

Northern United Charter School

Board of Directors

Regular Board Meeting Minutes

September 19, 2019

Members Present: Jere Cox, Rosemary Kunkler and Bianca Garza

Staff Present: Shari Lovett, Kirk Miller, Valerie Walsh, Julie Smith, Rebekah Davis, Tammy Picconi, Janine Redwine and Lynda Speck

Guests: None

1.0 CALL TO ORDER: Jere Cox called the meeting to order at 4:00pm.

1.1 Pledge of Allegiance

1.2 Adopt the Agenda: Item 5.10 and 5.11 tabled. A motion to approve the agenda with amendments made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.

2.0 PRESENTATIONS: There were none.

3.0 CONSENT AGENDA:

3.1 Approval of Warrants and Payroll for NU-Humboldt Charter School

3.2 Approval of Warrants and Payroll for NU-Siskiyou Charter School

3.3 Approval of Minutes for the August 15, 2019 Board Meeting: Change in 2.4: Briana needs to be changed to Bianca.

3.4 Approval of Resignations, Hires, Leaves, and Change of Assignments

3.5 Approval of Surplus items for NU-Humboldt Charter School

3.6 Approval of Surplus Items for NU-Siskiyou Charter School

A motion to approve the consent agenda with change to the Aug 15, 2019 minutes made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.

4.0 PUBLIC COMMENTS: Janine Redwine spoke of the new pay schedule and her placement on it. She shared national averages on speech pathologists salaries.

5.0 ACTION ITEMS:

5.1 Approval of Jefferson Community Center Contract –Cutten Resource Center, NU-HCS: Shari Lovett explained the contract with Jefferson Community Center. A motion to approve the Jefferson Community Center contract with Cutten Resource Center was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.

- 5.2 Approval of Jefferson Community Center Contract –Eureka Learning Center, NU-HCS:** A motion to approve the Jefferson Community Center contract with Eureka Learning Center was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.3 Approval of Jefferson Community Center Contract –Cutten Learning Center, NU-HCS:** A motion to approve the Jefferson Community Center contract with Cutten Learning Center was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.4 Approval of Beginnings Inc. Contract for Meal Program-Briceland Learning Center NU-HCS:** Shari Lovett explained the contract with Beginnings Inc. A motion to approve the Beginnings Inc. contract for Meal Program made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.5 Approval of Declaration of Need for Northern United-Humboldt Charter School:** Shari Lovett explained the reason to have this on file with CTC. A motion to approve the Declaration of Need for Northern United-Humboldt Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.6 Approval of Declaration of Need for Northern United-Siskiyou Charter School:** A motion to approve the Declaration of Need for Northern United-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.7 Approval of MOU between Tehama County and NU-Siskiyou Charter School for the Alliance for Teacher Excellence:** Shari Lovett explained that this agreement is for the induction of new teachers with preliminary credentials. A motion to approve the MOU between Tehama County and NU-Siskiyou Charter School for the Alliance for Teacher Excellence was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.8 Certification of Unaudited Actuals for Northern United-Humboldt Charter School:** Tammy Picconi presented an unofficial unaudited actuals report to the board. A motion to certify the Unaudited Actuals for Northern United-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.9 Resolution H1920-1: 2019-2020 Adoption of the GANN Limit for NU-Humboldt Charter School:** Shari Lovett gave a brief explanation of the GANN limit. A motion to approve Resolution H1920-1 Adoption of the GANN Limit for NU-Humboldt Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.10 Certification of Unaudited Actuals for Nu-Siskiyou Charter School:** This item was tabled until the October meeting.
- 5.11 Resolution S1920-1 2019-2020 Adoption of GANN Limit for NU-Siskiyou Charter School:** This item was tabled until the October meeting.

- 5.12 Resolution N1920-1 to Reimburse Board Members for School Related expenses for Board Bylaws:** Shari Lovett gave the background for reimbursements to board members for school related expenses. A discussion was held on the amount of reimbursement to be given for meals while board members are conducting school related business and reimbursing board members for gas mileage to and from regular board meetings. A motion to approve Resolution N1920-1 Reimburse Board Members for School Related expenses as amended was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.13 Approval of NUCS 2019-2020 Annual Goals:** Shari Lovett recommended that the board consider adopting the LCAP goals as the annual goals. A motion to approve the annual goals was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.
- 5.14 Approval of Sinkyone Wilderness State Park Field Trip for Briceland Learning Center:** Shari Lovett informed the board that the field trip request paperwork was complete. A motion to approve the Sinkyone Wilderness State Park Field Trip for Briceland Learning Center was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox-Aye, Bianca Garza – Aye, Rosemary Kunkler-Aye Motion carries.

6.0 DISCUSSION ITEMS:

- 6.1 Update on Meal Program:** Shari Lovett gave an update on the status of our meal programs at all of our learning centers. She reported that our tax exempt status has been approved. Shari Lovett recognized Lynda Speck for her work on the meal program.
- 6.2 Purchase of Vans-Items Over \$25,000:** Shari Lovett explained that the HCOE Director of Fiscal Services reminded her that any items over \$25,000 has to be board approved.
- 6.3 Discussion on a Classified Employee Stipend for Additional Certificates and/or Education:** The board held a discussion on stipends to the classified staff acknowledging education and other job related certificates. Item to be revisited next month.

7.0 REPORTS:

- 7.1 Enrollment and Attendance Report:** In Board Packet
- 7.2 Financial Report:** In Board Packet
- 7.3 LCAP Report:** Julie Smith gave an update on surveys, FIT inspections.
- 7.4 Director's Report:** Shari Lovett discussed the following topics: The summit, desk review audit for the grant, the annual audit, SB740 funding, bylaws update, new policies on transportation, family engagement and fiscal, JPA board seat, and HCOE's invitation to a charter school authorizers' conference. She recognized Kirk Miller, Rebekah Davis and Julie Smith for all their hard work.
- 7.5 Northern United-Humboldt Charter School Report:** Julie Smith gave a report on what is happening in NU-Humboldt learning centers.
- 7.6 Northern United-Siskiyou Charter School Report:** Kirk Miller gave a report on what is happening in NU-Siskiyou learning centers.
- 7.7 Board Report:** Board members gave reports on school activities that they attended and how our learning centers are doing with fund raising events. Jere Cox spoke of moving the board meeting day to a different Thursday of the month. He announced that Briana

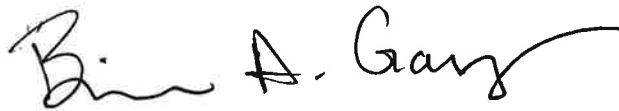
Oesterle has resigned her seat on the board. He wanted to clarify that resolution N1920-1 would have an effective date of September 19, 2019.

8.0 NEXT BOARD MEETING

8.1 Possible Agenda Items: Handbook workshop, sufficiency of instructional materials, local indicators for the California School Dashboard, resolution S1920-1: GANN Limits, Certifying the unaudited actuals for NU-Siskiyou Charter School, new policies.

8.2 Next Board Meeting Date: Next board meeting is October 10, 2019 at 9:00 am.

9.0 ADJOURNMENT: Jere Cox adjourned the meeting at 7:18 pm.

A handwritten signature in black ink that reads "Bill A. Gary". The signature is written in a cursive style with a long, sweeping tail on the letter "y".