

Northern United Charter Schools
Board of Directors Regular Board Meeting

Minutes

August 15, 2019

Members Present: Jere Cox, Bianca Garza, and Rosemary Kunkler

Members Absent: Briana Osterle

Staff: Shari Lovett, Tammy Picconi, Kirk Miller, Lynda Speck, Rebekah Davis, and Julie Smith

- 1.0 CALL TO ORDER:** Jere Cox called the meeting to order at 4:30pm.
 - 1.1 PLEDGE OF ALLEGIANCE**
 - 1.2 ADOPT THE AGENDA:** A motion to approve the agenda with changes to the order of 4.0: Action Items to be considered was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: -Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion Carries unanimously.
- 2.0 CONSENT AGENDA**
 - 2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School**
 - 2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School**
 - 2.3 Consideration of Approval of Board Minutes for June 27 and June 28, 2019**
 - 2.4 Consideration of Approval for Resignations, Hires and Leaves:**

A motion to approve the consent agenda was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 3.0 PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** Tammy Picconi acknowledged Melissa Nakao for all her hard work on the grant, which includes the quarterly reports and all the accounting necessary for reimbursement.
- 4.0 ACTION ITEMS TO BE CONSIDERED:**
 - 4.1 Approval of Regional Directors Stipends:** Shari Lovett explained the reasons for the stipends. A motion to approve the Regional Directors stipends was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
 - 4.2 Approval of School Director's Contract:** Jere Cox read the terms of Shari Lovett's contract (In Packet) and stated that it would be retro to July 1, 2019. A motion to approve the School Director's contract was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.

- 4.3 Approval of the Redway Learning Center Lease at 1155 Redway Dr. Redway:**
A motion to approve the Redway Learning Center lease was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.4 Approval of Injury and Illness Prevention Plan for NU-Humboldt Charter School:** Shari Lovett explained the plan and that they are required for schools to have. A motion to approve the Injury and Illness Prevention Plan for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.5 Approval of Injury and Illness Prevention Plan for NU-Siskiyou Charter School:** A motion to approve the Injury and Illness Prevention Plan for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.6 Approval of Resolution to Reimburse Board Members for School Related Expenses:** Shari Lovett explained section 22 of the Board Bylaws which covers board related expenses. Jere Cox wants section 22 to be more specific of what is reimbursable and what is not. Discussion was held on guidelines and what is legally allowed. Item to be on September agenda.
- 4.7 Approval of Amended LCAP for NU-Humboldt Charter School:** Tammy Picconi explained the LCAP was amended due to a typo on the supplemental/concentration award amount. A motion to approve the amended LCAP for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.8 Approval of Food Service Agreement between NU-Humboldt Charter School and Arcata School District:** Shari Lovett went over what the cost will be per meal and the procedure to pick up the meals. A motion to approve the Food Service Agreement between NU-Humboldt Charter School and Arcata School District was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.9 Approval of Contract with Meal Time for NU-Humboldt Charter School:** Shari Lovett explained the services that Meal Time will provide for us. A motion to approve the contract with Meal Time was made by Rosemary Kunkler and seconded by Bianca Garza. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.10 Approval of Contract with Meal Time for NU-Siskiyou Charter School:** A motion to approve the contract with Meal Time for NU-Siskiyou Charter School was made by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: Jere Cox – Aye, Bianca Garza – Aye, Rosemary Kunkler – Aye. Motion carries unanimously.
- 4.11 Consideration of Appointment of New Board Member:** Our potential new board member has withdrawn his application and turned down the appointment to the board. A discussion was held on advertising for a new member and opening the search to both counties.

5.0 DISCUSSION ITEMS:

- 5.1 2019-2020 Annual Goals:** Shari Lovett explained the purpose of our annual goals. Last year we used the LCAP goals and she recommends using them again this year.
- 5.2 Update on Facilities:** Jere Cox explained why this is a recurring item on the agenda. Shari Lovett updated the board on our search for a facility for the Cutten Learning Center.
- 5.3 Update on Board Handbook:** Shari Lovett updated the board on the status of the board handbook. The board will complete this in October.

6.0 REPORTS:

- 6.1 Enrollment and Attendance Report:** Report is in the board packet.
- 6.2 Financial Report:** No Report at this time.
- 6.3 LCAP Report:** No report at this time.
- 6.4 Directors Report:** Shari Lovett thanked Jere Cox for being here so soon after his surgery. Topics discussed were current legislative bills and their current status, NU-Siskiyou Charter School's charter renewal with Siskiyou County Office of Education, new hires, the Fall Summit, workshop she attended.
- 6.5 Northern United-Humboldt Charter School:** Rebekah Davis reported on the upcoming Fall Summit, special education, AVID and Tier II.
- 6.6 Northern United-Siskiyou Charter School:** Kirk Miller reported on the playground in Mt. Shasta, the health inspection, and the planning commission.
- 6.7 Board Report:** Jere Cox spoke of board tasks and that he values his fellow board members input.

7.0 NEXT BOARD MEETING:

- 7.1 Possible Agenda Items:** Contracts for meal program for Beginnings and the centers in Eureka, surplus items, curriculum, work agreements, board reimbursements, possible classified stipends, and meeting dates changes.
- 7.2 Next Board Meeting:** Next board meeting is September 19, 2019 at 4:00pm.

8.0 ADJOURNMENT: Jere Cox adjourned the meeting at 7:37pm.

Authorized Board Signature

Priscilla A. Gray Date Oct 7, 2019

Respectfully Submitted By Lynda Speck