

NORTHERN UNITED CHARTER SCHOOLS
BOARD OF DIRECTORS SPECIAL MEETING MINUTES

FRIDAY, MARCH 1, 2019

Members Present: Jere Cox, Bianca Garza, Briana Osterle, and Rosemary Kunkler

Members Absent: None

Staff Present: Shari Lovett, Kirk Miller, Lynda Speck, Cathleen Alexander

- 1.0 **CALL TO ORDER:** Jere Cox called the meeting to order at 9:15am
 - 1.1 **Pledge of Allegiance**
 - 1.2 **Adjustments to the Agenda:** Item 3.3: Consideration of Amendment to Board Bylaws moved up to 3.1. Other administration items moved down. A motion was made to approve the agenda as amended by Bianca Garza and seconded by Rosemary Kunkler. Vote taken: 4- Ayes. Motion carries unanimously.
- 2.0 **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:**

There were no public comments.
- 3.0 **ADMINISTRATION:**
 - 3.1 **Consideration of Amendment to Board Bylaws:** Shari Lovett explained the changes to the bylaws. A discussion on the changes was held and board decided to add additional language to the changes on Article 7, section 3 that reads: If a member is not found in a reasonable time, vacancy may be filled from either county by board action. A motion to approve the bylaws as amended was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: 4-Ayes. Motion carries unanimously.
 - 3.2 **Discussion on Board Bylaws:** Discussion held during item 3.1.
 - 3.3 **Discussion on Board Member Handbook:** A discussion was held on the materials that should be included in the handbook for the board members. List of items to be included in handbook with secretary to the board. A committee was formed to create the handbook and the target date to complete the handbook will be June, 2019.
 - 3.4 **Discussion of Agenda Format:** A discussion on how the board agenda should look was discussed and a new format for the agenda was created.
- 4.0 **FUTURE BOARD MEETINGS:**
 - 4.1 Next board meetings are March 12th, April 9th, May 16th.
- 5.0 **ADJOURNMENT:** Jere adjourned the meeting at 1:16pm

Official Board Signature: Brian A. Gay March 12, 2019