

**Northern United Charter Schools**

**Board of Directors**

**Regular Board Meeting Minutes**

**March 22, 2018**

Members Present: Bianca Garza, Briana Oesterle, Jere Cox, Rosemary Kunkler, Jennifer Johnson

Members Absent: None

Public Present: Shari Lovett, Tammy Picconi, April Waterman, Kirk Miller, Stephanie Jackson, Valerie Walsh, Jamie Ellsmore, Brenda Lilly, Paloma, Rebekah Davis.

Notes: 3:02pm, Board Members introduce themselves. Bianca Garza, Briana Oesterle, Jere Cox, Rosemary Kunkler, Jennifer Johnson, Director - Shari Lovett.

**1 Call to Order/Agenda**

**1.1** Shari calls the meeting to order at 3:12pm.

**1.2** Agenda: Shari asks to amend the agenda, requesting that item 7.3 be moved to follow the adoption of the agenda. Jere moves to amend the agenda, Rosemary seconds, all vote aye. Motion passes.

**2 Business and Finance**

**2.1** Financial Report: There will be a monthly financial report for both NU-HCS and NU-SCS. There won't be any report yet. Tammy provides this report for both schools. Jere asks about the grant purpose. Shari informs that both schools are applying for a state grant for new charter schools. The grant is up to \$475,000 for each school, dependent on the list of items we state we need. Its due 4/3/18. Purchase items first then ask for reimbursements. Grant disbursement is broken into two portions planning phase \$375,000, before school starts and \$100,000 after school starts. Parameters are put on spending of grant monies. Money has to be spent on items that the school can move and take with them if they leave.

**2.2** 2018/2019 LCAP: No LCAP yet. Shari gives information on the LCAP and its purpose. The board will approve the LCAP and it will be on the monthly agenda to update. Will need stakeholders input, test scores. Bianca asks when 18/19 LCAP will be written. Shari informs that the 18/19 LCAP will be adopted at the June board meeting.

**2.3** Cal STRS Resolution NU-SCS: Shari provided the application that includes a board resolution in this packet. We need to have our new charter numbers to be able to apply for these. Jennifer moves to adopt the CALSTRS resolution for the application for Siskiyou employees. Rosemary seconds. All vote aye, motion passes.

**2.4 Cal STRS Resolution NU-HCS:** Shari provided the application that includes a board resolution in this packet. We need to have our new charter numbers to be able to apply for these. Briana moves to adopt the CALSTRS resolution for the application for Humboldt employees. Bianca seconds. All vote aye, motion passes.

### **3 Consent Agenda**

**3.1 Approval of Warrants and Payroll:** There are no current warrants or payroll.

**3.2 Approval of Minutes:** There are no current minutes.

**3.3 Resignations, Hires and Leaves:** There are no resignations, hires or leaves.

### **4 Public Comments on Items Not on the Agenda**

**4.1** Jere explains this is public comment and that the board can't respond but a board member can make a note to make something an agenda item for the next meeting. Good to establish ground rules, like a time limit on public comment.

### **5 Community Relations/Correspondence**

No correspondence at this time.

### **6 Recognitions/Announcements/Reports**

**6.1 Board Member Reports:** Board members are able to make reports that are not action items. There are none yet.

**6.2 NU-SCS Report:** Kirk will update on reports that are not action items. There is not one at this time.

**6.3 NU-HCS Report:** Stephanie will probably make these announcements. There is not one at this time.

**6.4 Director's Report:** There is not one at this time.

### **7 Administration**

**7.1 NUCS Bylaws:** Every nonprofit has to have bylaws, drafted by legal counsel. Bylaws were provided to this new board. Board should be 5-7 members. Discussion of the bylaws. Bianca moves to adopt the NUCS bylaws. Rosemary seconds. Briana asks how difficult it is to adjust the bylaws. There can be adjustments (amendments to the bylaws need to be forwarded to authorizers). All vote aye, motion passes.

**7.2 NUCS Conflict of Interest Code:** Nonprofits are required to have a conflict of interest code. Shari will email Form 700 to all board members. There is a list provided in the packet that lists examples of conflicts of interests. Jennifer moves to adopt the conflict of interest code. Briana seconds. All vote aye, motion passes.

7.3 Election of Officers: Shari discusses roles of officers. President collaborates with Shari monthly to help with the agenda. President runs meetings. Vice President will run meeting if President is unavailable. Jere Cox is willing to be board President. Bianca Garza is willing to act as Vice President. Jennifer moves to have Jere act as President and Bianca act as Vice President. Briana seconds. All vote aye, motion passes.

7.4 Board Meeting Calendar: Shari provided at sample board calendar. She proposes the 3<sup>rd</sup> Thursday of every month at 4:00pm. Discussion on scheduling.

Bianca moves to approve the NUCS 2018 Board Meeting schedule with amendments to move April meeting to 26<sup>th</sup> and June meetings to 27<sup>th</sup> and 28<sup>th</sup>. Jennifer seconds. All vote aye, motion passes.

7.5 2018-2019 NU-SCS Calendar: Rosemary moves to adopt the Siskiyou Charter School calendar. Bianca seconds. All vote aye, motion passes.

7.6 Student Enrollment and Attendance Report: There are no reports at this time. Board will get a monthly attendance report for both schools. Briana asks how IS student attendance is calculated. Shari reports that IS student attendance is based solely on work completed. State requires IS students to meet with their teacher at least once every 20 days.

## 8 Curriculum and Instruction

No report at this time.

## 9 Facilities

No report at this time. There will need to be upgrades to current facilities as required by NU-SCS and NU-HCS authorizers. All of our facilities are leased.

## 10 Future Agenda Planning

10.1 Adoption of NU-HCS school calendar.

## 11 Future Board Meetings

11.1 Next meeting will be April 26<sup>th</sup>, 2018

## 12.0 Adjourn

Adjourn at 4:44pm

Bianca A. Garza

Bianca A. Garza  
V.C.

April 25, 2018