

**NORTHERN UNITED CHARTER SCHOOL**

**BOARD OF DIRECTORS MEETING**

**MINUTES FOR MARCH 12, 2019**

**Members Present:** Bianca Garza, Rosemary Kunkler and Briana Osterle

**Members Absent:** Jere Cox

**Staff Present:** Shari Lovett, Kirk Miller (in Siskiyou), Julie Smith, Rebekah Davis, Miranda Johnston, Tammy Picconi, MaryAnn Lyons-Tinsley and Lynda Speck

- 1.0 CALL TO ORDER:** Bianca Garza called the meeting to order at 4:03pm.
  - 1.1 Pledge of Allegiance**
  - 1.2 Adjustments to the Agenda:** A motion to approve the agenda as posted was made by Rosemary Kunkler and seconded by Briana Osterle. No discussion. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 2.0 CONSENT AGENDA**
  - 2.1 Consideration of Approval of Warrants and Payroll for NU-Humboldt Charter School.**
  - 2.2 Consideration of Approval of Warrants and Payroll for NU-Siskiyou Charter School.**
  - 2.3 Consideration of Approval of Minutes for the August 20, 2018, February 12, 2019 and March 1, 2019.**
  - 2.4 Consideration of Resignations, Hires, Leaves and Change of Assignments.** A correction to the February 12, 2019 minutes was pointed out in Item 7.3. The wrong board member was listed as making the motion. A motion to approve the consent agenda with amendments to the February 12, 2019 minutes was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 3.0 PUBLIC COMMENTS:** There were none.
- 4.0 ACTION ITEMS TO BE CONSIDERED**
  - 4.1 Adoption of the 2019/2020 School Calendar for NU - Humboldt Charter School:** Shari Lovett introduced the proposed school calendar to the board and went over the dates on the calendar. A motion to approve the 2019/2020 school calendar for NU –Humboldt Charter School was made by Briana Osterle and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.

- 4.2 Adoption of the 2019/2020 School Calendar for NU - Siskiyou Charter School:** Shari Lovett introduced the proposed school calendar to the board and went over the dates on the calendar. A motion to approve the 2019/2020 school calendar for NU –Siskiyou Charter School was made by Briana Osterle and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.3 Adoption of Second Interim Budget for NU-Humboldt Charter School:** Shari Lovett and Tammy Picconi explained the changes from first interim to second interim (see packet for report). A motion to adopt a positive second interim budget for NU-Humboldt Charter School was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.4 Adoption of Second Interim Budget for NU-Siskiyou Charter School:** Shari Lovett and Tammy Picconi explained the changes from first interim to second interim (see packet for report). A motion to adopt a positive second interim budget for NU-Siskiyou Charter School was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.5 Selection of Independent Auditor for NU-Humboldt Charter School:** Shari Lovett explained why David L. Moonie was our choice for an independent auditor. A motion to approve David L. Moonie as NU- Humboldt Charter School’s independent auditor was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.6 Selection of Independent Auditor for NU-Siskiyou Charter School:** Shari Lovett explained why David L. Moonie was our choice for an independent auditor. A motion to approve David L. Moonie as NU- Siskiyou Charter School’s independent auditor was made by Briana Osterle and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.7 Approval of the use of Title I Funding for School-Wide Program for NU-Siskiyou Charter School:** Shari Lovett and Bianca Garza explained Title I funds and the reason it should be a school wide program. A motion to approve the use of Title I funding for school wide program for NU-Siskiyou Charter School was made by Briana Osterle and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.

- 4.8 **Adjustment to the Board Meeting Calendar:** Shari Lovett explained the June schedule for budget adoption and the reason the board meeting dates should be changed. A motion to move the June Board Meetings to June 27<sup>th</sup> and June 28<sup>th</sup> was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.9 **Amendment to the Board Bylaws:** Shari Lovett went over the changes that the board requested. A motion to approve the amendments to the board bylaws as presented was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.10 **Creation of a Board Advisory Committee to draft a Board Handbook:** A motion to create a Board Advisory Committee to draft a Board Handbook consisting of Shari Lovett, Rosemary Kunkler and Bianca Garza was made by Briana Osterle and seconded by Rosemary Kunkler. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.11 **Approval of the Wolf Creek Field Trip for Willow Creek Learning Center:** Shari Lovett reported to the board what Wolf Creek offered students. A motion to approve the Wolf Creek Field Trip for Willow Creek Learning Center was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.
- 4.12 **Approval of the 2018/2019 General Assurances and Consolidation Application for NU-Humboldt Charter School:** Shari Lovett explained the consolidation Application and Title I funding as a school wide program. A motion to approve the 2018/2019 General Assurances and Consolidation Application as a school wide program was made by Rosemary Kunkler and seconded by Briana Osterle. Vote taken: Rosemary Kunkler – Aye, Briana Osterle – Aye, and Bianca Garza – Aye. Motion carries.

## 5.0 DISCUSSION ITEMS

- 5.1 **Five Year Lease of a Mt. Shasta Facility:** A discussion was held on the facility in Mt. Shasta that has been offered to NU-Siskiyou for a five year lease. Pros and Cons of entering into a 5 year lease at this time were discussed.
- 5.2 **Update on the Meal Program:** Shari Lovett updated the board on her research for food vendors for NU-Humboldt Charter School. She went over the process that each of our centers will have to go through.

## 6.0 REPORTS

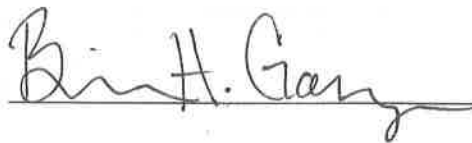
- 6.1 **Enrollment and Attendance Report:** See report in board packet.
- 6.2 **LCAP Report:** Shari Lovett reported to the board that satisfaction surveys have been sent out. Data is being collected to track our progress in meeting our goals.
- 6.3 **Director's Report:** Shari Lovett reported to the board that Aiden Wilson is NU-Humboldt's STAR student this month. She went over the new format for the agenda and asked for feedback from the board members. She reported that she will be in Sacramento on March 18<sup>th</sup> for the Legislative Action Day. She reminded the board of the upcoming board workshop at HCOE.
- 6.4 **Northern United-Humboldt Charter Schools Report:** Julie Smith gave the board an update on the happenings at NU-Humboldt Charter School. See summary in board packet. MaryAnn Lyons-Tinsley shared a slide show with the board on the Fort Ross field trip that the independent study students went on.
- 6.5 **Northern United-Siskiyou Charter Schools Report:** Kirk Miller gave the board an update on the happenings at NU-Siskiyou Charter School. See summary in board packet.
- 6.6 **Board Report:** Rosemary Kunkler spoke about a possible new board member. Bianca Garza reported that she liked the new agenda format.

## 7.0 NEXT BOARD MEETING

- 7.1 **Possible Agenda Items:** Student Representative on board, Mt. Shasta facility, Bylaw Amendments, Meal Program
- 7.2 **Next Board Meeting Date:** April 9, 2019 at 4pm.

8.0 **ADJOURNMENT:** Bianca Garza adjourned the meeting at 6:10pm.

Official Board Signature:



Date



Respectfully Submitted by Lynda Speck