:
- a. Adequate and correct books and records of account;
 - b. Written minutes of the proceedings of the Board and committees of the Board; and
 - c. Such reports and records as required by law.

ARTICLE XV INSPECTION RIGHTS

Section 1: DIRECTORS' RIGHT TO INSPECT. Every director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary, as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law.

Section 2: ACCOUNTING RECORDS AND MINUTES. On written demand on the Corporation, any director may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the Board of Directors and committees of the Board of Directors at any reasonable time for a purpose reasonably related to the director's interest as a director. Any such inspection and copying may be made in person or by the director's agent or attorney. This right of inspection extends to the records of any subsidiary of the Corporation.

Section 3: MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. The Corporation shall keep at its principal California office the original or a copy of the articles of incorporation and bylaws, as amended to the current date, which shall be open to inspection by the directors' at all reasonable times during office hours.

ARTICLE XVI REQUIRED REPORTS

Section 1: ANNUAL REPORTS. The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the Corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, or the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The Corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The Corporation's expenses or disbursement for both general and restricted purposes;

- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 2: ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, or as a separate document if no annual report is issued, the Corporation shall, within 120 days after the end of the Corporation's fiscal year, annually prepare and mail or deliver to each director and furnish to each director a statement of any transaction or indemnification of the following kind:

- (a) Any transaction (i) in which the Corporation, or its parent or subsidiary, was a party, (ii) in which an "interested person" had a direct or indirect material financial interest, and (iii) which involved more than \$50,000 or was one of several transactions with the same interested person involving, in the aggregate, more than \$50,000. For this purpose, an "interested person" is either:
 - (1) Any director or officer of the Corporation, its parent, or subsidiary (but mere common directorship shall not be considered such an interest); or
 - (2) Any holder of more than 10 percent of the voting power of the Corporation, its parent, or its subsidiary. The statement shall include a brief description of the transaction, the names of interested persons involved, their relationship to the Corporation, the nature of their interest, provided that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated.
- (b) The amount and circumstances of any indemnifications aggregating more than \$10,000 paid during the fiscal year to any director or officer of the Corporation pursuant to Article XII of these Bylaws.

ARTICLE XVII BYLAW AMENDMENTS

Section 1: BYLAW AMENDMENTS. The Board of Directors may adopt, amend or repeal any of these bylaws by a majority vote of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall change any provisions of any charter governing any charter school operated as or by the Corporation or make any provisions of these bylaws inconsistent with such charter, the Corporation's articles of incorporation, or any laws.

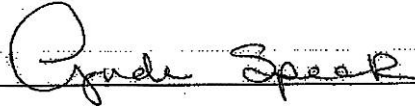
ARTICLE XVIII FISCAL YEAR

Section 1: FISCAL YEAR OF THE CORPORATION. The fiscal year of the Corporation shall begin on July 1st and end on June 30th of each year.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of the Northern United Charter Schools, a California nonprofit public benefit corporation; that these bylaws, consisting of 13 pages, are the bylaws of the Corporation as adopted by the Board of Directors on _____; and that these bylaws have not been amended or modified since that date.

Executed on April 9, 2019 at Eureka, California.



Lynda Speck, Secretary

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.13 Approval of NUCS 2019-2020 Annual Goals

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board adopts goals each year to help focus administration on priorities for the schools. A plan will be adopted to address the goals. The School Director will update the Board on progress on the goals. Progress on the goals will be used as a basis for the evaluation of the School Director and Regional Directors.

Suggested goals (from LCAP):

1. NUCS will improve student performance outcomes in the core academic areas.
2. NUCS will ensure that all students have access to an appropriate education and are provided ample opportunity to learn in environments that reflect twenty-first century learning.
3. NUCS will improve school climate and parent community involvement to promote and cultivate a positive, safe environment for all.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 5.

ACTION ITEMS TO BE CONSIDERED

Subject:

5.14 Approval of Sinkyone Wilderness State Park Field Trip for Briceland Learning Center

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board is to approve any field trips that are overnight. This field trip is for the Briceland Learning Center which will be visiting Sinkyone Wilderness State Park.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

9-10-19

Hi Debbi & Shari,

I just found this, buried beneath beginning of the year materials. I thought I'd dropped it off for faxing...

I know I am about two weeks late with this, but if it's still before the board meeting for Sept, maybe, this once, you could squeak me in?

This is an annual Skyfish School "Bigs" camping trip and it would be a shame for me to blow it...

Thanks for ~~considering~~ considering my field trip request!

Pete Harrison
5th/6th grade Teacher
Brideland Lolo
Beginnings



Northern United Charter Schools Field Trip Request Form 2019-20

Teacher: Pete Harrison Date of Request: 8/29/19

Learning Center (if applicable): Briceland

Date(s) of Trip: Oct 1, 2, 3 Kind of Trip: Day: ecology Out-of-County: education Overnight: X

Purpose: Camping / outdoor environmental / social skills / team building

Destination: Bear Harbor Camp, sinkyone wilderness State Park

OR Needle Rock Camp
Number of Students: 14 Number of Adult Chaperones: 2

Departure Date & Time: 8:45am 10/1/19 Expected arrival time at destination: 9:45 am

Other Stops & Times: just day hikes

Return Date & Time: 2:00 pm 10/3/19

Mode of Transportation: parent vehicle(s) and a school van?

Cost: \$870 *We'll pay out of classroom account from previous fundraising
Other Costs: _____ (submit purchase request or PAR as necessary)

Teacher Signature: Pete # Date: 8/29/19

Charter Director/Designee Signature: _____ Date: _____

*All overnight field trips require Northern United Charter Schools Board approval prior to the field trip.

*School Board Approval: _____ Date: _____

*Please have Overnight Field Trip Forms in Charter Office at least one month before planned event. Include detailed agenda, updated driver's forms, all student excursion waiver forms. Incomplete packets will not be considered for approval.

The Field Trip Request form must be submitted to the Charter Office for administrative approval.

Email to debbisholes@nucharters.org, or
Mail to: 2120 Campton Road, Ste. H, Eureka, CA 95503 Attention: Debbi, or
Fax to: 707-476-8069
Please send in form one week before planned Day Field Trip.

All adults driving students of the Charter School are required to have a copy of their insurance, driver's license, DMV report, and Private Vehicle Form on file at the Charter Office prior to transporting students.

Note: A fingerprint clearance and background check will be required of all volunteers. Be sure to allow enough time.

- 1. Raina Savage
- 2. Bert Larson

Itinerary

Tues 10/1/19

8:45 Drive away from Breland

9:45 Arrive at Needle Rock camp

Set up camp

10:45 Team building activity #1 Fire Swamp

11:45 LUNCH!

12:30 Hike to beach

Beach ecology lesson

Beach poetry

Beach P.E.

3:00 Hike back to camp

Relax / free time

4:00 Dinner prep / cooking

5:00 Eat / clean-up

6:00 Camp fire activities: skits, reflections,

9:00 Bed time

etc...

Itinerary Wed 10/2/19

- 7:00 Breakfast prep/cook
8:00 Breakfast/clean up
9:00 Morning reflections/journals
9:30 Team building activity #2
rope handcut challenge
10:30 snack/relax/free time
11:00 hike thru woods
12:00 lunch on hike
hike reflections
ecology lesson
basic orienteering
PE
team building - blind fold partner
activity
3:00 Back to camp/relax
4:00 Dinner prep/cook
5:00 Dinner & clean up
6:00 Campfire activities
daily reflections
storytelling
smores etc
9:00 Bedtime

Itinerary

Thurs 10/3/19

7:30	Breakfast Prep
8:00	Breakfast & clean up
9:00	Morning Journals
	Team building activity #3
10:30	Relax / snack
11:00	Hike (short)
	ecology lesson
	orienteeing practice
12:00	lunch
	camp clean up
1:00	Drive back
2:00	Arrive @ BLC

Pete Harrison

reg. date: 8/29/19

BLC

10/1, 2, 3 / 19

Overnight camping trip

outdoor education, ecology, social skills, team building

Needle Rock Camp at the north end of

Sinkyone Wilderness State Park

14 students 1 teacher 2 parent chaperones

1. Rama Savage

2. Leif Larson

Depart BLC 8:45 am 10/1 Tues

Arrive at Needle Rock ~10am 10/1

Day hikes only, no more driving

Arrive back at BLC 2:00pm 10/3 Thurs

2 parent vehicles & my truck

(School vans? 2?) if possible

cost ~\$750 *will pay out of classroom funds

we have left over from last year...

Pete H _____ 8/29/19

Pete Harrison

reg. date: 8/29/19

BLC

10/1, 2, 3 /19

Overnight camping trip

outdoor education, ecology, social skills, team building

Needle Rock Camp at the north end of
Sinkyone Wilderness State Park

14 students 1 teacher 2 parent chaperons

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(School vans? 2?) if possible

cost ~\$750 *will pay out of classroom funds

we have left over from last year...

Pete H  8/29/19

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.1 Update on Meal Program

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Meals are currently being served in all of the NUCS locations Monday-Thursday. NUCS has partnered with vendors to offer a variety of fresh and shelf stable meal options.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.2 Purchase of Vans- Items Over \$25,000

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

NUCS purchased four vans for NU-HCS and four vans for NU-SCS using the funds from the Public Charter School Grant Program. Pursuant to the MOU with Humboldt County Office of Education, the Board is to approve any purchases of individual items priced at \$25,000 or more. Each of the vans were approximately \$29,000.

Fiscal Implications:

\$119,269.64 for the four Humboldt vans

Contact Person/s: Shari Lovett, Kirk Miller

Agenda Item 6.
DISCUSSION ITEMS

Subject:

6.3 Discussion on a Classified Employee Stipend for Additional Certificates and/or Education

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

On the current pay schedule, certificated staff may receive a stipend for having a Master's degree. There is not a similar option for classified staff, however the board may vote on a new pay schedule that would award a stipend to classified staff for a job-related certificate or a degree.

Fiscal Implications:

Unknown at this time.

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 7.
REPORTS

Subject:

7.1 Student Enrollment Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Enrollment as of 9/11/2019:

NU-Humboldt Charter School - 389

NU-Siskiyou Charter School - 131

Fiscal Implications:

To be determined.

Contact Person/s: Shari Lovett, Lynda Speck

**NORTHERN UNITED CHARTER SCHOOLS
ATTENDANCE AND ADA SUMMARY REPORT BY LEARNING PERIODS**

NORTHERN UNITED-HUMBOLDT CHARTER SCHOOL				NORTHERN UNITED-SISKIYOU CHARTER SCHOOL			
Date Range	Aver. Enroll	ADA Enroll	% ADA	Date Range	Aver. Enroll	ADA Enroll	% ADA
08/26-9/20	389			08/26-9/20	131		
09/23-10/18				09/23-10/18			
10/21-11/15				10/21-11/15			
11/18-12/13				11/18-12/13			
12/16-01/24				12/16-01/24			
01/27-02/21				01/27-02/21			
02/24-03/20				02/24-03/20			
03/23-04/17				03/23-04/17			
04/20-05/15				04/20-05/15			
05/18-06/12				05/18-06/12			

Year Overall				Year Overall			
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Agenda Item 7.
REPORTS

Subject:

7.2 Northern United Charter Schools' Financial Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the fiscal condition of each school.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 8/1/2019 To: 8/31/2019)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Year To Date Activity
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Revenue							
Revenue Limit Sources (8010 to 8099)							
8011	REVENUE LIMIT ST AID-CURR YR	3,967,296.00	3,967,296.00	0.00	0.00%	0.00	202,238.00
8012	REVENUE LIMIT-EPA	78,562.00	78,562.00	0.00	0.00%	0.00	0.00
Total Revenue Limit Sources (8010 to 8099)		4,045,858.00	4,045,858.00	0.00		0.00	202,238.00
Federal Revenue (8100 to 8299)							
8181	SP ED-ENTITLEMENT PER UDC	64,150.00	64,150.00	0.00	0.00%	0.00	0.00
Total Federal Revenue (8100 to 8299)		64,150.00	64,150.00	0.00		0.00	0.00
Other State Revenue (8300 to 8599)							
8560	STATE LOTTERY REVENUE	83,232.00	83,232.00	0.00	0.00%	0.00	0.00
8590	ALL OTHER STATE REVENUES	171,920.00	171,920.00	0.00	0.00%	0.00	0.00
Total Other State Revenue (8300 to 8599)		255,152.00	255,152.00	0.00		0.00	0.00
Other Local Revenue (8600 to 8799)							
8660	INTEREST	1,170.00	1,170.00	0.00	0.00%	0.00	0.00
8699	ALL OTHER LOCAL REVENUES	324,169.00	324,169.00	0.00	0.00%	0.00	0.00
8792	TRANS OF APPORTION FROM COE	95,492.00	95,492.00	0.00	0.00%	0.00	4,775.00
Total Other Local Revenue (8600 to 8799)		420,831.00	420,831.00	0.00		0.00	4,775.00
Total Revenue		4,785,991.00	4,785,991.00	0.00		0.00	207,013.00
Expenditure							
Certificated Salary (1000 to 1999)							
1100	TEACHERS SALARIES - REGULAR	1,284,850.00	1,284,850.00	0.00	0.00%	18,240.00	36,480.00
1104	SPECIAL ED TEACHER	286,980.00	286,980.00	0.00	0.00%	5,408.33	10,816.66
1140	TEACHER SALARY - SUBSTITUTES	700.00	700.00	0.00	0.00%	0.00	0.00
1150	TEACHER SALARY - OTHER PAY	26,707.00	26,707.00	0.00	0.00%	0.00	0.00
1200	CERT PUPIL SUPPORT SAL - REG	76,500.00	76,500.00	0.00	0.00%	0.00	0.00
1300	CERT SUPRVSR'S & ADMINS' SAL	120,000.00	120,000.00	0.00	0.00%	10,225.67	19,559.00
1900	OTHER CERT SALARY- REGULAR	131,700.00	131,700.00	0.00	0.00%	4,726.66	9,453.32
Total Certificated Salary (1000 to 1999)		1,927,437.00	1,927,437.00	0.00		38,600.66	76,308.98
Classified Salary (2000 to 2999)							
2100	CLASS INSTR AIDE SAL-REGULAR	84,637.00	84,637.00	0.00	0.00%	0.00	0.00

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Include GL Status = Pended; Encumbered; PreEncumbered; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = I

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 8/1/2019 To: 8/31/2019)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Year To Date Activity
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Classified Salary (2000 to 2999)							
2122	INSTR AIDE SAL HRLY-SPECL ED	20,808.00	20,808.00	0.00	0.00%	0.00	0.00
2210	FOOD SERVICE PERSONNEL	20,020.00	20,020.00	0.00	0.00%	0.00	0.00
2214	CUSTODIAN	11,200.00	11,200.00	0.00	0.00%	1,197.00	1,645.00
2218	COUNSELING/CAREER TECHNICIAN	30,096.00	30,096.00	0.00	0.00%	3,293.33	6,586.66
2255	COMPUTER LAB TECHNICIAN	60,900.00	60,900.00	0.00	0.00%	5,075.00	10,150.00
2307	COORDINATOR	185,060.00	185,060.00	0.00	0.00%	10,316.67	20,633.34
2402	ACCOUNT TECHNICIAN	115,440.00	115,440.00	0.00	0.00%	9,562.99	19,068.98
2403	CLERICAL TECHNICIAN	85,556.00	85,556.00	0.00	0.00%	5,826.67	12,547.42
2405	ATTENDANCE TECHNICIAN	78,360.00	78,360.00	0.00	0.00%	6,130.00	12,301.60
2900	OTHER CLASS SALARIES-REGULAR	147,489.00	147,489.00	0.00	0.00%	99.00	297.00
Total Classified Salary (2000 to 2999)		839,566.00	839,566.00	0.00		41,500.66	83,230.00
Employee Benefit (3000 to 3999)							
3101	STRS - CERTIFICATED	515,761.00	515,761.00	0.00	0.00%	6,600.70	13,048.81
3202	PERS - CLASSIFIED	174,629.00	174,629.00	0.00	0.00%	8,184.35	16,237.49
3312	SOCIAL SECURITY-CLASSIFIED	52,052.00	52,052.00	0.00	0.00%	2,524.02	5,089.85
3331	MEDICARE-CERTIFICATED	27,550.00	27,550.00	0.00	0.00%	559.70	1,106.46
3332	MEDICARE-CLASSIFIED	12,173.00	12,173.00	0.00	0.00%	590.31	1,190.39
3411	HEALTH & WELFARE BENEFITS-CRT	396,500.00	396,500.00	0.00	0.00%	27,981.52	56,478.12
3412	HEALTH & WELFARE BENEFITS-CLS	169,591.00	169,591.00	0.00	0.00%	12,593.48	25,270.94
3501	ST UNEMPLOYMENT INS-CERTIF	933.00	933.00	0.00	0.00%	19.28	38.12
3502	ST UNEMPLOYMENT INS-CLASSIFD	419.00	419.00	0.00	0.00%	20.36	41.06
3601	WORKER'S COMP-CERTIFICATED	43,450.00	43,450.00	0.00	0.00%	393.71	1,272.30
3602	WORKER'S COMP-CLASSIFIED	19,561.00	19,561.00	0.00	0.00%	415.26	1,379.52
Total Employee Benefit (3000 to 3999)		1,412,619.00	1,412,619.00	0.00		59,882.69	121,153.06
Books and Supplies (4000 to 4999)							
4110	TEXTBOOKS	44,124.00	44,124.00	0.00	0.00%	0.00	0.00
4241	COMPUTERZD BOOKS (NOT TEXTS)	2,500.00	2,500.00	0.00	0.00%	0.00	0.00
4310	MATERIALS & SUPPLIES	74,800.00	74,800.00	0.00	0.00%	3,935.99	4,686.19
4312	SUBSCRIPTIONS/PERIODICALS	1,050.00	1,050.00	0.00	0.00%	9,991.51	9,991.51
4314	TESTS	1,250.00	1,250.00	0.00	0.00%	0.00	0.00

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Include GL Status = Pended, Encumbered, PreEncumbered; Object Group by = Major Range ; Include Range Detail = Yes; Summarize = I

**HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 8/1/2019 To: 8/31/2019)**

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Year To Date Activity
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Books and Supplies (4000 to 4999)							
4351	OFFICE SUPPLIES	32,500.00	32,500.00	0.00	0.00%	2,627.66	3,054.75
4364	GASOLINE	2,439.00	2,439.00	0.00	0.00%	0.00	0.00
4374	CUSTODIAL SUPPLIES	15,000.00	15,000.00	0.00	0.00%	0.00	0.00
4377	FOUNDATIONS SUPPLIES	5,000.00	5,000.00	0.00	0.00%	0.00	0.00
4381	BUILDING MAINTENANCE SUPPLS	1,000.00	1,000.00	0.00	0.00%	102.41	913.34
4383	LOCKS AND KEYS	1,000.00	1,000.00	0.00	0.00%	0.00	0.00
4384	REPAIR PARTS-BUILDING	1,000.00	1,000.00	0.00	0.00%	0.00	0.00
4392	MEDICAL SUPPLIES	1,500.00	1,500.00	0.00	0.00%	0.00	0.00
4393	WORKSHOP REFRESHMENTS	9,500.00	9,500.00	0.00	0.00%	0.00	0.00
4396	FOOD SERVICE SUPPLIES	0.00	0.00	0.00	-	1,247.52	1,247.52
4400	EQUIPMENT	0.00	0.00	0.00	-	4,935.64	4,935.64
4421	FURNITURE	0.00	0.00	0.00	-	0.00	795.17
4445	COMPUTERS	33,208.00	33,208.00	0.00	0.00%	12,606.76	39,075.73
4453	OTHER TECHNOLOGY	7,500.00	7,500.00	0.00	0.00%	0.00	0.00
4710	FOOD	3,000.00	3,000.00	0.00	0.00%	0.00	0.00
	Total Books and Supplies (4000 to 4999)	236,371.00	236,371.00	0.00		35,447.49	64,699.85
Services and Operating Expenditures (5000 to 5999)							
5201	EMPLOYEE MILEAGE	56,179.00	56,179.00	0.00	0.00%	1,530.96	3,195.27
5205	AIRFARE	0.00	0.00	0.00	-	401.27	401.27
5207	REGISTRATION FEES	25,350.00	25,350.00	0.00	0.00%	0.00	0.00
5209	ACCOMMODATIONS	42,784.00	42,784.00	0.00	0.00%	1,282.35	6,662.65
5210	TRAVEL & CONFERENCES	0.00	0.00	0.00	-	0.00	100.00
5261	BUS TICKETS FOR STUDENTS	3,000.00	3,000.00	0.00	0.00%	0.00	0.00
5300	DUES & MEMBERSHIPS	22,500.00	22,500.00	0.00	0.00%	1,690.00	10,500.00
5450	OTHER INSURANCE	10,000.00	10,000.00	0.00	0.00%	0.00	30,411.11
5500	UTILITIES & HOUSEKEEPING SRV	3,500.00	3,500.00	0.00	0.00%	0.00	800.00
5510	HEATING FUEL	1,350.00	1,350.00	0.00	0.00%	0.00	0.00
5520	ELECTRICITY SERVICES	10,500.00	10,500.00	0.00	0.00%	589.27	1,060.36
5530	WATER SERVICES	2,500.00	2,500.00	0.00	0.00%	200.59	200.59
5531	BOTTLED WATER SERVICE	500.00	500.00	0.00	0.00%	88.00	88.00

Criteria: Report Summary Options = Fund Summary; Budget Comparison = Adopted; Include GL Status = Pended, Encumbered, PreEncumbered; Object Group by = Major Range; Include Range Detail = Yes; Summarize = I

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 8/1/2019 To: 8/31/2019)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Year To Date Activity
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Expenditure							
Services and Operating Expenditures (5000 to 5999)							
5560	WASTE DISPOSAL	2,500.00	2,500.00	0.00	0.00%	371.73	876.73
5612	RENTALS AND LEASES-BUILDINGS	234,436.00	234,436.00	0.00	0.00%	0.00	38,376.00
5618	RENTALS AND LEASES-VEHICLES	1,000.00	1,000.00	0.00	0.00%	0.00	0.00
5623	RENTALS AND LEASES-EQUIPMENT	12,500.00	12,500.00	0.00	0.00%	0.00	0.00
5637	MAINTENANCE AGREEMENTS	29,200.00	29,200.00	0.00	0.00%	1,116.49	2,104.61
5800	CONTRACTED SERVICES	123,936.00	123,936.00	0.00	0.00%	17,641.17	17,834.13
5801	STUDENT TRAVEL/FIELDTRIPS	4,000.00	4,000.00	0.00	0.00%	530.00	530.00
5805	PRINTING SERV-OUTSIDE VENDOR	500.00	500.00	0.00	0.00%	0.00	0.00
5811	CO-OP CONTRACT	3,619.00	3,619.00	0.00	0.00%	0.00	0.00
5812	LIBRARY CONTRACT	9,000.00	9,000.00	0.00	0.00%	0.00	0.00
5819	OTHER INTER-LEA CONTRACTS	36,621.00	36,621.00	0.00	0.00%	0.00	0.00
5822	AUDIT FEES	13,000.00	13,000.00	0.00	0.00%	0.00	0.00
5831	ADVERTISEMENT	760.00	760.00	0.00	0.00%	0.00	0.00
5845	INFORMTN NETWORK SERV CONTR	15,000.00	15,000.00	0.00	0.00%	0.00	0.00
5861	FINGERPRINTING	6,000.00	6,000.00	0.00	0.00%	49.00	49.00
5881	OTHER CHARGES/FEES	11,000.00	11,000.00	0.00	0.00%	7,976.00	7,976.00
5884	LICENSE, PERMIT, USE FEE, TX	650.00	650.00	0.00	0.00%	0.00	0.00
5909	TELEPHONE/COMMUNICATIONS	11,800.00	11,800.00	0.00	0.00%	2,373.56	2,833.58
5922	TELEPHONE LINES - TECHNOLOGY	22,250.00	22,250.00	0.00	0.00%	1,413.13	2,698.58
5950	POSTAGE	2,700.00	2,700.00	0.00	0.00%	600.00	600.00
	Total Services and Operating (5000 to 5999)	718,635.00	718,635.00	0.00		40,453.52	129,897.88
Capital Outlay (6000 to 6999)							
6400	EQUIPMENT	0.00	0.00	0.00	-	119,269.64	119,269.64
	Total Capital Outlay (6000 to 6999)	0.00	0.00	0.00		119,269.64	119,269.64
Other Outgo (7100 to 7499)							
7142	OTH TUJTN, EXCESS CSTS> COE	3,746.00	3,746.00	0.00	0.00%	0.00	0.00
	Total Other Outgo (7100 to 7499)	3,746.00	3,746.00	0.00		0.00	0.00
Total Expenditure							
		5,138,374.00	5,138,374.00	0.00		335,154.66	594,559.41
	- Inc/(Dec) in Fund Balance	(352,383.00)	(352,383.00)	0.00	0.00%	(335,154.66)	(387,546.41)

HUMBOLDT COUNTY OFFICE OF EDUCATION
75 - Northern United Humboldt
Budget Financial Report - (From: 8/1/2019 To: 8/31/2019)

Object	Object Description	Adopted Budget	Revised Budget	Year To Date Revisions	%	Current Activity	Year To Date Activity
Fund 62 CHARTER SCHOOLS ENTERPRISE FN							
Fund Summary							
Beginning Fund Balance Components							
9791	BEGINNING BALANCE-ADPTD BDGT	1,481,001.00	1,481,001.00	0.00	0.00%	0.00	1,481,001.00
Total Beginning Fund Balance Components		1,481,001.00	1,481,001.00	0.00		0.00	1,481,001.00
Ending Fund Balance Components							
(9790 to 9790)							
9790	UNDESIGNATED/UNAPPROPRIATED	1,128,618.00	1,128,618.00	0.00	0.00%	0.00	1,128,618.00
Total (9790 to 9790)		1,128,618.00	1,128,618.00	0.00		0.00	1,128,618.00
Total Ending Fund Balance Components		1,128,618.00	1,128,618.00	0.00		0.00	1,128,618.00

Agenda Item 7.
REPORTS

Subject:

7.3 Director's Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Director may give a report on the state of the schools. This month it will also include information about a new location for the Cutten Learning Center.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 7.
REPORTS

Subject:

7.4 Northern United - Humboldt Charter School Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU-HCS events and programs.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Julie Smith, Rebekah Davis

Agenda Item 7.
REPORTS

Subject:

7.5 Northern United - Siskiyou Charter School Report

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month staff will give an update on NU - SCS events and program.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Kirk Miller

Agenda Item 7.
REPORTS

Subject:

7.6 Board Report

Action Requested:

Information

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board may give a report related to the governance of the schools.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 8.
NEXT BOARD MEETING

Subject:

8.1 Possible Future Agenda Items

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Discussion of topics to cover at the next meeting: Curriculum, local indicators for the California School Dashboard

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Jere Cox

Agenda Item 8.
NEXT BOARD MEETING

Subject:

8.2 Next Board Meeting Date: October 17th

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The next board meeting is based on the board adopted meeting schedule.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Jere Cox

Agenda Item 9.
ADJOURN