

Agenda Item 1.
CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None

1.2 Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 2.
BUSINESS AND FINANCE

Subject:

2.1 Financial Report

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the Schools' fiscal condition.

Fiscal Implications:

As reported.

Contact Person/s: Shari Lovett, Tammy Picconi, Kirk Miller

Agenda Item 2.
BUSINESS AND FINANCE

Subject:
2.2 2018-19 Local Control and Accountability Plan (LCAP)

Action Requested:
None

Previous Staff/Board Action, Background Information and/or Statement of Need:
The Board is required to approve an LCAP for each school for the 2018-2019 school year.

Using data and local stakeholder input, the LCAP attempts to capture and reduce to writing what our school does well and areas for growth. It represents the goals of all stakeholders and includes the resources the schools allocate to reach these goals.

At each Board meeting, the Board and the public will be notified of the Schools' progress on the LCAPs' goals and are encouraged to provide their input.

Fiscal Implications:
None

Contact Person/s: Shari Lovett

Agenda Item 2.
BUSINESS AND FINANCE

Subject:
2.3 Northern United Charter Schools Pay Schedule

Action Requested:
Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:
A pay schedule must be approved in order to offer work agreements for employment. All employees of both schools will be paid off of the pay schedule. This pay schedule is very similar to the pay schedule currently being used for Mattole Valley Charter School. See attached pay schedule.

Fiscal Implications:
All expenditures related to employee payroll in both school budgets.

Contact Person/s: Shari Lovett, Tammy Picconi



NORTHERN UNITED CHARTER SCHOOLS PAY SCHEDULE EFFECTIVE 7/01/2018

CERTIFICATED EMPLOYEE PAY SCHEDULE - INSTRUCTION

Independent Study		Compensation is based upon years of service and full-time equivalent (FTE) status.	
Years Credit	Years Service	K-8 Annual Amount per FTE @ 1.0	9-12 Annual Amount per FTE @ 1.0
0	1	\$42,075 (\$1683 per year per student)	\$44,825 (\$1793 per year per student)
1	2	\$42,625 (\$1705 per year per student)	\$45,375 (\$1815 per year per student)
2	3	\$43,175 (\$1727 per year per student)	\$45,925 (\$1837 per year per student)
3	4	\$43,725 (\$1749 per year per student)	\$46,475 (\$1859 per year per student)
4	5	\$44,275 (\$1771 per year per student)	\$47,025 (\$1881 per year per student)
5	6	\$44,825 (\$1793 per year per student)	\$47,575 (\$1903 per year per student)
6	7	\$45,375 (\$1815 per year per student)	\$48,125 (\$1925 per year per student)
7	8	\$45,925 (\$1837 per year per student)	\$48,675 (\$1947 per year per student)
8	9	\$46,475 (\$1859 per year per student)	\$49,225 (\$1969 per year per student)
9	10	\$47,025 (\$1881 per year per student)	\$49,775 (\$1991 per year per student)

FTE is defined as serving the equivalent of 25 students for one school year.
(One school year equals 180 days; 1.0 FTE = 25*180 = 4500 student days.)

Row	Position	Step I	Step II	Step III	Step IV	Step V
1	Center Instructor	\$41,000	\$42,000	\$43,000	\$44,000	\$45,000

STRS Post Retirement Earnings Limit: \$45,022 YR - 2018-2019

Substitute Teacher: \$137.50/day

One-On-One Tutor: \$16.50

Small Group Instructor: \$33.00

CERTIFICATED / CLASSIFIED EMPLOYEE SALARY

Row	Position	Step I	Step II	Step III	Step IV	Step V
1	Director	\$58,900	\$61,700	\$64,500	\$67,300	\$70,100
2	School Psychologist	\$55,600	\$58,400	\$61,200	\$64,000	\$66,800
3	Counselor	\$55,600	\$58,400	\$61,200	\$64,000	\$66,800
4	Coordinator	\$47,200	\$50,000	\$52,800	\$55,600	\$58,400
5	Speech Pathologist	\$47,200	\$50,000	\$52,800	\$55,600	\$58,400
6	Registrar	\$40,000	\$41,000	\$42,000	\$43,000	\$44,000

CLASSIFIED EMPLOYEE HOURLY

Row	Position	Step I	Step II	Step III	Step IV	Step V
1	Regular Education Aide	\$12.46	\$12.90	\$13.34	\$13.78	\$14.22
2	Special Education Aide	\$12.33	\$12.77	\$13.21	\$13.65	\$14.09
3	Office Clerk I	\$12.21	\$12.65	\$13.09	\$13.53	\$13.97
4	Office Clerk II	\$13.53	\$14.01	\$14.50	\$14.98	\$15.47
5	Accounts/Records Technician	\$16.27	\$16.75	\$17.24	\$17.72	\$18.21
6	Site Supervisor	\$16.67	\$17.15	\$17.63	\$18.12	\$18.60
7	Custodian	\$12.27	\$11.78	\$12.27	\$12.75	\$13.23
8	Technology	\$16.67	\$17.15	\$17.63	\$18.12	\$18.60

Agenda Item 2.
BUSINESS AND FINANCE

Subject:

2.4 Resolution for Northern United Charter Schools Health and Welfare Benefits Package

Action Requested:

Approval

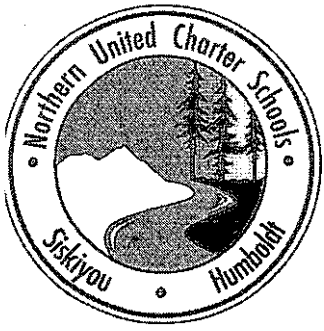
Previous Staff/Board Action, Background Information and/or Statement of Need:

NUCS believes in offering compensation for employees in the form of medical, dental and vision health care. However, due to increasing costs for medical benefits, it is important for budgeting purposes to cap the employer contribution amount toward health and welfare benefits. As members of the North Coast Schools Medical Insurance Group JPA, covered individuals are able to select from a variety of plans. Some of the plans do not require employees to incur any additional costs toward their premiums, while other plans do require an employee contribution. This health and welfare benefit package cap is the same as the insurance cap currently being used for Mattole Valley Charter School. See attached resolution.

Fiscal Implications:

\$12,368 per employee who receives benefits

Contact Person/s: Shari Lovett



Northern United Charter Schools

Learning Today, Leading Tomorrow

2120 Campton Rd, Suite H
Eureka, California 95503
Ph#: 707/445-2660
Fax#: 707/445-2430
nucharters.org

HEALTH AND WELFARE BENEFIT RESOLUTION

It is the policy of Northern United Charter Schools to offer Health and Welfare benefits to all eligible employees. Eligibility will be determined by the current North Coast Schools Medical Insurance Group's criteria.

The employer contribution amount will be set at \$12,368.00 for each full time employee every year that the employee is employed at one of the schools of Northern United Charter Schools.

All employees will be responsible for paying any amount over the cap set by Northern United Charter Schools Board of Directors.

Employees must be employed at a .5 FTE or more to qualify for benefits.

Part-time employees of Northern United Charter Schools who choose to receive benefits will be responsible for the pro-rated cost of coverage equaling to full-time. (Example: if you are a .5 employee you will be responsible for 50% of base amount plus the over the cap amount.

CERTIFICATION OF RESOLUTION

This board hereby approves and adopts the employer contribution amount of \$12,368.00 per full-time employee for Health and Welfare benefits as stated above at a regular scheduled board meeting on May 17, 2018.

Motion to adopt the Resolution made by _____ seconded by _____

Vote taken:

Jere Cox	_____
Bianca Garza	_____
Jennifer Johnson	_____
Rosemary Kunkler	_____
Briana Oesterle	_____

_____	_____
Jere Cox, Board President	Date
_____	_____
Shari Lovett, Director	Date

Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Warrants and Payroll

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. In the future the Board Warrant and Payroll Reports will be attached.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Tammy Picconi, Kirk Miller

Agenda Item 3.

CONSENT AGENDA

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Subject:

3.2 Approval of Minutes

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes for the April 26, 2018 regular board meeting and May 9, 2018 special board meeting are attached. See attached minutes.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Lynda Speck

Northern United Charter Schools

Board of Directors

Regular Board Meeting Minutes

April 26, 2018

Members Present: Bianca Garza and Briana Oesterle in Siskiyou by teleconference, Jere Cox, Rosemary Kunkler, and Jennifer Johnson in Humboldt.

Members Absent: None

Public Present: Shari Lovett, Tammy Picconi, Lynda Speck, Kirk Miller, Carol Cox, Valerie Walsh

1.0 Call to Order/Agenda

1.1 Jere Cox called the meeting to order at 4:04pm

1.2 Agenda: There were no changes to the Agenda.

A motion to approve the agenda as written was made by Jennifer Johnson and seconded by Rosemary Kunkler. Vote taken:

Jere Cox: Aye

Rosemary Kunkler: Aye

Jennifer Johnson: Aye

Bianca Garza – Aye

Briana Oesterle- Aye

Motion passes unanimously.

2.0 Business and Finance

2.1 Financial Report: Tammy Picconi gave a summary on both the budgets for the Siskiyou and Humboldt Charter Schools. They are still in the development stage but she will report as the budgets are finalized.

2.2 Local Control and Accountability Plan (LCAP): Shari Lovett reported on the status of the LCAP for the two new schools. Because the schools are new and waiting to have CDS numbers assigned, there is no template so we are creating the LCAPs in a word document that will have to be transferred to the template once they are available.

2.3 Business Service Agreement between NU-SCS and SCOE: Shari Lovett explained what was included in the agreement and explained that Siskiyou County Office of Education is in charge of all the budgets in the county except one. The agreement is good for one year and can be revisited at that time. Shari Lovett recommended to approve the agreement. A motion to approve the Business Service Agreement between Northern United- Siskiyou Charter School and Siskiyou County Office of Education was made by Bianca Garza and seconded by Briana Oesterle. Vote taken:

Jere Cox: Aye

Rosemary Kunkler: Aye

Jennifer Johnson: Aye

Bianca Garza – Aye

Briana Oesterle- Aye
Motion passes unanimously.

3.0 Consent Agenda

3.1 Approval of Warrants and Payroll: Nothing to Report

3.2 Approval of Minutes: Jere Cox explained the consent agenda and its purpose. A motion to approve the consent agenda (Minutes from the 03/22/2018 meeting) was made by Jennifer Johnson and seconded by Rosemary Kunkler. Vote taken:

Jere Cox: Aye

Rosemary Kunkler: Aye

Jennifer Johnson: Aye

Bianca Garza – Aye

Briana Oesterle- Aye

Motion passes unanimously.

3.3 Resignations, Hires and Leaves: Nothing to Report

4.0 Public Comments on items not on the Agenda:

4.1 Comments by the Public: There were no comments

5.0 Community Relations/Correspondence: No items.

6.0 Recognitions/Announcements/Reports

6.1 Board Members: Bianca Garza reported on what the Siskiyou charter students have been doing. Rosemary Kunkler reported on Godwit Day and that our students won 7 awards. Jennifer Johnson reported on the fundraiser that Lost Coast High held and that it was successful and Jere Cox commented on being impressed with the auction items and the food and drink that was served.

6.2 Northern United – Siskiyou Charter School: Kirk Miller reported that the student enrollment forms for the new charter school as well as the admissions policies and lottery procedures are ready to go out to the families. Banners are being made for both the charter schools, one for each learning center.

6.3 Northern United-Humboldt Charter School: Shari Lovett spoke about the lottery procedure and how it works. She spoke about what the centers had been doing for the lottery and now because the schools are new what the new procedure will be. The centers that had waiting lists will not be able to use those lists. The centers that are impacted are Beginnings, Creekside and Mt. Shasta elementary program.

6.4 Director: Shari Lovett reported to the board how she has been moving forward with getting PERS, CalSTRS, EDD and DOJ set up for both the schools. We are waiting to get our CDS numbers then she can finish the process. Medical insurance for both the schools has been approved through our current JPA and the Property/Liability insurance for both schools has also been approved.

7.0 Administration

7.1 Northern United Charter Schools Conflict of Interest Code: Shari Lovett reported that because Northern United is operating in two counties the board approved the wrong Conflict of Interest Code and that the board needs to approve the new one in the packet as this is the appropriate code to use. She will be keeping the 700 forms on file in her office. A motion to approve the Northern United Charter Schools Conflict of Interest Code was made by Jennifer Johnson and seconded by Rosemary Kunkler. Vote taken:

Jere Cox: Aye
Rosemary Kunkler: Aye
Jennifer Johnson: Aye
Bianca Garza – Aye
Briana Oesterle- Aye

Motion passes unanimously.

- 7.2 Ratify MOU between NU-HCS and ECS:** Shari Lovett informed the board that she had approved the MOU before the board was formed. She explained the history of the negotiations with Eureka City Schools' superintendent. It was the only district in both the counties that we petitioned that wanted to have a MOU. Shari explained that she had to send letters out to every district in both the counties informing them of the new schools. Recently, she has been in communication with the new superintendent in Southern Humboldt and feels that there might be another request for a MOU. Motion to approve the MOU between NU-HCS and ECS was made by Rosemary Kunkler and seconded by Bianca Garza. Bianca Garza and Rosemary Kunkler had questions on items 4 and 6. Shari answered their concerns. Vote taken:

Jere Cox: Aye
Rosemary Kunkler: Aye
Jennifer Johnson: Aye
Bianca Garza – Aye
Briana Oesterle- Aye

Motion passes unanimously.

- 7.3 NU-Humboldt Charter School's 2018/2019 School Calendar:** Shari Lovett introduced the calendar for the 2018/2019 school year. Rosemary Kunkler asked about pre-duty days and Shari Lovett explained that we allowed 3 days, 2 before and 1 after the 180 days of school days. A motion to approve the 2018/2019 school Calendar for NU-HCS was made by Jennifer Johnson and seconded by Briana Oesterle. Vote taken:

Jere Cox: Aye
Rosemary Kunkler: Aye
Jennifer Johnson: Aye
Bianca Garza – Aye
Briana Oesterle- Aye

Motion passes unanimously.

- 7.4 Student Enrollment and Attendance Report:** Shari Lovett reported on both schools current enrollment and the numbers that we are using for the budgets. NU-Siskiyou Charter School budgeted for 146 students, current enrollment is 186.
NU-Humboldt Charter School budgeted for 399 students, current enrollment is 448.

8.0 Curriculum and Instruction: No report

9.0 Facilities: No report

10.0 Future Agenda Planning: Shari Lovett reported that she has a list of items that the board will have to approve in the coming months. Next month's items for the agenda are: MOU between HCOE and NU-Humboldt, MOU between SCOE and NU-Siskiyou,

and Resolution for 457b and 403b retirement plans. Rosemary Kunkler asked how the transition from Mattole to the two new charters will work and Shari explained that all Mattole Valley Charter School employees received notification of the school closing and then letters of intent to return have been sent to employees and vendors. Another question was about the ratio of staff to students. Shari explained our Independent Study salary schedule and the process we use for independent study teachers.

11.0 Future Board Meetings: Next meeting scheduled for May 17, 2018

12.0 Open Session Before Closed Session:

12.1 Jere Cox spoke of the closed session process and that it is the board's responsibility to review the Director's contract, and to evaluate her/his performance. Shari Lovett added that negotiations regarding her contract happen in closed session and approval happens in open session.

12.2 Closed Session Open Hearing: There were no comments.

12.3 Adjourn to Closed Session: Jere Cox adjourned to go to closed session at 5:13pm.

12.3.1 Public Employment; Title: (School Director)

13.0 Reconvene in Open Session

13.1 Closed session ended at 6:08pm. No report

13.2 Adjournment: Meeting adjourned at 6:09

Respectfully Submitted by Lynda Speck

3.0 CONSENT AGENDA

3.1 **Approval of Warrants and Payroll:** Nothing to report

3.2 **Approval of Minutes:** Nothing to report

3.3 **Resignations, Hires and Leaves:** Nothing to report

4.0 PUBLIC COMMENTS ON NON AGENDA ITEMS

4.1 **Comments by the Public:** There were no public comments

5.0 ADJOURNMENT

5.1 Jere Cox adjourned the meeting at 4:27pm

Respectfully submitted by Lynda Speck

Agenda Item 3.

CONSENT AGENDA

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Subject:

3.3 Resignations, Hires and Leaves

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Many current Mattole Valley Charter School employees will not be continuing on with Northern United Charter Schools. The majority of those not continuing are due to being out of our service areas (Siskiyou and Humboldt counties). See attached list.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

MATTOLE VALLEY CHARTER SCHOOL EMPLOYEES**NOT EMPLOYED BY NORTHERN UNITED CHARTER SCHOOLS**

EMPLOYEE NAME	EMPLOYEE LOCATION
Lisa Adams	Trinity County
Cynthia Audo	Mendocino County
Jeanine Baltzley	Humboldt County
Tristan Behm	Siskiyou County
Mark Blackwood	Humboldt County
Cynthia Boruff	Trinity County
Sue Coulter	Mendocino County
Carole Cox	Humboldt County
LaViva Dakers	Mendocino County
James Etter	Humboldt County
Lana Houger	Mendocino County
Linda Huddleston	Humboldt County
Stephanie Jackson	Humboldt County
Kalil Kantara	Humboldt County
Devora Kaufman	Humboldt County
Barbara Loomis	Mendocino County
Teela Madvig	Trinity County
Helen McRostie	Humboldt County
Elizabeth Neumaier	Mendocino County
Sandra Patterson	Mendocino County
Lisa Payton	Humboldt County
Katrina Peterson	Mendocino County
Linda Phelps	Humboldt County
Joshua Potter	Mendocino County
Chelsy Rathblott	Mendocino County
Chloe Reed	Mendocino County
Katrina Rocker-Heppe	Humboldt County
Arlene Schneider	Humboldt County
Barbara Shepard	Siskiyou County
Holly Sinclair	Mendocino County
Maria Spoto	Trinity County
Sara Taylor	Mendocino County
Marcia Tschogl	Trinity County

Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 5.

COMMUNITY RELATIONS/CORRESPONDENCE

Subject:

5.1 Letters from California Department of Education to NU-HCS and NU-SCS regarding the Public Charter School Grant Program

Action Requested:

None

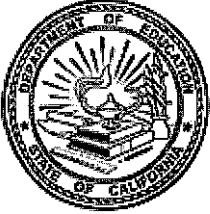
Previous Staff/Board Action, Background Information and/or Statement of Need:

NU-SCS and NU-HCS both applied for the Public Charter School Grant Program. Unfortunately both grants were denied. See attached letters.

Fiscal Implications:

None

Contact Person/s: Shari Lovett



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TOM TORLAKSON
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

Sent via First Class Mail and E-mail to:
slovett@northernunited.org

May 10, 2018

Sheri Lovett, School Director
Northern United–Humboldt Charter School
2120 Campton Road Suite H
Eureka, CA 95503

Dear Director Lovett:

Subject: 2017–18 Public Charter Schools Grant Program Application Scoring

The purpose of this letter is to provide feedback on the Public Charter Schools Grant Program (PCSGP) application submitted by the April 3, 2018, submission deadline. Pursuant to the 2017–18 PCSGP Planning and Implementation Request for Applications (RFA), revised March 2018, the PCSGP application was reviewed and scored through a peer review process. Each element of the application's narrative responses was scored, based on the rubric provided in the RFA.

The overall narrative element score for the PCSGP application submitted by Northern United–Humboldt Charter School did not meet the RFA scoring criteria. The following narrative response to one or more of the narrative element prompt(s) received a "1" by the peer reviewers, rendering the application ineligible for PCSGP funding.

Narrative Element Educational Plan

Peer reviewer comments regarding failing narrative element(s) are enclosed for reference. In addition, please refer to the PCSGP scoring rubric available on the California Department of Education (CDE) Web page located at <https://www.cde.ca.gov/fq/fo/r1/pcsgp17rfar1.asp>.

Applicants may appeal the denial within 30 calendar days following receipt of the notification of denial. The appeal request must clearly identify a violation of state or federal laws, rules, regulations, or guidelines governing the PCSGP in disapproving or failing to approve its application or program in whole or part (20 U.S.C. §1231b-2[a]).

Sheri Lovett, School Director
May 10, 2018
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The appeal of denial request must be sent to:

Public Charter School Grant Program
Charter Schools Division
California Department of Education
1430 N Street, Suite 5401
Sacramento, CA 95814-5901

We encourage you to reapply in the next funding round. If you have any questions regarding this subject, please contact CDE staff by phone at 916-322-6029 or by e-mail at PCSGP-APPS@cde.ca.gov with the words "PCSGP Scoring" and the charter school name in the subject line.

Sincerely,

/s/

Lisa F. Constancio, Director
Charter Schools Division

LFC:km

cc: Chris Hartley, County Superintendent of Schools, Humboldt County Office
of Education

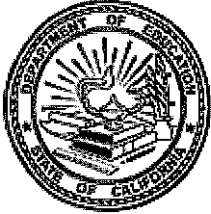
School: Northern United – Humboldt Charter School

Peer Reviewer Comments on Failed Element(s):

Element 1: Educational Program. Does not provide sufficient information for all nine areas that must be described in the education plan. One or more of the areas that must be described in the education plan were not addressed. One or more of the areas that must be addressed were insufficient in the description. The narrative does not describe how grant funds will be used to recruit, retain, admit and enroll educationally disadvantaged students. Needed to describe curriculum more. Did not provide enough information related to goals and objectives.

Peer Reviewer Comments on Other Element(s):

Element 3: Community and Parental Involvement. "Encouraging" parents to complete 20 hours of volunteer work can be misinterpreted. Schools cannot require volunteer work.



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STATE SUPERINTENDENT OF
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1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

Sent via First Class Mail and E-mail to:
slovett@northernunited.org

May 10, 2018

Sheri Lovett, School Director
Northern United–Siskiyou Charter School
2120 Campton Road Suite H
Eureka, CA 95503

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Narrative Element Educational Plan

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Applicants may appeal the denial within 30 calendar days following receipt of the notification of denial. The appeal request must clearly identify a violation of state or federal laws, rules, regulations, or guidelines governing the PCSGP in

Sheri Lovett, School Director
May 10, 2018
Page 2

disapproving or failing to approve its application or program in whole or part (20 U.S.C. §1231b-2[a]).

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Public Charter School Grant Program
Charter Schools Division
California Department of Education
1430 N Street, Suite 5401
Sacramento, CA 95814-5901

We encourage you to reapply in the next funding round. If you have any questions regarding this subject, please contact CDE staff by phone at 916-322-6029 or by e-mail at PCSGP-APPS@cde.ca.gov with the words "PCSGP Scoring" and the charter school name in the subject line.

Sincerely,

/s/

Lisa F. Constancio, Director
Charter Schools Division

LFC:km

cc: Kermith Walters, Superintendent, Siskiyou County Office of Education

School: Northern United – Siskiyou Charter School

Peer Reviewer Comments on Failed Element(s):

Element 1: Educational Program. Does not provide sufficient information for all nine areas that must be described in the education plan. One or more of the areas that must be described in the education plan were not addressed. One or more of the areas that must be addressed were insufficient in the description. The narrative does not describe how grant funds will be used to recruit, retain, admit and enroll educationally disadvantaged students. Needed to describe curriculum more. Did not provide enough information related to goals and objectives.

Peer Reviewer Comments on Other Element(s):

Sheri Lovett, School Director
May 10, 2018
Page 3

Element 3: Community and Parental Involvement. “Encouraging” parents to complete 20 hours of volunteer work can be misinterpreted. Schools cannot require volunteer work.

Agenda Item 6.

RECOGNITIONS/ANNOUNCEMENTS/REPORTS

Subject:

- 6.1 Board Members
- 6.2 Northern United - Siskiyou Charter School
- 6.3 Northern United - Humboldt Charter School
- 6.4 Director

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

- 6.1 Board members may choose to make a report.
- 6.2 Each month the Regional Director gives a report on school events and activities.
- 6.3 Each month the Director of Instructional Services gives a report on school events and activities.
- 6.4 Each month the Director may give a report on the state of the District.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

Agenda Item 7.

ADMINISTRATION

Subject:

- 7.1 Resolution for NU-SCS to become a member of North Coast Schools Medical Insurance Group JPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

North Coast Schools Medical Insurance Group JPA is an organization that provides the health and welfare benefits to member districts and charter schools. Northern United - Siskiyou Charter School must resolve to be a member of the JPA in order for employees of the school to participate in the health and welfare plans offered.

Fiscal Implications:

\$12,368 per insured employee

Contact Person/s: Shari Lovett

Agenda Item 7.
ADMINISTRATION

Subject:

7.2 Resolution for NU-HCS to become a member of North Coast Schools Medical Insurance Group JPA

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

North Coast Schools Medical Insurance Group JPA is an organization that provides the health and welfare benefits to member districts and charter schools. Northern United - Humboldt Charter School must resolve to be a member of the JPA in order for employees of the school to participate in the health and welfare plans offered.

Fiscal Implications:

\$12,368 per insured employee

Contact Person/s: Shari Lovett

Agenda Item 7.
ADMINISTRATION

Subject:

7.3 Resolution for NU-HCS to become a member of North Coast Schools Insurance Group

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

North Coast Schools Insurance Group JPA is an organization that provides the property and liability and workman's compensation benefits to member districts and charter schools. Northern United - Humboldt Charter School must resolve to be a member of the JPA in order for the school to have property and liability and workman's compensation insurance coverage.

Fiscal Implications:

None known at this time.

Contact Person/s: Shari Lovet

Agenda Item 7.
ADMINISTRATION

Subject:

7.4 Resolution for NU-HCS to participate in Section 457 Retirement Plan through the Humboldt County Office of Education

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

HCOE offers a Section 457 retirement plan. Employees can participate in the optional retirement plan if the school adopts the resolution.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

**NORTHERN UNITED – HUMBOLDT CHARTER SCHOOL
GOVERNING BOARD RESOLUTION
REGARDING IMPLEMENTATION OF A
DEFERRED COMPENSATION PLAN**

1. Authority and Reasons for Adopting Resolution

- a. Section 457 of the Internal Revenue Code of 1986, as amended, (the “Code”) permits participation in an eligible deferred compensation plans in accordance with the Section and other applicable provisions of that Code; and
- b. Implementation of such an eligible deferred compensation plans will permit District employees, as identified in an eligible deferred compensation plans, to enter into an agreement which will provide for deferral of payment of their current compensation until death, retirement, severance from employment, or other event, in accordance with the Code and California law; and
- c. The Humboldt County Superintendent of Schools (“County Superintendent”) is informing this Board of each of the following:
 - (1) He has reviewed, adopted, and implemented an expansion of the current eligible deferred compensation plan to include Hartford Life Insurance Company/Massachusetts Mutual 457 (existing plan) , CalPERS 457 (additional plan) and CalSTRS 457 (additional plan). The individual plan agreements for all 457 plans are on file at the Humboldt County Office of Education business office and available upon district request; and
 - (2) To implement the Plans he has entered into and Administrative Services Agreement with Envoy Plan Services, which Agreement is attached and incorporated as Attachment “A” (the “Agreement”); and
 - (3) These actions were taken after approval of the Plan and Agreement as to form and legality by his legal counsel, Northcoast Schools Legal Consortium, whose approval was subject to the following qualifications:
 - (a) Legal counsel understands that it is intended that the Plan shall qualify as an “eligible deferred compensation plan” within the meaning of Section 457 of the Code and that if the Plans are deemed by the Internal Revenue Service to be inconsistent with that Section 457 the County Superintendent shall correct such inconsistency within the period provided in that Section 457; and
 - (b) Legal counsel does not and cannot represent or guarantee that any particular deferral or state income, payroll or other tax consequences will occur by reason of participation in the Plans.
 - (4) In taking these actions it was his intention to allow and assist, to the extent and manner permitted by law, employees of any Humboldt County school district to participate in the Plans, at the request and authorization of that district’s governing board and if that

governing board enters into an agreement which provides, *inter alia*, for district's indemnifying the County Superintendent and his officers, employees and agents.

2. What this Resolution Does

This Resolution makes various findings regarding a proposed eligible deferred compensation plan as permitted by Section 457 of the Internal Revenue Code of 1986, as amended, approves and adopts that plan, and directs and authorizes the Superintendent's designee to take on his behalf such further action as may be necessary and appropriate to implement that plan.

3. Approval of the Plan

This Board finds and determines that the facts stated in Section 1 are true. It also finds and determines that permitting the District's employees to participate in the Plans approved and implemented by the County Superintendent, to the extent and manner permitted by law, is in the best interest of the District. It also finds and determines that should such participation in the Plans approved and implemented by the County Superintendent not be permitted by law, it would be in the best interest of the District for this Board to adopt and implement the Plans themselves.

Based on these findings and determinations, this Board:

- a. Approves the participation in the Plans approved and implemented by the County Superintendent, to the extent and manner permitted by law, by any eligible person employed by or associated with the District as identified in the Plans; requests that the County Superintendent allow and assist such participation; and agrees to indemnify, hold harmless and defend the Humboldt County Board of Education, the Humboldt County Superintendent of Schools, and their respective officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from such participation, excepting only such injury or harm as may be caused solely and exclusively by the fault or negligence of that Humboldt County board of Education, the Humboldt County Superintendent of Schools or their respective officers, agents and employees.
- b. Should it be determined that this Board must adopt the Plans as its own; the Board authorizes the District Superintendent to execute on its behalf an agreement with Envoy in the form of that at Attachment "A"; requests that the County Superintendent take such actions as are necessary to assist the District's implementation of the Plans; and agrees to indemnify, hold harmless and defend the Humboldt County Board of Education, the Humboldt County Superintendent of Schools, and their respective officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable costs and attorneys' fees, arising out of or resulting from such actions, excepting only such injury or harm as may be caused solely and exclusively by the fault or negligence of that Humboldt County Board of Education, the Humboldt County Superintendent of Schools or their respective officers, agents and employees.

4. District Superintendent Authorized to take Necessary and Appropriate Action

The Board further directs and authorizes the District Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certification of Resolution

I, Jere Cox, President of the Governing board of the Northern United – Humboldt Charter School of Humboldt County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board at an official and public meeting this 17th day of May 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

President of the Board of the Northern
United – Humboldt Charter School
of Humboldt County, California

Agenda Item 7.
ADMINISTRATION

Subject:

7.5 Resolution and agreement for NU-HCS to participate in Section 403(b) Retirement Plan through the Humboldt County Office of Education

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

HCOE offers a Section 403(b) retirement plan. Employees can participate in the optional retirement plan if the school adopts the resolution and agreement.

Fiscal Implications:

None

Contact Person/s: Shari Lovett

RESOLUTION OF THE GOVERNING BOARD OF
NORTHERN UNITED – HUMBOLDT CHARTER SCHOOL

In re:)	RESOLUTION NO.
)	
Tax Sheltered Annuities:)	NU-HCS – 2018-01
Humboldt County Office of Education)	
Section 403(b) Retirement Plan)	

RECITALS

- A. This District, designated as a governmental employer as defined in Section 457(e)(1)(A) of the Internal Revenue Code (“IRC”) as amended, previously adopted the Humboldt County Office of Education Tax Sheltered Annuity Plan (“Current Plan”), which qualifies under IRC Section 403(b) , and in which employees are permitted to make voluntary salary reductions; and
- B. The Internal Revenue Service has approved new regulations (“IRS Regulations”) which commencing on January 1, 2009, impose additional recordkeeping requirements and fiduciary responsibilities on educational and non-profit employers that make available to their employees 403(b) deferred compensation plans such as the Current Plan; and
- C. In order to ensure that employees of both the Humboldt County Office of Education (“HCOE”) and the Humboldt County school districts which have adopted the Current Plan may continue after January 1, 2009, to make voluntary salary deductions on a tax-deferred basis, the Humboldt County Superintendent of Schools (“County Superintendent” has adopted the Humboldt County Office of Education Section 403(b) Retirement Plan (“Plan”), which amends and restates the Current Plan as of January 1, 2009; and
- D. This Board desires to ensure that management and other employees of the District who are not represented by a certified or recognized exclusive representative are able to make voluntary salary deductions on a tax-deferred basis under the Plan; and
- E. The IRS Regulations impose a “universal availability” rule which states that if an employer permits one employee to defer salary into a 403(b), the employer must extend this offer to all employees of the organization except those who may be excluded under the IRS Regulations; and
- F. In compliance with the IRS Regulations, the District must permit all its “Eligible Employees” as defined in the Plan to participate in the Plan in order to permit its management and other unrepresented employees to do so; and
- G. Recognizing that HCOE had neither the staffing nor expertise to ensure that the additional recordkeeping requirements and fiduciary responsibilities imposed on the Plan by the IRS Regulations are met and carried out, the County Superintendent has entered into a Third Party Administration Services Agreement pursuant to Education Code Section 44041.5 with Envoy Plan Services to provide administrative and compliance services as a third-party administrator; and

- H. Pursuant to Education Code Section 44041(b), HCOE and the districts participating in the Plan are entitled to include in the amount of voluntary salary reductions requested by participating employees the costs of any compliance or administrative services that are required to perform the requested deduction in compliance with federal or state law; and
- I. The fee for the compliance and administrative services performed by Keenan during the first year of the Third Party Administration Services Agreement is thirty dollars (\$30.00) annually for each employee participating in the Plan payable in ten equal monthly installments; and
- J. This Board agrees with the County Superintendent that these costs of compliance and administrative services should not be borne by the public, but rather by those employees voluntarily participating in the Plan and further agrees with the County Superintendent that the amount of the fee necessary to pay for those costs will not be either significant or burdensome for those employees electing to participate in the Plan; and
- K. In adopting the Plan and making it available to “Eligible Employees” as defined in the Plan, this Governing Board and any officer or employee of the District make no representations or recommendations and bear no responsibility for any employee’s participation in the Plan nor for any employee’s selection of specific investment options made available under the Plan; and make no representations to employees about the advisability, appropriateness or income tax consequences of participating in the Plan to which contributions are made.

RESOLVED

- 1. The above recitals are true.
- 2. This Board hereby approves and adopts the Plan (which is hereby incorporated by reference) and acknowledges that the Plan amends and restates the Current Plan with an effective date of December 31, 2014 and
- 3. This Board directs and authorizes its Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution, including by way of example, execution of the Agreement attached as Exhibit A.

CERTIFICATION OF RESOLUTION

I, Jere Cox, President of the Governing Board of the Northern United – Humboldt Charter School of Humboldt County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board, at an official and public meeting this 17th day of May, 2018, by the following vote:

AYES: _____
 NOES: _____
 ABSENT: _____

 President of the Board of the Northern United –
 Humboldt Charter School of Humboldt,
 California

AGREEMENT
between
HUMBOLDT COUNTY SUPERINTENDENT OF SCHOOLS
and
NORTHERN UNITED – HUMBOLDT CHARTER SCHOOL
regarding
THE HUMBOLDT COUNTY OFFICE OF EDUCATION
SECTION 403(B) RETIREMENT PLAN

WHEREAS, the County Superintendent of Schools (the “County Superintendent”) has adopted the Humboldt County Office of Education Section 403(b) Retirement Plan (“Plan”) in which Humboldt County school districts may chose to participate; and

WHEREAS, the Interim Governing Board of the Northern United – Humboldt Charter School (“District”) has approved and adopted the Plan and authorized the District Superintendent or designee to execute this Agreement on its behalf; and

WHEREAS, the County Superintendent provides payroll related processing services to the districts, which includes the preparation of contributions under the Plan (the Processing Services”), and

WHEREAS, has entered and will continue to enter into Provider Agreements with companies (“Companies”) offering annuities, and custodial accounts designed to invest in shares of regulated investment companies, represented by them to meet the applicable requirements of IRC Section 403(b) for tax sheltered annuities (“TSAs”); and

WHEREAS, the County Superintendent has entered into a Third Party Administration Services Agreement pursuant to Education Code Section 44041.5 with Envoy Plan Services, to provide administrative and compliance services as a third-party administrator for the Plan.

IT IS AGREED AS FOLLOWS:

1. No Warranty. The County Superintendent expressly does not make any representation or warranty with respect to:
 - a. The qualification of the Plan, under IRC Section 403(b) or Revenue and Taxation (“RTC”) Code Section 17501 for the intended treatment as a tax sheltered annuity plan; or
 - b. The qualification of the TSAs offered by the Companies under IRC Section 403(b) or RTC Section 17501 as tax sheltered annuities; or
 - c. The quality of the TSAs as investment media for the funds contributed under the District’s TSA Plan, or the financial stability of the respective Companies, insurance companies, regulated investment companies and custodians; or

- d. The lists or other data showing companies and/or vendor codes are not approved or otherwise endorsed, but are prepared as information for districts for payroll coding purposes only.
2. Indemnity and Defense. The District shall defend, hold harmless, and indemnify the County Superintendent, the Humboldt County Office of Education, the Humboldt County Board of Education, their officers, employees, and agents (the "indemnified parties") from every claim, demand and suit at law or equity, which may arise out of, be connected with, or be made by reason of the participation in the plan by the District or its employees, including by way of example, by the purchase of Annuities or shares of the Investment Companies offered by the Company through the Accounts or the offering and maintenance of the Accounts, on behalf of employee(s) from the Company, and shall satisfy any judgment that may be rendered, or settlement, against the indemnified parties, except for liability resulting from the gross negligence, willful misconduct, actual fraud, or criminal conduct, of an indemnified party. The County Superintendent shall notify the District on the receipt of any such claim, demand, or suit.
3. Agents. For purposes of this Agreement, none of the Companies and the respective insurance companies, regulated investment companies, custodians and persons employed or otherwise associated with them in activities relating to the TSAs shall be regarded as an agent of the indemnified parties. For purposes of this Agreement, Keenan shall be regarded as an agent of the indemnified parties
4. School District and District Defined. For purposes of this Agreement, the term "school district" or "district" means one or more school district, community college, regional occupation center or program, charter school, joint powers agency, or other educational agency.
5. Alteration of Terms. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.
6. Governing Law. This Agreement shall be construed, administered, and enforced in accordance with the laws of the State of California.
7. Number and Gender. For purposes of this Agreement, the plural number shall include the singular, and vice versa, and the masculine gender shall include the feminine and neuter, and vice versa, whenever the context so requires.
8. Headings. The headings used in this Agreement are for convenience only, and shall not limit, restrict or enlarge the provisions of this Agreement.

Agreement Approval:

**NORTHERN UNITED –
HUMBOLDT CHARTER SCHOOL**

**HUMBOLDT COUNTY
SUPERINTENDENT OF SCHOOLS**

Approved by the
Governing Board: May 17, 2018

By: _____
Authorized Officer *Date*

Certified by the Secretary of the Board:

Title: County Superintendent

Name: _____

Signature: _____

Agenda Item 7.
ADMINISTRATION

Subject:
7.6 Student Enrollment and Attendance Report

Action Requested:
None

Previous Staff/Board Action, Background Information and/or Statement of Need:
Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on these figures.

Fiscal Implications:
None

Contact Person/s: Shari Lovett, Lynda Speck

Agenda Item 8.
CURRICULUM AND INSTRUCTION
No Items

Subject:
No Items

Action Requested:
None

Previous Staff/Board Action, Background Information and/or Statement of Need:
None

Fiscal Implications:
None

Contact Person/s: Shari Lovett, Stephanie Jackson

Agenda Item 9.
FACILITIES

Subject:

9.1 Inspections report by Humboldt County Office of Education of Humboldt County Facilities

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Humboldt County facilities were inspected by HCOE maintenance staff and the risk manager of the North Coast Schools Insurance Group JPA. NU-HCS agrees to comply with all findings by the beginning of the school year.

Fiscal Implications:

Unknown at this time.

Contact Person/s: Shari Lovett



North Coast Schools' Insurance Group

901 Myrtle Avenue • Eureka, California 95501-1294 • 707/445-7126 • FAX 707/445-7084
SERVING DEL NORTE COUNTY AND HUMBOLDT COUNTY SCHOOLS

May 11, 2018

Dr. Chris Hartley
Superintendent of Schools
Humboldt County Office of Education
901 Myrtle Avenue
Eureka, CA 95501

RE: NORTHERN UNITED - HUMBOLDT CHARTER SCHOOL INSPECTION REPORT

Dear Dr. Hartley:

Enclosed is the inspection report conducted for the Northern United - Humboldt Charter School. The school sites were inspected over the course of May 7th - 10th, 2018 by Rob Walkenhauer, Director of Maintenance and Operations, and myself. The inspection was conducted in accordance with the Northern California ReLiEF Safety Inspection Policy and the State of California's Facility Inspection Tool.

The purpose of the inspection was to survey the properties on their suitability for students while identifying any hazards that could result in a property and liability loss.

It has been a pleasure to be of service to your District in the area of Loss Control/Risk Management, and to assist you with providing a safe environment for students and the general public. If you have any questions concerning the report, kindly contact me directly 707-445-7067.

Sincerely,

Taylin Titus
Occupational Safety & Loss Control Specialist
North Coast Schools' Insurance Group

NORTHERN UNITED – HUMBOLDT CHARTER SCHOOL FACILITY INSPECTION REPORT

Cutten Resource Center/Admin. Offices

2120 Campton Road, Eureka, CA

This location is well-maintained. Light housekeeping is necessary to prevent fire and/or earthquake hazards as noted.

Admin. Offices:

- Ensure all shelving units are secured in place and remove stacked items on top of shelves/cabinets.

Classrooms:

- Disinfectant wipes were present. Ensure staff has undergone IPM training for chemical use.
- All cabinets/shelving units must be secured in place.
- An excessive amount of clutter was present in the rear classroom.
- All fabric, including decorative, must be treated with a certified fire retardant.

Library:

- Ensure all shelving units are secured in place.

Cutten Learning Center

2020 Campton Road, Eureka, CA

This site has classrooms located upstairs that are not ADA accessible. General housekeeping is necessary to prevent earthquake hazards.

- Room 3 – All decorative fabric must be treated with a certified fire retardant. Miscellaneous cleaning chemicals were beneath the sink. Ensure all shelving units are secured in place.
- Room 4 – The exterior window was broken and replaced with plywood. Ensure all shelving units are secured in place.
- Room 5 – Disinfectant wipes were present. Ensure staff has undergone IPM training for chemical use. Ensure all shelving units are secured in place. All decorative fabric must be treated with a certified fire retardant.
- Room 6 – Ensure all cabinets and shelving units are secured in place.
- Room 7 – One doorway was blocked. Ensure all shelving units are secured in place.
- Room 8 – Ensure all shelving units are secured in place. A large plywood bulletin board was covering windows.
- Room 9 – Secure appliances to surface. Ensure all shelving units are secured in place.

Eureka Learning Center
3400 Eerie Street, Eureka, CA

The interior of each building is well-maintained and orderly.

- Lunchroom – Ensure all shelving units are secured in place.
- English Room – The fire extinguisher must be maintained monthly.
- Science Room – The faucet is loose at sink connection and requires repair.

Briceland Learning Center
5 Cemetery Road, Briceland, CA

Each classroom and common area has a wood burning stove. They seem to be well constructed with proper ventilation and clearance. Each stove has a perimeter border that is fastened to the floor. Additional preventive measures may be necessary to comply with applicable fire and building codes. The buildings are kept in good repair and the interior is well maintained by staff.

- Kindergarten – Ensure all cabinets are secured in place. Diffusers are not permissible due to allergy/sensitivity issues and should be removed. Upholstered items are not suitable for the classroom due to hygiene and bacteria issues and should be removed.
- 1st/2nd Grade – Ensure all cabinets are secured in place. Upholstered items are not suitable for the classroom due to hygiene and bacteria issues and should be removed. All decorative fabric must be treated with a certified fire retardant.
- 3rd/4th Grade – Diffusers are not permissible due to allergy/sensitivity issues and should be removed.
- 5th/6th Grade – Upholstered items are not suitable for the classroom due to hygiene and bacteria issues and should be removed.
- Playground – The multi-colored play structure is dated and does not meet current CPSC guidelines. The slide exit height requires additional surfacing materials to meet CPSC compliance standards.

Redway Learning Center
1155 Redway Drive, Redway, CA

One fire extinguisher was present at this location and had not been serviced since 2012. Additionally, there was a large glass door leaned against the entryway wall that could potentially block the emergency exit in the event of a fire or earthquake.

- Room 2 – Ensure all shelving units and items stored on cabinets are secured in place.
- Room 4 – Upholstered items are not suitable for the classroom due to hygiene and bacteria issues and should be removed. Items stacked on top of shelves and on open shelving units must be removed or secured.

Willow Creek Learning Center

72 & 75 The Terrace Road, Willow Creek, CA

The Willow Creek sites are newly constructed, well-maintained buildings.

- Gallery – Ensure all cabinets/shelving units are secured in place
- Kindergarten – Ensure all cabinets/shelving units are secured in place.
- 1st/2nd Grade – Ensure all cabinets/cubbies are secured in place.
- 3rd/4th grade – This classroom is upstairs and does not have an alternative accessible route.

Arcata Learning Center

1539 F Street, Arcata, CA

This location is well-maintained on both the interior and exterior. There is an impeccably kept science lab in the detached garage.

- The fire extinguisher must be maintained monthly.
- Ensure all shelving units are secured in place

Agenda Item 10.
FUTURE AGENDA PLANNING

Subject:

10.1 Items for consideration for future agendas

Action Requested:

None

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board may consider items for future Board meeting agendas. Board members or the public may suggest agenda items. The Board President and the Director determine whether an item is placed on the agenda based upon if it is related to school business and within the jurisdiction of the Board.

Fiscal Implications:

None

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 11.
FUTURE BOARD MEETINGS

Subject:

11. **FUTURE BOARD MEETINGS**

11.1 Future Board meetings - 6/27, 6/28, 8/16, 9/20, 10/18, 11/15, 12/20

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

11.1 At its organizational meeting in March, the Board scheduled its meetings for the 2018 calendar year.
The Board may adjust this meeting schedule as needed.

Fiscal Implications:

None

Contact Person/s:

Shari Lovett, Jere Cox

Agenda Item 12.

OPEN SESSION BEFORE CLOSED SESSION

Subject:

12.1 The President will verbally review items to be discussed during Closed Session as listed below.

12.2 Closed Session Open Hearing

12.3 Adjourn to Closed Session

12.3.1 Public Employment

Title: (School Director)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board will review the performance of the Superintendent.

Fiscal Implications:

To be determined.

Contact Person/s: Shari Lovett, Jere Cox

Agenda Item 13.

RECONVENE IN OPEN SESSION

Subject:

13.1 Report of action taken during Closed Session

Action Requested:

None.

Previous Staff/Board Action:

None.

Background Information and/or Statement of Need:

The Board will report any action taken during closed session.

Fiscal Implications:

To be determined.

Contact Person/s:

Shari Lovett, Jere Cox